

ORDINANCE NO. 2568

AN ORDINANCE adopting the budget for the City of Camas,
Washington, for the fiscal year beginning January 1, 2010

WHEREAS, the Mayor of the City of Camas, Washington completed and placed on file with the City Clerk a proposed budget and estimate of the amount of the monies required to meet the public expenses, bond retirement and interest, reserve funds and expenses of government of said City for the fiscal year beginning January 1, 2010, and a notice was published that the Council of said City would meet on the 7th day of December, 2009 at the hour of 7:00 p.m. at the Council Chambers in the City Hall of said City for the purpose of making and adopting a budget for said fiscal year and giving taxpayers within the limits of said City an opportunity to be heard upon said budget; and

WHEREAS, the said City Council did meet at said times and place and did then consider the matter of said proposed budget; and

WHEREAS, the said proposed budget does not exceed the lawful limit of taxation allowed by law to be levied on the property within the City of Camas for the purposes set forth in said budget, and the estimated expenditures set forth in said budget being all necessary to carry on the government of said City for said year and being sufficient to meet the various needs of said City during said period.

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF CAMAS DO ORDAIN AS FOLLOWS:

SECTION I

The required appropriation and expenditures for the various funds and departments in the General Fund and needs for the operation of government of the City of Camas, for the fiscal year beginning January 1, 2010, as set forth in said budget and which is hereby adopted, are fixed in the following amounts, to wit,

<u>FUND</u>	<u>DEPARTMENT</u>	<u>AMOUNT</u>
General	Legislative	\$ 80,300
	Judicial	238,200
	Executive	215,537
	Financial & Record Services	698,733
	Legal	98,720
	Human Resources	160,552
	Central Services	141,237
	Other General Government Services	175,781
	Law Enforcement	3,993,465
	Fire Control	2,921,027
	Detention and/or Correction	397,652
	Protective Inspections	395,212
	Emergency Services	13,539
	Information Systems	511,089
	Engineering	1,223,627
	Animal Control	85,500
	Information and Outreach	9,300
	Planning and Community Development	476,439
	Senior Programs	3,500
	Downtown Vision Coalition	38,279
	Library	1,290,403
	Parks and Recreation	1,452,104
	Interfund Transfer to Street Dept.	1,094,090
	Interfund Transfer to Cemetery Fund	<u>80,000</u>
Total General Fund		\$ 15,794,286

	<u>AMOUNT</u>
City Street Fund	\$ 3,428,705
Emergency Rescue Fund	3,456,827
Cemetery Fund	154,142
Hotel-Motel Lodging Tax Fund	3,000
Unlimited Tax General Obligation Bond Redemption Fund	622,123
Limited Tax General Obligation Bond Redemption Fund	875,951
Growth Management Act Capital Project Fund	5,477,392
Library Construction Fund	275,000
Storm Water Drainage Utility Fund	1,332,246
City Sanitary Fund	1,925,848
Water-Sewer Fund	12,036,995
Waste Water Treatment Plant Construction Fund	8,500,000
PWTF – NW 38 th Ave Utilities Fund	94,240
Water-Sewer Capital Reserve Fund	12,292
Equipment Rental Fund	1,245,150
Firemen's Pension Fund	<u>25,000</u>
TOTAL ALL FUNDS	<u>\$ 55,259,197</u>

SECTION II

That certain document entitled "City of Camas Budget 2010" for the year beginning January 1, 2010, two (2) copies of which are on file in the office of the City Clerk, and the same is hereby adopted as the budget for the City of Camas for the fiscal year beginning January 1, 2010.

SECTION III

The City Clerk is directed to transmit a copy of the budget hereby adopted to the State Auditor's Office and to Municipal Research and Services Center.

SECTION IV

This ordinance shall be in force and take effect five (5) days after its publication according to law.

PASSED by the Council and APPROVED by the Mayor this 14th day of December 2009.

SIGNED: Paul D.

ATTEST: John M. Augin

APPROVED as to form:

[Signature]
City Attorney



City of Camas Washington



Budget 2010



For the year beginning
January 1, 2010

**CITY OF CAMAS, WASHINGTON
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2010 Budget Message

from

Mayor Paul Dennis

to

Council and Citizens

The 2010 budget for the City of Camas retains an adequate level of service to the citizens of the community in a continuing tough time of economic uncertainty. This is another “rainy day budget”. It includes no new initiatives. Staffing and projects are modestly curtailed. Important activities and maintenance are deferred. The budget does provide a steady, adequate service level. With non-general fund money, the budget does provide for important investments in the community’s future. The circumstances will call for continued attention to the budget remaining nimble and flexible with the ability to adjust to conditions, combined with steady focus on City “big-picture” objectives. This will be required as we navigate 2010 and beyond. The proposed budget meets several goals. Those goals include:

- 1) Provide an adequate, balanced level of service and programs.
- 2) Utilize existing revenue streams—with a Council consensus zero percent increase in the property tax levy—to fund city services and programs.
- 3) Preserve a base level of General Fund reserves, consistent with adopted financial policies, and acceptable to City Council.
- 4) Invest in City’s future, consistent with adopted plans, with special emphasis on grant and other favorable funding sources.

In the proposed budget, an austere approach to funding ongoing expenses is taken. Staffing levels and vacancies continue to be reviewed for long-term need. Staffing levels are modestly reduced; and this is mainly done through attrition, reorganization and consolidation of duties. The proposed budget includes carefully analyzed staffing to adequately meet the needs of the community. A variety of capital projects are favorably financed, including the Wastewater Treatment Plant, Phase II project, major park/open space acquisitions, the Washougal River Greenway Trail, and the Leadbetter street connection. Also, the major street program—the arterial/collector street rehabilitation effort is funded again with REET proceeds.

The budget is constructed within a framework that balances internal needs with community expectations and economic conditions. The local context is one characterized by a generally weakened economy. Development activity abated in 2008 from the boom levels of prior years and has continued at a lower level of residential building activity. We estimate that building and development activities and revenues will continue at about 2009 levels, significantly below normal economic conditions. Some activity is anticipated. A major specific example is the Fisher Investments project in West Camas. This should bring building and new well-paid jobs to Camas. The property tax base is estimated to grow by only about \$16 million in 2010, much less than in prior years. Real estate excise tax revenues appear to have stabilized. Many economists are predicting a general recovery, with Washington leading other areas of the nation. Revenue estimates have taken these forecasted economic conditions into account and remain cautious. Still, they are professional estimates, based on the best information available through the composition of the budget. The City will continue to take actions to encourage and allow industrial, mixed use and residential development. Adoption of the 2004 Comprehensive Plan Update and the fall 2007 expansion of the Camas Urban Growth Boundary were both important milestones for the City’s development and future. The 2008 annexations of the Bybee curves area and upwards of 1,100 acres north of

Lacamas Lake are other actions which were taken to strengthen Camas' long term economic vitality. The budget was constructed with these varied current conditions and trends in mind.

As a continuing second element of the budget, staffing levels are expected to remain "flat" in 2010 due to a generally weakened economy. The levels will be austere, yet adequate. The staffing ratios continue at levels experienced in a prior economic downturn. The City's three "recession budgets" (2002, 2003, & 2004) were *very* austere, especially in staffing. As an example, *staffing authorization levels were initially at the same levels in 2005 as they were in the 2002 adopted budget (164 FTE-full time equivalents)*. This occurred while the City's population increased from 13,540 to 15,460 (a 14.2% population growth). The FTE per thousand population ratio fell from 12.2 to 10.5 between 2002 and 2005. . The overall staffing ratio proposed in the 2010 budget is a spare 10.86 per 1,000 population. The 2009 staffing levels leave the City below its historic staffing ratio, and below the average of the comparable cities. As the Level of Service (LOS) study forecasted, there is some "pent-up demand" for city services (i.e. staffing) as the population continues to grow in the face of constrained revenues. This trend is especially marked in the functions supported by the General Fund. The staffing pattern and trends are illustrated in the charts on page 3 of the budget document.

A third part of the context is continued city emphasis on efficiencies, partnerships, and strong financial policies. The baseline for the 2010 budget builds from established council policies, which were reviewed, updated and adopted by City Council in 2009. Realistic projected revenues and commitment of reserves sustain the proposed budget.

According to the latest estimates from our finance director, the City should enter 2010 with approximately \$3.2 million in General Fund reserves, an estimated \$179,000 less than at the start of 2009. This level of reserves is greater than what was available during the 2002-2004 recession budgets, meets the goals in the adopted financial policies, and provides assurance the service levels can be met in this budget. The proposed budget foresees a General Fund spending reduction of \$257,775 or 1.6% below 2009 authorization levels. This is before adjustment for non-recurring grant events. After such adjustment for non-recurring events, the reduction is approximately \$277,784 or about 1.8%.

The budget includes salary and benefit costs for all proposed employees, consistent with the current signed labor agreements. The City and the Camas Police Officers Association have begun talks for a new contract agreement. The City and its four other bargaining units have existing agreements covering 2010. Thus, any salary adjustments which are bargained and agreed with the Police Unit will supplement this budget. Significant benefit cost increases are driven by medical premium increases for the year 2010. For the Regence plan, the increase is almost 11%; and for the Kaiser plan the increase is a daunting 21%! These major costs are included in the 2010 budget. Overall, personnel costs are the bulk of the General Fund's costs. Salaries and fringe benefits for the entire General Fund constitute fully 72% of the expenditures. In the Fire and Police Departments, the trend is especially striking. In the Fire department, personnel costs are 91% of the budget. In the Police Department, personnel costs constitute 82% of the budget.

Scheduled elements of the Capital Facilities Plan (CFP) are in the budget. The City is able to continue in a Street Rehabilitation project, funded with \$325,000 in REET revenues. Several other capital projects are funded with outside grant, stimulus, and favored loan funds, and are discussed later in more detail. Overall, the proposed budget is designed to adequately meet the service needs of a growing community, **and** make major capital investments for our future. This can be seen as a form of balancing current and future needs.

This budget package has been constructed to meet the requirements of state law. This index, in accordance with Referendum 47, limits property tax increases for cities over ten thousand in

population to the implicit price deflator (IPD); the IPD refers to the United States Department of Commerce, Bureau of Economic Analysis' estimate of the average price increases related to personal consumption expenditures. A one percent property tax increase is fully allowed under state statute. The City Council has indicated it does not wish to exercise this one percent option this year. The Council has also indicated a consensus to levy the same property tax levy as in 2009. This will require a finding of "substantial need". The estimated tax rate for 2010 is increasing, reflecting a virtually unprecedented event—the decline in the assessed value (AV) of existing property. The preliminary estimate City of Camas rate for 2010, as estimated by our Finance Director, is \$3.55. The actual number will be computed after the county provides the final AV figures for the tax year.

We currently estimate that \$608,570 in General Fund reserves will be used to balance the 2010 General Fund. The City's Finance Director is currently projecting the General Fund will end 2009 with \$3.2 million of reserves or \$179,000 less than 2008. While the program use of reserves could draw down the reserve fund slightly below adopted policies, the management of the budget will target ending general fund reserves closer to \$2.9 million. The total reserve amount is reassuring. However, *the trend line is unsettling*. After six years of General Fund reserve growth, the past three years have both been marked by significant reductions in reserves. This is largely due to the decrease of development activities and economic recession. The trend line should be monitored closely again during the coming year. **Expenditure and revenues will continue to be closely monitored, with a recommended mid-year Council special budget review for the summer of 2010.**

In 2005, the City engaged the firm FCS Group for a professional review of the levels of service, and the City's long term financial and strategic approach. This work was completed in the winter of 2005-06 and fully reported to the Council and community. The study had great depth and analytical rigor. The LOS study, data, and conclusions, including survey data from our citizens, have helped "inform" and drive subsequent budget proposals, including this one.

Here are summary observations from the LOS Study:

- "There is a high level of satisfaction with the City's Services"*. (p. 3, Executive Summary)
- Regarding Revenues: *"Overall, Camas falls slightly below the average (of comparator Cities)." p. 5*
- Regarding Expenditures: *"Camas falls at the average of the (comparator Cities) group in expenditures per capita" p. 6*
- Regarding staffing levels (FTE): *"Camas falls below the average for the (comparator Cities) group."* (p. 6). Note: with the 2008 and 2009 reductions in staff and the continued population growth, it is very likely that Camas' position among the comparator Cities remains "below the average".

One of the conclusions of the LOS study shows a long-term, limited structural imbalance in the City's finances. The imbalance was estimated in the range of two or three percent, over the long term. The LOS study pointed to Camas' over-reliance on the property tax, and suggested strategic diversification of the tax base. Modest diversification is occurring. Over the past three years, we have been "solving" the structural imbalance with a combination of intense pressure on the expenditure side, and use of reserves. We have not significantly broadened or diversified the tax base. The structural imbalance has grown somewhat. A variety of policy choices can influence this long term structural difference, and the diversification of the tax base.

In June of 2008, Money Magazine recognized Camas as one of the Top 100 "Best Places to Live". This is a shared accomplishment for the entire community. Our commitment to excellence in creating a special place has been recognized by others as well. As an example, in the fall of 2008, the Camas Public Library was rated "number one" in the State of Washington. Quite an achievement. When one reviews Camas' benchmarks in the Money Magazine in ratings versus the other 99 places,

it is very apparent why Camas is such a wonderful place. The schools, the parks, the environment, the low crime rates, all of these and more make Camas “shine”. Furthermore, Camas property taxpayers appear to retain significant value for the services they receive, as the average property tax per household in Camas is \$1,000 less than the average for the other Top 100 “Best Places to Live”.

DIVERSIFICATION OF REVENUES

Three events may broaden the sales tax portion of the City’s General Fund picture. These bear careful monitoring and analysis. The trends are complex and intertwined. Sales tax is a potentially less stable part of Camas’ revenue mix, and therefore this element takes special attention.

--**Sales Taxes** : Despite the recession, sales tax revenues in Camas have been rather stable. Public sector construction—especially of new schools—has been very helpful in this stability. As the School District’s Bond Construction projects finish in the coming two years, other public projects will begin and provide notable sales tax revenues. Significant examples include the Wastewater Treatment Plant Phase II project and the construction of State Route 14 improvements. The SR-14 project is expected to “ramp-up” construction in 2010, continue in 2011, and then complete in 2012. In contrast to the non-sales taxable nature of local street construction projects, the SR-114 project will have major elements which will be subject to sales taxation. A recent State Department of Revenue letter opinion leads us to this tentative conclusion. Our 2010 sales tax revenue projections are not now adjusted upward on account of the SR-14 projects potential impacts. It is premature. Not enough is clear as to the construction schedule, and important “fine points” of interpretation of the “sales taxability” issues of the project are also not yet clarified.

--**“Streamlined Sales Tax”**: The 2006 Legislature passed the Streamlined Sales Tax legislation (SST), and it took effect as of July 1, 2008. The change effects how sales tax revenues are distributed, and how certain remote (“internet”) purchases are taxed. The legislation is complex, and provides assurances that cities sales tax revenues will not be harmed. Results to date for the City of Camas collections show very modest positive sales tax increases due to SST.

--**New Commercial Development**: The local economy shows some signs of an expanding business base. A major example is provided by the Fisher Investments Development. This project brings major building of office spaces and the addition of a few hundred well-paid jobs to our local economy. The specific development agreement with Fisher Investments has been approved by the City and Fisher has submitted site plans. Site construction work has occurred in 2009, and we anticipate that major office building construction will follow in 2010 and 2011. The Fisher project will have various positive effects on our local economy, and on the city’s long term revenues. Again, this is a major development, and the City will need to deliver infrastructure requirements in 2010 to serve the West-side as part of adopted development agreements with Fisher Investments.

In overall terms, the LOS study provided discussion of local choices to diversify the City’s tax base for the long run. We expect a lively and complex discussion of the policy choices as we face the challenges and opportunities which lie ahead in the next decade. Since the City has high service levels, quality expectations and ambitious goals, the discussion will likely revolve around how to support those levels, expectations and goals. It is of special note that the extensive LOS survey showed that over 80% of our citizens noted service levels in all departments have either maintained or improved since they have lived in Camas. The survey revealed a very positive citizen view of city services. The September, 2006 EMS levy result provided additional evidence. The people spoke on a critical question. The voters provided a 62% yes vote on the increased EMS levy. In 2009, the neighboring East County Fire and Rescue (ECFR) District received new and additional voter approved levy funds. The city and ECFR have signed partnership agreements for services funded in

part by these new levies. The EMS votes were important citizen measures of satisfaction *and willingness to pay for a vital local service*. The overall discussion of ways to resolve the "structural imbalance" of the General Fund is needed, and will likely take creativity. This "Gordian Knot" needs to be untied. Work on structuring a resolution will need to precede the 2011 budget cycle. This year's 2010 proposal is "another rainy day" budget which does not address the structural questions. For this difficult year, austere General Fund expenditures, acceptance of some risks, and further consumption of reserves are the framework of the budget.

Further clouding the picture is the matter of Initiative I-1033. At this writing the voters of the state have not yet spoken. Substantial conjecture colors the horizon. Estimates of the state-wide impact for governments have been prepared; and may localities have also made estimates. Projecting is rife with assumptions and interpretation. Informed observers have questioned specific, concrete meaning of phrases and portions of the proposed initiative. Should the initiative pass, there will doubtless be challenges, and clarifications—most likely provided by the courts. The shape of these clarifications is quite speculative. Further, to make medium and long-term projections, one needs to estimate key indicators such as rate of population growth, rate of inflation, and rate of expenditure growth. All of these play into the projections. Noting all these qualifiers, application of the AWC developed forecasting formula to Camas' circumstances indicates a small direct impact over the near and medium term. On the other hand, key provisions of the initiative would seem to block Camas from using additional revenues from better economic times to bolster its general fund reserves. The same reserves which have helped us weather the past two "rainy day budgets".

Capital Projects. Capital investments demonstrate the city's commitment to its vision and future. The capital projects are funded with NON-GENERAL FUND sources—largely from grants, stimulus funds, favored loans, and utilities. The capital investments of the 2010 budget are derived from the current Capital Facilities Plan, and related plans such as the Water and Sewer Plans. It is noteworthy that many of the 2010 capital projects are wastewater and water and park projects. Important acquisitions such as major open space purchases in the Lacamas Lake area are funded with grant monies. Two grants from the State of Washington, Recreation and Conservation Office (RCO) totaling \$1.5 million for openspace/park acquisition are recognized in the 2010 budget. Also, a \$10 million loan from the Public Works Trust Fund (PWTF) for the Wastewater Treatment Plant Phase II project is also reflected in the budget. This loan has a twenty year term, and a one-half of one percent (1/2%) interest rate. These examples illustrate the favorable fundings of major capital projects. The Leadbetter Connection street project with \$481,946 in ARRA grant funding, the Lake Road Improvement project with \$240,000 in State Urban Livability Grant funding, and the Goot Park and Washougal River Greenway Trail grant funded projects are other examples of capital investment funded by non-city resources. These capital investments help the City to take positive steps toward major long term goals.

Water system capital investments total more than \$3.2 million; sewer projects more than \$10.1 million. The 2010 budget includes approximately \$190,200 for an ambulance purchase, IT investments, a cemetery trailer/office purchase, and capital improvements at the pool. A key to the continuing Capital Program is success in mobilizing non-general Fund resources, including REET revenues, impact fees, utility resources, grants and favored loans.

Below is a listing of the top 10 capital project authorizations included in the 2010 budget:

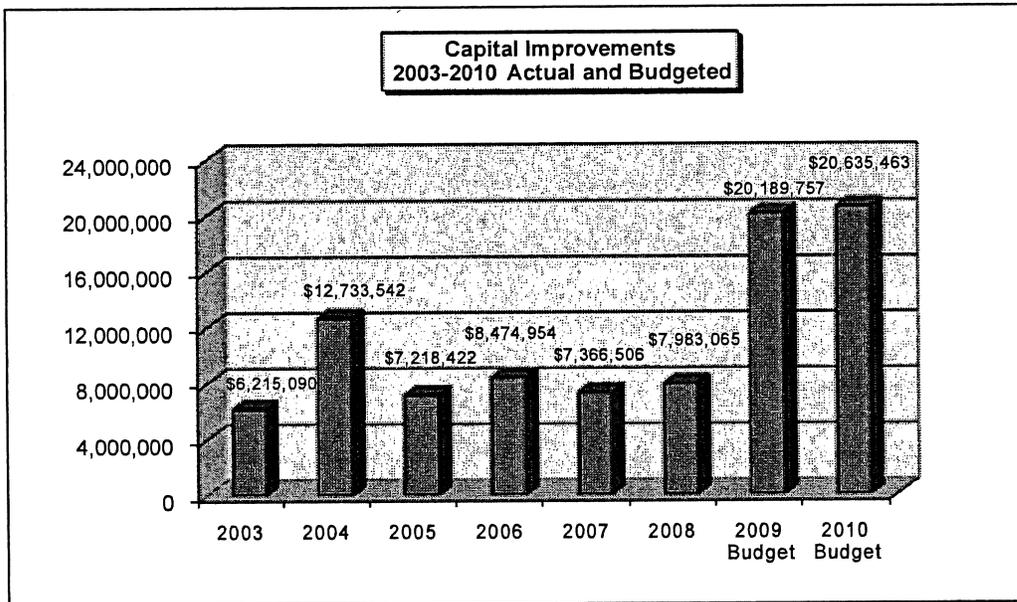
2010 Top Ten Capital Projects

Wastewater treatment plant improvements	\$8,500,000
Lakeside open space acquisition	2,400,000
Well #14, pump, treatment, building	1,612,000
NW Leadbetter Drive extension	1,220,000
Washougal River Trail	980,000
NW 38 th Avenue water main	750,000
NW 38 th Avenue sewer main	750,000
NW 38 th /SE 20 th Street Pump Station	600,000
Crown Rd Pump Station/Main Line Booster upsize	393,600
Crown Rd Pump Station/Main Line Station upsize	262,400

As a budgeting practice, generally, items dependent on grant funding for which the grants are not yet assured are excluded from the budget. As grant or other outside funding becomes secured, and/or necessary agreements with cooperating agencies are prepared, project budget appropriations will come forward. As the future of such grant-funded projects becomes clearer, the matters will return to Council for further review and action.

CAPITAL INVESTMENT

The following chart depicts historic levels of capital investment.



Almost \$21 million in capital investments are reflected in the 2010 budget. This represents a strong and important level of capital investment in community infrastructure. Construction of these future facilities will be quite visible.

Here are some summary departmental highlights of the 2010 budget:

Emergency Medical Services/Fire Dept:

For the EMS service, 2009 was a hectic but positive year.

One of the most important decisions of was the choice by the voters of the East County Fire and Rescue District in 2008 to approve a six year EMS levy. In August, the levy passed with a 65% margin. Funding from this source is now structured into the EMS budget, and the necessary interlocal agreement is in place. This provides very important stability for the system and security and quality service for the residents of the ECFR area. ECFR also provides financial support through its levy for enhanced fire protection and EMS services through a signed agreement. The implementation of these agreements has included hiring of staff, and collaboration with ECFR. The collaboration takes patience, perseverance, compromise and a continuing sense of shared public purpose.

Another major event of 2009 was the re-establishment of the cooperative EMS arrangement with the City of Washougal. This has been accomplished, and a signed interlocal agreement underlies the preservation of this important service. With adequately funded staffing, the Paramedic service is now staffing a station on the east side of Washougal, providing greater service, and meeting one of Washougal's expressed goals. The Washougal EMS multiyear levy is reaching the end of its term, and thus is up for renewal in 2010. This will be necessary to sustain the level of service, and the viability of the collaboration.

The proposed budget includes the staffing, equipment, and support to operate the EMS service in Camas, Washougal and the East County Fire and Rescue District, consistent with the current signed agreements. As is documented over the last 30 years, Camas will continue to provide quality service for the citizens of the jurisdictions which have chosen to participate.

As a transparent financing note, EMS funding will continue the Administrative Cost charge by the City to the EMS fund. These charges account for the wide variety of on-going administrative services provided by other city departments to the EMS function. Examples of the services include: accounting, auditing, legal, personnel and labor relations. The charge for 2010 is budgeted at \$124,555.

Looking to the long-term, the creation of a "Fire Authority" as allowed by recent state legislation is a potential which might include regional partners. The financial analysis of this model was done with the able assistance of Mr. Paul Lewis. The financial analysis indicated that a fire authority would be increasingly feasible after 2012. The talks with partners are currently "paused". This model will have further serious analysis, discussion and examination in 2010 and beyond. The fire authority model appears to have major positive elements, as well as risks, and points to the potentials of partnerships.

Parks Open Space and Recreation:

The year 2010 should be an important year for parks. Funded from non-General Fund sources, major park and open space acquisitions are included in the budget. The Recreation and Conservation Office (RCO) approval of \$1.5 million in grant funding for Camas Park/Openspace acquisitions is a highlight. The budget includes these funds and authorizes purchases. The Washougal River Utility and Trail Bridge was constructed in 2008. Next year will see *construction* of the full trail project along the Washougal River, including the important pedestrian crossing. Again, this project benefits from major RCO grant funding.

Other Highlights:

Austerity measures: To balance the 2009, and 2010 budgets, a long series of austerity measures, curtailments and cuts were implemented. There was great reliance on the departments and department directors in the internal prioritization of expenditures which are included in the budget. There are many, many examples of the reductions and deferrals which were made to balance the budget. The reductions were primarily in the general fund, and related street and cemetery funds. The 2010 budget does not make provision for many contingencies which could affect the budget. The pressure on staffing levels is intense, and are especially acute at the Library.

REVIEW OF THE PROPOSED 2010 GENERAL FUND BUDGET

Recommended appropriation for the General Fund in 2010 is approximately \$15.8 million. This represents a \$257,775 decrease from the 2009 amended General Fund budget or a decrease of 1.6%.

General Fund

	ADOPTED 2009	PROPOSED 2010	INCREASE (DECREASE)
Operating Programs	\$15,584,461	\$15,631,186	\$ 46,725
Capital	\$ 467,600	\$ 163,100	\$ (304,500)
Total	\$16,052,061	\$15,794,286	\$ (257,775)

OVERVIEW OF THE 2010 PROPOSED BUDGET FOR ALL FUNDS

The proposed 2010 budget for all funds is \$55 million; \$697,502 lower than budgeted for 2009. The "all funds" appropriations are reflective of capital project appropriations, **including water/sewer capital projects** (estimated at \$13.4 million), as well as the utility functions (i.e. refuse collection, water, sewer, etc.) and general fund.

CITY WORK FORCE:

Thirty-one percent (31%) of the entire "all funds" 2010 budget is allocated to personnel salaries and benefits. City employment in 2009 was 185.18 FTE, and is estimated at 185.63 in 2010. This is flat, in the face of a growing population and service area. The staffing levels benefit from the co-operative agreements for service with ECFR and the City of Washougal. A Police Officer hire is programmed for 2010 and a new wastewater treatment plant operator is also anticipated in 2010. Approximately \$46,490 is allocated for uniform and clothing allowances. The budget, as prepared, reflects the known costs of personnel under existing collective bargaining agreements.

Staffing flexibility: The following position classifications represent a series of experience and skill levels that include entry level, journey level and advanced journey level.

- Administrative Support Specialist I and II
- Building Inspector I and II
- Engineer I, II and III
- Financial Assistant I and II
- Planner I, II and III
- Maintenance Worker I and II
- Utility Maintenance Worker I and II

Department Directors budget for the position in which the current assigned employee is classified, and budget for scheduled advancement to the next level, as known. If an employee leaves one of these series of positions, replacement hiring could be at another level within the series. Some unscheduled advancement or digression not specifically budgeted, but within authorized funding levels, may be authorized with the approval of the City Administrator and Mayor.

Training: Training is important, and is significantly reduced in this budget for the sake of balancing a “rainy-day” plan. This deletion is regrettable and necessary. It is not prudent to under invest in training for a long time. Such course would lower efficiency, detract from our ability to attract large outside funds and investments, adversely affect our levels of innovation, and potentially harm our competitiveness for quality staff.

Retirements and Recruitments: Although no senior staff have declared retirement plans for 2010, these possibilities exist. This is especially true for long term staff who are fully vested in Washington Public Retirement programs. Up to an estimated ten percent of our workforce may be eligible for retirement or early retirement. In the absence of declared retirement plans, no budget provisions are made for such retirements, related costs such as sick leave cash-outs, and or related recruitment(s). The HR budget includes NO funding for assisted recruitments. We are in the midst of contract talks with the city’s police, and there is NO provision in the 2010 budget for consultant labor negotiation assistance. Four contacts will open in 2010. Normal levels of other personnel activities (recruitments, transfers, summer hires, etc.) are foreseen and budgeted.

SUPPLIES, SERVICES AND CHARGES:

Eleven and seven-tenths percent (11.7%) of the “all funds” 2010 budget is related to supplies, services, and charges. Detailed information on the categories listed below can be found in the body of the budget document:

<i>Professional Services</i>	\$1,107,808
<i>Intergovernmental Services</i>	\$1,376,169*
<i>Public Utilities</i>	\$1,512,460**
<i>Supplies (includes chemicals)</i>	\$1,464,000
<i>Vehicle Maintenance/Fuel</i>	\$ 350,850
<i>Repairs and Maintenance</i>	\$ 738,580
<i>Insurance</i>	\$ 474,667
<i>Small Tools</i>	\$ 323,315

* - Includes jail, corrections, and court expenses.

** - Includes solid waste tipping fees.

DEBT OBLIGATIONS:

Six and nine-tenths percent (6.9%) of the “all funds” budget goes toward debt repayment for the current year. General obligation debt repayment totals \$1,498,074 for 2010 and revenue obligation debt for 2010 totals \$2,337,210.

SUMMARY:

These are uncertain times. Citizens, businesses, organizations, and cities are experiencing serious financial stresses. Times are difficult times and hard on everyone. Like other cities, Camas—faces

uncertainties and unpredictable events. Economic events, housing trends, state legislation, initiatives such as I-1033, and indeed world events can affect our city and its budget. This year—2009 seems to have become more stable as the months went by. Fears abated. Thus far, it seems we have “managed” the events. Next year will surely bring new challenges. In the face of all this, the City of Camas has many advantages and assets. We have clear direction. Camas is a prosperous community, with talented citizens. The City has a top quality team of elected officials and staff. We demonstrate teamwork. We adapt to changing conditions, while remaining focused on our goals of a quality community with a thriving, diverse economy, and outstanding city services. With good reason, the national publication Money Magazine selected Camas as one of the nation’s 100 “best places to live”. With continuing teamwork and community support, the City of Camas will preserve through another “rainy day” budget year. The budget has reductions, curtailments and adjustments which fit the times. We will continue to monitor events, and make necessary further adjustments as 2010 unfolds. Major capital investments will be made for our bright common future. The range of municipal services will be efficiently provided with competency and courtesy. The message: “the way to get through tough times is....together” will play out over the course of the year. With positive focus on our exceptional environment, good infrastructure, and quality public services and supportive community, Camas will continue to flourish.

Sincerely,

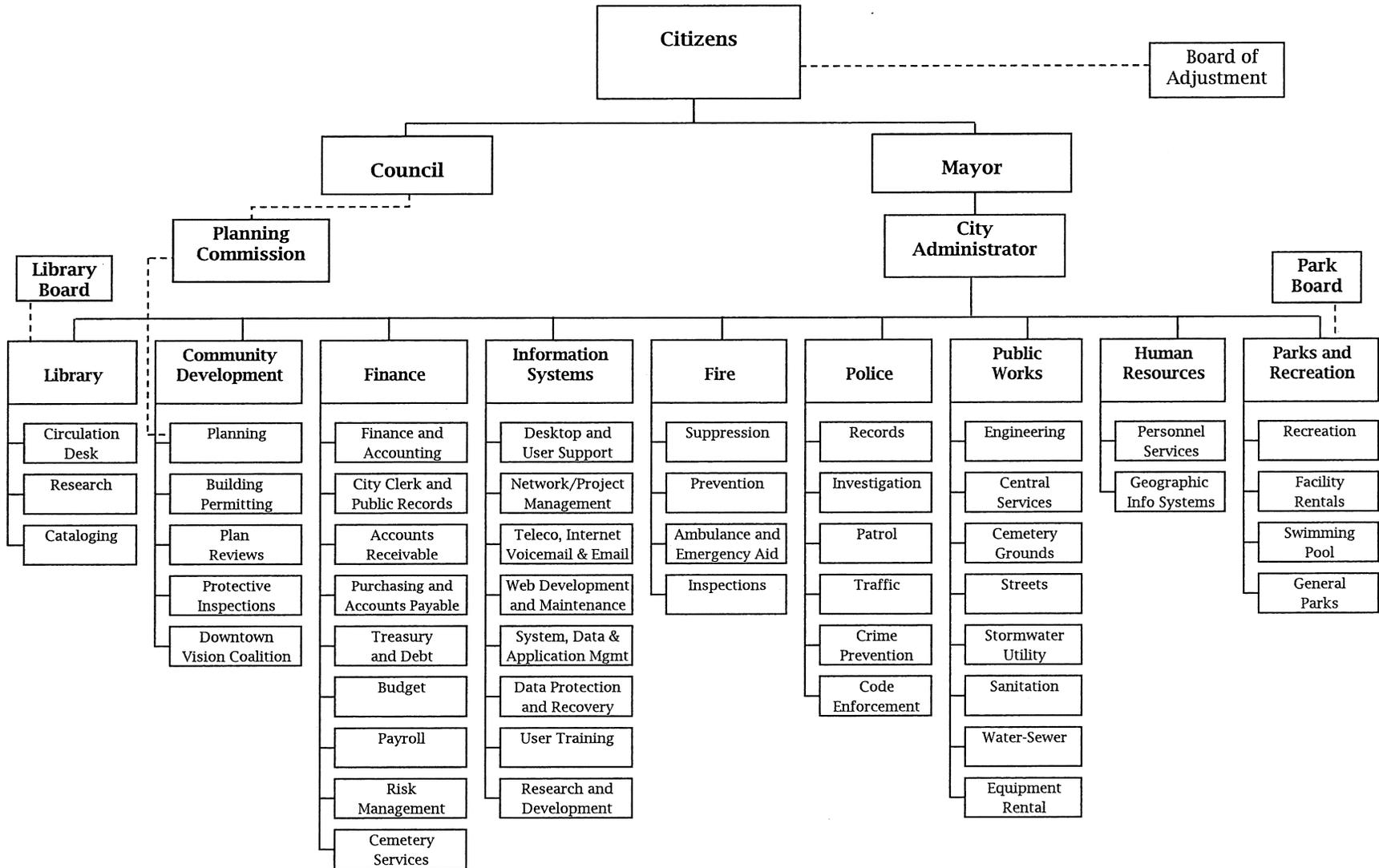
Paul Dennis
Mayor

City of Camas, Washington

Calendar for the 2010 Budget

Date	Steps in Budget Procedure
July 10, 2009	Finance Director distributes instructions and forms to departments for 2010 budget preparation.
August 24, 2009	Departments file 2 copies of their budget, one to City Administrator and one to Finance Director.
August 31, 2009	Finance Department projects revenues and compiles first draft of preliminary budget.
Sept 1 – Sept 11, 2009	City Administrator and Finance Director conduct departmental hearings to determine budget to be presented by the Mayor to the City Council.
September 28, 2009	Proposed preliminary budget distributed to the City Council.
October 5, 2009	Council reviews proposed 2010 budget at workshop.
Sept 28 – Oct 19, 2009	Mayor and City Administrator prepare budget message.
October 26, 2009	Finance Department compiles proposed budget document and distributes to the City Council for their review.
November 2, 2009	Council holds workshop to review and discuss proposed 2010 budget. Proposed budget document is available to the public.
Nov 3 and Nov 10, 2009	Publish notice of tax levy hearing and statement of availability of proposed budget by November 16, 2009.
November 16, 2009	Council option of additional workshop review and discuss proposed 2010 budget.
November 16, 2009	Council holds public hearing and passes ordinance fixing 2010 tax levy. Finance Director notifies Clark County Assessor and County Commissioners of tax levy.
Nov 24 and Dec 1, 2009	Publish notice of budget hearing.
December 7, 2009	Council holds budget hearing; can be continued to subsequent council meetings in December.
December 2009	Council passes 2010 budget and budget ordinance is published.

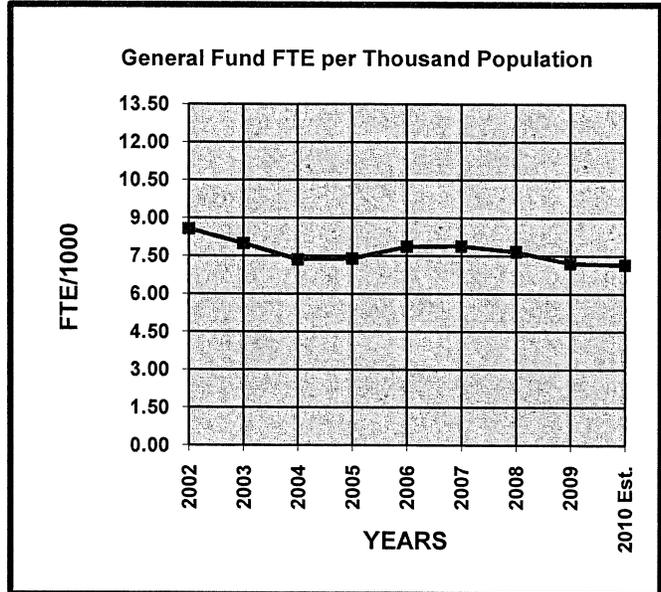
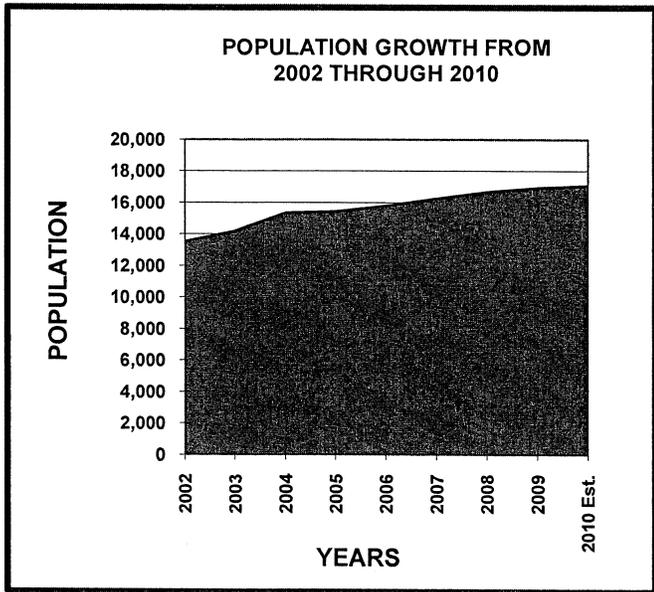
CITY OF CAMAS



CITY OF CAMAS, WASHINGTON
Employees (Full Time Equivalents)
Nine Years 2002-2010

DEPARTMENT	2002	2003	2004	2005	2006	2007	2008	2009	2010
Executive	1.50	1.50	1.50	1.50	1.50	1.50	1.50	1.45	1.45
Finance	7.50	7.00	7.00	7.25	8.00	8.00	8.00	7.88	8.00
Personnel	1.00	1.00	1.00	1.00	1.00	1.00	1.10	1.15	1.15
Law Enforcement	27.50	27.48	27.48	27.70	31.00	32.00	32.00	30.67	30.45
Fire Control	23.40	23.40	23.40	22.90	22.40	21.50	22.08	22.20	22.20
Detention & Correction	1.50	1.48	1.48	1.48	1.48	1.48	1.53	1.68	1.68
Protective Inspections	5.25	5.00	5.00	5.50	6.50	6.00	6.00	4.00	4.00
Information Systems	2.00	2.50	2.50	2.50	2.50	3.00	3.00	3.00	4.00
Engineering	14.50	13.00	13.00	13.00	14.75	15.17	14.73	13.40	12.40
Central Services	0.25	0.13	0.25	0.25	0.25	0.25	0.25	0.25	0.25
Planning	4.00	4.00	3.50	3.92	4.38	4.88	4.88	4.88	4.88
Parks	14.60	14.05	14.05	14.51	15.99	17.28	16.86	16.14	16.14
Downtown Vision Coalition	0.55	0.30	0.30	0.20	0.13	0.13	0.13	0.13	0.13
Library	12.35	12.55	12.55	12.55	14.53	16.16	15.91	15.41	15.41
Total General Fund	115.90	113.38	113.00	114.25	124.39	128.33	127.95	122.22	122.13
Street	10.00	8.63	8.17	7.88	8.38	8.38	8.53	7.74	7.44
Cemetery	0.00	0.00	0.00	0.00	0.00	1.33	1.50	1.25	1.25
Emergency Rescue	15.10	15.10	15.10	15.10	15.60	17.25	17.68	23.76	23.30
Fisher Basin Storm Water	0.25	1.00	1.00	-	-	-	-	-	-
Sanitary	3.25	3.25	3.25	3.86	4.11	4.11	4.11	4.11	4.11
Water-Sewer	16.00	16.00	16.00	16.53	17.34	17.84	17.84	19.00	19.00
Storm Drainage Utility	-	-	-	2.33	2.20	2.70	2.80	3.05	4.35
Equipment Rental	4.25	4.50	4.50	4.53	4.11	4.11	4.11	4.05	4.05
TOTALS	164.75	161.85	161.01	164.48	176.13	184.05	184.52	185.18	185.63

POPULATION	13,540	14,200	15,360	15,460	15,880	16,280	16,700	16,950	17,100
									Estd.

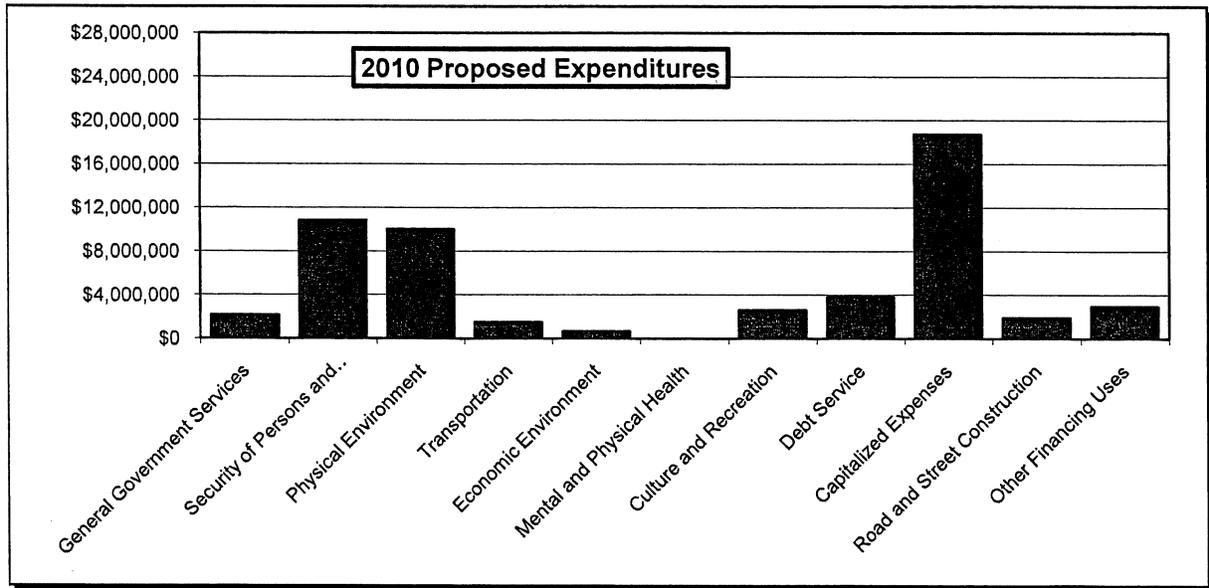


**City of Camas, Washington
2010 Budget Summary
Revenues Classified by Source**

	2008 Adopted Budget	2009 Amended Budget	2010 Proposed Budget
Taxes	\$ 14,831,546	\$ 14,569,750	\$ 14,385,636
Licenses and Permits	521,950	377,250	355,400
Intergovernmental Revenues	3,918,610	5,013,418	5,393,605
Charges for Services	12,644,125	12,763,267	14,046,383
Fines and Forfeits	243,700	274,000	281,500
Miscellaneous Revenues	2,256,232	1,959,964	1,617,072
Other Income	750,000	500	12,292
Other Financing Sources	19,267,757	17,715,709	15,470,235
Budgeted Fund Balance	6,879,055	3,107,841	3,697,074
Total Revenues	\$ 61,312,975	\$ 55,781,699	\$ 55,259,197

Expenditures by Function

	2008 Adopted Budget	2009 Amended Budget	2010 Proposed Budget
General Government Services	\$ 2,167,456	\$ 2,151,176	\$ 2,168,870
Security of Persons and Property	10,208,463	10,993,667	10,825,522
Physical Environment	8,607,005	9,560,286	10,016,241
Transportation	2,608,277	1,547,647	1,515,476
Economic Environment	582,817	1,598,020	663,160
Mental and Physical Health	4,300	4,200	4,000
Culture and Recreation	2,605,992	2,572,870	2,624,907
Debt Service	3,617,122	3,817,817	3,835,284
Capitalized Expenses	25,177,242	20,497,689	18,722,234
Road and Street Construction	1,005,000	460,000	1,913,229
Other Financing Uses	4,729,301	2,578,327	2,970,274
Total Expenditures/Expenses	\$ 61,312,975	\$ 55,781,699	\$ 55,259,197



**City of Camas, Washington
2010 Annual Budget**

Combined Summary of Revenues, Appropriations, and
Other Financing Sources and Uses by Fund

	General Fund	SPECIAL REVENUE FUNDS				Debt Service Funds	CAPITAL PROJECT FUNDS	
		City Streets	Emergency Rescue	Hotel-Motel Lodging Tax	Cemetery		Growth Mgmt.	Library Construction
Appropriated Fund Balance	\$ 608,570	\$ 25,000	\$ -	\$ -	\$ 14,742	\$ -	\$ 2,373,392	\$ 271,000
REVENUES:								
310 Taxes	11,810,400	-	950,000	3,000	-	922,236	700,000	-
320 Licenses & Permits	355,400	-	-	-	-	-	-	-
330 Intgovt. Revenues	605,502	1,118,561	1,426,827	-	-	-	2,119,000	-
340 Chgs. for Services	1,968,164	28,000	888,000	-	40,000	-	245,000	-
350 Fines & Forfeits	267,500	-	14,000	-	-	-	-	-
360 Misc. Revenues	151,750	-	3,000	-	1,400	-	40,000	4,000
Total Est. Revenues	15,158,716	1,146,561	3,281,827	3,000	41,400	922,236	3,104,000	4,000
370 Other Income	-	-	-	-	-	-	-	-
390 Other Est. Fin.Source	-	-	-	-	-	-	-	-
Bond Proceeds	-	-	-	-	-	-	-	-
Loan Proceeds	-	-	175,000	-	-	-	-	-
Transfers In	27,000	2,257,144	-	-	98,000	575,838	-	-
Total Est. Resources	\$ 15,794,286	\$ 3,428,705	\$ 3,456,827	\$ 3,000	\$ 154,142	\$ 1,498,074	\$ 5,477,392	\$ 275,000
APPROPRIATIONS:								
510 General Govt. Services	\$ 2,168,870	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
520 Sec. of Person & Prop	7,708,895	-	3,091,627	-	-	-	-	-
530 Physical Environ.	1,426,406	-	-	-	-	-	-	-
540 Transportation	-	1,515,476	-	-	-	-	-	-
550 Economic Environ.	524,018	-	-	3,000	136,142	-	-	-
560 Mental & Phy. Health	4,000	-	-	-	-	-	-	-
570 Culture & Recreation	2,624,907	-	-	-	-	-	-	-
590-598 Other Type Exp.	-	-	-	-	-	-	-	-
591 Debt Service	-	-	-	-	-	1,498,074	-	-
594 Capitalized Exp.	163,100	-	365,200	-	18,000	-	3,693,500	275,000
595 Road & Street Const.	-	1,913,229	-	-	-	-	-	-
Total Appropriations	14,620,196	3,428,705	3,456,827	3,000	154,142	1,498,074	3,693,500	275,000
Est. Other Financing Uses:								
Transfers Out	1,174,090	-	-	-	-	-	1,783,892	-
Total Estimated Uses	\$ 15,794,286	\$ 3,428,705	\$ 3,456,827	\$ 3,000	\$ 154,142	\$ 1,498,074	\$ 5,477,392	\$ 275,000

Combined Summary of Revenues, Appropriations, and
Other Financing Sources and Uses by Fund

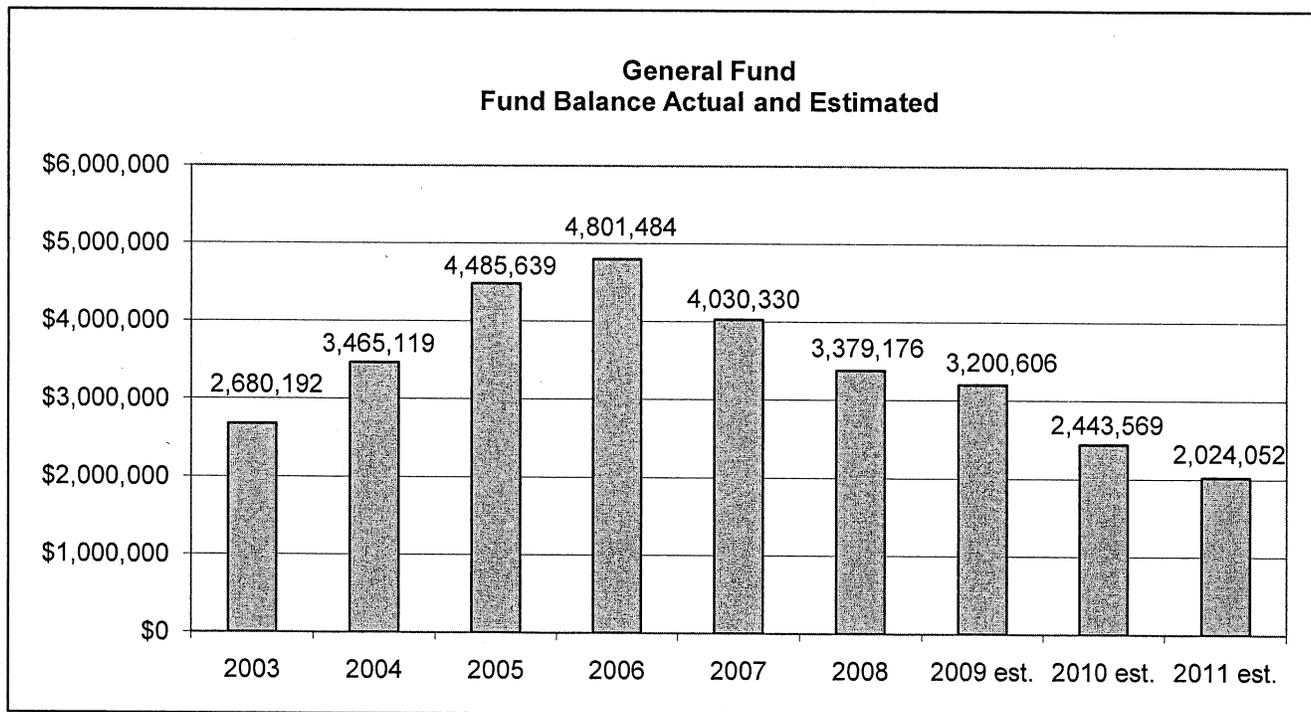
PROPRIETARY FUNDS							Firemen's Pension Fund	Total All Funds
Storm Drainage Utility	City Sanitary	Water - Sewer	WWTP Construction	PWTF/38th Av Utilities	Capital Reserve	Equipment Rental		
\$ 280,710	\$ 123,660	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 3,697,074
-	-	-	-	-	-	-	-	14,385,636
-	-	-	-	-	-	-	-	355,400
123,715	-	-	-	-	-	-	-	5,393,605
924,621	1,787,048	8,164,550	-	-	-	1,000	-	14,046,383
-	-	-	-	-	-	-	-	281,500
3,200	15,140	129,432	-	-	-	1,244,150	25,000	1,617,072
1,051,536	1,802,188	8,293,982	-	-	-	1,245,150	25,000	36,079,596
-	-	-	-	-	12,292	-	-	12,292
-	-	2,531,013	1,108,695	-	-	-	-	3,639,708
-	-	1,212,000	7,391,305	81,948	-	-	-	8,860,253
-	-	-	-	12,292	-	-	-	2,970,274
\$ 1,332,246	\$ 1,925,848	\$ 12,036,995	\$ 8,500,000	\$ 94,240	\$ 12,292	\$ 1,245,150	\$ 25,000	\$ 55,259,197
\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 2,168,870
-	-	-	-	-	-	-	25,000	10,825,522
722,219	1,925,848	4,936,335	-	-	-	1,005,433	-	10,016,241
-	-	-	-	-	-	-	-	1,515,476
-	-	-	-	-	-	-	-	663,160
-	-	-	-	-	-	-	-	4,000
-	-	-	-	-	-	-	-	2,624,907
-	-	2,275,993	-	-	-	61,217	-	3,835,284
610,027	-	4,824,667	8,500,000	94,240	-	178,500	-	18,722,234
-	-	-	-	-	-	-	-	1,913,229
1,332,246	1,925,848	12,036,995	8,500,000	94,240	-	1,245,150	25,000	52,288,923
-	-	-	-	-	12,292	-	-	2,970,274
\$ 1,332,246	\$ 1,925,848	\$ 12,036,995	\$ 8,500,000	\$ 94,240	\$ 12,292	\$ 1,245,150	\$ 25,000	\$ 55,259,197

**Summary of Estimated Appropriations By Fund
Actual for 2008 and Appropriations for 2009 and 2010**

	Actual Expenditures 2008	Actual Appropriations 2009	Estimated Required 2010
GENERAL FUND	<u>\$ 15,697,049</u>	<u>\$ 16,052,061</u>	<u>\$ 15,794,286</u>
SPECIAL REVENUES:			
City Street	2,624,266	1,994,632	3,428,705
SE 1st Street/Lake Road	1,021	-	-
Emergency Rescue	2,318,577	3,291,480	3,456,827
Fire Equipment Cumulative Reserve	14,142	458,840	-
Hotel-Motel Lodging Tax	-	-	3,000
Cemetery	177,765	154,316	154,142
TOTAL SPECIAL REVENUE FUNDS	<u>5,135,771</u>	<u>5,899,268</u>	<u>7,042,674</u>
DEBT SERVICE FUNDS:			
Unlimited Tax G.O. Bond Redemption	745,743	686,980	622,123
Limited Tax G.O. Bond Redemption	856,466	913,853	875,951
Local Improvement Debt Service	-	4,700	-
TOTAL DEBT SERVICE FUNDS	<u>1,602,209</u>	<u>1,605,533</u>	<u>1,498,074</u>
CAPITAL PROJECT FUNDS:			
Growth Management Capital Project	1,697,009	4,939,577	5,477,392
Library Construction Fund	61,964	550,000	275,000
TOTAL CAPITAL PROJECT FUNDS	<u>1,758,973</u>	<u>5,489,577</u>	<u>5,752,392</u>
ENTERPRISE FUNDS:			
Storm Drainage Utility	1,244,926	838,196	1,332,246
City Sanitary	1,836,316	2,187,330	1,925,848
Water-Sewer	10,851,224	10,690,506	12,036,995
WWTP - PWTF Construction	213,043	11,629,554	8,500,000
2007 Bond Construction	3,438,227	-	-
PWTF - NW 38th Avenue	56,879	-	94,240
Water-Sewer Capital Reserve	1,520,884	-	12,292
TOTAL ENTERPRISE FUNDS	<u>19,161,499</u>	<u>25,345,586</u>	<u>23,901,621</u>
INTERNAL SERVICE FUNDS:			
Equipment Rental	1,979,075	1,364,674	1,245,150
FIDUCIARY FUNDS:			
Firemen's Pension	17,333	25,000	25,000
TOTAL	<u>\$ 45,351,909</u>	<u>\$ 55,781,699</u>	<u>\$ 55,259,197</u>

**2010 Schedule of
Transfers Out/ Transfers in**

TRANSFERS FROM	TRANSFERS TO	AMOUNT	PURPOSE FOR TRANSFER
General Fund	Street Fund	\$ 1,094,090	Street operations and construction
General Fund	Cemetery Fund	80,000	Cemetery operations
Growth Management Fund	General Fund	27,000	Network infrastructure
Growth Management Fund	Street Fund	1,163,054	Street improvements: NW Leadbetter Roadway Preservation, Lake Road Bike Lane
Growth Management Fund	Cemetery	18,000	Office trailer
Growth Management Fund	LTGO Bond Redemption	575,838	Debt payments for: SE 1st Street Road Improvements, Fire Engine, Parker Street, and 2004 street reconstruction
Water/Sewer Capital Reserve	PWTF 38th Av Utilities	12,292	Water/Sewer construction projects
Total Transfers:		<u><u>\$ 2,970,274</u></u>	



GENERAL FUND

THREE YEAR PROJECTIONS

	Projected Revenue 2010	Projected Revenue 2011	Projected Revenue 2012
Beginning Appropriated Fund Balance	\$ 608,570	\$ 757,037	\$ 419,517
Revenues			
Taxes:			
Real & Personal Property	9,469,200	9,520,000	9,850,000
Private Harvest Tax	-	250	250
Local Retail Sales & Use Taxes	1,750,000	1,800,000	1,850,000
Local Criminal Justice	160,000	175,000	185,000
Natural Gas Franchise	185,000	190,550	221,720
Franchise-Sanitary	6,200	6,500	6,500
Television Cable	220,000	237,600	256,600
Gambling-Punch/Pull Tabs	20,000	32,000	32,500
Penlts & Int. Oth. Taxes	-	100	100
Total Taxes	11,810,400	11,962,000	12,402,670
Licenses and Permits:			
Police & Protective	400	400	400
Other Business Licenses	500	500	500
Buildings, Structures, Equip.	340,000	357,000	374,850
Building & Structures - Fire	7,000	10,000	10,000
Animal Licenses	4,000	4,700	4,800
Street & Curb Permits	2,000	2,500	3,000
Other Nonbusiness Lic. & Permits	1,500	1,500	1,650
Total Licenses and Permits	355,400	376,600	395,200
Intergovernmental Revenue:			
Federal Grant - Ballistic Vest Grant	7,152	-	-
Federal Indirect Grant - CDBG	23,750	-	-
Federal Indirect Grant - IMLS Hard Times Grant	24,800	-	-
State Grant - WA Assoc. of Sheriffs/Police	4,956	-	-
State Grant - DOE Litter Pick Up	1,600	-	-
Pud Privilege Tax	165,000	168,300	171,700
Steamlined Sales Tax Mitigation	1,000	-	-
Crim. Just. - Population	4,050	4,100	4,200
Crim Justice - Special Programs	13,750	14,000	14,500
DUI - Cities	3,000	4,000	5,000
Fire Ins. Premium Tax	31,000	32,000	33,000
Liq Excise Tax	81,000	85,000	90,000
Liq Board Profits	140,000	150,000	160,000
Shared Costs - Court	18,844	19,000	19,500
Intergov.-Law Protection	50,000	-	-
Drug Enforcement	16,000	16,500	17,000
Shared Costs - Fire Services (ECFR)	19,600	-	-
Total Intergovernmental Revenue	605,502	492,900	514,900
Charges for Goods and Services:			
Clerks Record Services	300	500	500
Court Fees	2,600	2,600	2,700
Sales Of Maps & Publications	2,750	2,900	2,900

GENERAL FUND

THREE YEAR PROJECTIONS

	Projected Revenue 2010	Projected Revenue 2011	Projected Revenue 2012
Duplicating Of Public Records	1,800	2,000	2,200
Copies-Taxable	5,000	5,000	5,000
Sales Of Merchandise	150	300	350
Employee Benefit Program Service	100	100	100
Law Enforcement Services	5,400	5,250	5,500
Law Enforcement - SRO	48,000	49,440	50,923
Adult Probation Services	450	500	500
Protective Inspection Fees	1,500	2,000	2,100
Construction Inspection Fees	5,000	15,000	25,000
Emergency Service Fees	10,400	13,000	15,000
Crime Conviction Fee	3,800	4,000	4,500
Zoning & Subdivision Fees	90,000	110,000	120,000
Plan Checking Fees	210,000	230,000	250,000
Plan Check Fees - Fire	5,000	6,000	7,000
Plan Review/Eng.& Planning	15,000	25,000	35,000
Other Planning Fees	15,000	16,000	17,000
Swimming Pool Admissions	25,000	24,000	25,000
P.E. School District - Pool	400	500	500
Swim Lessons	45,000	42,000	43,000
Recreation - Camps	34,000	32,000	33,000
Recreation - Youth Sports	30,000	32,000	33,000
Recreation - Adult Sports	35,000	36,000	37,000
Recreation - Senior Citizens	150	200	200
Recreation - Youth Programs	6,000	12,500	13,000
Adult Programs	8,000	8,200	8,400
Recreation - Miscellaneous	5,000	5,000	5,250
Administration Services	34,006	35,366	36,781
Budget Acctng Auditing Services	501,492	521,552	542,415
Legal Services	14,000	14,560	15,142
Human Resources	50,628	52,653	54,759
Information Technology	118,068	122,791	127,702
Central Services-Bldg Rental	43,682	45,429	47,246
Engineering Services	595,488	619,308	644,080
Total Charge for Goods and Services	1,968,164	2,093,649	2,212,748
Fines and Forfeits:			
Mandatory Insur. Costs	2,000	2,500	3,000
Traffic Infract.-Nonparking	145,000	170,000	190,000
Other Nonparking Infraction	1,500	2,000	2,500
Parking Violation	17,000	18,500	20,000
Driving While Intox.	10,000	12,000	14,000
Other Criminal Traffic	21,000	23,000	25,000
Other Nontraffic Misdemeanors	15,000	16,000	17,000
Criminal Costs	44,000	46,000	48,000
Criminal Costs - Jury Duty	-	100	200
Public Defense Costs Recovery	5,800	7,000	7,500
Library Fines and Lost Books	6,200	6,500	6,600
Total Fines and Forfeits	267,500	303,600	333,800

GENERAL FUND

THREE YEAR PROJECTIONS

	Projected Revenue 2010	Projected Revenue 2011	Projected Revenue 2012
Miscellaneous Revenues:			
Investment Interest	45,000	75,000	100,000
Int On Contracts, Notes, Receivable	12,000	13,000	14,000
Space & Fac Rents Short-term	1,900	2,000	2,000
Space\Fac Rents-Com Ctr Sht/tm	12,000	12,500	13,000
Space & Facilities Leases L/T	14,350	14,350	-
Comm. Ctr-Fac. & Space Rnt L/T	1,000	1,500	2,000
Housing Rentals & Leases	17,600	16,000	15,000
Other Rents and Use Charges	9,600	10,000	10,000
Contrib From Private Sources	14,000	7,500	7,500
Private Grants	5,000	-	-
Sale Of Junk Or Salvage	200	200	300
Unclaimed Money - Police	50	100	100
Forfeited/Confiscated Evidence	1,000	2,000	2,000
Cashier Overage and Shortage	50	50	50
Other Misc. Revenue	18,000	20,000	22,000
Total Miscellaneous Revenues:	151,750	174,200	187,950
Other Financing Sources:			
Transfers In	27,000	-	-
Total Other Financing Sources	27,000	-	-
Total Estimated Revenues	15,185,716	15,402,949	16,047,268
Total Estimated Resources	\$15,794,286	\$16,159,986	\$16,466,785
Expenditures			
Transfer Out to Street Fund	\$1,094,090	\$ 1,115,786	\$ 1,121,701
Transfer Out to Cemetery Fund	80,000	81,600	83,232
Legislative	80,300	81,906	83,544
Judicial	238,200	242,964	247,823
Executive	215,537	219,848	224,245
Finance Department	698,733	712,708	726,962
Legal Services	98,720	100,694	102,708
Human Resources	160,552	163,763	167,038
Other General Governmental Services	175,781	179,297	182,883
Law Enforcement	3,993,465	4,073,334	4,154,801
Fire	2,921,027	2,979,448	3,039,036
Detention and/or Correction	397,652	405,605	413,717
Emergency Services	13,539	13,810	14,086
Information Systems	511,089	521,311	531,737
Engineering	1,223,627	1,248,100	1,273,062
Planning	476,439	485,968	495,687
Other Physical Environment	85,500	87,210	88,954
Parks & Recreation	1,452,104	1,481,146	1,510,769
Protective Inspection	395,212	403,116	411,179

GENERAL FUND

THREE YEAR PROJECTIONS

	Projected Expenditures 2010	Projected Expenditures 2011	Projected Expenditures 2012
Central Services	141,237	144,062	146,943
Information and Outreach	9,300	9,486	9,676
Community Ed. & Senior Programs	3,500	3,570	3,641
Downtown Visioning Coalition	38,279	39,045	39,825
Library	1,219,303	1,243,689	1,268,563
Library Books and Other Materials	71,100	122,522	124,972
Total Expenditures	<u>\$15,794,286</u>	<u>\$16,159,986</u>	<u>\$16,466,785</u>

STREET FUND

THREE YEAR PROJECTIONS

	Projected Revenue 2010	Projected Revenue 2011	Projected Revenue 2012
Appropriated Fund Balance	\$ 25,000	\$ -	\$ -
Revenues:			
Fed. Indirect Grant - ARRA Leadbetter	481,946	-	-
Fed. Indirect Grant - DOE	135,000	-	-
State Grant - Urban Vitality PWTF	116,615	-	-
Motor Vehicle Fuel Tax	385,000	400,000	425,000
Sales of Road Materials	3,000	5,000	5,000
Charges for Services	25,000	25,000	25,000
Transfers In From TIF's and Reet	1,163,054	-	-
General Fund Transfer In	1,094,090	1,115,786	1,121,701
Total Revenues	<u>\$ 3,428,705</u>	<u>\$ 1,545,786</u>	<u>\$ 1,576,701</u>
Expenditures			
Roadway preservation	\$ 60,160	\$ 61,363	\$ 62,590
Roadway maintenance	254,710	259,804	265,000
Sidewalk Maintenance	52,508	53,558	54,629
Street Lighting Maintenance	243,008	247,868	252,826
Traffic Control Device Maint.	118,995	121,375	123,802
Snow/Ice Control Maintenance	53,296	54,362	55,449
Roadside Maintenance	46,048	46,969	47,908
Downtown Mall Maintenance	41,924	42,762	43,618
Ancillary Operations Maint.	20,732	21,147	21,570
Maintenance Administration	353,532	360,603	367,815
Gen Services - Road Gen Admin	266,563	271,894	277,332
Training - Road Gen Admin	4,000	4,080	4,162
Total operations and maintenance	<u>1,515,476</u>	<u>1,545,786</u>	<u>1,576,701</u>
Construction projects	1,913,229	-	-
Transfers Out	-	-	-
Total Expenditures	<u>\$ 3,428,705</u>	<u>\$ 1,545,786</u>	<u>\$ 1,576,701</u>

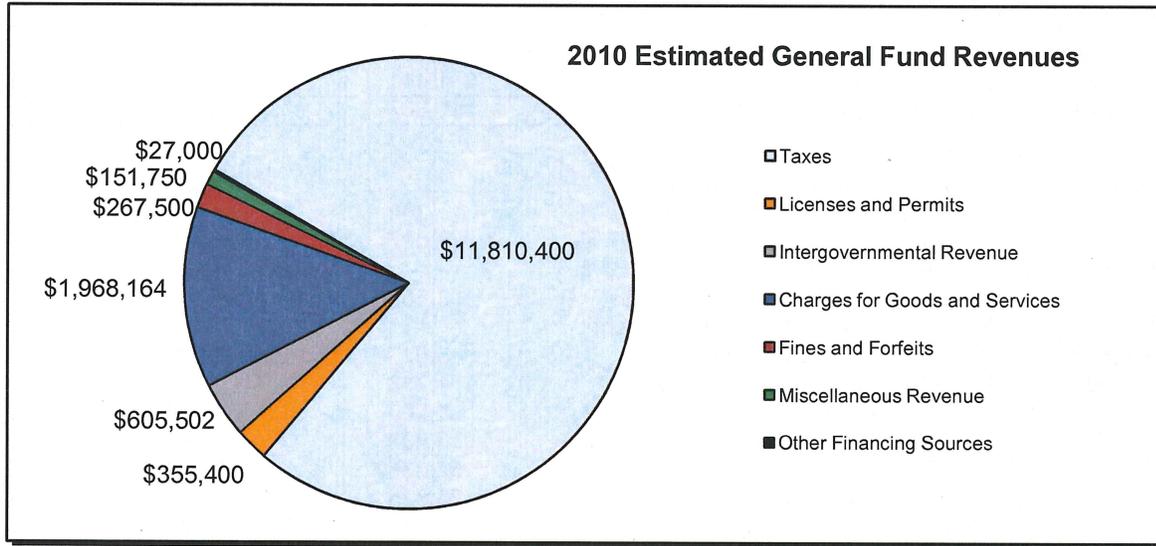
GENERAL FUND SUMMARY

FUNCTION

The General Fund accounts for all revenues and expenditures of the City of a general nature that are not required to be reported in a special type of fund. It receives a much greater variety of revenues and is utilized for a greater variety of expenditures than other funds.

ACTIVITIES AND SERVICES

Expenditures for legislative, judicial, executive, financial, administrative, legal, human resources, planning, general governmental services, information systems, engineering, parks and recreation, pollution control, neighborhoods, animal control, health, community education and library are included in the General Fund. Police and fire services are also included in this fund. The General Fund is reimbursed for applicable engineering, accounting, legal services and some administration it provides to the water-sewer, sanitary, streets, emergency rescue, storm water and equipment rental functions.



GENERAL FUND REVENUE DETAIL THREE YEAR COMPARISON

FUND NUMBER	Actual Revenue 2008	Adjusted Estimated 2009	Estimated Revenue 2010
001			
291 740 00 Beginning Appropriated Fund Balance	\$ -	\$ 488,743	\$ 608,570
Taxes:			
311 100 00 Real and Personal Property	9,056,252	9,372,000	9,469,200
312 100 00 Private Harvest Tax	85	250	-
313 100 00 Local Retail Sales and Use Taxes	1,773,395	1,745,000	1,750,000
313 710 00 Local Criminal Justice	189,924	192,456	160,000
316 430 00 Natural Gas Franchise	189,092	200,000	185,000
316 450 00 Sanitary Franchise	6,198	9,000	6,200
316 460 00 Television Cable	208,012	220,000	220,000

GENERAL FUND

REVENUE DETAIL THREE YEAR COMPARISON

FUND NUMBER 001	Actual Revenue 2008	Adjusted Estimated 2009	Estimated Revenue 2010
317 510 00 Gambling Taxes	27,816	31,826	20,000
319 800 00 Penalties and Interest - Gambling Taxes	89	75	-
Total Taxes	11,450,863	11,770,607	11,810,400
Licenses and Permits:			
321 300 00 Police and Protective	265	250	400
321 900 00 Other Business Licenses	315	150	500
321 910 00 Telecommunication Franchise	1,000	-	-
322 100 00 Buildings, Structures and Equipment	397,334	357,500	340,000
322 110 00 Buildings, Structures and Equip - Fire	7,520	10,000	7,000
322 300 00 Animal Licenses	4,030	4,680	4,000
322 400 00 Street and Curb Permits	2,982	3,364	2,000
322 900 00 Other Non-Bus Licenses and Permits	1,441	1,306	1,500
Total Licenses and Permits	414,887	377,250	355,400
Intergovernmental Revenue:			
331 165 00 Direct Federal Grants - Secure Our Schools	-	46,830	-
331 166 00 Direct Federal Grant - Ballistic Vest Grant	382	-	7,152
331 970 00 Direct Federal Grant - Homeland Security	(2,027)	-	-
333 140 00 Indirect Federal Grant - CDBG	-	-	23,750
333 206 02 Indirect Federal Grant - Traffic Safety	3,500	-	-
333 453 00 Indirect Federal Grant - IMLS Hard Times Grant	-	-	24,800
333 453 10 Indirect Federal Grant - Library Grant	5,017	7,000	-
333 453 11 Indirect Federal Grant LSTA State Library	1,738	-	-
334 017 00 State Grant - Registered Sex Offenders	4,695	9,363	4,956
334 030 10 State Grant - DOE Litter Pick Up	5,237	1,600	1,600
335 000 91 P.U.D. Privilege Tax	157,835	165,500	165,000
336 000 99 Streamlined Sales Tax Mitigation	26,325	-	1,000
336 060 21 Criminal Justice - Population	3,371	3,841	4,050
336 060 26 Criminal Justice - Special Programs	13,000	13,026	13,750
336 060 51 DUI - Cities	2,953	3,000	3,000
336 060 91 Fire Insurance Premium Tax	30,875	30,858	31,000
336 060 94 Liquor Excise Tax	78,663	84,168	81,000
336 060 95 Liquor Board Profits	110,443	122,745	140,000
338 120 00 Shared Costs - Court	18,844	18,844	18,844
338 210 00 County Law Protection	50,000	-	50,000
338 211 00 Drug Enforcement	8,637	7,200	16,000
338 260 00 Shared Costs - Fire Services (ECFR)	-	-	19,600
Total Intergovernmental Revenue	519,488	513,975	605,502
Charges for Goods and Services:			
341 230 00 Civil Probation Filing	108	200	-
341 280 00 Other Court Filings/Fees	-	20,000	-
341 320 00 Clerks Record Services	1,300	2,000	300
341 330 00 Court Fees	1,482	500	2,600
341 500 00 Sale of Maps and Publications	2,663	3,000	2,750
341 600 00 Printing and Duplicating Services	6,620	6,800	6,800
341 700 00 Sales of Merchandise	135	200	150
341 970 00 Employee Benefit Program Service	98	100	100
341 990 00 Other General Government	200	-	-
342 100 00 Law Enforcement Services	52,036	56,000	53,400
342 330 00 Adult Probation Services	-	-	450
342 400 00 Protective Inspection Fees	1,276	3,000	1,500
342 400 20 Inspection Fees - Construction	56,279	45,000	5,000
342 500 00 Emergency Services Fees	11,017	20,000	10,400
342 900 00 Conviction Fees	6,668	5,500	3,800

GENERAL FUND

REVENUE DETAIL THREE YEAR COMPARISON

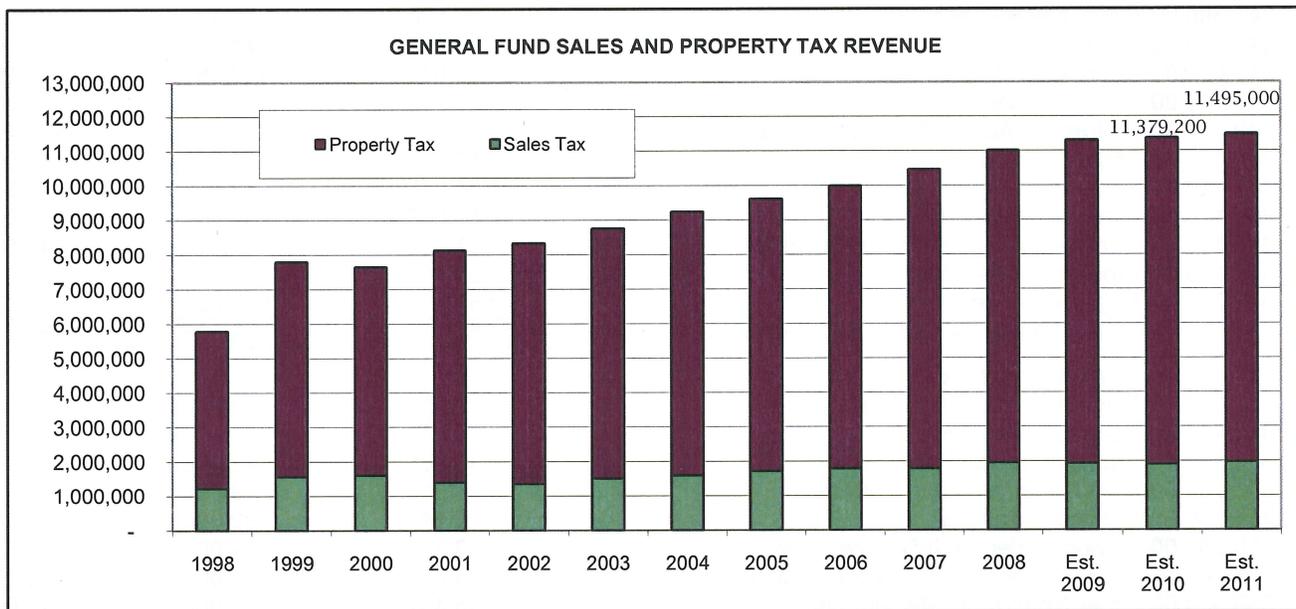
FUND NUMBER 001	Actual Revenue 2008	Adjusted Estimated 2009	Estimated Revenue 2010
345 810 00 Zoning and Subdivision Fees	90,032	100,000	90,000
345 830 00 Plan Check Fees	211,404	177,000	210,000
345 830 10 Plan Check Fees - Fire	7,029	10,000	5,000
345 830 20 Plan Review-Engineering & Planning	39,507	30,000	15,000
345 890 00 Other Planning Fees	12,535	12,000	15,000
347 310 00 Swimming Pool Admissions	24,826	24,000	25,000
347 325 00 P.E. School District	-	400	400
347 390 00 Other Activity Fees	180	-	-
347 610 00 Swim Lessons	38,003	41,000	45,000
347 620 00 Recreation Programs	112,694	120,150	118,150
349 130 00 Administration Services	21,324	25,398	34,006
349 140 00 Budgeting, Acctng & Audit Services	433,372	348,661	501,492
349 150 00 Legal Services	12,260	14,200	14,000
349 160 00 Personnel	36,088	38,692	50,628
349 170 00 Information Technology	53,688	151,362	118,068
349 180 00 Central Services-Building Rental	63,780	43,613	43,682
349 190 00 Emergency Services	108,150	143,302	-
349 320 00 Engineering Services	557,413	611,438	595,488
Total Charges for Goods and Services	1,962,167	2,053,516	1,968,164
Fines and Forfeits:			
352 300 00 Mandatory Insurance Costs	3,031	2,900	2,000
352 400 00 Boating Safety Penalties	39	-	-
353 100 00 Traffic Infraction Penalties	116,965	122,000	145,000
353 700 00 Non-Traffic Infraction Penalties	4,296	3,500	1,500
354 000 00 Parking Violations	22,141	22,000	17,000
355 200 00 Driving Under the Influence Fines	13,280	14,000	10,000
355 800 00 Other Criminal Traffic Misdemeanor	16,366	17,000	21,000
356 900 00 Other Non-Traffic Misdemeanors	15,437	15,000	15,000
357 300 00 Other Criminal Costs	51,981	52,000	44,000
357 310 00 Criminal Costs - Jury Duty	197	200	-
357 330 00 Public Defense Costs	7,802	7,000	5,800
359 700 00 Library Fines	6,048	6,400	6,200
359 900 00 Miscellaneous Fines	250	-	-
Total Fines and Forfeits	257,833	262,000	267,500
Miscellaneous Revenues:			
361 110 00 Investment Interest	136,626	140,000	45,000
361 400 00 Interest on Sales Tax, Court Fees	13,027	15,000	12,000
362 400 00 Space /Facilities Rents - Short-term	1,683	2,000	1,900
362 401 00 Space/Facilities Rentals-Community	9,620	12,000	12,000
362 500 00 Space and Facilities Leases	10,635	15,950	14,350
362 501 00 Community Center Space Rentals	1,990	2,000	1,000
362 600 00 Housing Rentals and Leases	17,307	17,295	17,600
362 900 00 Other Rents and Use Charges	-	-	9,600
363 000 00 Ins. Premiums and Recovery	62,829	-	-
367 000 00 Contrib and Donations Pvt Sources	7,637	7,500	14,000
367 110 00 Private Grants	-	5,850	5,000
369 100 00 Obsolete Equipment	75	1,000	200
369 200 00 Unclaimed/Proceeds-Sales Unclaimed	173	100	50
369 300 00 Forfeited/Confiscated Evidence	2,629	10,000	1,000
369 810 00 Cashier Over and Short	50	75	50
369 900 00 Other Miscellaneous Revenue	39,122	12,000	18,000
Total Miscellaneous Revenues	303,403	240,770	151,750
Total Estimated Revenues	14,908,641	15,706,861	15,767,286

GENERAL FUND

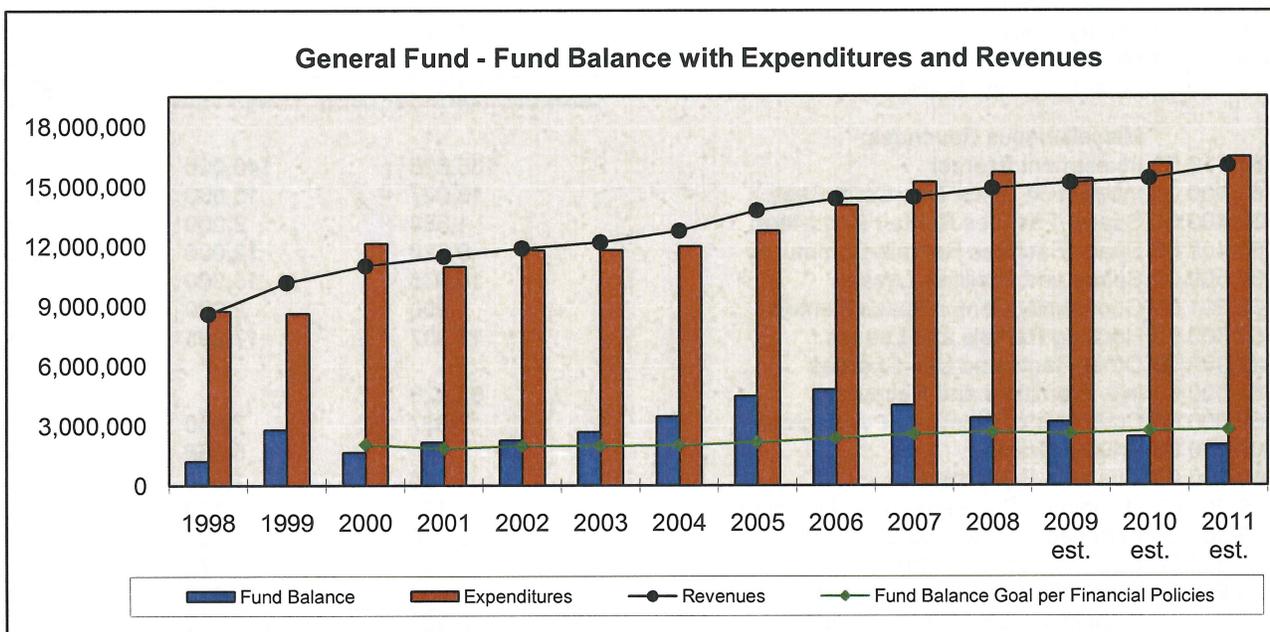
REVENUE DETAIL

THREE YEAR COMPARISON

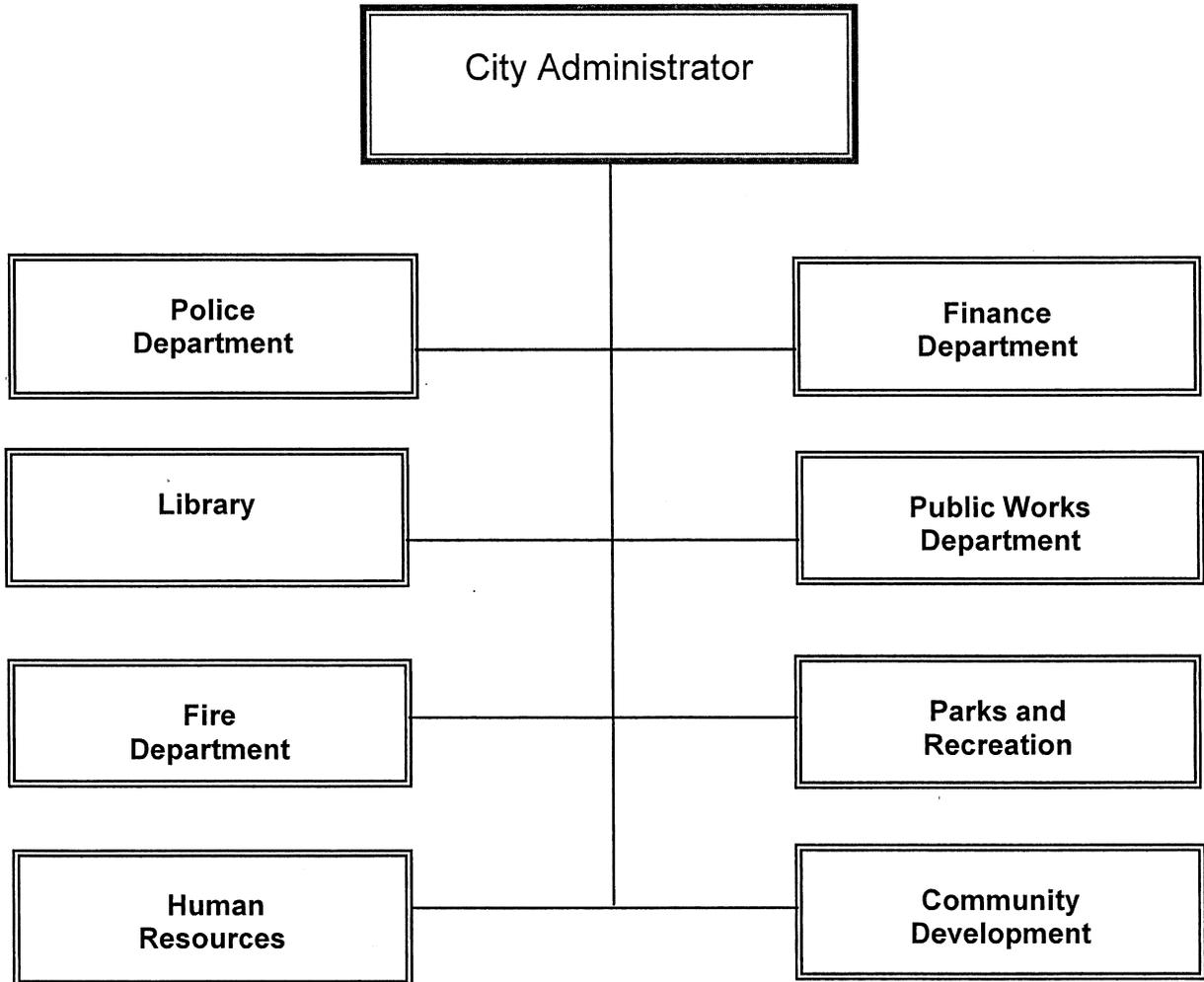
FUND NUMBER	Actual Revenue 2008	Adjusted Estimated 2009	Estimated Revenue 2010
001			
Other Financing Sources:			
386 990 00 State Remit School Zone Safety	378	500	-
388 800 00 Prior Years Correction	133,752	-	-
397 000 00 Transfers-In	3,124	344,700	27,000
Total Other Financing Sources	137,254	345,200	27,000
Total Estimated Resources	\$ 15,045,895	\$ 16,052,061	\$ 15,794,286



The above chart represents an eleven year history and current projections of the two primary tax revenues for the city.



ADMINISTRATION



LEGISLATIVE

MISSION STATEMENT

The council is the elected legislative governing body of the City of Camas.

GOALS FOR 2010

1. Provide policy direction for the city.
2. Continue long-range planning on needed infrastructure and community growth.
3. Foster teamwork between elected and appointed leadership and staff.
4. Continue citizen outreach and participation.
5. Explore and develop options around community joint cooperatives.
6. Keep informed of activity in regional, state, and national legislative processes.
7. Continue fiduciary oversight of the City's assets and resources.

ACTIVITIES AND SERVICES

The council determines policy as it relates to all city functions and activities, enacts ordinances and resolutions, and reviews certain appointments of the Mayor. The council meets at two regular meetings per month, two workshops per month and also attends numerous city-related committee and other governmental board meetings. Publication costs of city ordinances are included in this section of the budget. City share of election costs, determined by the county, are included in this section also.

**LEGISLATIVE EXPENDITURE DETAIL
THREE YEAR COMPARISON**

001.01.511	Actual Expended 2008	Actual Approp 2009	Estimated Required 2010
300 OFFICIAL PUBLICATION SERVICES			
Other Services and Charges (Newsletter)	\$ 13,786	\$ 7,000	\$ 7,000
400 TRAINING			
Supplies	21	1,000	500
Other Services and Charges (Travel and registration, includes Planning Conference)	3,869	3,000	3,000
600 LEGISLATIVE SERVICES			
Salaries and Wages	41,750	42,000	42,000
Personnel Benefits	4,202	3,600	4,800
Supplies	5,207	2,400	2,400
Other Services and Charges	2,390	2,200	2,100
700 ELECTION COSTS			
Intergovernmental Professional Services	37,460	25,800	18,500
TOTAL LEGISLATIVE	<u>\$ 108,685</u>	<u>\$ 87,000</u>	<u>\$ 80,300</u>
 % Increase (Decrease) Prior Year		-19.95%	-7.70%

LEGISLATIVE PERSONNEL SCHEDULE	Actual Approp 2009	Estimated Required 2010
Council Members (7)	\$ 42,000	\$ 42,000
% Increase (Decrease) Prior Year		0.00%

JUDICIAL

FUNCTION

The Police Judge is the chief judicial officer of the city. The city contracts with Clark County for this service and one of the elected District Court Judges of Clark County.

ACTIVITIES AND SERVICES

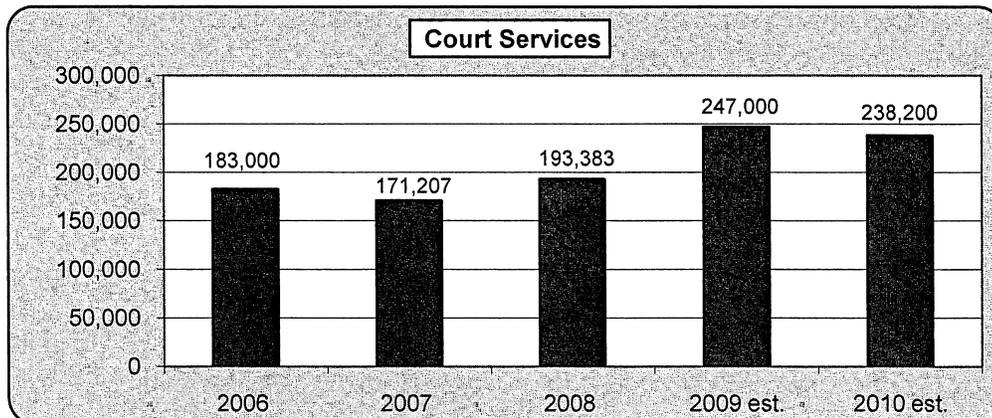
The Police Judge hears all cases and has exclusive jurisdiction over offenses defined by ordinances of the city. He has full power and authority to determine all cases, civil or criminal, arising under such ordinances and may pronounce judgment on these cases.

COMMENTS ON BUDGET APPROPRIATIONS

Rates charged by Clark County District Court have increased significantly for a second year in a row. We continue to monitor these expenses and have met with County officials to ensure that all reasonable measures are being looked at to control program costs.

JUDICIAL EXPENDITURE DETAIL THREE YEAR COMPARISON

001.02.		Actual Expended 2008	Actual Approp 2009	Estimated Required 2010
512	500 MUNICIPAL COURT			
	Intergovernmental Services and Taxes	\$ 151,258	\$ 204,000	\$ 194,200
512	810 INDIGENT DEFENSE			
	Other Services and Charges	42,125	43,000	44,000
	TOTAL JUDICIAL	\$ 193,383	\$ 247,000	\$ 238,200
	% Increase (Decrease) Prior Year		27.73%	-3.56%



EXECUTIVE

MISSION STATEMENT

The Mayor is the chief elected official of the City of Camas. The Mayor appoints the City Administrator and all other department heads under the mayor-council form of government. Together, their role is to carry out the established policies of the city.

GOALS FOR 2010

1. Supporting an effective management team.
2. Administer the daily operations effectively.
3. Pursue favored external funding for city projects and investments.
4. Continue to work to diversify and strengthen the local economy, tax base, and revenue streams.
5. Represent the City in contacts with other organizations.
6. Lead efforts to manage quality growth.
7. Foster and build partnerships with other organizations.

ACTIVITIES AND SERVICES

The Mayor is responsible for directing and coordinating the activities of the city departments through the City Administrator, such as carrying out the policies of the council and directing the day-to-day activities of the operating departments of the city. The Mayor submits the proposed budget to the city council with recommendations for the ensuing year. Duties of the Mayor also consist of the political and community leadership of the city. The Mayor is responsible for the appointment and removal of most nonelective city officials subject to provisions of local and state codes. The Mayor shall preside over all meetings of the city council, when present, but shall have a vote only in the case of a tie in the votes of the council members, with respect to matters other than the passage of any ordinance, grant, or revocation of franchise or license, or any resolution for the payment of money.

**EXECUTIVE EXPENDITURE DETAIL
THREE YEAR COMPARISON**

001.03.513	Actual Expended 2008	Actual Approp 2009	Estimated Required 2010
100 ADMINISTRATION			
Salaries and Wages	\$ 159,751	\$ 161,909	\$ 161,993
Personnel Benefits	43,914	44,569	42,394
Supplies	870	1,100	1,000
Other Services and Charges	10,307	10,600	8,650
Total Administration	<u>214,842</u>	<u>218,178</u>	<u>214,037</u>
400 TRAINING			
Other Services and Charges	<u>3,157</u>	<u>1,250</u>	<u>1,500</u>
Total Training	<u>3,157</u>	<u>1,250</u>	<u>1,500</u>
TOTAL EXECUTIVE	<u><u>\$ 217,999</u></u>	<u><u>\$ 219,428</u></u>	<u><u>\$ 215,537</u></u>
% Increase (Decrease) Prior Year		0.66%	-1.77%

EXECUTIVE PERSONNEL SCHEDULE	Actual Approp 2009	Estimated Required 2010
Mayor	\$ 15,600	\$ 15,600
City Administrator (.98 FTE)	122,676	122,680
Executive Assistant to the City Manager (.45 FTE)	23,025	23,713
Total Executive	<u><u>\$ 161,301</u></u>	<u><u>\$ 161,993</u></u>
% Increase (Decrease) Prior Year		0.43%

OTHER SERVICES AND CHARGES DETAIL:

Communication (cell phones, internet, telephone)	2,000
Insurance	1,650
Travel, registration, memberships, monthly mileage	<u>5,000</u>
Total	<u><u>\$ 8,650</u></u>

LEGAL SERVICES

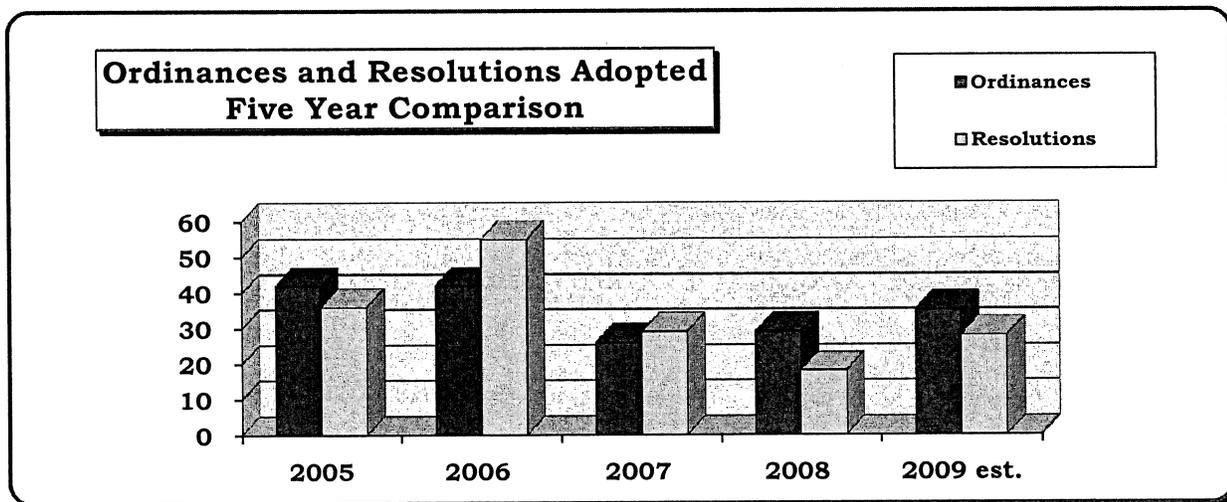
FUNCTION

The City Attorney's office provides legal advice and services to the City of Camas officials.

ACTIVITIES AND SERVICES

The City Attorney drafts and/or approves all proposed ordinances and contracts of the city. The City Attorney's office prosecutes all offenders of city ordinances and certain state statutes falling within the jurisdiction of the police court. The City Attorney provides legal advise to the city council, Mayor and other members of the city staff and represents the city in some litigation.

Land acquisitions, zoning regulations, utility rate changes, budget appropriations and salary changes, are just a few topics which require legal representation and often result in new or revised ordinances or resolutions. The following graph charts the volume of ordinances and resolutions adopted over a five year period.



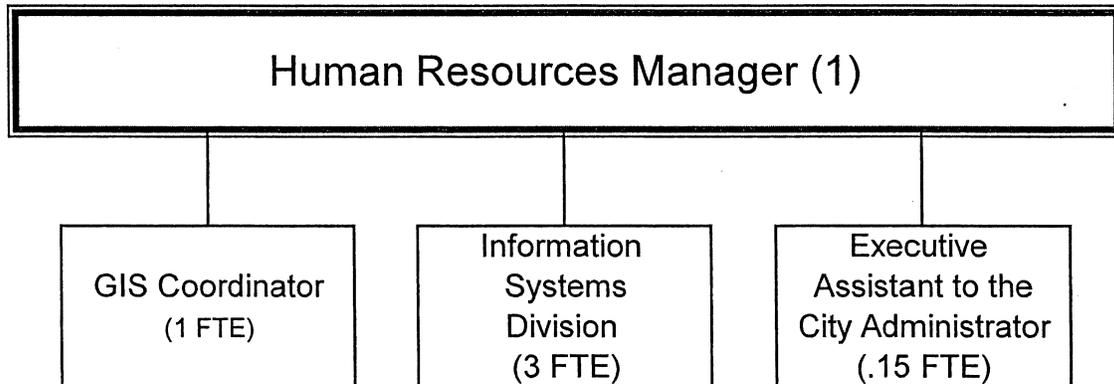
LEGAL SERVICES EXPENDITURE DETAIL THREE YEAR COMPARISON

001.05.515	Actual Expended 2008	Actual Approp 2009	Estimated Required 2010
LEGAL SERVICES			
Supplies	\$ -	\$ 600	\$ -
Other Services and Charges	86,462	92,900	97,720
400 TRAINING			
Other Services and Charges	-	1,000	1,000
TOTAL LEGAL	<u>\$ 86,462</u>	<u>\$ 94,500</u>	<u>\$ 98,720</u>
% Increase (Decrease) Prior Year		9.30%	4.47%

OTHER SERVICES AND CHARGES DETAIL:

Professional Services (City Attorney, Assistant City Attorney and Prosecutor)	\$ 96,120
Communication (one telephone line)	400
Registrations, dues, publications	1,200
	<u>\$ 97,720</u>

HUMAN RESOURCES



HUMAN RESOURCES DEPARTMENT

FUNCTION

The human resources department provides for the cost of personnel and related services for the city including classification, recruiting and placement of positions, employee benefits administration, policies and procedures, worker's compensation, employee and labor relations and overall compliance with federal, state and local laws and regulations.

ACTIVITIES AND SERVICES

Expenses for the City's Employee Recognition and Wellness Programs are included in this budget section.

COMMENTS ON BUDGET APPROPRIATIONS

The police union contract will expire at the end of 2009 and negotiations are currently underway. All other groups have contracts that expire at the end of 2010.

HUMAN RESOURCES EXPENDITURE DETAIL THREE YEAR COMPARISON

001.06.	Actual Expended 2008	Actual Approp 2009	Estimated Required 2010
516 200 PERSONNEL SERVICES			
Salaries and Wages	\$ 84,173	\$ 92,002	\$ 92,432
Personnel Benefits	27,412	32,201	31,895
Supplies	2,762	2,800	2,800
Other Services and Charges	38,706	28,000	28,000
Intergovernmental Services	-	100	100
516 400 TRAINING			
Other Services and Charges	4,040	1,700	1,575
517 900 WELLNESS PROGRAM			
Supplies	1,230	1,500	1,500
Other Services and Charges	3,646	2,250	2,250
TOTAL HUMAN RESOURCES	\$ 161,969	\$ 160,553	\$ 160,552
% Increase (Decrease) Prior Year		-0.87%	0.00%

PERSONNEL SCHEDULE	Actual	Estimated
	Approp	Required
	2009	2010
Human Resources Manager	\$ 84,327	\$ 84,528
Executive Assistant (.15 FTE)	7,675	7,904
Total personnel	<u>\$ 92,002</u>	<u>\$ 92,432</u>
% Increase (Decrease) Prior Year		0.24%

OTHER SERVICES AND CHARGES DETAIL:

Personnel:

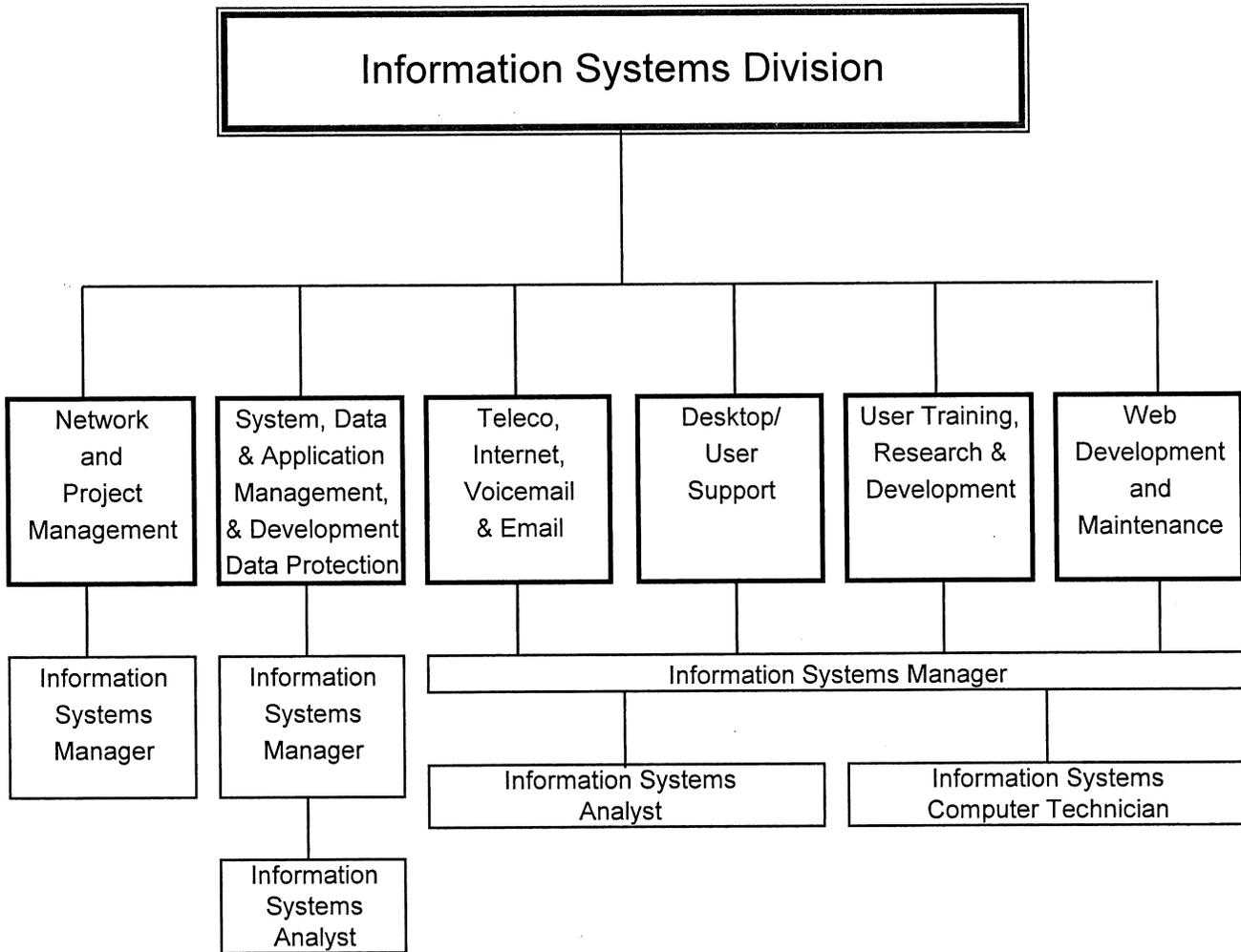
Professional Services (Labor negotiator, unemployment contractor)	\$ 25,000
Insurance	1,500
Registrations, membership dues, publications	1,500
Total other services and charges - personnel	<u>\$ 28,000</u>

OTHER SERVICES AND CHARGES DETAIL:

Wellness:

Professional Services (speakers)	\$ 500
Repairs and Maintenance (exercise equipment)	750
Subscriptions	500
Registration and travel for Wellness conferences	500
Total other services and charges - wellness	<u>\$ 2,250</u>

INFORMATION SYSTEMS



INFORMATION SYSTEMS

MISSION STATEMENT

City organization and public needs drive technology development and the Information Systems Division (ISD) priorities. ISD develops the knowledge and resources to help city departments solve their business problems, serve their customers and move the city's mission and vision forward.

DEPARTMENTAL PROJECTS AND GOALS FOR 2010

1. Network - Security audit and password changes throughout systems
2. Police and Fire - CRESA upgrades and Air Card installations
3. Server enhancements and removal of older Netware servers
4. Website enhancements for online services - working to increase availability of newsletters, registrations, applications, community calendar, news feeds, forms and maps
5. Fire database and reporting development
6. Networking to remote sites - review and estimate costs
7. Continued work with Email archiving system and review of other network backup and data archiving systems and requirements.
8. GIS/Utilities applications and data review - creating a city-wide model for data collection and GIS.

ACTIVITIES AND SERVICES

The Information Systems division provides many system services and administration including:

1. **Project management.** Providing project management for all networking projects (voice and data).
2. **Desktop and user support.** Providing technical support to users and maintenance on the city's inventory of desktop computers. Maintain an inventory of hardware and software licensing requirements. This includes remote units and user support.
3. **Networking Administration and System Support.** Maintaining the city's servers and networking hardware. Providing network administration and system engineering.
4. **Telecommunications.** Providing system and database administration and user support for the city's PBX system, voicemail and internet services.
5. **Data Security.** Providing daily backup, recovery and virus protection across the network.
6. **Information Processing.** Providing a central reference for the planning and development of city databases and information processing. Integrating the city's data with external agencies.
7. **Web Development and Programming.** Web site development, maintenance and programming.

2009 HIGHLIGHTS

1. Final programming work on the City's new VOIP phone, voicemail and fax systems.
2. Networking Fire Station 95 (Washougal) to Fire Station 41 and to ECFR facility.
3. Parks & Recreation Newsletter online and online registrations.
4. Email archiving system review, selection and installation. Document retention and email records retention policy review.
5. Call Accounting software installed and configured, including long distance employee account codes and monthly email-generated long distance departmental reporting.
6. Smeadsoft enhanced search engine installation.
7. Fire Station 41 remodel and temporary relocation of office and technologies during renovation.
8. Citywide (technology) asset inventory update and import into Springbrook financial database.
9. Website Review Committee created to review the City's site and recommend redesign and added web services for the public.
10. Library Gates Grant replacing 8 public computers.

COMMENTS ON BUDGET APPROPRIATIONS

As the City continues to maintain a tight budget, its technology hardware inventory continues to age. The City's finance policy states computers will be replaced at 20% of the current inventory which would be 48 devices. For 2010, only 23 desktop computers and 3 emergency vehicle "toughbooks" are requested in the budget in order to maintain a zero-increase budget. The ISD staff will need to use supplies and maintenance funding to repair all other computers not replaced within their life cycle. It is important to note that even at 20% this means an employee will use the same computer for five years before it is replaced which for some applications and uses is considered a long expected product life.

There is a March 2010 deadline from CRESA to upgrade all of the city's emergency vehicles mobile devices to their new system, which includes replacing existing technologies with air cards and new software. This affects 20 vehicles in Police and Fire.

The library will again match funds with the Gates Foundation to acquire computers to replace 6 public computers nearing 6 years old. The library's Three Year Technology Plan also outlines a fairly aggressive replacement plan for its technologies, many of which have already extended their expected life cycles. The Gates grants awarded to the City are a very valuable and appreciated public offering. There is also a potential broadband grant submitted by the library which, if awarded to the City, would provide many new and enhanced capabilities for the public for 2010.

The GIS (Geographical Information Systems) and CAD budget has been moved out of engineering and into a separate category within the Information Systems technology budget. However, this is an accounting classification move which has no net affect on the overall budget.

CAPITAL TECHNOLOGY FUNDING PLAN UPDATE:

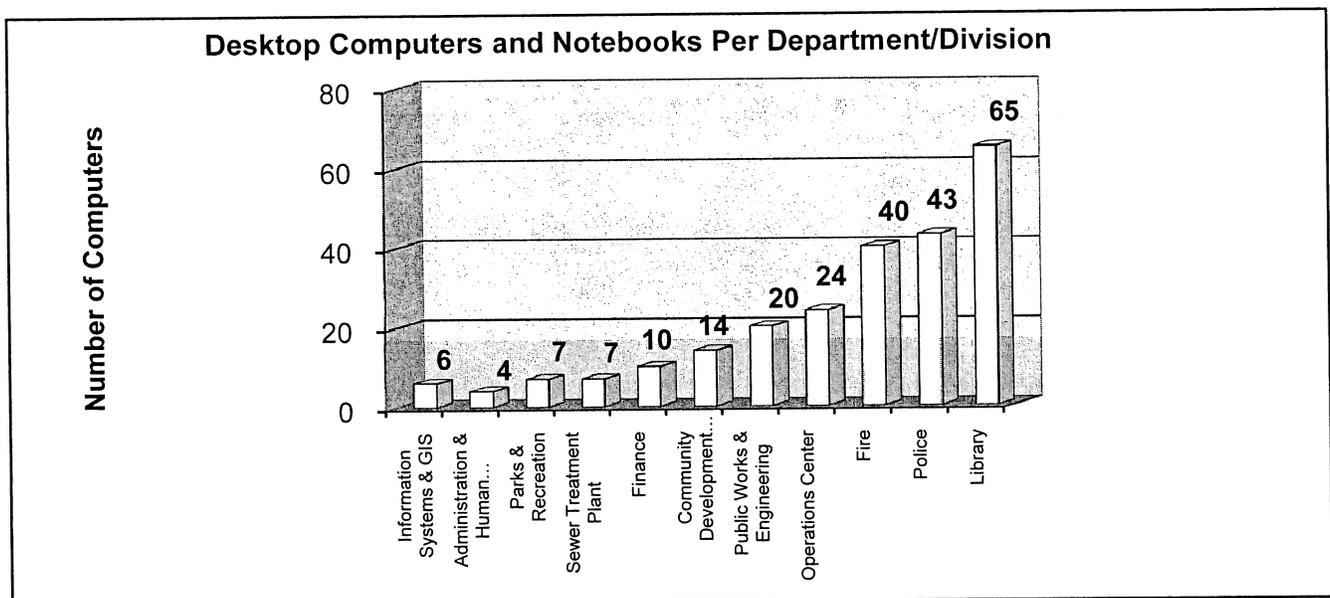
Year 2010 Proposed Projects:

Server replacement and document storage/archiving (REET)
 Web Services/E-government development (General Fund)
 Network Infrastructure Project/Securities/Wireless/Mobile
 Police and Fire CRESA interface (REET)

Estimated Funding Requirements

	\$ 18,000
	3,000
	9,000
Total:	<u><u>\$ 30,000</u></u>

STATISTICAL INFORMATION



ISD currently supports approximately 240 desktop computers, toughbooks and notebooks. The Information Systems division supports users across all services and departments. Together with desktop support, the division maintains the city's network infrastructure, and administers the phone system, email, voicemail system and internet services for all departments.

INFORMATION SYSTEMS EXPENDITURE DETAIL

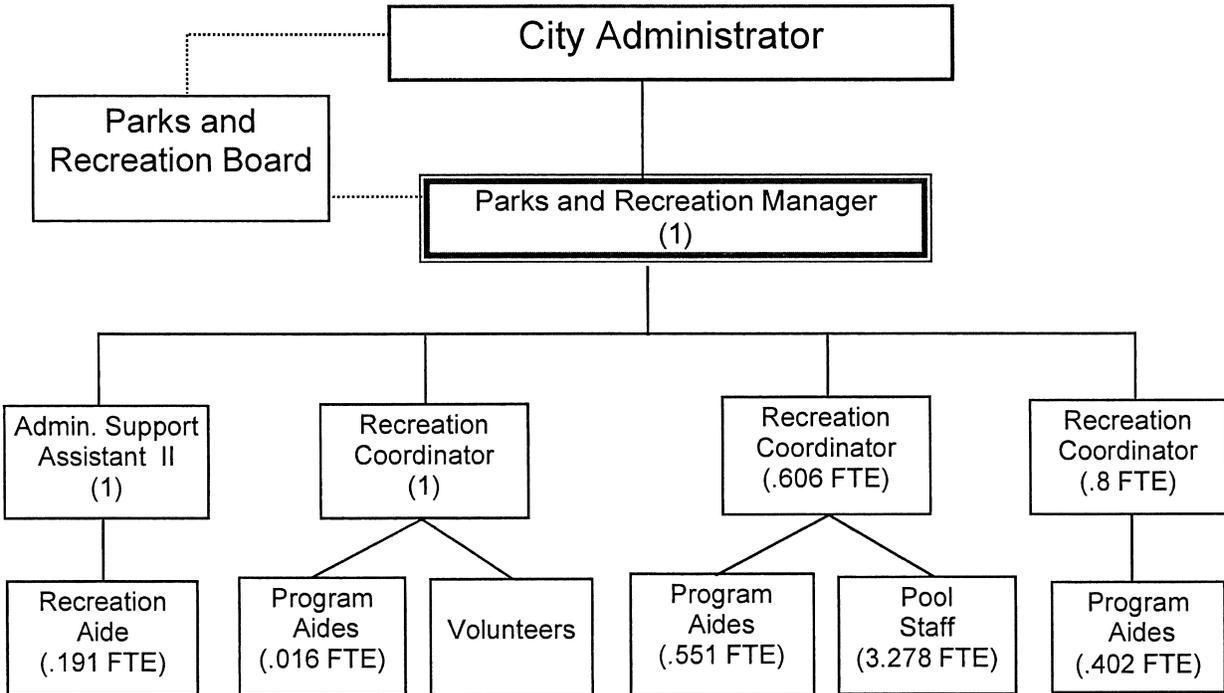
001.12		Actual Expended 2008	Actual Approp 2009	Estimated Required 2010
518 900 INFORMATION SYSTEMS				
	Salaries and Wages	\$ 195,859	\$ 204,789	\$ 210,414
	Personnel Benefits	73,636	71,420	77,257
	Supplies and Small Tools (computer replacements)	52,811	42,500	44,400
	Other Services and Charges (licensing)	39,965	43,750	37,250
532 200 GIS SERVICES				
	Salaries and Wages	66,333	70,980	73,109
	Personnel Benefits	23,548	26,973	25,659
	Supplies and Small Tools	-	-	3,000
	Intergovernmental Services	-	-	10,000
594 180 CAPITAL OUTLAY				
	Capital Outlay (machinery & equipment)	173,705	43,000	30,000
	TOTAL INFORMATION SYSTEMS	<u>\$ 625,857</u>	<u>\$ 503,412</u>	<u>\$ 511,089</u>
	% Increase (Decrease) Prior Year		-19.56%	1.52%

INFORMATION SYSTEMS PERSONNEL SCHEDULE		Actual Approp 2009	Estimated Required 2010
	Manager of Information Systems	\$ 82,064	\$ 84,528
	Information Systems Analyst	64,011	65,934
	Information Systems Technician	57,714	59,452
	GIS Coordinator (position budgeted in Engineering in 2009)		73,109
	Overtime	1,000	500
	Total Personnel	<u>\$ 204,789</u>	<u>\$ 283,523</u>
	% Increase (Decrease) Prior Year		38.45%

OTHER SERVICES AND CHARGES DETAIL:

Professional Services (Network, email, anti-virus, desktop licensing, system develop.)	\$ 24,500
Communication (telephone charges, internet access)	2,000
Travel	750
Insurance (liability)	3,500
Repairs and Maintenance of small office equipment	1,500
Registrations for classes, subscriptions	5,000
Total other services and charges	<u>\$ 37,250</u>

PARKS AND RECREATION



PARKS AND RECREATION

MISSION STATEMENT

Through provision of recreation and parks services, it enhances the quality of life and nurtures the health and well-being of people, community, environment and economy.

The department is community driven. Together, and often in partnership with related fields and organizations, it:

- 1 **helps individuals reach their potential** - ensuring healthy, active and balanced lifestyles, a fit foundation for productive lives - stimulating holistic growth and development.
- 2 **strengthens the social foundations of our society** - building strong relationships - collaborating to support families of all kinds, nurturing leadership and developing self-reliant communities - creating understanding and harmony through shared leisure lifestyles.
- 3 **serves as "stewards of the environment"** - creating environmental awareness and encouraging ecosystem approaches to planning - protecting, preserving and restoring significant natural areas and corridors.
- 4 **builds and renews local economies** - reducing dependencies on health and social services through building a fit and productive work force; stimulating the leisure industries and attracting economic development to the community known for a high quality of life.

ACTIVITIES AND SERVICES

The Park and Recreation function provides for the operation of general recreation facilities for the residents of the city and surrounding area. The city maintains and operates playgrounds and parks, swimming and wading pools, a community center, a lighted baseball park, a little league park, trails, picnic grounds, tennis courts, a skateboard park, a boat launch and dock.

**PARKS AND RECREATION EXPENDITURE DETAIL
THREE YEAR COMPARISON**

001.18.		Actual Expended 2008	Actual Approp 2009	Estimated Required 2010
574	200 PARTICIPANT RECREATION			
	Salaries and Wages	\$ 125,779	\$ 143,380	\$ 148,093
	Personnel Benefits	35,980	40,962	40,793
	Supplies	20,990	18,550	19,415
	Other Services and Charges	71,989	67,833	68,250
	Prof. Services (\$49,600 for instructors, concerts, referees/umpires), Advertising (\$2,900), Misc (\$2,000), Rentals (\$13,750)			
	Interfund Payments for Services	1,256	-	-
575	400 TRAINING			
	Other Services and Charges	874	500	400
575	500 COMMUNITY CENTERS			
	Salaries and Wages	46,410	42,388	44,542
	Personnel Benefits	14,895	14,344	13,567
	Supplies	7,102	8,000	4,500
	Other Services and Charges	57,266	44,500	47,100
	Prof. Services (\$10,500 for janitorial) Phones, utilities (\$20,500) Insurance (\$7,500), Rentals (\$3,600) Repairs and Maint. (\$2,500) Miscellaneous (\$2,500)			
	Interfund Payments for Services	2,505	1,500	1,500
576	100 ADMINISTRATION			
	Salaries and Wages	69,600	71,005	71,004
	Personnel Benefits	25,061	25,561	25,849
576	200 SWIMMING POOLS			
	Salaries and Wages	108,251	85,657	83,154
	Personnel Benefits	18,856	13,912	12,647
	Supplies	10,583	15,000	16,200
	Other Services and Charges	26,247	30,500	29,500
	Professional Services (\$2,000), Insurance (\$9,000), Utilities (\$16,000), Repairs and Maint. (\$1,500), Miscellaneous (\$1,000)			
	Intergovernmental Services and Taxes	2,025	2,000	2,000

**PARKS AND RECREATION EXPENDITURE DETAIL
THREE YEAR COMPARISON**

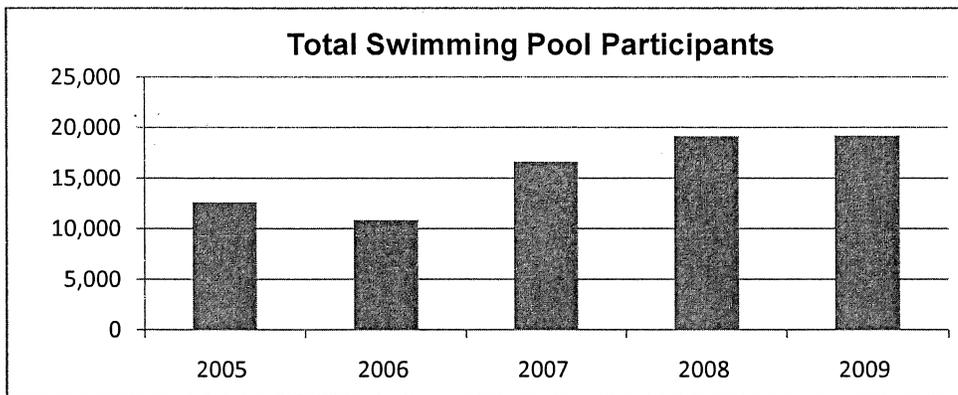
001.18.		Actual Expended 2008	Actual Approp 2009	Estimated Required 2010
576	800 GENERAL PARKS MAINTENANCE			
	Salaries and Wages	\$ 312,257	\$ 299,578	\$ 309,791
	Personnel Benefits	109,127	91,616	101,453
	Supplies	69,774	62,000	46,500
	Other Services and Charges	134,632	100,200	89,800
	Communication (\$1,500), Insurance (\$15,000)			
	Professional Services (\$1,000), Misc. (\$2,800)			
	Rentals (\$7,500), Utilities (\$52,000)			
	Repairs & Maint. (\$10,000)			
	Interfund Payments for Services	116,741	93,359	112,000
576	810 TRAIL MAINTENANCE			
	Salaries and Wages	-	28,929	29,797
	Personnel Benefits	-	9,546	10,626
	Supplies	532	4,000	1,200
	Other Services and Charges	82	6,500	1,400
	Rentals (\$200), Utilities (\$200)			
	Repairs & Maint. (\$1,000)			
	Interfund Payments for Services	-	11,111	14,000
576	820 OPEN SPACE MAINTENANCE			
	Salaries and Wages	-	28,929	29,797
	Personnel Benefits	-	9,546	10,626
	Supplies	29	1,000	400
	Other Services and Charges	195	8,500	2,200
	Professional Services (\$1,000), Rentals (\$200)			
	Repairs & Maint. (\$1,000)			
	Interfund Payments for Services	-	11,111	14,000
594	CAPITAL OUTLAY			
	760 General Parks	-	-	50,000
597	TRANSFER OUT			
	000 Transfer Out	5,000	-	-
	TOTAL PARKS AND RECREATION	<u>\$ 1,394,038</u>	<u>\$ 1,391,517</u>	<u>\$ 1,452,104</u>
	% Increase (Decrease) Prior Year		-0.18%	4.35%

**PARKS AND RECREATION
PERSONNEL SCHEDULE**

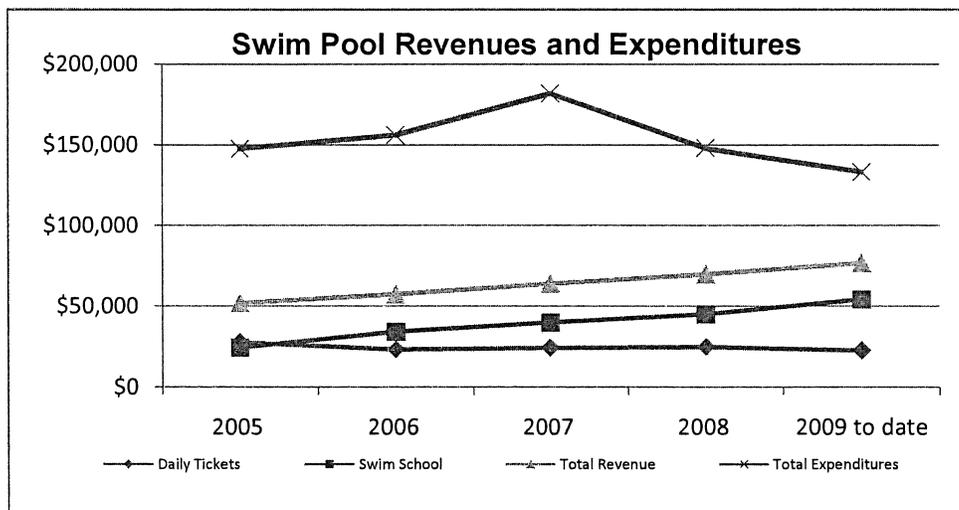
	Actual Approp 2009	Estimated Required 2010
Parks and Recreation Manager	\$ 71,005	\$ 71,004
Recreation Coordinator (2.275 FTE)	121,765	127,271
Program Aides	21,115	20,322
Recreation Overtime	500	500
Admin. Support Assistant II (1 FTE)	38,071	40,381
Program Aides	4,167	4,011
Overtime	150	150

**PARKS AND RECREATION
PERSONNEL SCHEDULE CONTINUED**

	Actual Approp 2009	Estimated Required 2010
Recreation Coordinator (.13 FTE)	\$ 6,932	\$ 7,354
Swimming Pool Employees	77,925	75,000
Swimming Pool Overtime	800	800
Public Works Operation Manager (.05 FTE)	4,733	4,733
Lead Maintenance Worker	68,873	70,933
Senior Maintenance Worker (1.25 FTE)	76,475	78,764
Maintenance Worker II (2 FTE)	111,986	115,344
Maintenance Worker I (1 FTE)	47,250	48,677
Seasonal Maintenance Worker (2 at 6 mo. And 4 at 3 mo. = 2 FTE)	46,119	48,934
Parks Maintenance Overtime	2,000	2,000
Total Parks and Recreation	\$ 699,866	\$ 716,178
% Increase (Decrease) Prior Year		2.33%



2007/2008 participant numbers reflect a more accurate system of recording daily usage from swim programs and open swim times.



Swim pool revenues include swimming lessons and other classes and activities. The 2009 pool season had a reduced schedule compared to previous years. It was closed on Sundays and three nights a week.

INFORMATION AND OUTREACH

MISSION STATEMENT

- * To provide information and outreach to foster and support the neighborhood associations and their vital work.
- * To provide financial assistance to a local social service agency for their support of low income citizens.

ACTIVITIES AND SERVICES

\$6,500 is budgeted for the East County Family Service Center. \$2,400 is budgeted to cover the estimated costs of a community clean-up effort sponsored by UCAN.

INFORMATION AND OUTREACH EXPENDITURE DETAIL THREE YEAR COMPARISON

001.24	Actual Expended 2008	Actual Approp 2009	Estimated Required 2010
557 200 COMMUNITY INFORMATION SERVICES			
Community Information Services	\$ 9,000	\$ 7,500	\$ 6,500
557 210 NEIGHBORHOOD ASSOCIATION			
Supplies	-	300	200
Other Services and Charges	3,317	3,200	2,600
TOTAL INFORMATION AND OUTREACH	\$ 12,317	\$ 11,000	\$ 9,300
% Increase (Decrease) Prior Year		-10.69%	-15.45%

OTHER SERVICES AND CHARGES DETAIL:

Communication	\$ 200
Miscellaneous (Spring Clean-up)	2,400
Total other services and charges	\$ 2,600

SENIOR PROGRAMS

ACTIVITIES AND SERVICES

The activities of the Camas seniors organization are supported again this year. The group offers group lunches and organized activities which provide socialization for seniors.

SENIOR PROGRAMS EXPENDITURE DETAIL THREE YEAR DETAIL

001.25.571	Actual Expended 2008	Actual Approp 2009	Estimated Required 2010
290 Senior Programs			
Supplies	\$ 151	\$ 300	\$ 300
Other Services and Charges	3,015	3,200	3,200
TOTAL SENIOR PROGRAMS	\$ 3,166	\$ 3,500	\$ 3,500
% Increase (Decrease) Prior Year		10.55%	0.00%

OTHER SERVICES AND CHARGES DETAIL:

Communication	\$ 200
Travel	2,500
Insurance	300
Miscellaneous	200
Total	\$ 3,200

GROWTH MANAGEMENT ACT CAPITAL PROJECTS FUND

MISSION STATEMENT

This fund accounts for expenditures that will be funded from proceeds of the local real estate excise tax collected by the county from sales of real estate within the city. The proceeds of the parks and open space impact fees are also deposited in this fund to be expended for purposes for which the tax was collected. School impact fees are collected by the city and immediately remitted to the county for credit to the school district. Transportation impact fees and fire facility impact fees are also accounted for within this fund. Other funds for open space or related projects received from other governmental agencies will be deposited and accounted for in the fund.

GOALS FOR 2010

1. Major park and open space acquisition, consistent with adopted plans and council direction.
2. Continuing street reconstruction funded with REET proceeds.
3. Several REET funded capital projects listed below.

COMMENTS ON BUDGET APPROPRIATIONS

Transportation Impact Fees (TIF) are transferred to the City Street Fund to support TIF-eligible projects--NW Leadbetter. TIF's will also be transferred to the debt service fund for debt service payments to repay a portion of the Public Works Trust Fund (PWTF) favored loans for the SE 1st Street and Parker Street projects.

Park Impact Fees will be used for open space projects.

Real Estate Excise Tax (REET) revenues will be used for a variety of eligible projects. The projects include: the Roadway Preservation program, major park and openspace acquisitions, trail construction, the on-going Washougal River trail/bridge project, technology improvements including document retention software and IT infrastructure, purchase of a trailer for the cemetery, NW Lake Road Bike Lane improvements, VGBA Compliance improvements at the swimming pool, part of the NW Leadbetter Drive extension, and debt payments for the fire engine and PWTF loan for the 2002 street reconstruction project are projects to be funded with REET proceeds. Several of the park and openspace acquisitions are expected to use grant funds which are channeled through the GMA Capital Projects Fund.

Additionally, Fire Impact Fees will be used to make the first scheduled debt payment for a new fire engine.

GROWTH MANAGEMENT ACT CAPITAL PROJECTS FUND

REVENUE DETAIL THREE YEAR COMPARISON

300.00		Actual Revenue 2008	Adjusted Estimated 2009	Estimated Revenue 2010
291	740 Beginning Appropriated Fund Balance	\$ -	\$ 1,332,870	\$ 2,373,392
317	Taxes:			
	Local Real Estate Excise Tax	729,243	700,000	700,000
	Total Taxes	729,243	700,000	700,000
	Intergovernmental Revenue:			
333	100 Federal Grant Indirect - RCO	-	500,000	500,000
333	140 Federal Grant Indirect - CDBG	-	90,000	129,000
333	150 Federal Grant Indirect - NAWCA	-	200,000	-
334	027 State Grant - RCO	78,913	1,041,707	1,490,000
334	027 State Grant - DCTED	493,750	-	-
337	010 Conservation Futures-County	-	640,000	-
338	750 Shared Costs - Community Center	503	-	-
	Total Intergovernmental Revenue	573,166	2,471,707	2,119,000
345	Charges for Goods and Services:			
	850 00 Impact Fees-Parks & Open Space	139,669	115,000	100,000
	850 10 Impact Fees-Transportation	146,708	150,000	140,000
	850 20 Impact Fees-Fire	52,857	50,000	5,000
	Total Charges for Goods and Services	339,234	315,000	245,000
	Miscellaneous Revenue:			
361	110 Investment Interest	106,120	120,000	40,000
	Total Miscellaneous Revenue	106,120	120,000	40,000
	Total Estimated Revenues	1,747,763	4,939,577	5,477,392
	Total Estimated Resources	\$ 1,747,763	\$ 4,939,577	\$ 5,477,392

**GROWTH MANAGEMENT ACT CAPITAL PROJECTS FUND
EXPENDITURE DETAIL
THREE YEAR COMPARISON**

300.00		Actual Expended 2008	Actual Approp 2009	Estimated Required 2010
	Other Services and Charges			
594	XXX			
	Repair & Maintenance	\$ 20,240	\$ -	\$ -
	Miscellaneous	100,000	-	-
	Total Capital Outlay	<u>120,240</u>	<u>-</u>	<u>-</u>
	Capital Outlay:			
594	760	247,668	322,932	183,500
	790	206,087	3,090,000	2,500,000
	950	157,825	186,555	1,010,000
	Total Capital Outlay	<u>611,580</u>	<u>3,599,487</u>	<u>3,693,500</u>
	Other Financing Uses:			
597	000	965,189	1,340,090	1,783,892
	Total Growth Management Capital Project Fund	<u>\$ 1,697,009</u>	<u>\$ 4,939,577</u>	<u>\$ 5,477,392</u>

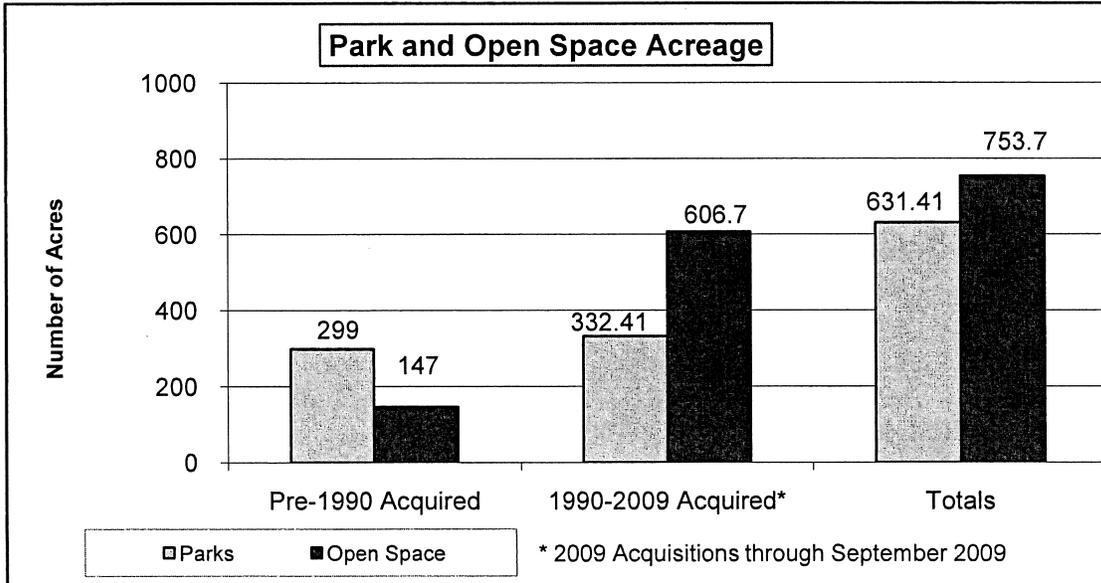
CAPITAL OUTLAY DETAIL:

Goot Park Improvements	\$ 151,500
VGBA (swimming pool drains)	32,000
Lakeside Open Space Acquisition	2,400,000
Openspace Acquisition	100,000
Washougal River trail/utility crossing project	980,000
Trails	<u>30,000</u>
Total Capital	<u><u>\$ 3,693,500</u></u>

GROWTH MANAGEMENT ACT CAPITAL PROJECTS FUND

Transfers Out Detail

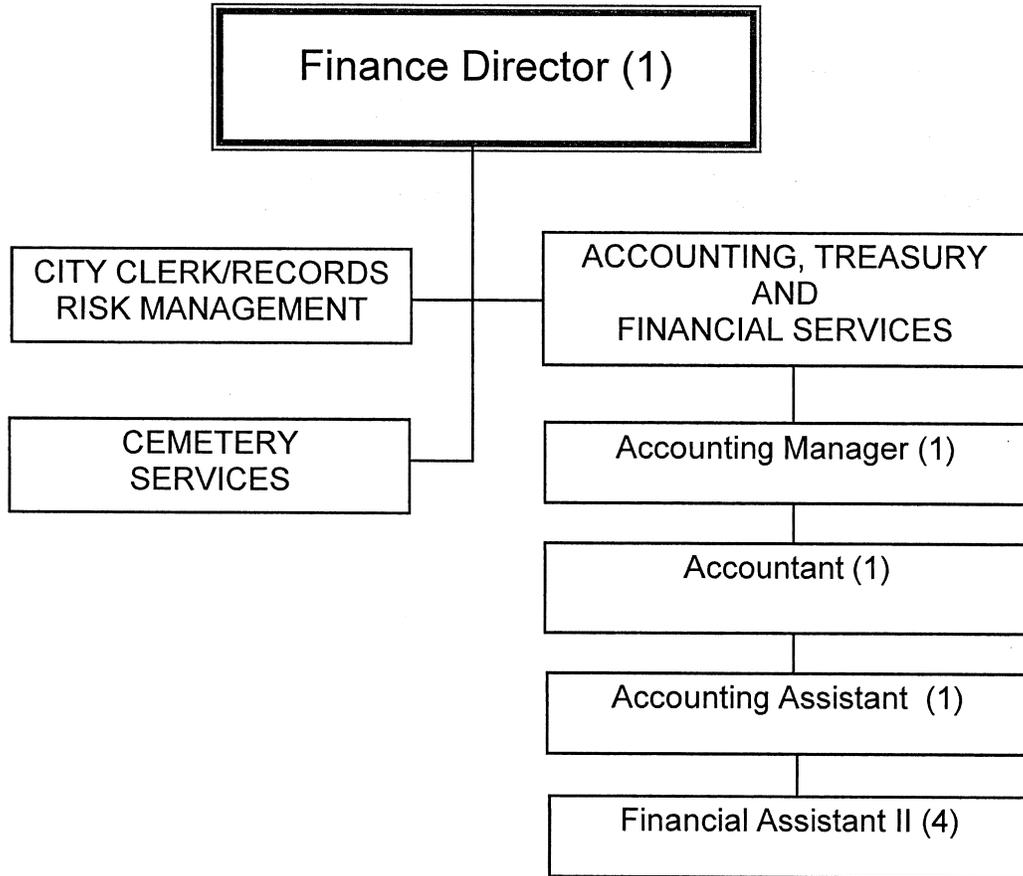
Fire Impact Fees		
	Debt payments (1/2) - 2008 fire engine	\$ 33,703
Transportation Impact Fees:		
	NW Leadbetter	350,000
	Debt payments - Parker Street	188,422
	Debt payments - Lake Road	189,314
Real Estate Excise Tax I:		
	Debt payments (1/2) - 2008 fire engine	33,703
	Cemetery mobile office	18,000
	Infrastructure - internet, etc.	27,000
	Roadway preservation	325,000
Real Estate Excise Tax II:		
	NW Leadbetter	388,054
	NW Lake Road bike lane	100,000
	Debt payments - Street Reconstruction	130,696
	Total Transfers Out	<u>\$ 1,783,892</u>



Projected GMA Fund Balances

	TIF	PIF	FIF	Reet 1	Reet 2	TOTALS
Anticipated Balance Dec. 31, 2009	\$ 605,576	\$ 37,945	\$ 31,420	\$ 1,112,670	\$ 1,033,503	\$ 2,821,114
2010						
Revenues:						
Fallen Leaf LWCF	140,000	100,000	5,000	350,000	350,000	945,000
Fallen Leaf WWRP	-	-	-	500,000	-	500,000
CDBG - Goot Park Improvements	-	-	-	1,000,000	-	1,000,000
Washougal River Trail - WWRP Grant	-	-	-	129,000	-	129,000
	-	-	-	-	490,000	490,000
	<u>\$ 745,576</u>	<u>\$ 137,945</u>	<u>\$ 36,420</u>	<u>\$ 3,091,670</u>	<u>\$ 1,873,503</u>	<u>\$ 5,885,114</u>
Expenses:						
Fire						
New Fire Engine - debt payment (1/2)	\$ -	\$ -	\$ 33,703	\$ -	\$ -	\$ 33,703
Transportation						
1996 PWTF Loan Payment	116,679	-	-	-	-	116,679
1997 PWTF Loan Payment	71,743	-	-	-	-	71,743
2001 PWTF Loan Payment	35,247	-	-	-	-	35,247
2003 PWTF Loan Payment	154,067	-	-	-	-	154,067
NW Leadbetter Dr. Ext. Design	350,000	-	-	-	-	350,000
Parks/Open Space						
Open Space General	-	100,000	-	-	-	100,000
Reet 1						
Lakeside Open Space Acquisitions	-	-	-	2,400,000	-	2,400,000
New Fire Engine - debt payment (1/2)	-	-	-	33,703	-	33,703
Cemetery trailer	-	-	-	18,000	-	18,000
Goot Park Improvements	-	-	-	151,500	-	151,500
Infrastructure - Internet, etc.	-	-	-	27,000	-	27,000
Roadway Preservation	-	-	-	325,000	-	325,000
Reet 2 - Growth Related						
NW Leadbetter Dr. Ext. Design	-	-	-	-	388,054	388,054
2002 PWTF Loan Payment - Street Reconstructs	-	-	-	-	130,696	130,696
Bike lane, NW Lake Road	-	-	-	-	100,000	100,000
VGBA (swim pool drains)	-	-	-	-	32,000	32,000
Trails	-	-	-	-	30,000	30,000
Washougal River trail/bridge carry over from 2008	-	-	-	-	980,000	980,000
Total Expenses	<u>\$ 727,736</u>	<u>\$ 100,000</u>	<u>\$ 33,703</u>	<u>\$ 2,955,203</u>	<u>\$ 1,660,750</u>	<u>\$ 5,477,392</u>
Anticipated Balance Dec. 31, 2010	<u>\$ 17,840</u>	<u>\$ 37,945</u>	<u>\$ 2,717</u>	<u>\$ 136,467</u>	<u>\$ 212,753</u>	<u>\$ 407,722</u>
Obligations:						
Annual debt service (for 2011)	\$ 372,220	\$ -	\$ -	\$ 67,406	\$ 130,053	\$ 569,679
Total Remaining Debt Service 2012-2023	3,034,763	-	-	303,325	129,409	3,467,496
Total Obligations	<u>\$ 3,406,983</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ 370,731</u>	<u>\$ 259,461</u>	<u>\$ 4,037,175</u>

FINANCE DEPARTMENT



FINANCIAL AND RECORDS SERVICES DEPARTMENT

MISSION STATEMENT

The Finance Department's mission is to ensure the City's financial stability, maximize the use of its financial resources, and provide superior financial, accounting, treasury and budgeting information and services, while maintaining the highest level of public trust.

The Finance Department strives to provide progressive, automated, quality services to the citizens, City Council and Mayor, and the many City departments it serves using the most advanced, available and affordable technology.

DEPARTMENTAL GOALS FOR 2010

1. Implement new billing procedures for revised utility rate structure.
2. Structure financing for a number of capital purchases and water-sewer construction projects.
3. Hire and train replacement staff for retirement of long term employee in the Finance Department.
4. Update, verify and expand the database for cemetery records.

ACTIVITIES AND SERVICES

The Finance Department consists primarily of the following service areas:

Accounting/Financial Services

Budgeting and Accounting
Financial Reporting
Utility Billing and Receipting
Payroll and Benefits
Ambulance Billing & Receipting
Accounts Payable
Accounts Receivable
Cash and Investment Mgmt.
Equipment Rental Accounting

Records/Risk Management

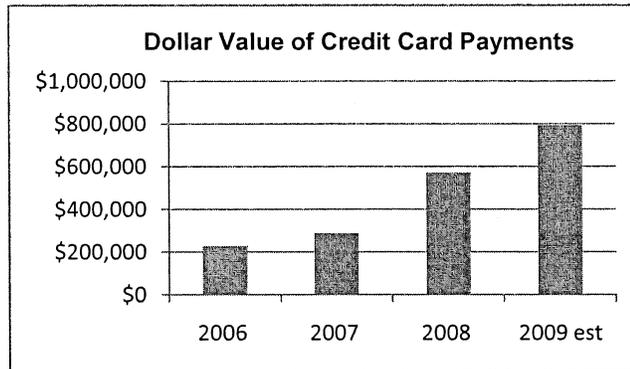
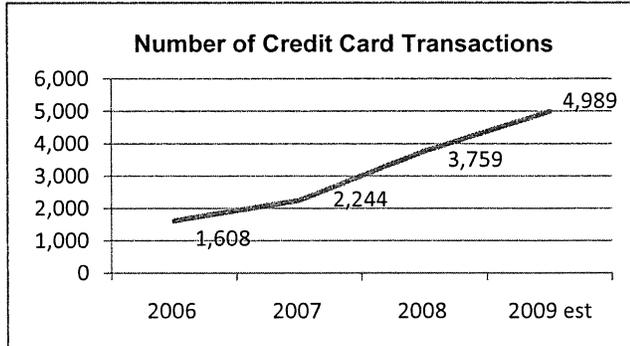
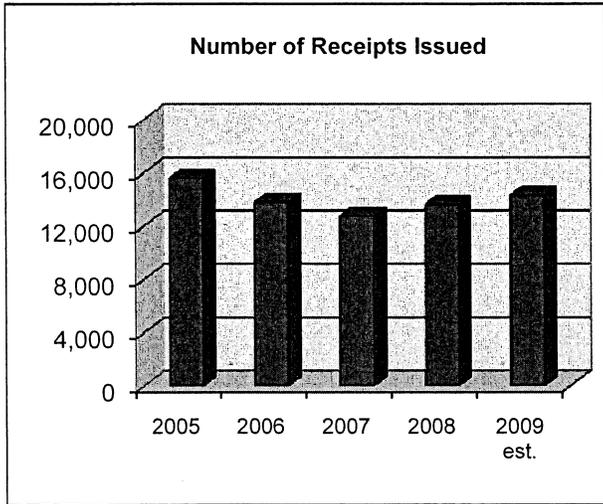
City Clerk duties
Information archival
Records Searches
Insurance Management
Municipal Code
Claims Management
Cemetery financial and
historical records

COMMENTS ON BUDGET APPROPRIATIONS

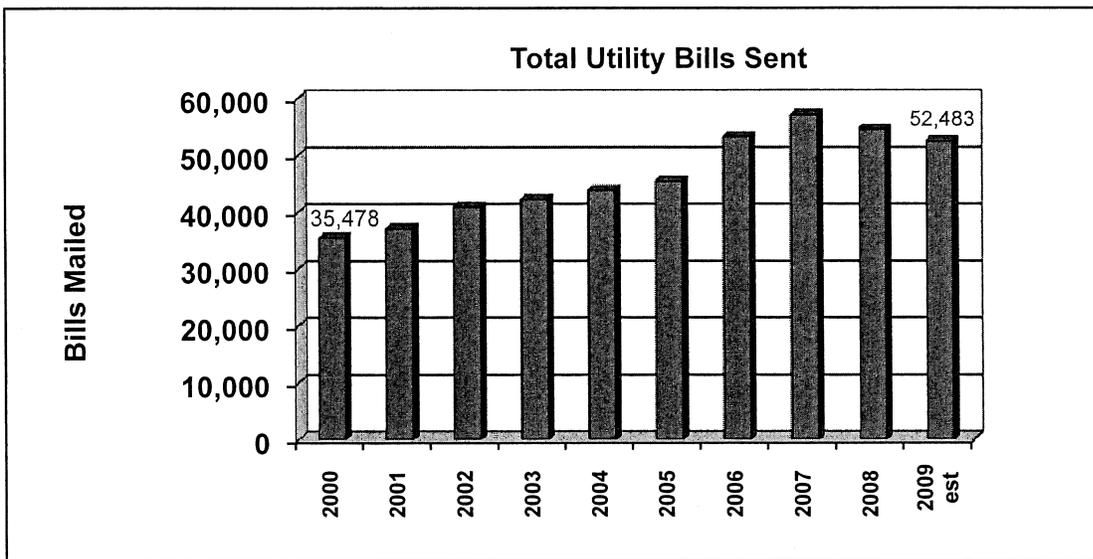
The Finance Department continues to enhance efficiency and streamline its processes primarily using technology. The ultimate goal is to provide better services to our citizens and employees in other departments in the city. The city's five utilities and the EMS Fund reimburse the General Fund for its share of accounting, billing and collections, treasury, receipting and customer service functions.

STATISTICAL INFORMATION

The Finance Department is the core of many central services for the City. Superior customer service and improved processes are constant goals. The following charts reflect growth trends that influence change in processes and procedures to meet internal performance measures with limited staff. Many customers pay their utility bills on-line, phone in to use their credit card, use the city's direct debit process or through the city's drop box service, reducing the number of daily receipts in the office. However, all payments taken over the phone are received by the Finance Department staff.



Total bills have doubled in the past ten years. In 2006, the number of utility bills sent increased drastically with the implementation of a second set of past due notices mailed to customers. This was implemented in May 2006 and discontinued in August 2008. The 2008 decline reflects the decision to cease mailing second past due notices.



**FINANCIAL AND RECORDS SERVICES EXPENDITURE DETAIL
THREE YEAR COMPARISON**

001.04.514	Actual Expended 2008	Actual Approp 2009	Estimated Required 2010
100 ADMINISTRATION			
Salaries and Wages	\$ 143,994	\$ 165,974	\$ 168,102
Personnel Benefits	42,653	48,132	47,723
Supplies	23	-	
Other Services and Charges	2,816	4,500	3,000
230 FINANCIAL SERVICES			
Salaries and Wages	286,681	308,932	331,978
Personnel Benefits	112,149	120,177	116,190
Supplies	6,445	4,500	4,000
Other Services and Charges	27,703	21,000	24,240
400 TRAINING			
Other Services and Charges	2,204	4,200	3,500
TOTAL FINANCIAL AND RECORDS SERVICES	<u>\$ 624,668</u>	<u>\$ 677,415</u>	<u>\$ 698,733</u>
% Increase (Decrease) Prior Year		8.44%	3.15%

FINANCE PERSONNEL SCHEDULE	Actual Approp 2009	Estimated Required 2010
Finance Director	\$ 100,904	\$ 100,904
Accounting Manager	65,070	67,194
Accountant	68,923	70,996
Accounting Assistant	56,031	57,709
Financial Assistant II (3.87 FTE in 2009, 4 FTE in 2010)	182,978	198,561
Accountant - new hire	-	3,716
Overtime	1,000	1,000
Total Salaries	<u>\$ 474,906</u>	<u>\$ 500,080</u>
% Increase (Decrease) Prior Year		5.30%

OTHER SERVICES AND CHARGES DETAIL:

Administration:

Professional Services	\$ 500
Travel	1,000
Subscriptions, membership dues	1,500
	<u>\$ 3,000</u>

Financial Services:

Professional Services - (Bank fees, software licensing)	\$ 13,500
Communication (telephone charges)	4,100
Travel	500
Insurance (liability)	3,640
Repairs and maintenance of small office equipment	500
Registrations for classes, subscriptions, membership dues	2,000
Total other services and charges	<u>\$ 24,240</u>

OTHER GENERAL GOVERNMENTAL SERVICES

FUNCTION

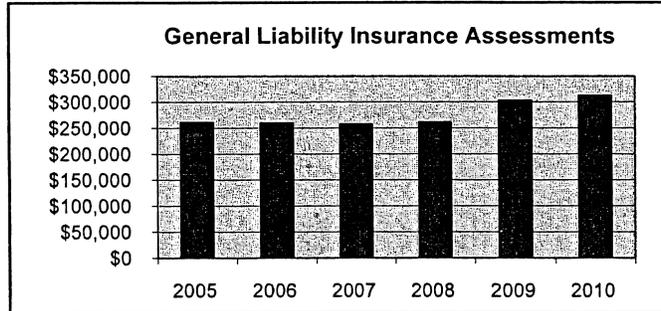
The other general governmental services section of the budget provides for all expenses of general operations of the city not provided under a specific fund and department.

ACTIVITIES AND SERVICES

Other general government includes miscellaneous government expenses such as duplication, printing, postage, general liability insurance, dues to the Association of Washington Cities and State Auditor's Office annual audit fees.

COMMENTS ON BUDGET APPROPRIATIONS

A significant portion of the general liability insurance assessment to Washington Cities Insurance Authority is included in the budget of this department with a city- wide assessment in 2010 of \$311,653.



OTHER GENERAL GOVERNMENT SERVICES DETAIL THREE YEAR COMPARISON

001.07	Actual Expended 2008	Actual Aprop 2009	Estimated Required 2010
519 900 MISCELLANEOUS			
Supplies	\$ 18,610	\$ 21,750	\$ 19,500
Other Services and Charges	96,970	104,500	105,570
Intergovernmental Services and Taxes	25,639	29,000	27,200
Interfund Payments for Services	13,030	14,000	14,000
531 700 AIR POLLUTION CONTROL			
Intergovernmental Services and Taxes (\$.33 per capita)	5,240	5,373	5,511
567 000 MENTAL AND PHYSICAL HEALTH			
Intergovernmental Services and Taxes	3,807	4,200	4,000
TOTAL OTHER GENERAL GOVERNMENT SERVICES	\$ 163,296	\$ 178,823	\$ 175,781
% Increase (Decrease) Prior Year		9.51%	-1.70%

OTHER SERVICES AND CHARGES DETAIL:

Professional Services (AWC membership - \$10,273, fiscal agent, website fee)	\$ 21,500
Communication (postage, telephone charges)	11,000
Operating rentals and leases (postage meter, post office box)	1,700
Insurance (General Fund's portion of liability, property, and fidelity)	54,870
Repairs and Maintenance (copy machines, phone maint.)	7,000
Code book updates, Chamber of Commerce membership, state purchasing fee	9,500
Total other services and charges	\$ 105,570

UNLIMITED TAX GENERAL OBLIGATION BOND REDEMPTION

MISSION STATEMENT

This fund accounts for the payment of principal and interest on the 1996 unlimited general obligation refunding bonds, often referenced as the "park bonds", the bonds issued in 2000 to expand and remodel the city library, and the 2005 refunding bonds which replaced the last ten years of the original library bond issue at a lower interest rate. The park bonds were paid off in 2009.

REVENUE DETAIL THREE YEAR COMPARISON

239.00	Actual Revenue 2008	Adjusted Estimated 2009	Estimated Revenue 2010
Taxes:			
361 111 Real and Personal Property	\$ 733,581	\$ 686,980	\$ 622,123
Total Estimated Resources	<u>\$ 733,581</u>	<u>\$ 686,980</u>	<u>\$ 622,123</u>

EXPENDITURE DETAIL THREE YEAR COMPARISON

239.00	Actual Expended 2008	Actual Approp 2009	Estimated Required 2010
Redemption of General Long Term Debt			
591 720 Principal on Library Bonds	\$ 374,000	\$ 396,000	\$ 412,000
591 760 Principal on Park Bonds	115,000	60,000	-
Total Redemption of General Long Term Debt	<u>489,000</u>	<u>456,000</u>	<u>412,000</u>
Interest and Other Debt Service			
592 720 Interest on Library Bonds	\$ 247,583	\$ 229,390	\$ 210,123
592 760 Interest on Park Bonds	9,160	1,590	-
Total Interest and Other Debt Service	<u>256,743</u>	<u>230,980</u>	<u>210,123</u>
Total Unlimited Tax General Obligation Bond Redemption Fund	<u>\$ 745,743</u>	<u>\$ 686,980</u>	<u>\$ 622,123</u>

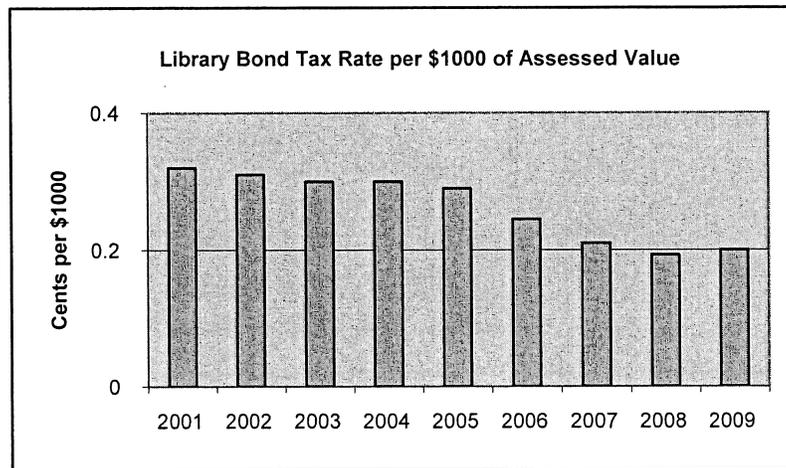
**UNLIMITED TAX GENERAL OBLIGATION
BOND REDEMPTION SCHEDULES**

2000 Library Bonds

	<u>Principal</u>	<u>Interest</u>	<u>Total</u>	<u>Last Year of Payment</u>
2010	\$ 370,000	\$ 18,500	\$ 388,500	2010
	<u>\$ 370,000</u>	<u>\$ 18,500</u>	<u>\$ 388,500</u>	

2005 Refunding Library Bonds

	<u>Principal</u>	<u>Interest</u>	<u>Total</u>	<u>Last Year of Payment</u>
2010	\$ 42,000	\$ 191,623	\$ 233,623	2020
2011	434,000	190,069	624,069	
2012	450,000	174,011	624,011	
	<u>\$ 926,000</u>	<u>\$ 555,703</u>	<u>\$ 1,481,703</u>	



LIMITED TAX GENERAL OBLIGATION BOND REDEMPTION

MISSION STATEMENT

This fund accounts for the principal and interest on bonds issued in 1996 to construct the police facility and refund a CERB loan. This fund also accounts for the principal and interest for Public Works Trust Fund loans for Parker Street, SE 1st Street road improvements, the 2002 street reconstruction project and a 2008 loan obtained for a fire engine.

REVENUE DETAIL THREE YEAR COMPARISON

240.00	Actual Revenue 2008	Adjusted Estimated 2009	Estimated Revenue 2010
Taxes:			
311 100 Real and Personal Property	\$ 302,324	\$ 303,763	\$ 300,113
Total Taxes	302,324	303,763	300,113
Other Financing Sources:			
397 000 Operating Transfers In:	554,963	610,090	575,838
Total Other Financing Sources	554,963	610,090	575,838
Total Estimated Resources	\$ 857,287	\$ 913,853	\$ 875,951

**LIMITED TAX GENERAL OBLIGATION EXPENDITURE DETAIL
THREE YEAR COMPARISON**

			Actual	Actual	Estimated
			Expended	Approp	Required
			2008	2009	2010
240.00					
591	190	IT Equipment/Principal	\$ -	\$ 48,000	\$ -
	210	Police Facility/Principal	200,000	210,000	220,000
	210	Pacific Rim Blvd/Principal	45,000	50,000	50,000
	220	Fire Pumper/Engine Loan/Principal	34,317	29,300	52,593
	595	SE 1st Street Road Improvements/Principal	33,252	33,252	33,252
	595	Parker Street 1996/Principal	96,428	96,429	96,429
	595	Parker Street 1997/Principal	57,857	57,857	57,857
	595	SE 1st Street Construction/Principal	143,988	143,988	143,988
	595	Street Reconstruction/Principal	128,765	128,765	128,765
592	192	IT Equipment/Interest	-	10,000	-
	210	Police Facility/Interest	48,837	38,438	27,413
	210	Pacific Rim Blvd/Interest	7,665	5,325	2,700
	220	Fire Pumper Truck Interest	484	8,200	14,813
	595	SE 1st Street Road Improvements/Interest	2,328	2,161	1,995
	595	Parker Street 1996/Interest	26,036	23,143	20,250
	595	Parker Street 1997/Interest	17,357	15,621	13,886
	595	SE 1st Street Construction/Principal	10,932	10,799	10,079
	595	Street Reconstruction/Principal	3,219	2,575	1,931
Total Limited Tax General					
Obligation Bond Redemption Fund			<u>\$ 856,465</u>	<u>\$ 913,853</u>	<u>\$ 875,951</u>

1996 Limited Tax Bonds (Police Facility)

	Principal	Interest	Total	Last Year of Payment
2010	\$ 270,000	\$ 30,113	\$ 300,113	
2011	285,000	15,533	300,533	2011

Parker Street - 1996 PWTF Loan

	Principal	Interest	Total	Last Year of Payment
2010	\$ 96,429	\$ 20,250	\$ 116,679	
2011	96,429	17,357	113,786	
2012	96,429	14,464	110,893	2016

Parker Street - 1997 PWTF Loan

	Principal	Interest	Total	Last Year of Payment
2010	\$ 57,857	\$ 13,886	\$ 71,743	
2011	57,857	12,150	70,007	
2012	57,857	10,414	68,271	2017

SE 1st Street Improvements - 2001 PWTF Loan

	Principal		Interest	Total	Last Year of Payment
2010	\$ 33,252	\$	1,995	\$ 35,247	
2011	33,252		1,829	35,081	
2012	33,252		1,662	34,914	2021

SE 1st St. Construction - 2003 PWTF Loan

	Principal		Interest	Total	Last Year of Payment
2010	\$ 143,988	\$	10,079	\$ 154,067	
2011	143,988		9,359	153,347	
2012	143,988		8,639	152,627	2023

Street Reconstruction - 2002 PWTF Loan

	Principal		Interest	Total	Last Year of Payment
2010	\$ 128,765	\$	1,931	\$ 130,696	
2011	128,765		1,287	130,052	
2012	128,765		644	129,409	2012

Fire Engine - 2008 Loan

	Principal		Interest	Total	Last Year of Payment
2010	\$ 52,593	\$	14,813	\$ 67,406	
2011	54,723		12,683	67,406	
2012	56,940		10,466	67,406	2016

FIREMEN'S PENSION

FUNCTION

The Firemen's Pension budget provides for medical care and pension payments for the city's regular paid firefighters who were employed prior to January 1, 1971. Firefighters retired subsequent to that date will be paid from the Law Enforcement Officers and Firefighters Retirement System administered by the State of Washington. Medical expenses for firefighters employed subsequent to January 1, 1971, must be paid by the city General Fund directly.

COMMENTS ON BUDGET APPROPRIATIONS

Retired firefighter pensions are increased by an amount equal to the change in the Seattle consumer price index January to January each year. There is currently one retired fire marshall and two firefighters receiving subsidy payments to their state pension.

REVENUE DETAIL THREE YEAR COMPARISON

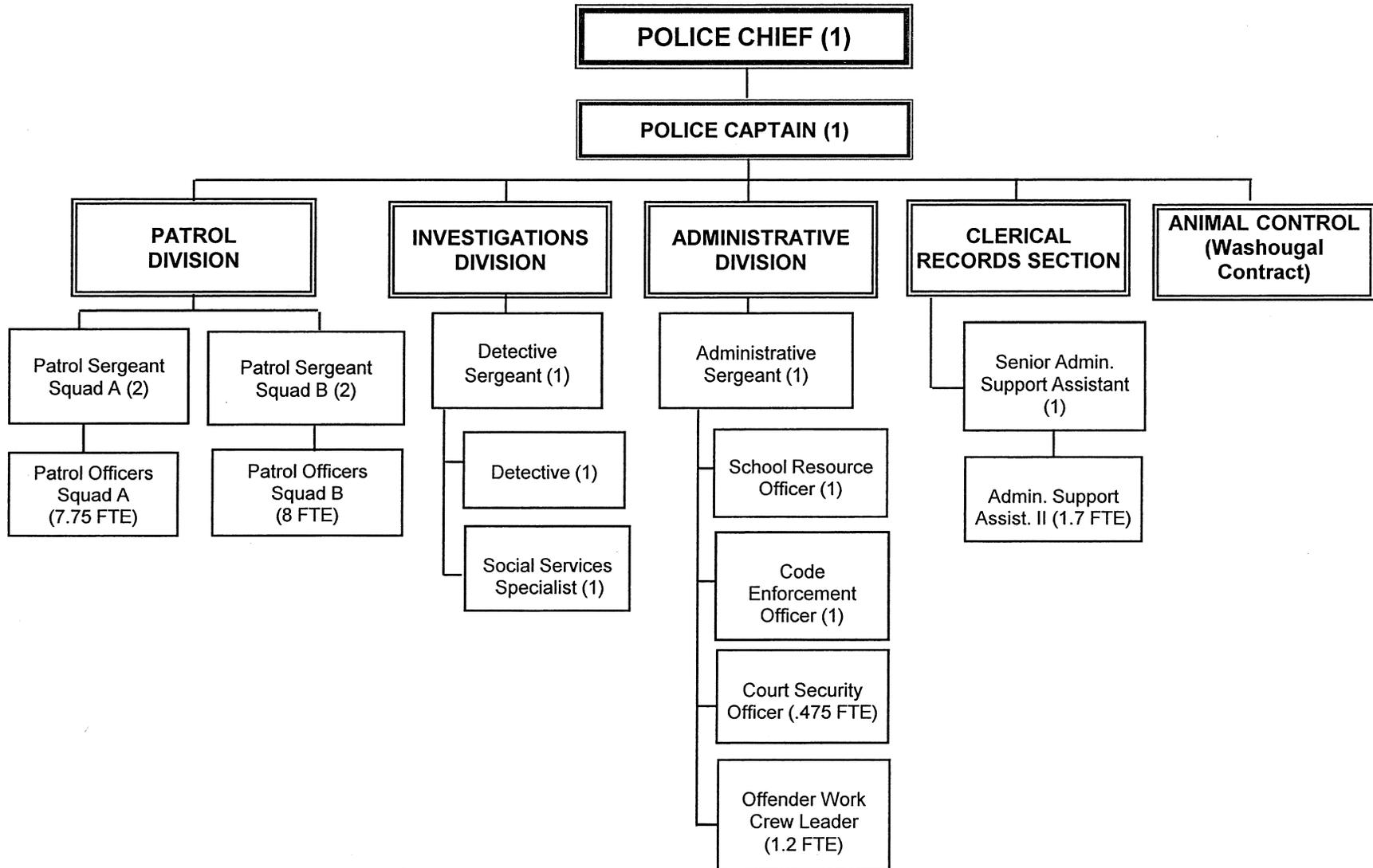
	Actual Revenue 2008	Adjusted Estimated 2009	Estimated Revenue 2010
611.00			
Miscellaneous Revenues:			
361 110 Investment Interest	\$ 101,848	\$ -	\$ -
369 000 Employer Contribution	30,875	25,000	25,000
Total Miscellaneous Revenues	132,723	25,000	25,000
Total Estimated Revenues	\$ 132,723	\$ 25,000	\$ 25,000

EXPENDITURE DETAIL THREE YEAR COMPARISON

	Actual Expended 2008	Actual Approp 2009	Estimated Required 2010
611.00.522			
Disability and Retirement:			
200 Pension and Disability	\$ 17,333	\$ 25,000	\$ 25,000
Total Firemen's Pension	\$ 17,333	\$ 25,000	\$ 25,000

POLICE DEPARTMENT

55



LAW ENFORCEMENT DEPARTMENT

MISSION STATEMENT

The mission of the Camas Police Department is to protect lives and property in our community and to maintain public order.

You might note that our mission statement is different from past years. In 2009, one of our goals was to work through the transition changes that we faced. As a part of that transition, all of the employees of the agency met and developed this new mission statement. Many agencies have a mission statement that is developed by the CEO and handed down through the organization. I am especially proud that our new mission statement was developed by the organization and handed up to the CEO. I think they did a good job of capturing why the Camas Police Department is so important to this community.

DEPARTMENTAL GOALS FOR 2010

In 2010 the department has established a goal to develop and implement a traffic officer assignment. This full-time position will use a uniformed police officer to work on traffic enforcement issues around the City as his/her primary function. The police department receives all types of complaints from citizens. However, calls related to traffic problems have long been where we receive the highest number of complaints. While regular patrol officers perform traffic duties as part of their overall duties, the draw of responding to 911 calls and investigating criminal cases pulls them away from being able to give this area the attention it requires. We believe the formation of this new assignment within the agency will benefit the community through providing safer roadways by means of targeted enforcement.

In 2009 we obtained our accreditation status from the Washington Association of Sheriffs and Police Chiefs. Each year, we are required to meet all of the standards to keep our accreditation status. In 2010 we will review each of the standards and will audit our performance, documenting our outcomes. Each year the accreditation program will require attention from the agency to maintain our quality of services that we deliver. These efforts will also pay dividends as our liability risks are dramatically decreased through following "best practices" in the law enforcement community.

ACTIVITIES AND SERVICES

The activities of the Police Department are varied and encompass a wide degree of services not normally associated with the standard police function. Of course, they include enforcing criminal violations, traffic enforcement, investigating a variety of non-criminal complaints and providing safety for persons and property. We also perform downtown parking enforcement and nuisance abatement through the work of a Code Enforcement Officer. The Camas School District and the City of Camas co-fund one full-time police officer position to provide safety and protection to our schools. The offender work crew program continues to provide services back to the community while reducing costs in prisoner incarceration fees paid to Clark County. In 2009, the Battle Ground Police Department worked closely with our staff to model their new offender work crew program on how we function at Camas. With our assistance, their work crew program was instituted and was an instant success.

We continue to provide for the welfare of children and victims of sexual assault through the work of our Social Service Specialist in the Detective unit. This highly specialized program is unique to Camas Police and is not commonly found in small law enforcement agencies. It blends the disciplines of social worker with that of a criminal investigator.

We operate a Detective unit staffed by two sworn police officers, in addition to the Social Service Specialist. This unit conducts investigations into serious crime, including persons, crimes, narcotics and vice offenses.

Through a cooperative effort with the City of Washougal, we receive animal control services on a contract basis. We provide security to the Camas-Washougal Municipal Court and are reimbursed by the City of Washougal for their share of those costs.

COMMENTS ON BUDGET APPROPRIATIONS

The 2009 budget year was the second consecutive year in which the Police Department took several steps to reduce expenditures. We did not fill an open police officer position that was authorized in the budget. We also combined two full-time positions (Parking Enforcement--Code Enforcement) into a single, blended position. Working with the City of Washougal, we also reduced staffing in the area of Animal Control. To lower overtime expenditures in the uniformed patrol, we significantly reduced our boat patrols on Lacamas Lake during the summer months. These steps, as well as others, will allow us to have a budget carry over that will be returned to the general fund at the end of 2009. While controlling expenditures will allow us to meet our budgetary goals, it is causing us to be less able to live up to our previous levels of service that we took pride in delivering to the community. We are continuing our several year trend of lowering our ratio of police officers per thousand residents of the City. This budget authorizes us to replace one of the positions that was lost in 2008, due to the economic downturn. This position is needed and with the long training cycle for police officers, will hopefully allow us to have an officer on the road by the beginning of 2011

Lastly, I would be remiss to not report that through the funding provided by this community they receive in return the benefits of law enforcement services from the finest group of men and women that I have ever known. Our staff is constantly receiving compliments and praise from the community and from outside sources, winning awards, and achieving impressive results. The City of Camas is relatively crime free and our citizens enjoy a quality of life where fear or crime and its related social problems are not a daily concern. The police in this community are doing their jobs and as a result, the community is a wonderful place to live and raise a family.

**LAW ENFORCEMENT EXPENDITURE DETAIL
THREE YEAR COMPARISON**

001.08.		Actual Expended 2008	Actual Approp 2009	Estimated Required 2010
521 100 ADMINISTRATION				
	Salaries and Wages	\$ 251,276	\$ 317,697	\$ 331,512
	Personnel Benefits	91,187	119,559	119,857
	Supplies	10,313	6,700	5,700
	Other Services and Charges			
	Professional Services	5,234	2,800	3,000
	Communications (\$100), Travel (\$1,600)	9,321	8,400	8,500
	Repairs/Maint. (\$2,800), Registrations and laundry (\$4,000)			
	Interfund Payments for Services	17,046	19,788	20,777
521 220 POLICE OPERATIONS				
	220 PATROL AND INVESTIGATIONS			
	Salaries and Wages	1,762,867	1,831,829	1,889,000
	Personnel Benefits	609,549	638,190	665,905
	Supplies	45,103	17,400	19,540
	Other Services and Charges	19,531	26,110	24,250
	Professional Service (\$3,000)			
	Uniform cleaning (\$8,000), Communication (\$100)			
	Insurance (\$9,700 liability), Advertising (\$750)			
	Repairs and Maint. (\$1,200), Travel (\$1,500)			
	Intergovernmental Services	4,697	14,800	14,800
	Interfund Payments for Services	172,326	186,564	204,083
300 COMMUNITY SERVICES				
	Salaries and Wages	45,787	49,309	-
	Personnel Benefits	23,759	26,219	-
	Supplies	3,518	3,000	-
	Other Services and Charges	1,281	900	-
	Communication (\$400), Registrations (\$500)			
	Intergovernmental Services	-	46,830	-
	Interfund Payments for Services	3,447	3,672	-
400 TRAINING				
	Supplies	11,567	7,400	7,800
	Other Services and Charges	16,537	16,500	22,330
	Travel (\$10,000 - training required for new officer, 3,000), \$3,000 due to drug fund expenses)			
	Registrations, publications (\$6,000, \$3,330 due to drug fund expenses)			
	Intergovernmental Services	-	2,500	2,500
500 FACILITIES				
	Salaries and Wages	7,642	9,000	9,000
	Personnel Services	2,680	3,000	3,000
	Supplies	10,718	7,000	11,500
	Other Services and Charges	81,131	94,600	92,500
	Insurance (\$8,700 property insurance), Public Utilities (\$53,000)			
	Repairs and Maintenance (\$14,000)			
	Janitorial and mat cleaning services (\$16,800)			

**LAW ENFORCEMENT EXPENDITURE DETAIL
THREE YEAR COMPARISON**

(Continued)

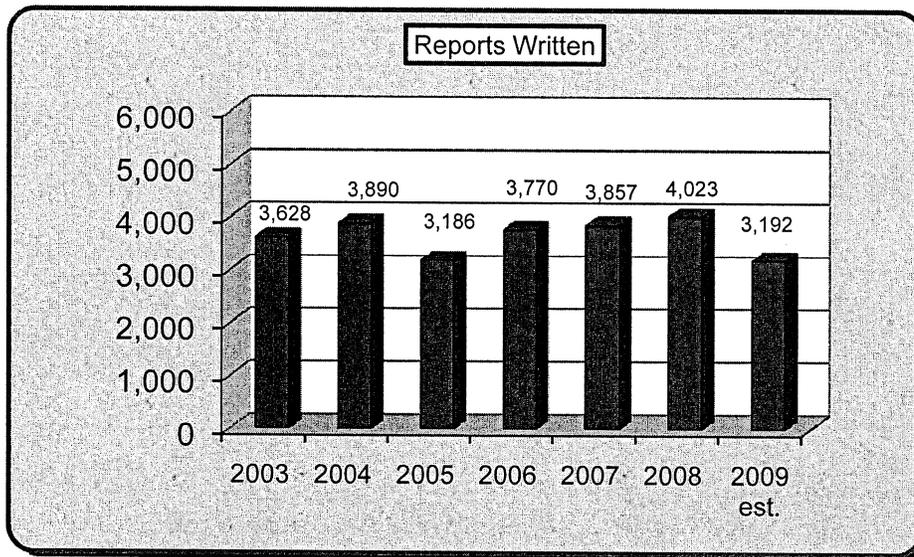
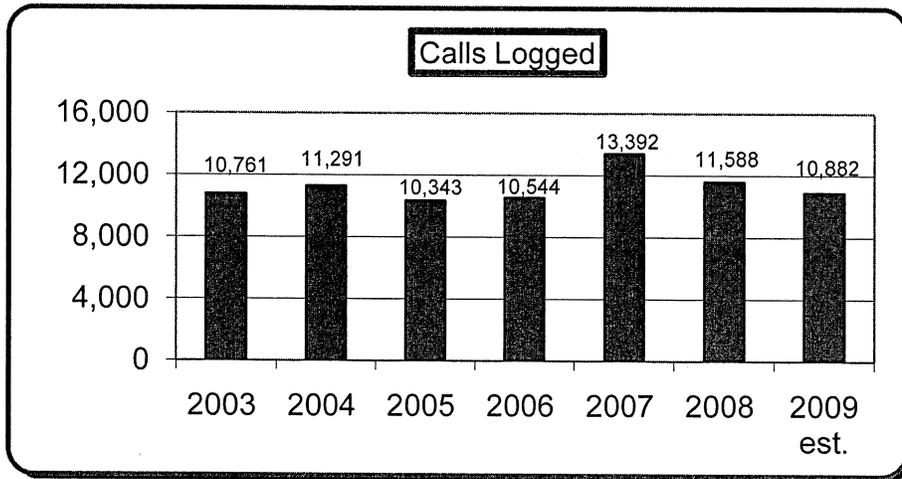
001.08	Actual Expended 2008	Actual Approp 2009	Estimated Required 2010
900 CODE ENFORCEMENT			
Salaries and Wages	37,926	48,589	54,262
Personnel Benefits	11,014	14,876	27,703
Supplies	89	200	1,000
Other Services and Charges	23,822	500	1,750
Miscellaneous (\$750), Travel (\$1,000)			
Interfund Payments for Services	1,800	1,920	5,872
920 OTHER MUNICIPAL SERVICES - SOCIAL SERVICES			
Salaries and Wages	62,611	64,643	66,784
Personnel Benefits	17,299	19,124	18,740
Other Services and Charges	458	700	750
Miscellaneous (\$500), Travel (\$250)			
930 FINGERPRINTING/OTHER AGENCY			
Intgovernmental Professional Services	2,167	1,500	1,900
950 DISABILITY AND RETIREMENT LEOFF-1			
Personnel Benefits	72,115	100,000	97,800
528 600 COMMUNICATION, OPERATIONS, CONTRACTED SERVICES			
Intergovernmental Services	229,963	235,000	225,000
528 800 COMMUNICATIONS, GENERAL			
Supplies	1,168	350	350
Other Services and Charges	33,049	23,000	24,000
Communication (\$20,000 cell phones, pagers, telephone, \$2,500 Smead software contract)			
Repairs and Maintenance (\$1,500 repair phones and radios)			
CAPITAL OUTLAY			
Machinery and Equipment	30,648	-	12,000
TOTAL LAW ENFORCEMENT AND COMMUNICATIONS	<u>\$ 3,730,646</u>	<u>\$ 3,970,169</u>	<u>\$ 3,993,465</u>
% Increase (Decrease) Prior Year		6.42%	0.59%

CAPITAL OUTLAY DETAIL:

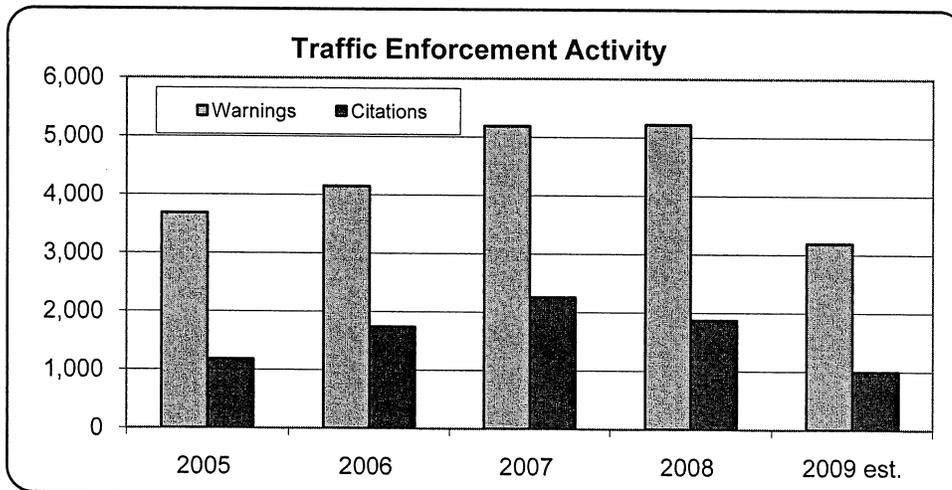
Undercover drug car	\$ 12,000
Total	\$ 12,000

Statistics

The charts below reflect the calls logged and reports written by the Police department for a seven year time period.



The chart below reflects the traffic enforcement activity for a five year time period.

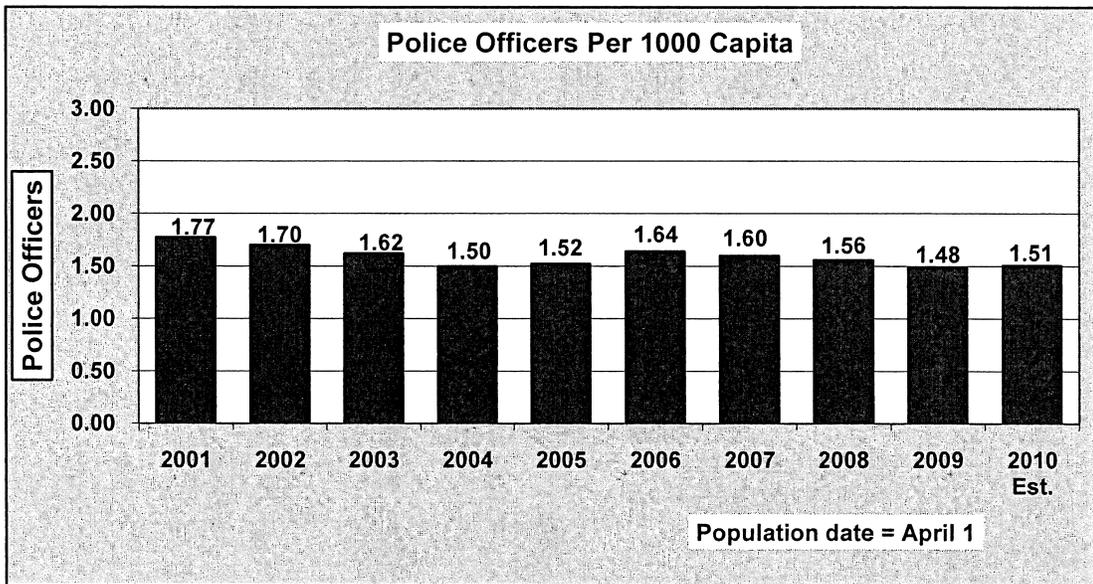


LAW ENFORCEMENT PERSONNEL SCHEDULE

	Actual Approp 2009	Estimated Required 2010
Police Chief	\$ 114,601	\$ 113,509
Police Captain	93,034	91,548
Senior Admin Support Assistant	50,295	53,355
Admin Support Assistant II (1.5 FTE - 2009, 1.7 FTE - 2010)	59,317	72,650
Administrative Overtime	450	450
Police Sergeant (6 FTE)	506,470	508,539
Police Officers (17.166 FTE - 2009, 17.75 FTE - 2010)	1,177,459	1,223,856
Police Operations Overtime	44,000	50,000
Holiday Pay	72,506	74,505
Community Services Officer	48,809	-
Community Services Overtime	500	-
Code Enforcement Officer	48,339	53,762
Code Enforcement Overtime	250	500
Social Services Specialist	64,143	66,034
Social Services Specialist Overtime	500	750
TOTAL LAW ENFORCEMENT	\$ 2,280,673	\$ 2,309,458

% Increase (Decrease) Prior Year

1.26%



DETENTION AND CORRECTION

FUNCTION

The detention and correction budget provides for cost of care of prisoners and parole services.

ACTIVITIES AND SERVICES

Prisoners are detained in the city jail temporarily. All other prisoners are held in the county jail. The city reimburses the county for board of prisoners and probation services.

COMMENTS ON BUDGET APPROPRIATIONS

As of January, 1997 the City must reimburse Clark County for its share of jail and probation costs.

Noteworthy is \$280,591 was paid in 2007 to Skamania County and Clark County for jail and probation services. Camas has very little control of these costs. They represent services that would be far more costly to provide locally. We will continue to use local resources and seek ways to mitigate these costs wherever possible.

DETENTION AND CORRECTION EXPENDITURE DETAIL THREE YEAR COMPARISON

001.10.523	Actual Expended 2008	Actual Approp 2009	Estimated Required 2010
300 PROBATION AND PAROLE SERVICES			
Salaries and Wages	\$ 55,629	\$ 58,572	\$ 64,026
Personnel Services	8,330	12,215	9,144
Supplies	4,188	5,000	5,200
Other Services and Charges	702	1,800	1,800
Intergovernmental Services	70,717	99,500	72,964
Interfund Payments	6,393	7,788	8,177
600 CARE AND CUSTODY OF PRISONERS			
Salaries and Wages	22,580	23,596	26,114
Personnel Services	3,672	5,219	4,372
Supplies	12	200	200
Other Services and Charges	43	-	-
Intergovernmental Services	179,286	182,000	205,655
TOTAL DETENTION AND CORRECTION	\$ 351,552	\$ 395,890	\$ 397,652
% Increase (Decrease) Prior Year		12.61%	0.45%

DETENTION AND CORRECTION PERSONNEL SCHEDULE

	Actual Approp 2009	Estimated Required 2010
Offender Crew Leader (2 at .6 FTE)	\$ 58,572	\$ 60,326
Offender Crew Extra Hours	-	3,700
Court Security Officer (.475 FTE)	23,596	25,034
Court Security Officer Extra Hours	-	1,080
Total Personnel	\$ 82,168	\$ 90,140
% Increase (Decrease) Prior Year		9.70%

ANIMAL CONTROL

MISSION STATEMENT

The Animal Control Department provides for animal control expenses.

ACTIVITIES AND SERVICES

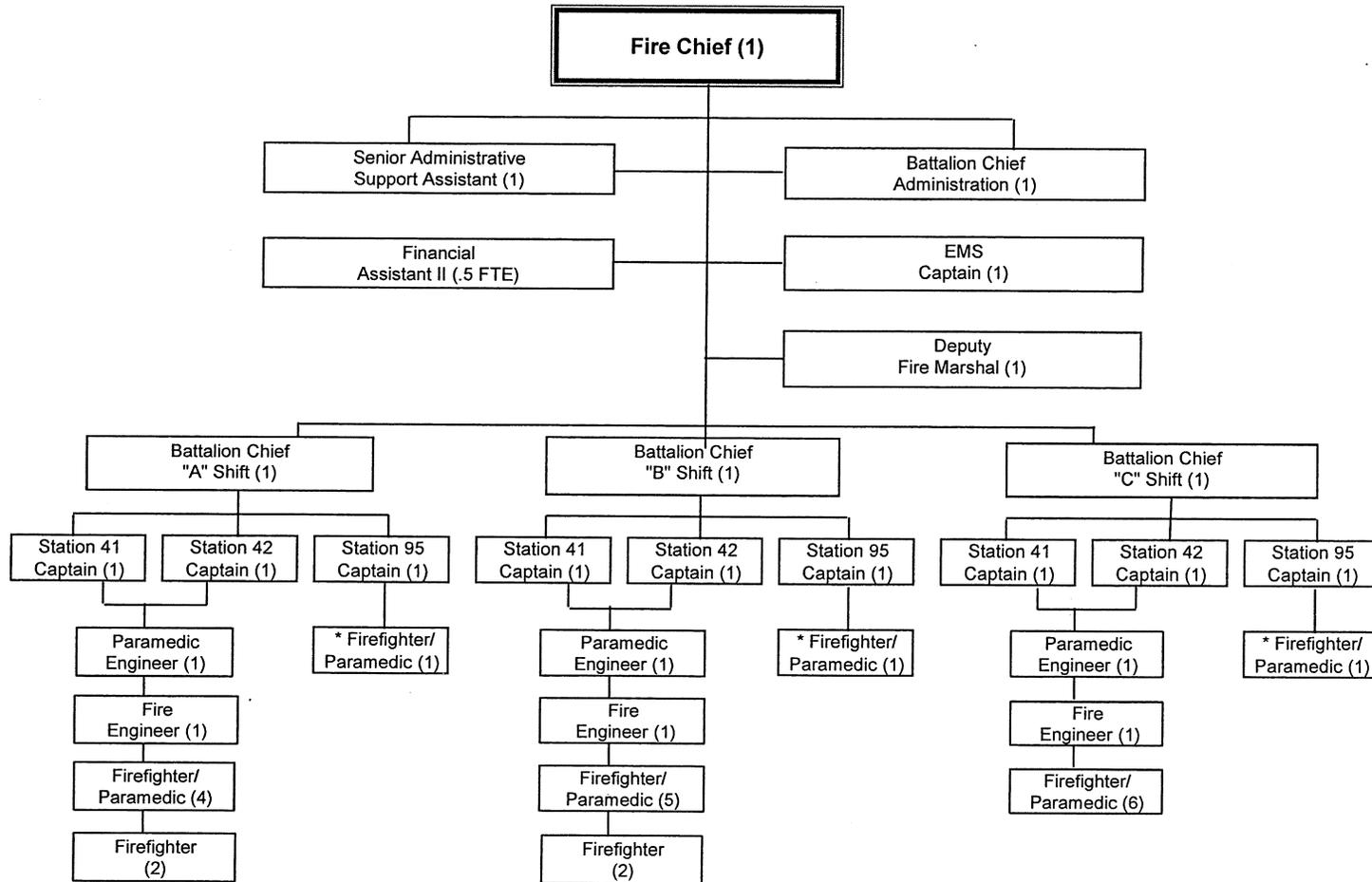
The City of Camas and the City of Washougal operate the Animal Control services under an interlocal agreement with the City of Washougal administering the program. The City of Washougal also operates an animal control facility. Costs budgeted here are the City of Camas' anticipated share of its costs.

In the last quarter of 2009, the City of Washougal undertook cost cutting measures in the area of Animal Control services which included a reduction in hours of the Animal Control Officer. This reduction in hours will carry over into 2010, and will result in decreased expenditures for the Camas share of the program. The tradeoff of obtaining the reduction in program costs will be the reduction of services to the citizens. We will monitor this program during 2010 to ensure that this move has not impacted the program to dramatically.

OTHER PHYSICAL ENVIRONMENT EXPENDITURE DETAIL THREE YEAR COMPARISON

001.16	Actual Expended 2008	Actual Approp 2009	Estimated Required 2010
539 300 ANIMAL CONTROL			
Supplies	\$ 432	\$ 500	\$ 500
Intergovernmental Services	92,692	82,450	85,000
Total Other Physical Environment	\$ 93,124	\$ 82,950	\$ 85,500
% Increase (Decrease) Prior Year		-10.93%	3.07%

FIRE DEPARTMENT



* Station 95 requires only one paramedic, depending on staffing assignments this may be the Captain or the other staff member

FIRE DEPARTMENT

MISSION STATEMENT

Provide quality, cost effective fire suppression, fire prevention, emergency medical services and educational programs to the communities we serve.

DEPARTMENTAL GOALS FOR 2010

1. Develop plans to consolidate resources with neighboring jurisdictions to eliminate duplication of efforts, improve service and reduce costs.
2. Maintain staffing levels and develop plans to allocate resources where they best serve the community.
3. Continue to improve the Wellness Program to improve the health and safety of our employees, reduce duty related injuries and reduce the use of sick leave.
4. Improve the level of training in fire suppression, community relations and fire prevention.
5. Maintain current service levels within budgeted authority.
6. Assist department employees to achieve their career goals.
7. Keep all department members safe from harm and injury.

ACTIVITIES AND SERVICES

The department has a staff of forty-six employees working in two fire stations in Camas, one fire station in Washougal, and one fire station in the East County Fire & Rescue area. Forty personnel are assigned to fire suppression and emergency medical services. There are twenty-six firefighter/paramedics and fourteen firefighter/EMTs.

Suppression services are provided 24/7 from four fire stations within the three communities of Camas, Washougal, and East County Fire & Rescue. We also have mutual aid agreements with Vancouver Fire for additional support.

The administrative staff for the department is comprised of a Fire Chief, Administrative Battalion Chief, EMS Captain, Senior Administrative Assistant, and a Financial Assistant. This section prepares the budget, attends council meetings, answers general questions from the public, works on special projects, and prepares ambulance billing statements.

Fire prevention is handled by one Deputy Fire Marshal who is responsible for plan review for new construction, fire investigations, fire and life safety inspections, fire safety education, code review, and school inspections. The Deputy Fire Marshal is also part of the department command staff at large incidents.

The department responds to over 3,000 medical and fire emergencies per year. Over 70% of emergencies are medical in nature. The department is seeing a steady increase in responses every year.

**FIRE DEPARTMENT EXPENDITURE DETAIL
THREE YEAR COMPARISON**

001.09		Actual Expended 2008	Actual Approp 2009	Estimated Required 2010
522	100 ADMINISTRATION			
	Salaries and Wages	\$ 77,491	\$ 80,895	\$ 82,574
	Overtime	862	500	500
	Personnel Benefits	17,451	18,765	21,409
	Other Services and Charges	8,806	1,200	2,100
	Interfund Payments for Services	3,133	3,228	3,400
522	FIRE SUPPRESSION			
	210 REGULAR FORCE			
	Salaries and Wages	1,610,222	1,668,155	1,714,333
	Overtime	95,043	110,000	110,000
	Personnel Benefits	474,371	526,551	530,426
	Supplies	40,810	31,000	28,000
	Other Services and Charges	64,065	67,420	68,400
	Professional Services (\$1,000 for equipment testing)			
	Insurance (\$23,400 liability insurance)			
	Repairs and Maintenance (\$35,000 on equipment and vehicles)			
	Registrations, publications, laundry, operating rentals (\$9,000)			
	Interfund Payments for Services	10,026	10,320	10,750
	220 VOLUNTEER FORCE			
	Personnel Benefits	37	-	-
	230 WATER SERVICE			
	Other Services and Charges (public utility-hydrant rental)	10,800	11,500	11,500
	300 FIRE PREVENTION AND INVESTIGATION			
	Salaries and Wages	82,910	82,549	85,440
	Overtime	9,436	5,000	5,000
	Personnel Benefits	15,108	16,958	16,679
	Supplies	4,322	3,700	3,200
	Other Services and Charges	898	1,000	1,000
	Laundry, Handbooks and Repairs (\$1,000)			
	Interfund Payments for Services	5,638	5,808	6,040
	400 TRAINING			
	Supplies	1,611	2,500	1,000
	Other Services and Charges	24,422	11,430	5,400
	Professional Services (\$1,000)			
	Travel (\$400)			
	Registration, publications (\$4,000)			

**FIRE DEPARTMENT EXPENDITURE DETAIL
THREE YEAR COMPARISON**

(Continued)

001.09	Actual Expended 2008	Actual Approp 2009	Estimated Required 2010
500 FACILITIES			
Salaries and Wages	7,012	8,650	5,000
Personnel Benefits	2,547	3,000	2,000
Supplies	3,408	3,500	4,250
Other Services and Charges	36,027	35,054	34,250
Professional Services (\$3,000 pest control, Sonitrol)			
Insurance (\$4,850 property insurance)			
Public Utility (\$25,400)			
Repairs and Maintenance (\$1,000 on bldg., HVAC, maintenance of station 42 and drill tower)			
950 DISABILITY AND RETIREMENT-LEOFF 1			
Personnel Benefits	37,439	39,660	43,626
Pension & Disability	30,875	33,963	31,700
528 COMMUNICATIONS			
600 OPERATIONS, CONTRACTED SERVICES			
Intergovernmental Services	68,059	68,359	69,300
800 COMMUNICATIONS, GENERAL			
Supplies	5,574	4,000	2,600
Other Services and Charges	25,655	20,125	21,150
Professional Services (\$150)			
Communication (\$18,000 for phones, internet)			
Repairs and Maintenance (\$3,000 for radio repairs)			
TOTAL FIRE CONTROL AND COMMUNICATIONS	<u>\$ 2,774,058</u>	<u>\$ 2,874,790</u>	<u>\$ 2,921,027</u>
% Increase (Decrease) Prior Year		3.63%	1.61%

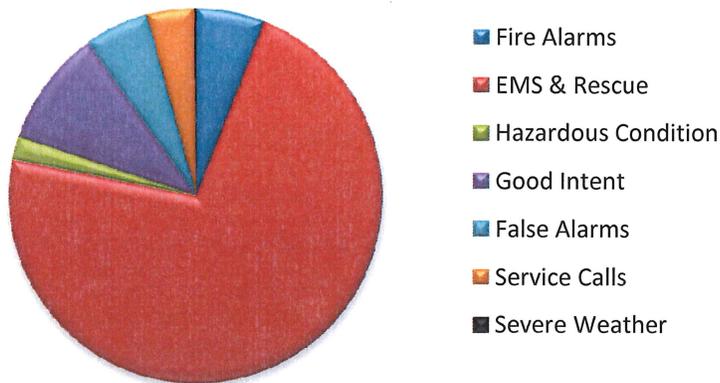
FIRE DEPARTMENT PERSONNEL SCHEDULE

	Actual Approp 2009	Estimated Required 2010
Fire Chief (.5 FTE)	\$ 58,056	\$ 58,344
Sr. Admin Support Assistant (.5 FTE)	22,839	24,230
Overtime	500	500
Battalion Chiefs (3.2 FTE)	308,467	319,028
Fire Captain (8)	678,237	701,912
Engineers (3)	216,684	224,316
Firefighter/Paramedic (4)	291,121	291,732
Firefighter (2)	139,656	142,416
Holiday Pay	33,990	34,929
Fire Suppression Overtime	110,000	110,000
Deputy Fire Marshal (1)	82,549	85,440
Fire Prevention Overtime	5,000	5,000
Total Fire Control	<u>\$ 1,947,099</u>	<u>\$ 1,997,847</u>
% Increase (Decrease) Prior Year		2.61%

Statistics

	2006	2007	2008	2009 (Est.)	2010 (Est.)
Fire Alarms					
Residential Structure Fires	14	25	19	16	14
Structure Fires - Other than Residential	6	6	8	8	7
Structures Other than a Building	1	5	1	4	3
Cooking Fires	6	4	8	10	9
Chimney Fires	6	5	1	3	4
Trash or Rubbish Fires	20	17	13	12	10
Passenger Vehicle Fires	5	9	6	5	4
Brush or Grass Fires	22	8	17	15	16
Other	3	3	12	10	8
Total	83	82	85	83	75
EMS & Rescue					
Assist EMS Crew	870	868	913	1005	1050
Hazardous Condition					
Flammable Liquid Spill	4	5	4	5	4
Gas Leak	3	3	2	3	3
Electrical Wiring/Equipment Problem	7	10	7	9	8
Power Line Down	8	0	0	1	1
Other	13	16	16	10	14
Total	35	34	29	28	30
Good Intent					
Dispatched & Canceled	225	108	168	90	120
Wrong Location	0	0	0	1	1
No Incident Found	21	22	26	16	20
Smoke-Odor or Smoke-Steam	20	12	14	14	13
Other	22	21	25	20	22
Total	288	163	233	141	176
False Alarms					
False Alarms	8	8	15	12	10
Malicious	0	1	3	2	1
System Malfunction	53	52	28	24	25
Smoke Detector Malfunction	21	5	3	10	8
Other	4	17	25	30	35
Total	86	83	74	78	79
Service Calls					
Public or Invalid Assist-General Service	54	48	61	56	60
Severe Weather					
Severe Weather	3	1	1	3	1
TOTALS	1,419	1,279	1,396	1,394	1,471

Fire Incidents by Type - 2009



EMERGENCY SERVICES

FUNCTION

Emergency management provides for safety, food, aid and housing to citizens during time of disaster.

ACTIVITIES AND SERVICES

The emergency management budget provides for an intergovernmental payment to the county emergency services operation. The cost is based on per-capita, but for 2010 the county was awarded a grant to offset some of the costs for this service.

EMERGENCY SERVICES EXPENDITURE DETAIL THREE YEAR COMPARISON

001.11.525	Actual Expended 2008	Actual Approp 2009	Estimated Required 2010
100 ADMINISTRATION			
Intergovernmental Services	<u>\$ 15,626</u>	<u>\$ 17,000</u>	<u>\$ 13,539</u>
TOTAL EMERGENCY SERVICES	<u><u>\$ 15,626</u></u>	<u><u>\$ 17,000</u></u>	<u><u>\$ 13,539</u></u>
% Increase (Decrease) Prior Year		8.79%	-20.36%

EMERGENCY RESCUE

MISSION STATEMENT

To provide the highest quality emergency medical service to our communities and to provide fast, professional and cost effective service for all emergencies.

GOALS FOR 2010

1. Maintain a high level of service during these difficult economic times.
2. Continue to meet ambulance response times as established by Clark County.
3. Maintain emergency medical service at the four identified fire stations (downtown Camas, Grass Valley Camas, Fern Prairie, and East County/Washougal).
4. Provide Basic Life Support pre-hospital training to all first responders in our service area (Camas Fire Department, Washougal Fire Department, and East County Fire & Rescue).
5. Provide Camas paramedic/firefighters with the highest level of training in advanced cardiac, trauma and pediatric care.
6. Seek grants to offset the cost of training and the purchasing of state of the art equipment.
7. Increase public awareness of services and training provided through CPR classes, homeowner association presentations, department Annual Open House and other programs.
8. Maintain a sound fiscal policy and budget.
9. Develop plans for the replacement of aging ambulances and medical equipment.
10. Use the Wellness Program to reduce duty related injuries, reduce sick leave, improve physical conditioning and healthy eating habits.

SERVICES PROVIDED

The Camas Fire Department provides paramedic service and ambulance transports to the communities of Camas, Washougal, and East County Fire & Rescue. This service is provided by Camas paramedic/firefighters, firefighter/EMTs from Camas, Washougal and East County Fire & Rescue, and the volunteers of Washougal and East County Fire & Rescue.

This service is the result of a thirty year Emergency Medical Services Levy that the communities have regularly supported. Camas is the only fire service in Clark County that responds to medical emergencies, stabilizes and transports without the interruption of treatment.

Demand for service continues to increase steadily while the cost of service continues to rise. Every effort is being made to maintain or reduce costs and secure grants to offset costs.

BUDGET APPROPRIATIONS 2010

The budget for 2010 will see a small reserve that may be made smaller with the replacement of aging vehicles, outdated medical equipment and supplies. A conservative view of spending in 2010 is being taken to maintain a solid budget year.

**EMERGENCY RESCUE
REVENUE DETAIL
THREE YEAR COMPARISON**

115.00		Actual Revenue 2008	Adjusted Estimated 2009	Estimated Revenue 2010
311	100 Taxes:			
	Real and Personal Property	\$ 1,062,580	\$ 1,108,400	\$ 1,120,000
	Total Taxes	<u>1,062,580</u>	<u>1,108,400</u>	<u>1,120,000</u>
	Intergovernmental Revenue:			
331	970 Fed Grant - Homeland Security	(2,702)	-	-
334	040 State Grants	1,644	-	-
338	260 Shared Costs-Ambulance, Rescue, Emergency Aid	442,960	1,313,980	1,260,827
	Total Intergovernmental Revenue	<u>441,902</u>	<u>1,313,980</u>	<u>1,260,827</u>
	Charges for Goods and Services			
341	600 Printing and Duplicating	91	100	-
342	600 Ambulance and Emergency Aid Fees	840,941	850,000	880,000
347	900 Culture and Recreation (First-aid/CPR classes)	3,581	4,000	4,000
	Total Charges for Goods and Services	<u>844,613</u>	<u>854,100</u>	<u>884,000</u>
	Fines and Penalties			
359	900 Late Fees	12,685	12,000	14,000
	Total Fines and Penalties	<u>12,685</u>	<u>12,000</u>	<u>14,000</u>
367	000 Contributions and Donations-Private Sources	2,750	1,500	1,500
369	900 Other Miscellaneous Revenue	603	-	-
	Total Miscellaneous Revenues	<u>6,265</u>	<u>3,000</u>	<u>3,000</u>
	Other Financing Sources:			
391	800 Intergovernmental Loan Proceeds	-	-	175,000
	Total Other Financing Sources	<u>-</u>	<u>-</u>	<u>175,000</u>
	Total Estimated Revenues	<u>2,368,045</u>	<u>3,291,480</u>	<u>3,456,827</u>
	Total Estimated Resources	<u>\$ 2,368,045</u>	<u>\$ 3,291,480</u>	<u>\$ 3,456,827</u>

**EMERGENCY RESCUE EXPENDITURE DETAIL
THREE YEAR COMPARISON**

115.00	Actual Expended 2008	Actual Approp 2009	Estimated Required 2010
526 100 ADMINISTRATION			
Salaries and Wages	\$ 112,480	\$ 112,947	\$ 108,981
Overtime	254	500	500
Personnel Benefits	30,889	34,960	32,839
Supplies	-	-	-
Other Services and Charges	13,787	5,800	5,250
Interest	5,250	8,900	9,200
Interfund Payments	178,133	176,914	127,955
200 AMBULANCE SERVICES			
Salaries and Wages	1,152,985	1,632,900	1,696,047
Overtime	110,685	150,000	150,000
Personnel Benefits	359,518	576,979	553,755
Supplies	137,058	145,000	149,000
Other Services and Charges	68,949	75,800	89,700
Professional services (\$16,000 for vaccinations, medical advice)			
Operating rentals (\$5,800 for oxygen cylinders, copier lease)			
Insurance (\$27,000 liability and property insurance), Travel (\$1,000)			
Repairs and Maintenance (\$30,000 for equipment and ambulances)			
Communication (\$200), Advertising (\$200), Medical waste disposal, laundry (\$9,500)			
Interfund Payments for Services	5,011	5,172	5,400
400 TRAINING			
Supplies	2,365	4,000	3,000
Other Services and Charges	4,849	34,000	10,000
Professional Services (instructors \$5,000)			
Travel (\$2,000), Training, Registrations, Misc. (\$3,000)			
528 600 COMMUNICATIONS, ALARMS AND DISPATCH OPERATIONS, CONTRACTED SERVICES			
Intergovernmental Services and Taxes	125,006	128,408	128,000
800 COMMUNICATIONS, GENERAL			
Supplies	-	8,500	6,000
Other Services and Charges	11,358	11,700	16,000
Communication (\$10,000 for phones, internet)			
Repairs and Maintenance (\$6,000 for radio, GPS, VRMS repair)			
594 260 CAPITAL OUTLAY			
Ambulance	-	160,000	365,200
597 000 OTHER FINANCING USES			
Operating Transfers	-	19,000	-
TOTAL EMERGENCY RESCUE FUND	\$ 2,318,577	\$ 3,291,480	\$ 3,456,827
% Increase (Decrease) Prior Year		41.96%	5.02%

EMERGENCY RESCUE PERSONNEL SCHEDULE

Actual
Approp
2009

Estimated
Required
2010

AMBULANCE, RESCUE AND EMERGENCY AID

ADMINISTRATION

Fire Chief (.5 FTE)	\$ 58,056	\$ 58,344
Sr. Admin. Support Specialist (.5 FTE)	22,839	24,230
Financial Assistant II (.625 FTE - 2009, .5 FTE - 2010)	32,052	26,407
Overtime	2,000	500

TOTAL ADMINISTRATION

114,947	109,481
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AMBULANCE

Battalion Chiefs (.80 FTE)	77,117	79,756
Captains (1 FTE - 2009, 2 FTE - 2010)	89,430	178,276
Engineers (3)	237,330	245,664
Firefighter/Paramedic (15.500 FTE - 2009, 14 FTE - 2010)	1,090,400	1,036,847
Firefighters (1.83 FTE - 2009, 2 FTE - 2010)	105,648	122,832
Holiday Compensation	31,475	32,672
Overtime	150,000	150,000

TOTAL AMBULANCE

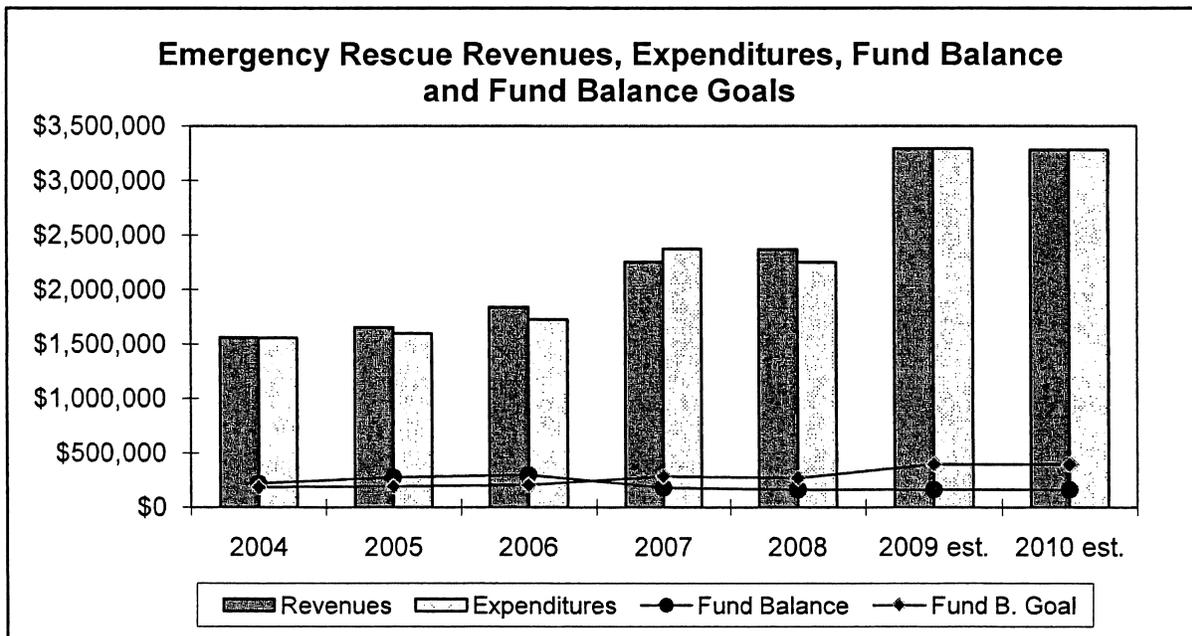
1,781,400	1,846,047
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TOTAL AMBULANCE, RESCUE AND EMERGENCY AID

\$ 1,896,347	\$ 1,955,528
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% Increase (Decrease) over prior year 3.12%

* Replacement ambulance (1 in 2009, 2 in 2010) \$ 160,000 \$ 365,200

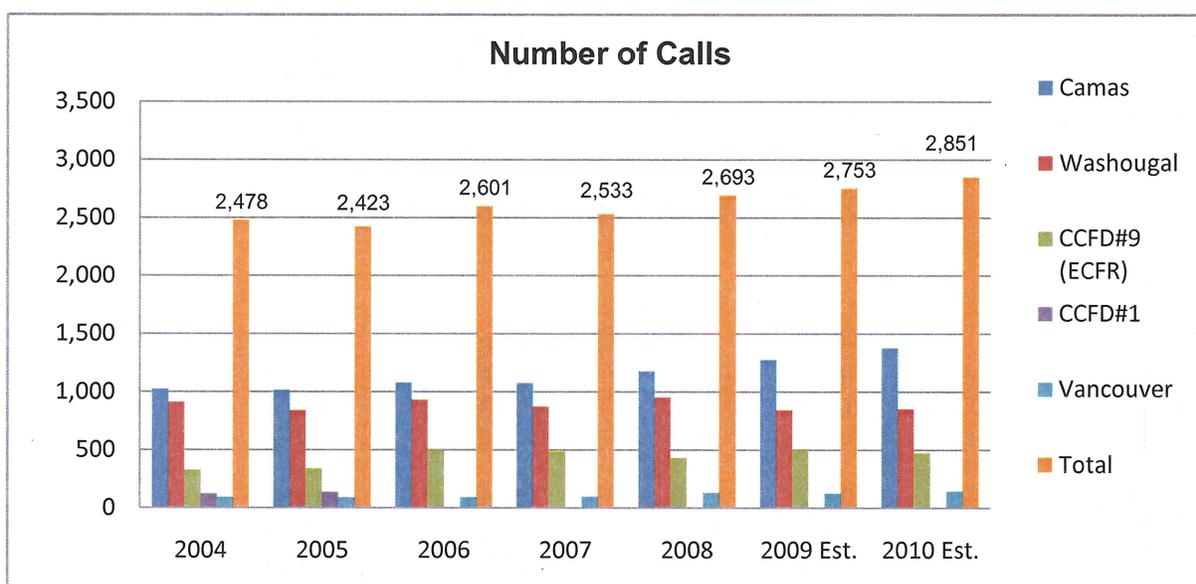


Fund balance goal is 12% of expenses

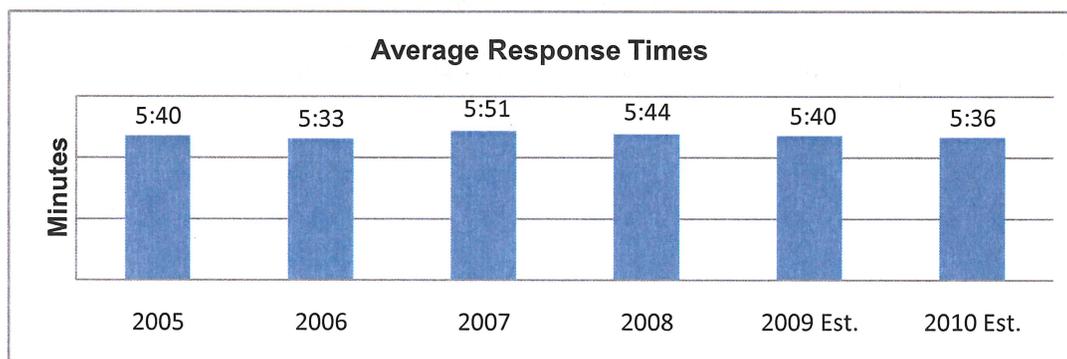
Statistics

Through the EMS levy and mutual aid agreements, the Camas Fire Department provides paramedic services to many areas in Eastern Clark County. The information below details the number of calls for service to the different geographic areas. In 2006, Clark County Fire District 9 and 1 merged to create East County Fire & Rescue. On average, just under sixty percent of calls for service involve a patient transport to a hospital.

	Camas	Washougal	CCFD#9 (ECFR)	CCFD#1	Vancouver	Total	Transported
2004	1,023	912	327	123	93	2,478	1,529 (62%)
2005	1,015	840	339	139	90	2,423	1,459 (60%)
2006	1,078	932	496		95	2,601	1,534 (59%)
2007	1,076	872	486		99	2,533	1,486 (59%)
2008	1,177	952	432		132	2,693	1,533 (57%)
2009 Est.	1,278	843	504		128	2,753	1,524 (55%)
2010 Est.	1,379	853	472		147	2,851	1,530 (54%)



The county's response system is designed around American Heart Association recommendations for the most critical cardiac arrest patient. That recommendation is that ALS services be at the patient's side with 8 minutes of initial arrest. The average response times for Camas Fire Department are well within those guidelines.



Fire & EMS Department Personnel Schedule

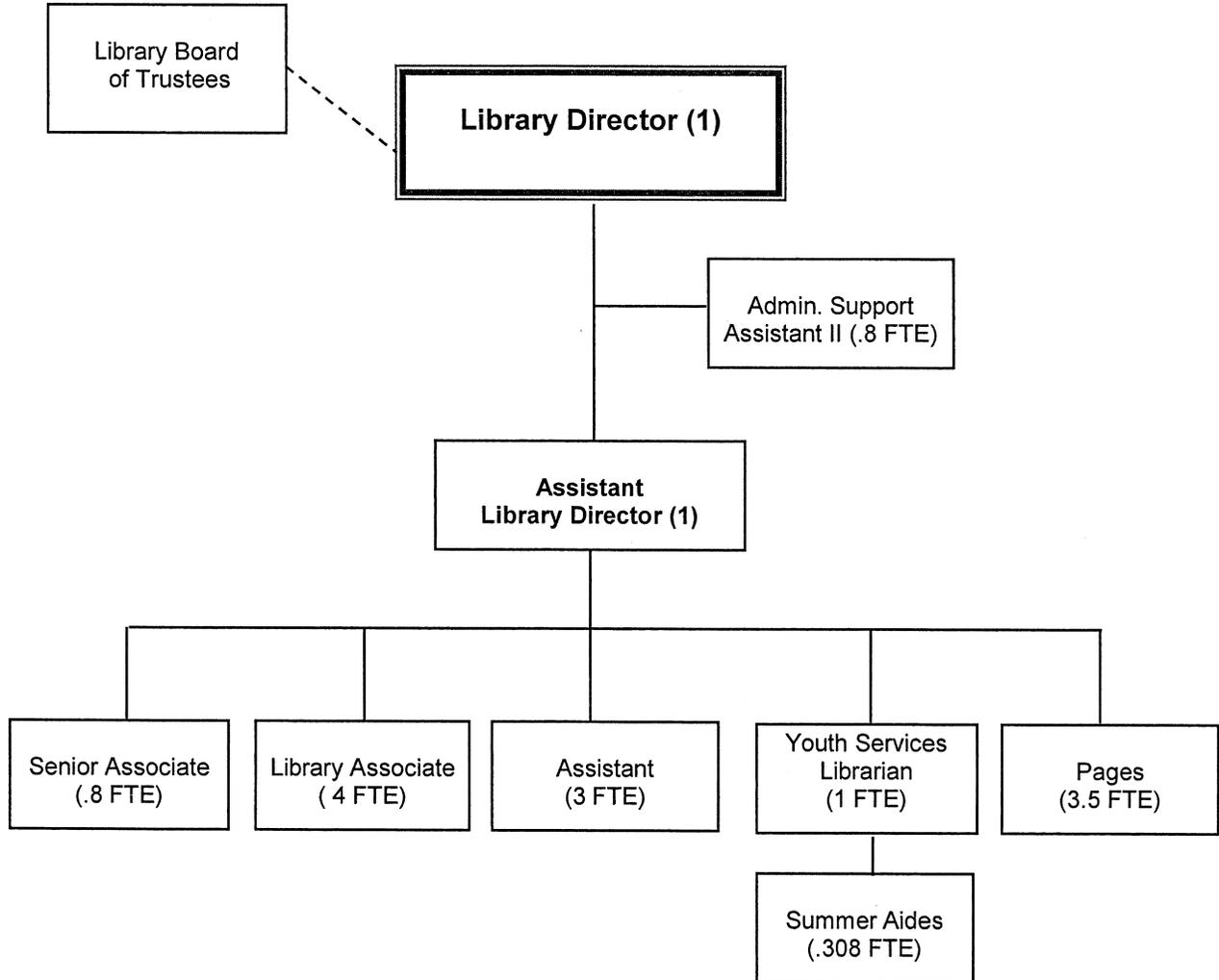
	FTE		Actual	Estimated
	2009	2010	Approp. 2009	Required 2010
Fire Staff				
Fire Chief	0.5	0.5	\$ 58,056	58,344
Sr. Admin Support Asst.	0.5	0.5	22,839	24,230
Overtime			500	500
Battalion Chief	3.20	3.20	308,467	319,028
Fire Captain/Paramedic	4.00	4.00	330,168	360,152
Fire Captain	4.00	4.00	348,069	341,760
Fire Engineer	3.00	3.00	216,684	224,316
Firefighter/Paramedic	4.00	4.00	291,121	291,732
Firefighter	2.00	2.00	139,656	142,416
Holiday Pay			33,990	34,929
Overtime			110,000	110,000
Deputy Fire Marshal	1.00	1.00	82,549	85,440
Overtime			5,000	5,000
Fire FTE	<u>22.20</u>	<u>22.20</u>	<u>\$ 1,947,099</u>	<u>\$ 1,997,847</u>
EMS Staff				
Fire Chief	0.5	0.5	\$ 58,056	58,344
Sr. Admin Support Asst.	0.5	0.5	22,839	24,230
Financial Asst. II	0.625	0.5	32,052	26,407
Overtime			2,000	500
Battalion Chief	0.80	0.80	77,117	79,756
Captain/Paramedic	1.00	2.00	89,430	178,276
Paramedic Engineer	3.00	3.00	237,330	245,664
Firefighter/Paramedic	15.50	14.00	1,090,400	1,036,847
Firefighter	1.83	2.00	105,648	122,832
Holiday Pay			31,475	32,672
Overtime			150,000	150,000
EMS FTE	<u>23.76</u>	<u>23.30</u>	<u>\$ 1,896,347</u>	<u>\$ 1,955,528</u>
Total Fire/EMS FTE	<u>45.96</u>	<u>45.50</u>	<u>\$ 3,843,446</u>	<u>\$ 3,953,375</u>

FTE Comparison

2009	Fire	EMS	Total
Chief	0.5	0.5	1
Battalion Chief	3.2	0.8	4
Deputy Fire Marshal	1	0	1
Captain	8	1	9
Engineer	3	3	6
Firefighter/Paramedic	4	15.5	19.50
Firefighter	2	1.83	3.83
Sr. Admin. Support Asst.	0.5	0.5	1
Financial Asst. II	0	0.63	0.63
	<u>22.20</u>	<u>23.76</u>	<u>45.96</u>

2010	Fire	EMS	Total
Chief	0.5	0.5	1
Battalion Chief	3.2	0.8	4
Deputy Fire Marshal	1	0	1
Captain	8	2	10
Engineer	3	3	6
Firefighter/Paramedic	4	14	18
Firefighter	2	2	4
Sr. Admin. Support Asst.	0.5	0.5	1
Financial Asst. II	0	0.5	0.5
	<u>22.20</u>	<u>23.30</u>	<u>45.50</u>

LIBRARY



LIBRARY DEPARTMENT

MISSION STATEMENT

The Camas Public Library exists to enrich lives, encourage self-education and promote an enlightened citizenry by providing free access to diverse and expansive collections.

DEPARTMENT GOALS FOR 2010

The library has established the following goals for 2010:

1. With help from affiliate organizations, the library will try to maintain a level of new materials acquisitions to ensure continued vitality of library collections.
2. Continue to provide a wide array of quality contemporary library services, programs and facilities for customers.
3. Explore use of technology to efficiently provide services and accommodate growth.

ACTIVITIES AND SERVICES

The strategic plan adopted in 2005 calls for increasing and improving collections, increasing library sponsored events, and exploring new avenues for service delivery.

In 2009, the Camas Public Library will circulate 350,000 items to borrowers; this represents an increase of over 12 percent. Over 250,000 people will enter the building to utilize services.

Through undertakings such as a summer reading program for all ages, weekly story times, after school programs, and regularly scheduled adult events, the library provides informational, educational, recreational, and cultural activities to well over 10,000 participants annually.

With services such as reference, readers' advisory, free public computers, public meeting spaces, and an art gallery, the library is a community commons that touches the lives of most Camas residents.

The library remains a robust, vibrant city institution at the heart of downtown Camas.

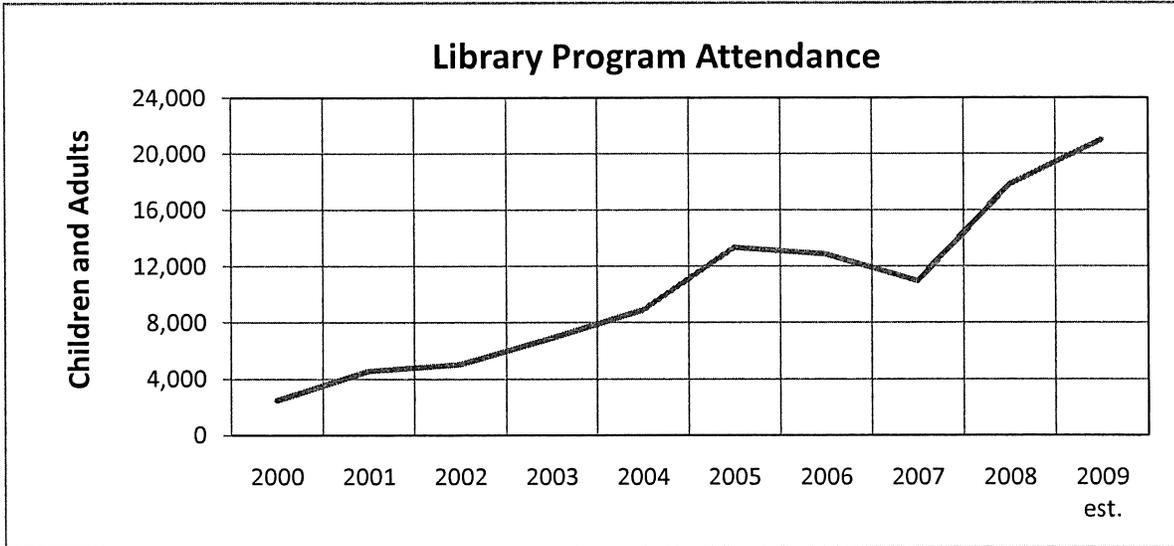
The staff and trustees, along with the Friends and Foundation, look for ways to economically add new services and activities. This will continue in 2010.

COMMENTS ON BUDGET APPROPRIATIONS

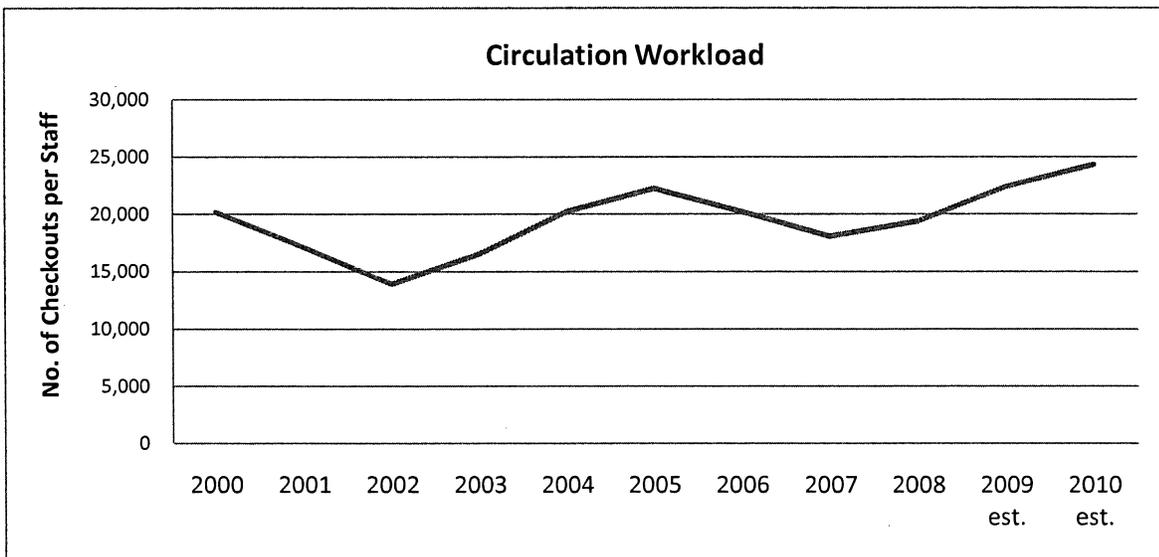
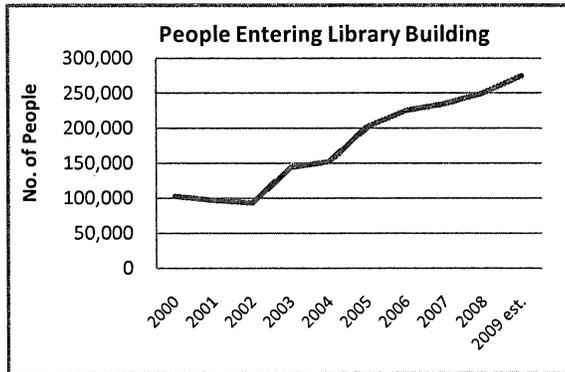
The recession has brought much new business to the library as people seek entertainment, new skills, and new jobs. Circulation and computer use have skyrocketed. In addition, this 81-year-old city department continues to experience growth pangs as it metamorphoses from a small town book lender to a thriving, mid-sized 21st Century library, as it moves from the print world into the digital world, and as new demands--and opportunities--for services reveal themselves in a changing world.

The budget is a bare bones budget that will challenge the staff to meet the service expectations of both old and new library users. A "Hard Times Grant" from the Washington State Library will allow the library to provide some additional tools and programs specific to helping job seekers.

STATISTICAL INFORMATION



2008 Camas Library in Numbers	
Items Loaned	308,108
Card Holders	12,600
Circulation per Capita	20.35
Items in Collections	110,819
Magazine Subscriptions	225
Children's Programs	398
Adult Programs	179
Public Computers	26
Public Computer Logons	38,233
Holdings Placed	32,672



**LIBRARY DEPARTMENT EXPENDITURE DETAIL
THREE YEAR COMPARISON**

001.30	Actual Expended 2008	Actual Approp 2009	Estimated Required 2010
572 100 ADMINISTRATION			
Salaries and Wages	\$ 86,724	\$ 89,598	\$ 89,592
Personnel Benefits	27,760	29,570	28,515
Other Services and Charges (travel)	2,602	1,000	300
200 LIBRARY SERVICES			
Salaries and Wages	620,972	646,476	670,500
Personnel Benefits	200,673	198,044	207,465
Supplies	17,000	14,685	22,285
Other Services and Charges	34,158	40,900	33,505
Communication (\$15,375 for postage, phone)			
Insurance (\$10,240), Professional services (\$2,300)			
Repairs (\$2,885 for maintenance contracts)			
Misc. (\$2,705 for printing, registrations, memberships, interlibrary loans, catalog databases)			
Intergovernmental Services and Taxes	6,792	17,600	17,600
400 TRAINING			
Other Services and Charges (travel costs, registration)	4,217	1,050	450
500 FACILITIES			
Salaries and Wages	9,568	9,000	9,970
Personnel Benefits	3,584	3,325	3,656
Supplies	4,867	3,500	6,425
Other Services and Charges	113,197	123,105	129,040
Professional Services (\$42,770 for janitorial, alarm monitoring, landscaping)			
Communication (\$2,500 for telephone, postage)			
Insurance (\$11,210 property)			
Public Utility (\$52,990)			
Repairs and Maintenance (\$19,570)			
594 720 CAPITAL OUTLAY			
Books	121,921	109,600	71,100
TOTAL LIBRARIES	<u>\$ 1,254,035</u>	<u>\$ 1,287,453</u>	<u>\$ 1,290,403</u>
% Increase (Decrease) Prior Year		2.66%	0.23%

PERSONNEL SCHEDULE	Actual Approp 2009	Estimated Required 2010
Library Director	\$ 89,598	\$ 89,592
Assistant Library Director	69,006	72,850
Senior Library Associate (.8 FTE)	44,655	45,999
Library Associate (4 FTE)	210,460	216,745
Admin. Support Assistant II (.8 FTE)	35,250	36,309
Library Assistant (3)	119,389	124,152
Youth Services Librarian	52,879	56,103
Pages (3.5 FTE)	91,185	93,379
Summer Aides (.308 FTE)	6,703	6,451
Substitutes	16,949	18,512
Total Libraries	<u>\$ 736,074</u>	<u>\$ 760,092</u>
% Increase (Decrease) Prior Year		3.26%

LIBRARY CONSTRUCTION

PROJECT STATEMENT

This fund accounts for the construction of the expansion and remodel of the Library building, and \$800,000 designated to be used to expand parking. \$269,489 has been spent on parking to date.

COMMENTS ON BUDGET APPROPRIATIONS

Design was started in 2000. The library moved to its temporary location in the Fall of 2001. Construction of both the remodel and expansion began December 2001. The grand opening was May 2003. Total construction costs are \$8,134,428. 2010 is the last year this capital project fund will exist after ten years accounting for the expansion project. The last projects planned for 2010 are funded from interest earnings on the bond proceeds.

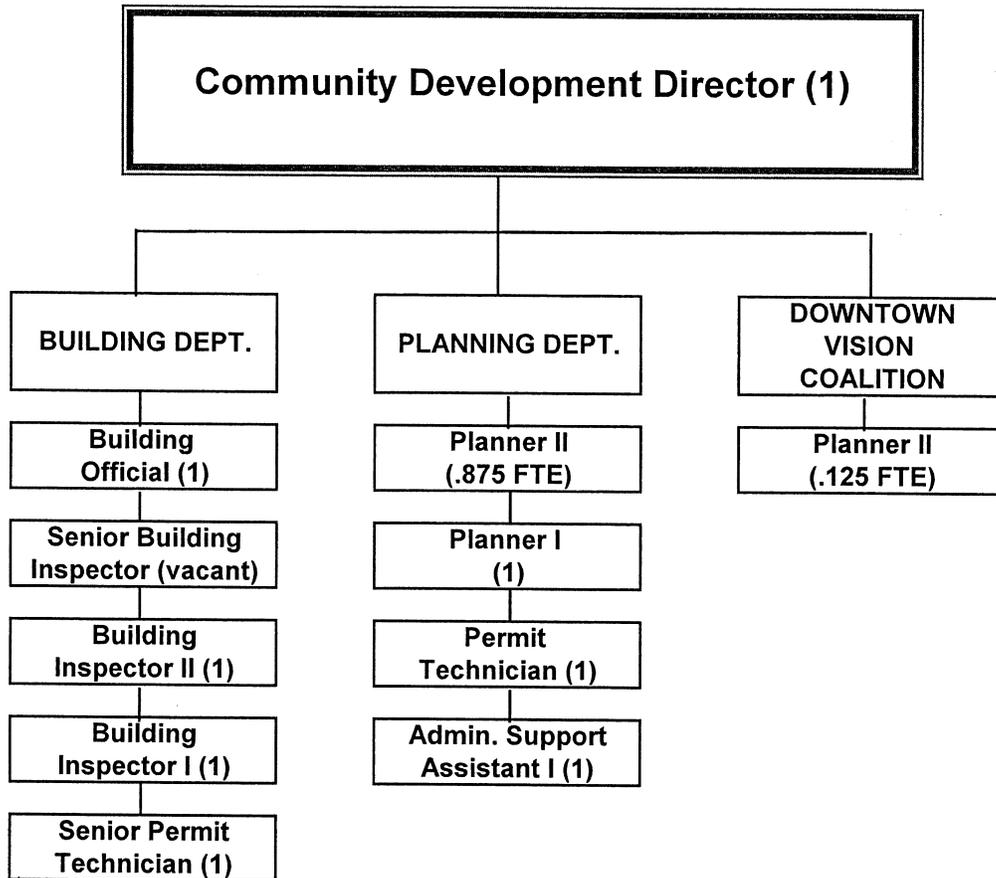
REVENUE DETAIL THREE YEAR COMPARISON

320.00	Actual Revenue 2008	Adjusted Estimated 2009	Estimated Revenue 2010
291 740 Beginning Appropriated Fund Balance	\$ -	\$ 550,000	\$ 271,000
Miscellaneous Revenues:			
361 110 Investment Interest	15,761	-	4,000
Total Miscellaneous Revenues	15,761	-	4,000
Total Estimated Resources	<u>\$ 15,761</u>	<u>\$ 550,000</u>	<u>\$ 275,000</u>

EXPENDITURE DETAIL THREE YEAR COMPARISON

320.00.594.720	Actual Expended 2008	Actual Approp 2009	Estimated Required 2010
Supplies (furniture & book drop)	\$ 1,190	\$ -	\$ -
Capital Outlay :	60,774	550,000	
Library acquisitions (books)			50,000
RFID			190,000
Materials Handling System			35,000
Total	<u>\$ 61,964</u>	<u>\$ 550,000</u>	<u>\$ 275,000</u>

COMMUNITY DEVELOPMENT DEPARTMENT



COMMUNITY DEVELOPMENT DEPARTMENT

Planning

MISSION STATEMENT

The Community Development Department includes building (protective inspections), current and long-range planning, environmental and economic development services. The planning department implements the laws of the city and state regarding the use of real property and participates in the development of such laws and associated policies. Planning provides for the orderly management and accommodation of growth in a manner that maintains and enhances the quality of life for the City.

DEPARTMENT GOALS FOR 2010

The following are the major goals for year 2010:

1. Administer and process land use and development and environmental applications.
2. Continue to "fast track" commercial and industrial development review applications.
3. Continue long range planning efforts including necessary updating of the Shoreline Master Plan and City of Camas Comprehensive Plan.

ACTIVITIES AND SERVICES

Current (short-range) planning fulfills the City's regulatory role under federal, state, and local land use laws and policies, and takes an active role in developing and updating of said laws. Most notable among these laws and policies are the Zoning Code, Land Development Code, Shoreline Management Master Program and implementing ordinances, State Environmental Policy Act (SEPA), and Regulatory Reform. Development proposals are reviewed and land use approvals granted through these systems. Coordinating development review with other divisions and departments and other agencies with jurisdiction is a major planning division responsibility.

Long-range planning focuses on development and implementation of long-range goals and policies guiding future community development. These include growth management strategies, shoreline management policies, Comprehensive Plan and code development, annexations, and participation in regional and state issues.

**PLANNING
EXPENDITURE DETAIL
THREE YEAR COMPARISON**

001.15	Actual Expended 2008	Actual Approp 2009	Estimated Required 2010
558 400 TRAINING			
Other Services and Charges	\$ 4,588	\$ 775	\$ 2,960
600 PLANNING			
Salaries and Wages	271,577	292,229	297,423
Personnel Benefits	99,558	110,588	109,331
Supplies	1,947	1,580	2,350
Other Services and Charges:			
Communications, travel, repairs, advertising	27,275	2,825	3,875
Hearings Examiner	5,387	18,000	14,000
Environmental Review Services	-	2,350	-
Shoreline Management Plan	-	12,600	-
Other Professional Services	14,097	9,250	7,400
Dues, fees, registrations, subscriptions		800	1,600
Insurance	4,733	6,000	6,000
910 ECONOMIC DEVELOPMENT			
Other Services and Charges			
Sister City Association	2,500	2,000	2,000
RTC	-	3,500	3,500
Columbia River Economic Development Council	25,150	26,000	26,000
TOTAL PLANNING AND COMMUNITY DEVELOPMENT	<u>\$ 456,812</u>	<u>\$ 488,497</u>	<u>\$ 476,439</u>
% Increase (Decrease) Prior Year		6.94%	-2.47%

PLANNING PERSONNEL SCHEDULE	Actual Approp 2009	Estimated Required 2010
Community Development Director	\$ 91,444	\$ 94,194
Planner II (.875 FTE)	55,192	58,552
Planner I (2010 includes 45 furlough days)	57,434	51,842
Permit Technician	44,347	47,048
Administration Support Assistant II	42,212	44,787
Overtime	1,600	1,000
Total Planning	<u>\$ 292,229</u>	<u>\$ 297,423</u>
% Increase (Decrease) Prior Year		1.78%

COMMUNITY DEVELOPMENT DEPARTMENT

Protective Inspections (Building)

MISSION STATEMENT

Protective inspections provide for plan review and inspections of regulations relevant to the issuance of building permits, grading permits and other permits not assigned to a specific department.

DEPARTMENT GOALS FOR 2010

The residential construction activity for 2010 is expected to perform slightly above 2009 levels and significantly below levels experienced between 2002 and 2007. The 2010 Protective Inspection budget continues to reflect a reduction of two employees (over 2008 levels) consistent with the housing and economic trends.

The following are major goals for 2010:

1. Maintain a plan review timeframe of approximately four weeks.
2. Respond to all inspection requests received prior to 6:00 AM each workday on the same day.
3. Commercial and industrial construction project remain as a high priority.

The level of service is anticipated to remain high. With reduced staff, it is anticipated some delays in responding to the public may occur on occasion, resulting for staff illness, vacations and holidays.

ACTIVITIES AND SERVICES

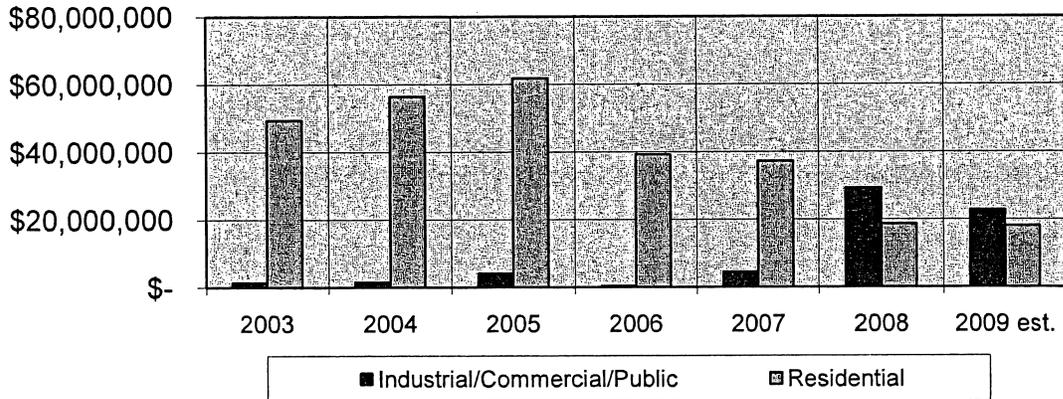
The building department enforces the International Building Code, Mechanical Code, Plumbing Code, the State of Washington Energy Code, Indoor Air Quality Code and Accessibility Codes as amended by the State of Washington.

The building department collects water and sewer development charges and all impact fees. Computation of fire impact fees is made.

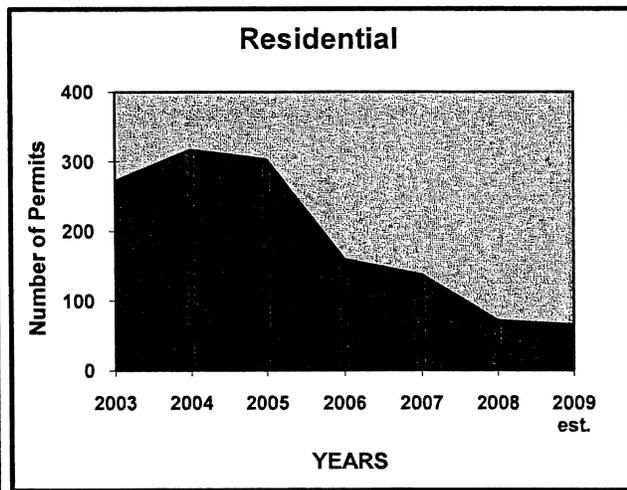
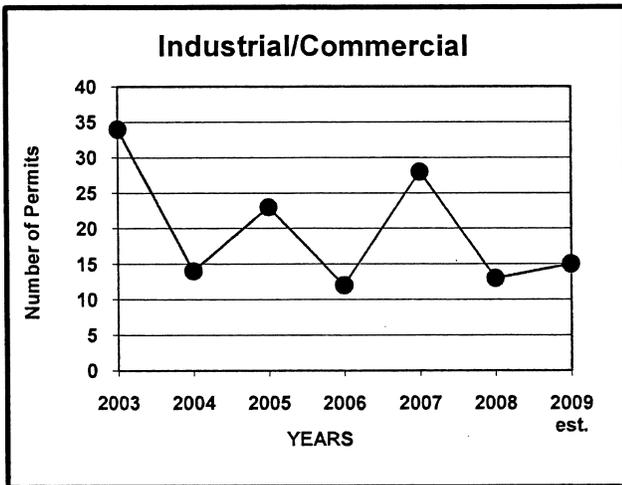
COMMENTS ON BUDGET APPROPRIATIONS

The building department is budgeting outside plan review (professional services) to respond to anticipated commercial construction at reduced levels from 2009.

Construction Value Seven Year Comparison



YEARS	CONSTRUCTION VALUE		PERMITS ISSUED	
	Industrial/ Commercial/ Public	Residential	Industrial/ Commercial/ Public	Residential
2003	\$ 1,339,167	\$ 49,430,376	34	272
2004	1,621,061	56,440,125	14	317
2005	4,171,400	61,774,421	23	303
2006	419,803	39,339,159	12	160
2007	4,475,574	37,303,267	28	138
2008	29,336,886	18,678,276	13	72
2009 est.	22,818,221	18,097,203	15	66



**PROTECTIVE INSPECTION EXPENDITURE DETAIL
THREE YEAR COMPARISON**

001.22.524	Actual Expended 2008	Actual Approp 2009	Estimated Required 2010
200 INSPECTIONS, PERMITS			
Salaries and Wages	\$ 344,355	\$ 243,294	\$ 250,773
Personnel Benefits	154,449	97,104	95,659
Supplies	3,436	5,700	5,700
Other Services and Charges (Professional Services)	480	500	-
Outside plans review/examination	9,922	38,000	7,000
Software Support and Maintenance	2,587	15,650	6,500
Phones, pagers, radio (\$3,800), Equip. Maint. (\$900)	3,625	4,450	4,700
Codes books, dues (\$3,000)	937	700	3,000
Interfund Payments for Services	16,286	19,110	10,320
400 TRAINING			
Other Services and Charges (travel, registrations)	3,293	2,830	3,060
500 FACILITIES			
Other Services and Charges (insurance)	5,660	7,000	8,500
TOTAL PROTECTIVE INSPECTIONS	<u>\$ 545,030</u>	<u>\$ 434,338</u>	<u>\$ 395,212</u>
% Increase (Decrease) Prior Year		-20.31%	-9.01%

PROTECTIVE INSPECTIONS PERSONNEL SCHEDULE	Actual Approp 2009	Estimated Required 2010
Building Official	\$ 70,636	\$ 73,888
Senior Building Inspector (vacant)	-	
Building Inspector II (2010 includes 10 furlough days)	63,075	62,465
Plans Examiner (vacant)	-	
Building Inspector I	52,686	55,892
Senior Permit Technician	54,397	56,028
Overtime	2,500	2,500
Total Administration	<u>\$ 243,294</u>	<u>\$ 250,773</u>
% Increase (Decrease) Prior Year		3.07%

COMMUNITY DEVELOPMENT DEPARTMENT

Downtown Vision Coalition

MISSION STATEMENT

The revitalization of the downtown has been a multi-year effort to improve the core business district of the City. Within this area, the program strives to promote and enhance economic vitality, residency, cultural opportunities, recreational activities and beautification. Public and private partnerships, coupled with a strong business retention and recruitment program will optimize the ability to attract and keep a number of key anchor tenants. By encouraging a carefully crafted mix of small town charm, attractive street scapes and a broad array of shopping opportunities, the goal is to make the downtown a "first choice" destination for business owners and patrons alike.

DEPARTMENT GOALS FOR 2010

The DVC budget for 2010 continues to focus on advertising/promoting/marketing the downtown vs. public improvements or projects.

ACTIVITIES AND SERVICES

The DVC is established as a nine member organization representing the interests of the implementation partners, downtown stakeholders, and the broader community. The City has provided funding and staff in support of this coalition and their program activities. The DVC has identified five primary focus areas: 1) creating a health business environment, 2) facilitating parking and access, 3) maintaining design integrity and local infrastructure, 4) strengthening social and historical foundations, and 5) enhancing marketing and publicity.

COMMENTS ON BUDGET APPROPRIATIONS

The 2010 budget focus is on promoting the downtown with the intent on maintaining and attracting a thriving business sector. This business then produces tax revenues.

**DOWNTOWN VISION COALITION DEPARTMENT EXPENDITURE DETAIL
THREE YEAR COMPARISON**

001.26	Actual Expended 2008	Actual Approp 2009	Estimated Required 2010
558 900 PLANNING AND COMMUNITY DEVELOPMENT			
Salaries and Wages	\$ 7,827	\$ 8,181	\$ 8,365
Personnel Benefits	3,426	3,108	3,024
Supplies (trees, lights, monthly event support)	9,169	-	-
Other Services and Charges			
Professional Services	29,022	2,000	2,000
Communications	11,205	8,500	2,500
Advertising	6,612	13,500	13,500
Insurance	400	-	300
Public Utilities	402	-	90
Miscellaneous	14,280	2,500	8,500
TOTAL DOWNTOWN VISION COALITION	\$ 82,343	\$ 37,789	\$ 38,279
% Increase (Decrease) Prior Year			1.30%

**DOWNTOWN VISION COALITION
PERSONNEL SCHEDULE**

	Actual Approp 2009	Estimated Required 2010
Planner II (.125 FTE)	\$ 8,181	\$ 8,365
% Increase (Decrease) Prior Year		2.25%

PUBLIC WORKS DEPARTMENT

Public Works Director (1)

Executive Assistant to the City Administrator (.4 FTE)

ADMINISTRATION
Administrative Assistant (1)

Administrative Support Assistant II (.6 FTE)

ENGINEERING DEPT.
Engineering Manager (1)

PW Project Manager (1)

Sr. Administrative Support Assistant (1)

Engineer III (2 FTE)

Engineer II (2 vacant)

Engineer I (1)

Sr. Engineering Tech - (1)

Engineering Tech (2, 1 vacant)

Administrative Support Assistant II (.4 FTE)

OPERATIONS

Public Works Operations Manager (1)

(.15 Storm Drainage, .11 Sanitation, .50 Water/Sewer, .14 Streets, .05 Parks Mtc, .05 Equip. Rent)

Sanitary Collection
Chief Sanitation Worker (1)

Sanitation Worker II (3)

Storm Drainage Utility
Op. Supervisor (.20 FTE)

Lead Maintenance Worker (.4 FTE)

Senior Maintenance Worker (.20 FTE)

Maintenance Wrk. II (2)

Seasonal Maintenance Workers (.5 FTE)

Water/Sewer
Op. Supervisor-W/S (1)

Water Supply Operator (1)

Lead Maintenance Worker (1)

Facility Operations Specialist (.25 FTE)

Sewer Maintenance Worker (1)

Senior Utility Maintenance Worker (2)

Utility Maintenance Worker II (1)

Utility Maintenance Worker I (4)

Seasonal Maintenance Workers (1.5 FTE)

Sewer Treatment Plant
Operations Supervisor Wastewater (1)

Waster Water Treatment Plant Op. (4.5 FTE)

Seasonal Maintenance Worker (.25 FTE)

Engineer 1 (1)

Central Services
Facility Operations Specialist (.25 FTE)

Street
Op. Supervisor (.8 FTE)

Facility Operations Specialist (.5 FTE)

Lead Maintenance Worker (.7 FTE)

Senior Maintenance Worker (1.8 FTE)

Maintenance Worker I (2)

Seasonal Maintenance Workers (1.5 FTE)

Parks

Lead Maintenance Wkr. (1)

Senior Maintenance Worker (1.25 FTE)

Maintenance Worker II (2)

Maintenance Worker I (1)

Seasonal Maintenance Workers (2 FTE)

Cemetery
Sr. Maint. Wkr. (.75 FTE)

Seasonal Maintenance Worker (.5 FTE)

Senior Administrative
Support Assistant (1)

Equipment Rental
Chief Mechanic (1)

Mechanic (2)

ENGINEERING DEPARTMENT

MISSION STATEMENT

The Administration Department provides administrative, research, secretarial and clerical support for the Engineering, Protective Inspections, and Operations Departments.

The Engineering Department provides general administration and supervision including planning and developing of capital improvement programs of city public works operations, and provides for long range utility and transportation planning.

DEPARTMENT GOALS FOR 2010

Administration

1. Direct and support all divisions of the Public Works Department.
2. Guide and strengthen an effective team.
3. Continue in the development and implementation of information systems and electronic record management

Engineering

1. Continue the conversion of as-built drawings to digital format.
2. Review plans, inspect, and monitor residential and commercial developments.
3. Provide engineering and administrative support for Public Works Operations and Maintenance.
4. Provide engineering, construction management, and administrative services for City capital projects.

ACTIVITIES AND SERVICES

The Engineering Department implements many capital improvement programs for the City. It is responsible for engineering, inspection and supervision of the Streets, Water-Sewer, Parks Maintenance, Equipment Rental and Sanitary Departments. Engineering programs include design, plans and specifications, and inspection for all construction projects in the City not contracted with consulting engineering firms. The Engineering Department also provides plan review and inspection services on residential, commercial and industrial developments in coordination with the Community Development Department.

**ENGINEERING DEPARTMENT EXPENDITURE DETAIL
THREE YEAR COMPARISON**

001.13		Actual Expended 2008	Actual Approp 2009	Estimated Required 2010
532	100 ADMINISTRATION			
	Salaries and Wages	\$ 194,508	\$ 207,450	\$ 209,068
	Personnel Benefits	60,374	66,269	64,807
	Supplies	242	600	-
	Other Services and Charges (cell phones, travel, etc.)	6,353	6,000	6,000
	200 ENGINEERING PLANS AND SERVICES			
	Salaries and Wages	686,513	692,885	649,487
	Personnel Benefits	257,470	264,778	228,365
	Supplies	7,934	8,500	5,500
	Other Services and Charges			
	Professional Services	5,244	16,000	16,000
	Traffic Counts	335	2,000	2,000
	Cell phones, travel, registrations, insurance, etc.	21,712	24,000	24,000
	Intergovernmental Services	8,415	10,000	-
	Interfund Payments for Services	15,753	14,500	14,500
	400 TRAINING			
	Other Services and Charges (travel, registrations)	3,459	3,900	3,900
	TOTAL ENGINEERING	<u>\$ 1,268,312</u>	<u>\$ 1,316,882</u>	<u>\$ 1,223,627</u>
	% Increase (Decrease) Prior Year		3.83%	-7.08%

ENGINEERING PERSONNEL SCHEDULE		Actual Approp 2009	Estimated Required 2010
	Public Works Director	\$ 108,846	\$ 108,840
	Administrative Assistant	54,398	54,396
	Executive Assistant to the City Administrator (.4 FTE)	20,467	21,078
	Admin. Support Assistant II	38,732	41,090
	Administrative Overtime	500	100
	Engineering Manager	94,657	94,656
	Project Manager	82,289	84,753
	GIS Coordinator (position moved to Information Services in 2010)	70,980	-
	Engineer III (2)	150,638	155,168
	Engineer II (2 vacant)	-	-
	Engineer I	57,294	60,786
	Senior Engineering Technician	-	64,964
	Engineering Technician (3 - 2009, 2 - 2010 with 1 vacant)	170,377	115,459
	Senior Admin. Support Assistant	51,157	54,265
	Overtime	3,000	3,000
	Total Engineering	<u>\$ 903,335</u>	<u>\$ 858,555</u>
	% Increase (Decrease) Prior Year		-4.96%

CENTRAL SERVICES

FUNCTION

The central services function is a classification for general building services as prescribed in the state auditor's *Budgeting, Accounting and Reporting System* (BARS). This budget includes the costs of providing housing facilities for general government, public safety, public works, engineering, and administration.

ACTIVITIES AND SERVICES

Expenses under this budget include the maintenance and operation of the municipal building.

THREE YEAR COMPARISON

001.23	Actual Expended 2008	Actual Approp 2009	Estimated Required 2010
518 200 PROPERTY MANAGEMENT SERVICES			
Salaries and Wages	\$ 15,233	\$ 16,428	\$ 16,914
Personnel Benefits	5,366	6,023	5,896
Supplies	6,484	18,000	14,800
Other Services and Charges	104,626	96,120	103,627
594 180 CAPITAL OUTLAY			
Other Improvements - Station 41 remodel	-	250,000	-
TOTAL CENTRAL SERVICES	<u>\$ 131,709</u>	<u>\$ 386,571</u>	<u>\$ 141,237</u>
% Increase (Decrease) Prior Year		193.50%	-63.46%

CENTRAL SERVICES PERSONNEL SCHEDULE

	Actual Approp 2009	Estimated Required 2010
Facility Operations Specialist (.25 FTE)	\$ 16,228	\$ 16,714
Overtime	200	200
Total Central Services	<u>\$ 16,428</u>	<u>\$ 16,914</u>
% Increase (Decrease) Prior Year		2.96%

OTHER SERVICES AND CHARGES DETAIL:

Professional Services (janitorial for City Hall, fire system monitor, alarm maintenance, mat/linen service)	\$ 24,440
Communication (telephone, Portland line)	1,000
Insurance (property insurance for City Hall)	8,407
Public Utility (electric, gas, water, sewer, garbage)	44,280
Repairs and Maintenance (HVAC, generator, garage doors, fire extinguisher maint., lighting, unscheduled maintenance/repair, heat pump replacement, ceiling tiles and window coverings)	25,500
Total other services and charges	<u>\$ 103,627</u>

CITY STREET DEPARTMENT

MISSION STATEMENT

The street budget provides for maintenance and minor construction of all city streets within the city limits.

DEPARTMENT GOALS FOR 2010

1. Provide for the safe movement of drivers, cyclists and pedestrians within our community.
2. Maintain the roadways, bike paths and sidewalks in a manner which preserves the City's long term investment, provides the optimum mobility, and optimum safety.
3. Maintain street surfaces by performing preventative maintenance including crack sealing, chip sealing, slurry sealing, and hot mix asphalt.

ACTIVITIES AND SERVICES

Maintaining, patching and grading of streets, providing lighting of roads and intersections, sweeping of streets, maintaining traffic control devices and providing snow and ice control for emergency vehicle access on priority routes designated on the "Snow Plow Map" are activities and services provided from the street budget activity.

CITY STREET FUND
REVENUE DETAIL
THREE YEAR COMPARISON

112.00	Actual Revenue 2008	Adjusted Estimated 2009	Estimated Revenue 2010
291 740 Beginning Appropriated Fund Balance	\$ -	\$ 20,869	\$ 25,000
Intergovernmental Revenue:			
333 140 Community Dev. Block Grant	\$ 288,005	\$ -	\$ -
333 200 Federal Indirect Grants-STP	(51,360)	-	-
333 200 Federal Indirect Grant - ARRA (Leadbetter)	-	-	481,946
333 200 Federal Indirect Grant - DOE (Lighting)	-	-	135,000
334 036 State Grants - Urban Vitality (PWTF)	-	-	116,615
336 000 Motor Vehicle Fuel Tax-City Street	374,202	390,947	385,000
338 950 Shared Costs-Road Improvements	-	-	3,000
Total Intergovernmental Revenue	<u>610,847</u>	<u>390,947</u>	<u>1,121,561</u>
Charges for Goods and Services:			
344 200			
344 910 Charges for Services	<u>13,175</u>	<u>2,000</u>	<u>25,000</u>
Total Charges for Goods and Service	<u>13,175</u>	<u>2,000</u>	<u>25,000</u>
Miscellaneous Revenues:			
361 110 Interest	3,703	5,000	-
363 000 Recoveries	15,552	5,000	-
369 900 Miscellaneous	<u>2,285</u>	<u>1,000</u>	<u>-</u>
Total Charges for Goods and Service	<u>21,540</u>	<u>11,000</u>	<u>-</u>
Total Estimated Revenues	<u>645,562</u>	<u>424,816</u>	<u>1,171,561</u>
Other Financing Sources:			
397 000 Operating Transfers In	<u>1,801,051</u>	<u>1,569,816</u>	<u>2,257,144</u>
Total Other Financing Sources	<u>1,801,051</u>	<u>1,569,816</u>	<u>2,257,144</u>
Total Estimated Resources	<u>\$ 2,446,613</u>	<u>\$ 1,994,632</u>	<u>\$ 3,428,705</u>

**CITY STREET DEPARTMENT EXPENDITURE DETAIL
THREE YEAR COMPARISON**

112.00		Actual Expended 2008	Actual Approp 2009	Estimated Required 2010
	Roadway Preservation			
541	300 Roadway	\$ 199,065	\$ 96,644	\$ 60,160
	Road and Street Maintenance			
542	300 Roadway	735,495	294,696	254,710
	500 Structures	10,694	1,000	-
	610 Sidewalks	9,927	69,297	52,508
	630 Street Lighting	211,111	268,047	243,008
	640 Traffic Control Devices	60,248	135,376	118,995
	650 Parking Facilities	369	-	-
	660 Snow and Ice Control	32,330	55,819	53,296
	670 Street Cleaning	3,737	-	-
	700 Roadside	32,419	66,783	46,048
	710 Downtown Mall Maintenance	39,070	54,301	41,924
	800 Ancillary Operations	3,875	22,117	20,732
	900 Maintenance Administration	138,721	151,594	353,532
	Road and Street General Administration			
543	300 General Services	345,436	268,748	266,563
	500 Facilities	-	4,250	-
	600 Training	25	4,000	4,000
	Road and Street Facilities			
544	200 Maintenance of Stations and Bldgs	83,059	41,960	-
	Total Preservation and Maint.	<u>1,905,581</u>	<u>1,534,632</u>	<u>1,515,476</u>
	Road and Street Construction			
595	300 Roadway	267,063	455,000	1,545,000
	610 Sidewalks	421,622	-	-
	620 Special Purpose Paths	-	-	233,229
	630 Street Lighting	-	-	135,000
	660 Snow and Ice Control	-	5,000	-
	Transfers			
597	000 Operating Transfer Out	30,000	-	-
	Total City Street Fund	<u>\$ 2,624,266</u>	<u>\$ 1,994,632</u>	<u>\$ 3,428,705</u>
	% Increase (Decrease) over prior year		-23.99%	71.90%

PERSONNEL SCHEDULE	Actual Approp 2009	Estimated Required 2010
Transportation/Road & Street Construction		
Public Works Operations Manager (.14 FTE)	\$ 13,252	\$ 13,252
Operations Supervisor - Streets (.8 FTE)	61,532	61,536
Facility Operations Specialist (.5 FTE)	32,454	33,428
Lead Maintenance Worker (1 - 2009, .7 FTE - 2010)	66,852	48,200
Senior Maintenance Worker (1.8 FTE)	110,125	113,421
Maintenance Worker I (2)	93,367	99,055
Seasonal Maintenance Workers (2 - 3 months and 2 - 6 months)	34,590	36,699
Overtime	<u>9,576</u>	<u>8,576</u>
Total Transportation/Road and Street Const.	<u>\$ 421,748</u>	<u>\$ 414,167</u>
% Increase (Decrease) over prior year		-1.80%

CAPITAL OUTLAY DETAIL:

Roadway Construction Projects		
112-59-595-300-65 *	Roadway preservation	325,000
112-70-595-300-65 *	Leadbetter	1,220,000
Street Lighting Construction Projects		
112-60-595-630-65 *	Street Lighting	135,000
Special Purpose Paths		
112-54-595-620-65 *	Bike Lane, NW Lake Road	233,229
Total City Street Projects and Equipment		<u>\$ 1,913,229</u>

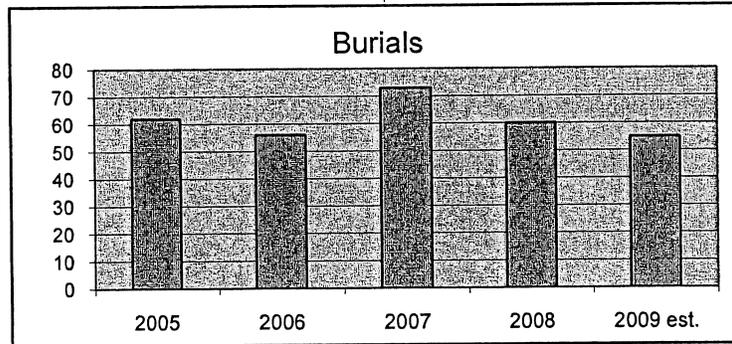
CEMETERY FUND

FUNCTION

This fund was established in 2007 to account for the operation and maintenance of the Camas Cemetery.

ACTIVITIES AND SERVICES

Staff at the cemetery maintain the facilities and grounds, coordinate burials and internments, and assist visitors.



REVENUE DETAIL THREE YEAR COMPARISON

125.00	Actual Revenue 2008	Adjusted Estimated 2009	Estimated Revenue 2010
291 740 Beginning Appropriated Fund Balance	\$ -	\$ 34,964	\$ 14,742
Intergovernment Revenue:			
334 003 State Grant - Local Archives	9,626	-	-
Charges for Goods and Services			
343 600 Cemetery Lot Sales	32,365	27,000	33,000
343 610 Cemetery Services	11,074	8,500	7,000
343 610-01 Liners/Headstone installations	100	200	-
Total Intergovernmental Revenue	43,539	35,700	40,000
Miscellaneous Revenue:			
361 110 Investment Interest	884	700	300
367 110 Contributions	3	-	100
369 900 Miscellaneous	5,776	100	1,000
Total Miscellaneous Revenue	6,663	800	1,400
Other Financing Sources:			
397 000 Transfers - from General Fund	100,000	82,852	80,000
Transfers - from GMA Fund	-	-	18,000
Total Other Financing Sources	100,000	82,852	98,000
Total Estimated Revenues	\$ 159,828	\$ 154,316	\$ 154,142

CEMETERY FUND EXPENDITURE DETAIL

**EXPENDITURE DETAIL
THREE YEAR COMPARISON**

125.00		Actual Expended 2008	Actual Approp 2009	Estimated Required 2010
	Operations and Maintenance			
536 500	Salaries and Wages	\$ 73,870	\$ 58,415	\$ 60,491
	Personnel Benefits	29,589	21,554	23,628
	Supplies	10,636	2,850	3,550
	Other Services and Charges (professional services \$3,000, phones \$1,800, rentals \$3,780, insurance \$200, utilities \$5,100, repairs and maintenance \$500, miscellaneous \$500)	35,164	47,223	14,880
	Interfund payments for service	28,506	24,274	33,593
	Total Operations and Maintenance	<u>177,765</u>	<u>154,316</u>	<u>136,142</u>
	Capital			
594 360	Machinery and Equipment - mobile office	-	-	18,000
	Total Capital	<u>-</u>	<u>-</u>	<u>18,000</u>
	Total Cemetery	<u>\$ 177,765</u>	<u>\$ 154,316</u>	<u>\$ 154,142</u>
	% Increase (Decrease) Prior Year			-0.11%

CEMETERY PERSONNEL SCHEDULE		Actual Approp 2009	Estimated Required 2010
	Senior Maintenance Worker 1 (.75 FTE)	45,885	47,258
	Overtime	1,000	1,000
	Seasonal Maint. Wkr. (.5 FTE)	11,530	12,233
	Total Cemetery	<u>\$ 58,415</u>	<u>\$ 60,491</u>
	% Increase (Decrease) Prior Year		3.55%

STORM WATER DRAINAGE UTILITY

MISSION STATEMENT

The storm water drainage function provides for maintenance, operation, planning, and construction of the City's storm water system.

DEPARTMENT GOALS FOR 2010

1. Promote water quality and minimize runoff of pollutants into waterways.
2. Develop a storm water ordinance that complies with NPDES PH 2.
3. Develop and implement an educational program to comply with the NPDES PH 2 Permit.
4. Develop maps of the stormwater system to comply with the NPDES PH 2 Permit.
5. Monitor and maintain City wetland sites.
6. Inspect, report, and follow-up on existing storm detention facilities.
7. Sweep all streets once per month (downtown mall once per week).
8. Clean out all catch basins a minimum of once per year.

REVENUE DETAIL THREE YEAR COMPARISON

419.00	Actual Revenue 2008	Actual Estimated 2009	Estimated Revenue 2010
291 740 Beginning Appropriated Fund Balance	\$ -	\$ 7,850	\$ 280,710
Intergovernment Revenues:			
333 200 Federal Grant - STP	56,907	-	-
334 027 State Grant - Recreation & Conservation Bd	4,771	-	-
334 031 State Grant - Dept. of Ecology	18,418	57,809	-
334 069 State Grant - Urban Vitality PWTF	-	-	123,715
Total Intergovernment Revenues	<u>80,096</u>	<u>57,809</u>	<u>123,715</u>
Charges for Goods and Services:			
343 800 Storm Drainage - O & M Fisher Basin	120,090	174,525	-
343 831 Storm Drainage Revenues - Capital	76,518	115,000	-
343 830 Storm Drainage Revenues - O & M Non FB	302,853	455,012	924,621
Total Charges for Goods and Services	<u>499,461</u>	<u>744,537</u>	<u>924,621</u>
Miscellaneous Revenues:			
361 110 Investment Interest	23,059	28,000	3,200
Total Miscellaneous Revenues	<u>23,059</u>	<u>28,000</u>	<u>3,200</u>
Total Estimated Revenues	<u>620,446</u>	<u>838,196</u>	<u>1,332,246</u>
Total Estimated Resources	<u>\$ 620,446</u>	<u>\$ 838,196</u>	<u>\$ 1,332,246</u>

**STORM WATER DRAINAGE UTILITY EXPENDITURE DETAIL
THREE YEAR COMPARISON**

419.00.538	Actual Expended 2008	Actual Approp 2009	Estimated Required 2010
300 Operations and Maintenance			
Salaries and Wages	\$ 82,004	\$ 72,440	\$ 101,033
Personnel Benefits	31,739	23,525	26,680
Supplies	24,455	4,500	4,000
Other Services and Charges	270,404	167,681	110,000
Intergovernmental Services and Taxes	4,405	13,097	10,100
Interfund Payments for Services	149,975	58,847	22,212
Total Operations and Maintenance	<u>562,982</u>	<u>340,090</u>	<u>274,025</u>
315 Street Cleaning			
Salaries and Wages	2,790	52,010	55,681
Personnel Benefits	954	20,804	18,158
Supplies	3,016	100	1,000
Other Services and Charges (debris disposal)	4,666	6,700	6,500
Interfund Payments for Services	60,120	61,950	78,500
Total Street Cleaning	<u>71,546</u>	<u>141,564</u>	<u>159,839</u>
316 Administration			
Salaries and Wages	17,558	29,581	50,239
Personnel Benefits	9,656	11,265	16,548
Other Services and Charges (education program and mapping consultant)	-	7,500	17,000
Interfund Payments for Services	-	253,196	204,568
Total Street Cleaning	<u>27,214</u>	<u>301,542</u>	<u>288,355</u>
Capital			
594 380 Capital Outlays - Non-Fisher Basin	116,930	35,000	270,027
594 381 Capital Outlays - Fisher Basin	69,301	20,000	340,000
Total Capital	<u>186,231</u>	<u>55,000</u>	<u>610,027</u>
Total Storm Water Drainage Utility Fund	<u>\$ 847,973</u>	<u>\$ 838,196</u>	<u>\$ 1,332,246</u>
% Increase (Decrease) Prior Year		-1.15%	58.94%

419.00.538	Actual Approp 2009	Estimated Required 2010
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OTHER SERVICES AND CHARGES DETAIL:

Professional Services		
NPDES Phase II appeal	\$ 5,000	\$ -
NPDES Implementation	-	50,000
Wetland mitigation monitoring - NW Lake Rd	10,585	-
Parker Street Monitoring and Planting	8,750	-
Grass Valley Park wetland mitigation and monitoring	5,000	-
Operating Rentals	1,000	1,000
Repairs and Maintenance		
Wetland maint/planting - NW Lake Rd	50,250	-
Wetland maint/planting - Parker Street	27,500	-
Wetland maint/planting - Grass Valley Park	20,000	-
Stencil program	-	5,000
Ditch and pond cleaning	30,000	10,000
Insurance	3,396	2,800
Miscellaneous: NPDES Permit Fee	6,000	6,200
General Miscellaneous	200	-
Total Other Services and Charges:	<u>\$ 167,681</u>	<u>\$ 75,000</u>

STORM DRAINAGE UTILITY CAPITAL DETAIL:

Non-Fisher Basin		
Bike Lane storm drain		\$ 247,427
Pipe rehab/replacement		22,600
Fisher Basin		
Wetland mitigation		50,000
Rehab projects on existing system		50,000
NE Leadbetter		240,000
Total Storm Drainage Utility Capital		<u>\$ 610,027</u>

STORM WATER DRAINAGE PERSONNEL SCHEDULE	Actual Approp 2009	Estimated Required 2010
Public Works Operations Mgr. (.15 FTE)	\$ 14,198	\$ 14,198
Operations Supervisor (.2 FTE)	15,383	15,384
Lead Maintenance Worker (0 - 2009, .3 - 2010)	-	20,657
Senior Maintenance Worker (.2 FTE)	12,236	12,602
Maintenance Worker II (2 FTE)	100,183	106,413
Overtime	500	1,000
Seasonal Maint. Worker (1.5 FTE)	11,531	36,699
Total Storm Water Drainage	<u>\$ 154,031</u>	<u>\$ 206,953</u>
% Increase (Decrease) Prior Year		34.36%

CITY SANITARY

MISSION STATEMENT

The solid waste management function provides for the collection and disposal of refuse from businesses and residences within the City of Camas. This function also includes the revenues and expenses of the city recycling program.

DEPARTMENT GOALS FOR 2010

1. Continue to improve the efficiency and productivity of the automated collection system.
2. Absorb new customers into existing routes without adding employees.
3. Implement the co-mingle cart system for residential recycling.

ACTIVITIES AND SERVICES

Daily and/or weekly general refuse collection and disposal activities are provided for in this budget. The city will continue to serve residential and commercial customers and provide drop box service up to two yards. Large drop box and yard debris services are contracted out with the contractor handling all billing and service requests. The city will continue to bill for recycling services and pay a private contractor for this service.

REVENUE DETAIL THREE YEAR COMPARISON

422.00	Actual Revenue 2008	Adjusted Estimated 2009	Estimated Revenue 2010
291 740 Beginning Appropriated Fund Balance	\$ -	\$ 276,930	\$ 123,660
343 Charges for Goods and Services:			
Garbage/Solid Waste Fees	1,802,191	1,874,600	1,787,048
Total Charges for Goods and Services	<u>1,802,191</u>	<u>1,874,600</u>	<u>1,787,048</u>
Miscellaneous Revenues:			
361 110 Interest Earnings	28,780	22,000	3,200
362 900 Other Rents & Use Charges	14,095	13,800	11,940
Total Miscellaneous Revenues	<u>42,875</u>	<u>35,800</u>	<u>15,140</u>
Total Estimated Revenues	<u>1,845,066</u>	<u>1,910,400</u>	<u>1,802,188</u>
Total Estimated Resources	<u>\$ 1,845,066</u>	<u>\$ 2,187,330</u>	<u>\$ 1,925,848</u>

**CITY SANITARY EXPENSE DETAIL
THREE YEAR COMPARISON**

422.00.537	Actual Expended 2008	Actual Approp 2009	Estimated Required 2010
800 & 900 GARBAGE AND SOLID WASTE UTILITY			
Salaries and Wages	\$ 262,957	\$ 257,485	\$ 265,283
Personnel Benefits	123,521	105,173	113,958
Supplies	31,523	378,560	61,250
Other Services and Charges			
Insurance, repairs, communication, bill processing, software maintenance	28,254	38,100	26,700
Recycling Contractor	230,113	274,647	303,978
Disposal Fees	534,862	572,924	589,200
Intergovernmental Services and Taxes	80,727	81,000	81,000
Interfund Payments for Services	489,359	479,441	484,479
TOTAL GARBAGE AND SOLID WASTE UTILITY	1,781,316	2,187,330	1,925,848
597 000 ESTIMATED OTHER FINANCING USES:			
Transfers	55,000	-	-
TOTAL ESTIMATED OTHER FINANCING USES:	55,000	-	-
TOTAL GARBAGE AND SOLID WASTE UTILITY	\$ 1,836,316	\$ 2,187,330	\$ 1,925,848
% Increase (Decrease) Prior Year		19.12%	-11.95%

CITY SANITARY PERSONNEL SCHEDULE	Actual Approp 2009	Estimated Required 2010
REFUSE COLLECTION		
Public Works Operations Manager (.11 FTE)	\$ 10,412	\$ 10,412
Chief Sanitation Worker	64,908	66,855
Sanitation Worker II (3)	167,165	173,016
Overtime	15,000	15,000
Total Garbage and Solid Waste Utility	\$ 257,485	\$ 265,283
% Increase (Decrease) Prior Year		3.03%

WATER-SEWER

MISSION STATEMENT

The water-sewer operation of the city provides for furnishing domestic water and sanitary sewage disposal services to industrial, commercial and residential areas within the city and some surrounding areas.

DEPARTMENT GOALS FOR 2010

1. Provide safe and reliable water service to our customers for domestic, commercial, industrial, and fire protection uses.
2. Provide collection and treatment of residential, commercial and industrial wastewater.
3. Reduce infiltration and inflow of ground and surface water into the sewer system through the systematic reconstruction and maintenance of aged and leaking pipes.
4. Begin construction of the wastewater treatment plant solids handling upgrade.
5. Install water and sewer infrastructure on NW 38th Avenue, west of NW Parker Blvd.
6. Complete the construction of Well #14 (Goot Park area).
7. Replace aging residential water meters with "radio read" meters.
8. Continue with upgrading of wastewater pumping stations.
9. Complete the waterline intertie between Pacific Rim Blvd. and NW 38th Avenue.
10. Complete the waterline intertie on NW Leadbetter Drive.

ACTIVITIES AND SERVICES

The water budget provides for the source of supply operation and maintenance, pumping expenses, water treatment expenses, transmission and distribution, and accounting and administrative expenses of the water operation. This budget also accounts for the collection and treatment of sanitary sewage.

**WATER-SEWER REVENUE DETAIL
THREE YEAR COMPARISON**

424.00		Actual Revenue 2008	Adjusted Estimated 2009	Estimated Revenue 2010
291 740	Beginning Appropriated Fund Balance	\$ -	\$ 57,757	\$ -
343	Charges for Goods and Services:			
	Water-Sewer	\$ 6,230,205	\$ 6,852,814	\$ 8,143,550
343 900	Other Physical Environment	35,672	-	-
346 500	Inspection Fees - Step System	2,400	5,000	1,000
	Total Charges for Goods and Services	<u>6,268,277</u>	<u>6,857,814</u>	<u>8,144,550</u>
	Miscellaneous Revenues:			
361 110	Investment Interest	50,571	59,300	20,000
	Other Miscellaneous Revenue	114,740	115,635	109,432
	Total Miscellaneous Revenues	<u>165,311</u>	<u>174,935</u>	<u>129,432</u>
	Total Estimated Revenues	<u>6,433,588</u>	<u>7,032,749</u>	<u>8,273,982</u>
	Non Revenues:			
334 031	State Grant - Dept. of Ecology	125,000	265,000	-
343 450	Water Hook-up Fees	32,190	25,000	20,000
343 550	Sewer Hook-up Fees	22	-	-
382 800	Intergovernmental Loan Proceeds	-	-	1,212,000
397 000	Operating Transfers In	1,466,114	-	-
398 900	Long-term Debt Proceeds	-	3,310,000	2,531,013
	Total Estimated Non-Revenues	<u>1,623,326</u>	<u>3,600,000</u>	<u>3,763,013</u>
	Total Estimated Resources	<u>\$ 8,056,914</u>	<u>\$ 10,690,506</u>	<u>\$ 12,036,995</u>

**WATER-SEWER EXPENSE DETAIL
THREE YEAR COMPARISON**

424.00		Actual Expended 2008	Actual Approp 2009	Estimated Required 2010
534, 535, and 538	WATER-SEWER			
	Salaries and Wages	\$ 1,054,922	\$ 1,143,311	\$ 1,208,837
	Personnel Benefits	454,617	444,034	450,961
	Supplies	917,075	964,900	987,500
	Other Services and Charges	1,650,064	1,444,850	1,245,000
	Intergovernmental Services and Taxes	214,527	186,000	184,000
585 and 592	Debt Service	1,822,324	2,088,267	2,275,993
594 340/350	Capital Outlays	1,983,187	3,575,000	4,824,667
534/535/538	Interfund Payments for Services	799,014	844,144	860,037
	Total Water-Sewer Fund	<u>8,895,730</u>	<u>10,690,506</u>	<u>12,036,995</u>
	Other Expenses:			
597 000	Operating Transfers Out:	<u>61,051</u>	-	-
	Total Estimated Other Expenses:	<u>61,051</u>	-	-
	TOTAL WATER-SEWER FUND	<u>\$ 8,956,781</u>	<u>\$ 10,690,506</u>	<u>\$ 12,036,995</u>
	% Increase (Decrease) Prior Year		19.36%	12.60%

OTHER SERVICES AND CHARGES DETAIL:

Professional Services	\$ 395,500	\$ 203,500
(Water quality testing, chemical equipment upgrades, system modeling and third party review, utility billing payment software, answering service, janitorial service, rate study update, industrial testing, mapping, sonitrol monitoring, one call services, lab analysis, biosolids land application program, commercial/industrial/residential water audit programs,		
Communication (telephone, pagers, cell phones)	19,250	21,100
Travel	3,000	4,000
Operating rentals and leases (well site, equipment)	22,200	27,200
Insurance (property and liability)	132,000	175,000
Public Utility (electric, gas)	432,200	455,700
Repairs and maintenance (pumps, reservoirs, equipment landscaping, water confidence reports)	376,000	296,000
Registrations for classes, water/sewer permits	<u>64,700</u>	<u>62,500</u>
Total other services and charges	<u>\$ 1,444,850</u>	<u>\$ 1,245,000</u>

WATER-SEWER PERSONNEL SCHEDULE	Actual Approp 2009	Estimated Required 2010
Public Works Operations Manager (.5 FTE)	\$ 47,329	\$ 47,328
Operations Supervisor - Water/Sewer	76,915	76,920
Water Supply Operator	66,853	68,858
Lead Maintenance Worker	66,853	68,858
Sewer Maintenance Worker	58,255	61,800
Senior Utility Maintenance Worker (2)	115,148	120,264
Operations Supervisor - Wastewater	75,057	75,060
Waste Water Treatment Operator (5 FTE - 2009, 4.5 FTE 2010)	315,083	295,419
Engineer I (budgeted in fund 425 - 2009)	-	63,555
Facility Operations Specialist (.25 FTE)	16,227	16,714
Utility Maintenance Worker II (1 FTE)	55,449	57,672
Utility Maintenance Worker I (4 FTE)	183,847	195,038
Seasonal Maint. Worker (3 at 3 months each = .75 FTE)	17,295	18,351
Overtime	49,000	43,000
Total Water-Sewer Utility	<u>\$ 1,143,311</u>	<u>\$ 1,208,837</u>
% Increase (Decrease) Prior Year		5.73%

WATER-SEWER CAPITAL OUTLAY DETAIL:

Construction Projects:

* Water main replacements - NE Leadbetter tie-in	100,000
* NW 38th Avenue water main	750,000
* Pacific Rim/38th Avenue Water intertie upsize	106,667
* Well #14, pump, treatment, building	1,612,000
* Crown Rd PS/main line installation upsize - booster	393,600
* Crown Rd PS/main line installation upsize - pump station	262,400
* Major upgrade to pump stations system wide	250,000
* NW 38th/SE 20th Street pump station	600,000
* NW 38th Avenue sewer main	750,000
Total	<u>\$ 4,824,667</u>

**WATER-SEWER REVENUE BOND
REDEMPTION DETAIL**

**1998 Revenue and Refunding Bonds (Sewer Projects)
\$4,370,000 issue; interest rate 3.4% to 4.45%**

	Principal	Interest	Total	Last Year of Payment
2010	\$ 350,000	\$ 111,498	\$ 461,498	
2011	365,000	96,840	461,840	
2012	380,000	81,472	461,472	2016

**Community Economic Revitalization Board Loan
\$600,000 loan; interest rate 5.85% - Fisher Basin water line**

	Principal	Interest	Total	Last Year of Payment
2010	\$ 39,469	\$ 19,292	\$ 58,761	
2011	41,778	16,983	58,761	
2012	44,222	14,539	58,761	2016

**1996 Department of Ecology Loan - STP Clarifier
\$1,185,920 loan; interest rate 4.3%**

	Principal	Interest	Total	Last Year of Payment
2010	\$ 65,172	\$ 23,542	\$ 88,714	
2011	68,004	20,710	88,714	
2012	70,960	17,754	88,714	2017

**1998 Department of Ecology Loan - Sewer Treatment Plant Expansion
\$8,826,516 loan; interest rate 4.1%**

	Principal	Interest	Total	Last Year of Payment
2010	\$ 424,245	\$ 232,013	\$ 656,258	
2011	441,818	214,440	656,258	
2012	460,118	196,140	656,258	2020

**Public Works Trust Fund Loan - Wastewater Treatment Plant Upgrade
\$3,195,000 loan; interest rate 1%**

	Principal	Interest	Total	Last Year of Payment
2010	\$ 169,092	\$ 16,909	\$ 186,001	
2011	169,092	15,218	184,310	
2012	169,092	13,527	182,619	2019

Public Works Trust Fund Loan - WWTP Pre-Construction
\$1,000,000 loan; interest rate .5%

	Principal	Interest	Total	Last Year of Payment
2010	\$ 187,500	\$ 2,813	\$ 190,313	
2011	187,500	1,875	189,375	
2012	187,500	938	188,438	2012

2007 Revenue Bonds - Water Projects 76%, Sewer Projects 24%
\$5,520,000 issue; interest rate 4.25% to 5.00%

	Principal	Interest	Total	Last Year of Payment
2010	\$ 205,000	\$ 233,848	\$ 438,848	
2011	210,000	225,135	435,135	
2012	220,000	216,210	436,210	2026

Public Works Trust Fund Loan - NW 38th Avenue Utilities Design
\$160,000 loan; interest rate .5%

	Principal	Interest	Total	Last Year of Payment
2010	\$ 30,000	\$ 600	\$ 30,600	
2011	30,000	450	30,450	
2012	30,000	300	30,300	2013

Public Works Trust Fund Loan - WWTP Construction
\$10,000,000 loan; interest rate .5%

At this time it is unknown if we will have an interest payment due in 2010. Twenty percent (20) of the loan will be disbursed within thirty (30) days of contract execution. We have not yet drawn down any of the loan available. If this is done prior to July, an interest payment will be due on July 1, 2010. The term of the loan shall not exceed 20 years, with the final payment due due July 1, 2028.

2010 Revenue Bonds
\$4,000,000 issue (estimated)

	Principal	Interest	Total	Last Year of Payment
2010	\$ 100,000	\$ 65,000	\$ 165,000	
2011				
2012				

WWTP - PWTF Construction Fund

FUNCTION

This fund was established to account for the construction of improvements at the Wastewater Treatment Plant.

REVENUE DETAIL THREE YEAR COMPARISON

425.00	Actual Revenue 2008	Adjusted Estimated 2009	Estimated Revenue 2010
291 740 Beginning Appropriated Fund Balance	\$ -	\$ 261,303	\$ -
Miscellaneous Revenue:			
361 110 Investment Interest	12,675	-	-
Total Miscellaneous Revenue	12,675	-	-
Other Financing Sources:			
391 800 Intergovernmental Loan Proceeds	-	10,250,000	7,391,305
397 000 Transfer In	27,646	-	-
398 900 Other Long-term Debt Proceeds	-	1,118,251	1,108,695
Total Other Financing Sources	27,646	11,368,251	8,500,000
Total Estimated Revenues	<u>\$ 40,321</u>	<u>\$ 11,629,554</u>	<u>\$ 8,500,000</u>

EXPENDITURE DETAIL THREE YEAR COMPARISON

425.00	Actual Approp 2008	Actual Approp 2009	Estimated Required 2010
Capital Outlays			
594 350 Salaries and Wages	\$ -	\$ 57,648	\$ -
Personnel Benefits	-	21,906	-
Construction	213,043	11,550,000	8,500,000
Total WWTP - PWTF Construction	<u>\$ 213,043</u>	<u>\$ 11,629,554</u>	<u>\$ 8,500,000</u>

-26.91%

WWTP - PWTF Construction Fund Personnel	Actual Approp 2009	Estimated Required 2010
Engineer I (budgeted in fund 424 - 2010)	\$ 57,648	\$ -
Total WWTP - PWTF Construction	<u>\$ 57,648</u>	<u>\$ -</u>

PWTF - NW 38TH AVE UTILITIES

FUNCTION

This fund was established to account for the water/sewer improvements financed with a public works trust fund loan at NW 38th Avenue. The loan proceeds are to be used by April 2010.

REVENUE DETAIL

427.00			Estimated Revenue 2010
Other Financing Sources:			
391 800	Intergovernmental Loan Proceeds	\$	81,948
397 000	Transfers In		12,292
Total Other Financing Sources			94,240
Total Estimated Revenues		\$	94,240

EXPENDITURE DETAIL

427.00			Estimated Required 2009
Capital Outlays			
594 340	Construction - Water	\$	47,120
594 350	Construction - Sewer		47,120
Total PWTF - NW 38th Ave Construction Fund		\$	94,240

WATER-SEWER CAPITAL RESERVE

COMMENTS ON BUDGET APPROPRIATIONS

\$12,292 will be transferred to the Water-Sewer Fund to provide the City's matching share to the NW 38th Avenue utilities Public Works Trust Fund loan.

REVENUE DETAIL THREE YEAR COMPARISON

432.00	Actual Revenue 2008	Adjusted Estimated 2009	Estimated Revenue 2010
Miscellaneous Revenues:			
361 110 Interest Earnings	\$ 34,824	\$ -	\$ -
Total Miscellaneous Revenues	<u>34,824</u>	<u>-</u>	<u>-</u>
Other Increases in Fund Equity:			
379 110 Water Development Fees	178,155	-	6,146
379 120 Sewer Development Fees	183,924	-	6,146
397 000 Operating Transfers In	7,928	-	-
Total Increases in Fund Equity	<u>370,007</u>	<u>-</u>	<u>12,292</u>
Total Estimated Resources	<u>\$ 404,831</u>	<u>\$ -</u>	<u>\$ 12,292</u>

EXPENSE DETAIL THREE YEAR COMPARISON

FUND NUMBER	Actual Expended 2008	Actual Approp 2009	Estimated Required 2010
432.00.597			
100 Other Financing Uses:			
Operating Transfers Out	\$ 1,520,884	\$ -	\$ 12,292
Total Water-Sewer Capital Reserve	<u>\$ 1,520,884</u>	<u>\$ -</u>	<u>\$ 12,292</u>

EQUIPMENT RENTAL

MISSION STATEMENT

The Equipment Rental Department furnishes mobile equipment to the city's other operating departments and maintains equipment not owned by the Equipment Rental department.

DEPARTMENT GOALS FOR 2010

1. Manage the City's fleet in a manner which minimizes rates while preserving the quality of the equipment and vehicles.
2. Maintain proper accounting and usage records of equipment.
3. Replace a number of vehicles and pieces of equipment to maintain a safe and efficient fleet.

ACTIVITIES AND SERVICES

The department maintains and replaces all mobile equipment for the city other than fire apparatus and emergency rescue ambulance equipment. The rental fund owns, operates, and maintains city repair and storage shops. Expenditures of the fund are reimbursed by renting the equipment owned by the department to the street, water/sewer, parks, sanitary, police, fire, community development, engineering, and information technology departments.

2007 Sanitation Truck Loan				
	Principal	Interest	Total	Last Year of Payment
2010	\$57,215	\$4,002	\$65,850	
2011	59,470	1,747	61,217	2011

EQUIPMENT RENTAL FUND

REVENUE DETAIL THREE YEAR COMPARISON

523.00		Actual Revenue 2008	Adjusted Estimated 2009	Estimated Revenue 2010
291	740	Beginning Appropriated Fund Balance		
		\$ -	\$ 44,015	\$ -
		Miscellaneous Revenues:		
348	300	Charges for Services		
		1,107	1,000	1,000
361	110	Investment Interest		
		8,420	8,000	4,000
363	000	Insurance Premiums/Recoveries		
		5,608	-	2,000
365	100	Interfund Equipment/Vehicle Rentals		
		1,015,895	1,040,000	1,002,945
365	400	Interfund Space and Facilities Rentals		
		255,799	250,759	235,205
369	900	Other Miscellaneous Revenues		
		5,731	900	-
		<u>1,292,560</u>	<u>1,300,659</u>	<u>1,245,150</u>
		Total Miscellaneous Revenues		
		<u>1,292,560</u>	<u>1,344,674</u>	<u>1,245,150</u>
		Total Estimated Revenues		
		<u>1,292,560</u>	<u>1,344,674</u>	<u>1,245,150</u>
		Other Financing Sources:		
379	000	Contributed Capital		
		27,646	-	-
395	400	Gain/Loss Sale of Assets		
		(30,053)	20,000	-
397	000	Operating Transfers In		
		140,000	-	-
		<u>137,593</u>	<u>20,000</u>	<u>-</u>
		Total Other Financing Sources		
		<u>137,593</u>	<u>20,000</u>	<u>-</u>
		Total Estimated Resources		
		<u>\$ 1,430,153</u>	<u>\$ 1,364,674</u>	<u>\$ 1,245,150</u>

EXPENSE DETAIL THREE YEAR COMPARISON

523.00		Actual Expended 2008	Actual Approp 2009	Estimated Required 2010
		Equipment Rental		
548		Salaries and Wages		
		\$ 236,436	\$ 247,174	\$ 257,664
548		Personnel Benefits		
		103,091	101,101	103,667
548		Supplies		
		415,217	506,700	447,800
548		Other Services and Charges		
		129,853	190,320	168,300
582 and 592		Debt Service		
		61,776	128,717	61,217
594	480	Capital Outlays		
		531,059	162,208	178,500
548		Interfund Payments for Services		
		29,825	28,454	28,002
		<u>\$ 1,507,257</u>	<u>\$ 1,364,674</u>	<u>\$ 1,245,150</u>
		Total Equipment Rental		
		<u>\$ 1,507,257</u>	<u>\$ 1,364,674</u>	<u>\$ 1,245,150</u>
		% Increase (Decrease) Prior Year		
			-9.46%	-8.76%

EQUIPMENT RENTAL PERSONNEL SCHEDULE

Actual
Approp
2009

Estimated
Required
2010

MUNICIPAL VEHICLE SERVICES

Public Works Operations Manager (.05 FTE)	\$ 4,733	\$ 4,733
Chief Mechanic	70,943	73,072
Mechanics (2)	123,452	128,959
Senior Admin. Support Assistant	47,046	49,900
Overtime	1,000	1,000
Total Municipal Vehicle Services	<u>\$ 247,174</u>	<u>\$ 257,664</u>

% Increase (Decrease) Prior Year 4.24%

CAPITAL OUTLAY DETAIL:

Machinery and Equipment:

* Replace tilt-bed dump truck #243 - street (3/4), parks (1/4)	\$ 78,000
* Replace police vehicle (Chevy Tahoe) #356	33,500
* Replace patrol car #357 - police	33,500
* Replace patrol car #358 - police	33,500

Total Capital Outlays \$ 178,500

OTHER SERVICES AND CHARGES DETAIL:

Professional Services (janitorial, fire extinguisher service, hazmat removal, linen service)	\$ 12,000
Communication (telephone, pagers, cell phone)	5,200
Operating Rentals	5,600
Public Utility	33,000
Insurance	26,500
Repair/Mtc. of vehicles, HVAC, lights, lift maintenance, copier maintenance	82,500
Registrations for classes	3,500
Total other services and charges	<u>\$ 168,300</u>