

ORDINANCE NO. 2185

AN ORDINANCE adopting the budget for the City of Camas, Washington, for the fiscal year ending December 31, 1999.

WHEREAS, the Mayor of the City of Camas, Washington completed and placed on file with the City Clerk a proposed budget and estimate of the amount of the monies required to meet the public expenses, bond retirement and interest, reserve funds and expenses of government of said City for the fiscal year ending December 31, 1999, and a notice was published that the Council of said City would meet on the 23rd day of November, 1998 at the hour of 7:00 p.m., at the Council Chambers in the City Hall of said City for the purpose of making and adopting a budget for said fiscal year and giving taxpayers within the limits of said City an opportunity to be heard upon said budget; and

WHEREAS, the said City Council did meet at said time and place and did then consider the matter of said proposed budget; and

WHEREAS, the said proposed budget does not exceed the lawful limit of taxation allowed by law to be levied on the property within the City of Camas for the purposes set forth in said budget, and the estimated expenditures set forth in said budget being all necessary to carry on the government of said City for said year and being sufficient to meet the various needs of said City during said period.

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF CAMAS DO ORDAIN AS FOLLOWS:

SECTION I

The required appropriation and expenditures for the various funds and departments and needs for the operation of government of the City of Camas, for the fiscal year ending December 31, 1999, as set forth in said budget and which is hereby adopted, are fixed in the following amounts, to wit,

FUND	DEPARTMENT	AMOUNT
General	Legislative	\$ 71,985
	Judicial	137,000
	Executive	167,035
	Financial & Record Services	514,626
	Legal	77,500
	Personnel	91,124
	Central Services	111,800
	Other General Government Services	142,000
	Law Enforcement	1,995,160
	Fire Control	1,500,290
	Detention and/or Correction	290,800
	Protective Inspections	402,955
	Emergency Services	8,700
	Pollution Control	2,626
	Engineering	755,971
Other Physical Environment	44,000	

FUND	DEPARTMENT	AMOUNT
General	Information and Outreach	29,660
	Planning and Community Development	297,213
	Mental & Physical Health	1,700
	Community Education	20,000
	Libraries	674,400
	Parks and Recreation	1,126,588
	Other Financing Uses-Interfund	<u>1,154,451</u>
Total General Fund		<u>9,617,584</u>
	City Street	2,069,009
	Emergency Rescue	1,429,432
	Storm Water Drainage	67,230
	Unlimited Tax General Obligation Bond Redemption	126,845
	Limited Tax General Obligation Bond Redemption	594,300
	Growth Management Act Capital Project	1,366,400
	Fire/EMS Facility	200,000
	City Sanitary	950,759
	Water-Sewer	5,388,895
	Water-Sewer Bond Redemption	707,416
	Farmer Home Bond Redemption	26,875
	Water-Sewer Capital Reserve	1,000,000
	Sewer Treatment Plant	650,000
	Equipment Rental	588,640
	Firemen's Pension	<u>2,000</u>
TOTAL ALL FUNDS		<u>\$24,785,385</u>

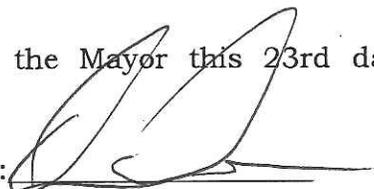
SECTION II

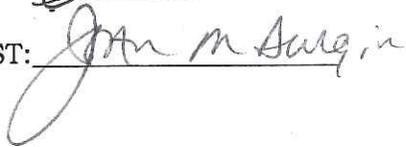
That certain document entitled "Proposed Budget and Program of Service" for the year beginning January 1, 1999, two (2) copies of which are on file in the office of the Clerk, be and the same is hereby adopted as the budget for the City of Camas for the fiscal year ending December 31, 1999.

SECTION III

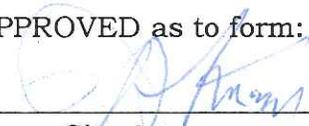
This ordinance shall be in force and take effect five (5) days after its publication according to law.

PASSED by the Council and APPROVED by the Mayor this 23rd day of November, 1998.

SIGNED: 

ATTEST: 

APPROVED as to form:


 City Attorney

1999 BUDGET

City of Camas, Washington

Proposed Budget
and Program of Services

For the year beginning January 1, 1999

CITY OF CAMAS, WASHINGTON

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1999 Budget Message

from
Mayor Dean Dossett
to
Council and Citizens

The 1999 budget for the City of Camas maintains the current level of service to the citizens of the community. New challenges were encountered in the preparation of this budget and in meeting the goals of Council. Those goals, ranked in priority include:

- 1) Maintain the existing level service and programs.
- 2) Levy a general fund tax which meets the limits established consistent with the Implicit Price Deflator (IPD).
- 3) Establish general fund undesignated reserves at 20% of the annual expenditures. and
- 4) Invest in City infrastructure in accordance with the Capital Facilities Plan.

Very few enhancements beyond normal cost increases within operational budgets are being proposed. Due to the limitations imposed with the IPD, and the outstanding tax appeal by Fort James, we have taken a cautious approach to funding ongoing expenses.

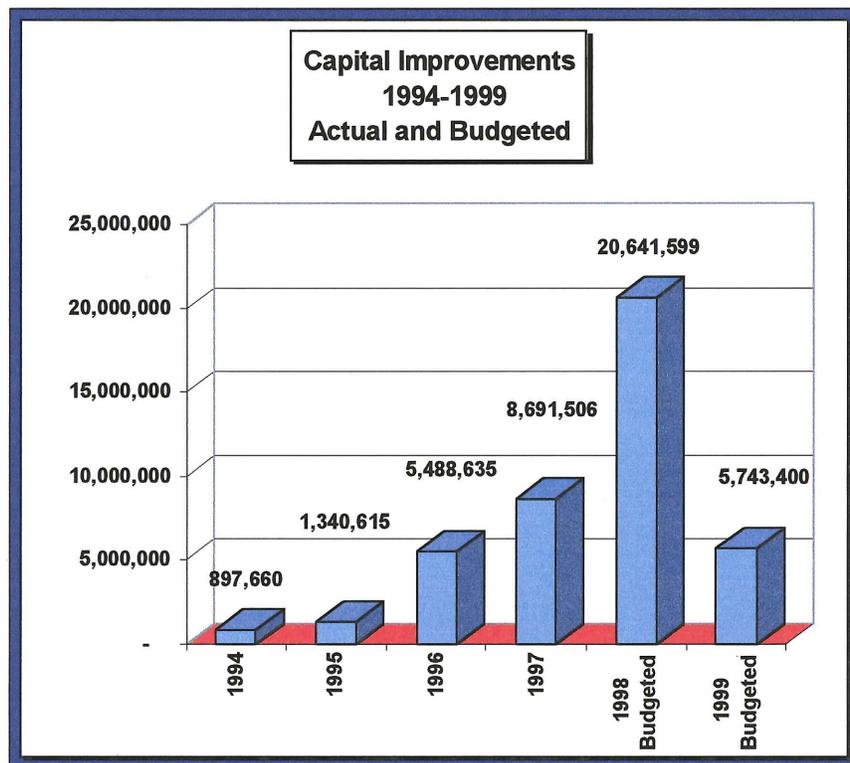
The Implicit Price Deflator (IPD) refers to the United States Department of Commerce, Bureau of Economic Analysis, implicit price deflator for personal consumption expenditures. This index, in accordance with Referendum 47, limits property tax increases for cities over ten thousand in population. The index number for July 1997 is 111.86, and for July 1998 is 112.81, resulting in a change of 0.85%. What this means is that without a majority plus one vote finding substantial need, an increase in the property tax levy for Camas would be limited to 0.85% for property taxes collected in 1999. This budget package has been constructed to meet the 0.85% levy cap, which translates into an additional \$42,000 in the general fund. A significant aspect of balancing this budget relies upon tax contributions from new growth. New construction was valued at over \$415 million dollars in 1998, resulting in additional general fund revenues of approximately \$1.5 million dollars. WaferTech LLC., constituted over \$320 million of the 1998 growth. The City's reliance upon growth related revenues becomes apparent when compared to the total valuation of \$1.8 billion for the same year. Under separate cover you will find a "decision package" which contains possible budget items not achievable within the IPD cap. These capital/equipment requests were deferred to meet Council's goals.

To meet the twenty percent (20%) general fund reserve target, the City would need to set aside approximately \$1.92 million in total. With an estimated reserve balance of \$1.3 million at the end of 1998, approximately \$600,000 is required to meet this target. Reserves were used in 1998 to address increasing general fund operating expenses, specifically related to increased activity in street repairs, the new police facility construction, repayment of police facility debt service and increased personnel expenses. As presented, this budget affords a \$300,000 contribution to the reserves

The capital facilities element of the 1999 budget was developed using the adopted Capital Facilities Plan (CFP). While many capital items identified in the CFP are included in the budget, several elements were excluded or placed onto the “decision package” list due to financial constraints. The list contains general, street and emergency fund projects totaling \$1.6 million. Notable exclusions include the city hall remodel, turn lane improvements at 6th and Ivy, reconstruction of NW Lake Road, Upper Prune Hill reservoir, purchase of a ten yard dump truck, Grass Valley park development and a Fire Department inspection vehicle. Refer to the following section for details of the 1999 capital program.

CAPITAL INVESTMENT

In 1998, three major land acquisitions bolstered the city’s holdings; 1) the approximate 44 acre Fallen Leaf Lake parcel, 2) the four acre Buhman parcel and 3) the three acre fire station site in Grass Valley. The Fire Department also acquired a new seventy-five foot ladder truck, providing improved protection for multi-story buildings. The water/sewer department commenced construction on the new \$15 million wastewater treatment plant. The plant is scheduled for completion in the first quarter of 2000. The following chart depicts historic levels of capital investment.



Twenty-five percent (25%) of the 1999 budget reflects capital investments. The most notable capital investments proposed within the coming fiscal period are detailed below:

Waste Water Treatment Plant Upgrade: The ground breaking for this \$15 million upgrade was in October of 1998. Construction will continue throughout 1999 and into the year 2000. At the completion of the project the plants rated capacity will be 6.1 million gallons per day, almost a three fold increase over the existing plant. The design was based upon the city's long range plans and is intended to serve the community over the next twenty years.

Well Field Transmission Line:

Increased water demand has strained the existing system. To alleviate pressure increases during emergencies and peak consumption periods, a \$500,000 transmission line from the Washougal River well field to a point higher on the system is being proposed. The pipeline improvement is the first step in utilizing the full capacity of the well field.

West Camas Well:

Development of a new source of water in the Fisher Basin area is critical to efficient growth of the utility. The West Camas well, also known as well #9, was drilled several years ago and is scheduled for development in 1999. Development includes installation of pumps, motors, well housing and control systems. The proposed budget provides \$400,000 to complete this task.

Sewer Line Infiltration and Inflow (I&I) Repairs:

This \$475,000 project focus' on improving the capacity of the existing waste water collection system by eliminating excessive inflow and infiltration. The work to be performed is in accordance with the City's adopted I&I study, and is funded primarily through a \$5/gallon mitigation fee assessed against new connections.

Grass Valley Fire Station Design:

Now that acquisition of the 3 acre fire station site in Grass Valley is complete, the City can now proceed with designing the new facility. The entire \$200,000 design budget is funded from the fire impact fee account. The goal of this investment is to provide improved emergency coverage to the community.

Franks Moorage:

The redevelopment of the Franks Moorage boat launch will be completed this budget cycle. The project is funded substantially by an IAC grant in the amount of \$308,220.

OVERVIEW OF THE 1999 GENERAL FUND PROPOSED BUDGET

Recommended appropriation for the general fund for 1999 is \$9.632 million. This represents a 3 percent, or \$ 275,000 increase from the 1998 general fund budget. This is summarized on the following table:

General Fund

	ADOPTED 1998	PROPOSED 1999	INCREASE (DECREASE)
Operating Programs	\$ 8,760,025	\$ 8,989,859	\$ 229,834
Capital	\$ 587,725	\$ 632,725	\$ 45,000
Total	\$ 9,347,750	\$ 9,622,584	\$ 274,834

OVERVIEW OF THE 1999 PROPOSED BUDGET FOR ALL FUNDS

Total recommended appropriations for all funds for the 1999 budget period is \$15 million lower than budgeted for 1998. This decrease is due almost solely to the wastewater treatment plant project budgeted in 1998. The proposed budget for all funds is \$23 million. This represents a 39 percent decrease when compared to the budget adopted for 1998.

CITY WORK FORCE

Twenty-six percent (26%) of the 1999 budget is allocated to personnel salaries and benefits. City employment in 1998 was 130, and is estimated at 140 in 1999. Employee training comprises less than 1% of the budget. Approximately \$70,000 is allocated for uniform and clothing allowances.

SUPPLIES , SERVICES AND CHARGES

Fourteen percent (14%) of the 1999 budget is related to supplies, services and charges. Detailed information on the categories listed below can be found in the body of the budget document:

Professional Services	\$1,014,000
Intergovernmental Services	\$ 827,000*
Public Utilities	\$ 783,000**
Supplies	\$ 509,000
Vehicle Maintenance/Fuel	\$ 434,000
Repairs and Maintenance	\$ 412,000
Insurance	\$ 136,000
Small Tools	\$ 118,000

* - Includes jail, corrections, and court expenses.

** - Includes solid waste tipping fees.

DEBT OBLIGATIONS

Five percent (5%) of the budget goes toward debt repayment. General obligation debt is almost \$500,000 annually, not including transmission line payments to Clark Public Utilities which are estimated in the range of \$140,000 to \$225,000 annually. Not including the new wastewater treatment plant debt service, annual payments for water and sewer debt is over \$700,000.

City of Camas, Washington

Calendar for the 1999 Budget

Date	Steps in Budget Procedure
July 8, 1998	Finance Director distributes instructions and forms to departments for 1999 budget preparation.
August 10, 1998	Departments file 2 copies of their budget, one each with City Administrator and Finance Director.
August 11-21, 1998	Finance Director reviews budget submissions, consolidates estimates, projects revenues and develops first draft of preliminary budget.
Aug. 24, 1998	Finance Director files first draft of preliminary budget with the Mayor and City Administrator.
Aug. 25 - Sept. 11, 1998	City Administrator and Finance Director conduct departmental hearings to determine budget to be presented to the City Council.
Sept. 14 - 30, 1998 Sept. 15, 1998	Mayor and City Administrator prepare budget message. Fin. Dir. assembles preliminary budget for council.
Oct. 5, 1998	Proposed budget submitted to City Council for study.
Nov. 3 and Nov. 10, 1998	Publish notice of budget hearing including summary of budget and statement of availability of preliminary budget on Nov. 16, 1998.
Nov. 23, 1998	Council passes ordinance fixing 1999 tax levy. Ordinance published Dec. 1, 1998. Finance Director notifies Clark County Assessor and County Commissioners.
Nov. 23, 1998	Council holds budget hearing (s).
December, 1998	Budget ordinance published
Jan. 1, 1999	1999 budget recorded in accounting ledgers

City of Camas

Mission Statement

The City of Camas commits to preserving its heritage, sustaining and enhancing a high quality of life for all its citizens and developing the community to meet the challenges of the future. We take pride in preserving a healthful environment while promoting economic growth. We encourage citizens to participate in government and community, assisting the city in its efforts to provide quality of services consistent with their desires and needs.

HOW TO USE THIS BUDGET

TITLE	INFORMATION PROVIDED
Letter of Transmittal	This letter gives a summary of what is contained in the budget, significant capital projects and a list of additional items not budgeted but have been requested.
Appropriation Ordinance	A copy of the ordinance appropriating funds for operating the City for the fiscal year beginning January 1, 1999.
Summary of Estimated Appropriations by Fund	This exhibit shows the total amount appropriated for each City Fund.

STANDARD CLASSIFICATION OF ACCOUNTS

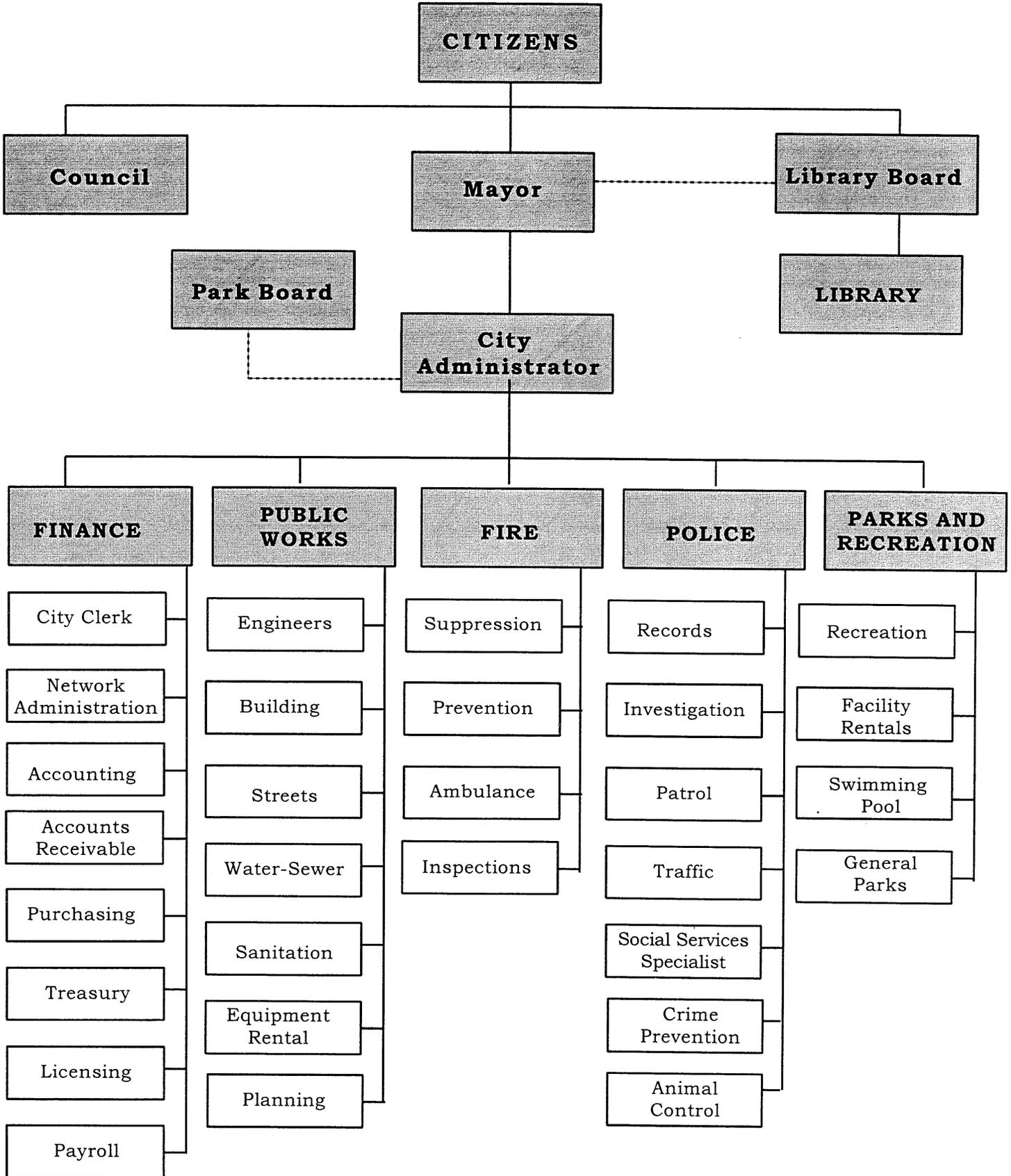
The City of Camas utilizes the Budgeting, Accounting, and Reporting System (BARS) prescribed by the State Auditor's Office for all cities and counties in the State of Washington. The BARS system follows generally accepted accounting methods. Emphasis is placed on programs and services or what the city and county is attempting to accomplish rather than upon subjects or individual services to be paid. The water and sewer utility follows the "Uniform System of Accounts for Class A and Class B Water Utilities" recommended by the National Association of Regulatory Commissioners.

"DOUBLE BUDGETING"

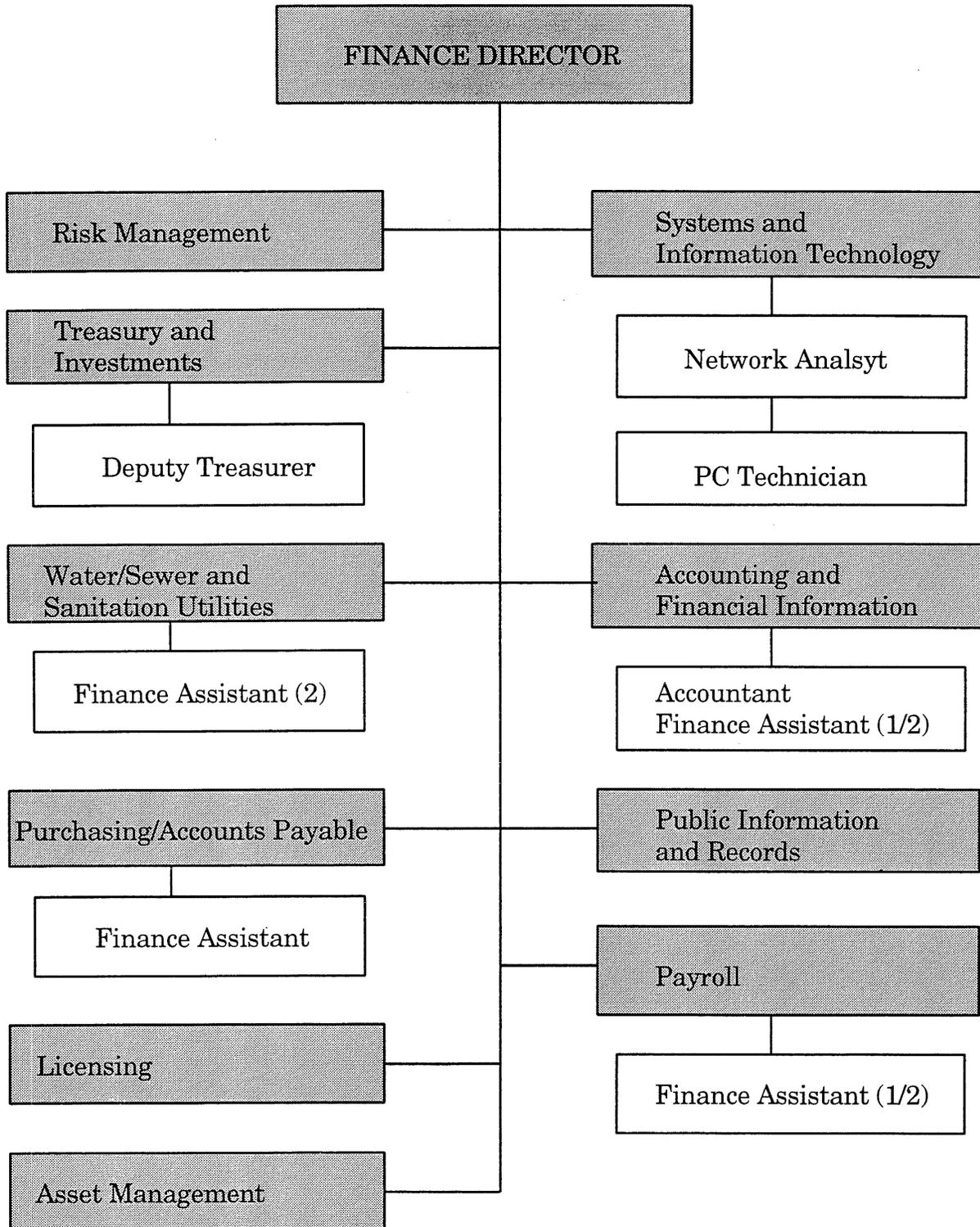
Governmental accounting and budgeting differs from that practiced by private business in that it utilizes the "fund" system. Each fund of the City of Camas is a separate entity in itself. Money is appropriated and paid from one fund to another for services that one fund or department performs for another department.

The Equipment Rental Department appropriates money to purchase equipment, supplies and provides for employee salaries for maintaining equipment. The Street, Water-Sewer, Sanitary, Police and other departments appropriate funds to "rent" the equipment from the Equipment Rental Department. Both the Equipment Rental Fund appropriations and other department appropriations are required by law to be in the total budget figure in "double budgeting". The Finance Department appropriates salaries and other supplies for utility billing and accounting. The Water-Sewer and Sanitary Funds appropriate money to reimburse the General Fund for services of the Finance Department.

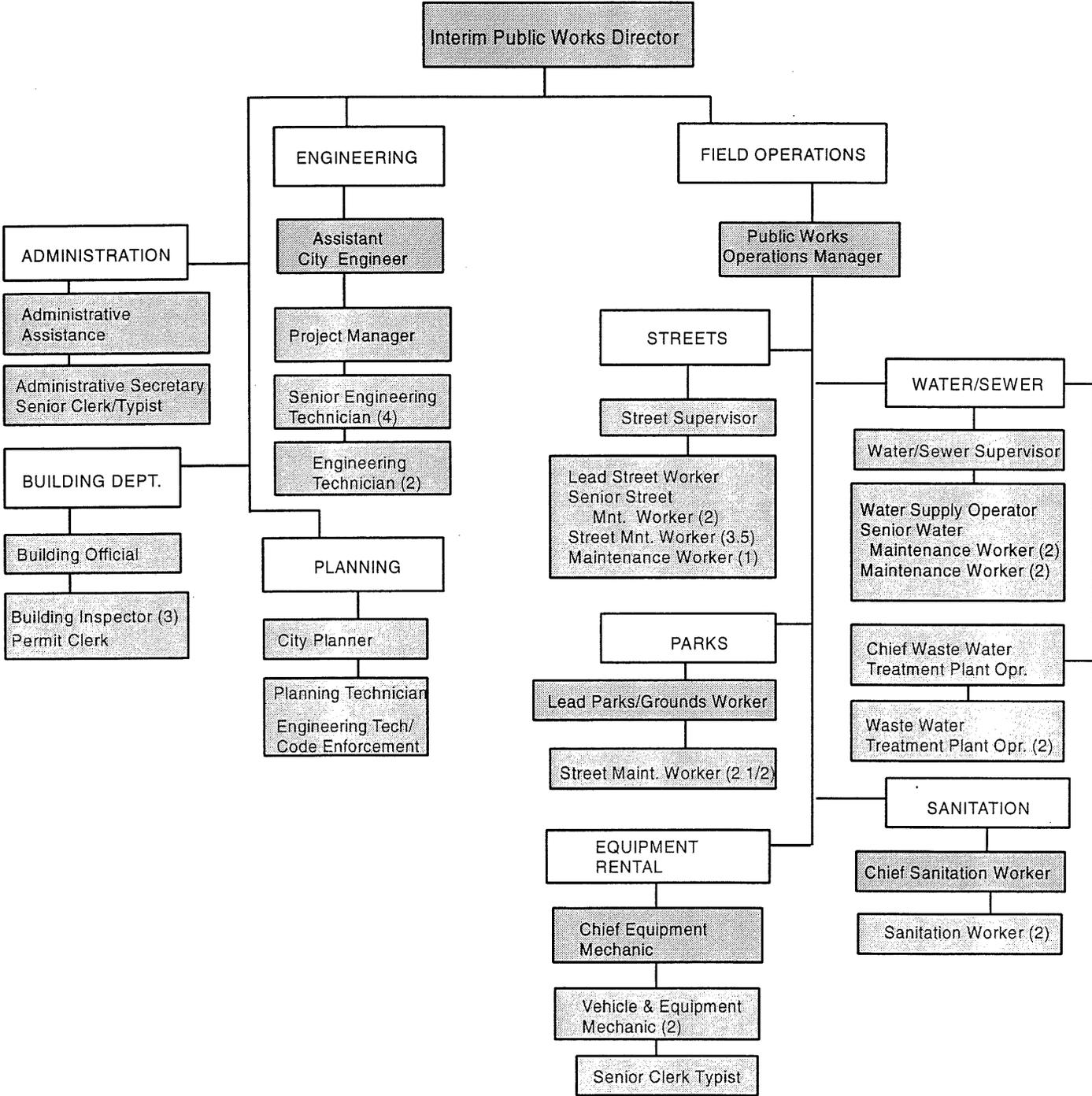
City of Camas, Washington Organizational Chart



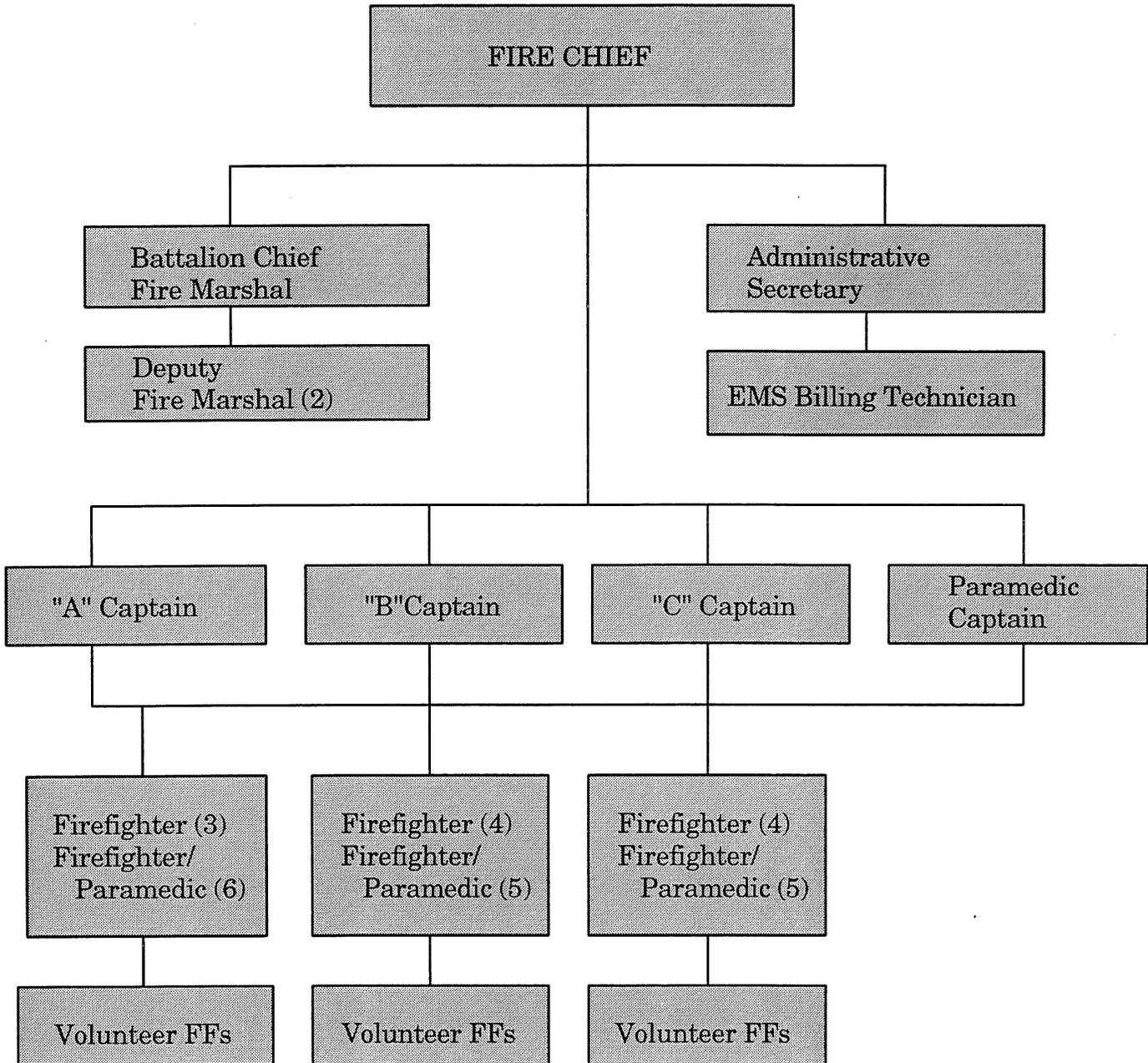
FINANCE DEPARTMENT



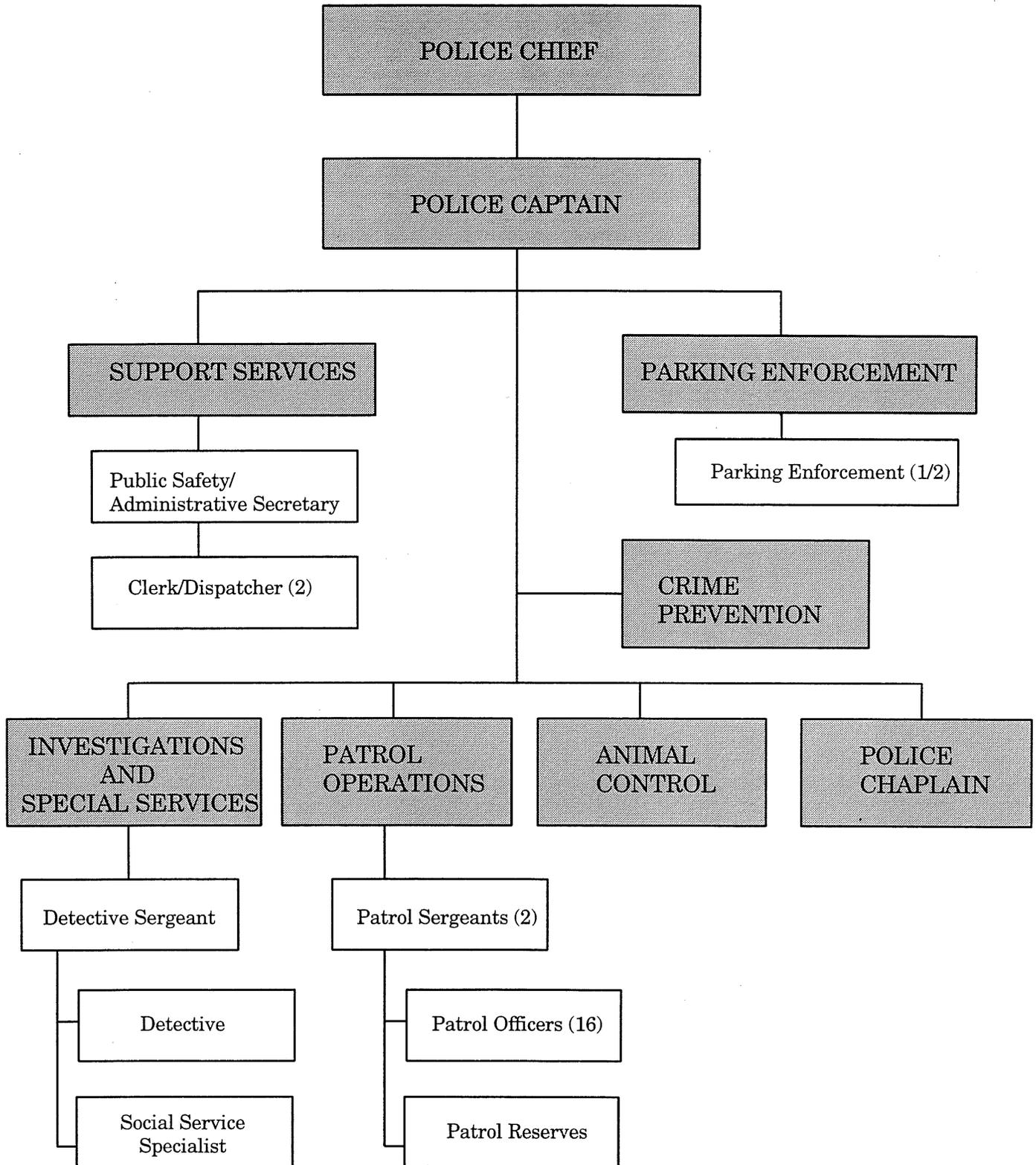
PUBLIC WORKS DEPARTMENT



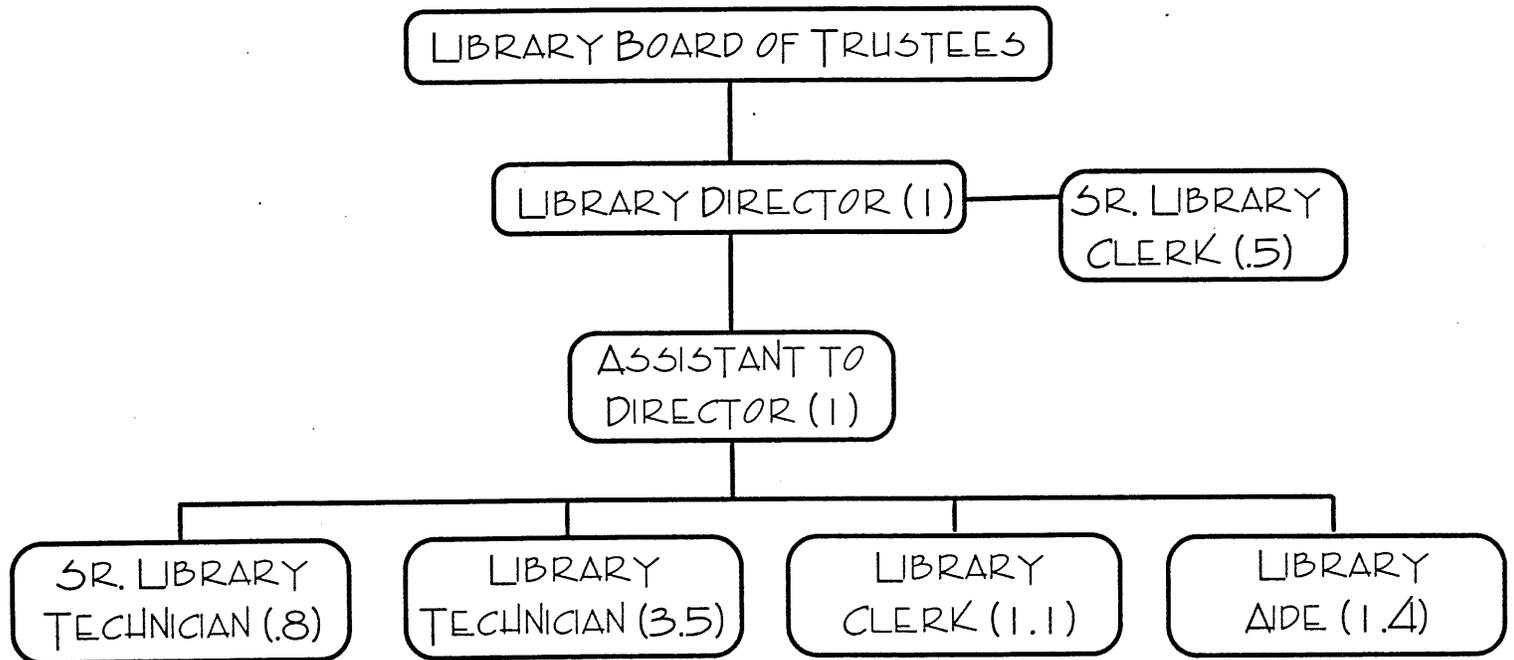
FIRE DEPARTMENT



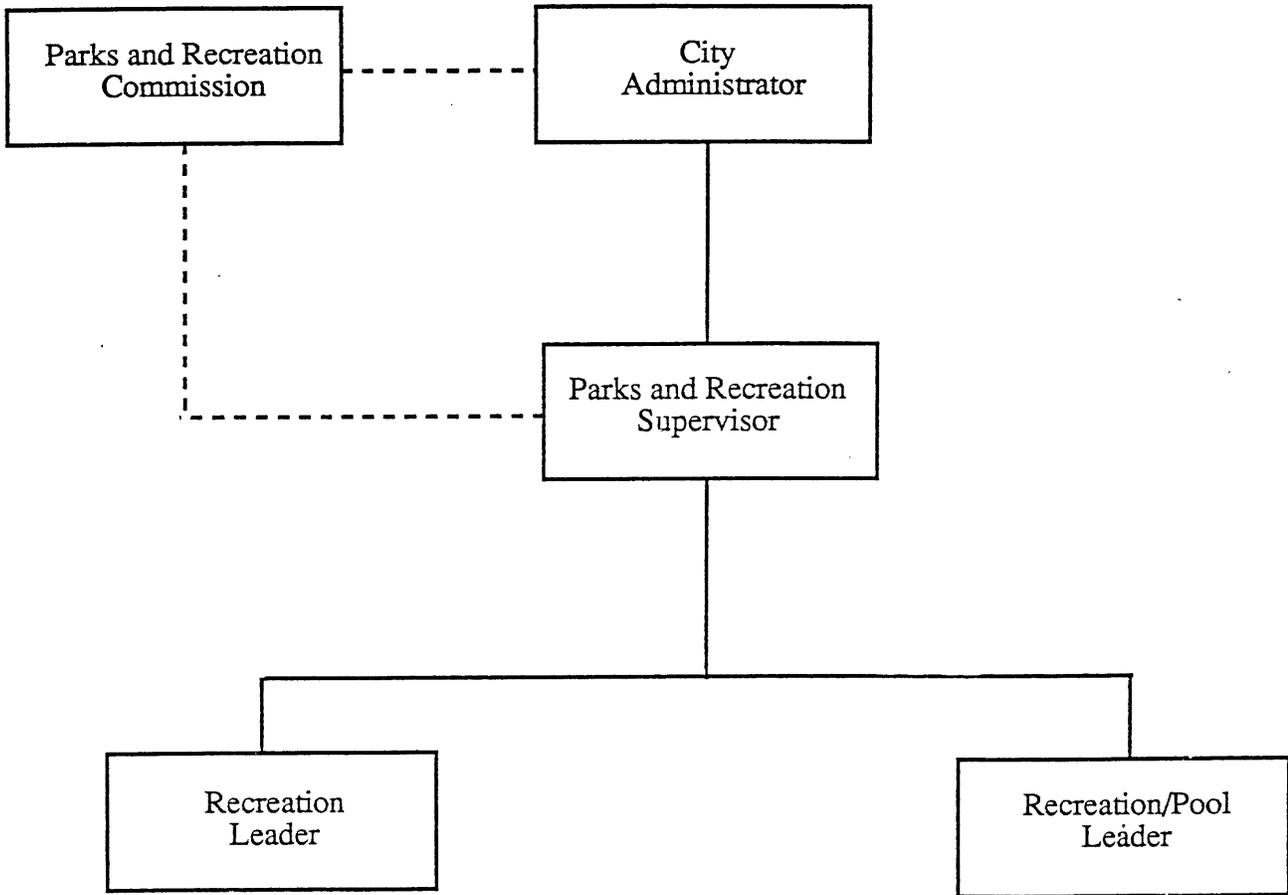
POLICE DEPARTMENT



CAMAS PUBLIC LIBRARY



Organizational Chart Camas Parks and Recreation



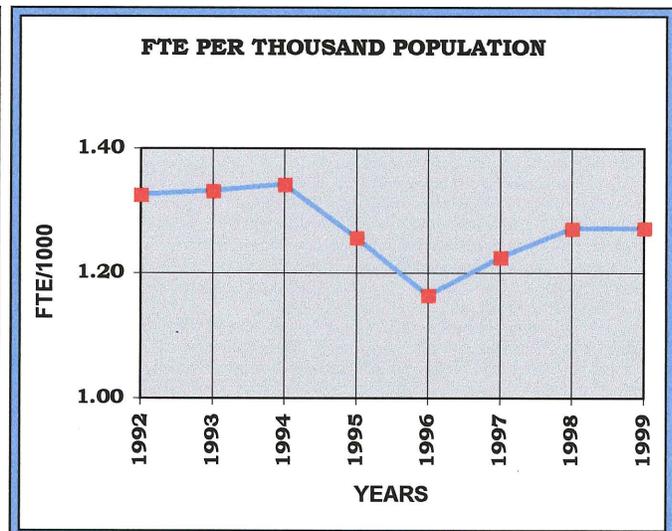
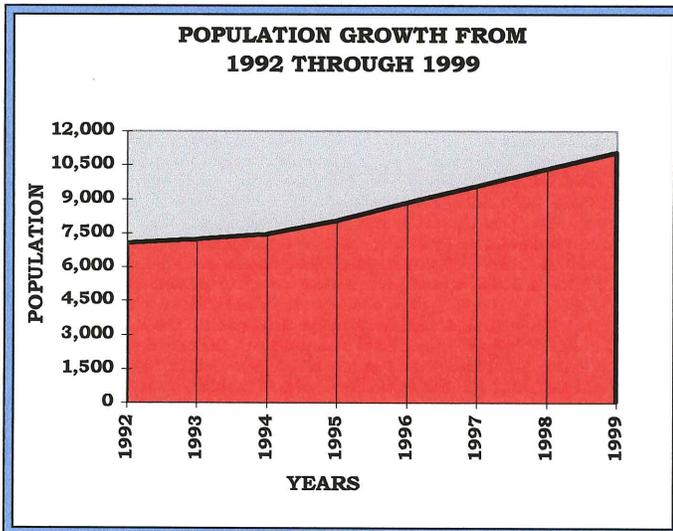
CITY OF CAMAS, WASHINGTON

**Employees (Full Time Equivalents)
Eight Years 1992 - 1999**

DEPARTMENT	1992	1993	1994	1995	1996	1997	1998	1999
Executive	1.50	1.50	1.50	1.50	1.50	1.50	1.50	1.50
Finance	8.00	8.00	8.00	6.50	7.00	8.00	8.66	9.00
Legal	1.00	1.00	1.00	-	-	-	-	-
Personnel	-	-	-	0.50	0.50	1.00	1.00	1.00
Law Enforcement	19.00	18.00	18.50	18.50	19.50	21.00	23.50	26.50
Fire Control	11.00	11.00	11.00	11.00	11.00	14.61	18.50	19.00
Protective Inspections	3.00	3.00	3.50	4.00	4.00	5.00	5.00	5.00
Engineering	11.00	12.00	12.00	12.00	12.00	10.50	11.00	11.25
Planning	-	-	-	-	-	3.00	3.50	3.50
Parks	1.50	2.00	4.00	4.00	4.50	6.00	7.80	7.80
Street	8.00	9.00	9.00	9.00	7.50	7.00	9.00	8.50
Library	6.10	6.10	7.20	7.20	7.56	9.00	9.30	9.30
Emergency Rescue	9.00	9.50	9.50	11.00	11.00	12.39	13.00	18.00
Storm Water Drainage	-	-	-	-	-	-	-	0.25
Sanitary	2.00	2.00	2.00	3.00	3.00	3.00	3.00	3.00
Water-Sewer	10.30	11.00	10.50	10.50	11.50	12.00	12.50	13.00
Equipment Rental	2.00	2.00	2.00	2.00	2.00	3.00	3.50	4.00
TOTALS	93.40	96.10	99.70	100.70	102.56	117.00	130.76	140.60

POPULATION	7,045	7,220	7,430	8,015	8,810	9,550	10,300	*11,050
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* Estd.



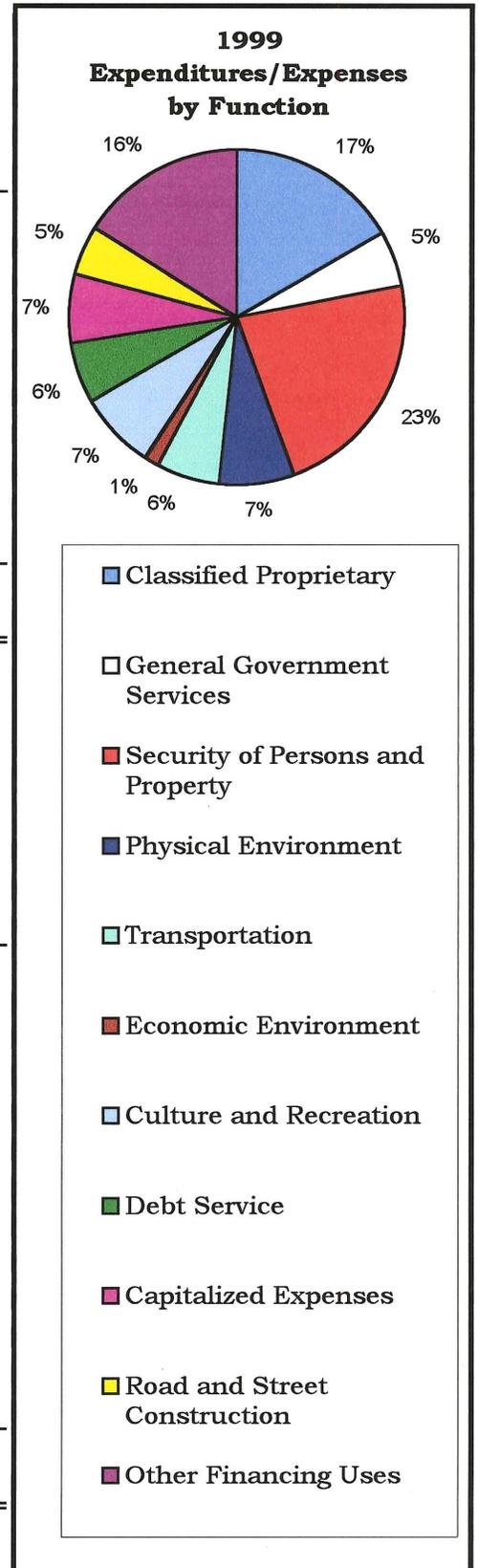
City of Camas, Washington 1999 Budget in Brief

Revenues Classified by Source

	1997 Actual Received	1998 Adopted Budget	1999 Proposed Budget
Taxes	\$ 5,776,439	\$ 6,704,924	\$ 8,119,824
Licenses and Permits	1,013,464	610,900	518,650
Intergovernmental Revenues	1,660,833	1,649,590	1,765,833
Charges for Services	7,398,837	7,207,411	6,513,246
Fines and Forfeits	205,176	172,500	192,000
Miscellaneous Revenues	2,586,365	1,004,800	1,282,789
Other Non Revenues	1,687,346	822,500	1,352,000
Other Financing Sources	6,511,677	17,008,642	4,005,142
Budgeted Fund Balance	-	2,995,819	1,040,901
Total Revenues	\$ 26,840,137	\$ 38,177,086	\$ 24,790,385

Expenditures/Expenses by Function

	1997 Actual Expended	1998 Adopted Budget	1999 Proposed Budget
Classified Proprietary	\$ 2,832,066	\$ 2,473,504	\$ 4,104,604
General Government Services	1,045,605	1,361,095	1,313,070
Security of Persons and Property	4,888,123	5,307,830	5,629,337
Physical Environment	657,044	2,262,719	1,753,356
Transportation	1,585,307	1,654,675	1,538,649
Economic Environment	510,483	34,600	331,873
Mental and Physical Health	1,085	1,600	1,700
Culture and Recreation	1,250,741	1,631,371	1,820,988
Debt Service	973,017	1,044,763	1,455,436
Capitalized Expenses	3,686,967	17,654,667	1,650,000
Road and Street Construction	4,538,263	2,241,620	1,186,230
Other Financing Uses	4,169,185	2,508,642	4,005,142
Total Expenditures/Expenses	\$ 26,137,886	\$ 38,177,086	\$ 24,790,385



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City of Camas, Washington
1999 Annual Budget
Combined Summary of Revenues, Appropriations and
Other Financing Sources and Uses By Fund

	General Fund	SPECIAL REVENUE FUNDS			Debt Service Funds	CAPITAL PROJECT FUNDS
		City Streets	Emergency Rescue	Storm Wtr. Drainage		Growth Mgmt.
Appropriated Fund Balance	\$ -	\$ 100,000	\$ -	\$ -	\$ -	\$ -
REVENUES:						
310 Taxes	6,921,953	-	393,732	-	721,145	100,000
320 Licenses & Permits	518,650	-	-	-	-	-
330 Intgovt. Revenues	517,675	451,158	295,000	-	-	500,000
340 Chgs. for Services	1,169,506	-	725,100	55,000	-	700,000
350 Fines & Forfeits	192,000	-	-	-	-	-
360 Misc. Revenues	301,800	-	15,600	12,230	-	66,400
Total Est. Revenues	9,621,584	451,158	1,429,432	67,230	721,145	1,366,400
380 Non Revenues	1,000	-	-	-	-	-
390 Other Est. Fin. Source						
Bond Proceeds	-	-	-	-	-	-
Operating Trans. In	-	1,517,851	-	-	-	-
Total Est. Resources	\$ 9,622,584	\$ 2,069,009	\$ 1,429,432	\$ 67,230	\$ 721,145	\$ 1,366,400
APPROPRIATIONS:						
501 Classified Proprietary	-	-	-	-	-	-
510 General Govt. Serv.	1,313,070	-	-	-	-	-
520 Sec of Person & Prop	4,197,905	-	1,429,432	-	-	-
530 Physical Environ.	802,597	-	-	-	-	-
540 Transportation	-	950,009	-	-	-	-
550 Economic Environ.	331,873	-	-	-	-	-
560 Mental & Phy. Health	1,700	-	-	-	-	-
570 Culture & Recreation	1,820,988	-	-	-	-	-
590-598 Other Type Exp.						
591 Debt Service	-	-	-	-	721,145	-
594 Capitalized Exp.	-	-	-	-	-	800,000
595 Road & Street Const.	-	1,119,000	-	67,230	-	-
Total Appropriations	8,468,133	2,069,009	1,429,432	67,230	721,145	800,000
Est. Other Financing Uses:						
Operating Transfers Out	1,154,451	-	-	-	-	566,400
Total Estimated Uses	\$ 9,622,584	\$ 2,069,009	\$ 1,429,432	\$ 67,230	\$ 721,145	\$ 1,366,400

(Cont.)

**Combined Summary of Revenues, Appropriations and
Other Financing Sources and Uses by Fund**

Fire/EMS Facility	PROPRIETARY FUNDS			Equipment	Firemen's	Total All Funds
	City Sanitary	Water - Sewer	Sewer Trtmnt. Plant	Rental Fund	Pension Fund	
\$ -	\$ -	\$ 923,895	\$ -	\$ -	\$ -	\$ 1,023,895
-	-	-	-	-	-	8,136,830
-	-	-	-	-	-	518,650
-	-	-	-	-	2,000	1,765,833
-	944,000	2,914,000	-	5,640	-	6,513,246
-	-	-	-	-	-	192,000
-	6,759	200,000	100,000	580,000	-	1,282,789
-	950,759	3,114,000	100,000	585,640	2,000	18,409,348
-	-	1,351,000	-	-	-	1,352,000
-	-	-	-	-	-	-
200,000	-	1,734,291	550,000	3,000	-	4,005,142
<u>\$ 200,000</u>	<u>\$ 950,759</u>	<u>\$ 7,123,186</u>	<u>\$ 650,000</u>	<u>\$588,640</u>	<u>\$2,000</u>	<u>\$24,790,385</u>
-	-	4,104,604	-	-	-	4,104,604
-	-	-	-	-	-	1,313,070
-	-	-	-	-	2,000	5,629,337
-	950,759	-	-	-	-	1,753,356
-	-	-	-	588,640	-	1,538,649
-	-	-	-	-	-	331,873
-	-	-	-	-	-	1,700
-	-	-	-	-	-	1,820,988
-	-	-	-	-	-	-
-	-	734,291	-	-	-	1,455,436
200,000	-	-	650,000	-	-	1,650,000
-	-	-	-	-	-	1,186,230
200,000	950,759	4,838,895	650,000	588,640	2,000	20,785,243
-	-	2,284,291	-	-	-	4,005,142
<u>\$ 200,000</u>	<u>\$ 950,759</u>	<u>\$ 7,123,186</u>	<u>\$ 650,000</u>	<u>\$588,640</u>	<u>\$2,000</u>	<u>\$24,790,385</u>

**Summary of Estimated Appropriations By Fund
Actual for 1997 and Appropriations for 1998 and 1999**

	Actual Expenditures 1997	Actual Appropriations 1998	Estimated Required 1999
GENERAL FUND	\$ 8,874,228	\$ 9,347,750	\$ 9,622,584
SPECIAL REVENUES:			
City Street	1,603,311	1,925,764	2,069,009
Emergency Rescue	1,155,539	1,210,999	1,429,432
Fire Equipment Cumulative Reserve	-	540,805	-
Storm Water Drainage	75,000	55,000	67,230
TOTAL SPECIAL REVENUE FUNDS	<u>2,833,850</u>	<u>3,732,568</u>	<u>3,565,671</u>
DEBT SERVICE FUNDS:			
Unlimited Tax G.O. Bond Redemption	161,213	131,575	126,845
Limited Tax G.O. Bond Redemption	371,005	374,633	594,300
Local Improvement Debt Service	90,491	-	-
TOTAL DEBT SERVICE FUNDS	<u>622,709</u>	<u>506,208</u>	<u>721,145</u>
CAPITAL PROJECT FUNDS:			
Growth Management Capital Project	1,462,124	2,248,931	1,366,400
Police Facility Capital Project	2,603,793	196,977	-
Parker Street Capital Project	3,640,164	1,415,620	-
Forest Home Neighborhood	245,394	45,354	-
Fire/EMS Facility	-	-	200,000
LID 218 - Adams St.	1,268	-	-
TOTAL CAPITAL PROJECT FUNDS	<u>7,952,743</u>	<u>3,906,882</u>	<u>1,566,400</u>
ENTERPRISE FUNDS:			
City Sanitary	878,024	1,186,653	950,759
Water-Sewer	2,388,388	2,979,692	5,388,895
Water-Sewer Capital Reserve	486,150	500,000	1,000,000
Water-Sewer Bond Redemption	326,283	513,030	707,416
Farmer Home Bond Redemption	24,025	25,525	26,875
Sewer Treatment Plant	1,115,270	15,000,000	650,000
TOTAL ENTERPRISE FUNDS	<u>5,218,140</u>	<u>20,204,900</u>	<u>8,723,945</u>
INTERNAL SERVICE FUNDS:			
Equipment Rental	634,701	477,278	588,640
FIDUCIARY FUNDS:			
Firemen's Pension	1,515	1,500	2,000
TOTAL	<u>\$ 26,137,886</u>	<u>\$ 38,177,086</u>	<u>\$ 24,790,385</u>

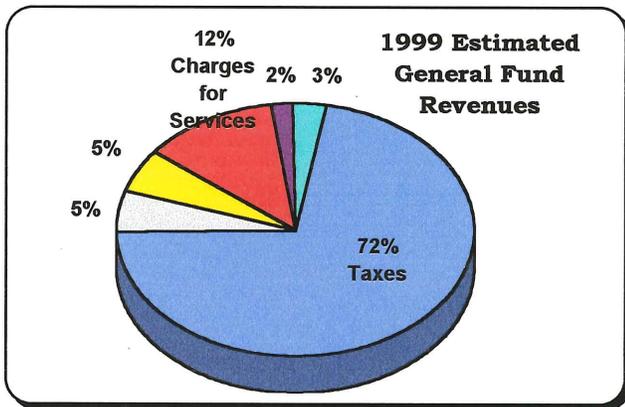
**1999 Schedule of
Operating Transfers Out/Operating Transfers in**

TRANSFERS FROM	TRANSFERS TO	AMOUNT	PURPOSE FOR TRANSFER
General	Street	\$ 1,151,451	Street operations and construction
General	Equipment Rental	3,000	Additional funds for vehicle replacement
Growth Management Fund	Streets	366,400	TIF funds
Growth Management Fund	Fire/EMS Facility	200,000	Fire impact fees for construction
Water/Sewer	Sewer Treatment Plant	550,000	Construction project
Water/Sewer Capital Reserve	Water/Sewer	1,000,000	Water/Sewer construction projects
Water/Sewer	Water/Sewer Bond	707,416	1996 and 1998 Refunding Bonds & Loans
Water/Sewer	FHA Bond	26,875	1982 and 1984 FMHA Bonds
Total Operating Transfers Out/In:		<u>\$ 4,005,142</u>	

GENERAL FUND SUMMARY OF BUDGET

FUNCTION

The General Fund accounts for all revenues and expenditures of the city of a general nature that are not required to be reported in a special type of fund. It receives a much greater variety of revenues and is utilized for a greater variety of expenditures than other funds.



ACTIVITIES AND SERVICE

Expenditures for legislative, judicial, executive, financial and administrative, legal, personnel, planning, general governmental services, engineering, parks and recreation, pollution control, nuisance control, animal control, health, community education and library are included in the General Fund.

Police and fire services are also included in this fund. The General Fund is reimbursed for applicable engineering, accounting, legal services and some administration it provides for the water-sewer, sanitary, emergency rescue and equipment rental functions.

REVENUES:

001

Revenues:

	Actual 1997	Appropriated 1998	Estimated 1999
310 000 Taxes	\$ 4,770,270	\$ 5,710,935	\$ 6,921,953
320 000 Licenses and Permits	1,013,464	640,900	518,650
330 000 Intergovernmental Revenue	433,210	511,693	517,675
340 000 Charges for Goods and Services	1,267,739	1,573,240	1,169,506
350 000 Fines and Forfeits	205,176	172,500	192,000
360 000 Miscellaneous Revenues	322,255	278,700	301,800
Total Estimated Revenues	8,012,114	8,887,968	9,621,584
380 000 Other Non Revenues	7,534	1,000	1,000
390 000 Other Financing Sources	2,850	-	-
Total Estimated Resources	8,022,498	8,888,968	9,622,584

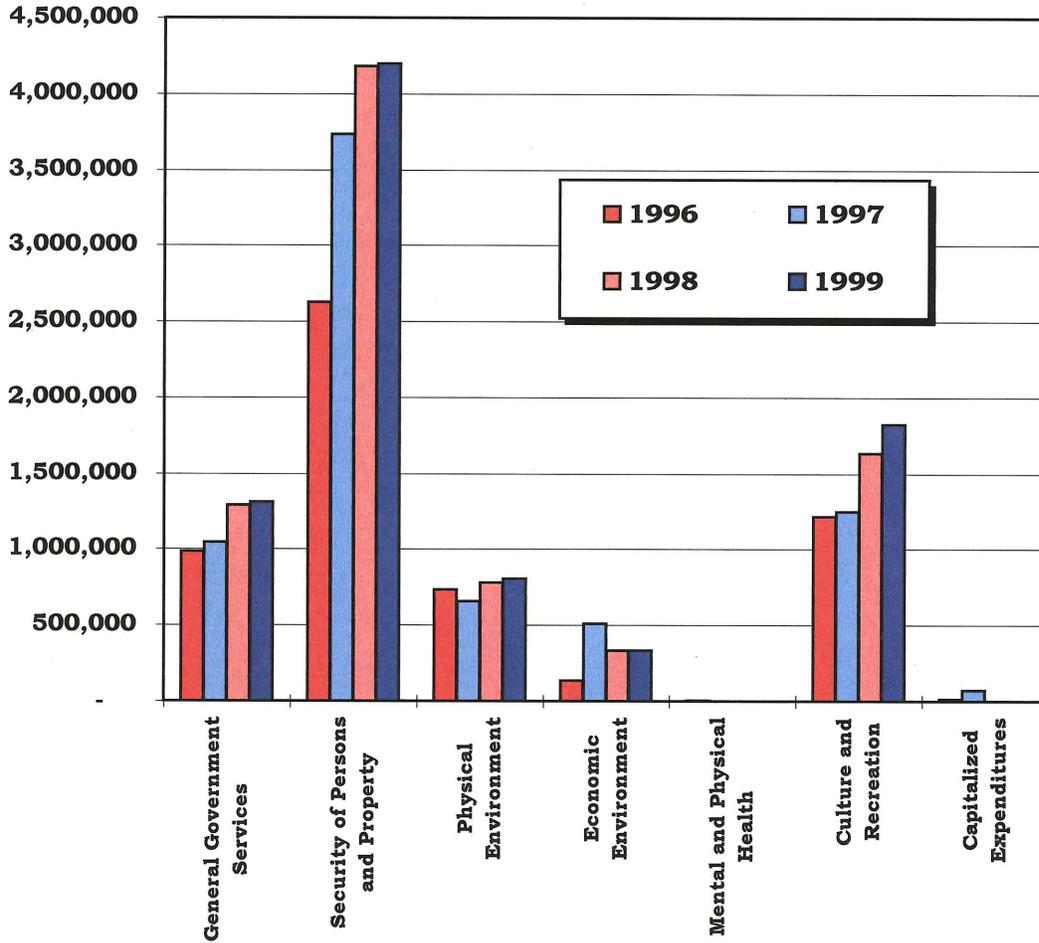
GENERAL FUND

SUMMARY

(Continued)

APPROPRIATIONS: 001	Actual 1997	Appropriated 1998	Estimated 1999
510 000 General Government Services	\$ 1,045,607	\$ 1,292,095	\$ 1,313,070
520 000 Security of Persons and Property	3,733,920	4,180,331	4,197,905
530 000 Physical Environment	657,041	777,177	802,597
550 000 Economic Environment	510,482	331,489	331,873
560 000 Mental and Physical Health	1,085	1,600	1,700
570 000 Culture and Recreation	1,250,742	1,631,371	1,820,988
594 000 Capitalized Expenditures	71,512	-	-
Total Estimated Appropriations	7,270,389	8,214,063	8,468,133
Estimated Other Financing Uses:			
597 000 Operating Transfers:			
Fire Cumulative Reserve Fund	20,000	-	-
City Street Fund	1,184,989	1,133,687	1,151,451
Police Facility Capital Project	386,200	-	-
Equipment Rental Fund	12,650	-	3,000
Total Estimated Other Financing Uses	1,603,839	1,133,687	1,154,451
Total Estimated Appropriations and Other Financing Uses	8,874,228	9,347,750	9,622,584
Estimated Excess Revenues and Other Financing Sources over Appropriations and Other Financing Uses	(851,730)	(458,782)	-
Beginning Fund Balance	2,206,868	1,355,135	896,353
Ending Fund Balance	\$ 1,355,138	\$ 896,353	\$ 896,353

General Fund Appropriations Four Year Comparison



GENERAL FUND

REVENUE DETAIL THREE YEAR COMPARISON

FUND NUMBER 001	Actual 1997	Appropriated 1998	Estimated 1999
291 740 00 Beginning Appropriated Fund Balance	\$ 2,206,868	\$ 330,782	\$ -
Taxes:			
311 100 00 Real and Personal Property	3,409,925	4,368,135	5,544,853
312 100 00 Private Harvest Tax	115	300	100
313 100 00 Local Retail Sales and Use Taxes	1,221,617	1,200,000	1,200,000
316 430 00 Natural Gas	35,868	35,000	50,000
316 460 00 Television Cable	40,899	45,000	52,000
316 470 00 Sanitary Franchise Fee	17,885	20,000	22,000
318 500 00 Gambling Taxes	41,467	42,000	52,000
319 800 00 Penalties and Interest Del. Taxes	2,494	500	1,000
Total Taxes	<u>4,770,270</u>	<u>5,710,935</u>	<u>6,921,953</u>
Licenses and Permits:			
321 300 00 Police and Protective	180	100	100
321 600 00 Professional and Occupational	70	150	150
321 700 00 Amusements	2,925	3,450	3,500
321 900 00 Other Business Licenses	1,225	300	300
321 920 00 Telecommunication Franchise	-	-	1,000
322 100 00 Buildings, Structures and Equipment	1,003,247	600,000	500,000
322 110 00 Buildings, Structures and Equip - Fire	-	30,000	7,000
322 300 00 Animal Licenses	2,665	3,000	3,000
322 400 00 Street and Curb Permits	1,500	2,500	2,000
322 900 00 Other Non-Bus Licenses and Permits	1,652	1,400	1,600
Total Licenses and Permits	<u>1,013,464</u>	<u>640,900</u>	<u>518,650</u>
Intergovernmental Revenue:			
331 160 00 Direct Federal Grants - COPS	115,547	113,000	124,000
334 040 20 State Grant-Growth Management	2,393	-	-
334 040 25 State Grants	-	95,778	95,778
335 000 81 Mobile Home/Trailer/Camper Ex Tax	2,483	2,865	3,090
335 000 83 Motor Vehicle Excise Tax-Regular	106,836	116,797	134,106
335 000 91 P.U.D. Privilege Tax	27,704	30,000	33,000
335 000 92 State Forest Board Land	5,247	2,000	5,000
336 060 21 Criminal Justice - Property	3,140	3,247	3,708
336 060 22 Criminal Justice - DCD#1	3,268	3,783	3,937
336 060 23 Criminal Justice - DCD#2	4,481	4,918	5,150
336 060 24 Criminal Justice - DCD#3	4,289	4,918	5,150

GENERAL FUND

REVENUE DETAIL THREE YEAR COMPARISON

(CONTINUED)

FUND NUMBER	Actual	Appropriated	Estimated
001	1997	1998	1999
336 000 85 Motor Veh. Excise Tax-Equalization	2,690	-	-
336 060 94 Liquor Excise Tax	26,190	27,886	31,106
336 060 95 Liquor Board Profits	49,125	49,851	60,000
338 210 00 County Law Protection	54,780	55,000	12,000
338 570 00 Other Intergovernmental Revenue	25,037	1,650	1,650
Total Intergovernmental Revenue	433,210	511,693	517,675
Charges for Goods and Services:			
341 320 00 Clerks Record Services	6,650	5,000	5,000
341 330 00 Court Fees	16,447	13,000	16,000
341 500 00 Sale of Maps and Publications	4,593	3,000	3,200
341 600 00 Printing and Duplicating Services	5,145	5,000	5,000
341 700 00 Sales of Merchandise	611	1,000	-
342 100 00 Law Enforcement Services	1,360	500	1,000
342 400 00 Protective Inspection Fees	60	50	-
343 190 00 Other Environmental Preservation Fees	-	393,584	-
343 900 00 Other Fees/Chgs and Physical Env.	4,850	2,000	3,000
345 800 00 Planning Fees and Charges	1,575	3,500	4,000
345 810 00 Zoning and Subdivision Fees	15,550	19,500	19,000
345 830 00 Plan Check Fees	588,975	360,000	260,000
345 830 10 Plan Check Fees - Fire	-	-	75,000
345 840 00 Inspection Fees - Construction	58,082	50,000	50,000
347 300 00 Activity Fees	26,152	19,000	30,000
347 310 00 Swimming Pool Admissions	26,343	26,000	27,000
347 325 00 P.E. School District	597	200	200
347 340 00 Misc. Recreation	225	300	500
347 610 00 Swim Lessons	18,395	19,000	18,000
349 140 00 Budgeting, Acctng & Audit Services	125,187	143,117	143,117
349 150 00 Legal Services	17,340	17,500	17,500
349 180 00 Central Services-Building Rental	13,957	14,000	14,000
349 190 00 Other General Government	69,200	154,020	154,020
349 320 00 Engineering Services	266,445	323,969	323,969
Total Charges for Goods and Services	1,267,739	1,573,240	1,169,506

GENERAL FUND

REVENUE DETAIL THREE YEAR COMPARISON

(CONTINUED)

FUND NUMBER	Actual 1997	Appropriated 1998	Estimated 1999
001			
Fines and Forfeits:			
352 300 00 Mandatory Insurance Costs	2,648	-	2,500
353 100 00 Traffic Infraction Penalties	57,942	46,000	52,000
353 100 10 Traffic Infraction - J.I.S.-Local	3,563	2,000	1,000
353 100 20 Fines-School Zone	-	-	500
353 100 30 J.I.S. - Trauma Care	-	-	2,000
353 700 00 Non-Traffic Infraction Penalties	1,667	1,000	1,000
354 000 00 Parking Violations	20,111	16,000	22,000
355 200 00 Driving Under the Influence Fines	26,243	25,000	20,000
355 250 00 Emergency Response - DWI	6,255	6,000	5,000
355 800 00 Other Criminal Traffic Misdemeanor	44,184	40,000	40,000
356 900 00 Other Non-Traffic Misdemeanors	33,096	30,000	32,000
357 400 00 Other Criminal Costs	6,458	3,000	12,000
359 700 00 Library Fines	2,544	3,500	2,000
359 900 00 Misc. Fines and Assessments	465	-	-
	205,176	172,500	192,000
Total Fines and Forfeits			
Miscellaneous Revenues:			
361 110 00 Investment Interest	284,807	250,000	275,000
361 400 00 Interest on Contracts, Notes.	5,330	4,000	5,000
362 400 00 Space and Facilities Rentals	75	-	-
362 401 00 Space/Facilities Rentals-Community	6,276	5,000	6,000
362 500 00 Space and Facilities Leases	1,955	1,800	1,000
362 501 00 Community Center Space Rentals	1,030	750	900
362 600 00 Housing Rentals and Leases	9,075	9,000	7,500
362 900 00 Other Rents and Use Charges	622	100	400
363 000 00 Ins. Premiums and Recovery	904	-	1,000
367 000 00 Contrib and Donations Pvt Sources	3,564	1,000	1,000
369 100 00 Obsolete Equipment	2,978	1,000	1,000
369 900 00 Other Miscellaneous Revenue	5,639	6,050	3,000
387 000 00 Residual Equity Transfers	-	-	-
389 000 00 Other Non Revenues	7,534	1,000	1,000
	329,789	279,700	302,800
	10,226,516	9,219,750	9,622,584
	Total Estimated Revenues		
Other Financing Sources:			
395 100 00 Proceeds from Sales of Fixed Assets	-	-	-
395 200 00 Comp for Loss of Fixed Assets	-	-	-
397 000 00 Operating Transfer In	2,850	-	-
	2,850	-	-
	Total Other Financing Sources		
	\$ 10,229,366	\$ 9,219,750	\$ 9,622,584
	Total Estimated Resources		

LEGISLATIVE

MISSION STATEMENT

The council is the elected legislative governing body of the City of Camas.

GOALS FOR 1999

- * Provide policy direction for the city.
- * Continue planning on needed infrastructure.
- * Foster teamwork between elected and appointed leadership, and staff.
- * Enhance citizen outreach and participation.
- * Explore and develop options around community joint cooperatives.
- * Increase activity in regional and State legislative processes.

ACTIVITIES AND SERVICES

The council determines policy as it relates to all city functions and activities, enacts ordinances and resolutions, and reviews certain appointments of the Mayor. The council meets at two regular meetings per month, two workshops per month and also attends numerous committee and other governmental board meetings during the year. Publication costs of city ordinances, resolutions and some bid advertisements are included in this section of the budget.

**LEGISLATIVE EXPENDITURE DETAIL
THREE YEAR COMPARISON**

DEPARTMENT NUMBER		Actual Expended 1997	Actual Approp 1998	Estimated Required 1999
001.01.511				
300	OFFICIAL PUBLICATION SERVICES			
40	Other Services and Charges	\$ 4,465	\$ 7,000	\$ 7,105
	Total Official Publication Services	<u>4,465</u>	<u>7,000</u>	<u>7,105</u>
400	TRAINING			
30	Supplies	905	1,000	1,015
40	Other Services and Charges	5,419	11,000	11,265
90	Interfund Payments for Services	9	200	200
	Total Training	<u>6,333</u>	<u>12,200</u>	<u>12,480</u>
600	LEGISLATIVE SERVICES			
10	Salaries and Wages	16,400	31,200	31,200
20	Personnel Benefits	1,684	3,342	3,400
30	Supplies	380	800	1,000
40	Other Services and Charges	2,383	1,500	1,700
50	Intergovernmental Services	91	100	100
		<u>20,938</u>	<u>36,942</u>	<u>37,400</u>
700	ELECTION COSTS			
50	Intergovernmental Professional Serv.	11,398	10,000	15,000
	Total Election Costs	<u>11,398</u>	<u>10,000</u>	<u>15,000</u>
	TOTAL LEGISLATIVE	<u>\$ 43,134</u>	<u>\$ 66,142</u>	<u>\$ 71,985</u>
	%Increase (Decrease) Prior Year		53.34%	8.83%

LEGISLATIVE PERSONNEL SCHEDULE	Actual Approp 1998	Estimated Required 1999
Legislative Services		
Council Members (7)	\$ 31,200	\$ 31,200
Total Legislative Services	<u>\$ 31,200</u>	<u>\$ 31,200</u>
%Increase (Decrease) Prior Year		0.00%

JUDICIAL

FUNCTION

The Police Judge is the chief judicial officer of the city. He is also one of the elected District Court Judges of Clark County.

ACTIVITIES AND SERVICES

The Police Judge hears all cases and has exclusive jurisdiction over offenses defined by ordinances of the city. He has full power and authority to determine all cases, civil or criminal, arising under such ordinances and may pronounce judgment on these cases. The city provided for a violations bureau in 1982 to operate under the supervision of the municipal court.

COMMENTS ON BUDGET APPROPRIATIONS

Consistent with the mandates of SB6122, the City's contractual costs of court services have risen sharply.

JUDICIAL EXPENDITURE DETAIL THREE YEAR COMPARISON

DEPARTMENT NUMBER	Actual Expended 1997	Actual Approp 1998	Estimated Required 1999
500 MUNICIPAL COURT			
30 Supplies	\$ 661	\$ 1,000	\$ -
40 Other Services and Charges	18,928	27,000	27,000
50 Intergovernmental Services and Taxes	50,637	128,000	110,000
Total Municipal Court	<u>70,226</u>	<u>156,000</u>	<u>137,000</u>
Total Judicial	<u>\$ 70,226</u>	<u>\$ 156,000</u>	<u>\$ 137,000</u>
% Increase (Decrease) Prior Year		122.14%	-12.18%

EXECUTIVE

MISSION STATEMENT

The Mayor is the chief elected official of the City of Camas. The Mayor appoints the Chief Administrative Officer under the mayor-council form of government. Together, their role is to carry out the established policies of the city as determined by council.

GOALS FOR 1999

- * Continue building an effective team to guide the development of the city into the 21st Century.
- * Administer the daily operations, effectively communicating and implementing policy decisions.
- * Complete the city wide compensation - classification study in a manner which promotes buy-in from the various parties.

ACTIVITIES AND SERVICES

The Mayor is responsible for directing and coordinating the activities of the city departments through the City Administrator. The Administrator carries out the policies of the council and directs the day to day activities of the operating departments of the city. The Mayor submits the proposed budget to the city council with recommendations for the ensuing year. Duties of the Mayor also consist of the political and community leadership of the city. The Mayor is responsible for the appointment and removal of nonelective city officials. The Mayor presides at all council meetings but does not have a vote except in the case of a tie.

**EXECUTIVE EXPENDITURE DETAIL
THREE YEAR COMPARISON**

DEPARTMENT NUMBER			Actual Expended 1997	Actual Approp 1998	Estimated Required 1999
001.03					
514	100	ADMINISTRATION			
	10	Salaries and Wages	\$ 103,761	\$ 109,009	\$ 116,255
	20	Personnel Benefits	24,543	23,500	26,000
	30	Supplies	1,277	4,200	5,250
	40	Other Services and Charges	5,340	7,480	7,595
	100	Total Administration	<u>134,921</u>	<u>144,189</u>	<u>155,100</u>
	400	TRAINING			
	30	Supplies	373	500	510
	40	Other Services and Charges	8,959	9,180	9,325
	90	Interfund Payments for Services	16	100	100
			<u>9,348</u>	<u>9,780</u>	<u>9,935</u>
595	100	CAPITAL OUTLAY			
	60	Capital Outlays	1,058	2,440	2,000
		Total Capital Expenditures	<u>1,058</u>	<u>2,440</u>	<u>2,000</u>
		TOTAL EXECUTIVE	<u>\$ 145,327</u>	<u>\$ 156,409</u>	<u>\$ 167,035</u>
		% Increase (Decrease) Prior Year		7.63%	6.79%

			Actual Approp 1998	Estimated Required 1999
		EXECUTIVE PERSONNEL SCHEDULE		
		ADMINISTRATION		
		Mayor	\$ 7,800	\$ 16,200
605		City Administrator (5 mths)	83,986	36,050
605		Interim City Administrator (7 mths)	-	46,186
103		Administrative Secretary (1/2)	16,223	16,799
		Overtime	1,000	1,020
		Total Executive	<u>\$ 109,009</u>	<u>\$ 116,255</u>
		% Increase (Decrease) Prior Year		6.65%

CAPITAL OUTLAY DETAIL:

Computer	<u>\$ 2,000</u>
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FINANCIAL AND RECORDS SERVICES DEPARTMENT

MISSION STATEMENT

The Finance Department's mission is to ensure the City's financial stability, maximize the use of its financial resources, manage the city wide network and support all PC users, and provide superior financial, accounting, treasury and budgeting information and services, while maintaining the highest level of public trust.

The Finance Department strives to provide progressive, automated, quality services to the citizens, City Council and Mayor, and the many City departments it serves using the most advanced technology available and affordable.

DEPARTMENTAL GOALS FOR 1999

1. Continue assessment and planning of Y2K issues and implement needed changes to be compliant and prevent any disruptions of service city-wide. Replace cash register software with an enhanced program with additional features and that is Y2K compliant.
2. Continue development and expansion of the city's web page and provide citizens on-line forms to request services or enable general correspondence with city officials and employees.
3. Write a detailed short and long range plan for all possible technology issues for the city.
4. Set PC standards so the Finance Dept. can guide and support all departments and their user's and needs.
5. Assist the Bureau of Census with addressing within the Camas city limits for Census 2000.

ACTIVITIES AND SERVICES

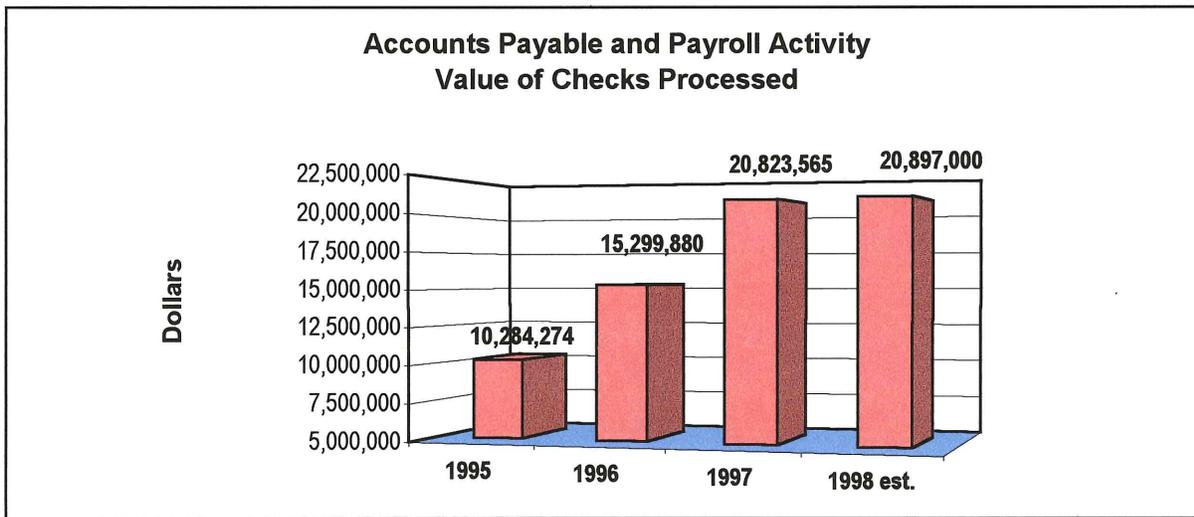
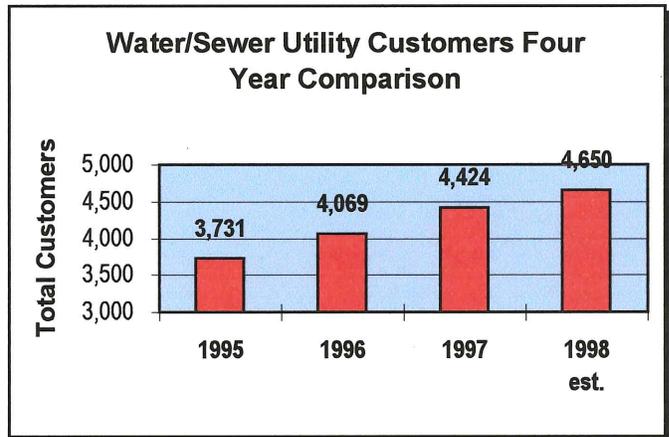
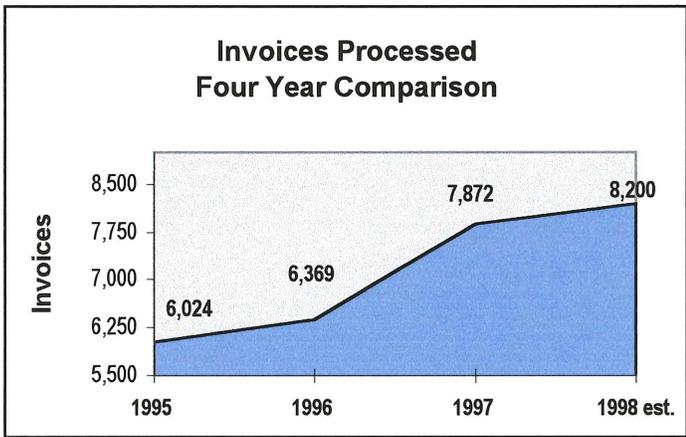
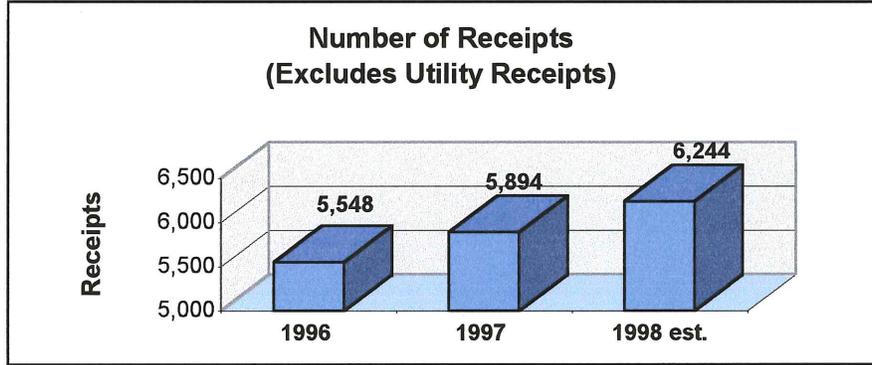
Activities of the Finance Department include all of those of the City Clerk's office such as licensing, voter registration, council and city records. As of 1995, it has taken on the responsibility of implementing and administering the city-wide network. Treasurer's duties including cash management and investing of idle cash, utility billing, payroll, invoicing, purchasing and general city accounting are done by the department. Operation of centralized city printing and mailing are other activities of the Finance Department as well as budget preparation and control, financial reporting, arranging all financing for capital projects and other related administrative services.

COMMENTS ON BUDGET APPROPRIATIONS

The 1999 Finance Dept. budget maintains personnel at the same level as the 1998 budget, but with scheduled merit and cost of living increases salaries budgeted are over a 10% increase from 1998. Employee training, capital requests and other services and charges were reduced to keep this department's budget fairly level with the prior year.

THREE YEAR STATISTICAL INFORMATION

The Finance Department continues to strive for superior customer service. With rapid growth in the residential, commercial and industrial customer base, the Finance Department has encountered an increased demand for customer services in such areas as new or changed utility services, utility billing, invoicing, purchasing, requests for public information, and other related services. The Department has initiated new policies and procedures, upgraded its system and programs, and implemented technologies that enhance services to keep up with continued growth and facilitate the diverse and ever-growing needs of the community. The following service indicator charts reflect this trend:



**FINANCIAL AND RECORDS SERVICES EXPENDITURE DETAIL
THREE YEAR COMPARISON**

DEPARTMENT FUND		Actual Expended 1997	Actual Approp 1998	Estimated Required 1999
001.04.514				
100	ADMINISTRATION			
10	Salaries and Wages	\$ 102,126	\$ 107,662	\$ 114,937
20	Personnel Benefits	26,055	32,299	31,000
40	Other Services and Charges	1,367	1,000	1,600
	Total Administration	<u>129,548</u>	<u>140,961</u>	<u>147,537</u>
200	FINANCIAL SERVICES			
10	Salaries and Wages	197,749	226,341	255,376
20	Personnel Benefits	61,041	67,902	76,613
30	Supplies	1,952	5,200	4,600
40	Other Services and Charges	9,497	18,400	12,700
60	Capital Outlays	15,680	10,700	12,500
	Total Financial Services	<u>285,919</u>	<u>328,543</u>	<u>361,789</u>
400	TRAINING			
40	Other Services and Charges	4,104	4,400	4,100
90	Interfund Payments for Services	1,391	1,200	1,200
	Total Training	<u>5,495</u>	<u>5,600</u>	<u>5,300</u>
	Total Financial and Records Services	<u>\$ 420,962</u>	<u>\$ 475,104</u>	<u>\$ 514,626</u>
	% Increase (Decrease) Prior Year		12.86%	8.32%

FINANCE PERSONNEL SCHEDULE

		Actual Approp 1998	Estimated Required 1999
	ADMINISTRATION		
305	Finance Director	\$ 64,046	\$ 66,311
310	Finance Network Analyst	43,616	48,626
	Total Administration	<u>107,662</u>	<u>114,937</u>
	FINANCIAL SERVICES		
315	Deputy Treasurer	38,940	41,319
320	Accountant	41,107	44,937
325	Finance Assistant II (4)	126,842	137,523
	PC/Network Technician	19,452	31,597
	Total Financial Services	<u>226,341</u>	<u>255,376</u>
	Total Financial and Records Services	<u>\$ 334,003</u>	<u>\$ 370,313</u>
	% Increase (Decrease) Prior Year		10.87%

CAPITAL OUTLAY DETAIL:

Printer	\$ 2,500
Computer	2,000
Cash register program	5,000
Furniture	3,000
	<u>\$ 12,500</u>

LEGAL SERVICES

FUNCTION

The City Attorney's office provides legal advice and services to the City of Camas officials.

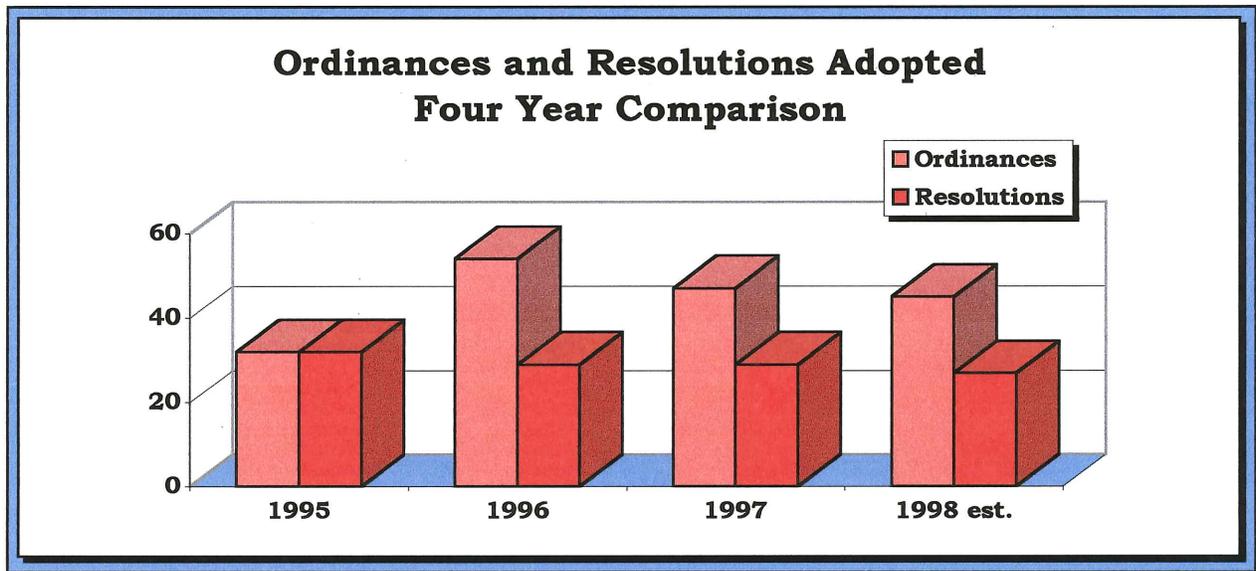
ACTIVITIES AND SERVICES

The City Attorney drafts and/or approves all proposed ordinances and contracts of the city. He prosecutes all offenders of city ordinances and certain state statutes falling within the jurisdiction of the police court. He provides legal advice to the city council, Mayor and other members of the city staff and represents the city in some litigation.

COMMENTS ON BUDGET APPROPRIATIONS

Since 1995 the City Attorney has been compensated on a contractual basis instead of a salary, therefore only professional service fees are budgeted and not salaries and personnel benefits.

Land acquisitions, zoning regulations, utility rate changes, budget appropriations and salary changes, are just a few topics which require legal representation and often result in new or revised Ordinances or Resolutions. The following graph charts the volume of Ordinances and Resolutions adopted over a four year period:



**LEGAL SERVICES EXPENDITURE DETAIL
THREE YEAR COMPARISON**

DEPARTMENT NUMBER	Actual Expended 1997	Actual Approp 1998	Estimated Required 1999
001.05.515			
200	LEGAL SERVICES		
10	\$ -	\$ -	\$ -
20	-	-	-
30	277	500	500
40	69,954	80,200	76,600
	70,231	80,700	77,100
	Total Legal Services		
40	35	500	400
	35	500	400
	Total Training		
	\$ 70,266	\$ 81,200	\$ 77,500
	Total Legal		
		15.56%	-4.56%
	% Increase (Decrease) Prior Year		

PERSONNEL DEPARTMENT

FUNCTION

The personnel function provides for the cost of personnel and related services for the entire city including the classification of positions, recruiting, placement, service ratings, attendance, job specifications, and other civil service related activities.

ACTIVITIES AND SERVICES

Expenses for personnel surveys, pension and social security, labor relations consultants and other expenses that cannot be assigned to a specific department are included in this budget section. The city's wellness program is also included.

COMMENTS ON BUDGET APPROPRIATIONS

Labor relations costs associated with negotiation of two agreements are accommodated in this budget. The wellness program continues and many employees continue to participate.

**PERSONNEL EXPENDITURE DETAIL
THREE YEAR COMPARISON**

DEPARTMENT NUMBER		Actual Expended 1997	Actual Approp 1998	Estimated Required 1999
001.06.516				
200	PERSONNEL SERVICES			
	10 Salaries and Wages	\$ 42,346	\$ 44,710	\$ 47,556
	20 Personnel Benefits	12,892	13,860	14,450
	30 Supplies	2,660	3,300	3,850
	40 Other Services and Charges	12,041	26,570	12,630
	50 Intergovernmental Services	52	-	100
	60 Capital Outlays	1,738	-	-
	90 Interfund Payment for Services	674	500	510
	Total Personnel Services	<u>72,403</u>	<u>88,940</u>	<u>79,096</u>
400	TRAINING			
	40 Other Services and Charges	310	1,000	1,020
	Total Training	<u>310</u>	<u>1,000</u>	<u>1,020</u>
900	WELLNESS PROGRAM			
	30 Supplies	-	-	3,078
	40 Other Services and Charges	-	-	4,105
	60 Capital Outlays	-	-	3,825
	Total Wellness Program	<u>-</u>	<u>-</u>	<u>11,008</u>
	Total Personnel	<u>\$ 72,713</u>	<u>\$ 89,940</u>	<u>\$ 91,124</u>
	% Increase (Decrease) Prior Year		23.69%	1.32%

PERSONNEL SCHEDULE	Actual Approp 1998	Estimated Required 1999
314 Personnel Specialist	<u>\$ 44,710</u>	<u>\$ 47,556</u>
Total Personnel	<u>\$ 44,710</u>	<u>\$ 47,556</u>
% Increase (Decrease) Prior Year		6.37%

CAPITAL OUTLAY DETAIL:

Treadmill	<u>\$ 3,825</u>
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OTHER GENERAL GOVERNMENTAL SERVICES

FUNCTION

The other general governmental services section of the budget provides for all expenses of general operations of the city not provided under a specific fund and department.

ACTIVITIES AND SERVICES

Other general government includes miscellaneous government expenses such as duplication, printing, general liability insurance, dues to the Association of Washington Cities and State Auditor's Office audit fees.

COMMENTS ON BUDGET APPROPRIATIONS

General liability insurance premiums to Washington Cities Insurance Authority are included here with an estimated \$25,000 increase from 1998.

OTHER GENERAL GOVERNMENT SERVICES DETAIL THREE YEAR COMPARISON

DEPARTMENT NUMBER	Actual Expended 1997	Actual Approp 1998	Estimated Required 1999
001.07.519			
900 MISCELLANEOUS			
30 Supplies	\$ 24,634	\$ 26,500	\$ 31,000
40 Other Services and Charges	75,926	71,000	87,000
50 Intergovernmental Services and Taxes	19,946	24,000	22,000
60 Capital Outlays	10,836	14,000	2,000
90 Interfund Payments for Services	1,248	-	-
Total Miscellaneous	132,590	135,500	142,000
Total Other General Government Services	\$132,590	\$135,500	\$ 142,000
% Increase (Decrease) Prior Year		2.19%	4.80%

CAPITAL OUTLAY DETAIL:

Computer for scanner/internet access	\$ 2,000
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LAW ENFORCEMENT DEPARTMENT

MISSION STATEMENT

The mission for every member of the Camas Police Department is to consistently seek and find ways to affirmatively promote, preserve and deliver a feeling of security, safety and quality of services to members of our community.

DEPARTMENTAL GOALS FOR 1999

The Camas Police Department is committed to maintaining the high level of service the citizens of Camas are accustomed to. Specific goals include:

- * increasing and improving the professional training of staff,
- * assuring the department policies are contemporary and compliant with appropriate regulations, and
- * begin the process of obtaining Washington State Law Enforcement Accreditation.

ACTIVITIES AND SERVICES

The activities of the Police Department include enforcing criminal violations, investigating a variety of non-criminal complaints and educating citizens on a multitude of crime prevention and security issues. Other activities include parking enforcement and coordination of neighborhood and community programs. In 1999 the Police Department will endeavor to manage corrections activities through Municipal Court in partnership with the City of Washougal.

COMMENTS ON BUDGET APPROPRIATIONS

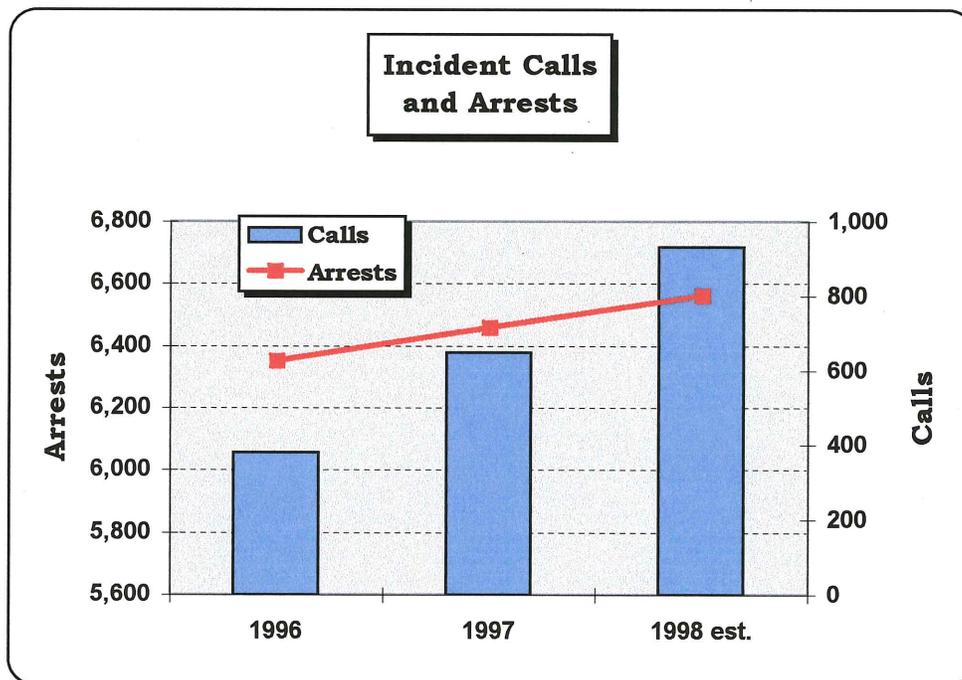
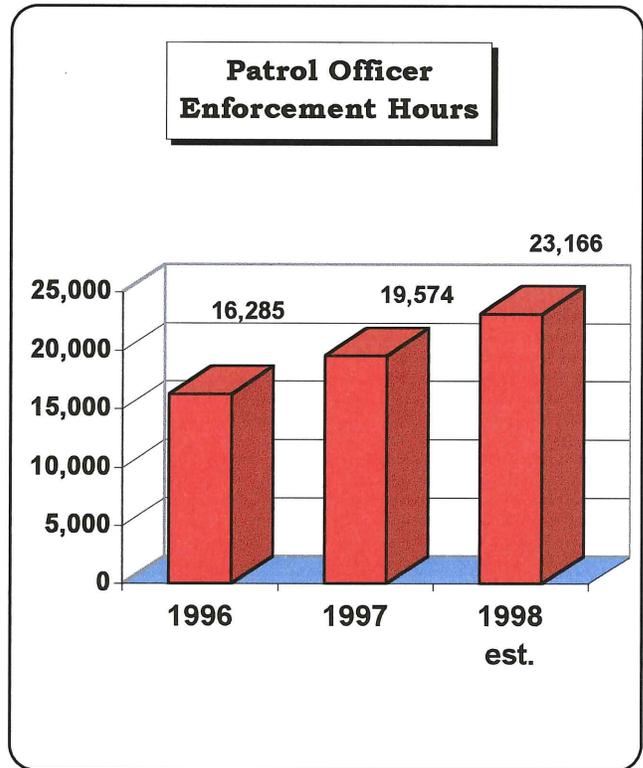
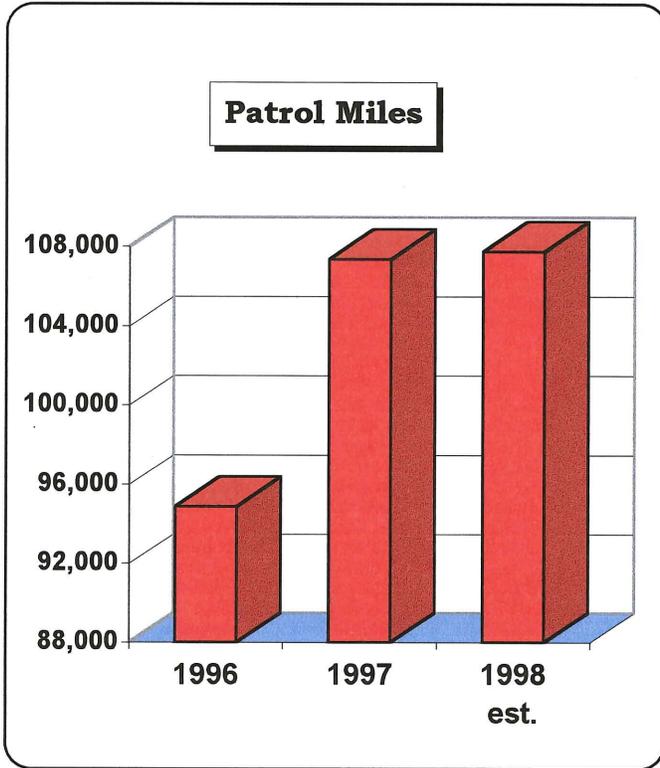
Noteworthy amounts in this year's budget are Jail Services costs of \$200,000 (maintained in Detention/Correction Department) and communication/dispatching costs of \$114,000 which includes CRCA at \$110,000. Camas has very little control of these costs. They represent services that would be far more costly to provide locally. Police management will endeavor to mitigate continued growth in these areas wherever possible.

In the area of personnel, this budget reflects three additional police officers. Growth in population and demand for services has been the catalyst for this additional staffing. All of the new officers will be partially funded (50%) for three years under the 1998 COPS UHP federal grant. The first grant officer will be hired in November of 1998; the subsequent two will be hired in February and May of 1999.

Community safety and a strong police presence are high priorities for the Police Department.

THREE YEAR COMPARATIVE STATISTICS

Community safety and a strong police presence is a priority for the Police Department. As the community population grows, so do police patrol miles logged, calls requiring response by officers, and enforcement hours. The charts below reflect this population driven trend:



**LAW ENFORCEMENT EXPENDITURE DETAIL
THREE YEAR COMPARISON**

DEPARTMENT NUMBER	Actual Expended 1997	Actual Approp 1998	Estimated Required 1999
001.08.521			
100	ADMINISTRATION		
10	\$ 205,685	\$ 208,375	\$ 220,953
20	53,222	64,764	67,196
30	2,893	2,500	2,500
40	6,389	9,000	6,000
60	-	-	-
90	5,015	7,700	7,931
	273,204	292,339	304,580
200	POLICE OPERATIONS		
220	PATROL AND INVESTIGATIONS		
10	638,963	684,741	886,750
20	175,336	216,888	293,024
30	7,872	8,400	8,250
40	10,194	17,100	13,100
50	1,024	300	10,260
60	-	21,500	-
90	64,229	73,200	75,390
	897,618	1,022,129	1,286,774
230	SPECIAL UNITS-POLICE RESERVES		
10	10,860	11,500	11,500
20	2,342	1,735	1,735
40	111	400	400
	13,313	13,635	13,635
	910,931	1,035,764	1,300,409
300	CRIME PREVENTION		
10	46,236	47,015	51,262
20	13,156	14,265	15,378
30	9,160	7,000	8,500
40	1,799	5,500	5,500
60	6,067	-	-
	76,418	73,780	80,640

**LAW ENFORCEMENT EXPENDITURE DETAIL
THREE YEAR COMPARISON**

(Continued)

DEPARTMENT NUMBER		Actual Expended 1997	Actual Approp 1998	Estimated Required 1999
001.08.521				
400	TRAINING			
	30 Supplies	435	1,000	1,000
	40 Other Services and Charges	2,674	9,000	9,000
	50 Training Intergovernmental	198	400	400
	Total Training	3,307	10,400	10,400
500	FACILITIES			
	10 Salaries and Wages	53	-	1,000
	20 Personnel Services	18	-	300
	30 Supplies	6,586	5,600	5,500
	40 Other Services and Charges	9,077	30,700	37,000
	50 Intergovernmental Services	-	200	200
	60 Capital Outlays	-	3,100	10,000
	90 Interfund Payments for Services	166	-	-
	Total Facilities	15,900	39,600	54,000
700	TRAFFIC POLICING:			
710	PARKING ENFORCEMENT			
	10 Salaries and Wages	14,021	12,132	12,504
	20 Personnel Benefits	2,886	2,805	2,800
	30 Supplies	42	300	300
	40 Other Services and Charges	622	900	600
	90 Interfund Payments for Services	4,423	3,000	4,500
	Total Parking Enforcement	21,994	19,137	20,704
900	OTHER MUNICIPAL SERVICES			
910	COMMUNITY SERVICES			
	10 Salaries and Wages	42,990	43,052	45,651
	20 Personnel Benefits	10,341	13,491	13,845
	30 Supplies	1,057	500	400
	40 Other Services and Charges	2,307	4,600	3,050
	90 Interfund Payments	-	-	-
	Total Community Services	56,695	61,643	62,946
930	FINGERPRINTING/OTHER AGENCY			
	50 Intgov Professional Services	384	1,000	500
	Total Fingerprinting/Other	384	1,000	500

**LAW ENFORCEMENT EXPENDITURE DETAIL
THREE YEAR COMPARISON**

(Continued)

DEPARTMENT NUMBER	Actual Expended 1997	Actual Approp 1998	Estimated Required 1999
001.08.528			
950	DISABILITY AND RETIREMENT LEOFF-1		
10	-	100	100
20	19,151	23,300	23,881
	<u>19,151</u>	<u>23,400</u>	<u>23,981</u>
	TOTAL OTHER		
	76,230	86,043	87,427
	<u>76,230</u>	<u>86,043</u>	<u>87,427</u>
	MUNICIPAL SERVICES		
	1,377,984	1,557,063	1,858,160
	<u>1,377,984</u>	<u>1,557,063</u>	<u>1,858,160</u>
	SUB-TOTAL LAW ENFORCEMENT		
	COMMUNICATIONS		
600	OPERATIONS, CONTRACTED SERVICES		
50	89,448	109,000	114,000
	<u>89,448</u>	<u>109,000</u>	<u>114,000</u>
	Total Operations, Cont. Services		
800	COMMUNICATIONS, GENERAL		
30	3,486	1,400	1,000
40	15,435	17,500	22,000
64	-	5,370	-
	<u>18,921</u>	<u>24,270</u>	<u>23,000</u>
	Total Communications, General		
	108,369	133,270	137,000
	<u>108,369</u>	<u>133,270</u>	<u>137,000</u>
	SUB-TOTAL COMMUNICATIONS		
	TOTAL LAW ENFORCEMENT AND COMMUNICATIONS		
	<u>\$ 1,486,353</u>	<u>\$ 1,690,333</u>	<u>\$ 1,995,160</u>
	% Increase (Decrease) Prior Year		
		13.72%	18.03%

CAPITAL OUTLAY DETAIL:

Copier	<u>\$ 10,000</u>
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LAW ENFORCEMENT PERSONNEL SCHEDULE		Actual Approp 1998	Estimated Required 1999
	ADMINISTRATION		
705	Police Chief	\$ 64,716	\$ 66,312
710	Police Captain	52,879	57,204
105	Public Safety Administrative Secretary	35,640	37,810
730	Clerk/Dispatcher [2]	54,840	59,327
	Overtime	300	300
	TOTAL ADMINISTRATION	208,375	220,953
	POLICE OPERATIONS		
715	Police Sergeant (3)	145,400	157,346
720	Police Officers (13-1998, 16-1999)	486,990	667,902
	Holiday Pay	30,311	41,502
	Detective Stipend	2,040	-
	Police Reserves	11,500	11,500
	Overtime	20,000	20,000
	TOTAL POLICE OPERATIONS	696,241	898,250
	TRAFFIC POLICING		
735	Parking Enforcement/Clerk (.5 FTE)	12,132	12,504
	TOTAL TRAFFIC POLICING	12,132	12,504
	CRIME PREVENTION		
720	Police Officer	43,824	47,856
	Holiday Pay	2,191	2,406
	Overtime	1,000	1,000
	TOTAL CRIME PREVENTION	47,015	51,262
	COMMUNITY SERVICES		
727	Social Services Specialist	42,552	45,151
	Overtime	500	500
	TOTAL COMMUNITY SERVICES	43,052	45,651
	DISABILITY AND RETIREMENT (LEOFF 1)		
	Salaries and Wages	100	100
	TOTAL DISABILITY AND RETIREMENT	100	100
	TOTAL LAW ENFORCEMENT	\$ 1,006,915	\$ 1,228,720
	% Increase (Decrease) Prior Year		22.03%

FIRE CONTROL DEPARTMENT

MISSION STATEMENT

The fire control function provides fire protection and first response emergency medical services to persons and property within the city of Camas.

DEPARTMENTAL GOALS FOR 1999

1. Manage fire and life safety aspects of all new commercial construction occurring in 1999.
2. Arrive on emergency scenes within six minutes of dispatch 90% of the time throughout the city.
3. Minimize direct and indirect fire loss by limiting direct fire loss to a 10 year average of \$0.25/\$1,000 of assessed value of protected property.
4. Generate fire prevention revenue sufficient to fund the second Deputy Fire Marshal.

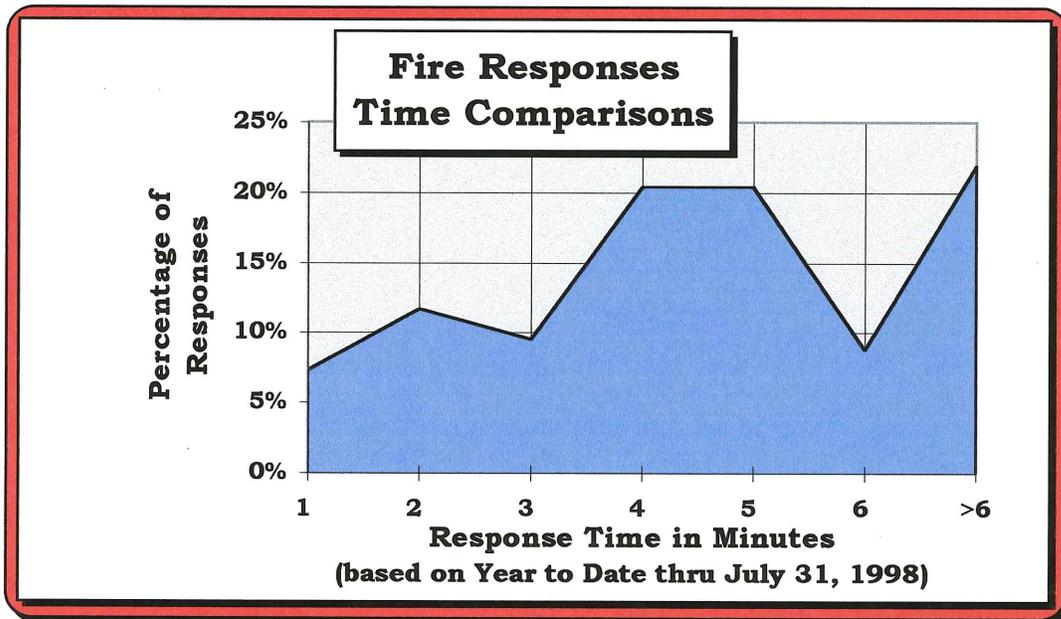
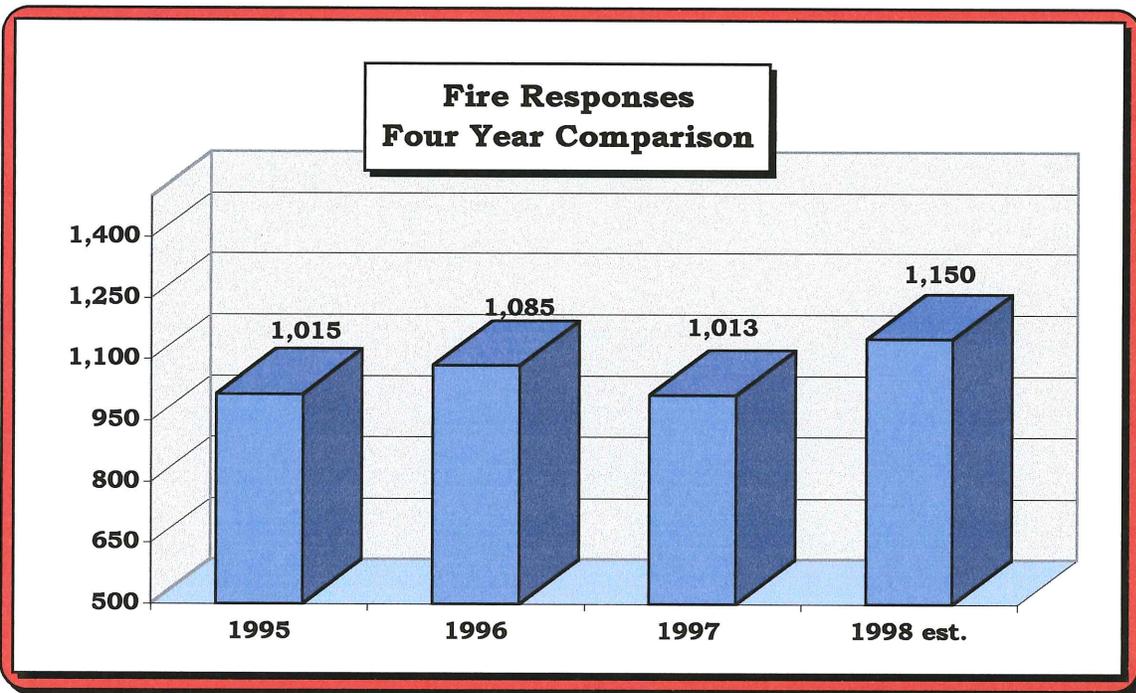
ACTIVITIES AND SERVICES

Activities of the department include construction plan review, fire inspection, fire safety education, extinguishing fires and emergency medical response. Both Firefighters and Firefighter/Paramedics provide fire suppression services as well as operate the ambulance. Although, the ambulance expenses are paid from the Emergency Rescue Fund.

COMMENTS ON BUDGET APPROPRIATIONS

The only personnel increase in the 1999 budget is the 2nd Deputy Fire Marshal increase from half year in 1998 to full year in 1999. Additional staffing necessary for the westside fire station is shown in the Rescue budget. The major capital expense is related to mobile data computers received from CRCA during 1998, with the obligation to purchase them in the 1999 budget. One additional MDC is budgeted to complete outfitting of the ladder truck placed in-service fall of 1998. Other capital expenses include replacement of computers and supplemental money to upgrade a 1985 fire prevention vehicle being replaced through the city rental fleet.

The Fire Department responds to both fire and emergency medical calls within the city limits. 1997 marked the first decrease in emergency call volume in five years. During the first half of 1998, emergency call volume was again increasing at a 12% rate. Increases are typically related to population, which has been consistently growing.



**FIRE CONTROL EXPENDITURE DETAIL
THREE YEAR COMPARISON**

DEPARTMENT NUMBER	Actual Expended 1997	Actual Approp 1998	Estimated Required 1999
001.09.522			
100 ADMINISTRATION			
10 Salaries and Wages	\$ 53,552	\$ 53,828	\$ 55,575
20 Personnel Benefits	10,409	11,900	12,200
30 Supplies	866	1,500	5,000
40 Other Services and Charges	813	2,300	2,000
60 Capital Outlays	-	-	2,000
90 Interfund Payments for Services	3,879	4,300	4,800
Total Administration	<u>69,519</u>	<u>73,828</u>	<u>81,575</u>
200 FIRE SUPPRESSION			
210 REGULAR FORCE			
10 Salaries and Wages	583,232	760,370	773,327
20 Personnel Benefits	132,491	178,700	189,350
30 Supplies	23,762	24,650	25,500
40 Other Services and Charges	27,068	18,600	27,300
50 Intergovernmental Services	783	1,500	2,000
60 Capital Outlays	18,185	-	2,000
90 Interfund Payments for Services	6,211	6,300	6,300
Total Regular Force	<u>791,732</u>	<u>990,120</u>	<u>1,025,777</u>
220 VOLUNTEER FORCE			
10 Salaries and Wages	17,513	20,000	20,000
20 Personnel Benefits	4,124	11,600	10,500
30 Supplies	337	1,000	700
40 Other Services and Charges	56	500	300
60 Capital Outlay	-	4,500	-
Total Volunteer Force	<u>22,030</u>	<u>37,600</u>	<u>31,500</u>
230 WATER SERVICE			
40 Other Services and Charges	8,400	8,400	8,400
Total Water Service	<u>8,400</u>	<u>8,400</u>	<u>8,400</u>
TOTAL FIRE SUPPRESSION	<u>822,162</u>	<u>1,036,120</u>	<u>1,065,677</u>
300 FIRE PREVENTION AND INVESTIGATION			
10 Salaries and Wages	92,680	132,996	162,838
20 Personnel Benefits	17,692	29,800	37,450
30 Supplies	4,091	6,700	7,400
40 Other Services and Charges	83,635	302,184	22,400
60 Capital Outlays	27,330	1,500	2,000

**FIRE CONTROL EXPENDITURE DETAIL
THREE YEAR COMPARISON**

(Continued)

DEPARTMENT NUMBER	Actual Expended 1997	Actual Approp 1998	Estimated Required 1999
001.09.522			
90	\$ 4,790	\$ 6,500	\$ 6,500
	<u>230,218</u>	<u>479,680</u>	<u>238,588</u>
400			
30	412	1,000	2,500
40	15,511	19,500	20,500
60	-	-	-
	<u>15,923</u>	<u>20,500</u>	<u>23,000</u>
500			
10	880	2,000	1,000
20	1,118	500	250
30	504	-	-
40	3,150	2,900	4,200
50	1,327	-	-
	<u>6,979</u>	<u>5,400</u>	<u>5,450</u>
950			
10	-	-	-
20	12,762	13,000	13,000
	<u>12,762</u>	<u>13,000</u>	<u>13,000</u>
	<u>1,157,563</u>	<u>1,628,528</u>	<u>1,427,290</u>
528			
600			
50	16,319	24,780	27,500
	<u>16,319</u>	<u>24,780</u>	<u>27,500</u>
800			
30	435	1,600	1,000
40	11,230	16,500	19,000
60	10,012	6,600	25,500
	<u>21,677</u>	<u>24,700</u>	<u>45,500</u>
	<u>37,996</u>	<u>49,480</u>	<u>73,000</u>
	<u>\$ 1,195,559</u>	<u>\$ 1,678,008</u>	<u>\$ 1,500,290</u>
		40.35%	-10.59%

FIRE CONTROL PERSONNEL SCHEDULE		Actual Approp 1998	Estimated Required 1999
ADMINISTRATION			
405	Fire Chief (1/2)	\$ 33,973	\$ 35,171
105	Public Safety Administration Secretary (1/2)	18,355	18,904
	Overtime	1,500	1,500
	Total Administration	<u>53,828</u>	<u>55,575</u>
FIRE SUPPRESSION			
		-	-
415	Fire Captain (3)	154,240	159,333
425	Firefighter (8-1998, 11-1999)	273,352	478,091
435	Firefighter/Paramedic (4-1998, 1-1999)	244,778	47,413
	Holiday Pay	28,000	28,490
	Volunteer Force	20,000	20,000
	Overtime	60,000	60,000
	Total Fire Suppression	<u>780,370</u>	<u>793,327</u>
FIRE PREVENTION AND INVESTIGATION			
410	Battalion Chief/Fire Marshal	55,252	57,202
415	Inspector/Deputy Fire Marshal (2)	48,106	99,636
	Overtime	6,000	6,000
	Total Fire Prevention & Investigation	<u>109,358</u>	<u>162,838</u>
	Total Fire Control	<u>\$ 943,556</u>	<u>\$ 1,011,740</u>
	% Increase (Decrease) Prior Year		7.23%

CAPITAL OUTLAY DETAIL:

Replacement computers (3)	\$ 6,000
Mag 16 portable radio charger	1,500
Mobile data computers (3)	24,000
	<u>\$ 31,500</u>

DETENTION AND/OR CORRECTION

FUNCTION

The detention and/or correction budget provides for cost of care of prisoners and parole services.

ACTIVITIES AND SERVICES

Prisoners are detained either in the city jail temporarily or are held in the county jail. The city reimburses the county for board of prisoners.

COMMENTS ON BUDGET APPROPRIATIONS

As of January, 1997 the City must reimburse Clark County for its proportionate share of jail costs.

**DETENTION AND/OR CORRECTION EXPENDITURE DETAIL
THREE YEAR COMPARISON**

DEPARTMENT NUMBER		Actual Expended 1997	Actual Approp 1998	Estimated Required 1999
001.10.523				
300	PROBATION AND PAROLE SERVICES			
50	Intergovernmental Services and Taxes	\$ -	\$ 100	\$ 90,000
	Total Probation and Parole Services	<u>-</u>	<u>100</u>	<u>90,000</u>
600	CARE AND CUSTODY OF PRISONERS			
10	Salaries and Wages	-	1,000	-
20	Employee Benefits	-	200	-
30	Supplies	1,083	800	500
40	Other Services and Charges	77	300	300
50	Intergovernmental Services and Taxes	200,943	200,000	200,000
	Total Care and Custody of Prisoners	<u>202,103</u>	<u>202,300</u>	<u>\$ 200,800</u>
	Total Detention and/or Correction	<u>\$ 202,103</u>	<u>\$ 202,400</u>	<u>\$ 290,800</u>
	% Increase (Decrease) Prior Year		0.15%	43.68%
PERSONNEL SCHEDULE		Actual Approp 1997	Actual Approp 1998	Estimated Required 1999
	Care and Custody of Prisoners			
	Salaries and Wages	\$ -	\$ 1,000	\$ -
	Total Care and Custody of Prisoners	<u>\$ -</u>	<u>\$ 1,000</u>	<u>\$ -</u>
	% Increase (Decrease) Prior Year			-100.00%

EMERGENCY SERVICES

FUNCTION

Emergency management provides for safety, food, aid and housing to citizens during time of disaster.

ACTIVITIES AND SERVICES

The emergency management budget provides for an intergovernmental payment to the county emergency services operation.

EMERGENCY SERVICES EXPENDITURE DETAIL THREE YEAR COMPARISON

DEPARTMENT NUMBER		Actual Expended 1997	Actual Approp 1998	Estimated Required 1999
001.11.525				
100	ADMINISTRATION			
50	Intergovernmental Services	\$ 5,456	\$ 7,210	\$ 8,700
500	FACILITIES			
30	Supplies	-	-	-
40	Other Services and Charges	-	-	-
90	Interfund Payments For Services	-	-	-
	Total Emergency Services	<u>\$ 5,456</u>	<u>\$ 7,210</u>	<u>\$ 8,700</u>

ENGINEERING DEPARTMENT

MISSION STATEMENT

The Engineering Department furnishes general administration and supervision including planning and developing of capital improvement programs of city public works operations, and provides for long range utility and transportation planning.

DEPARTMENT GOALS FOR 1999

- * Fast track completion of Sewer Treatment Plant upgrade.
- * Stay current with GIS developments, and maintain relationship with other support agencies.
- * Development of comprehensive design and maintenance standards.
- * Continue with pedestrian management system and pavement management system.
- * Provide for public involvement in planning and design on major projects through neighborhood meetings, ward meetings, and committee involvement with UCAN.

ACTIVITIES AND SERVICES

The Engineering Department designs and supervises capital improvement programs for the city. It is responsible for engineering, inspection and supervision of the Streets, Water-Sewer, Parks maintenance, Equipment Rental and Sanitary Departments. Engineering programs include design, plans and specifications for all construction projects in the city not contracted with consulting engineering firms. Supervision of sanitary collection activities also falls within the jurisdiction of this department.

**ENGINEERING DEPARTMENT EXPENDITURE DETAIL
THREE YEAR COMPARISON**

DEPARTMENT NUMBER	Actual Expended 1997	Actual Approp 1998	Estimated Required 1999
001.13.532			
100	ADMINISTRATION		
10	\$ 149,351	\$ 155,674	\$ 154,567
20	39,988	46,402	46,070
30	1,874	1,550	1,800
40	8,065	5,300	5,400
60	4,222	4,200	4,200
90	3	500	1,500
	203,503	213,626	213,537
200	ENGINEERING PLANS AND SERVICES		
10	254,529	298,311	330,734
20	71,421	87,994	91,900
30	7,579	7,700	11,600
40	18,864	53,300	44,700
50	1,204	8,000	11,500
60	19,590	24,000	28,000
90	19,852	19,000	16,000
	393,039	498,305	534,434
400	TRAINING		
40	5,032	8,000	8,000
	5,032	8,000	8,000
	Total Engineering	\$ 719,931	\$ 755,971
	\$ 601,574	\$ 719,931	\$ 755,971
	% Increase (Decrease) Prior Year	19.67%	5.01%

ENGINEERING PERSONNEL SCHEDULE

	Actual Approp 1998	Estimated Required 1999
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	Actual Approp 1998	Estimated Required 1999
ADMINISTRATION		
805	\$ 72,090	\$ 32,990
805	-	41,032
615	38,556	34,186
103	16,303	16,799
115	27,725	28,560
	Overtime	1,000
	<u>Total Administration</u>	<u>154,567</u>
	155,674	
ENGINEERING PLANS AND SERVICES		
208	59,926	66,308
205		48,861
210	18,352	28,223
210	41,927	118,715
215	143,256	34,522
215	29,850	29,105
	Overtime	5,000
	<u>Total Engineering Plans and Services</u>	<u>330,734</u>
	298,311	
	<u>Total Engineering</u>	<u>\$ 485,301</u>
	\$ 453,985	
	% Increase (Decrease) Prior Year	6.90%

CAPITAL OUTLAY DETAIL:

Computers (2)	\$ 4,200
Digital camera	1,000
Plotter	7,000
GIS computer and software	5,000
Pickup Truck	15,000
	<u>\$ 32,200</u>

POLLUTION CONTROL SERVICES

FUNCTION

The pollution control budget provides for the city's share of the Southwest Washington's Air Pollution Control Authority's activities and other natural resources expenses.

ACTIVITIES

The pollution control authority sets standards for control of air pollution within the region and enforces these standards.

POLLUTION CONTROL EXPENDITURE DETAIL THREE YEAR COMPARISON

DEPARTMENT NUMBER	Actual Expended 1997	Actual Approp 1998	Estimated Required 1999
001.14.531			
700 AIR POLLUTION CONTROL			
50 Intergovernmental Services and Taxes	<u>\$ 2,043</u>	<u>\$ 2,246</u>	<u>\$ 2,626</u>
Total Natural Resources	<u>\$ 2,043</u>	<u>\$ 2,246</u>	<u>\$ 2,626</u>
% Increase (Decrease) Prior Year		9.94%	16.92%

PLANNING AND COMMUNITY DEVELOPMENT

MISSION STATEMENT

Planning and community development activities provide for the recommendation and adoption of coordinated plans for the comprehensive physical planning and development of the city.

GOALS FOR 1999

- * Rewrite and adopt the zoning code (Title 18) by the end of 1999.
- * Effectively implement the new Neighborhood Preservation ordinance.
- * Complete the North Dwyer Creek Master Plan by the middle of 1999.
- * Complete the Comprehensive Park, Recreation and Open Space Plan by the middle of 1999.
- * Begin the work program for the five year update to the Comprehensive Plan.

ACTIVITIES AND SERVICES

The Planning Commission conducts hearings and makes recommendations as to zoning of property and recommends regulations and restrictions on the location of buildings, structures and land for residential, trade, industrial and other purposes. The Commission also enters into agreements for planning and zoning assistance from private consultants and other governmental planning organizations.

COMMENTS ON BUDGET APPROPRIATIONS

The Planning and Community Development budget reflects the comprehensive and ongoing nature of activities inherent in planning. The Planning and Community Development budget includes salaries and benefits for the City Planner, two Planning Technicians, and one seasonal Planning Technician. This budget reflects the following: completion of the zoning code rewrite (through the use of a seasonal Planning Technician), and completion of the North Dwyer Creek Master Plan and the Comprehensive Park, Recreation and Open Space Plan.

**PLANNING AND COMMUNITY DEVELOPMENT
EXPENDITURE DETAIL
THREE YEAR COMPARISON**

DEPARTMENT NUMBER		Actual Expended 1997	Actual Approp 1998	Estimated Required 1999
001.15.558				
400	TRAINING			
40	Other Services and Charges	\$ 1,153	\$ 6,000	\$ 6,200
	Total Training	<u>1,153</u>	<u>6,000</u>	<u>6,200</u>
600	PLANNING			
10	Salaries and Wages	100,888	137,684	140,103
20	Personnel Benefits	28,453	41,305	38,956
30	Supplies	2,689	2,300	2,500
40	Other Services and Charges	22,839	70,900	40,900
50	Intergovernmental Services	3,500	5,000	10,000
60	Capital Outlay	7,912	2,200	2,500
	Total Planning	<u>166,281</u>	<u>259,389</u>	<u>234,959</u>
910	ECONOMIC DEVELOPMENT			
40	Other Services and Charges	48,452	33,500	36,500
50	Intergovernmental Services	270,900	-	20,554
	Total Economic Development	<u>319,352</u>	<u>33,500</u>	<u>57,054</u>
	TOTAL PLANNING AND COMMUNITY DEVELOPMENT	<u>\$ 486,786</u>	<u>\$ 298,889</u>	<u>\$ 298,213</u>
	% Increase (Decrease) Prior Year		-38.60%	-0.23%

PLANNING PERSONNEL SCHEDULE

Actual	Estimated
Approp	Required
1998	1999

ADMINISTRATION

City Planner	\$ 51,193	\$ 54,454
Engineering Technician	35,634	37,815
Engineering Technician	35,634	32,461
Seasonal Intern	15,223	15,373

Total Planning

<u>\$ 137,684</u>	<u>\$ 140,103</u>
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% Increase (Decrease) Prior Year

1.76%

ECONOMIC DEVELOPMENT DETAIL:

Professional Services:

Columbia River Economic Development Council	\$ 22,000
Camas Downtown Association	10,000
Sister City Program	2,500
Community Choices 2010	<u>2,000</u>
	<u>\$ 36,500</u>

CAPITAL OUTLAY DETAIL:

Conference cabinet	<u>\$ 2,500</u>
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OTHER PHYSICAL ENVIRONMENT

MISSION STATEMENT

The Other Physical Environment function provides for animal control expenses.

ACTIVITIES AND SERVICES

The City of Camas contracts with the Vancouver Humane Society for an animal control facility and pays a prorated share of the animal control program to the City of Washougal.

OTHER PHYSICAL ENVIRONMENT EXPENDITURE DETAIL THREE YEAR COMPARISON

DEPARTMENT NUMBER	Actual Expended 1997	Actual Approp 1998	Estimated Required 1999
001.16.539			
	ANIMAL CONTROL		
300 30 Supplies	\$ 68	\$ -	\$ -
300 40 Other Services and Charges	5,649	5,000	4,000
300 50 Intergovernmental Services	38,710	50,000	40,000
300 60 Capital Outlay	9,000	-	-
	<u>\$ 53,427</u>	<u>\$ 55,000</u>	<u>\$ 44,000</u>
		2.94%	-20.00%

MENTAL AND PHYSICAL HEALTH

MISSION STATEMENT

The health budget provides for the city's payment to the county for alcoholism programs.

ACTIVITIES AND SERVICES

The Health Department provides food inspection services to the city, inspection of various unsanitary situations detrimental to the community's health and provides vaccination and certain medical services to the citizens of the city and the school district. The county alcoholism program provides for alcoholic rehabilitation services to the citizens of the city and county.

COMMENTS ON BUDGET APPROPRIATIONS

The city no longer directly supports financially the Southwest Washington Health District. The District instead receives a portion of motor vehicle excise tax payments directly from the State.

MENTAL AND PHYSICAL HEALTH EXPENDITURE DETAIL THREE YEAR COMPARISON

DEPARTMENT NUMBER	Actual Expended 1997	Actual Approp 1998	Estimated Required 1999
ALCOHOLISM			
567 000 50 Intergovernmental Services and Taxes	<u>1,085</u>	<u>1,600</u>	<u>1,700</u>
Total Mental and Physical Health	<u>\$ 1,085</u>	<u>\$ 1,600</u>	<u>\$ 1,700</u>
% Increase (Decrease) Prior Year		47%	6%

PARKS AND RECREATION

MISSION STATEMENT

Through provision of recreation and parks services, it enhances the quality of life and nurtures the health and well-being of people, community, environment and economy.

The department is community driven. Together, and often in partnership with related fields and organizations, it:

- * **help individuals reach their potential** - ensuring healthy, active and balanced lifestyles, a fit foundation for productive lives - stimulating holistic growth and development.
- * **strengthen the social foundations of our society** - building strong relationships - collaborating to support families of all kinds, nurturing leadership and developing self reliant communities - creating understanding and harmony through shared leisure lifestyles.
- * **serve as "stewards of the environment"** - creating environmental awareness and encouraging ecosystem approaches to planning - protecting, preserving and restoring significant natural areas and corridors.
- * **build and renew local economies** - reducing dependencies on health and social services through building a fit and productive work force; stimulating the leisure industries and attracting economic development to the community known for a high quality of life.

ACTIVITIES AND SERVICES

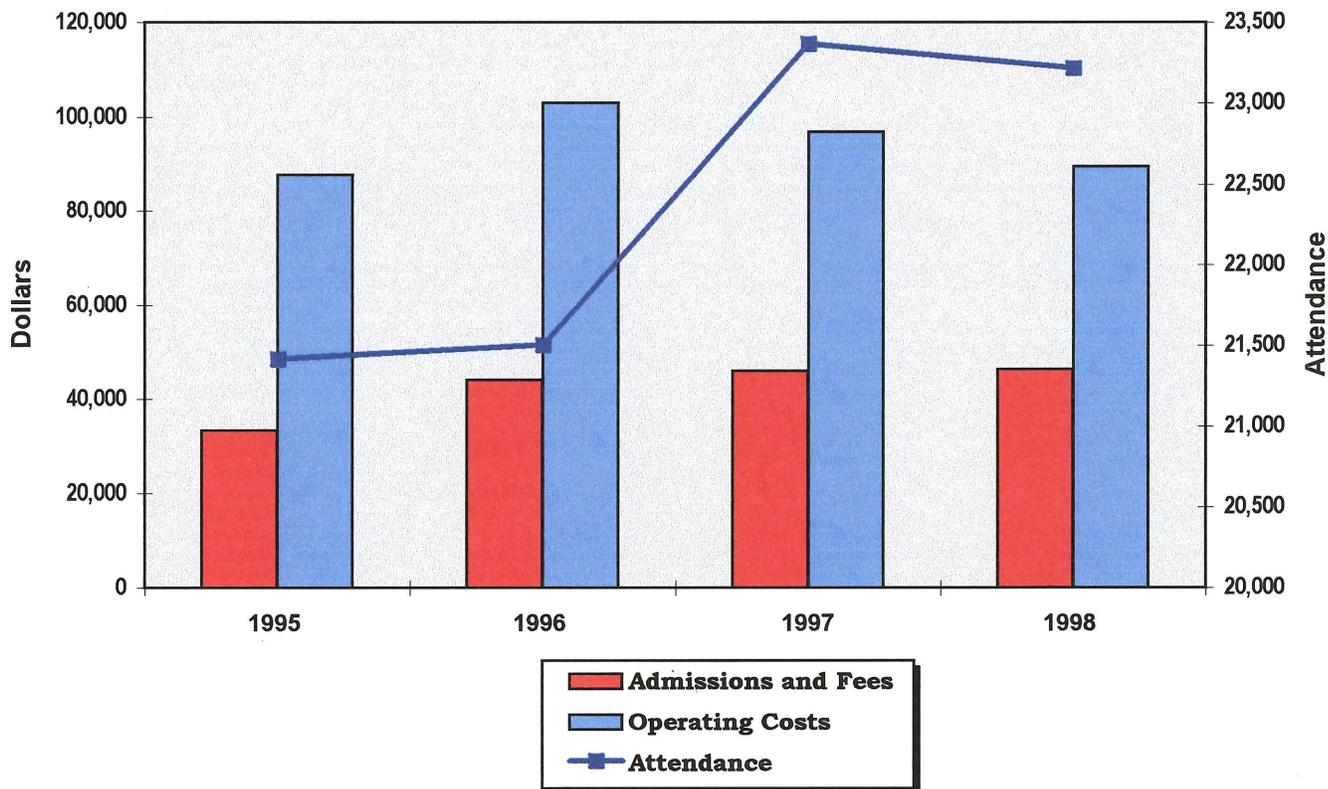
The Park and Recreation function provides for the operation of general recreation facilities for the residents of the city and surrounding area. The city maintains and operates playgrounds and parks, swimming and wading pools, a community center, a lighted baseball park, a little league park, picnic grounds and tennis courts.

The following chart shows two trends with regard to the management and use of the Camas public swimming facility: 1) there continues to be an increase in the popularity and use of this facility by the citizens and 2) admission fees are kept at a reasonable rate for patrons even though it is not sufficient to support the operations of the pool.

COMMENTS OF BUDGET APPROPRIATIONS

In previous years the category entitled "Culture and Recreation" has reflected many of the appropriations which are now consolidated into the category "Parks and Recreation".

**Swimming Pool Comparisons
Revenues, Operating Costs and Attendance**



**PARKS AND RECREATION EXPENDITURE DETAIL
THREE YEAR COMPARISON**

DEPARTMENT NUMBER		Actual Expended 1997	Actual Approp 1998	Estimated Required 1999
001.18.00				
571 200	COMMUNITY EDUCATION			
	50 Intergovernmental Services	\$ 4,000	\$ -	\$ -
	Total Community Education	4,000	-	-
574 200	PARTICIPANT RECREATION			
	10 Salaries and Wages	334	50,482	64,321
	20 Personnel Benefits	59	12,000	19,296
	30 Supplies	-	7,660	8,490
	40 Other Services and Charges	-	26,200	44,300
	50 Intergovernmental Services	16,000	-	-
	Total Participant Recreation	16,393	96,342	136,407
575 400	TRAINING			
	40 Other Services and Charges	562	1,000	2,500

**PARKS AND RECREATION EXPENDITURE DETAIL
THREE YEAR COMPARISON**

DEPARTMENT NUMBER	Actual Expended 1997	Actual Approp 1998	Estimated Required 1999
001.18.00			
500 MULTIPURPOSE AND COMMUNITY CENTERS			
10 Salaries and Wages	54,698	-	2,000
20 Personnel Benefits	16,460	-	600
30 Supplies	9,131	8,000	7,250
40 Other Services and Charges	42,665	27,485	82,900
60 Capital Outlays	4,778	27,000	14,000
90 Interfund Payments	339	700	700
Total Multipurpose and Community Centers	128,071	63,185	107,450
576 100 ADMINISTRATION			
10 Salaries and Wages	-	43,826	46,140
20 Personnel Benefits	-	13,200	13,900
Total Administration	-	57,026	60,040
576 200 SWIMMING POOLS			
10 Salaries and Wages	60,422	61,500	64,264
20 Personnel Benefits	11,912	9,000	9,000
30 Supplies	6,355	7,000	6,800
40 Other Services and Charges	17,368	26,700	24,800
50 Intergovernmental Services	-	-	-
60 Capital Outlays	3,433	250,000	230,000
90 Interfund Payments for Services	710	500	500
Total Swimming Pools	100,200	354,700	335,364
800 GENERAL PARKS			
10 Salaries and Wages	151,595	145,734	153,759
20 Personnel Benefits	47,138	43,000	43,118
30 Supplies	15,187	19,400	28,400
40 Other Services and Charges	61,481	48,650	61,450
60 Capital Outlays	57,277	83,800	155,500
90 Interfund Payments for Services	78,009	42,200	42,600
Total General Parks	410,687	382,784	484,827
Total Park Facilities	\$ 659,913	\$ 955,037	\$ 1,126,588

% Increase (Decrease) Prior Year

44.72%

17.96%

PARKS AND RECREATION PERSONNEL SCHEDULE

		Actual Approp 1998	Estimated Required 1999
	PARTICIPANT RECREATION		
623	Recreation Leader	\$ 25,744	\$ 32,591
623	Recreation Leader (2/3)	16,662	21,727
	Program Aides	7,376	9,303
	Overtime	700	700
	Total Participant Recreation	<u>\$ 50,482</u>	<u>\$ 64,321</u>
	MULTIPURPOSE AND COMMUNITY CENTERS		
620	Maintenance Worker	\$ -	\$ 2,000
	Overtime	-	-
	Total Cultural and Recreational Facilities	<u>\$ -</u>	<u>\$ 2,000</u>
	ADMINISTRATION		
620	Parks and Recreation Supervisor	\$ 43,826	\$ 46,140
	Total Administration	<u>\$ 43,826</u>	<u>\$ 46,140</u>
	SWIMMING POOL		
	Other Salaries and Wages	\$ 50,400	\$ 51,900
623	Recreation Leader (1/3)	9,600	10,864
	Overtime	1,500	1,500
	Total Swimming Pools	<u>\$ 61,500</u>	<u>\$ 64,264</u>
	GENERAL PARKS		
833	Lead Parks/Grounds Worker	42,552	46,096
835	Senior Street Maintenance Worker	37,809	40,757
875	Maintenance Worker (1.5)	49,953	51,793
	Seasonal Maintenance Worker (2 for 6 mo.)	15,120	14,813
875	Overtime	300	300
	Other salaries	-	-
	Total General Parks	<u>145,734</u>	<u>153,759</u>
	Total Park Facilities	<u>\$ 301,542</u>	<u>\$ 328,484</u>
	% Increase (Decrease) Prior Year		8.93%

PARKS AND RECREATION

CAPITAL OUTLAY DETAIL:

Community Center Improvements:	
Relocate/build store room and reception area	\$ 14,000
Swimming Pool Improvements:	
Pool renovation	230,000
Park Improvements:	
Crown Park	
Climber and tall slide	5,000
Water faucet drainage system	1,500
Tennis court drainage system	2,000
Forest Home Park	
Concession stand drainage system	5,000
Outfield fence and 20 ft. backstop	8,000
Widen asphalt path - east field	6,000
Goot Park	
Climber toy (to replace existing slide)	6,000
Louis Bloch Park	
Restroom outside drainage system	1,000
Playground equipment poly edging	4,000
Fallen Leaf Lake Park	
Asphalt under bleachers	1,000
Rock garden shrubs	1,000
Front lawn area landscape	1,000
Fence extension - 20 ft.	2,500
Storage shed	1,000
Electrical service to restrooms	5,000
Unplanned improvements	3,500
Construction Projects:	
Forest Home Park	
Reconstruction of one field	45,000
Louis Bloch Park	
Irrigation system	25,000
Restroom ADA remodel	10,000
Fallen Leaf Lake Park	
Irrigation and front landscaping	2,000
Mower	20,000
	<hr/>
	<u>\$ 399,500</u>

CAPITALIZED EXPENDITURES

FUNCTION

Capitalized expenditures is a classification under the "Budgeting, Accounting and Reporting System (BARS) utilized to sort out and identify major capital expenditures from ordinary operations and maintenance of departments. Minor capital outlay items are included under the department budget.

CAPITALIZED EXPENDITURES DETAIL THREE YEAR COMPARISON

DEPARTMENT NUMBER		Actual Expended 1997	Actual Approp 1998	Estimated Required 1999
001.20				
594 220	Fire Control			
62	Buildings and Structures	71,512	-	-
	Total Fire Control	<u>71,512</u>	<u>-</u>	<u>-</u>
	Total Capitalized Expenditures	<u>\$ 71,512</u>	<u>\$ -</u>	<u>\$ -</u>

PROTECTIVE INSPECTIONS DEPARTMENT

MISSION STATEMENT

Protective inspections provide for inspections and enforcement of regulations relevant to the issuance of building permits and other permits not assigned to a specific department.

GOALS FOR 1999

The building department estimates that the number of single family permits will be between 300 to 400 units in 1999, approximately the same rate experienced since 1994. The goal is to respond to plan reviews at a four week turnaround time with use of outside help when necessary. Inspections will continue to require 24 hour notice.

An expansion to Linear Technologies started in August, 1998 with a building shell permit. This project may expand in 1999 to include complete tenant improvement package and tool fit up. The WaferTech Project Phase I was completed in September, 1998. Guidelines have been developed for future tenant improvement permits and alteration permits. It is expected that WaferTech will request multiple permit reviews on a weekly basis in 1999, as well as in the future. WaferTech has also the potential of Phase II construction in 1999. This will again have a major impact on our department activity should this happen. Public schools and municipal building projects may take place and require our response. Minor commercial construction activity is expected at the 1998 level. The building department will continue our policy of responding to fast-track projects by working with designers, architects and engineers on their tight project schedules. Our open door policy and response to contractors, professionals and residents will be maintained in 1999.

ACTIVITIES AND SERVICES

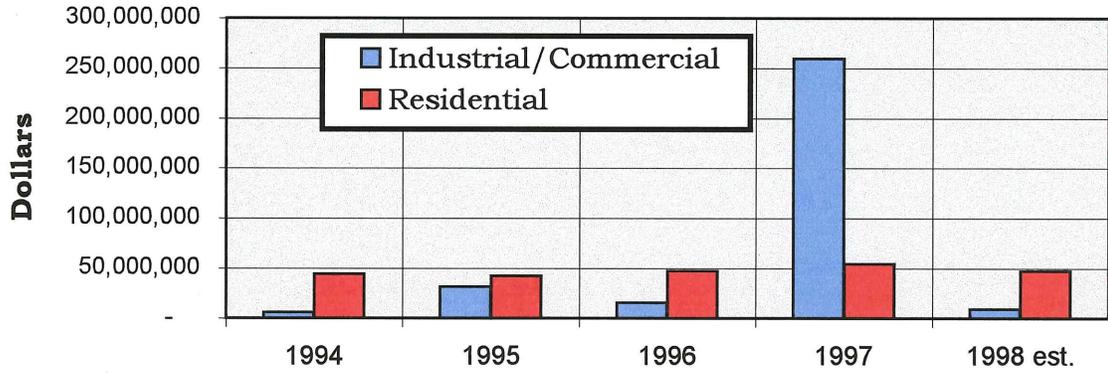
The building department enforces the Uniform Building Code, Mechanical Code, Plumbing Code, the State of Washington Energy Code, Indoor Air Quality Code and Accessibility Codes as amended by the State of Washington. The department also enforces certain elements of the zoning ordinance pertaining to new construction and also change in use of existing buildings.

Water and sewer development charges and all impact fees are collected by the building department at time of issuance of building permits.

The building department will investigate unsafe and dilapidated structures and take action to mitigate code violations.

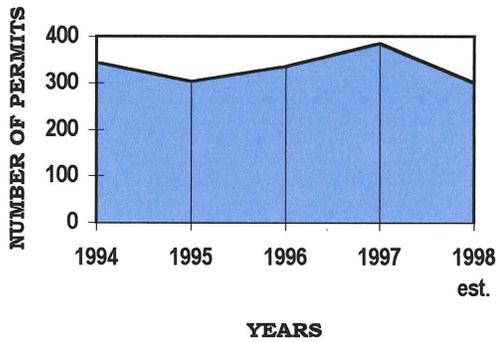
The building department cooperates with other jurisdictions in Southwest Washington to promote uniformity and training in code enforcement.

Construction Value Five Year Comparison

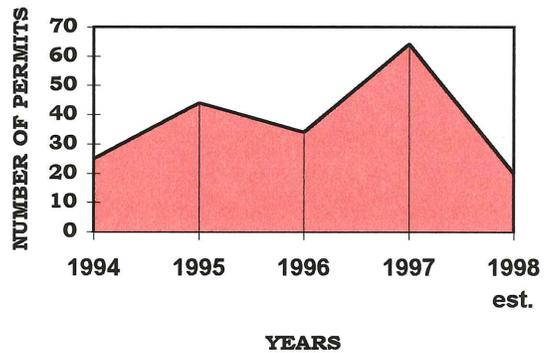


YEARS	CONSTRUCTION VALUE		PERMITS ISSUED	
	Industrial/ Commercial	Residential	Industrial/ Commercial	Residential
1994	\$ 5,853,681	\$ 22,199,677	34	131
1995	31,375,762	44,351,223	25	344
1996	15,126,521	41,935,422	44	302
1997	259,711,863	54,448,765	64	385
1998 est.	9,000,000	47,000,000	20	300

RESIDENTIAL



INDUSTRIAL



**PROTECTIVE INSPECTION EXPENDITURE DETAIL
THREE YEAR COMPARISON**

DEPARTMENT NUMBER		Actual Expended 1997	Actual Approp 1998	Estimated Required 1999
001.22.524				
200	INSPECTIONS, PERMITS			
10	Salaries and Wages	\$ 189,575	\$ 225,430	\$ 217,059
20	Personnel Benefits	58,157	63,000	59,846
30	Supplies	7,356	6,000	5,400
40	Other Services and Charges	558,134	276,300	95,800
60	Capital Outlays	20,417	6,500	6,000
90	Interfund Payments for Services	8,861	9,000	9,000
	Total Inspections, Permits	<u>842,500</u>	<u>586,230</u>	<u>393,105</u>
400	TRAINING			
40	Other Services and Charges	<u>737</u>	<u>3,300</u>	<u>3,400</u>
	Total Training	<u>737</u>	<u>3,300</u>	<u>3,400</u>
500	FACILITIES			
40	Other Services and Charges	1,211	6,900	3,950
60	Capital Outlays	-	6,050	2,500
	Total Facilities	<u>1,211</u>	<u>12,950</u>	<u>6,450</u>
	TOTAL PROTECTIVE INSPECTIONS	<u>\$ 844,448</u>	<u>\$ 602,480</u>	<u>\$ 402,955</u>
	% Increase (Decrease) Prior Year		-28.65%	-33.12%

PROTECTIVE INSPECTIONS PERSONNEL SCHEDULE

Actual	Estimated
Approp	Required
1998	1999

PROTECTIVE INSPECTIONS

815	Building Official/Civil Engineer	\$ 55,521	\$ 57,198
817	Building Inspector (3)	105,010	109,465
108	Permit Clerk	26,645	27,386
	Other salaries and wages	31,654	16,310
	Overtime	6,600	6,700
	Total Administration	<u>\$ 225,430</u>	<u>\$ 217,059</u>
	% Increase (Decrease) Prior Year		-3.71%

OTHER SERVICES AND CHARGES DETAIL:

Inspection and Permits:

Professional services	\$ 86,800
Communication	3,000
Repairs & Maintenance	4,750
Miscellaneous	1,250

Training:

Travel	1,200
Miscellaneous	2,200

Facilities:

Public Utility	1,600
Repairs & Maintenance	2,350

Total Other Services and Charges	<u>\$ 103,150</u>
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CAPITAL OUTLAY DETAIL:

Machinery and Equipment:

Permit laser printer	\$ 1,500
Copy machine	4,500

Building and Structures

	2,500
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Total Capital Outlay	<u>\$ 8,500</u>
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CENTRAL SERVICES

FUNCTION

The central services function is a classification for general building services as prescribed in the state auditor's *Budgeting, Accounting and Reporting System* (BARS). This budget includes the costs of providing housing facilities for general government, public safety, public works engineering, and administration.

ACTIVITIES AND SERVICES

Expenses under this budget include the maintenance and operation of the municipal building.

**CENTRAL SERVICES EXPENDITURE DETAIL
THREE YEAR COMPARISON**

DEPARTMENT NUMBER	Actual Expended 1997	Actual Approp 1998	Estimated Required 1999
001.23.518			
200	PROPERTY MANAGEMENT SERVICES		
10	\$ 5,012	\$ 8,200	\$ 6,200
20	2,825	3,800	1,800
30	10,254	11,200	11,200
40	68,846	100,100	82,100
60	3,063	5,500	9,500
90	387	1,000	1,000
	90,387	129,800	111,800
	\$ 90,387	\$ 129,800	\$ 111,800
		43.60%	-13.87%

CENTRAL SERVICES PERSONNEL SCHEDULE	Actual Approp 1998	Estimated Required 1999
CENTRAL SERVICES		
Salaries and Wages	\$ 8,200	\$ 6,200
TOTAL CENTRAL SERVICES	\$ 8,200	\$ 6,200
		-24.39%

CAPITAL OUTLAY DETAILS:

Buildings:	
Unscheduled improvements	\$ 4,000
Other Improvements:	
Automatic exercise switch for generator	5,500
	\$ 9,500

INFORMATION AND OUTREACH

MISSION STATEMENT

To provide information and outreach to foster and support the neighborhood associations and their vital work. To provide financial assistance to a local social service agency for their support of low income citizens.

ACTIVITIES AND SERVICES

\$10,000 is budgeted for the East County Family Service Center (formerly known as East County Social Service Center). \$2,900 is budgeted to cover the estimated costs of a community clean-up effort sponsored by UCAN and \$3,660 is budgeted for travel costs for the national neighborhood conference. The UCAN neighborhood's mini-grant program is again funded at a \$10,000 level, in this budget.

INFORMATION AND OUTREACH EXPENDITURE DETAIL THREE YEAR COMPARISON

DEPARTMENT NUMBER	Actual Expended 1997	Actual Approp 1998	Estimated Required 1999
001.24.557			
200 50 Community Information Services Neighborhood Association	\$ 7,000	\$ 10,000	\$ 10,000
210 30 Supplies	959	5,000	7,100
210 40 Other Services and Charges	15,738	19,600	16,560
Total Information and Outreach	<u>\$ 23,697</u>	<u>\$ 34,600</u>	<u>\$ 33,660</u>
% Increase (Decrease) Prior Year		46.01%	-2.72%

COMMUNITY EDUCATION

MISSION STATEMENT

The Camas Community Education Program is dedicated to offering reasonably priced, high quality, lifelong learning and recreational opportunities for residents of all ages residing in the Camas School District.

ACTIVITIES AND SERVICES

The Camas Community Education Program offers quarterly **youth** activities including sports camps, enrichment classes, youth basketball, field trips, summer park programs and Friday youth nights. Community Education offers quarterly **adult** classes ranging from basketball and volleyball to massage therapy, drawing and finance classes. The **senior** activities include field trips, potlucks, birthday parties, 55 alive classes and health oriented activities, as well as organizing the Camas Days Royal Court activities. The Camas Community Education Program also coordinates the **rentals** of all Camas School District facilities.

COMMENTS ON BUDGET APPROPRIATIONS

The budget amount includes funding for three Camas Community Education programs:

- * Camas Senior Citizen Center at 528 N.E. Cedar,
- * Summer Fun Program at Crown Park during June and July, and
- * Friday Fun Night at JDZ during the school year.

COMMUNITY EDUCATION EXPENDITURE DETAIL THREE YEAR DETAIL

DEPARTMENT NUMBER	Actual Expended 1997	Actual Approp 1998	Estimated Required 1999
001.25.571			
200 50 Intergovernmental Services	\$ -	\$ 20,000	\$ 20,000
Total Community Education	<u>\$ -</u>	<u>\$ 20,000</u>	<u>\$ 20,000</u>
% Increase (Decrease) Prior Year		0.00%	0.00%

LIBRARY DEPARTMENT

MISSION STATEMENT

The Camas Public Library exists to enrich the lives, encourage the self-education and promote the enlightened citizenship of adults, youth and children in the greater Camas community. The library is a major source of materials for information, education, recreation and culture for the general public, and is a supplemental source of information for business, government and students. These information needs are met by providing free access to both traditional and newly developing resources and technologies. The library's collection represents a diversity of opinion and viewpoint, and service is provided in an atmosphere of courtesy, professionalism and equality of access for all patrons.

DEPARTMENT GOALS FOR 1999

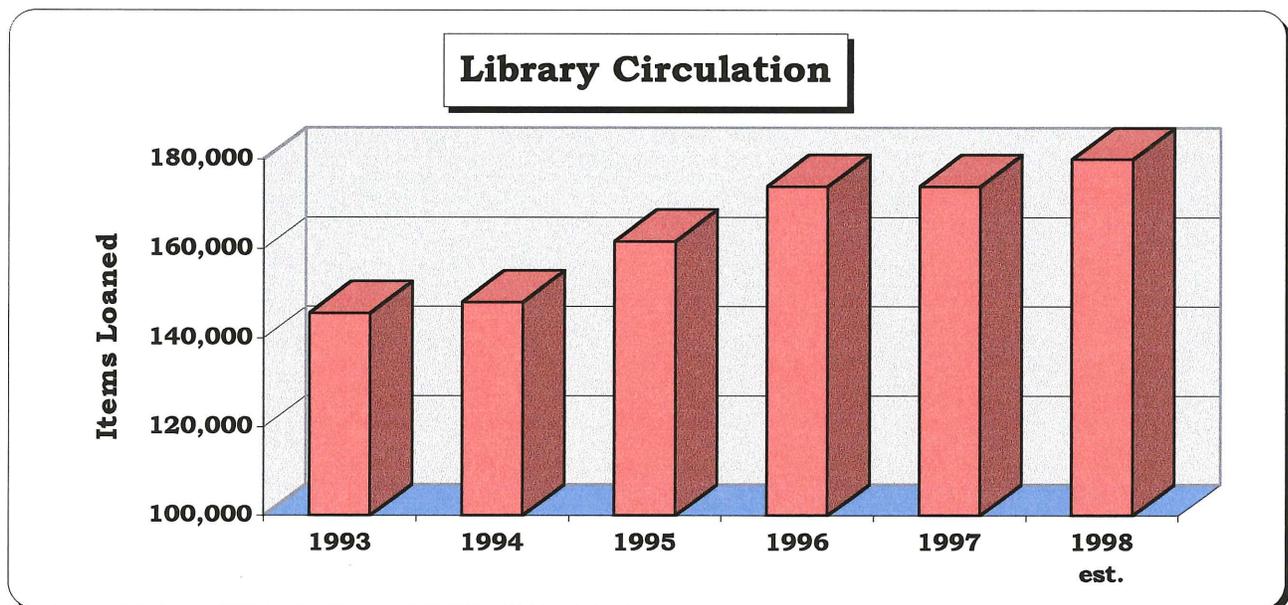
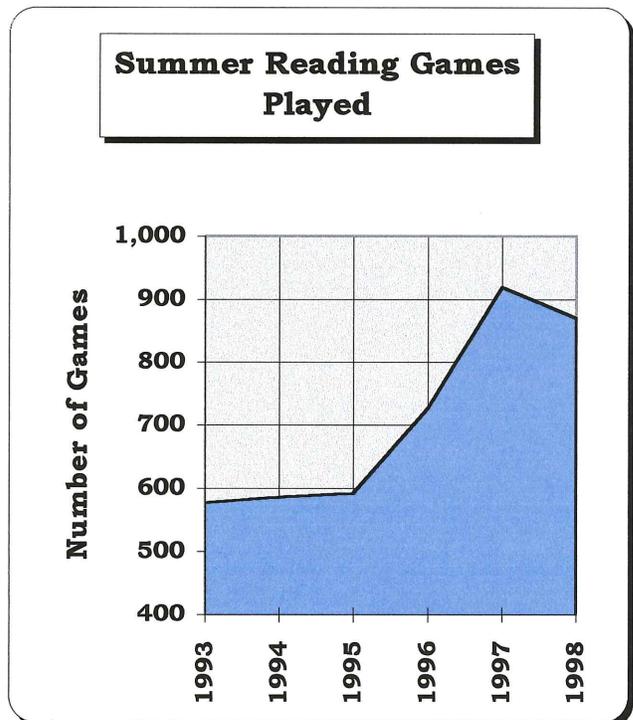
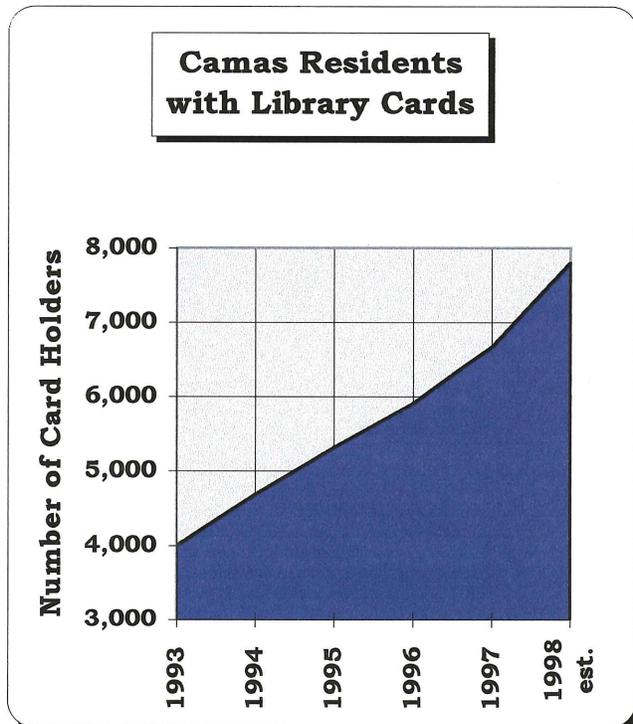
- * To staff the information/circulation desk with well-trained personnel 67 hours per week and provide top quality public service.
- * To maintain and enhance library collections by acquiring and cataloging 3,500 new titles, including new electronic sources.
- * To continue the contracts for automation services and reciprocal borrowing.
- * To maintain the physical plant.
- * To provide better patron access to information on the Internet and other electronic sources.
- * To update library technology.
- * To continue to plan for a remodeled and enlarged library.
- * To begin public relations campaign for library bond issue.
- * To recarpet and furnish the former court room for use as a public meeting space.

ACTIVITIES AND SERVICES

The Camas Public Library will circulate about 190,000 books, audio tapes and video tapes to residents of the greater Camas area in 1999. The library maintains a varied collection of about 50,000 items. In addition the library answers approximately 15,000 telephone and in-person informational and research questions. Through undertakings such as a summer reading program, weekly story times and regular adult programs, the library provides other informational, educational, recreational and cultural activities. Also, the library offers meeting spaces available to the public.

COMMENTS ON BUDGET APPROPRIATIONS

The 1999 library budget includes few increases. Requests for recarpeting the former court room and furnishing the room with chairs and tables are included. There are also requests for ocomputer equipment to replace terminals in the library and build a counter in a work area. There is an increase for library materials. The decrease in intergovernmental services is due to the one time charge in 1998 to secure two more ports on the computer system shared with Fort Vancouver.



**LIBRARY DEPARTMENT EXPENDITURE DETAIL
THREE YEAR COMPARISON**

DEPARTMENT NUMBER	Actual Expended 1997	Actual Approp 1998	Estimated Required 1999
001.30.572			
100 ADMINISTRATION			
10 Salaries and Wages	\$ 51,443	\$ 54,312	\$ 57,920
20 Personnel Benefits	14,250	16,294	17,375
Total Administration	<u>65,693</u>	<u>70,606</u>	<u>75,295</u>
200 LIBRARY SERVICES			
10 Salaries and Wages	239,093	258,260	275,010
20 Personnel Benefits	60,308	64,187	72,190
30 Supplies	11,490	12,700	17,900
40 Other Services and Charges	22,091	29,155	28,600
50 Intergovernmental Services and Taxes	27,096	44,731	35,830
60 Capital Outlays	89,306	103,765	107,500
Total Library Services	<u>449,384</u>	<u>512,798</u>	<u>537,030</u>
400 TRAINING			
40 Other Services and Charges	1,954	4,700	3,550
Total Training	<u>1,954</u>	<u>4,700</u>	<u>3,550</u>
500 FACILITIES			
10 Salaries and Wages	1,997	5,100	5,250
20 Personnel Benefits	654	1,530	1,575
30 Supplies	4,223	5,100	8,800
40 Services and Charges	48,787	49,750	37,750
60 Capital Outlays	16,188	5,000	3,400
90 Interfund Payments for Services	1,948	1,750	1,750
Total Facilities	<u>73,797</u>	<u>68,230</u>	<u>58,525</u>
Total Libraries	<u>\$ 590,828</u>	<u>\$ 656,334</u>	<u>\$ 674,400</u>
% Increase (Decrease) Prior Year		11.09%	2.75%

PERSONNEL SCHEDULE		Actual Approp 1998	Estimated Required 1999
ADMINISTRATION			
505	Library Director	\$ 54,312	\$ 57,920
LIBRARY SERVICES			
510	Assistant to Library Director	46,811	49,341
521	Senior Library Technician (part time)	28,512	29,376
520	Library Technician [3]	97,848	103,824
520	Library Technician (1 part time)	14,916	15,372
110	Senior Clerk Typist (part time)	13,800	15,833
115	Clerk Typist (2 part time)	25,241	27,111
	Overtime	1,200	1,275
	Other Salaries and Wages (pages and substitutes)	29,932	32,878
	Total Library Services	<u>258,260</u>	<u>275,010</u>
FACILITIES			
	Other Salaries and Wages	<u>5,100</u>	<u>5,250</u>
	Total Libraries	<u>\$ 317,672</u>	<u>\$ 338,180</u>
	% Increase (Decrease) Prior Year		6.46%

CAPITAL OUTLAY DETAILS:

Machinery and Equipment	
Computers (8)	\$ 14,000
Other Improvements	
Workroom counter	1,400
Carpet for former courtroom	2,000
Library books	93,500
Total Capital Outlays	<u>\$ 110,900</u>

CITY STREET DEPARTMENT

MISSION STATEMENT

The street budget provides for maintenance and minor construction of all city streets within the city limits.

DEPARTMENT GOALS FOR 1999

- * Provide for the safe movement of drivers and pedestrians within our community.
- * Focus on maintenance of the transportation system in a manner which preserves the City's long term investment and provides optimum driving conditions for the citizens of Camas.

ACTIVITIES AND SERVICES

Maintaining, seal coating, patching and grading of streets, providing lighting of roads and intersections, providing snow and ice control, sweeping of streets and maintaining or operate traffic signals are activities and services provided from the street budget activity.

COMMENTS ON BUDGET APPROPRIATIONS

The 1999 budget includes an increase in Street Sweeping funds to cover one-half the cost of an additional sweeper to be purchased jointly with the City of Washougal. The Roadside budget includes funding for more mall bench replacements, a sign for the mall entrance, and boulevard median maintenance. Funding for the Crown Park/Birch St. CDBG project will make improvements to sidewalks and the Birch St. steps. Overlays are planned on streets as scheduled in the six year street plan as well as ROW acquisition and improvements to Hood St. between NW 16th and NW 18th. Funding is also provided for the City's contribution to the 192nd Ave. project. Completion of the pedestrian path on NW Lake Rd. (Jackson to Parker St.) is planned as well as a traffic calming study/master plan. The traffic signal at NE 4th and Adams is also scheduled for study and upgrading.

CITY STREET FUND

REVENUE DETAIL THREE YEAR COMPARISON

FUND NUMBER	Actual 1997	Appropriated 1998	Estimated 1999
112.00			
291 740 00	\$ -	\$ -	\$ 100,000
Intergovernmental Revenue:			
333 083 50	26,720	-	-
333 140 20	-	103,000	80,555
333 200 20	-	65,000	-
333 200 21	-	133,600	133,600
333 202 05	-	-	-
334 083 50	4,014	-	-
336 000 87	137,507	149,267	161,504
336 000 88	64,022	69,810	75,499
338 950 00	-	32,500	-
	<u>232,263</u>	<u>553,177</u>	<u>451,158</u>
Charges for Goods and Services:			
343 900 00	5,850	-	-
	<u>5,850</u>	<u>-</u>	<u>-</u>
Miscellaneous Revenues:			
367 000 00	255,000	37,500	-
369 900 00	65	-	-
387 000 00	-	-	-
	<u>255,065</u>	<u>37,500</u>	<u>-</u>
	<u>493,178</u>	<u>590,677</u>	<u>551,158</u>
Other Financing Sources:			
397 000 00	1,184,989	1,250,087	1,517,851
	<u>1,184,989</u>	<u>1,250,087</u>	<u>1,517,851</u>
	<u>\$ 1,678,167</u>	<u>\$ 1,840,764</u>	<u>\$ 2,069,009</u>

**CITY STREET DEPARTMENT EXPENDITURE DETAIL
THREE YEAR COMPARISON**

FUND NUMBER	Actual Expended 1997	Actual Approp 1998	Estimated Required 1999
112.00			
542	Road and Street Maintenance		
300 00	\$ 223,454	\$ 148,000	\$ 137,106
400 00	84,405	62,500	79,168
500 00	713	7,000	1,000
610 00	4,805	9,500	7,843
620 00	745	3,000	300
630 00	115,420	92,323	114,506
640 00	59,184	54,600	61,743
650 00	1,707	2,500	400
660 00	12,735	23,000	22,964
670 00	76,334	105,000	144,652
700 00	76,642	48,800	76,317
800 00	15,970	10,001	13,223
900 00	80,506	59,500	71,780
	<u>752,620</u>	<u>625,724</u>	<u>731,002</u>
543	Road and Street General Administration		
100 00	1,475	1,300	1,300
200 00	40,788	48,000	48,000
300 00	37,778	41,000	41,000
400 00	-	500	-
500 00	1,994	5,000	59,334
600 00	5,606	6,500	6,263
700 00	585	46,800	63,110
	<u>88,226</u>	<u>149,100</u>	<u>219,007</u>
544	Road and Street Facilities		
200 00	31,692	11,500	-
	<u>31,692</u>	<u>11,500</u>	<u>-</u>
	<u>\$ 872,538</u>	<u>\$ 786,324</u>	<u>\$ 950,009</u>

**CITY STREET DEPARTMENT EXPENDITURE DETAIL
THREE YEAR COMPARISON**

(CONTINUED)

FUND NUMBER	Actual Expended 1997	Actual Approp 1998	Estimated Required 1999
112.00			
595	Road and Street Construction		
300 00	\$ 653,196	\$ 505,000	\$ 1,030,000
400 00	57,815	15,000	5,000
500 00	2,804	88,000	1,000
610 00	1,687	324,440	15,000
620 00	2,017	60,000	40,000
630 00	-	-	-
640 00	13,254	147,000	28,000
650 00	-	-	-
700 00	-	-	-
	<u>730,773</u>	<u>1,139,440</u>	<u>1,119,000</u>
	<u>\$ 1,603,311</u>	<u>\$ 1,925,764</u>	<u>\$ 2,069,009</u>
		20.11%	7.44%

PERSONNEL SCHEDULE

	Actual Approp 1998	Estimated Required 1999
Transportation/Road & Street Construction		
830	\$ 50,812	\$ 52,344
833	41,307	44,754
835	71,403	79,374
860	91,087	120,994
875	23,361	14,724
	<u>\$ 277,970</u>	<u>\$ 312,190</u>
		12.31%

CITY STREET DEPARTMENT EXPENDITURE DETAIL

(CONTINUED)

CAPITAL OUTLAY DETAIL:

Machinery and Equipment	
Computer and printer	\$ 2,500
Sweeper (with Washougal -1/2 cost)	65,000
Roadway Construction Projects	
Professional services	5,000
Developer agreement funds	30,000
NE Lake Rd/ Everett St. intersection	275,000
Crown Park/Birch St. CDBG project	175,000
NW 18th and Hood improvements - ROW acquisition and design	250,000
192nd St. contribution (SE 1st to 15th)	50,000
City wide overlays	245,000
Storm Drainage Construction Project	
Lake Heights detention pond fencing	5,000
Structures Construction Project	
Miscellaneous retaining walls	1,000
Sidewalk Construction Projects	
City wide curb ramp ongoing project	5,000
Miscellaneous sidewalks	10,000
Special Purpose Paths	
Pedestrian path - Lake Rd., Forest Hills to Parker St.	40,000
Traffic Control Devices	
Guardrail, SW 6th Ave.	20,000
Neighborhood inventory survey and installation of signing	8,000
	<hr/>
Total City Street Projects and Equipment	<u><u>\$ 1,186,500</u></u>

EMERGENCY RESCUE

MISSION STATEMENT

The Ambulance, Rescue and Emergency Aid function provides ambulance, rescue and paramedic service to all persons in the cities of Camas and Washougal and Fire Districts No. 1 and 9.

GOALS FOR 1999

1. Meet ambulance response time standards established by Clark County Ordinance.
2. Continue replacement and upgrade of monitor-defibrillation equipment to 12-lead capability.
3. Write specifications and purchase a new ambulance transport vehicle.
4. Transfer three firefighter/paramedics from the Fire Control budget to Rescue with appropriate adjustments in the Rescue-General Fund transfer.

ACTIVITIES AND SERVICES

The Fire Department operates and performs ambulance, rescue and emergency aid services to persons both inside and outside the city limits.

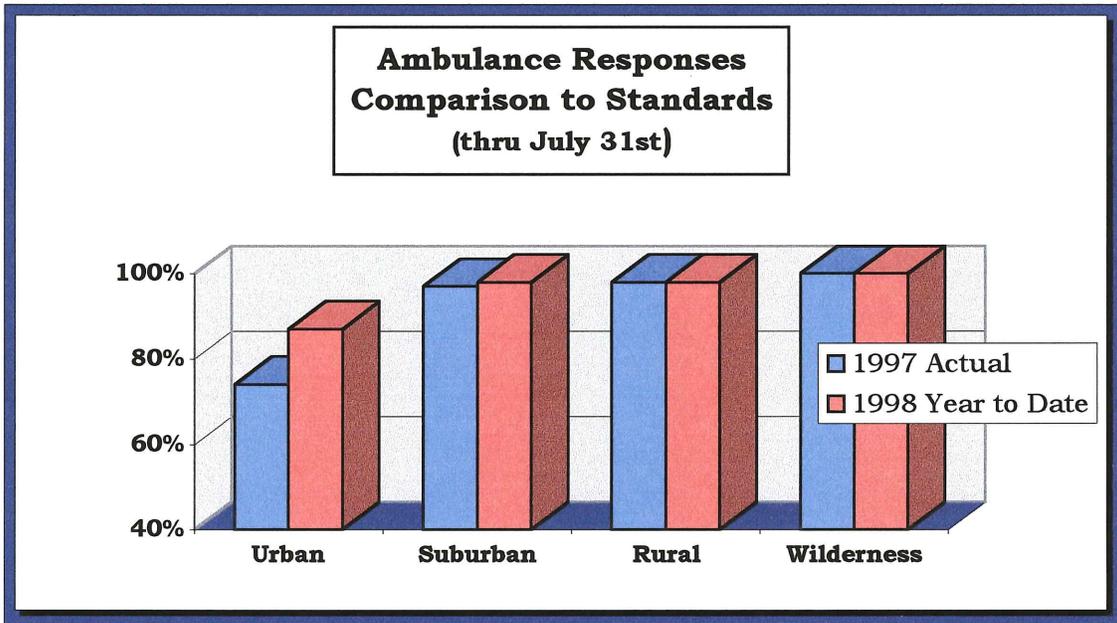
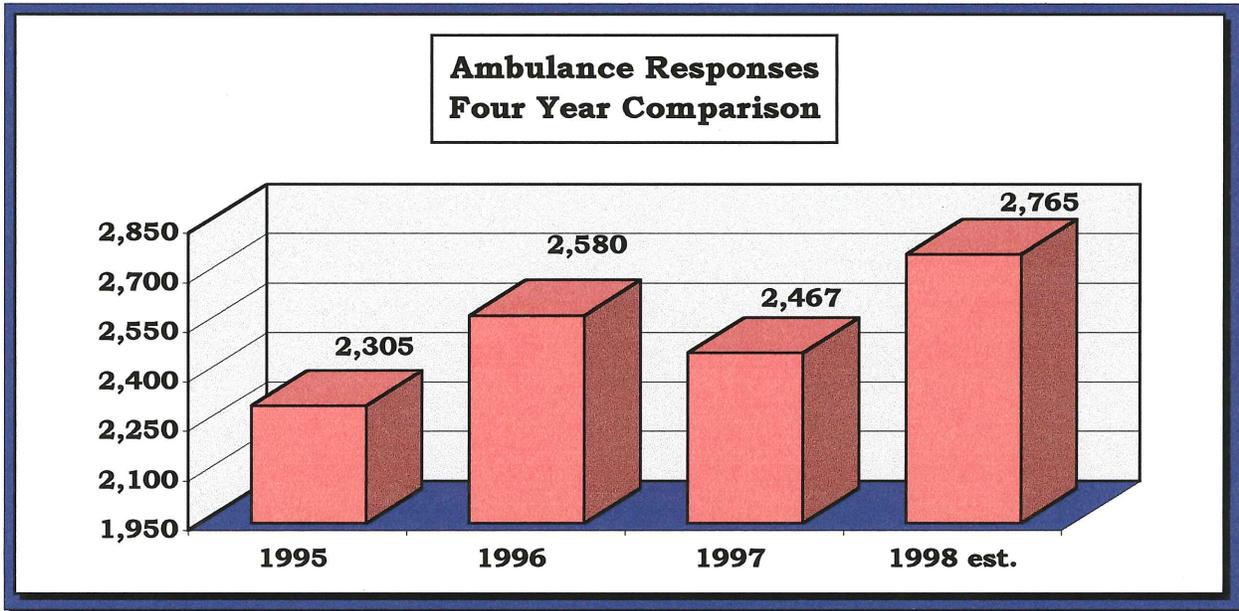
COMMENTS ON BUDGET APPROPRIATIONS

The 1999 budget includes three firefighter/paramedics previously shown in the Fire Control budget. Rescue will pay 70% of the personnel costs for these FTE's, the Fire Control portion will be paid through a reduction in the annual Rescue-General Fund transfer. Significant capital expense in the 1999 budget include a new ambulance and equipment necessary to outfit it.

**REVENUE DETAIL
THREE YEAR COMPARISON**

FUND NUMBER	Actual	Appropriated	Estimated
115.00	1997	1998	1999
291 Beginning Appropriated Fund Balance	\$ -	\$ 5,950	\$ -
Taxes:			
311 Real and Personal Property	262,365	301,381	393,732
Total Taxes	262,365	301,381	393,732
Intergovernmental Revenue:			
338 Shared Costs-Ambulance, Rescue, Emergency Aid	219,697	275,000	295,000
Total Intergovernmental Revenue	219,697	275,000	295,000
Charges for Goods and Services			
341 Printing and Duplicating	120	100	100
341 Sales of Merchandise	-	-	-
342 Ambulance and Emergency Aid Fees	471,268	619,968	725,000
342 Other Security of Persons and Property	419	-	-
Total Charges for Goods and Services	471,807	620,068	725,100
Miscellaneous Revenues:			
361 Investment Interest	9,922	8,000	15,000
367 Contributions and Donations-Private Sources	973	600	600
369 Other Miscellaneous Revenue	2,663	-	-
Total Miscellaneous Revenues	13,558	8,600	15,600
Total Estimated Revenues	967,427	1,205,049	1,429,432
Total Estimated Resources	\$ 967,427	\$ 1,210,999	\$ 1,429,432

Emergency Rescue responds to an increasing number of calls each year as is reflected in the graph below:



**Response Time Standards
(per Clark County Ordinance)**

Category	Time Standard	Density of Population per Sq. Mile
Urban	8:59	>2,000
Suburban	12:59	1,000-2,000
Rural	19:50	<1,000
Wilderness	1:00.59	1 or less

**EMERGENCY RESCUE EXPENDITURE DETAIL
THREE YEAR COMPARISON**

FUND NUMBER		Actual Expended 1997	Actual Approp 1998	Estimated Required 1999
115.00.526				
100	ADMINISTRATION			
	10 Salaries and Wages	\$ 77,857	\$ 81,880	\$ 84,247
	20 Personnel Benefits	16,482	17,900	18,300
	30 Supplies	1,213	2,000	2,500
	40 Other Services and Charges	1,915	1,900	1,500
	60 Capital Outlays	-	-	2,000
	90 Interfund Payments	69,200	154,020	38,400
	Total Administration	<u>166,667</u>	<u>257,700</u>	<u>146,947</u>
200	AMBULANCE SERVICES			
	10 Salaries and Wages	557,333	561,679	703,305
	20 Personnel Benefits	118,015	127,700	161,300
	30 Supplies	48,020	64,000	62,000
	40 Other Services and Charges	42,619	43,100	43,000
	50 Intergovernmental Services and Taxes	704	2,200	3,000
	60 Capital Outlays	34,860	50,450	55,300
	90 Interfund Payments for Services	398	500	500
	Total Ambulance Services	<u>801,949</u>	<u>849,629</u>	<u>1,028,405</u>
400	TRAINING			
	30 Supplies	1,145	2,500	5,260
	40 Other Services and Charges	4,791	9,300	10,300
	60 Capital Outlays	836	5,400	-
	90 Interfund Payments for Services	-	100	100
	Total Training	<u>6,772</u>	<u>17,300</u>	<u>15,660</u>
	Total Ambulance, Rescue and Emergency Aid	<u>975,388</u>	<u>1,124,629</u>	<u>1,191,012</u>
528	COMMUNICATIONS, ALARMS AND DISPATCH			
600	OPERATIONS, CONTRACTED SERVICES			
	50 Intergovernmental Services and Taxes	<u>65,277</u>	<u>67,920</u>	<u>78,120</u>
800	COMMUNICATIONS, GENERAL			
	30 Supplies	105	700	1,000
	40 Other Services and Charges	5,188	6,950	9,500
	60 Capital Outlays	4,627	10,800	34,800
	Total Communications, General	<u>9,920</u>	<u>18,450</u>	<u>45,300</u>
	Total Communications, Alarms and Dispatch	<u>75,197</u>	<u>86,370</u>	<u>123,420</u>
594	CAPITALIZED EXPENDITURES			
	60 Capital Outlays	<u>102,104</u>	<u>-</u>	<u>115,000</u>
	OTHER FINANCING USES			
597 000 00	Operating Transfers	<u>2,850</u>	<u>-</u>	<u>-</u>
	Total Emergency Rescue Fund	<u>\$ 1,155,539</u>	<u>\$ 1,210,999</u>	<u>\$ 1,429,432</u>

EMERGENCY RESCUE PERSONNEL SCHEDULE

		Actual Approp 1998	Estimated Required 1999
Ambulance, Rescue & Emergency Aid			
ADMINISTRATION			
405	Fire Chief (1/2)	\$ 33,973	\$ 35,171
105	Public Safety Administrative Secretary (1/2)	18,355	18,904
106	EMS Billing Technician	28,552	28,972
	Overtime	1,000	1,200
	Total Administration	<u>81,880</u>	<u>84,247</u>
AMBULANCE			
418	Paramedic Captain	52,064	53,782
435	Firefighter/Paramedic (12-1998, 15-1999)	415,615	545,550
	Holiday Compensation	19,000	23,973
	Overtime	75,000	80,000
	Total Ambulance	<u>561,679</u>	<u>703,305</u>
	Total Ambulance, Rescue, and Emergency Aid	<u>\$ 643,559</u>	<u>\$ 787,552</u>
	% Increase (Decrease) over prior year		22.37%

CAPITAL OUTLAY DETAILS:

Replacement computers (2)	\$ 5,000
Lifepack 12 monitor-defibrillator	30,000
Lifepack 12 upgrade packages (2)	18,700
Lifepack battery support system (2)	3,600
Vehicle radio modem	3,000
Radio intercom system	2,800
Mobile data terminals (3)	24,000
800 MHz mobile radio	5,000
Ambulance	115,000
	<u>\$ 207,100</u>

FIRE EQUIPMENT CUMULATIVE RESERVE

MISSION STATEMENT

The Fire Equipment Cumulative Reserve is a reserve fund where funds are accumulated for the purchase and replacement of the city's fire apparatus and equipment.

REVENUE DETAIL THREE YEAR COMPARISON

FUND NUMBER		Actual	Appropriated	Estimated
118.00		1997	1998	1999
291 740 00	Beginning Appropriated Fund Balance	\$ -	\$ 312,805	\$ -
	Miscellaneous Revenues:			
361 110 00	Investment Interest	15,334	8,000	-
	Total Miscellaneous Revenues	15,334	8,000	-
	Total Estimated Revenues	15,334	8,000	-
	Other Financing Sources:			
397 000 00	Operating Transfers in	20,000	220,000	-
	Total Other Financing Sources	20,000	220,000	-
	Total Estimated Resources	<u>\$ 35,334</u>	<u>\$ 540,805</u>	<u>\$ -</u>

**FIRE EQUIPMENT CUMULATIVE RESERVE FUND
EXPENDITURE DETAIL
THREE YEAR COMPARISON**

FUND NUMBER	Actual Expended 1997	Actual Approp 1998	Estimated Required 1999
118.00.594			
220 64 Fire Control	\$ -	\$ 540,805	\$ -
Total Fire Equipment			
Cumulative Reserve Fund	<u>\$ -</u>	<u>\$ 540,805</u>	<u>\$ -</u>

STORM WATER DRAINAGE

MISSION STATEMENT

The storm water drainage function provides for planning and construction of storm sewer facilities in the Fisher Basin drainage area in west Camas.

REVENUE DETAIL THREE YEAR COMPARISON

FUND DETAIL 119.00	Actual 1997	Appropriated 1998	Estimated 1999
291 740 00 Beginning Appropriated Fund Balance	\$ -	\$ -	\$ -
Charges for Goods and Services:			
343 830 00 Storm Drainage Fees	310,460	45,000	55,000
Total Charges for Goods and Services	310,460	45,000	55,000
Miscellaneous Revenues:			
361 110 00 Investment Interest	42,974	10,000	12,230
Total Miscellaneous Revenues	42,974	10,000	12,230
Total Estimated Revenues	353,434	55,000	67,230
Total Estimated Resources	<u>\$ 353,434</u>	<u>\$ 55,000</u>	<u>\$ 67,230</u>

**STORM WATER DRAINAGE EXPENDITURE DETAIL
THREE YEAR COMPARISON**

FUND NUMBER		Actual Expended 1997	Actual Approp 1998	Estimated Required 1999
119.00				
	Road and Street Construction			
595 400 10	Salaries and Wages	\$ -	\$ -	\$ 9,408
400 20	Personnel Benefits	-	-	2,822
400 40	Other Services and Charges	-	55,000	55,000
597 000 00	Operating Transfer Out	<u>75,000</u>	<u>-</u>	<u>-</u>
	Total Storm Water Drainage Fund	<u>\$ 75,000</u>	<u>\$ 55,000</u>	<u>\$ 67,230</u>

STORM WATER DRAINAGE PERSONNEL SCHEDULE		Actual Approp 1998	Estimated Required 1999
210	Senior Engineering Technician (.25 FTE)	<u>\$ -</u>	<u>\$ 9,408</u>
	Total Storm Water Drainage	<u>\$ -</u>	<u>\$ 9,408</u>

UNLIMITED TAX GENERAL OBLIGATION BOND REDEMPTION

MISSION STATEMENT

This fund accounts for the payment of principal and interest on unlimited general obligation bonds issued in 1989 for the acquisition of open space land for parks and recreation and the 1996 refunding bonds.

1989 Bonds - Park Bonds

	Principal	Interest	Total	Last Year of Payment
1999	\$ 60,000	\$ 3,990	\$ 63,990	
	<u>\$ 60,000</u>	<u>\$ 3,990</u>	<u>\$ 63,990</u>	1999

1996 Refunding Bonds

	Principal	Interest	Total	Last Year of Payment
1999	\$ 15,000	\$ 47,855	\$ 62,855	
2000	80,000	47,203	127,203	
2001	85,000	43,642	128,642	
	<u>\$ 180,000</u>	<u>\$ 138,700</u>	<u>\$ 318,700</u>	2009

REVENUE DETAIL THREE YEAR COMPARISON

FUND NUMBER		Actual 1997	Appropriated 1998	Estimated 1999
239.00				
	Taxes:			
311 100 00	Real and Personal Property	\$ 129,807	\$ 131,575	\$ 126,845
	Total Taxes	<u>129,807</u>	<u>131,575</u>	<u>126,845</u>
	Other Increases in Fund Equity			
388 800 00	Reimbursement of Prior Year Expense	31,731	-	-
	Total Debt Proceeds	<u>31,731</u>	<u>-</u>	<u>-</u>
	Total Estimated Revenues	<u>161,538</u>	<u>131,575</u>	<u>126,845</u>
	Total Estimated Resources	<u>\$ 161,538</u>	<u>\$ 131,575</u>	<u>\$ 126,845</u>

**UNLIMITED GENERAL OBLIGATION EXPENDITURE DETAIL
THREE YEAR COMPARISON**

FUND NUMBER				Actual	Actual	Estimated
239.00				Expended	Approp	Required
				1997	1998	1999
			Redemption of General			
591	760	70	Long Term Debt	\$ -	\$ -	\$ -
			Debt Service: Principal	65,000	75,000	75,000
			Total Redemption of General			
			Long Term Debt	65,000	75,000	75,000
			Interest and Other Debt Service			
592	760	83	Interest on Park Bonds	96,213	56,575	51,845
			Total Interest and Other			
			Debt Service	96,213	56,575	51,845
			Total Unlimited Tax General			
			Obligation Bond Redemption Fund	\$ 161,213	\$ 131,575	\$ 126,845

LIMITED TAX GENERAL OBLIGATION BOND REDEMPTION

MISSION STATEMENT

This fund accounts for the principal and interest on bonds issued in 1989 for storm sewer construction on N.E. Adams Street and for the 1996 bonds issued to construct a police facility and refund a CERB loan. For the 1999 budget, there is also an estimation of the first debt service payment due to Clark Public Utility District for the city's proportionate share of the underground power lines to be installed in west Camas.

REVENUE DETAIL THREE YEAR COMPARISON

FUND NUMBER	Actual 1997	Appropriated 1998	Estimated 1999
240.00			
311 100 00			
Taxes:			
Real and Personal Property	\$ 363,101	\$ 374,633	\$ 594,300
Total Taxes	<u>363,101</u>	<u>374,633</u>	<u>594,300</u>
Total Estimated Revenues	<u>363,101</u>	<u>374,633</u>	<u>594,300</u>
Total Estimated Resources	<u><u>\$ 363,101</u></u>	<u><u>\$ 374,633</u></u>	<u><u>\$ 594,300</u></u>

**LIMITED TAX GENERAL OBLIGATION EXPENDITURE DETAIL
THREE YEAR COMPARISON**

FUND NUMBER			Actual Expended 1997	Actual Approp 1998	Estimated Required 1999
240.00					
591	210	Police Facility/Principal	\$ 115,000	\$ 125,000	\$ 130,000
	330	Power Lines/Principal *	-	-	200,000
	450	Storm Sewers/Principal	55,000	60,000	60,000
	595	Pacific Rim Blvd/Principal	20,000	30,000	30,000
592	210	Police Facility/Interest	137,310	122,515	115,995
	330	Power Lines/Interest *	-	-	25,000
	450	Storm Sewers/Interest	15,610	12,090	8,190
	595	Pacific Rim Blvd/Interest	28,085	25,028	25,115
		Total Limited Tax General			
		Obligation Bond Redemption Fund	<u>\$ 371,005</u>	<u>\$ 374,633</u>	<u>\$ 594,300</u>

* estimate for first of three annual payments to Clark PUD for proportionate share of underground power lines in West Camas.

**LIMITED TAX GENERAL OBLIGATION
BOND REDEMPTION**

1989 Bonds - Storm Sewer

	Principal	Interest	Total	Last Year of Payment
1999	\$ 60,000	\$ 8,190	\$ 68,190	
2000	60,000	4,290	64,290	
	<u>\$ 120,000</u>	<u>\$ 12,480</u>	<u>\$ 132,480</u>	2000

1996 Bonds - Police Facility

	Principal	Interest	Total	Last Year of Payment
1999	\$ 130,000	\$ 115,995	\$ 245,995	
2000	140,000	111,585	251,585	
2001	140,000	105,270	245,270	2011

1996 CERB Loan

	Principal	Interest	Total	Last Year of Payment
1999	\$ 30,000	\$ 25,115	\$ 55,115	
2000	30,000	22,565	52,565	
2001	35,000	21,230	56,230	2011

GROWTH MANAGEMENT ACT CAPITAL PROJECTS FUND

MISSION STATEMENT

This fund accounts for expenditures that will be funded from proceeds of the local real estate excise tax collected by the county from sales of real estate within the city. The proceeds of the parks and open space impact fees are also deposited in this fund to be expended for purposes for which the tax was collected. School impact fees are collected by the city and immediately remitted to the county for credit to the school district. Transportation impact fees and fire facility impact fees are also accounted for within this fund. Other funds for open space or related projects received from other governmental agencies will be deposited and accounted for in the fund.

GOALS FOR 1999

- * Open space acquisitions proximate to Lacamas Lake, and other areas identified in the Openspace network.
- * Complete construction of Frank's Moorage boat launch.
- * Park site acquisition in the Grass Valley area.

COMMENTS ON BUDGET APPROPRIATIONS

Each site specific acquisition or park improvement will have Park Commission and City Council site and/or design review and authorization. Additional appropriations may become appropriate if pending park/openspace grant applications are funded. Transportation Impact Fees (TIF) are transferred to the City Street Fund to support TIF eligible projects.

**GROWTH MANAGEMENT ACT
CAPITAL PROJECTS FUND**

**REVENUE DETAIL
THREE YEAR COMPARISON**

FUND NUMBER	Actual	Appropriated	Estimated
300.00	1997	1998	1999
291 740 00	\$ -	\$ 163,311	\$ -
Taxes:			
317 340 00	250,896	186,400	100,000
Total Taxes	250,896	186,400	100,000
Intergovernmental Revenue:			
334 020 70	-	308,220	500,000
338 760 00	-	-	-
Total Intergovernmental Revenue	-	308,220	500,000
Charges for Goods and Services:			
344 850 00	730,003	550,000	275,000
345 850 00	677,569	700,000	300,000
345 850 10	-	-	-
345 850 20	188,360	200,000	125,000
345 890 00	79,781	-	-
Total Charges for Goods and Services	1,675,713	1,450,000	700,000
Miscellaneous Revenue:			
361 110 00	114,836	100,000	66,400
369 900 00	54	-	-
Total Miscellaneous Revenue	114,890	100,000	66,400
Total Estimated Revenues	2,041,499	2,044,620	1,366,400
Total Estimated Resources	\$ 2,041,499	\$ 2,207,931	\$ 1,366,400

**GROWTH MANAGEMENT ACT CAPITAL PROJECTS FUND
EXPENDITURE DETAIL
THREE YEAR COMPARISON**

FUND NUMBER	Actual Expended 1997	Actual Approp 1998	Estimated Required 1999
300.00			
594 210 Security of Persons and Property	\$ 2,800	\$ 200,000	\$ -
760 Park Facilities	655,740	1,671,531	-
790 Other Open Space	111,584	-	800,000
595 300 Roadway	-	41,000	-
597 000 Operating Transfers Out	692,000	336,400	566,400
Total Growth Management Capital Project Fund	<u>\$ 1,462,124</u>	<u>\$ 2,248,931</u>	<u>\$ 1,366,400</u>

CAPITAL OUTLAY DETAIL:

Parks and Openspace Network:

Land acquisitions	\$ 800,000
Total Capital Outlay	<u>\$ 800,000</u>

POLICE FACILITY

MISSION STATEMENT

To provide funding to design, construct and equip a police facility to be ready for occupancy in the fall of 1997.

COMMENTS ON BUDGET APPROPRIATIONS

This project was completed in 1998.

REVENUE DETAIL THREE YEAR COMPARISON

FUND NUMBER		Actual 1997	Actual Approp 1998	Estimated 1999
313.00				
	Miscellaneous Revenue:			
361 110 00	Investment Interest	<u>77,885</u>	<u>-</u>	<u>-</u>
	Total Estimated Revenues	<u>77,885</u>	<u>-</u>	<u>-</u>
	Other Financing Sources:			
397 000 00	Operating Transfers In	<u>413,200</u>	<u>-</u>	<u>-</u>
	Total Other Financing Sources	<u>413,200</u>	<u>-</u>	<u>-</u>
	Total Estimated Resources	<u>\$ 491,085</u>	<u>\$ -</u>	<u>\$ -</u>

**POLICE FACILITY EXPENDITURE DETAIL
THREE YEAR COMPARISON**

FUND NUMBER		Actual Expended 1997	Actual Approp 1998	Estimated Required 1999
313.00				
594 210 40	Other Services and Charges	\$ 19,008	\$ 10,000	\$ -
594 210 60	Building and Structures	2,574,316	186,977	-
594 300 60	Roadway	10,469	-	-
		<u>\$ 2,603,793</u>	<u>\$ 196,977</u>	<u>\$ -</u>

**PARKER STREET EXPENDITURE DETAIL
THREE YEAR COMPARISON**

FUND NUMBER	Actual Expended 1997	Actual Approp 1998	Estimated Required 1999
316.00			
Roadway			
595 300 65 Construction Projects	<u>3,640,164</u>	<u>1,415,620</u>	<u>-</u>
Total Parker Street Imp.	<u>\$ 3,640,164</u>	<u>\$ 1,415,620</u>	<u>\$ -</u>

FOREST HOME NEIGHBORHOOD

PROJECT STATEMENT

This project includes drainage/flood prevention, sidewalk and sewer reconstruction. The city will contribute professional engineering and project management services, and has already completed the acquisition of storm drainage property.

COMMENTS ON BUDGET APPROPRIATIONS

CDBG reimbursed the city \$240,748 for this project.

REVENUE DETAIL THREE YEAR COMPARISON

FUND NUMBER		Actual	Appropriated	Estimated
317.00		1997	1998	1999
	Federal Grants - Indirect:			
333 140 20	Community Development Block Grant	<u>\$ 216,673</u>	<u>\$ -</u>	<u>\$ -</u>
	Total Federal Grants - Indirect	<u>216,673</u>	<u>-</u>	<u>-</u>
	Total Estimated Revenues	<u>216,673</u>	<u>-</u>	<u>-</u>
	Other Financing Sources:			
397 000 00	Operating Transfers in	<u>50,000</u>	<u>-</u>	<u>-</u>
	Total Other Financing Sources	<u>50,000</u>	<u>-</u>	<u>-</u>
	Total Estimated Resources	<u><u>\$ 266,673</u></u>	<u><u>\$ -</u></u>	<u><u>\$ -</u></u>

**FOREST HOME EXPENDITURE DETAIL
THREE YEAR COMPARISON**

FUND NUMBER	Actual Expended 1997	Actual Approp 1998	Estimated Required 1999
317.00			
Roadway			
595 300 65 Construction Projects	<u>245,394</u>	<u>45,354</u>	<u>-</u>
Total Forest Home Imp.	<u>\$ 245,394</u>	<u>\$ 45,354</u>	<u>\$ -</u>

FIRE/EMS FACILITY

PROJECT STATEMENT

This fund will account for the construction of a Fire/Emergency Medical Services facility located in the Grass Valley area.

COMMENTS ON BUDGET APPROPRIATIONS

The 1999 appropriation is for design of the facility, funded out of fire impact fees.

REVENUE DETAIL THREE YEAR COMPARISON

FUND NUMBER	Actual 1997	Appropriated 1998	Estimated 1999
318.00			
Other Financing Sources:			
397 000 00	\$ -	\$ -	\$ 200,000
	-	-	200,000
	\$ -	\$ -	\$ 200,000

EXPENDITURE DETAIL THREE YEAR COMPARISON

FUND NUMBER	Actual Expended 1997	Actual Approp 1998	Estimated Required 1999
318.00			
594 500	\$ -	\$ -	\$ 150,000
594 500	-	-	50,000
	\$ -	\$ -	\$ 200,000

CITY SANITARY

MISSION STATEMENT

The solid waste management function provides for the collection and disposal of refuse from businesses and residences within the City of Camas. This function also includes the revenues and expenses of the city recycling program.

DEPARTMENT GOALS FOR 1999

The focus of the Sanitary Department will be the continued high quality customer service at an affordable rate. The utility will be working during this first year of the automated collection system to refine residential routes, evaluate/refine service options available, and gain efficiency through experience with the operation of the new equipment. Consideration and planning will be done to convert commercial and container collection with the automated system in the future.

ACTIVITIES AND SERVICES

Daily and/or weekly general refuse collection and disposal activities are provided for in this budget. The city will continue to serve residential and commercial customers and provide drop box service up to two yards. Large drop box and yard debris services are contracted out with the contractor handling all billing and service requests. The city will continue to bill for recycling services and pay a private contractor for this service.

COMMENTS ON BUDGET APPROPRIATIONS

Funds are in the 1999 budget for the purchase of roller carts, recycle bins, and garbage containers to keep up with continued customer growth.

CITY SANITARY FUND

REVENUE DETAIL THREE YEAR COMPARISON

FUND NUMBER	Actual 1997	Appropriated 1998	Estimated 1999
422.00			
291 740 00 Beginning Appropriated Fund Balance	\$ -	\$ 252,653	\$ -
State Grants:			
334 030 10 State Grant - Dept. of Ecology	12,385	-	-
Total State Grants	12,385	-	-
Charges for Goods and Services:			
343 700 00 Garbage/Solid Waste Fees	908,630	925,000	944,000
Total Charges for Goods and Services	908,630	925,000	944,000
Miscellaneous Revenues:			
361 110 00 Interest Earnings	16,281	5,000	3,759
362 900 00 Other Rents & Use Charges	4,188	4,000	3,000
369 100 00 Sale Recycling Materials	-	-	-
Total Miscellaneous Revenues	20,469	9,000	6,759
Total Estimated Revenues	941,484	1,186,653	950,759
Total Estimated Resources	\$ 941,484	\$ 1,186,653	\$ 950,759

**CITY SANITARY EXPENSE DETAIL
THREE YEAR COMPARISON**

FUND NUMBER	Actual Expended 1997	Actual Approp 1998	Estimated Required 1999
422.00.537			
000	GARBAGE AND SOLID WASTE UTILITY		
10	\$ 139,558	\$ 120,579	\$ 125,815
20	45,926	31,674	37,744
30	4,788	5,300	63,700
40	441,787	401,000	448,000
50	44,385	46,000	49,000
60	27,374	416,000	-
70	-	-	40,000
90	174,206	166,100	186,500
	\$ 878,024	\$ 1,186,653	\$ 950,759
		35.15%	-19.88%

CITY SANITARY PERSONNEL SCHEDULE	Actual Approp 1998	Estimated Required 1999
REFUSE COLLECTION		
409	\$ 41,307	\$ 42,185
407	32,606	35,329
407	31,666	33,301
	15,000	15,000
	\$ 120,579	\$ 125,815
		4.34%

WATER-SEWER REVENUE

MISSION STATEMENT

The water-sewer operation of the city provides for furnishing domestic water and sanitary sewage disposal services to industrial, commercial and residential areas within the city and some surrounding areas.

DEPARTMENT GOALS FOR 1999

- * Provide safe and reliable water service to our customers.
- * Reduce leaks in the sewer system to gain additional treatment capacity.
- * Complete the construction of the expansion of the sewage treatment plant to increase capacity.
- * Construct facilities and begin implementation of corrosion control program through pH adjustment.
- * Construct new dedicated transmission line from the Oak Park Well Field to Butler Reservoir.
- * Upgrade Lacamas Creek Sewage Pump Station
- * Acquire land and drill test well in west Camas.

ACTIVITIES AND SERVICES

The water budget provides for the source of supply operation and maintenance, pumping expenses, water treatment expenses, transmission and distribution, and accounting and administrative expenses of the water operation. This budget also accounts for the collection and treatment of sanitary sewage.

COMMENTS ON BUDGET APPROPRIATIONS

The 1999 budget reflects expansions and upgrades of existing wastewater pumping and treatment facilities, water pumping facilities and transmission lines, and the acquisition of property and the drilling of new water source wells in west Camas.

WATER - SEWER FUND

REVENUE DETAIL THREE YEAR COMPARISON

FUND NUMBER		Actual 1997	Appropriated 1998	Estimated 1999
424.00				
291 740 00	Beginning Appropriated Fund Balance	\$ -	\$ -	\$ 923,895
	Charges for Goods and Services:			
343 810 00	Water-Sewer	2,727,856	2,545,192	2,900,000
343 990 00	Other Physical Environment	8,087	-	-
346 500 00	Inspection Fees - Step System	16,500	13,000	14,000
	Total Charges for Goods and Services	2,752,443	2,558,192	2,914,000
	Miscellaneous Revenues:			
361 110 00	Investment Interest	124,408	100,000	200,000
369 900 00	Other Miscellaneous Revenue	5,524	-	-
	Total Miscellaneous Revenues	129,932	100,000	200,000
	Total Estimated Revenues	2,882,375	2,658,192	3,114,000
	Non Revenues:			
387 000 00	Residual Equity Transfer in	-	-	-
388 100 00	Contributed Capital-Local Sources	-	275,000	-
388 130 00	Water Hook-up Fees	45,007	43,000	45,000
388 140 00	Sewer Hook-up Fees	1,800	3,500	6,000
388 160 00	Infiltration and Inflow Fees	639,816	-	300,000
397 000 00	Operating Transfers In	-	-	1,000,000
	Total Estimated Non-Revenues	686,623	321,500	1,351,000
	Total Estimated Resources	\$ 3,568,998	\$ 2,979,692	\$ 5,388,895

**WATER-SEWER REVENUE EXPENSE DETAIL
THREE YEAR COMPARISON**

FUND NUMBER	Actual Expended 1997	Actual Approp 1998	Estimated Required 1999
424.00.501			
380	WATER-SEWER		
10	\$ 477,274	\$ 551,605	\$ 568,905
20	150,704	160,382	167,649
30	132,375	119,100	193,400
40	329,980	400,650	499,250
50			
	138,232	119,400	136,000
60	323,697	687,500	2,123,900
90			
	401,780	402,500	415,500
	<u>1,954,042</u>	<u>2,441,137</u>	<u>4,104,604</u>
	Estimated Other Financing Uses:		
597 000 00	434,346	538,555	1,284,291
	<u>434,346</u>	<u>538,555</u>	<u>1,284,291</u>
	<u>\$ 2,388,388</u>	<u>\$ 2,979,692</u>	<u>\$ 5,388,895</u>
		24.76%	80.85%

WATER-SEWER PERSONNEL SCHEDULE		Actual Approp 1998	Estimated Required 1999
810	Public Works Operations Manager (5 mths)	\$ 64,359	\$ 29,311
820	Water/Sewer Supervisor	50,812	52,344
823	Water Supply Operator	45,139	46,096
840	Senior Water Maintenance Worker (3)	81,415	124,512
825	Chief Waste Water Treatment Plant Operator	47,428	48,191
850	Waste Water Treatment Operator (3)	87,658	127,926
865	Water Maintenance Worker (4-1998 3-1999)	134,433	108,409
	Seasonal Maint. Worker (3-1998, 2-1999)	23,361	15,116
	Overtime	17,000	17,000
	Total Water-Sewer Utility	<u>\$ 551,605</u>	<u>\$ 568,905</u>
	% Increase (Decrease) Prior Year		3.14%

CAPITAL OUTLAY DETAIL:

Land:	
Acquisition at well field	\$ 80,000
Buildings and Structures:	
Filter plant lab addition	30,000
Other Improvements:	
Large meter replacements	20,000
Touch read adapters for commercial meters	3,500
Landscaping upgrades at various pump stations	2,000
Upsize pump at lower Prune Hill pump station	20,000
Water corrosion upgrades	20,000
Surge protector - NW 16th and Brady	6,000
Telemetry logic controller capacity increase	10,000
Conversion of 6th Pl. pump station/float switches	1,200
Machinery and Equipment:	
Turbidimeter - Filter plant	2,000
Computer software, upgrade and training	4,700
Alum pump system - Filter plant	5,000
Chlorinator replacements - #7 & #8 wells	5,000
Use loader for Operations Center	15,000
Small pick up truck for meter reader	15,000
Lab microscope (STP)	1,750

WATER-SEWER DEPARTMENT (Continued)

CAPITAL OUTLAY DETAIL:

Machinery and Equipment:

Spectrophotometer (STP)	1,600
Moisture Analyzer	2,150
Isco pump links (2)	4,000

Construction Projects:

Well field transmission line - downtown	500,000
Dwyer Creek Well land acquisition	90,000
Valve installation - NW 43rd and Sierra	3,000
Lacamas Creek Pump Station Upgrade	120,000
Crown View Plaza pressure sewer main replcemnt.	63,000
Water main replacement - SE 20th St.	60,000
West Camas wells	400,000
Pressure reducing valves/vaults-LaCamas Shores	24,000
West Camas well piping/HP connection to Pacific Rim Line	10,000
Corrosion control equipment	100,000
Prune Hill sewage pump station upgrade design	30,000
Inflow and infiltration rehab	475,000

Total Capital Outlay	<u><u>\$ 2,123,900</u></u>
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WATER-SEWER CAPITAL RESERVE

COMMENTS ON BUDGET APPROPRIATIONS

Monies from this fund were transferred to the Sewer Treatment Plant fund for capital improvements in 1996. \$250,000 was transferred to the Parker Street Capital Project in 1997 for a waterline along that boulevard. During 1998, \$500,000 was transferred again to the Sewer Treatment Plant fund for the start of construction of the Sewage Treatment Plant expansion project.

REVENUE DETAIL THREE YEAR COMPARISON

FUND NUMBER	Actual 1997	Appropriated 1998	Estimated 1999
432.00			
291 740 00 Beginning Appropriated Fund Balance	\$ -	\$ -	\$ -
Other Increases in Fund Equity:			
388 110 00 Water Development Fees	348,026	175,000	250,000
388 120 00 Sewer Development Fees	628,787	325,000	750,000
397 000 00 Operating Transfers In	875,000	-	-
Total Increases in Fund Equity	<u>1,851,813</u>	<u>500,000</u>	<u>1,000,000</u>
Total Estimated Resources	<u>\$ 1,851,813</u>	<u>\$ 500,000</u>	<u>\$ 1,000,000</u>

**WATER-SEWER CAPITAL RESERVE EXPENSE DETAIL
THREE YEAR COMPARISON**

FUND NUMBER		Actual Expended 1997	Actual Approp 1998	Estimated Required 1999
432.00				
	Other Financing Uses:			
597 000 00	Operating Transfers Out	<u>\$ 486,150</u>	<u>\$ 500,000</u>	<u>\$ 1,000,000</u>
	Total Water-Sewer Capital Reserve	<u><u>\$ 486,150</u></u>	<u><u>\$ 500,000</u></u>	<u><u>\$ 1,000,000</u></u>

**WATER - SEWER
REVENUE BOND REDEMPTION FUND**

FUNCTION

This fund accounts for the payment of principal and interest on the 1992 Water-Sewer Revenue Bonds, the 1996 Water-Sewer Revenue Refunding Bonds, the 1998 Water-Sewer Revenue and Refunding Bonds, a Department of Ecology loan and a Public Works Trust Fund loan.

**REVENUE DETAIL
THREE YEAR COMPARISON**

FUND NUMBER	Actual 1997	Appropriated 1998	Estimated 1999
434.00			
Other Financing Sources:			
397 000 00 Operating Transfers In	\$ 373,180	\$ 513,030	\$ 707,416
Total Other Financing Sources	<u>373,180</u>	<u>513,030</u>	<u>707,416</u>
Total Estimated Resources	<u>\$ 373,180</u>	<u>\$ 513,030</u>	<u>\$ 707,416</u>

**EXPENSE DETAIL
THREE YEAR COMPARISON**

FUND NUMBER	Actual Expended 1997	Actual Appropriated 1998	Estimated Required 1999
434.00			
591 350 70 Other Utilities - Principal	\$ -	\$ 114,858	\$ 111,516
591 380 70 Long Term Debt - Principal	190,000	210,000	230,000
592 350 80 Other Utilities - Interest	-	60,210	54,317
592 380 80 Long Term Debt - Interest	<u>136,283</u>	<u>127,962</u>	<u>311,583</u>
Total Water-Sewer	<u>\$ 326,283</u>	<u>\$ 513,030</u>	<u>\$ 707,416</u>

**WATER-SEWER REVENUE BOND
REDEMPTION DETAIL**

1992 Revenue Bonds				
	Principal	Interest	Total	Last Year of Payment
1999	\$ 25,000	\$ 60,120	\$ 85,120	
2000	25,000	58,733	83,733	
2001	30,000	57,178	87,178	2007

1996 Refunding Revenue Bonds				
	Principal	Interest	Total	Last Year of Payment
1999	\$ 190,000	\$ 58,968	\$ 248,968	
2000	195,000	51,170	246,170	
2001	205,000	42,867	247,867	2008

1998 Revenue and Refunding Bonds				
	Principal	Interest	Total	Last Year of Payment
1999	\$ 15,000	\$ 192,495	\$ 207,495	
2000	10,000	199,822	209,822	
2001	10,000	199,428	209,428	2016

Department of Ecology Loan				
	Principal	Interest	Total	Last Year of Payment
1999	\$ 38,852	\$ 45,597	\$ 84,449	
2000	40,541	43,908	84,449	
2001	42,303	42,146	84,449	2018

Public Works Trust Fund Loan				
	Principal	Interest	Total	Last Year of Payment
1999	\$ 72,664	\$ 8,720	\$ 81,384	
2000	72,664	6,540	79,204	
2001	72,664	4,360	77,024	2002

**FARMERS HOME ADMINISTRATION
REVENUE BOND FUND**

FUNCTION

This fund accounts for the payment of principal and interest on the 1982 FHA and 1984 FHA water-sewer bonds.

**REVENUE DETAIL
THREE YEAR COMPARISON**

FUND NUMBER	Actual 1997	Appropriated 1998	Estimated 1999
437.00			
Other Financing Sources:			
397 000 00	\$ 11,166	\$ 25,525	\$ 26,875
	11,166	25,525	26,875
	\$ 11,166	\$ 25,525	\$ 26,875

**FARMERS HOME ADMINISTRATION REVENUE BOND
EXPENSE DETAIL
THREE YEAR COMPARISON**

FUND NUMBER	Actual Expended 1997	Actual Approp 1998	Estimated Required 1999
437.00			
591 380 70 Other Utilities - Principal	\$ 10,000	\$ 12,000	\$ 14,000
592 380 80 Other Utilities - Interest	<u>14,025</u>	<u>13,525</u>	<u>12,875</u>
Total Farmers Home Administration Revenue Bond	<u>\$ 24,025</u>	<u>\$ 25,525</u>	<u>\$ 26,875</u>

1982 FmHA Junior Lien Bonds

	Principal	Interest	Total	Last Year of Payment
199	\$10,000	\$ 8,875	\$ 18,875	
2000	10,000	8,375	18,375	
2001	10,000	7,875	17,875	2012

1984 FmHA Junior Lien Bonds

	Principal	Interest	Total	Last Year of Payment
1999	\$ 4,000	\$ 4,000	\$ 8,000	
2000	4,000	3,800	7,800	
2001	4,000	3,600	7,600	2015

SEWER TREATMENT PLANT

COMMENTS ON BUDGET APPROPRIATIONS

In 1996, the Sewage Treatment plant upgrade project provided for the design and construction of a second clarifier unit at the plant. The improvement was necessary to meet increased flow rates resulting from infiltration and inflow (I & I) into the system. The city has increased efforts to eliminate I & I, but must address the problem from both a source and treatment perspective.

In 1998, construction for the future Sewage Treatment Plant expansion began and should be completed by December, 1999.

REVENUE DETAIL THREE YEAR COMPARISON

FUND NUMBER	Actual 1997	Appropriated 1998	Estimated 1999
443.00			
	Miscellaneous Revenues:		
361 110 00	\$ 14,918	\$ -	\$ 100,000
	Total Revenues		
	14,918	-	100,000
	Other Financing Sources:		
391 800 00	407,492	14,500,000	-
397 000 00	236,150	500,000	550,000
	Total Other Financing Sources		
	643,642	15,000,000	550,000
	Total Estimated Resources		
	\$ 658,560	\$ 15,000,000	\$ 650,000

**SEWER TREATMENT PLANT EXPENSE DETAIL
THREE YEAR COMPARISON**

FUND NUMBER	Actual Expended 1997	Actual Approp 1998	Estimated Required 1999
443.00			
WATER-SEWER			
501 380 40	\$ 27,319	\$ -	\$ -
60	212,951	15,000,000	650,000
	<u>240,270</u>	<u>15,000,000</u>	<u>650,000</u>
Estimated Other Financing Uses:			
597 000 00	875,000	-	-
	<u>875,000</u>	<u>-</u>	<u>-</u>
	<u>\$ 1,115,270</u>	<u>\$ 15,000,000</u>	<u>\$ 650,000</u>

EQUIPMENT RENTAL

MISSION STATEMENT

The Equipment Rental Department furnishes mobile equipment to the city's other operating departments and maintains equipment not owned by the Equipment Rental Department.

GOALS FOR 1999

- * Manage the City's fleet in a manner which minimizes rates while preserving the quality of the equipment.

- * Maintain proper accounting and usage records of equipment.

ACTIVITIES AND SERVICES

The department maintains and replaces all mobile equipment for the city other than fire apparatus and emergency rescue ambulance equipment. The rental fund owns, operates, and maintains city repair and storage shops. Expenditures of the fund are reimbursed by renting the equipment owned by the department to the street, water, sanitary and other departments of the city. The fund also accounts for the operation, maintenance and rental of the pressure sewer cleaner equipment and street sweeper owned jointly by the cities of Camas and Washougal.

COMMENTS ON BUDGET APPROPRIATIONS

Equipment scheduled for replacement includes three police vehicles, a sedan, and a mower.

EQUIPMENT RENTAL FUND

REVENUE DETAIL THREE YEAR COMPARISON

FUND NUMBER		Actual	Appropriated	Estimated
523.00		1997	1998	1999
291 740 00	Beginning Appropriated Fund Balance	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>
	Charges for Goods and Services:			
348 300 00	Vehicle/Equipment Repair Charges	<u>6,198</u>	<u>5,911</u>	<u>5,640</u>
	Total Charges for Goods and Services	<u>6,198</u>	<u>5,911</u>	<u>5,640</u>
	Miscellaneous Revenues:			
361 110 00	Investment Interest	-	-	-
362 100 00	Equipment and Vehicle Rent (Outside)	20,473	13,000	16,000
365 100 00	Interfund Equipment/Vehicle Rentals	467,245	380,000	484,000
365 400 00	Interfund Space and Facilities Rentals	80,455	60,000	80,000
369 900 00	Other Miscellaneous Revenues	<u>2,822</u>	<u>-</u>	<u>-</u>
	Total Miscellaneous Revenues	<u>570,995</u>	<u>453,000</u>	<u>580,000</u>
	Total Estimated Revenues	<u>577,193</u>	<u>458,911</u>	<u>585,640</u>
	Other Financing Sources:			
395 100 00	Proceeds from Sales of Fixed Assets	21,696	-	-
397 000 00	Operating Transfers In	<u>12,650</u>	<u>-</u>	<u>3,000</u>
	Total Other Financing Sources	<u>34,346</u>	<u>-</u>	<u>3,000</u>
	Total Estimated Resources	<u>\$ 611,539</u>	<u>\$ 458,911</u>	<u>\$ 588,640</u>

**EQUIPMENT RENTAL FUND EXPENSE DETAIL
THREE YEAR COMPARISON**

FUND NUMBER		Actual Expended 1997	Actual Approp 1998	Estimated Required 1999
523.00				
548 600				
	10 Salaries and Wages	\$ 123,447	\$ 138,164	\$ 162,567
	20 Personnel Benefits	37,709	41,149	49,070
	30 Supplies	160,670	128,000	136,000
	40 Other Services and Charges	114,030	75,600	85,600
	50 Intergovernmental Services and Taxes	607	2,100	1,000
	60 Capital Outlays	184,882	58,898	139,403
	90 Interfund Payments for Services	13,356	15,000	15,000
	Total Equipment Rental	<u>\$ 634,701</u>	<u>\$ 458,911</u>	<u>\$ 588,640</u>

EQUIPMENT RENTAL PERSONNEL SCHEDULE		Actual Approp 1998	Estimated Required 1999
	MUNICIPAL VEHICLE SERVICES		
844	Chief Equipment Mechanic	\$ 46,498	\$ 47,479
845	Vehicle and Equipment Mechanic (1-1998 2-1999)	63,491	85,666
110	Senior Clerk Typist	27,175	28,422
	Overtime	1,000	1,000
	Total Municipal Vehicle Services	<u>\$ 138,164</u>	<u>\$ 162,567</u>
	% Increase (Decrease) Prior Year		17.66%

CAPITAL OUTLAY DETAIL:

Machinery and Equipment:		
Replace police vehicles #244, 245 & 246		\$ 75,403
Replace mower #170		17,000
Replace car #178 with small 4x4 pickup		19,000
Computer and software upgrades		3,000
Telephone upgrade for Y2K		22,000
Tire changer		3,000
Total Capital Outlays		<u>\$ 139,403</u>

FIREMEN'S PENSION

FUNCTION

The Firemen's Pension budget provides for medical care and pension payments for the city's regular paid firefighters who were employed prior to January 1, 1971. Firefighters retired subsequent to that date will be paid from the Law Enforcement Officers and Firefighters Retirement System administered by the State of Washington. Medical expenses for firefighters employed subsequent to January 1, 1971 must be paid by the city General Fund directly.

COMMENTS ON BUDGET APPROPRIATIONS

Retired firefighter pensions are increased by an amount equal to the change in the Seattle consumer price index January to January each year. The city currently has only one surviving spouse retired under this system.

REVENUE DETAIL THREE YEAR COMPARISON

FUND NUMBER	Actual 1997	Appropriated 1998	Estimated 1999
611.00			
Intergovernmental Revenue:			
336 060 91 Fire Insurance Premium Tax	\$ 14,290	\$ 1,500	\$ 2,000
Total Intergovernmental Revenue	14,290	1,500	2,000
Miscellaneous Revenues:			
361 110 00 Investment Interest	63,868	-	-
Total Miscellaneous Revenues	63,868	-	-
Total Estimated Revenues	<u>\$ 78,158</u>	<u>\$ 1,500</u>	<u>\$ 2,000</u>

**FIREMEN'S PENSION EXPENDITURE DETAIL
THREE YEAR COMPARISON**

FUND NUMBER	Actual Expended	Actual Approp	Estimated Required
611.00	1997	1998	1999
522 000 20			
Disability and Retirement: Pension and Disability	<u>\$ 1,515</u>	<u>\$ 1,500</u>	<u>\$ 2,000</u>
Total Firemen's Pension	<u><u>\$ 1,515</u></u>	<u><u>\$ 1,500</u></u>	<u><u>\$ 2,000</u></u>