

ORDINANCE NO. 2140

AN ORDINANCE adopting the budget for the City of Camas, Washington, for the fiscal year ending December 31, 1998.

WHEREAS, the Mayor of the City of Camas, Washington completed and placed on file with the City Clerk a proposed budget and estimate of the amount of the monies required to meet the public expenses, bond retirement and interest, reserve funds and expenses of government of said City for the fiscal year ending December 31, 1998, and a notice was published that the Council of said City would meet on the 24th day of November, 1997 at the hour of 7:00 p.m., at the Council Chambers in the City Hall of said City for the purpose of making and adopting a budget for said fiscal year and giving taxpayers within the limits of said City an opportunity to be heard upon said budget; and

WHEREAS, the said City Council did meet at said time and place and did then consider the matter of said proposed budget; and

WHEREAS, the said proposed budget does not exceed the lawful limit of taxation allowed by law to be levied on the property within the City of Camas for the purposes set forth in said budget, and the estimated expenditures set forth in said budget being all necessary to carry on the government of said City for said year and being sufficient to meet the various needs of said City during said period.

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF CAMAS DO ORDAIN AS FOLLOWS:

SECTION I

The required appropriation and expenditures for the various funds and departments and needs for the operation of government of the City of Camas, for the fiscal year ending December 31, 1998, as set forth in said budget and which is hereby adopted, are fixed in the following amounts, to wit,

FUND	DEPARTMENT	AMOUNT
General	Legislative	\$ 66,142
	Judicial	156,000
	Executive	156,409
	Financial & Record Services	475,104
	Legal	81,200
	Personnel	89,940
	Central Services	115,800
	Other General Government Services	135,500
	Law Enforcement	1,663,233
	Fire Control	1,678,008
	Detention and/or Correction	202,400
	Protective Inspections	517,480
	Emergency Management	7,210
	Pollution Control	2,246
	Engineering	719,931
	Other Physical Environment	55,000
Information and Outreach	34,600	
Planning and Economic Development	298,889	

FUND	DEPARTMENT	AMOUNT
General	Community Education	20,000
	Libraries	654,334
	Health	1,600
	Parks and Recreation	955,037
	Other Financing Uses-Interfund	<u>1,133,687</u>
	Total General Fund	<u>9,219,750</u>
City Street		1,840,764
Emergency Rescue		1,210,999
Fire Equipment Cumulative Reserve		540,805
Storm Water Drainage		55,000
Unlimited Tax General Obligation Bond Redemption		131,575
Limited Tax General Obligation Bond Redemption		374,633
Growth Management Act Capital Project		2,207,931
City Sanitary		1,186,653
Water-Sewer		2,979,692
Water-Sewer Bond Redemption		513,030
Farmer Home Bond Redemption		25,525
Water-Sewer Capital Reserve		500,000
Sewer Treatment Plant Construction		15,000,000
Equipment Rental		458,911
Firemen's Pension		<u>1,500</u>
TOTAL ALL FUNDS		<u>\$36,246,768</u>

#### SECTION II

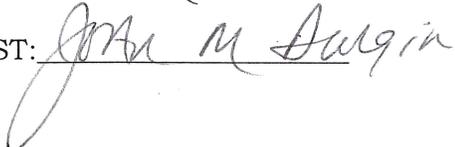
That certain document entitled "Proposed Budget and Program of Service" for the year beginning January 1, 1998, two (2) copies of which are on file in the office of the Clerk, be and the same is hereby adopted as the budget for the City of Camas for the fiscal year ending December 31, 1998.

#### SECTION III

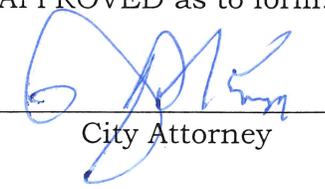
This ordinance shall be in force and take effect five (5) days after its publication according to law.

PASSED by the Council and APPROVED by the Mayor this 24th day of November, 1997.

SIGNED: 

ATTEST: 

APPROVED as to form:

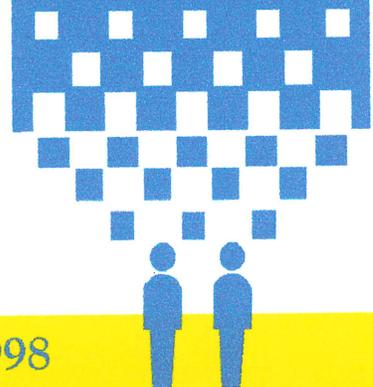
  
City Attorney

1998

City of Camas, Washington

Proposed Budget and  
Program of Services

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For The Year Beginning January 1, 1998

# CITY OF CAMAS, WASHINGTON

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**CITY OF CAMAS, WASHINGTON**

(Continued)

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# City of Camas, Washington

## Budget Calendar for the 1998 Budget

Date	Steps in Budget Procedure
July 3, 1997	Finance Dept. Distributes instructions and forms to departments for 1998 budget preparation.
August 4, 1997	Departments file 2 copies of their budget with the City Administrator.
August	Finance Director reviews budget submissions, consolidates estimates and develops first draft of preliminary budget.
Aug. 22, 1997	Finance Director files first draft of preliminary budget with the Mayor and City Administrator.
Aug. 25 - Sept 12, 1997	City Administrator and Finance Director conduct departmental hearings to determine budget that will be presented to the council.
Sept. 15-30, 1997	Mayor and City Administrator prepare budget message. Finance Director assembles proposed budget.
Oct. 13, 1997	Proposed budget submitted to the council for study.
Oct. 28 and Nov. 4, 1997	Publish notice of budget hearing including summary of budget and statement of availability of preliminary budget on Nov. 14, 1997.
Nov. 10, 1997	Council passes ordinance fixing 1998 tax levy. Ordinance published Nov.18, 1997. Finance Director notifies Clark County.
Nov. 10, 1997 or Nov. 24, 1997	Council holds budget hearing.
December 1997	Notice of summary published within 30 days of adoption and availability of adopted budget.
Jan. 1, 1998	1998 budget recorded in accounting ledgers.

## *City of Camas Mission Statement*

*The City of Camas commits to preserving its heritage, sustaining and enhancing a high quality of life for all its citizens and developing the community to meet the challenges of the future. We take pride in preserving a healthful environment while promoting economic growth. We encourage citizens to participate in government and community, assisting the city in its efforts to provide quality of services consistent with their desires and needs.*

## HOW TO USE THIS BUDGET

TITLE	INFORMATION PROVIDED
Letter of Transmittal	This letter gives a summary of what is contained in the budget, significant capital projects and a list of additional items not budgeted but have been requested.
Appropriation Ordinance	A copy of the ordinance appropriating funds for operating the City for the fiscal year beginning January 1, 1997.
Summary of Estimated Appropriations by Fund	This exhibit shows the total amount appropriated for each City Fund.

### STANDARD CLASSIFICATION OF ACCOUNTS

The City of Camas utilizes the Budgeting, Accounting, and Reporting System (BARS) prescribed by the State Auditor's Office for all cities and counties in the State of Washington. The BARS system follows generally accepted accounting methods. Emphasis is placed on programs and services or what the city and county is attempting to accomplish rather than upon subjects or individual services to be paid. The water and sewer utility follows the "Uniform System of Accounts for Class A and Class B Water Utilities" recommended by the National Association of Regulatory Commissioners.

### "DOUBLE BUDGETING"

Governmental accounting and budgeting differs from that practiced by private business in that it utilizes the "fund" system. Each fund of the City of Camas is a separate entity in itself. Money is appropriated and paid from one fund to another for services that one fund or department performs for another department.

The Equipment Rental Department appropriates money to purchase equipment, supplies and provides for employee salaries for maintaining equipment. The Street, Water-Sewer, Sanitary, Police and other departments appropriate funds to "rent" the equipment from the Equipment Rental Department. Both the Equipment Rental Fund appropriations and other department appropriations are required by law to be in the total budget figure in "double budgeting". The Finance Department appropriates salaries and other supplies for utility billing and accounting. The Water-Sewer and Sanitary Funds appropriate money to reimburse the General Fund for services of the Finance Department.

## Memorandum

**TO:** Council Members

**FROM:** Mayor Dean Dossett

**DATE:** October 13, 1997

This draft budget makes provisions for continued quality public services for our community's growing population. Major capital improvements have been concluded in 1997 and additional capital investment is planned and programmed in the 1998 budget. Further investment, particularly in the sewage treatment plant expansion, will be needed in 1999 and beyond.

Major investments in 1998 include:

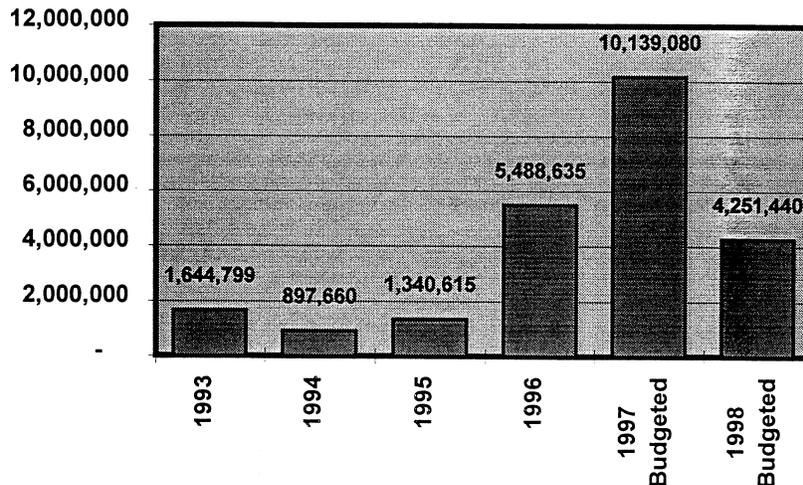
1. Design of the Sewage Treatment Plant expansion. This critical design step is expected to be done in 1998.
2. Street Improvements--including some \$200,000 in citywide overlays, the NE Everett Street/Lake Road improvements, and important safety improvements on NE Everett Street/SR500.
3. Acquisition of a site in Grass Valley for a future station to support the City's West-side fire and emergency medical services.
4. Additional major open space and park developments.
5. Library expansion planning work.

The City continues to grow rapidly, both in its population and in its commerce. Businesses are expanding in the industrial area. In 1998, the City's population is likely to pass the 10,500 level. To meet the needs of our citizens, the budget supports incremental, phased increases in staffing of functions such as police, street and parks maintenance, library, and equipment maintenance. The major build-up in fire/emergency medical staffing to extend service levels in west Camas is reflected in the budget for the full year of 1998. The fire department has had a sharp increase in staffing because of fire/ems service scheduling/staffing requirements. In other City services, such as police, parks, street, and utilities, the staffing increases will be more gradual and spread over more years. We anticipate that continued population growth will cause further additions of service staff in the future. The goal is to maintain consistently high quality service levels for Camas' citizens.

## CAPITAL INVESTMENT:

The past several years have been characterized by significant capital investment. The NW Parker Street Extension has been constructed. A new Police Station to serve the community for decades has been finished. Waterlines and a reservoir have been finished. Parks and open spaces have been acquired and built. The library has been re-roofed and refurbished. Virtually all the City's gravel streets have been paved, many blocks of street have been resurfaced, and traffic signals installed. This chart illustrates the dollar volume of capital projects over the past five years. Compared with the current year's record level, 1998 will be a more modest year of capital investment.

**Capital Improvements  
1993 - 1998  
Actual and Budgeted**



## HIGHLIGHTS:

The following are a few of the most noteworthy highlights of the proposed budget:

Grass Valley Fire Facility Site Acquisition:--Funds are programmed for acquisition of a site for a future full fire station in the Grass Valley/West Camas area. We expect that this acquisition will be completed, allowing design and construction to follow in the subsequent years. The funding is from the GMA Capital Projects Fund. Real Estate Excise Taxes are used for this purpose.

Pool Renovation:--The State of Washington Interagency Committee for Outdoor Recreation (IAC) has approved a \$94,000 grant toward renovation of Camas' pool. This

will be combined with \$156,000 in local funds. The project will extend the useful life of the pool.

Design of the Sewage Treatment Plant:--The next major step in the Sewage Treatment Plant project is the design of the plant. The budget programs \$1,200,000 to this purpose, and design is expected to proceed on a "fast track." Water/Sewer Capital Reserves (\$810,000), and Public Works Trust Fund Loan funds (one-percent, \$290,000) are employed for this purpose.

Library space assessment and facility planning work:--Library space assessment and facility design work is expected in 1998, and is funded with \$20,000 in this budget. This planning is a needed step toward further Library facility improvement/expansion in approximately the year 2000.

Street Overlays:--The past year was a very important year for street overlays. Another substantial investment in street overlays is programmed in 1998, at the \$200,000 level. The Six Year Street Plan and Capital Improvement Plans guide the program.

NE Everett Street Pedestrian Safety Project:--This is a rather complex project, which has benefited from public participation and multiple funding sources. The goal is to improve safety on N. E. Everett Street. It will include sidewalks and a traffic signal. Funding includes Community Development Block Grant (CDBG \$103,500), and City, State Department of Transportation grant, and School District contributions.

Court and jail costs of SB 6211:--The provisions of State legislation have mandated sharply increased court and jail costs for Cities. These are significant. Contract payments to the County for court and jail services are budgeted at \$128,000 and \$200,000 respectively. The 1996 cost for these two functions totaled only \$49,500. These sharp increases in Justice system costs fall heavily on the General Fund.

Open space acquisitions:--Further open space acquisitions in the designated permanent open space network are anticipated in 1998. A major potential is a series of parcels on the east slope of Prune Hill, near Fallen Leaf Lake. Funding to supplement City Impact Fee resources is being sought for those acquisitions.

#### **ASSUMPTIONS:**

1. The appeal of the taxable value of the paper mill remains unresolved. The company has indicated that further appeals of a Tax Court decision have been filed. The budget makes no positive assumptions regarding the ultimate outcome of this dispute.

2. The 1998 revenue estimates related to WaferTech's facility and assessed value are very conservative. The estimates are based on the most current information provided

by the assessor's office and are subject to revision. We expect that any revisions for 1998 value will likely be upward. Revenue planning anticipates that for 1999, WaferTech will become the City's largest taxpayer, replacing the paper mill for the first time in our history. Continuing residential and varied industrial growth should substantially broaden the 1999 tax and assessed value base.

3. No major legislative or overall economic changes are forecast.

### **OPTIONAL PROJECTS:**

There are a number of projects which could be added to the 1998 budget. Faced with revenue constraints, a number of desirable projects and capital/equipment requests were deferred. These can be revisited and prioritized during the upcoming year as more revenue information becomes available.

### **PROCESS:**

This budget draft is produced for your review and is early in the year. The document is designed to be easily understood, and builds on the positive reception which the 1997 budget received. The diligent work of all the departments in preparation of this budget is appreciated and acknowledged. The next step is a council worksession on the budget which is scheduled for October 20, followed by the more formal hearing and adoption steps to follow in November.

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TOTAL ALL FUNDS		<u>\$36,246,768</u>

SECTION II

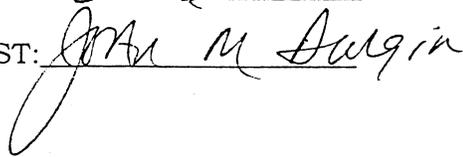
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SECTION III

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PASSED by the Council and APPROVED by the Mayor this 24th day of November, 1997.

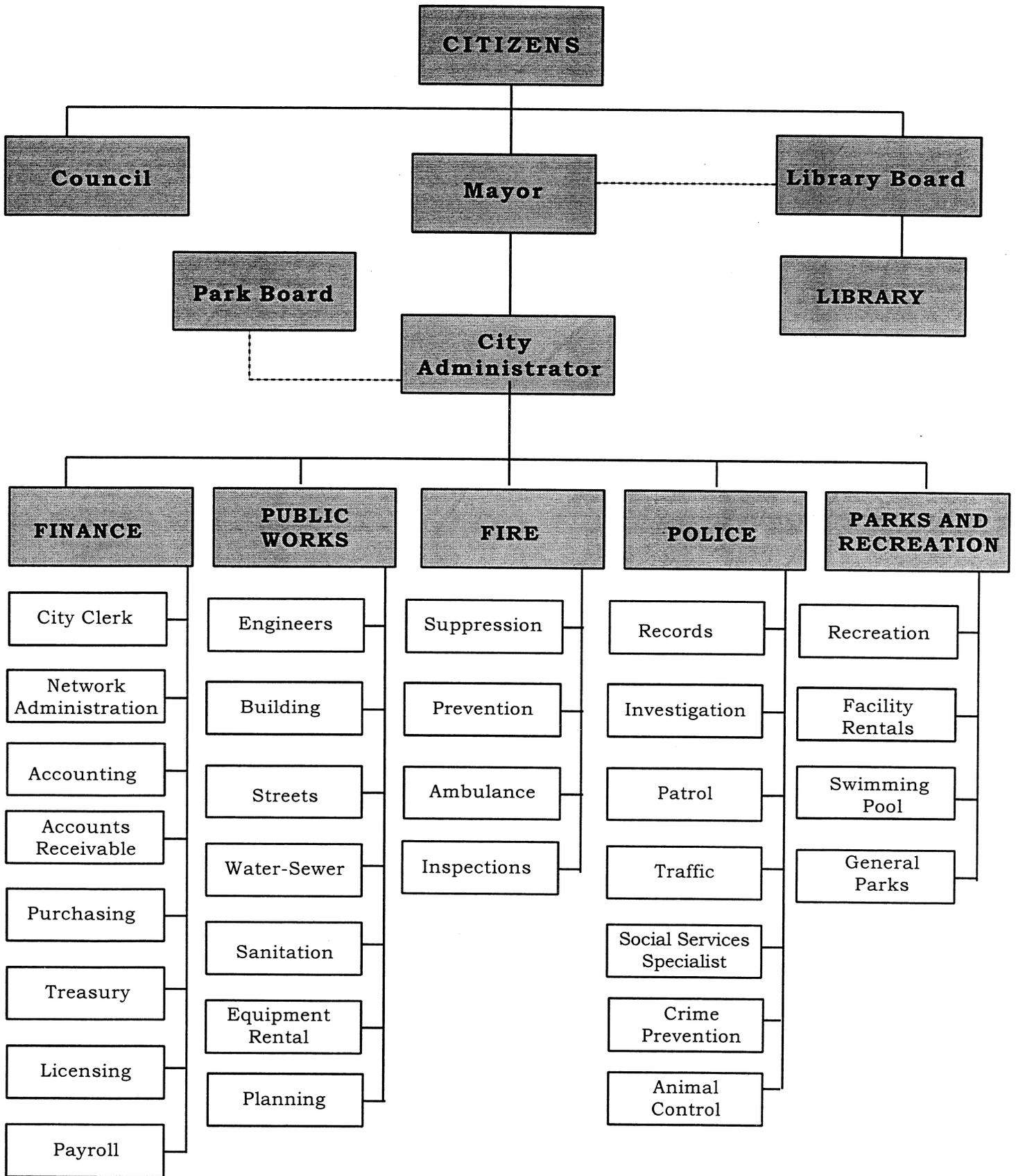
SIGNED: 

ATTEST: 

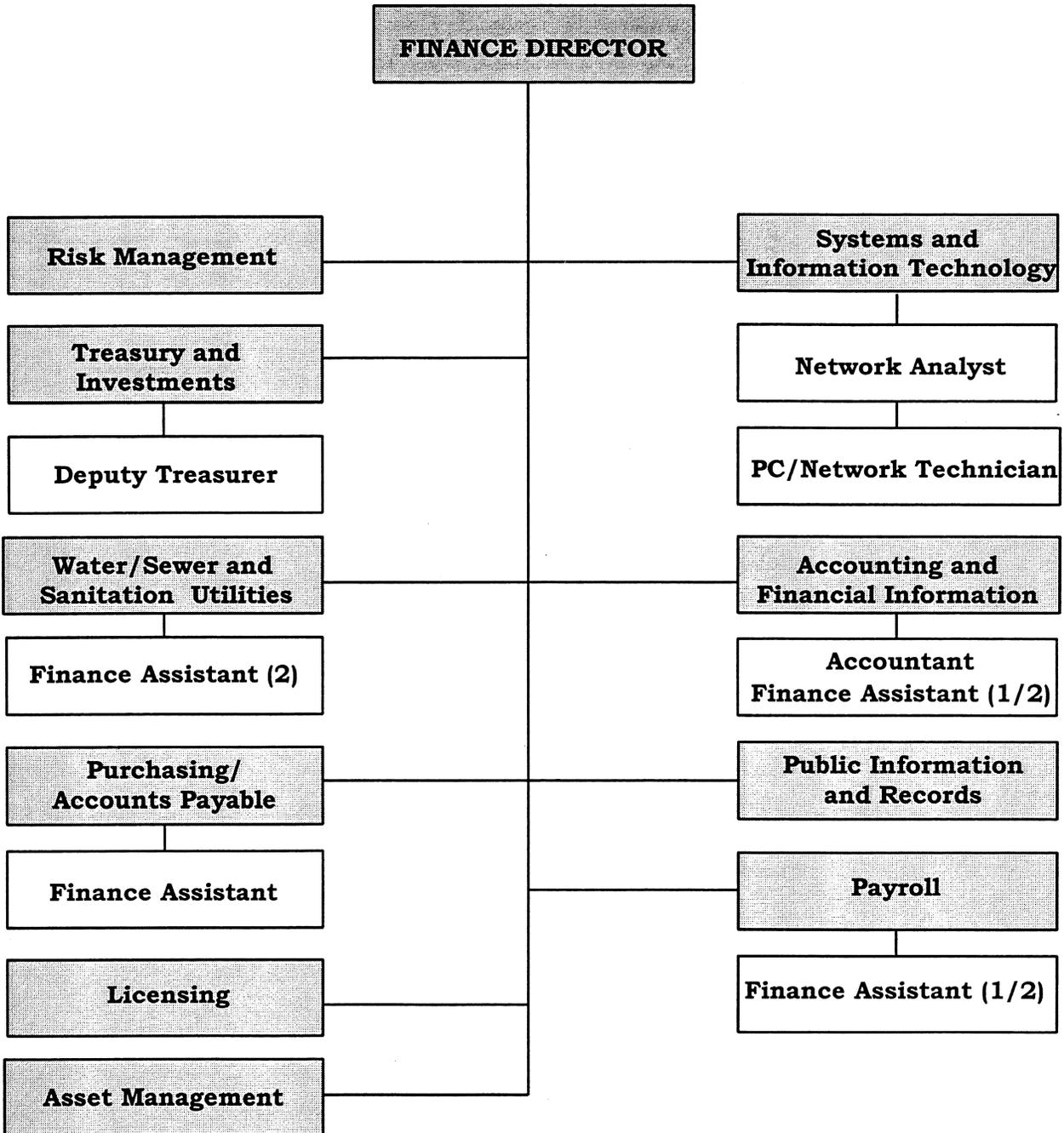
APPROVED as to form:

  
 \_\_\_\_\_  
 City Attorney

# City of Camas, Washington Organizational Chart

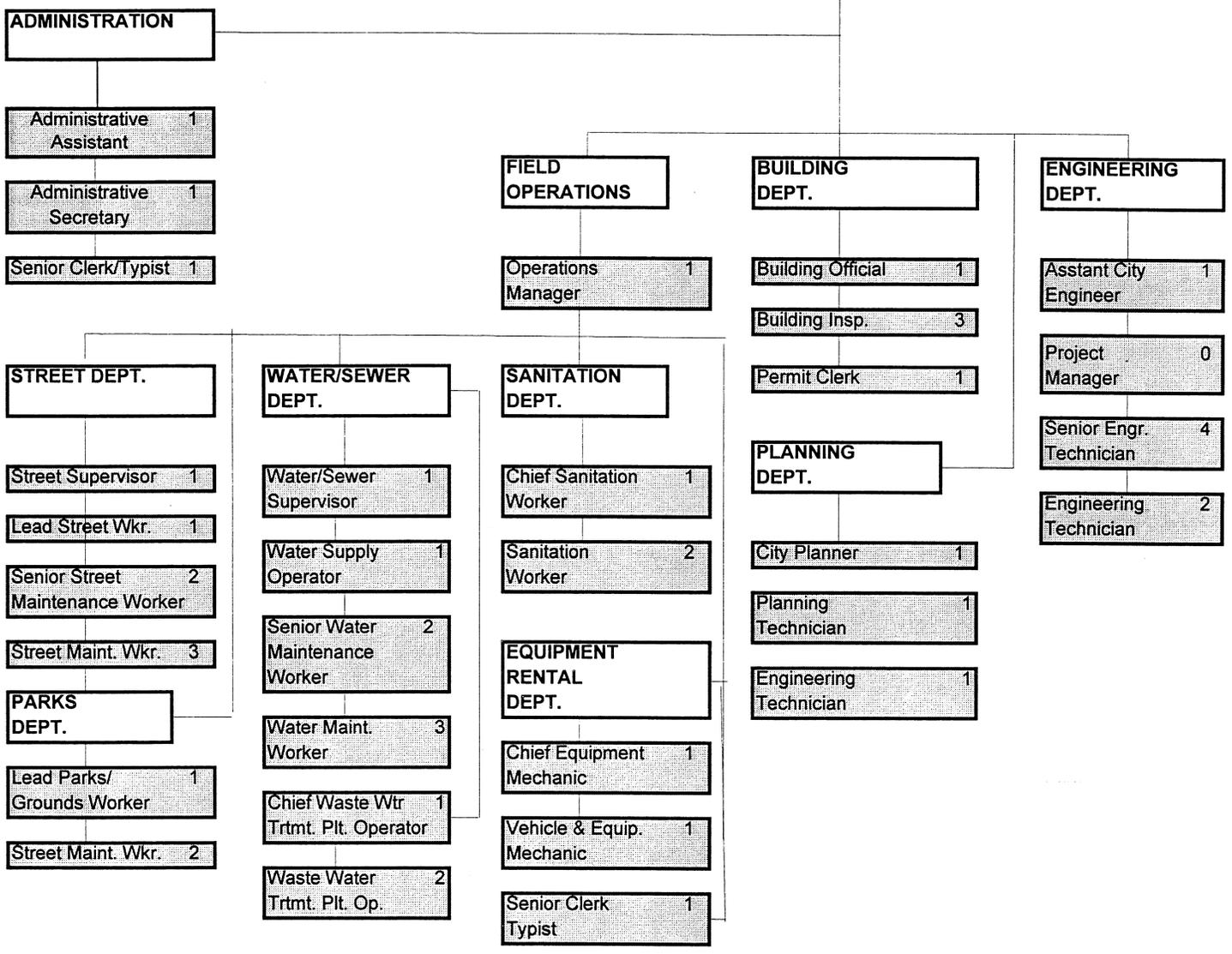


# FINANCE DEPARTMENT

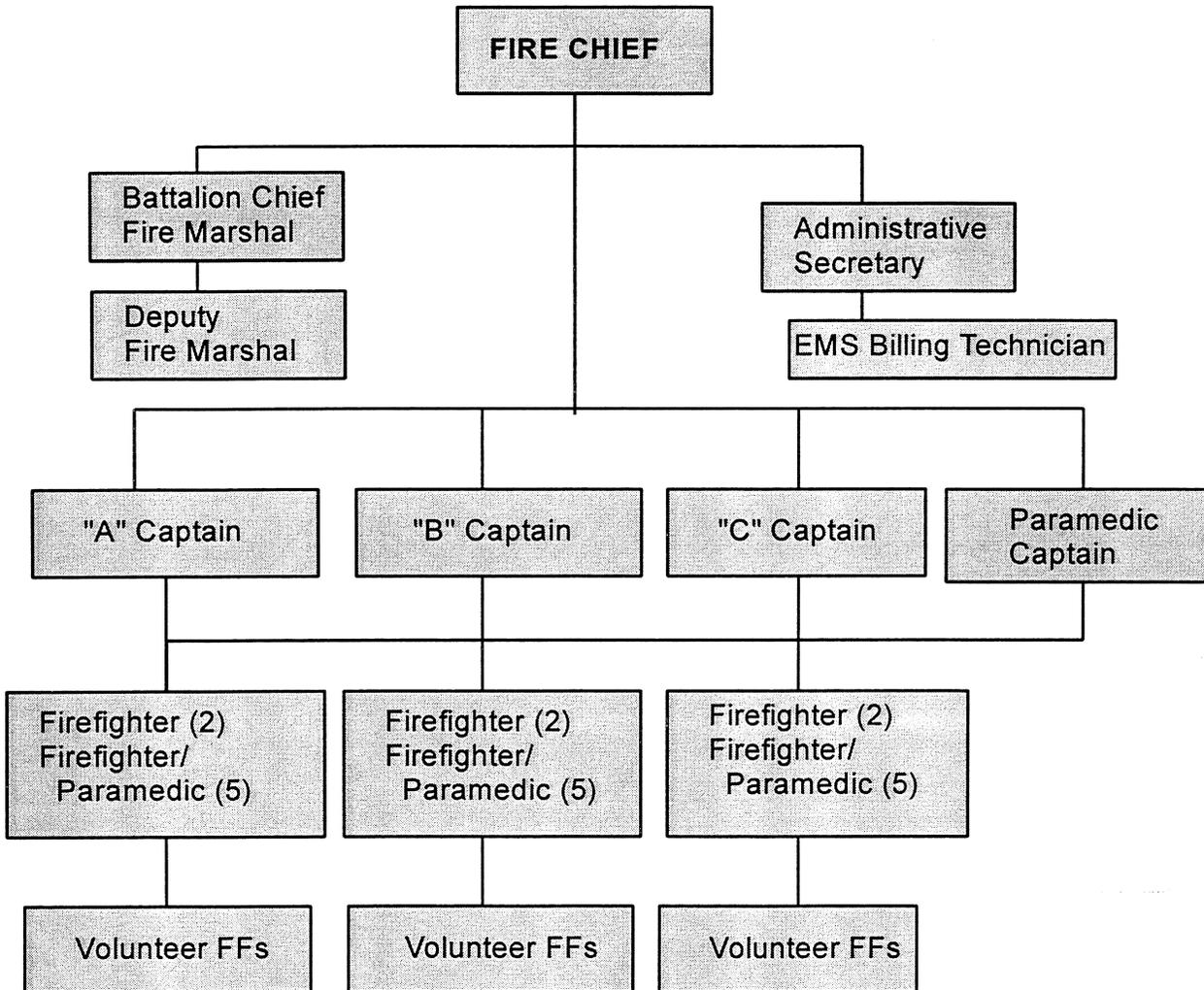


# Public Works Department

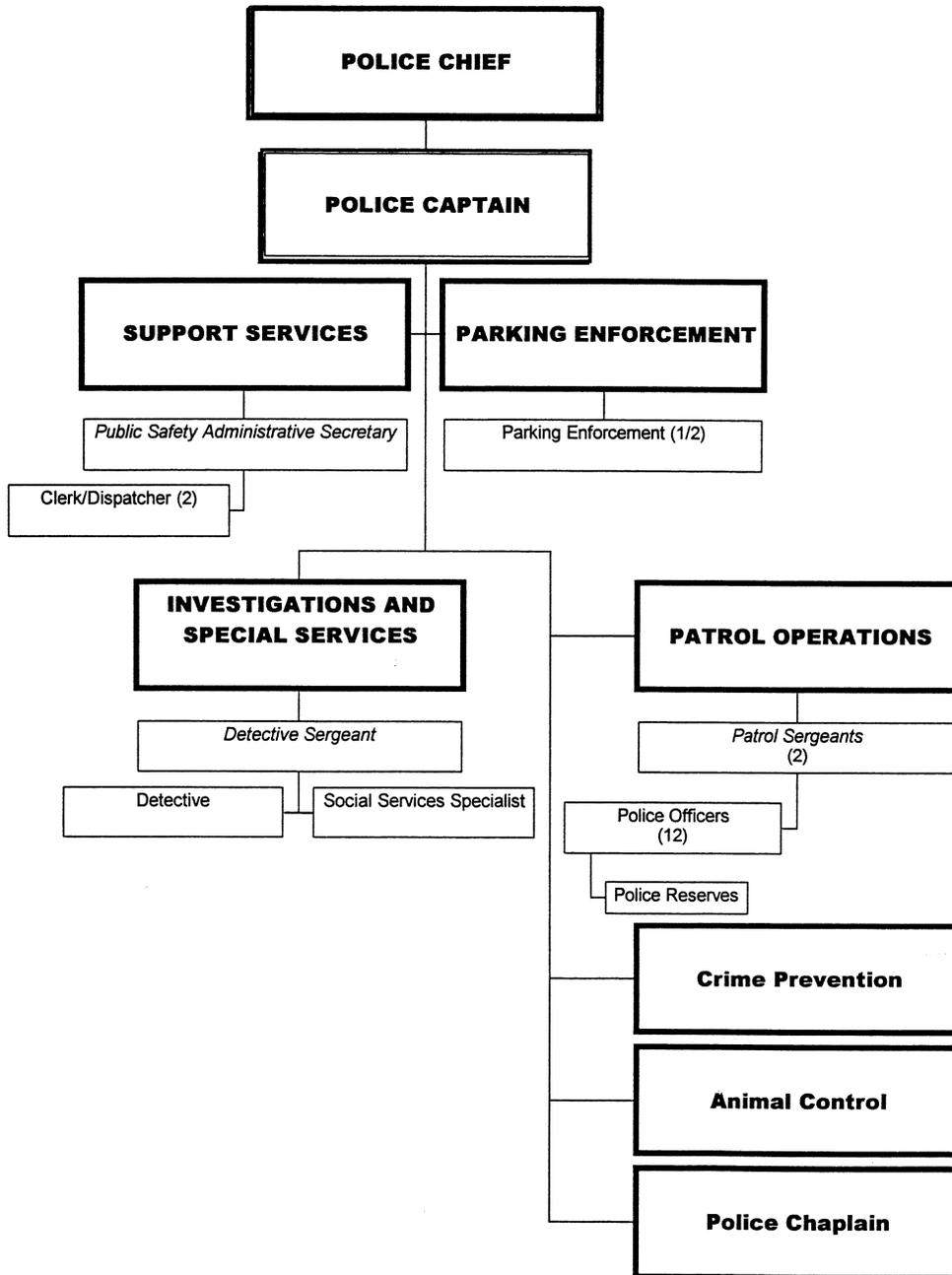
**Public Works Director/  
City Engineer**



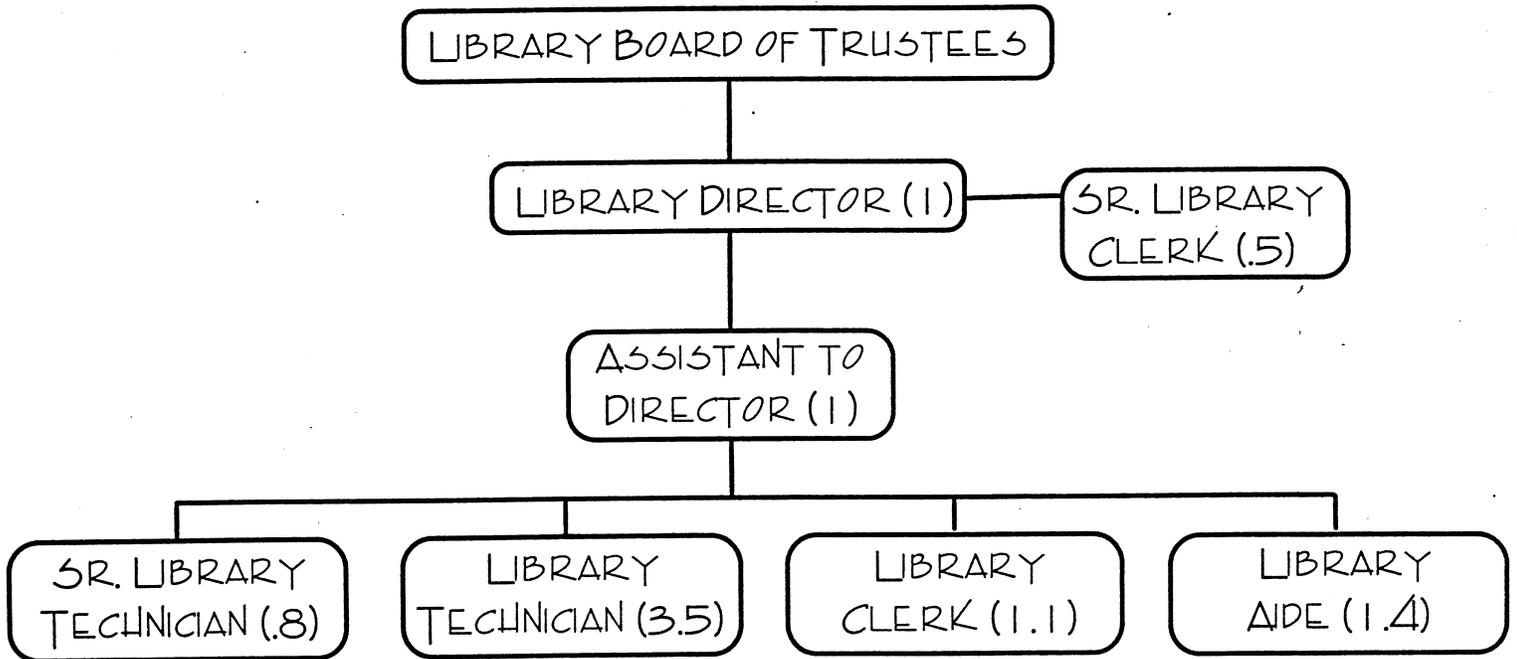
# FIRE DEPARTMENT



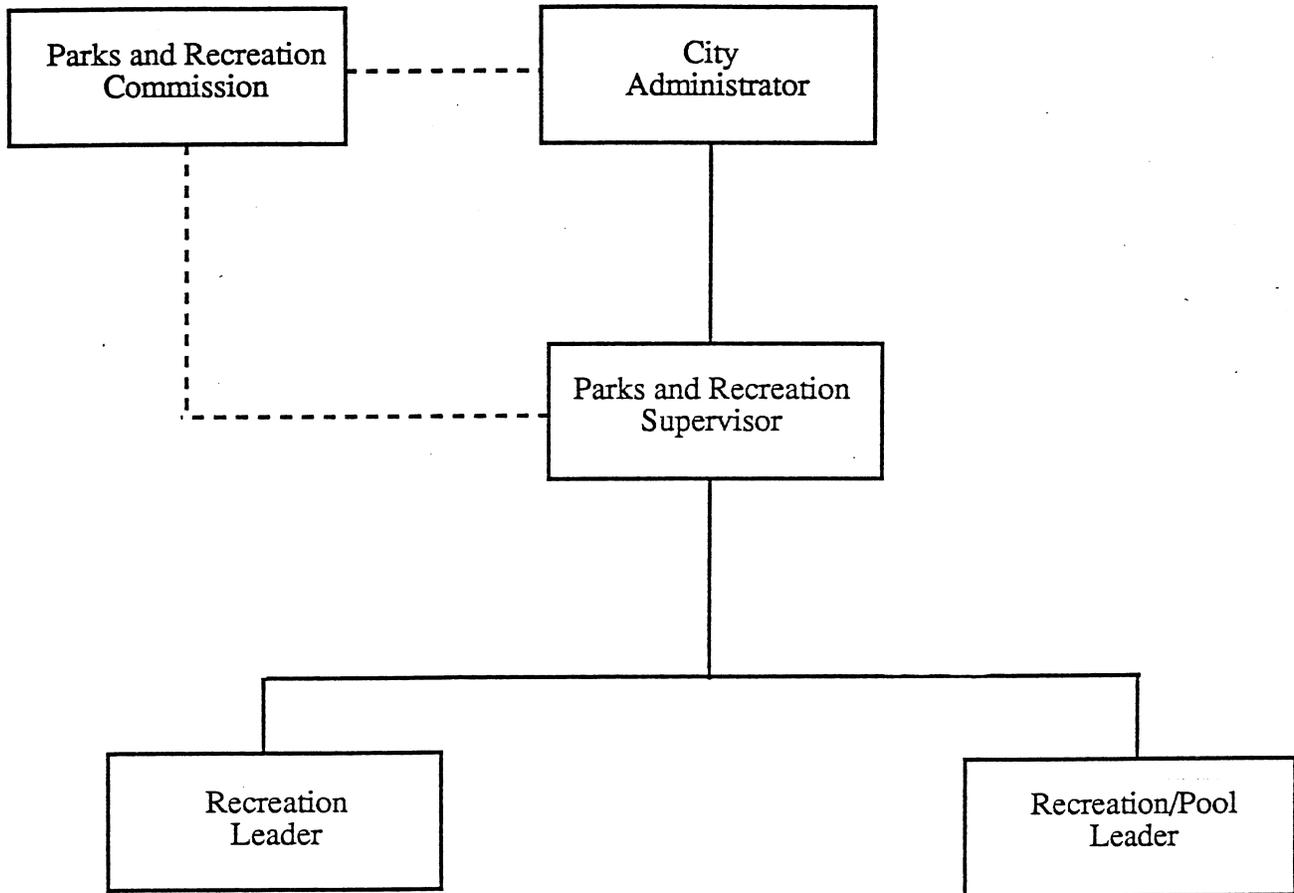
# Camas Police Department



# CAMAS PUBLIC LIBRARY



# Organizational Chart Camas Parks and Recreation



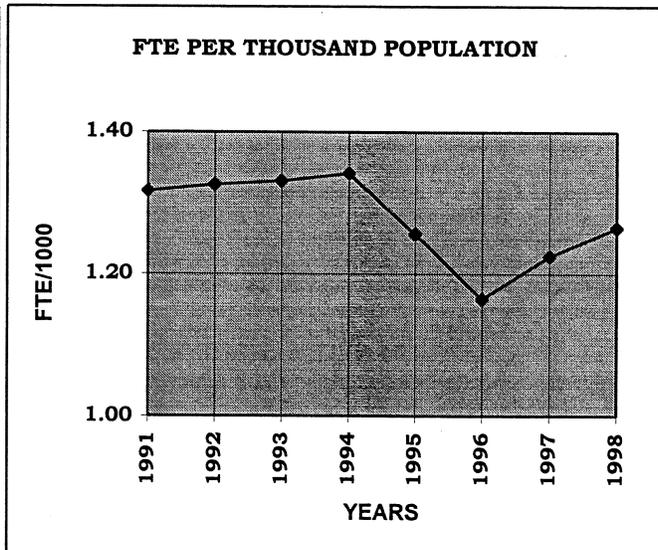
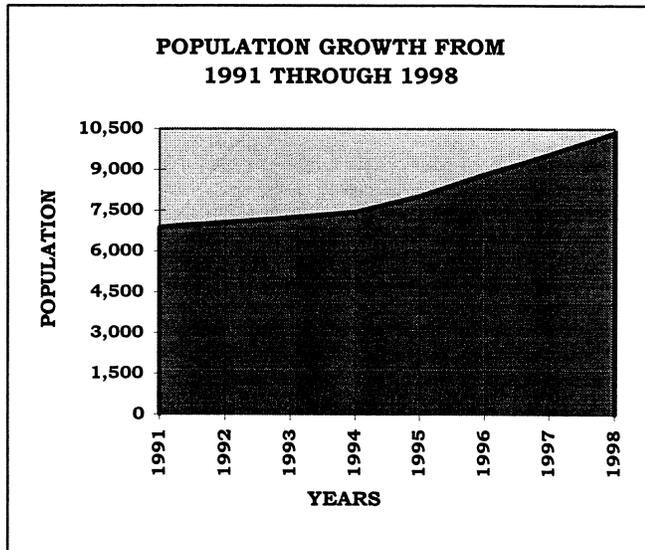
**CITY OF CAMAS, WASHINGTON**

**Employees (Full Time Equivalents)  
Eight Years 1991 - 1998**

<b>DEPARTMENT</b>	1991	1992	1993	1994	1995	1996	1997	1998
Executive	1.00	1.50	1.50	1.50	1.50	1.50	1.50	1.50
Finance	8.00	8.00	8.00	8.00	6.50	7.00	8.00	8.66
Legal	1.00	1.00	1.00	1.00	-	-	-	-
Personnel	-	-	-	-	0.50	0.50	1.00	1.00
Law Enforcement	20.00	19.00	18.00	18.50	18.50	19.50	21.00	23.50
Fire Control	11.00	11.00	11.00	11.00	11.00	11.00	14.61	18.50
Protective Inspections	3.00	3.00	3.00	3.50	4.00	4.00	5.00	5.00
Engineering	11.00	11.00	12.00	12.00	12.00	12.00	10.50	11.00
Planning	-	-	-	-	-	-	3.00	3.50
Parks	1.00	1.50	2.00	4.00	4.00	4.50	6.00	7.80
Street	7.00	8.00	9.00	9.00	9.00	7.50	7.00	9.00
Library	6.30	6.10	6.10	7.20	7.20	7.56	9.00	9.30
Emergency Rescue	8.00	9.00	9.50	9.50	11.00	11.00	12.39	13.00
Sanitary	2.00	2.00	2.00	2.00	3.00	3.00	3.00	3.00
Water-Sewer	9.30	10.30	11.00	10.50	10.50	11.50	12.00	12.50
Equipment Rental	2.00	2.00	2.00	2.00	2.00	2.00	3.00	3.50
<b>TOTALS</b>	<b>90.60</b>	<b>93.40</b>	<b>96.10</b>	<b>99.70</b>	<b>100.70</b>	<b>102.56</b>	<b>117.00</b>	<b>130.76</b>

<b>POPULATION</b>	<b>6,880</b>	<b>7,045</b>	<b>7,220</b>	<b>7,430</b>	<b>8,015</b>	<b>8,810</b>	<b>9,550</b>	<b>10,350 *</b>
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\* Estd.



# City of Camas, Washington 1998 Budget in Brief

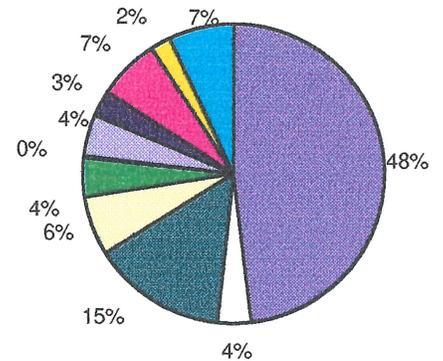
## REVENUES CLASSIFIED BY SOURCE

	1996 Actual Received	1997 Adopted Budget	1998 Proposed Budget
Taxes	\$ 5,137,918	\$ 5,904,399	\$ 6,704,924
Licenses and Permits	393,823	832,100	610,900
Intergovernmental Revenues	1,668,465	2,436,891	1,649,590
Charges for Services	5,913,518	5,088,924	7,207,411
Fines and Forfeits	175,824	158,900	172,500
Miscellaneous Revenues	1,157,593	2,312,400	1,004,800
Other Non Revenues	45,831	449,000	822,500
Other Financing Sources	8,278,975	4,505,194	17,008,642
Budgeted Fund Balance		2,542,021	1,065,501
<b>Total Revenues</b>	<b>\$ 22,771,947</b>	<b>\$ 24,229,829</b>	<b>\$ 36,246,768</b>

## EXPENDITURES/EXPENSES BY FUNCTION

	1996 Actual Expended	1997 Adopted Budget	1998 Proposed Budget
Classified Proprietary	\$ 3,230,189	\$ 2,161,231	\$ 17,441,137
General Government Services	984,131	1,107,974	1,276,095
Security of Persons and Property	3,536,363	4,809,482	5,280,830
Physical Environment	1,550,320	1,480,339	2,262,719
Transportation	1,423,228	1,433,028	1,569,675
Economic Environment	133,654	556,545	34,600
Mental and Physical Health	5,878	-	1,600
Culture and Recreation	996,553	1,197,687	1,629,371
Debt Service	832,908	898,068	1,044,763
Capitalized Expenses	1,786,007	4,542,832	2,412,336
Road and Street Construction	1,064,976	6,678,032	785,000
Other Financing Uses	3,609,417	3,004,694	2,508,642
<b>Total Expenditures/Expenses</b>	<b>\$ 19,153,624</b>	<b>\$ 27,869,912</b>	<b>\$ 36,246,768</b>

**1998 Expenditures/Expenses  
by Function**



- Classified Proprietary
- General Government Services
- Security of Persons and Property
- Physical Environment
- Transportation
- Economic Environment
- Mental and Physical Health
- Culture and Recreation
- Debt Service
- Capitalized Expenses
- Road and Street Construction
- Other Financing Uses

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**City of Camas, Washington**  
**1998 Annual Budget**  
**Combined Summary of Revenues, Appropriations and**  
**Other Financing Sources and Uses By Fund**

	General Fund	SPECIAL REVENUE FUNDS				Debt Service Funds
		City Streets	Emergency Rescue	Fire Equip. Reserve	Storm Wtr. Drainage	
Appropriated Fund Balance	\$ 330,782	\$ -	\$ 5,950	\$ 312,805	\$ -	\$ -
REVENUES:						
310 Taxes	5,710,935	-	301,381	-	-	506,208
320 Licenses & Permits	610,900	-	-	-	-	-
330 Intgovt. Revenues	511,693	553,177	275,000	-	-	-
340 Chgs. for Services	1,603,240	-	620,068	-	45,000	-
350 Fines & Forfeits	172,500	-	-	-	-	-
360 Misc. Revenues	278,700	37,500	8,600	8,000	10,000	-
Total Est. Revenues	8,887,968	590,677	1,205,049	8,000	55,000	506,208
380 Non Revenues	1,000	-	-	-	-	-
390 Other Est. Fin. Source						
Bond Proceeds	-	-	-	-	-	-
Operating Trans. In	-	1,250,087	-	220,000	-	-
Total Est. Resources	9,219,750	1,840,764	1,210,999	540,805	55,000	506,208
APPROPRIATIONS:						
501 Classified Proprietary	-	-	-	-	-	-
510 General Govt. Serv.	1,276,095	-	-	-	-	-
520 Sec of Person & Prop	4,068,331	-	1,210,999	-	-	-
530 Physical Environ.	1,076,066	-	-	-	-	-
540 Transportation	-	1,110,764	-	-	-	-
550 Economic Environ.	34,600	-	-	-	-	-
560 Mental & Phy. Health	1,600	-	-	-	-	-
570 Culture & Recreation	1,629,371	-	-	-	-	-
590-598 Other Type Exp.						
591 Debt Service	-	-	-	-	-	506,208
594 Capitalized Exp.	-	-	-	540,805	-	-
595 Road & Street Const.	-	730,000	-	-	55,000	-
Total Appropriations	8,086,063	1,840,764	1,210,999	540,805	55,000	506,208
Est. Other Financing Uses:						
Operating Transfers Out	1,133,687	-	-	-	-	-
Total Estimated Uses	\$ 9,219,750	\$ 1,840,764	\$ 1,210,999	\$ 540,805	\$ 55,000	\$ 506,208

(Cont.)

**Combined Summary of Revenues, Appropriations and  
Other Financing Sources and Uses by Fund**

CAPITAL PROJECT FUNDS	PROPRIETARY FUNDS			Equipment Rental Fund	Firemen's Pension Fund	Total All Funds
Growth Mgmt.	City Sanitary	Water - Sewer	Water-Sewer Capital Res.			
\$ 163,311	\$ 252,653	\$ -	\$ -	\$ -	\$ -	\$ 1,065,501
186,400	-	-	-	-	-	6,704,924
-	-	-	-	-	-	610,900
308,220	-	-	-	-	1,500	1,649,590
1,450,000	925,000	2,558,192	-	5,911	-	7,207,411
-	-	-	-	-	-	172,500
100,000	9,000	100,000	-	453,000	-	1,004,800
2,044,620	934,000	2,658,192	-	458,911	1,500	17,350,125
-	-	321,500	500,000	-	-	822,500
-	-	14,500,000	-	-	-	14,500,000
-	-	1,038,555	-	-	-	2,508,642
2,207,931	1,186,653	18,518,247	500,000	458,911	1,500	36,246,768
-	-	17,441,137	-	-	-	17,441,137
-	-	-	-	-	-	1,276,095
-	-	-	-	-	1,500	5,280,830
-	1,186,653	-	-	-	-	2,262,719
-	-	-	-	458,911	-	1,569,675
-	-	-	-	-	-	34,600
-	-	-	-	-	-	1,600
-	-	-	-	-	-	1,629,371
-	-	538,555	-	-	-	1,044,763
1,871,531	-	-	-	-	-	2,412,336
-	-	-	-	-	-	785,000
1,871,531	1,186,653	17,979,692	-	458,911	1,500	33,738,126
336,400	-	538,555	500,000	-	-	2,508,642
\$2,207,931	\$1,186,653	\$18,518,247	\$ 500,000	\$458,911	\$1,500	\$36,246,768

**Summary of Estimated Appropriations By Fund  
Actual for 1996 and Appropriations for 1997 and 1998**

	Actual Expenditures 1996	Actual Appropriations 1997	Estimated Required 1998
GENERAL FUND	\$ 6,674,107	\$ 8,793,888	\$ 9,219,750
SPECIAL REVENUES:			
City Street	1,176,859	1,931,319	1,840,764
Emergency Rescue	908,000	1,145,724	1,210,999
Fire Equipment Cumulative Reserve	-	438,000	540,805
Storm Water Drainage	-	85,000	55,000
TOTAL SPECIAL REVENUE FUNDS	<u>2,084,859</u>	<u>3,600,043</u>	<u>3,647,568</u>
DEBT SERVICE FUNDS:			
Unlimited Tax G.O. Bond Redemption	128,265	130,015	131,575
Limited Tax G.O. Bond Redemption	122,464	370,848	374,633
TOTAL DEBT SERVICE FUNDS	<u>250,729</u>	<u>500,863</u>	<u>506,208</u>
CAPITAL PROJECT FUNDS:			
Growth Management Capital Project	1,694,274	2,027,000	2,207,931
Police Facility Capital Project	912,541	2,719,332	-
Benton & NW Elm Streets Capital Project	484,350	-	-
Parker Street Capital Project	289,216	5,055,784	-
Forest Home Neighborhood	-	290,748	-
LID 218 - Adams St.	17,129	-	-
TOTAL CAPITAL PROJECT FUNDS	<u>3,397,510</u>	<u>10,092,864</u>	<u>2,207,931</u>
ENTERPRISE FUNDS:			
City Sanitary	832,728	919,404	1,186,653
Water-Sewer	2,147,363	2,384,629	2,979,692
Water-Sewer Capital Reserve	1,339,541	250,000	500,000
Water-Sewer Bond Redemption	352,823	373,180	513,030
Farmer Home Bond Redemption	24,525	24,025	25,525
CDBG Sewer Construction	587	-	-
Water Construction Fund	443,498	-	-
Sewer Treatment Plant	1,056,221	223,807	15,000,000
TOTAL ENTERPRISE FUNDS	<u>6,197,286</u>	<u>4,175,045</u>	<u>20,204,900</u>
INTERNAL SERVICE FUNDS:			
Equipment Rental	510,558	705,709	458,911
FIDUCIARY FUNDS:			
Firemen's Pension	1,111	1,500	1,500
TOTAL	<u>\$ 19,116,160</u>	<u>\$27,869,912</u>	<u>\$36,246,768</u>

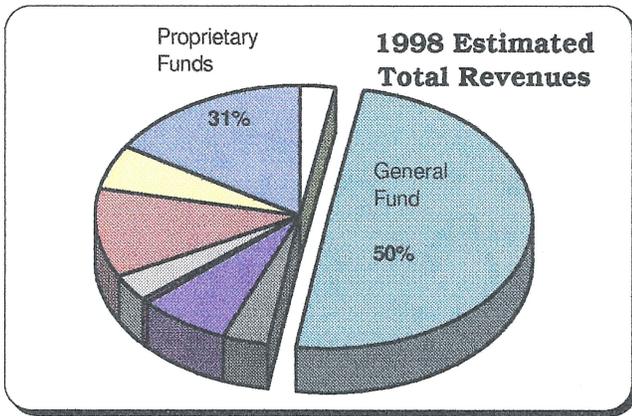
**1998 Schedule of  
Operating Transfers Out/Operating Transfers in**

TRANSFERS FROM	TRANSFERS TO	AMOUNT	PURPOSE FOR TRANSFER
General	Street	\$ 1,133,687	Street operations and construction
Growth Management Fund	Streets	116,400	TIF funds for NE Lake Rd/Everett St. Imp.
Growth Management Fund	Fire Equipment	220,000	Fire equipment purchase
Water/Sewer Capital Reserve	Sewer Treatment Plant	500,000	Construction project
Water/Sewer	Water/Sewer Bond	513,030	1992 Bonds and 1996 Refund Bonds & Loans
Water/Sewer	FHA Bond	25,525	1982 and 1984 FMHA Bonds
Total Operating Transfers Out/In:		<u>\$ 2,508,642</u>	

## GENERAL FUND SUMMARY OF BUDGET

### FUNCTION

The General Fund accounts for all revenues and expenditures of the city of a general nature that are not required to be reported in a special type of fund. It receives a much greater variety of revenues and is utilized for a greater variety of expenditures than other funds.



### ACTIVITIES AND SERVICE

Expenditures for legislative, judicial, executive, financial and administrative, legal, personnel, planning, general governmental services, engineering, parks and recreation, pollution control, nuisance control, animal control, health, community education and library are included in the General Fund.

Police and fire services are also included in this fund. The General Fund is reimbursed for applicable engineering, accounting, legal services and some administration it provides for the water-sewer, sanitary, emergency rescue and equipment rental functions.

### **REVENUES:**

**001**

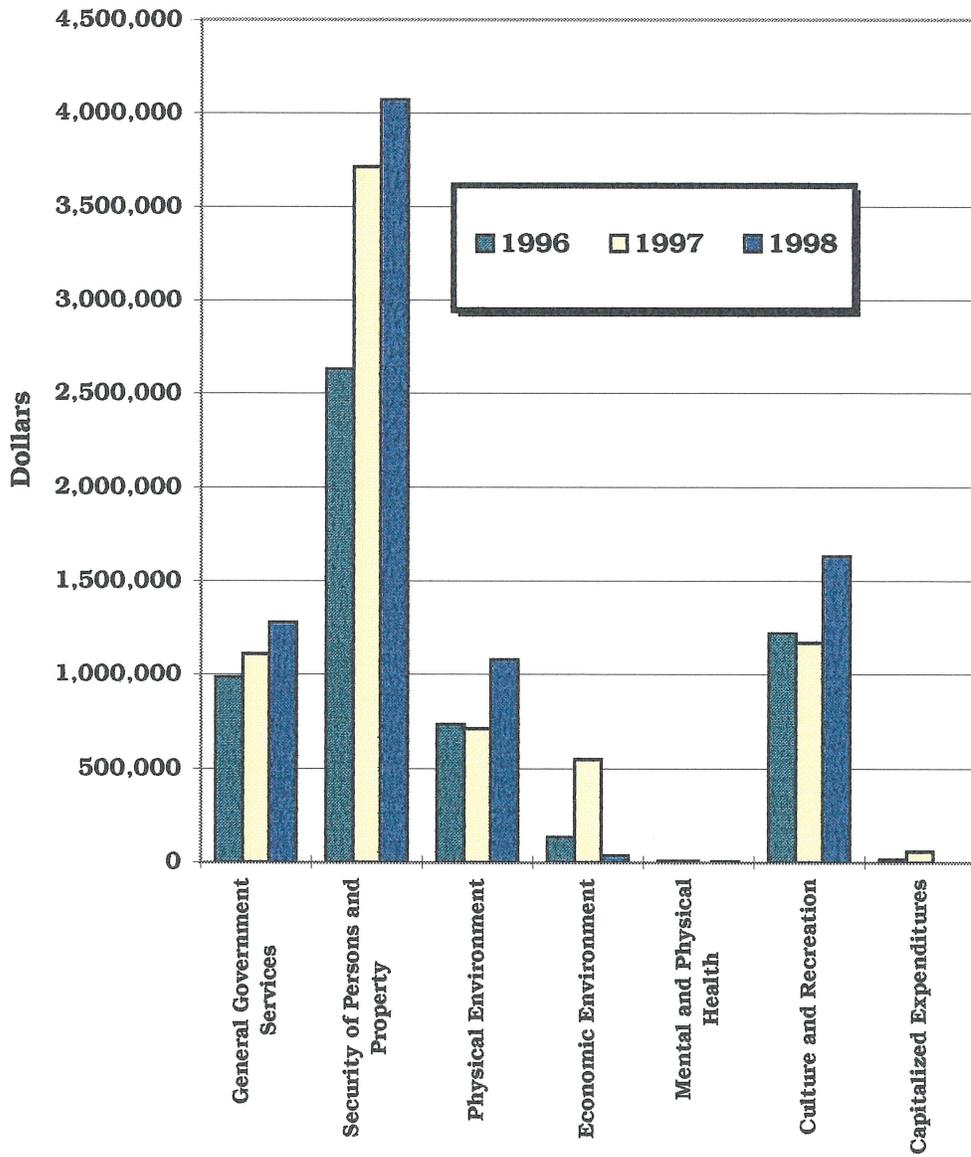
Revenues:

	Actual 1996	Appropriated 1997	Estimated 1998
310 000 Taxes	\$ 4,401,126	\$ 4,928,536	\$ 5,710,935
320 000 Licenses and Permits	393,823	832,100	610,900
330 000 Intergovernmental Revenue	363,408	265,313	511,693
340 000 Charges for Goods and Services	845,691	885,300	1,603,240
350 000 Fines and Forfeits	175,824	158,900	172,500
360 000 Miscellaneous Revenues	239,464	231,400	278,700
Total Estimated Revenues	6,419,336	7,301,549	8,887,968
380 000 Other Non Revenues	-	-	1,000
390 000 Other Financing Sources	431	500	-
Total Estimated Resources	6,419,767	7,302,049	8,888,968

**GENERAL FUND****SUMMARY****(Continued)**

<b>APPROPRIATIONS:</b>	<b>Actual</b>	<b>Appropriated</b>	<b>Estimated</b>
<b>001</b>	<b>1996</b>	<b>1997</b>	<b>1998</b>
510 000 General Government Services	\$ 984,127	\$ 1,107,632	\$ 1,276,095
520 000 Security of Persons and Property	2,627,250	3,710,948	4,068,331
530 000 Physical Environment	732,591	711,277	1,076,066
550 000 Economic Environment	133,653	546,545	34,600
560 000 Mental and Physical Health	5,878	-	1,600
570 000 Culture and Recreation	1,218,464	1,167,687	1,629,371
594 000 Capitalized Expenditures	14,661	56,000	-
Total Estimated Appropriations	<u>5,716,624</u>	<u>7,300,089</u>	<u>8,086,063</u>
Estimated Other Financing Uses:			
597 000 Operating Transfers:			
Fire Cumulative Reserve Fund	20,000	20,000	-
City Street Fund	815,985	1,064,989	1,133,687
Equipment Rental Fund	30,000	-	-
Benton St. Capital Project	84,000	-	-
Elm St. Capital Project	7,500	-	-
Total Estimated Other Financing Uses	<u>957,485</u>	<u>1,084,989</u>	<u>1,133,687</u>
Total Estimated Appropriations and Other Financing Uses	<u>6,674,109</u>	<u>8,385,078</u>	<u>9,219,750</u>
Estimated Excess Revenues and Other Financing Sources over Appropriations and Other Financing Uses	(254,342)	(1,083,029)	(330,782)
Beginning Fund Balance	<u>2,461,210</u>	<u>2,206,868</u>	<u>1,123,839</u>
Ending Fund Balance	<u>\$ 2,206,868</u>	<u>\$ 1,123,839</u>	<u>\$ 793,057</u>

### Appropriations Three Year Comparison



# GENERAL FUND

## REVENUE DETAIL THREE YEAR COMPARISON

FUND NUMBER	Actual 1996	Appropriated 1997	Estimated 1998
001			
291 740 00 Beginning Appropriated Fund Balance	\$ 2,561,842	\$ 1,083,029	\$ 330,782
Taxes:			
311 100 00 Real and Personal Property	3,229,207	3,610,736	4,368,135
312 100 00 Private Harvest Tax	313	300	300
313 100 00 Local Retail Sales and Use Taxes	1,068,084	1,200,000	1,200,000
316 430 00 Gas	30,110	27,000	35,000
316 460 00 Television Cable	19,873	25,000	45,000
316 470 00 Sanitary Franchise Fee	10,938	15,000	20,000
318 500 00 Gambling Taxes	41,964	50,000	42,000
319 800 00 Penalties and Interest Del. Taxes	636	500	500
Total Taxes	4,401,125	4,928,536	5,710,935
Licenses and Permits:			
321 200 00 Health	-	100	-
321 300 00 Police and Protective	75	100	100
321 600 00 Professional and Occupational	-	400	150
321 700 00 Amusements	2,010	2,500	3,450
321 900 00 Other Business Licenses	335	300	300
322 100 00 Buildings, Structures and Equipment	385,276	820,000	600,000
322 300 00 Animal Licenses	2,710	3,000	3,000
322 400 00 Street and Curb Permits	2,264	4,000	2,500
322 900 00 Other Non-Bus Licenses and Permits	1,154	1,700	1,400
Total Licenses and Permits	393,824	832,100	610,900
Intergovernmental Revenue:			
331 160 00 Direct Federal Grants - COPS	43,647	50,000	113,000
334 040 20 State Grant-Growth Management	6,478	-	-
334 040 25 State Grants	2,754	-	95,778
335 000 81 Mobile Home/Trailer/Camper Ex Tax	2,287	2,000	2,865
335 000 83 Motor Vehicle Excise Tax-Regular	112,378	95,000	116,797
335 000 91 P.U.D. Privilege Tax	23,542	20,000	30,000
335 000 92 State Forest Board Land	70,521	4,000	2,000
336 060 21 Criminal Justice - Property	2,965	1,500	3,247
336 060 22 Criminal Justice - DCD#1	2,854	10,547	3,783
336 060 23 Criminal Justice - DCD#2	4,036	9,008	4,918
336 060 24 Criminal Justice - DCD#3	4,058	8,258	4,918

# GENERAL FUND

## REVENUE DETAIL THREE YEAR COMPARISON

(CONTINUED)

FUND NUMBER	Actual 1996	Appropriated 1997	Estimated 1998
336 000 85 Motor Veh. Excise Tax-Equalization	17,466	-	-
336 060 94 Liquor Excise Tax	23,639	23,000	27,886
336 060 95 Liquor Board Profits	44,758	42,000	49,851
338 210 00 County Law Protection	-	-	55,000
338 570 00 Other Intergovernmental Revenue	2,025	-	1,650
Total Intergovernmental Revenue	363,408	265,313	511,693
Charges for Goods and Services:			
341 320 00 Clerks Record Services	1,398	2,000	5,000
341 330 00 Court Fees	15,223	6,000	13,000
341 500 00 Sale of Maps and Publications	2,106	2,500	3,000
341 600 00 Printing and Duplicating Services	4,950	5,000	5,000
341 700 00 Sales of Merchandise	1,190	100	1,000
341 990 00 Other General Government	25	100	-
342 100 00 Law Enforcement Services	1,971	400	500
342 200 10 Fire Prevention Fees	-	-	30,000
342 400 00 Protective Inspection Fees	60	100	50
342 900 00 Other Security of Persons	-	-	-
343 190 00 Other Environmental Preservation Fees	-	-	393,584
343 200 00 Engineering Fees and Charges	3,796	2,500	-
343 900 00 Other Fees/Chgs and Physical Env.	1,025	1,000	2,000
343 930 00 Animal Control and Shelter Fees	2,255	-	-
343 990 00 Other Physical Environment	10,595	500	-
345 800 00 Planning Fees and Charges	1,036	4,500	3,500
345 810 00 Zoning and Subdivision Fees	4,595	17,000	19,500
345 830 00 Plan Checking Fees	244,943	250,000	360,000
345 840 00 Inspection Fees - Construction	45,181	60,000	50,000
347 300 00 Activity Fees	17,094	12,000	19,000
347 310 00 Swimming Pool Admissions	27,353	20,000	26,000
347 320 00 Swimming School Fees	15,230	13,000	19,000
347 325 00 P.E. School District	777	100	200
347 340 00 Misc. Recreation	330	500	300
349 140 00 Budgeting, Acctng & Audit Services	106,087	130,000	143,117
349 150 00 Legal Services	16,810	17,000	17,500
349 180 00 Central Services-Building Rental	15,228	14,000	14,000
349 190 00 Other General Government	40,000	42,000	154,020
349 320 00 Engineering Services	266,433	285,000	323,969
Total Charges for Goods and Services	845,691	885,300	1,603,240

# GENERAL FUND

## REVENUE DETAIL THREE YEAR COMPARISON

(CONTINUED)

FUND NUMBER	Actual 1996	Appropriated 1997	Estimated 1998
001			
Fines and Forfeits:			
352 300 00 Mandatory Insurance Costs	1,594	300	-
353 100 00 Traffic Infraction Penalties	47,554	45,000	46,000
353 100 10 Traffic Inf.-J.I.S.-Local	3,008	1,500	2,000
353 700 00 Non-Traffic Infraction Penalties	1,355	500	1,000
354 000 00 Parking Violations	14,878	20,000	16,000
355 200 00 Driving Under the Influence Fines	23,474	20,000	25,000
355 250 00 Emergency Response - DWI	6,780	4,000	6,000
355 800 00 Other Criminal Traffic Misdemeanor	38,899	35,000	40,000
356 900 00 Other Non-Traffic Misdemeanors	31,225	25,000	30,000
357 400 00 Other Criminal Costs	-	500	3,000
359 700 00 Library Fines	7,057	7,000	3,500
359 900 00 Misc. Fines and Assessments	-	100	-
Total Fines and Forfeits	175,824	158,900	172,500
Miscellaneous Revenues:			
361 110 00 Investment Interest	208,600	200,000	250,000
361 400 00 Interest on Contracts, Notes.	6,442	4,200	4,000
362 400 00 Space and Facilities Rentals	4	-	-
362 401 00 Space/Facilities Rentals-Community	4,930	4,500	5,000
362 500 00 Space and Facilities Leases	1,260	2,000	1,800
362 501 00 Community Center Space Rentals	55	1,000	750
362 600 00 Housing Rentals and Leases	10,795	10,000	9,000
362 900 00 Other Rents and Use Charges	174	100	100
363 000 00 Ins. Premiums and Recovery	87	-	-
367 000 00 Contrib and Donations Pvt Sources	2,042	1,000	1,000
369 100 00 Obsolete Equipment	1,264	500	1,000
369 900 00 Other Miscellaneous Revenue	3,811	7,100	6,050
387 000 00 Residual Equity Transfers	-	-	-
389 000 00 Other Non Revenues	-	1,000	1,000
Total Miscellaneous Revenues	239,464	231,400	279,700
Total Estimated Revenues	8,981,178	8,384,578	9,219,750
Other Financing Sources:			
395 100 00 Proceeds from Sales of Fixed Assets	-	500	-
395 200 00 Comp for Loss of Fixed Assets	431	-	-
397 000 00 Operating Transfer In	-	2,850	-
Total Other Financing Sources	431	3,350	-
Total Estimated Resources	\$ 8,981,609	\$ 8,387,928	\$ 9,219,750

# ***LEGISLATIVE***

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## **MISSION STATEMENT**

The council is the elected legislative governing body of the City of Camas.

## **GOALS FOR 1998**

- \* Providing policy direction for the City.
- \* Continued teamwork, including the newly elected officials.
- \* Further planning of needed infrastructure.

## **ACTIVITIES AND SERVICES**

The council determines policy as it relates to all city functions and activities, enacts ordinances and resolutions, and receives certain appointments of the Mayor. The council meets at two regular meetings per month, two workshops per month and also attends numerous committee and other governmental board meetings during the year. Publication costs of city ordinances, resolutions and bid advertisements are included in this section of the budget.

**LEGISLATIVE EXPENDITURE DETAIL  
THREE YEAR COMPARISON**

DEPARTMENT NUMBER		Actual Expended 1996	Actual Approp 1997	Estimated Required 1998
001.01.511				
300	OFFICIAL PUBLICATION SERVICES			
40	Other Services and Charges	\$ 7,802	\$ 7,000	\$ 7,000
	Total Official Publication Services	<u>7,802</u>	<u>7,000</u>	<u>7,000</u>
400	TRAINING			
30	Supplies	203	100	1,000
40	Other Services and Charges	7,254	7,500	11,000
90	Interfund Payments for Services	-	200	200
	Total Training	<u>7,457</u>	<u>7,800</u>	<u>12,200</u>
600	LEGISLATIVE SERVICES			
10	Salaries and Wages	16,800	16,800	31,200
20	Personnel Benefits	1,730	1,800	3,342
30	Office and Operating Supplies	190	800	800
40	Other Services and Charges	2,633	1,500	1,500
	Total Legislative Services	<u>21,353</u>	<u>20,900</u>	<u>36,842</u>
700	ELECTION COSTS			
50	Intergovernmental Professional Serv.	16,800	9,000	10,100
	Total Election Costs	<u>16,800</u>	<u>9,000</u>	<u>10,100</u>
	TOTAL LEGISLATIVE	<u>\$ 53,412</u>	<u>\$ 44,700</u>	<u>\$ 66,142</u>
	%Increase (Decrease) Prior Year		-16.31%	47.97%

**LEGISLATIVE PERSONNEL SCHEDULE**

	Actual Approp 1997	Estimated Required 1998
Legislative Services		
Council Members (7)	<u>\$ 16,800</u>	<u>\$ 31,200</u>
Total Legislative Services	<u>\$ 16,800</u>	<u>\$ 31,200</u>
%Increase (Decrease) Prior Year		85.71%

## **JUDICIAL**

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### **FUNCTION**

The Police Judge is the chief judicial officer of the city. He is also one of the elected District Court Judges of Clark County.

### **ACTIVITIES AND SERVICES**

The Police Judge hears all cases and has exclusive jurisdiction over offenses defined by ordinances of the city. He has full power and authority to determine all cases, civil or criminal, arising under such ordinances and may pronounce judgment on these cases. The city provided for a violations bureau in 1982 to operate under the supervision of the municipal court.

### **COMMENTS ON BUDGET APPROPRIATIONS**

Consistent with the mandates of SB6122, the City's contractual costs of court services have risen sharply.

### **JUDICIAL EXPENDITURE DETAIL THREE YEAR COMPARISON**

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DEPARTMENT NUMBER	Actual Expended 1996	Actual Approp 1997	Estimated Required 1998
001.02.512			
500 MUNICIPAL COURT			
30 Supplies	\$ 1,191	\$ 1,200	\$ 1,000
40 Other Services and Charges	19,250	17,900	27,000
50 Intergovernmental Services and Taxes	49,500	49,500	128,000
Total Municipal Court	<u>69,941</u>	<u>68,600</u>	<u>156,000</u>
Total Judicial	<u>\$ 69,941</u>	<u>\$ 68,600</u>	<u>\$ 156,000</u>
% Increase (Decrease) Prior Year		-1.92%	127.41%

## ***EXECUTIVE***

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### **MISSION STATEMENT**

The Mayor is the chief elected official of the City of Camas. The Mayor appoints the Chief Administrative Officer under the mayor-council form of government. Together, their role is to carry out the established policies of the city as determined by council.

### **GOALS FOR 1998**

1. Continue leading the full team to accomplishment of City goals.
2. Administration of the day-to-day operations.
3. Continue to lead implementation of City vision and policies.

### **ACTIVITIES AND SERVICES**

The Mayor is responsible for directing and coordinating the activities of the city departments through the City Administrator. The Administrator carries out the policies of the council and directs the day to day activities of the operating departments of the city. The Mayor submits the proposed budget to the city council with recommendations for the ensuing year. Duties of the Mayor also consist of the political and community leadership of the city. The Mayor is responsible for the appointment and removal of nonelective city officials. The Mayor presides at all council meetings but does not have a vote except in the case of a tie.

**EXECUTIVE EXPENDITURE DETAIL  
THREE YEAR COMPARISON**

DEPARTMENT NUMBER		Actual Expended 1996	Actual Approp 1997	Estimated Required 1998
001.03.513				
100	ADMINISTRATION			
	10 Salaries and Wages	\$ 98,564	\$ 102,235	\$ 109,009
	20 Personnel Benefits	23,180	22,560	23,500
	30 Supplies	2,486	2,000	2,000
	40 Other Services and Charges	2,412	9,000	9,800
100	Total Administration	<u>126,642</u>	<u>135,795</u>	<u>144,309</u>
400	TRAINING			
	30 Supplies	507	500	500
	40 Other Services and Charges	7,610	11,000	11,500
	90 Interfund Payments for Services	1	100	100
400	Total Training	<u>8,118</u>	<u>11,600</u>	<u>12,100</u>
	TOTAL EXECUTIVE	<u>\$ 134,760</u>	<u>\$ 147,395</u>	<u>\$ 156,409</u>
	% Increase (Decrease) Prior Year		9.38%	6.12%

<b>EXECUTIVE PERSONNEL SCHEDULE</b>		Actual Approp 1997	Estimated Required 1998
	ADMINISTRATION		
	Mayor	\$ 7,800	\$ 7,800
605	City Administrator	78,601	83,986
103	Administrative Secretary (1/2)	15,834	16,223
	Overtime	-	1,000
	Total Executive	<u>\$ 102,235</u>	<u>\$ 109,009</u>
	% Increase (Decrease) Prior Year		6.63%

# **FINANCIAL AND RECORDS SERVICES DEPARTMENT**

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## **MISSION STATEMENT**

The Finance Department's mission is to ensure the City's financial stability, maximize the use of its financial resources, and provide superior financial, accounting and budgeting information and services, while maintaining the highest level of public trust.

The Finance Department strives to provide progressive, automated, quality services to the citizens, City Council and Mayor, and the many City departments it serves using the most advanced technology available.

## **DEPARTMENTAL GOALS FOR 1998**

1. Continue development and expansion of the city's web page and provide citizens on-line forms to request services or general correspondence with city officials and employees.
2. Implement and configure Groupwise software to integrate and centralize for each user all their existing communication software packages, such as voicemail, e-mail, faxes, scheduling and intranet e-mail.
3. Provide additional personnel for hardware and software support for all employees.
4. Implement a new fixed asset software system that interfaces with existing applications to reduce accounting requirements and also improve accuracy of fixed asset records.

## **ACTIVITIES AND SERVICES**

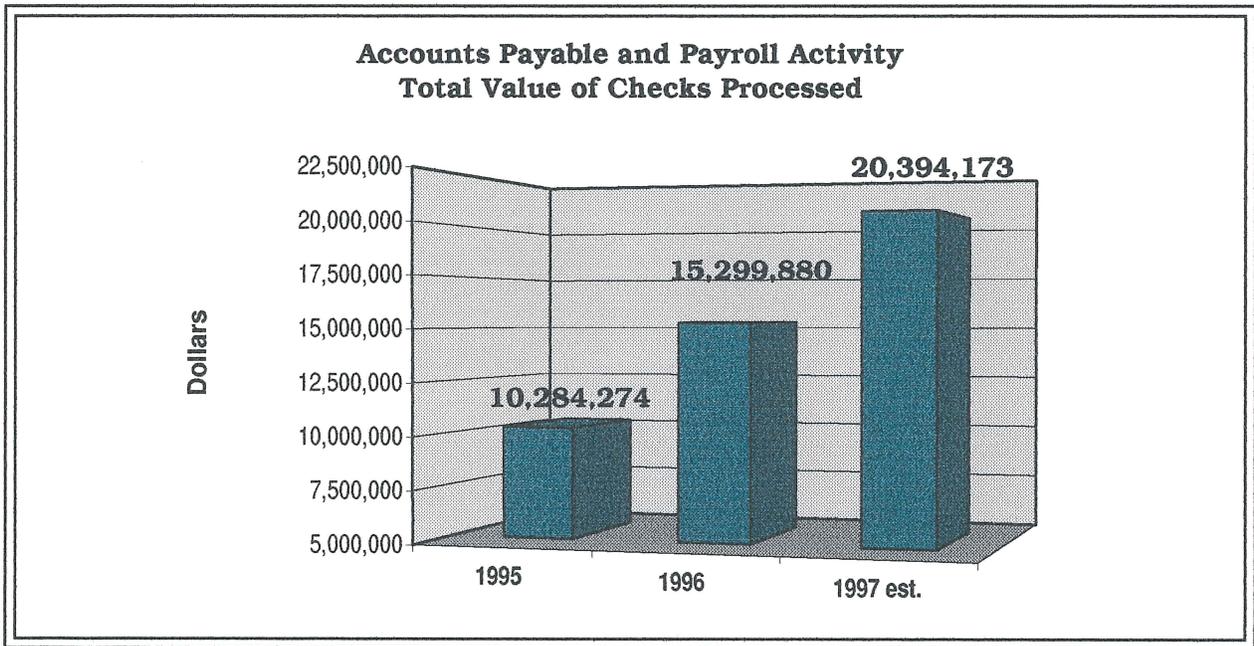
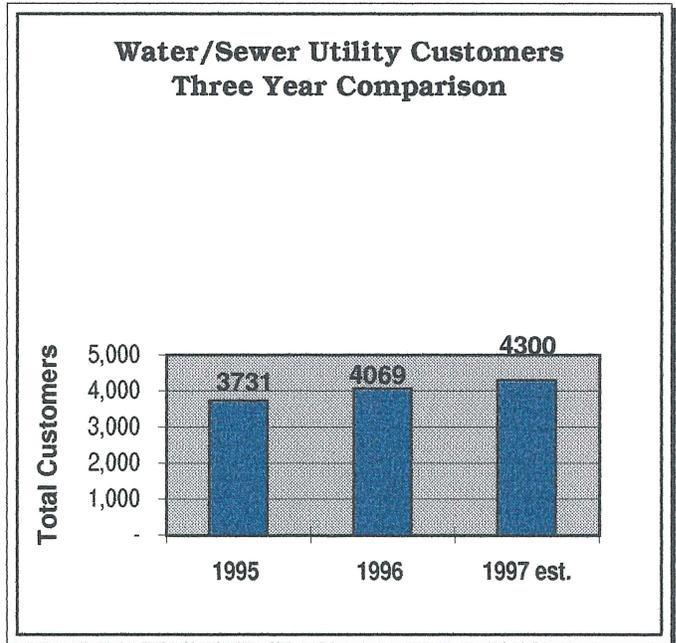
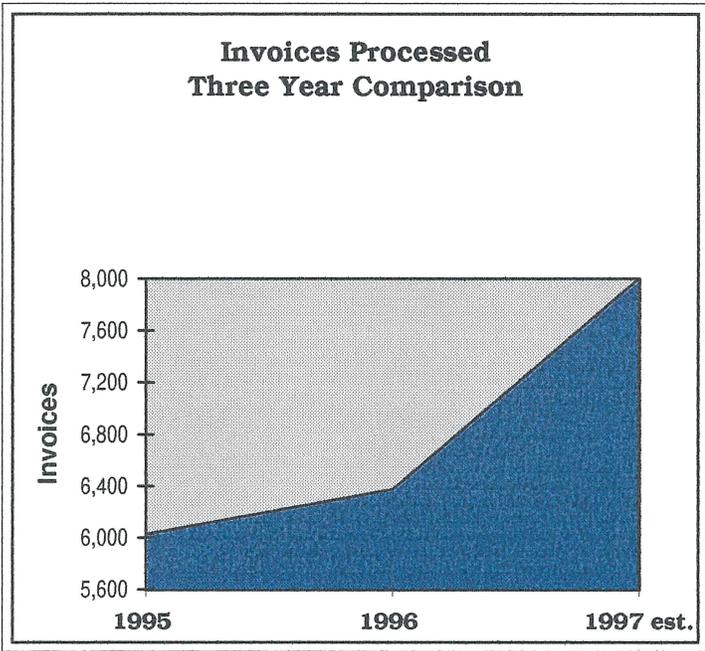
Activities of the Finance Department include all of those of the City Clerk's office such as licensing, voter registration, council and city records. As of 1995, it has taken on the responsibility of implementing and administering the city-wide network. All treasurer's duties including cash management and investing, utility billing, maintaining personnel records, purchasing and general city accounting are done by the department. Operation of centralized city printing and mailing are other activities of the finance department as well as budget preparation and control, financial reporting and other related administrative services.

## **COMMENTS ON BUDGET APPROPRIATIONS**

The 1998 Finance Dept. budget includes the addition of a new position, a PC/Network Technician that will help support the increase of computer related technology. Essentially the new position will be able to help all city employees with hardware and software problems and assist in technology planning. With the city having 97 personal computers, more users on the network, addition of software applications, city web page requiring maintenance and 5 remote network sites all require additional support staff. On site training could also be done for the users. Prior to 1998, most of this support did not exist or in many cases was contracted out.

### THREE YEAR STATISTICAL INFORMATION

The Finance Department continues to strive for superior customer service. With rapid growth in the residential, commercial and industrial customer base, the Finance Department has encountered an increased demand for customer services in such areas as new or changed utility services, utility billing, invoicing, purchasing, requests for public information, and other related services. The Department has implemented new policies and procedures, upgraded its system and programs, and budgeted for technologies that enhance services, expand with continued growth and facilitate the diverse and ever-growing needs of the community. The following service indicator charts reflect this trend:



Note: 1996 total does not include Police Facility Construction.

**FINANCIAL AND RECORDS SERVICES EXPENDITURE DETAIL  
THREE YEAR COMPARISON**

DEPARTMENT FUND		Actual Expended 1996	Actual Approp 1997	Estimated Required 1998
001.04.514				
100	ADMINISTRATION			
10	Salaries and Wages	\$ 87,496	\$ 105,684	\$ 107,662
20	Personnel Benefits	21,864	31,687	32,299
40	Travel	753	1,000	1,000
	Total Administration	<u>110,113</u>	<u>138,371</u>	<u>140,961</u>
200	FINANCIAL SERVICES			
10	Salaries and Wages	189,480	203,723	226,341
20	Personnel Benefits	53,577	61,077	67,902
30	Supplies	4,435	5,000	5,200
40	Other Services and Charges	10,750	17,000	18,400
60	Capital Outlays	6,191	18,000	10,700
	Total Financial Services	<u>264,433</u>	<u>304,800</u>	<u>328,543</u>
400	TRAINING			
40	Other Services and Charges	2,555	3,700	4,400
90	Interfund Payments for Services	751	1,000	1,200
	Total Training	<u>3,306</u>	<u>4,700</u>	<u>5,600</u>
	Total Financial and Records Services	<u>\$ 377,852</u>	<u>\$ 447,871</u>	<u>\$ 475,104</u>
	% Increase (Decrease) Prior Year		18.53%	6.08%

**FINANCE PERSONNEL SCHEDULE**

		Actual Approp 1997	Estimated Required 1998
	ADMINISTRATION		
305	Finance Director	\$ 62,496	\$ 64,046
310	Finance Network Analyst	43,188	43,616
	Total Administration	<u>105,684</u>	<u>107,662</u>
	FINANCIAL SERVICES		
315	Deputy Treasurer	38,952	38,940
320	Accountant	39,922	41,107
325	Finance Assistant II (4)	124,849	126,842
	PC/Network Technician	-	19,452
	Total Financial Services	<u>203,723</u>	<u>226,341</u>
	Total Financial and Records Services	<u>\$ 309,407</u>	<u>\$ 334,003</u>
	% Increase (Decrease) Prior Year		7.95%

**CAPITAL OUTLAY DETAIL:**

Three (3) Personal Computers	\$ 7,000
Edens Fixed Asset Software Package	3,700
	<u>\$ 10,700</u>

# LEGAL SERVICES

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## FUNCTION

The City Attorney's office provides legal advice and services to the City of Camas officials.

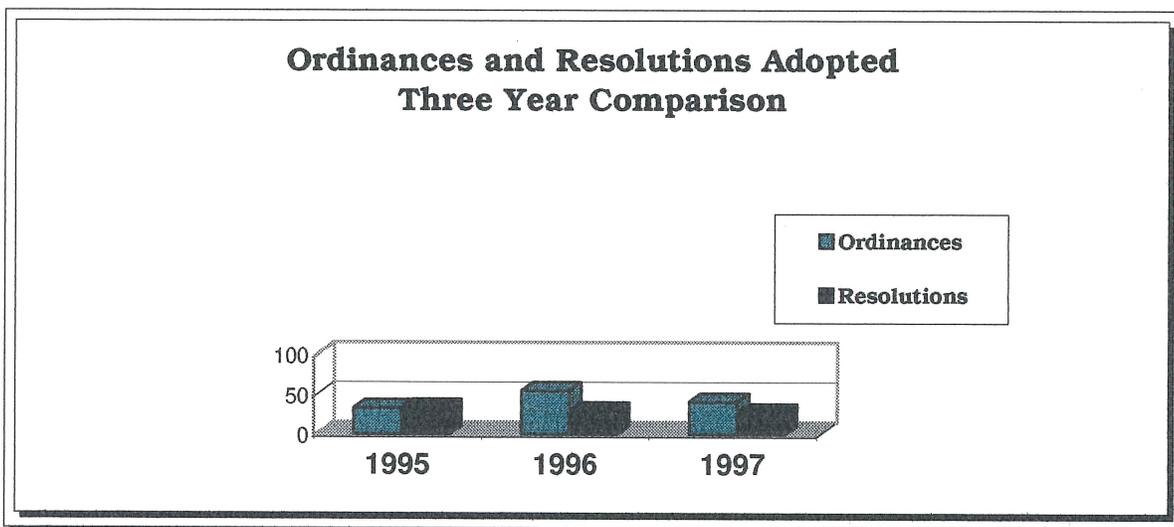
## ACTIVITIES AND SERVICES

The City Attorney drafts and/or approves all proposed ordinances and contracts of the city. He prosecutes all offenders of city ordinances and certain state statutes falling within the jurisdiction of the police court. He provides legal advice to the city council, Mayor and other members of the city staff and represents the city in some litigation.

## COMMENTS ON BUDGET APPROPRIATIONS

Since 1995 the City Attorney has been compensated on a contractual basis instead of a salary, therefore only professional service fees are budgeted and not salaries and personnel benefits.

Land acquisitions, zoning regulations, utility rate changes, budget appropriations and salary changes, are just a few topics which require legal representation and often result in new or revised Ordinances or Resolutions. The following graph charts the volume of Ordinances and Resolutions adopted over a three-year period:



**LEGAL SERVICES EXPENDITURE DETAIL  
THREE YEAR COMPARISON**

DEPARTMENT NUMBER		Actual Expended 1996	Actual Approp 1997	Estimated Required 1998
001.05.515				
200	LEGAL SERVICES			
	10 Salaries and Wages	\$ -	\$ -	\$ -
	20 Personnel Benefits	-	-	-
	30 Supplies	280	-	500
	40 Other Services and Charges	65,542	78,300	80,200
	Total Legal Services	<u>65,822</u>	<u>78,300</u>	<u>80,700</u>
400	TRAINING			
	40 Other Services and Charges	473	500	500
	Total Training	<u>473</u>	<u>500</u>	<u>500</u>
	Total Legal	<u>\$ 66,295</u>	<u>\$ 78,800</u>	<u>\$ 81,200</u>
	% Increase (Decrease) Prior Year		18.86%	3.05%

## ***PERSONNEL DEPARTMENT***

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### **FUNCTION**

The personnel function provides for the cost of personnel and related services for the entire city including the classification of positions, recruiting, placement, service ratings, attendance, job specifications, and other civil service related activities.

### **ACTIVITIES AND SERVICES**

Expenses for personnel surveys, pension and social security, labor relations consultants and other expenses that cannot be assigned to a specific department are included in this budget section. The city's wellness program is also included.

### **COMMENTS ON BUDGET APPROPRIATIONS**

Labor relations costs associated with negotiation of two agreements are accommodated in this budget. The wellness program continues, and is well received.

**PERSONNEL EXPENDITURE DETAIL  
THREE YEAR COMPARISON**

DEPARTMENT NUMBER		Actual Expended 1996	Actual Approp 1997	Estimated Required 1998
001.06.516				
200	PERSONNEL SERVICES			
10	Salaries and Wages	\$ 20,045	\$ 42,346	\$ 44,710
20	Personnel Benefits	6,146	12,750	13,860
30	Supplies	1,368	3,300	3,300
40	Other Services and Charges	39,016	27,095	26,570
60	Capital Outlays	3,195	-	-
90	Interfund Payment for Services	-	500	500
400	Training	224	1,000	1,000
	Total Personnel	<u>\$ 69,994</u>	<u>\$ 86,991</u>	<u>\$ 89,940</u>
	% Increase (Decrease) Prior Year		24.28%	3.39%

PERSONNEL SCHEDULE		Actual Approp 1997	Estimated Required 1998
314	Personnel Specialist	<u>\$ 42,346</u>	<u>\$ 44,710</u>
	Total Personnel	<u>\$ 42,346</u>	<u>\$ 44,710</u>
	% Increase (Decrease) Prior Year		5.58%

## **OTHER GENERAL GOVERNMENTAL SERVICES**

### **FUNCTION**

The other general governmental services section of the budget provides for all expenses of general operations of the city not provided under a specific fund and department.

### **ACTIVITIES AND SERVICES**

Other general government includes miscellaneous government expenses such as duplication, printing, general liability insurance, dues to the Association of Washington Cities and State Auditor's Office audit fees.

### **COMMENTS ON BUDGET APPROPRIATIONS**

General liability insurance premiums to Washington Cities Insurance Authority are included here with an estimated \$10,000 decrease from 1997. The cost of software upgrades for some of the city departments are budgeted in supplies.

### **OTHER GENERAL GOVERNMENT SERVICES DETAIL THREE YEAR COMPARISON**

DEPARTMENT NUMBER		Actual Expended 1996	Actual Approp 1997	Estimated Required 1998
001.07.519				
900	MISCELLANEOUS			
30	Supplies	\$ 21,661	\$ 21,000	\$ 26,500
40	Other Services and Charges	70,072	64,100	71,000
50	Intergovernmental Services and Taxes	21,266	23,000	24,000
60	Capital Outlays	21,317	20,000	14,000
	Total Miscellaneous	<u>134,316</u>	<u>128,100</u>	<u>135,500</u>
	Total Other General Government Services	<u>\$134,316</u>	<u>\$128,100</u>	<u>\$ 135,500</u>
	% Increase (Decrease) Prior Year		-4.63%	5.78%

### **CAPITAL OUTLAY DETAIL:**

City-wide Groupwise	\$ 13,000
Folio software for city code books	<u>1,000</u>
	<u>\$ 14,000</u>

# ***LAW ENFORCEMENT DEPARTMENT***

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## **MISSION STATEMENT**

The mission for every member of the Camas Police Department is to consistently seek and find ways to affirmatively promote, preserve and deliver a feeling of security, safety and quality of services to members of our community.

## **DEPARTMENTAL GOALS FOR 1998**

The Camas Police Department is committed to maintaining the high level of service the citizens of Camas are accustomed to. Specific goals include:

- \* increasing and improving the professional training of staff,
- \* assuring the department policies are contemporary and compliant with appropriate regulations, and
- \* moving toward a Washington State Law Enforcement Accreditation.

## **ACTIVITIES AND SERVICES**

The activities of the Police Department include enforcing criminal violations, investigating a variety of non-criminal complaints and educating citizens on a multitude of crime prevention and security issues. Other activities include parking enforcement and coordination of neighborhood and community programs.

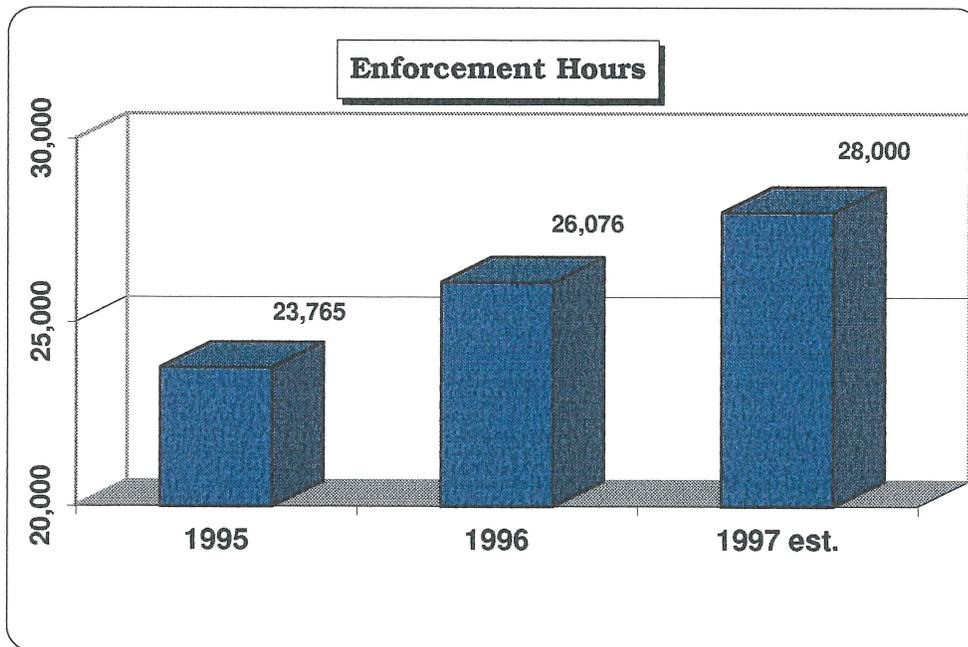
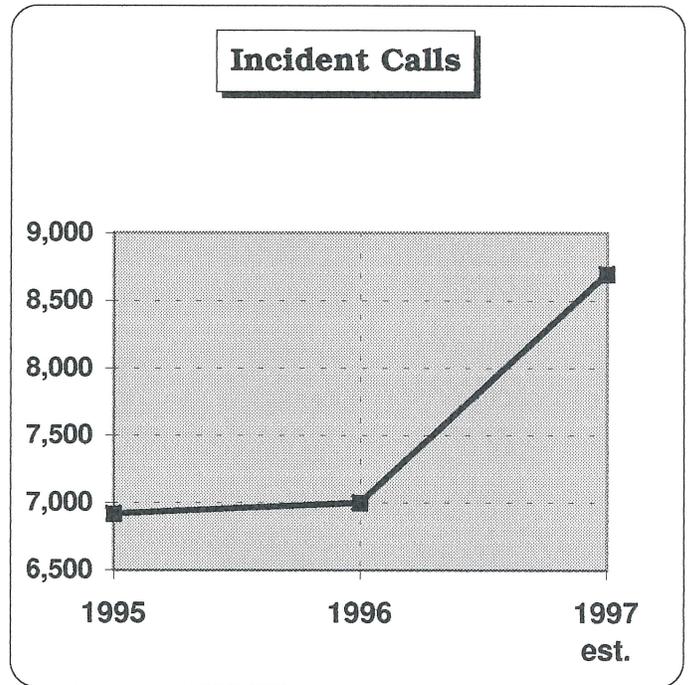
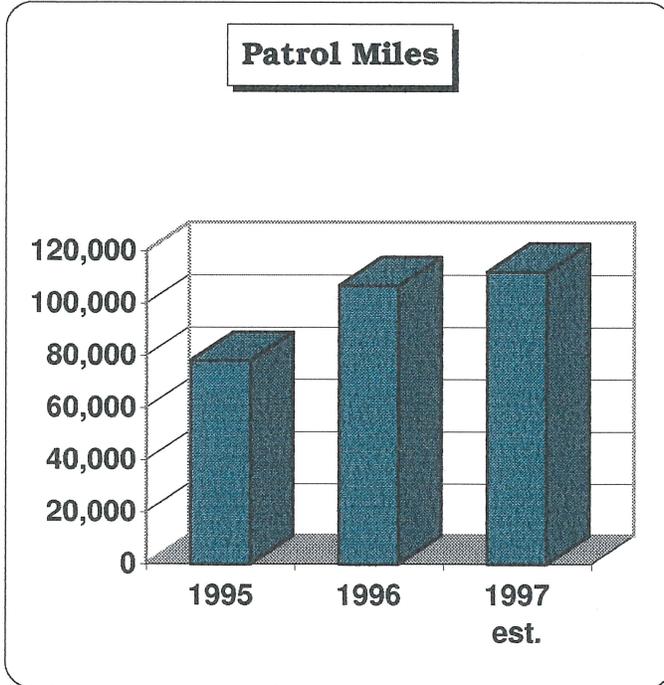
## **COMMENTS ON BUDGET APPROPRIATIONS**

Noteworthy amounts in this year's budget are Jail Services costs of \$200,000, and Regional Communication costs of \$109,000 which includes CRCA at \$90,000. Camas has very little control of these costs. These amounts appear to be appropriate when viewing the service provider's proposals and actual costing. They represent services that would be far more costly to provide locally. Police management will endeavor to mitigate continued growth in these areas wherever possible.

In the area of personnel, this budget reflects two additional police officers and an additional half-time clerical person. Growth in population and demand for services has been the catalyst for this additional staffing. One of the new officers will be partially funded (50%) for three years under the COPS federal grant. An additional officer will be hired in the fourth quarter of 1998.

## THREE YEAR COMPARATIVE STATISTICS

Community safety and a strong police presence is a priority for the Police Department. As the community population grows, so do police patrol miles logged, calls requiring response by officers, and enforcement hours. The charts below reflect this population driven trend:



**LAW ENFORCEMENT EXPENDITURE DETAIL  
THREE YEAR COMPARISON**

DEPARTMENT NUMBER	Actual Expended 1996	Actual Approp 1997	Estimated Required 1998
001.08.521			
100     ADMINISTRATION			
10 Salaries and Wages	\$ 204,088	\$ 204,673	\$ 208,375
20 Personnel Benefits	52,363	61,902	64,764
30 Supplies	918	1,500	2,500
40 Other Services and Charges	5,792	10,500	9,000
60 Capital Outlays	521	-	-
90 Interfund Payments for Services	5,818	7,400	7,700
Total Administration	269,500	285,975	292,339
200     POLICE OPERATIONS			
220     PATROL AND INVESTIGATIONS			
10 Salaries and Wages	550,050	661,707	684,741
20 Personnel Benefits	162,573	213,012	216,888
30 Supplies	4,269	7,000	8,400
40 Other Services and Charges	8,123	12,600	11,600
50 Intergovernmental Services	-	-	300
60 Capital Outlays	-	-	-
90 Interfund Payments for Services	59,598	71,200	73,200
Total Patrol and Investigations	784,613	965,519	995,129
230     SPECIAL UNITS-POLICE RESERVES			
10 Salaries and Wages	11,302	11,500	11,500
20 Personnel Benefits	1,684	1,750	1,735
40 Other Services and Charges	84	400	400
Total Special Units-Police Res.	13,070	13,650	13,635
TOTAL POLICE OPERATIONS	797,683	979,169	1,008,764
300     CRIME PREVENTION			
10 Salaries and Wages	45,852	47,030	47,015
20 Personnel Benefits	12,696	14,109	14,265
30 Supplies	9,058	10,000	7,000
40 Other Services and Charges	3,112	3,600	5,500
60 Capital Outlays	2,161	7,500	-
Total Crime Prevention	72,879	82,239	73,780

**LAW ENFORCEMENT EXPENDITURE DETAIL  
THREE YEAR COMPARISON**

**(Continued)**

DEPARTMENT NUMBER		Actual Expended 1996	Actual Approp 1997	Estimated Required 1998
001.08.521				
400	TRAINING			
30	Supplies	-	1,200	1,000
40	Other Services and Charges	4,408	10,000	9,000
50	Training Intergovernmental	55	400	400
	Total Training	<u>4,463</u>	<u>11,600</u>	<u>10,400</u>
500	FACILITIES			
30	Supplies	-	6,375	5,600
40	Other Services and Charges	-	10,550	30,700
50	Intergovernmental Services	-	200	200
60	Capital Outlays	-	-	3,100
	Total Facilities	<u>-</u>	<u>17,125</u>	<u>39,600</u>
700	TRAFFIC POLICING:			
710	PARKING ENFORCEMENT			
10	Salaries and Wages	12,277	12,970	12,132
20	Personnel Benefits	3,351	4,191	2,805
30	Supplies	-	650	300
40	Other Services and Charges	475	600	900
90	Interfund Payments for Services	727	1,400	3,000
	Total Parking Enforcement	<u>16,830</u>	<u>19,811</u>	<u>19,137</u>
900	OTHER MUNICIPAL SERVICES			
910	COMMUNITY SERVICES			
10	Salaries and Wages	43,922	43,058	43,052
20	Personnel Benefits	10,286	13,217	13,491
30	Office and Operating Supplies	76	2,500	500
40	Other Services and Charges	4,764	8,800	4,600
90	Interfund Payments	2,807	-	-
	Total Community Services	<u>61,855</u>	<u>67,575</u>	<u>61,643</u>
930	FINGERPRINTING/OTHER AGENCY			
50	Intgov Professional Services	576	1,000	1,000
	Total Fingerprinting/Other	<u>576</u>	<u>1,000</u>	<u>1,000</u>

**LAW ENFORCEMENT EXPENDITURE DETAIL  
THREE YEAR COMPARISON**

**(Continued)**

DEPARTMENT NUMBER	Actual Expended 1996	Actual Approp 1997	Estimated Required 1998
001.08.528			
950 DISABILITY AND RETIREMENT LEOFF-1			
10 Salaries and Wages	-	100	100
20 Personnel Benefits	17,316	22,500	23,200
Total Disability and Retirement	<u>17,316</u>	<u>22,600</u>	<u>23,300</u>
TOTAL OTHER			
MUNICIPAL SERVICES	<u>79,747</u>	<u>91,175</u>	<u>85,943</u>
<b>SUB-TOTAL LAW ENFORCEMENT</b>	<u>1,243,409</u>	<u>1,469,295</u>	<u>1,529,963</u>
COMMUNICATIONS			
600 OPERATIONS, CONTRACTED SERVICES			
50 Intergovernmental Services	76,073	109,000	109,000
Total Operations, Cont. Services	<u>76,073</u>	<u>109,000</u>	<u>109,000</u>
800 COMMUNICATIONS, GENERAL			
30 Supplies	1,774	700	1,400
40 Other Services	12,677	15,000	17,500
64 Capital Outlays	16,136	-	5,370
Total Communications, General	<u>30,587</u>	<u>15,700</u>	<u>24,270</u>
<b>SUB-TOTAL COMMUNICATIONS</b>	<u>106,660</u>	<u>124,700</u>	<u>133,270</u>
<b>TOTAL LAW ENFORCEMENT AND COMMUNICATIONS</b>	<u>\$ 1,350,069</u>	<u>\$ 1,593,995</u>	<u>\$ 1,663,233</u>
% Increase (Decrease) Prior Year		18.07%	4.34%

**CAPITAL OUTLAY DETAIL:**

Floor Buffer	\$ 1,600
Fitness Equipment	1,500
Portable Radios (2)	<u>5,370</u>
	<u>\$ 8,470</u>

<b>LAW ENFORCEMENT PERSONNEL SCHEDULE</b>		<b>Actual Approp 1997</b>	<b>Estimated Required 1998</b>
	<b>ADMINISTRATION</b>		
705	Police Chief	\$67,302	\$ 64,716
710	Police Captain	58,915	52,879
105	Public Safety Administrative Secretary	35,642	35,640
730	Clerk/Dispatcher [1.5-1997, 2-1998]	29,845	54,840
	Overtime	-	300
	<b>TOTAL ADMINISTRATION</b>	<u>191,704</u>	<u>208,375</u>
	<b>POLICE OPERATIONS</b>		
715	Police Sergeant (3)	148,231	145,400
720	Police Officers (11-1997, 13-1998)	460,025	486,990
	Holiday Pay	27,411	30,311
	Detective Stipend	2,040	2,040
	Police Reserves	11,500	11,500
	Overtime	24,000	20,000
	<b>TOTAL POLICE OPERATIONS</b>	<u>673,207</u>	<u>696,241</u>
	<b>TRAFFIC POLICING</b>		
735	Parking Enforcement/Clerk (.5 FTE)	12,970	12,132
	<b>TOTAL TRAFFIC POLICING</b>	<u>12,970</u>	<u>12,132</u>
	<b>CRIME PREVENTION</b>		
720	Police Officer	43,893	43,824
	Holiday Pay	2,137	2,191
	Overtime	1,000	1,000
	<b>TOTAL CRIME PREVENTION</b>	<u>47,030</u>	<u>47,015</u>
	<b>COMMUNITY SERVICES</b>		
727	Social Services Specialist	42,558	42,552
	Overtime	500	500
	<b>TOTAL COMMUNITY SERVICES</b>	<u>43,058</u>	<u>43,052</u>
	<b>DISABILITY AND RETIREMENT (LEOFF 1)</b>		
	Salaries and Wages	100	100
	<b>TOTAL DISABILITY AND RETIREMENT</b>	<u>100</u>	<u>100</u>
	<b>TOTAL LAW ENFORCEMENT</b>	<u>\$968,069</u>	<u>\$ 1,006,915</u>
	% Increase (Decrease) Prior Year		4.01%

# ***FIRE CONTROL DEPARTMENT***

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## **MISSION STATEMENT**

The fire control function provides fire protection services to persons and property within the city of Camas.

## **DEPARTMENTAL GOALS FOR 1998**

1. Manage fire and life safety aspects of Wafertech production tool installation and start-up.
2. Manage implementation and collection of fire prevention fees in support of second Deputy Fire Marshall position.
3. Provide staffing full-time for the westside fire station.
4. Arrive on emergency scenes within six minutes 90% of the time throughout the city.
5. Implement use of the 800 Mhz radio system.

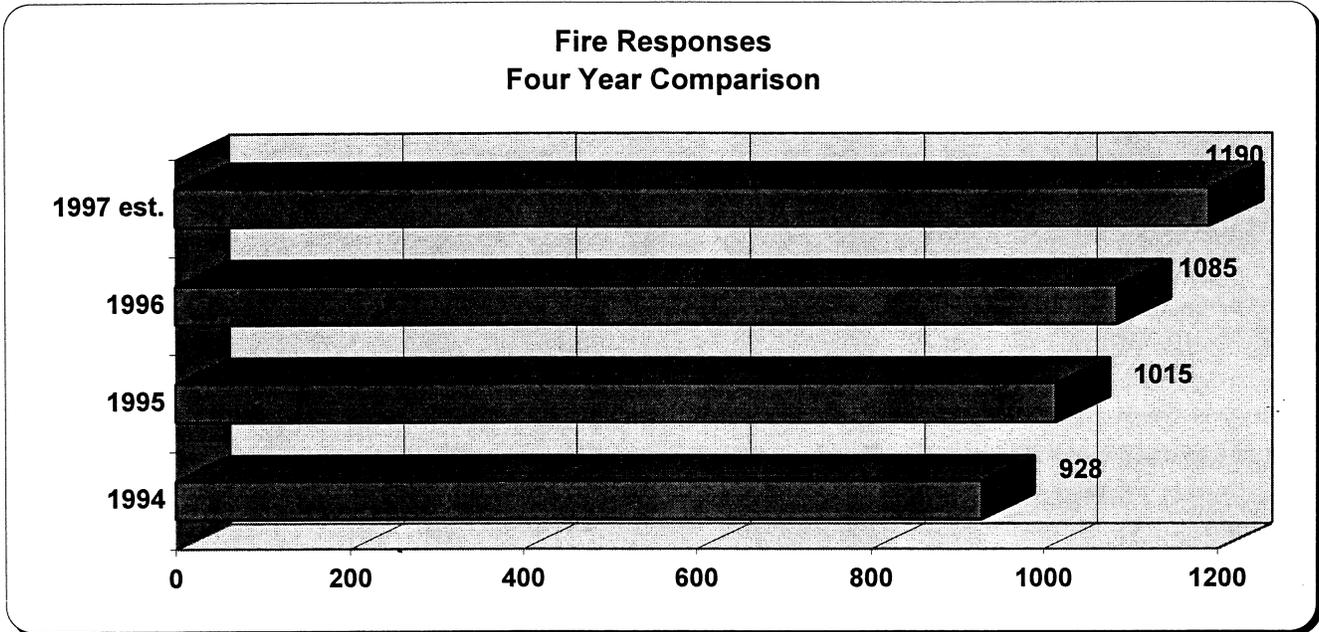
## **ACTIVITIES AND SERVICES**

Activities of the department include fire inspection, prevention education and extinguishing fires. Both Firefighters and Firefighter/Paramedics provide fire suppression services as well as operate the ambulance and emergency aid activities. Although, the ambulance expenses are paid from the Emergency Rescue Fund.

## **COMMENTS ON BUDGET APPROPRIATIONS**

The 1998 budget includes six new fire fighter/paramedics hired September, 1997 to begin staffing the westside fire station full-time. Emergency Rescue Fund transfers to General Fund support all EMS certification costs and 50% of three of the six new personnel, increasing to 100% in 2001. The fire prevention section includes a second Deputy Fire Marshal beginning in July, supported by fire prevention fees. Use of the 800 Mhz radio system will be fully implemented following Fort James' support of initial capital costs in late 1997. The ladder truck ordered in 1997 is expected to arrive and be put in service by mid 1998.

The Fire Department responds to both fire and emergency rescue calls. Over the past three years the department has continued to respond to an increased number of incidents due to increased population and transient population as reflected in the graph below:



**FIRE CONTROL EXPENDITURE DETAIL  
THREE YEAR COMPARISON**

DEPARTMENT NUMBER	Actual Expended 1996	Actual Approp 1997	Estimated Required 1998
001.09.522			
100	ADMINISTRATION		
10	\$ 54,598	\$ 52,180	\$ 53,828
20	10,279	11,800	11,900
30	1,097	1,500	1,500
40	905	2,200	2,300
90	3,500	3,900	4,300
	70,379	71,580	73,828
200	FIRE SUPPRESSION		
210	REGULAR FORCE		
10	501,028	523,038	760,370
20	95,067	122,300	178,700
30	18,057	22,250	24,650
40	22,921	20,800	18,600
50	-	-	1,500
60	29,979	16,450	-
90	4,461	4,300	6,300
	671,513	709,138	990,120
220	VOLUNTEER FORCE		
10	11,319	15,000	20,000
20	3,646	6,250	11,600
30	805	1,000	1,000
40	164	700	500
60	-	-	4,500
	15,934	22,950	37,600
230	WATER SERVICE		
40	8,400	8,400	8,400
	8,400	8,400	8,400
	695,847	740,488	1,036,120
300	FIRE PREVENTION AND INVESTIGATION		
10	52,572	102,584	132,996
20	9,456	24,000	29,800
30	2,290	4,000	8,200
40	10,034	62,300	302,184
60	516	25,500	-

**FIRE CONTROL EXPENDITURE DETAIL  
THREE YEAR COMPARISON**

**(Continued)**

DEPARTMENT NUMBER	Actual Expended 1996	Actual Approp 1997	Estimated Required 1998
001.09.522			
90 Interfund Payments for Services	\$ 2,600	\$ 6,500	\$ 6,500
Total Fire Prevention and Investigation	<u>77,468</u>	<u>224,884</u>	<u>479,680</u>
400 TRAINING			
30 Supplies	158	2,400	1,000
40 Other Services and Charges	10,366	12,500	19,500
60 Capital Outlays	-	2,500	-
Total Training	<u>10,524</u>	<u>17,400</u>	<u>20,500</u>
500 FACILITIES			
10 Salaries and Wages	-	-	2,000
20 Personnel Benefits	-	100	500
40 Other Services and Charges	5,502	2,900	2,900
Total Facilities	<u>5,502</u>	<u>3,000</u>	<u>5,400</u>
950 DISABILITY AND RETIREMENT-LEOFF 1			
10 Salaries and Wages	-	-	-
20 Personnel Benefits	10,641	12,000	13,000
Total Disability and Retirement	<u>10,641</u>	<u>12,000</u>	<u>13,000</u>
TOTAL FIRE CONTROL	<u>870,361</u>	<u>1,069,352</u>	<u>1,628,528</u>
528 COMMUNICATIONS			
600 OPERATIONS, CONTRACTED SERVICES			
50 Intergovernmental Services	9,476	16,500	24,780
Total Operations, Contracted Services	<u>9,476</u>	<u>16,500</u>	<u>24,780</u>
800 TOTAL COMMUNICATIONS, GENERAL			
30 Supplies	372	800	1,600
40 Other Services	9,006	10,000	16,500
60 Capital Outlays	9,274	11,500	6,600
Total Communications, General	<u>18,652</u>	<u>22,300</u>	<u>24,700</u>
Total Communications	<u>28,128</u>	<u>38,800</u>	<u>49,480</u>
TOTAL FIRE CONTROL AND COMMUNICATIONS	<u>\$ 898,489</u>	<u>\$ 1,108,152</u>	<u>\$ 1,678,008</u>
% Increase (Decrease) Prior Year		23.34%	51.42%

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**FIRE CONTROL PERSONNEL SCHEDULE**

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Actual  
Approp  
1997

Estimated  
Required  
1998

**ADMINISTRATION**

405	Fire Chief (1/2)	\$ 33,157	\$ 33,973
105	Public Safety Administration Secretary (1/2)	17,823	18,355
	Overtime	1,200	1,500
	Total Administration	<u>52,180</u>	<u>53,828</u>

**FIRE SUPPRESSION**

415	Fire Captain (3)	148,974	154,240
425	Firefighter (6)	265,998	273,352
435	Firefighter/Paramedic (6 FTE'S)*	48,765	244,778
	Holiday Pay	19,300	28,000
	Volunteer Force	15,000	20,000
	Overtime	40,000	60,000
	Total Fire Supression	<u>538,037</u>	<u>780,370</u>

**FIRE PREVENTION AND INVESTIGATION**

410	Battalion Chief/Fire Marshal	53,918	55,252
415	Inspector/Deputy Fire Marshal	45,666	48,106
415	Inspector/Deputy Fire Marshal(6 months)	-	23,638
	Overtime	3,000	6,000
	Total Fire Prevention & Investigation	<u>102,584</u>	<u>132,996</u>

Total Fire Control	<u>\$ 692,801</u>	<u>\$ 967,194</u>
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% Increase (Decrease) Prior Year 39.61%

\*50% of 3 positions will be funded by the EMS Fund

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**CAPITAL OUTLAY DETAIL:**

800 Mhz base radio (1)	\$ 3,900
800 Mhz portable radio (1)	2,700
Volunteer Recognition Plaque	4,500
	<u>\$ 11,100</u>

## ***DETENTION AND/OR CORRECTION***

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### **FUNCTION**

The detention and/or correction budget provides for cost of care of prisoners and parole services.

### **ACTIVITIES AND SERVICES**

Prisoners are detained either in the city jail temporarily or are held in the county jail. The city reimburses the county for board of prisoners.

### **COMMENTS ON BUDGET APPROPRIATIONS**

As of January, 1997 the City must reimburse Clark County for its proportionate share of jail costs. \$200,000 is budgeted for 1998, over a 50% increase from 1997 due to actual costs for last year are significantly exceeding budgeted figures.

**DETENTION AND/OR CORRECTION EXPENDITURE DETAIL  
THREE YEAR COMPARISON**

DEPARTMENT NUMBER		Actual Expended 1996	Actual Approp 1997	Estimated Required 1998
001.10.523				
300	PROBATION AND PAROLE SERVICES			
50	Intergovernmental Services and Taxes	\$ -	\$ 100	\$ 100
	Total Probation and Parole Services	<u>-</u>	<u>100</u>	<u>100</u>
600	CARE AND CUSTODY OF PRISONERS			
10	Salaries and Wages	273	1,000	1,000
20	Employee Benefits	33	200	200
30	Supplies	70	500	800
40	Other Services and Charges	-	300	300
50	Intergovernmental Services and Taxes	-	127,000	200,000
	Total Care and Custody of Prisoners	<u>376</u>	<u>129,000</u>	<u>\$ 202,300</u>
	Total Detention and/or Correction	<u>\$ 376</u>	<u>\$ 129,100</u>	<u>\$ 202,400</u>
	% Increase (Decrease) Prior Year		34235.11%	56.78%

<b>PERSONNEL SCHEDULE</b>		Actual Approp 1996	Actual Approp 1997	Estimated Required 1998
	Care and Custody of Prisoners			
	Salaries and Wages	\$ 1,000	\$ 1,000	\$ 1,000
	Total Care and Custody of Prisoners	<u>\$ 1,000</u>	<u>\$ 1,000</u>	<u>\$ 1,000</u>
	% Increase (Decrease) Prior Year			0.00%

## **EMERGENCY SERVICES**

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### **FUNCTION**

Emergency management provides for safety, food, aid and housing to citizens during time of disaster.

### **ACTIVITIES AND SERVICES**

The emergency management budget provides for an intergovernmental payment to the county emergency services operation.

### **EMERGENCY SERVICES EXPENDITURE DETAIL THREE YEAR COMPARISON**

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DEPARTMENT NUMBER		Actual Expended 1996	Actual Approp 1997	Estimated Required 1998
001.11.525				
100	ADMINISTRATION			
50	Intergovernmental Services	\$ 4,084	\$ 5,500	\$ 7,210
500	FACILITIES			
30	Supplies	-	100	-
40	Other Services and Charges	-	50	-
90	Interfund Payments For Services	-	100	-
		<hr/>	<hr/>	<hr/>
	Total Emergency Services	<u>\$ 4,084</u>	<u>\$ 5,750</u>	<u>\$ 7,210</u>

# ***ENGINEERING DEPARTMENT***

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## **MISSION STATEMENT**

The Engineering Department furnishes general administration and supervision including planning and developing of capital improvement programs of city public works operations.

## **DEPARTMENT GOALS FOR 1998**

- \* Fast track completion of Sewer Treatment Plant upgrade.
- \* Stay current with GIS developments, and maintain relationship with other support agencies.
- \* Development of comprehensive design and maintenance standards.
- \* Continue with pedestrian management system and pavement management system.
- \* Coordinate with County staff on Lake restoration effort, and increased effort on erosion control.

## **ACTIVITIES AND SERVICES**

The Engineering Department designs and supervises capital improvement programs for the city. It is responsible for engineering, inspection and supervision of the Streets, Water-Sewer, Parks maintenance, Equipment Rental and Sanitary Departments. Engineering programs include design, plans and specifications for all construction projects in the city not contracted with consulting engineering firms. Supervision of sanitary collection activities also falls within the jurisdiction of this department.

<b>ENGINEERING PERSONNEL SCHEDULE</b>		Actual Approp 1997	Estimated Required 1998
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<b>ADMINISTRATION</b>			
805	Public Works Director	\$ 70,051	\$ 72,090
615	Administrative Assistant	38,750	38,556
103	Administrative Secretary (1/2)	15,834	16,303
115	Clerk Typist	25,749	27,725
	Overtime	1,000	1,000
	<b>Total Administration</b>	<u>151,384</u>	<u>155,674</u>
<b>ENGINEERING PLANS AND SERVICES</b>			
208	Assistant City Engineer	58,911	59,926
209	Environmental Engineer (1/2 FTE-1998)	-	18,352
210	Senior Engineering Technician	39,532	41,927
215	Engineering Technician (4)	136,561	143,256
215	Engineering Technician - (2 for 6 months)	28,980	29,850
	Overtime	5,000	5,000
	<b>Total Engineering Plans and Services</b>	<u>268,984</u>	<u>298,311</u>
	<b>Total Engineering</b>	<u>\$ 420,368</u>	<u>\$ 453,985</u>
	% Increase (Decrease) Prior Year		8.00%

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**CAPITAL OUTLAY DETAIL:**

Computers with 21" monitors (2)	\$ 8,000
CD disc writer	1,000
Software and upgrades (ARCINFO)	10,000
Staff office furniture	5,000
	<u>\$ 24,000</u>

## **POLLUTION CONTROL SERVICES**

### **FUNCTION**

The pollution control budget provides for the city's share of the Southwest Washington's Air Pollution Control Authority's activities and other natural resources expenses.

### **ACTIVITIES**

The pollution control authority sets standards for control of air pollution within the region and enforces these standards.

### **POLLUTION CONTROL EXPENDITURE DETAIL THREE YEAR COMPARISON**

DEPARTMENT NUMBER	Actual Expended 1996	Actual Approp 1997	Estimated Required 1998
001.14.531			
700 AIR POLLUTION CONTROL			
50 Intergovernmental Services and Taxes	\$ 1,894	\$ 2,043	\$ 2,246
Total Natural Resources	<u>\$ 1,894</u>	<u>\$ 2,043</u>	<u>\$ 2,246</u>
% Increase (Decrease) Prior Year		7.87%	9.94%

**PLANNING AND COMMUNITY DEVELOPMENT  
EXPENDITURE DETAIL  
THREE YEAR COMPARISON**

DEPARTMENT NUMBER		Actual Expended 1996	Actual Approp 1997	Estimated Required 1998
001.15.558				
400	TRAINING			
40	Other Services and Charges	\$ 830	\$ 2,000	\$ 6,000
	Total Training	<u>830</u>	<u>2,000</u>	<u>6,000</u>
600	PLANNING			
10	Salaries and Wages	-	113,727	137,684
20	Personnel Benefits	-	34,118	41,305
30	Supplies	5,256	1,500	2,300
40	Other Services and Charges	55,952	34,700	70,900
50	Intergovernmental Services	3,550	10,000	5,000
60	Capital Outlay	2,743	2,500	2,200
	Total Planning	<u>67,501</u>	<u>196,545</u>	<u>259,389</u>
910	ECONOMIC DEVELOPMENT			
40	Other Services and Charges	29,032	43,500	33,500
50	Intergovernmental Services	23,074	270,900	-
	Total Economic Development	<u>52,106</u>	<u>314,400</u>	<u>33,500</u>
	TOTAL PLANNING AND COMMUNITY DEVELOPMENT	<u>\$ 120,437</u>	<u>\$ 512,945</u>	<u>\$ 298,889</u>
	% Increase (Decrease) Prior Year		325.90%	-41.73%

# ***PLANNING AND COMMUNITY DEVELOPMENT***

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## **MISSION STATEMENT**

Planning and community development activities provide for the recommendation and adoption of coordinated plans for the comprehensive physical planning and development of the city.

## **GOALS FOR 1998**

1. 90% of new land use applications will be processed within 120 days as outlined in Regulatory Reform.
2. Establish a computer tracking system for land use applications.
3. Update the subdivision and zoning codes (Title 17 and 18) by the end of 1998.
4. Reduce the number of land use or code enforcement court cases by 25% from 1997 levels.

## **ACTIVITIES AND SERVICES**

The Planning Commission conducts hearings and makes recommendations as to zoning of property and recommends regulations and restrictions on the location of buildings, structures and land for residential, trade, industrial and other purposes. The Commission recommends agreements for planning and zoning assistance from private consultants and other governmental planning organizations.

## **COMMENTS ON BUDGET APPROPRIATIONS**

The Planning and Community Development budget reflects the comprehensive and ongoing nature of activities inherent in planning. The Planning and Community Development budget includes salaries and benefits for the City Planner and two Planning Technicians. This budget reflects two pressing needs: 1) to begin updating the Comprehensive Parks and Open Space Plan, and 2) to update the entire subdivision and zoning codes (Title 17 and 18), through the use of a student intern.

<b>PLANNING PERSONNEL SCHEDULE</b>	Actual Approp 1997	Estimated Required 1998
ADMINISTRATION		
City Planner	\$ 48,379	\$ 51,193
Engineering Technician	35,643	35,634
Engineering Technician	29,705	35,634
Seasonal Intern	-	15,223
Total Planning	<u>\$ 113,727</u>	<u>\$ 137,684</u>

% Increase (Decrease) Prior Year 100%

**CAPITAL OUTLAY DETAIL:**

Computer (1)	<u>\$ 2,200</u>
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## ***OTHER PHYSICAL ENVIRONMENT***

### **MISSION STATEMENT**

The Other Physical Environment function provides for animal control expenses.

### **ACTIVITIES AND SERVICES**

The City of Camas contracts with the Vancouver Humane Society for an animal control facility and pays a prorated share of the animal control operation to the City of Washougal.

### **OTHER PHYSICAL ENVIRONMENT EXPENDITURE DETAIL THREE YEAR COMPARISON**

DEPARTMENT NUMBER	Actual Expended 1996	Actual Approp 1997	Estimated Required 1998
001.16.539			
	ANIMAL CONTROL		
300 10	\$ 258	\$ -	\$ -
300 20	93	-	-
300 30	50	-	-
300 40	2,146	6,100	5,000
300 50	55,808	45,300	50,000
300 90	30	-	-
	<u>\$ 58,385</u>	<u>\$ 51,400</u>	<u>\$ 55,000</u>
		-11.96%	7.00%

# ***MENTAL AND PHYSICAL HEALTH***

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## **MISSION STATEMENT**

The health budget provides for the city's payment to the county for alcoholism programs.

## **ACTIVITIES AND SERVICES**

The Health Department provides food inspection services to the city, inspection of various unsanitary situations detrimental to the community's health and provides vaccination and certain medical services to the citizens of the city and the school district. The county alcoholism program provides for alcoholic rehabilitation services to the citizens of the city and county.

## **COMMENTS ON BUDGET APPROPRIATIONS**

The city no longer directly supports financially the Southwest Washington Health District. The District instead receives a portion of motor vehicle excise tax payments directly from the State.

### **MENTAL AND PHYSICAL HEALTH EXPENDITURE DETAIL THREE YEAR COMPARISON**

DEPARTMENT NUMBER	Actual Expended 1996	Actual Approp 1997	Estimated Required 1998
PUBLIC HEALTH			
562 000 50 Intergovernmental Services and Taxes	\$ 4,526	\$ -	\$ -
ALCOHOLISM			
567 000 50 Intergovernmental Services and Taxes	<u>1,352</u>	<u>-</u>	<u>1,600</u>
Total Mental and Physical Health	<u>\$ 5,878</u>	<u>\$ -</u>	<u>\$ 1,600</u>
% Increase (Decrease) Prior Year		-100.00%	-100.00%

# **PARKS AND RECREATION**

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## **MISSION STATEMENT**

Through provision of recreation and parks services, it enhances the quality of life and nurtures the health and well-being of people, community, environment and economy.

The department is community driven. Together, and often in partnership with related fields and organizations, it:

- \* **help individuals reach their potential** - ensuring healthy, active and balanced lifestyles, a fit foundation for productive lives - stimulating holistic growth and development.
- \* **strengthen the social foundations of our society** - building strong relationships - collaborating to support families of all kinds, nurturing leadership and developing self reliant communities - creating understanding and harmony through shared leisure lifestyles.
- \* **serve as "stewards of the environment"** - creating environmental awareness and encouraging ecosystem approaches to planning - protecting, preserving and restoring significant natural areas and corridors.
- \* **build and renew local economies** - reducing dependencies on health and social services through building a fit and productive work force; stimulating the leisure industries and attracting economic development to the community known for a high quality of life.

## **ACTIVITIES AND SERVICES**

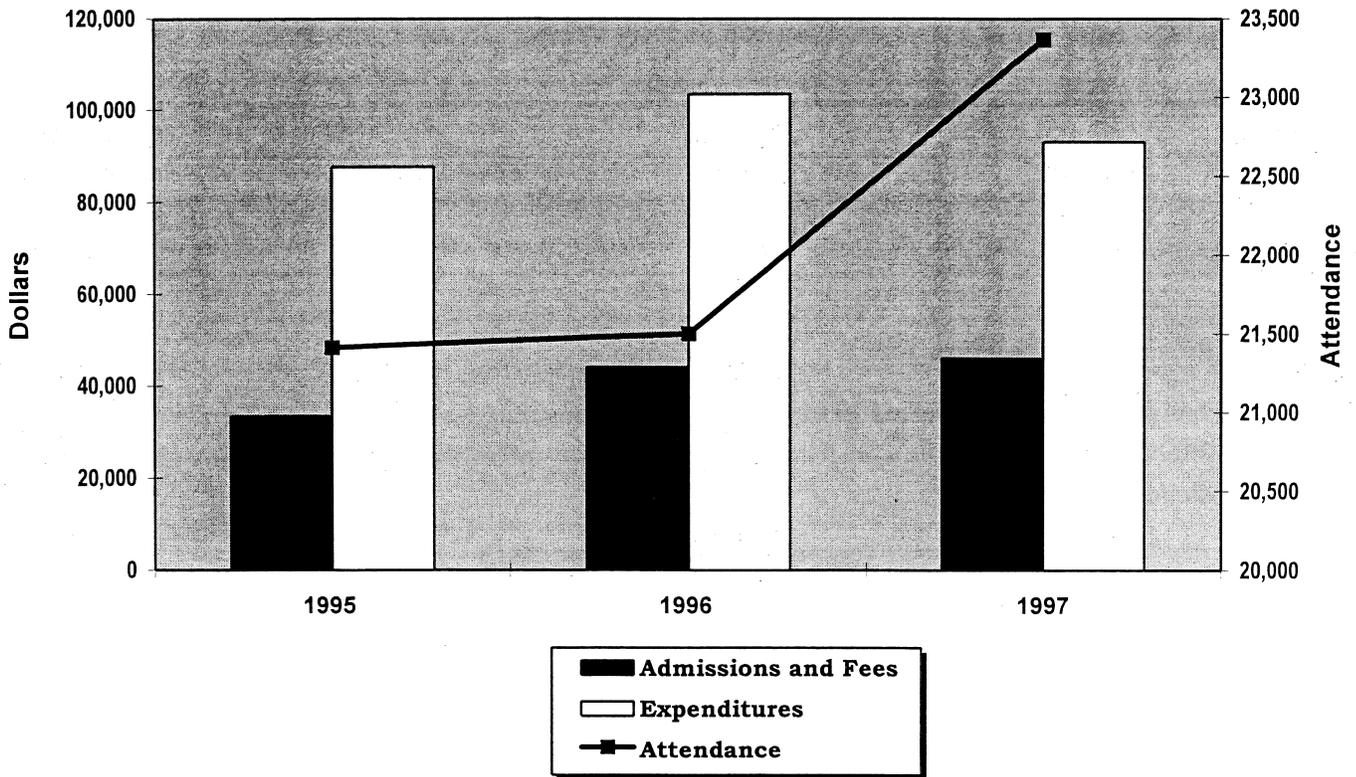
The Park and Recreation function provides for the operation of general recreation facilities for the residents of the city and surrounding area. The city maintains and operates playgrounds and parks, swimming and wading pools, a community center, a lighted baseball park, a little league park, picnic grounds and tennis courts.

The following chart shows two trends with regard to the management and use of the Camas public swimming facility: 1) there continues to be an increase in the popularity and use of this facility by the citizens and 2) admission fees are kept at a reasonable rate for patrons even though it is not sufficient to support the operations of the pool.

## **COMMENTS OF BUDGET APPROPRIATIONS**

In previous years the category entitled "Culture and Recreation" has reflected many of the appropriations which are now consolidated into the category "Parks and Recreation".

**Swimming Pool Comparisons  
Revenues, Expenditures and Attendance**



**PARKS AND RECREATION EXPENDITURE DETAIL  
THREE YEAR COMPARISON**

DEPARTMENT NUMBER	Actual Expended 1996	Actual Approp 1997	Estimated Required 1998
001.18.00			
571 200 COMMUNITY EDUCATION			
30 Supplies	\$ 43	\$ -	\$ -
40 Other Services and Charges	179	-	-
50 Intergovernmental Services	4,000	4,000	-
Total Community Education	<u>4,222</u>	<u>4,000</u>	<u>-</u>
574 200 PARTICIPANT RECREATION			
10 Salaries and Wages	785	1,000	50,482
20 Personnel Benefits	128	200	12,000
30 Supplies	12	-	7,660
40 Other Services and Charges	-	-	26,200
50 Intergovernmental Services	15,750	16,000	-
Total Participant Recreation	<u>16,675</u>	<u>17,200</u>	<u>96,342</u>
575 400 TRAINING			
40 Other Services and Charges	46	1,000	1,000

**PARKS AND RECREATION EXPENDITURE DETAIL  
THREE YEAR COMPARISON**

DEPARTMENT NUMBER	Actual Expended 1996	Actual Approp 1997	Estimated Required 1998
001.18.00			
500 MULTIPURPOSE AND COMMUNITY CENTERS			
10 Salaries and Wages	49,060	57,654	-
20 Personnel Benefits	15,786	16,518	-
30 Supplies	6,819	10,330	8,000
40 Other Services and Charges	31,860	46,970	27,485
60 Capital Outlays	1,895	6,000	27,000
90 Interfund Payments	465	700	700
Total Multipurpose and Community Centers	105,885	138,172	63,185
576 100 ADMINISTRATION			
10 Salaries and Wages	-	-	43,826
20 Personnel Benefits	-	-	13,200
Total Administration	-	-	57,026
576 200 SWIMMING POOLS			
10 Salaries and Wages	58,209	57,500	61,500
20 Personnel Benefits	8,797	9,000	9,000
30 Supplies	7,945	7,500	7,000
40 Other Services and Charges	27,218	23,800	26,700
50 Intergovernmental Services	-	100	-
60 Capital Outlays	667	6,000	250,000
90 Interfund Payments for Services	683	500	500
Total Swimming Pools	103,519	104,400	354,700
800 GENERAL PARKS			
10 Salaries and Wages	104,245	125,047	145,734
20 Personnel Benefits	32,304	39,700	43,000
30 Supplies	12,016	15,200	19,400
40 Other Services and Charges	46,189	39,400	48,650
60 Capital Outlays	7,527	67,000	83,800
90 Interfund Payments for Services	44,381	41,000	42,200
Total General Parks	246,662	327,347	382,784
Total Park Facilities	\$ 477,009	\$ 592,119	\$ 955,037

% Increase (Decrease) Prior Year                      24.13%                      61.29%

**PARKS AND RECREATION PERSONNEL SCHEDULE**

Actual  
Approp  
1997

Estimated  
Required  
1998

		Actual Approp 1997	Estimated Required 1998
<b>PARTICIPANT RECREATION</b>			
623	Recreation Leader	\$ -	\$ 25,744
623	Recreation Leader (2/3)	-	16,662
	Program Aides	-	7,376
	Overtime	-	700
Total Participant Recreation		<u>\$ -</u>	<u>\$ 50,482</u>
<b>MULTIPURPOSE AND COMMUNITY CENTERS</b>			
620	Parks and Recreation Supervisor (1/2)	\$ 20,061	\$ -
623	Recreation Leader	23,052	-
	Summer Intern	3,600	-
	Overtime	300	-
Total Cultural and Recreational Facilities		<u>\$ 47,013</u>	<u>\$ -</u>
<b>ADMINISTRATION</b>			
620	Parks and Recreation Supervisor	\$ -	\$ 43,826
Total Administration		<u>\$ -</u>	<u>\$ 43,826</u>

**PARKS AND RECREATION PERSONNEL SCHEDULE**

Actual  
Approp  
1997

Estimated  
Required  
1998

		Actual Approp 1997	Estimated Required 1998
<b>SWIMMING POOL</b>			
Other Salaries and Wages		\$ 50,400	\$ 50,400
623	Recreation Leader (1/3)	5,600	9,600
	Overtime	1,500	1,500
Total Swimming Pools		<u>\$ 57,500</u>	<u>\$ 61,500</u>
<b>GENERAL PARKS</b>			
620	Parks and Recreation Supervisor (1/2-1997)	20,648	-
833	Lead Parks/Grounds Worker	40,276	42,552
835	Senior Street Maintenance Worker	-	37,809
875	Maintenance Worker (1.5)	47,264	49,953
	Seasonal Maintenance Worker (2 for 6 mo.)	14,796	15,120
875	Overtime	300	300
	Other salaries	1,763	-
Total General Parks		<u>125,047</u>	<u>145,734</u>
Total Park Facilities		<u>\$ 182,547</u>	<u>\$ 301,542</u>
% Increase (Decrease) Prior Year			65.19%

## PARKS AND RECREATION

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### CAPITAL OUTLAY DETAIL:

Community Center Improvements:	
Dishwasher	\$ 1,500
Stove/Oven	2,000
Carpet	9,000
Repair stairs	2,500
Remodel west bathrooms	4,000
Telephone system	2,000
Office furniture	3,500
Network connection to City Hall	2,500
Swimming Pool Improvements:	
Pool renovation	250,000
Park Improvements	
Forest Home Park:	
Outfield fencing, 500'	3,200
Asphalt approach, east field	1,000
Asphalt, south side concession stand	500
Louis Bloch Park:	
Fencing improvements	1,900
ADA restroom improvements	2,500
Fallen Leaf Park:	
Replace and remove fence	5,000
Goot Park:	
Upgrade restrooms	1,200
Poly edging around play equipment	3,000
Unplanned improvements	3,500
Pickup truck - 3/4Ton with utility body	22,000
Tractor	40,000
	<hr/>
	\$ 360,800
	<hr/> <hr/>

# CAPITALIZED EXPENDITURES

## FUNCTION

Capitalized expenditures is a classification under the "Budgeting, Accounting and Reporting sort out and identify major capital expenditures from ordinary operations and maintenance of departments. Minor capital outlay items are included under the department budget.

### CAPITALIZED EXPENDITURES DETAIL THREE YEAR COMPARISON

DEPARTMENT NUMBER		Actual Expended 1996	Actual Approp 1997	Estimated Required 1998
001.20				
594 180	Central Services			
62	Buildings & Structures	\$ -	\$ -	\$ -
64	Machinery & Equipment	-	-	-
	Total Central Services	<u>-</u>	<u>-</u>	<u>-</u>
220	Fire Control			
62	Buildings and Structures	14,661	56,000	-
	Total Fire Control	<u>14,661</u>	<u>56,000</u>	<u>-</u>
	Total Capitalized Expenditures	<u>\$ 14,661</u>	<u>\$ 56,000</u>	<u>\$ -</u>

# ***PROTECTIVE INSPECTIONS DEPARTMENT***

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## **MISSION STATEMENT**

Protective inspections provide for inspections and enforcement of regulations relevant to the issuance of building permits and other permits not assigned to a specific department.

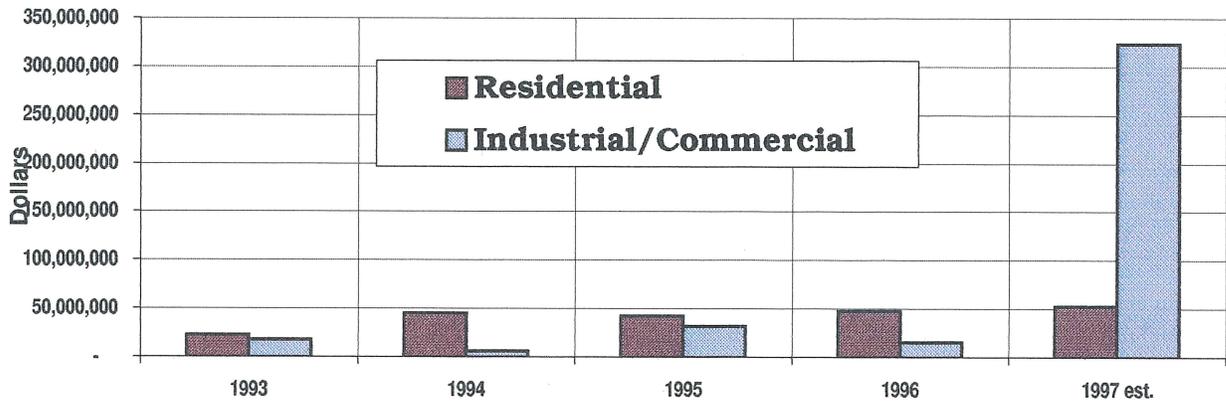
## **GOALS FOR 1998**

The Building Department foresees Single Family permits keeping pace with the 1997 numbers (350-450 SF units) and a substantial increase in Commercial and Light Industrial projects. Holly Hills phase II, Deer Creek phase III, Cedarholme along with other existing subdivisions should keep a steady influx of plan submittals. Our goal for single family plan reviews is to maintain a four to six week turnaround, and inspections will remain at a 24 hour notice. Commercial and industrial projects are increasing at a rapid pace, and along with that comes the support companies. It is safe to say that the Building Department will continue to work with the owners and architects of commercial and industrial projects to keep them on their tight schedules so that they can meet their goals, resulting in the accomplishment of our objective.

## **ACTIVITIES AND SERVICES**

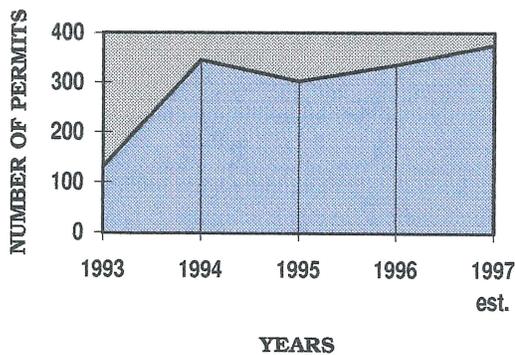
The activity accounts for payments for professional services for inspections and for related facilities.

### Construction Value Five Year Comparison

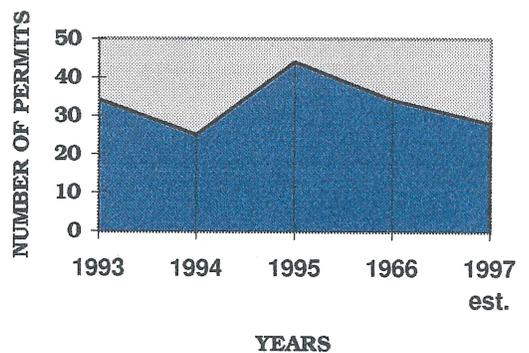


YEARS	CONSTRUCTION VALUE		PERMITS ISSUED	
	Industrial/ Commercial	Residential	Industrial/ Commercial	Residential
1993	\$ 17,492,085	\$ 22,199,677	34	131
1994	5,853,681	44,351,223	25	344
1995	31,375,762	41,935,422	44	302
1996	15,126,521	47,168,880	34	335
1997 est.	323,121,393	52,129,423	28	375

#### RESIDENTIAL



#### INDUSTRIAL



**PROTECTIVE INSPECTION EXPENDITURE DETAIL  
THREE YEAR COMPARISON**

DEPARTMENT NUMBER		Actual Expended 1996	Actual Approp 1997	Estimated Required 1998
001.22.524				
200	INSPECTIONS, PERMITS			
10	Salaries and Wages	\$ 163,775	\$ 188,794	\$ 225,430
20	Personnel Benefits	50,498	55,108	63,000
30	Supplies	3,674	6,000	6,000
40	Other Services and Charges	118,901	566,300	196,100
60	Capital Outlays	23,561	22,200	6,500
90	Interfund Payments for Services	6,660	8,000	9,000
	Total Inspections, Permits	<u>367,069</u>	<u>846,402</u>	<u>506,030</u>
400	TRAINING			
40	Other Services and Charges	<u>1,117</u>	<u>3,000</u>	<u>3,300</u>
	Total Training	<u>1,117</u>	<u>3,000</u>	<u>3,300</u>
500	FACILITIES			
40	Other Services and Charges	1,433	1,800	2,100
60	Capital Outlays	6,921	4,950	6,050
	Total Facilities	<u>8,354</u>	<u>6,750</u>	<u>8,150</u>
	TOTAL PROTECTIVE INSPECTIONS	<u>\$ 376,540</u>	<u>\$ 856,152</u>	<u>\$ 517,480</u>
	% Increase (Decrease) Prior Year		127.37%	-39.56%

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**PROTECTIVE INSPECTIONS PERSONNEL SCHEDULE**

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Actual	Estimated
Approp	Required
1997	1998

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## PROTECTIVE INSPECTIONS

815	Building Official/Civil Engineer	\$ 53,912	\$ 55,521
817	Building Inspector (3)	102,055	105,010
108	Permit Clerk	27,727	26,645
	Other salaries and wages	-	31,654
	Overtime	5,100	6,600
	Total Administration	<u>\$ 188,794</u>	<u>\$ 225,430</u>

% Increase (Decrease) Prior Year 19.41%

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**CAPITAL OUTLAY DETAIL:**

Four drawer file cabinets (4)	\$ 1,000
Computer (1)	2,500
Plan storage cabinet	1,500
Permit pack software upgrade	1,500
Building upgrades to second floor	<u>6,050</u>
Total Capital Outlay	<u>\$ 12,550</u>

# ***CENTRAL SERVICES***

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## **FUNCTION**

The central services function is a classification for general building services as prescribed in the state auditor's *Budgeting, Accounting and Reporting System* (BARS). This budget includes the costs of providing housing facilities for general government, public safety, public works engineering, and administration.

## **ACTIVITIES AND SERVICES**

Expenses under this budget include the maintenance and operation of the municipal building.

**CENTRAL SERVICES EXPENDITURE DETAIL  
THREE YEAR COMPARISON**

DEPARTMENT NUMBER		Actual Expended 1996	Actual Approp 1997	Estimated Required 1998
001.23.518				
200	PROPERTY MANAGEMENT SERVICES			
10	Salaries and Wages	\$ 5,437	\$ 7,875	\$ 8,200
20	Personnel Benefits	3,775	3,000	3,800
30	Supplies	10,472	14,200	11,200
40	Other Services and Charges	55,762	76,100	86,100
60	Capital Outlays	945	3,000	5,500
90	Interfund Payment for Services	1,166	1,000	1,000
	Total Property Management Services	<u>77,557</u>	<u>105,175</u>	<u>115,800</u>
	TOTAL CENTRAL SERVICES	<u>\$ 77,557</u>	<u>\$ 105,175</u>	<u>\$ 115,800</u>
	% Increase (Decrease) Prior Year		35.61%	10.10%

**CENTRAL SERVICES PERSONNEL SCHEDULE**

	Actual Approp 1997	Estimated Required 1998
CENTRAL SERVICES		
Salaries and Wages	\$ 7,875	\$ 8,200
Overtime	<u>300</u>	<u>-</u>
TOTAL CENTRAL SERVICES	<u>\$ 8,175</u>	<u>\$ 8,200</u>
% Increase (Decrease) Prior Year		0.31%

**CAPITAL OUTLAY DETAILS:**

Unscheduled improvements	\$ 3,000
HVAC intake & filters	<u>2,500</u>
	<u>\$ 5,500</u>

## **INFORMATION AND OUTREACH**

### **MISSION STATEMENT**

To provide information and outreach to foster and support the neighborhood associations and their vital work. To provide financial assistance to a local social service agency for their support of low income citizens.

### **ACTIVITIES AND SERVICES**

\$10,000 is budgeted for the East County Family Service Center (formerly known as East County Social Service Center). \$5000 is budgeted to cover the estimated costs of a community clean-up effort sponsored by UCAN. The UCAN neighborhood's mini-grant program is again funded at a \$10,000 level, in this budget.

### **INFORMATION AND OUTREACH EXPENDITURE DETAIL THREE YEAR COMPARISON**

DEPARTMENT NUMBER	Actual Expended 1996	Actual Approp 1997	Estimated Required 1998
001.24.557			
200 50 Community Information Services Neighborhood Association	\$ 6,000	\$ 7,000	\$ 10,000
210 30 Supplies	1,871	5,000	5,000
210 40 Other Services and Charges	5,345	21,600	19,600
Total Information and Outreach	\$ 13,216	\$ 33,600	\$ 34,600
% Increase (Decrease) Prior Year		154.24%	2.98%

# **COMMUNITY EDUCATION**

## **MISSION STATEMENT**

Community Education budget is used to fund a community education program and the Camas Senior Citizen Center. This program is operated by Camas Community Education located at Camas School District facilities.

## **ACTIVITIES AND SERVICES**

At the Senior Citizen Center, 538 N.E. Cedar Street, activities include birthday parties, blood pressure checks, pot-lucks and field-bus trips. The community education program includes Summer Fun program and other youth activities.

## **COMMENTS ON BUDGET APPROPRIATIONS**

This year's community education budget consolidates appropriations in one place which were formerly fragmented. The 1998 community education appropriation of \$20,000 fully funds their request, and is the same total funding as 1997.

### **COMMUNITY EDUCATION EXPENDITURE DETAIL THREE YEAR DETAIL**

DEPARTMENT NUMBER	Actual Expended 1996	Actual Approp 1997	Estimated Required 1998
001.25.571			
200 30 Supplies	\$ 43	\$ -	\$ -
200 40 Other Services and Charges	179	-	-
200 50 Intergovernmental Services	4,000	4,000	20,000
	<u>4,222</u>	<u>4,000</u>	<u>20,000</u>
Total Community Education	<u>\$ 4,222</u>	<u>\$ 4,000</u>	<u>\$ 20,000</u>
% Increase (Decrease) Prior Year		-5.26%	400.00%

# ***LIBRARY DEPARTMENT***

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## **MISSION STATEMENT**

The Camas Public Library exists to enrich the lives, encourage the self-education and promote the enlightened citizenship of adults, youth and children in the greater Camas community. The library is a major source of materials for information, education, recreation and culture for the general public, and is a supplemental source of information for business, government and students. These information needs are met by providing free access to both traditional and newly developing resources and technologies. The library's collection represents a diversity of opinion and viewpoint, and service is provided in an atmosphere of courtesy, professionalism and equality of access for all patrons.

## **DEPARTMENT GOALS FOR 1998**

The main 1998 goals for the Library Department are:

- \* To staff the information/circulation desk with well-trained personnel 66 hours per week and provide top-quality public service.
- \* To maintain and enhance library collections by acquiring and cataloging 3,500 new titles, including new electronic sources.
- \* To continue the contracts for automation services and reciprocal borrowing.
- \* To celebrate 75 years of library service in Camas.
- \* To maintain the physical plant.
- \* To provide better patron access to information on the Internet and other electronic sources.
- \* To update library technology.
- \* To continue to analyze and revise procedures and policies.
- \* To plan for a remodeled and enlarged library.

## **ACTIVITIES AND SERVICES**

The Camas Public Library will circulate about 200,000 books, audio tapes and video tapes to residents of the greater Camas area in 1998. The library maintains a varied collection of about 45,000 items. In addition the library answers approximately 15,000 telephone and in-person informational and research questions. Through undertakings such as a summer reading program, weekly story times and regular adult programs, the library provides other informational, educational, recreational and cultural activities. The library offers public meeting spaces and houses the municipal court and Second Story Art Gallery.

**COMMENTS ON BUDGET APPROPRIATIONS**

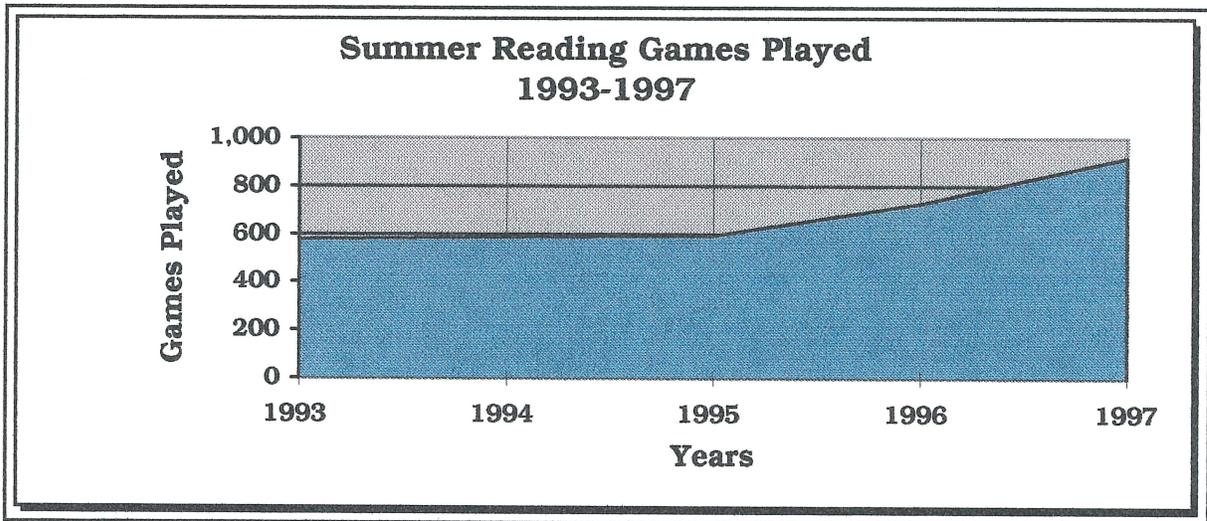
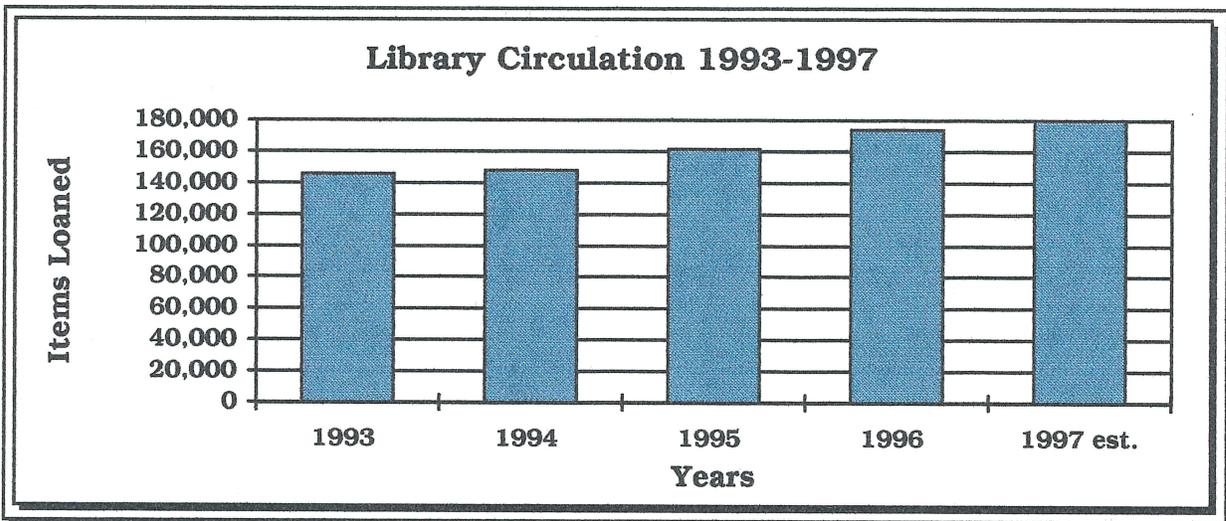
The 1998 library budget includes a request for an increase of eight hours per week for one part-time library technician to bring the position to full-time, a step increase for pages, and the addition of 320 hours page time for help with the summer reading program.

Funding in the amount of \$20,000 for professional space and facilities planning is included in the 1998 budget.

Capital requests are replacement items with the exception of re-keying the library and a modest increase for library materials.

The increase in intergovernmental services is primarily a one-time charge to secure two more ports on the shared computer system for the addition of two additional terminals at Camas.

The following charts are indicators reflecting the continued increase in the use of the community library as the city and surrounding community continues to grow.



**LIBRARY DEPARTMENT EXPENDITURE DETAIL  
THREE YEAR COMPARISON**

DEPARTMENT NUMBER	Actual Expended 1996	Actual Approp 1997	Estimated Required 1998
001.30.572			
100 ADMINISTRATION			
10 Salaries and Wages	\$ 48,708	\$ 51,453	\$ 54,312
20 Personnel Benefits	13,570	15,436	16,294
Total Administration	<u>62,278</u>	<u>66,889</u>	<u>70,606</u>
200 LIBRARY SERVICES			
10 Salaries and Wages	204,881	247,874	258,260
20 Personnel Benefits	50,292	61,726	64,187
30 Supplies	11,236	11,000	12,700
40 Other Services and Charges	21,906	24,925	29,155
50 Intergovernmental Services and Taxes	26,446	27,250	44,731
60 Capital Outlays	97,853	91,820	101,765
Total Library Services	<u>412,614</u>	<u>464,595</u>	<u>510,798</u>
400 TRAINING			
40 Other Services and Charges	3,683	4,700	4,700
Total Training	<u>3,683</u>	<u>4,700</u>	<u>4,700</u>
500 FACILITIES			
10 Salaries and Wages	3,803	4,950	5,100
20 Personnel Benefits	993	1,485	1,530
30 Supplies	3,697	4,200	5,100
40 Services and Charges	31,258	57,000	49,750
60 Capital Outlays	221,912	15,000	5,000
90 Interfund Payments for Services	1,221	1,750	1,750
Total Facilities	<u>262,884</u>	<u>84,385</u>	<u>68,230</u>
Total Libraries	<u>\$ 741,459</u>	<u>\$ 620,569</u>	<u>\$ 654,334</u>
% Increase (Decrease) Prior Year		-16.30%	5.44%

<b>PERSONNEL SCHEDULE</b>		Actual Approp 1997	Estimated Required 1998
<b>ADMINISTRATION</b>			
505	Library Director	\$ 51,453	\$ 52,987
<b>LIBRARY SERVICES</b>			
510	Assistant to Library Director	46,505	46,500
521	Senior Library Technician (part time)	27,683	28,512
520	Library Technician [2-1997, 3-1998]	65,077	97,848
520	Library Technician (1 part time)	39,753	14,916
110	Senior Clerk Typist (part time)	13,800	13,800
115	Clerk Typist (2 part time)	26,874	25,241
	Overtime	1,200	1,200
	Other Salaries and Wages (pages and substitutes)	26,981	29,932
	<b>Total Library Services</b>	<u>247,873</u>	<u>257,949</u>
<b>FACILITIES</b>			
	Other Salaries and Wages	<u>4,950</u>	<u>5,100</u>
	<b>Total Libraries</b>	<u>\$ 304,276</u>	<u>\$ 316,036</u>
	% Increase (Decrease) Prior Year		3.86%

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**CAPITAL OUTLAY DETAILS:**

Computers (3)	\$ 7,000
Air conditioners (2)	3,000
Re-key building	2,000
Coin-op photocopier	8,000
Book drop	1,765
Library books	<u>85,000</u>
<b>Total Capital Outlays</b>	<u>\$ 106,765</u>

# **CITY STREET DEPARTMENT**

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## **MISSION STATEMENT**

The street budget provides for maintenance and minor construction of all city streets within the city limits.

## **DEPARTMENT GOALS FOR 1998**

1. Provide for the safe movement of drivers and pedestrians within our community.
2. Focus on maintenance of the transportation system in a manner which preserves the City's long term investment and provides optimum driving conditions for the citizens of Camas.

## **ACTIVITIES AND SERVICES**

Maintaining, seal coating, patching and grading of streets, providing lighting of roads and intersections, providing snow and ice control, sweeping of streets and maintaining or operate traffic signals are activities and services provided from the street budget activity.

## **COMMENTS ON BUDGET APPROPRIATIONS**

The 1998 budget includes an increase in personnel in response to the additional miles of street that have been placed in service during the last four years. Additional funds are included to stripe roadways two times per year instead of the historical one time per year. Improvements are planned at the intersection of NE Lake Road at SR 500 and on NW Payne Road. The city wide overlay program includes NW 10th, NW 3rd, NE Ione, NW Drake, NW Benton, NE 14th, NE 19th and NE Ione Loop as well as overlays as scheduled in the six year street plan. Safety improvements are planned for children walking to school in the form of sidewalks and a traffic signal at NE 19th and Everett St.



**CITY STREET DEPARTMENT EXPENDITURE DETAIL  
THREE YEAR COMPARISON**

FUND NUMBER		Actual Expended 1996	Actual Approp 1997	Estimated Required 1998
112.00				
542	Road and Street Maintenance			
	300 00 Roadway	\$ 303,044	\$ 147,000	\$ 148,000
	400 00 Storm Drainage	104,548	39,500	62,500
	500 00 Structures	2,121	7,000	7,000
	610 00 Sidewalks	2,324	9,000	9,500
	620 00 Special Purpose Paths	27	3,000	3,000
	630 00 Street Lighting	88,821	88,000	92,323
	640 00 Traffic Control Devices	60,012	52,000	54,600
	650 00 Parking Facilities	55	2,500	2,500
	660 00 Snow and Ice Control	9,687	23,500	23,000
	670 00 Street Cleaning	89,575	100,000	105,000
	700 00 Roadside	65,538	42,500	48,800
	800 00 Ancillary Operations	14,650	10,000	10,001
	900 00 Maintenance Administration	72,427	56,000	59,500
	Total Road and Street Maintenance	<u>812,829</u>	<u>580,000</u>	<u>625,724</u>
543	Road and Street General Administration			
	100 00 Management	1,275	1,200	1,300
	200 00 Undistributed Engineering	39,598	48,000	48,000
	300 00 General Services	34,086	-	41,000
	400 00 Planning	-	500	500
	500 00 Facilities	1,260	7,000	5,000
	600 00 Training	1,226	6,000	6,500
	700 00 Undistributed Indirect Labor Costs	1,371	43,619	46,800
	Total Road and Street General Administration	<u>78,816</u>	<u>106,319</u>	<u>149,100</u>
544	Road and Street Facilities			
	100 00 Construction of Facilities	-	-	-
	200 00 Maintenance of Stations and Bldgs	21,046	11,000	11,500
	Total Road and Street Facilities	<u>21,046</u>	<u>11,000</u>	<u>11,500</u>
	Total Transportation	<u>\$ 912,691</u>	<u>\$ 697,319</u>	<u>\$ 786,324</u>

**CITY STREET DEPARTMENT EXPENDITURE DETAIL  
THREE YEAR COMPARISON**

**(CONTINUED)**

FUND NUMBER		Actual Expended 1996	Actual Approp 1997	Estimated Required 1998
112.00				
595	Road and Street Construction			
300 00	Roadway	\$ 220,246	\$ 736,000	\$ 505,000
400 00	Storm Drainage	-	10,000	15,000
500 00	Structures	26	3,000	3,000
610 00	Sidewalks	38,342	45,000	324,440
620 00	Special Purpose Paths	4,743	10,000	60,000
630 00	Street Lighting	-	8,000	-
640 00	Traffic Control Devices	8	17,000	147,000
650 00	Parking Facilities	-	35,000	-
700 00	Roadside Development	800	-	-
	Total Road and Street Construction	264,165	864,000	1,054,440
	Total City Street Fund	\$ 1,176,856	\$ 1,561,319	\$ 1,840,764
	% Increase (Decrease) over prior year		32.67%	17.90%

**PERSONNEL SCHEDULE**

		Actual Approp 1997	Estimated Required 1998
	Transportation/Road & Street Construction		
830	Street and Park Maintenance Supervisor	\$ 48,875	\$ 50,812
833	Lead Street Maintenance Worker	-	41,307
835	Senior Street Maintenance Worker (2)	-	71,403
860	Street Maintenance Worker (2 -1997, 3.5 -1998)	71,327	91,087
875	Maintenance Worker (2.5 - 1997)	73,473	-
875	Maintenance Worker (3 for 6 months)	22,098	23,361
	Total Transportation/Road and Street Const.	\$ 215,773	\$ 277,970
	% Increase (Decrease) over prior year		28.83%

**CITY STREET DEPARTMENT EXPENDITURE DETAIL**

**(CONTINUED)**

**CAPITAL OUTLAY DETAIL:**

Machinery & Equipment	
Pickup - 3/4 ton	\$ 20,000
Roadway Construction Projects	
4 ft. improvement reimbursement	15,000
NE Lake Rd/ Everett St. intersection	250,000
Citywide overlays	200,000
Payne Rd. safety improvements	40,000
Storm Drainage Construction Projects	
Miscellaneous drainage improvements	15,000
Structures Construction Project	
Miscellaneous retaining walls	3,000
Sidewalk Construction Project	
Citywide CDBG sidewalk project	324,440
Special Purpose Paths	
Lake Rd. pedestrian path	60,000
Traffic Control Devices	
Miscellaneous guardrail	17,000
Traffic light	130,000
	<hr/>
Total City Street Projects and Equipment	<u>\$ 1,074,440</u>

# ***EMERGENCY RESCUE***

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## **MISSION STATEMENT**

The Ambulance, Rescue and Emergency Aid function provides ambulance, rescue and paramedic service to all persons in the cities of Camas and Washougal and Fire Districts No. 1 and 9.

## **GOALS FOR 1998**

1. Meet ambulance response time standards established by Clark County.
2. Respond to approximately 2800 requests for ambulance and medical assistance.
3. Continue replacement and upgrade of monitor-defibrillation equipment through grant application.
4. Support 1.5 FTE new firefighter/paramedics for a fire station by transferring revenue to the General Fund.
5. Upgrade and add miscellaneous equipment necessary to maintain the fourth ambulance in reserve.
6. Implement 800 Mhz radio system use.

## **ACTIVITIES AND SERVICES**

The Fire Department operates and performs ambulance, rescue and emergency aid services to persons both inside and outside the city limits.

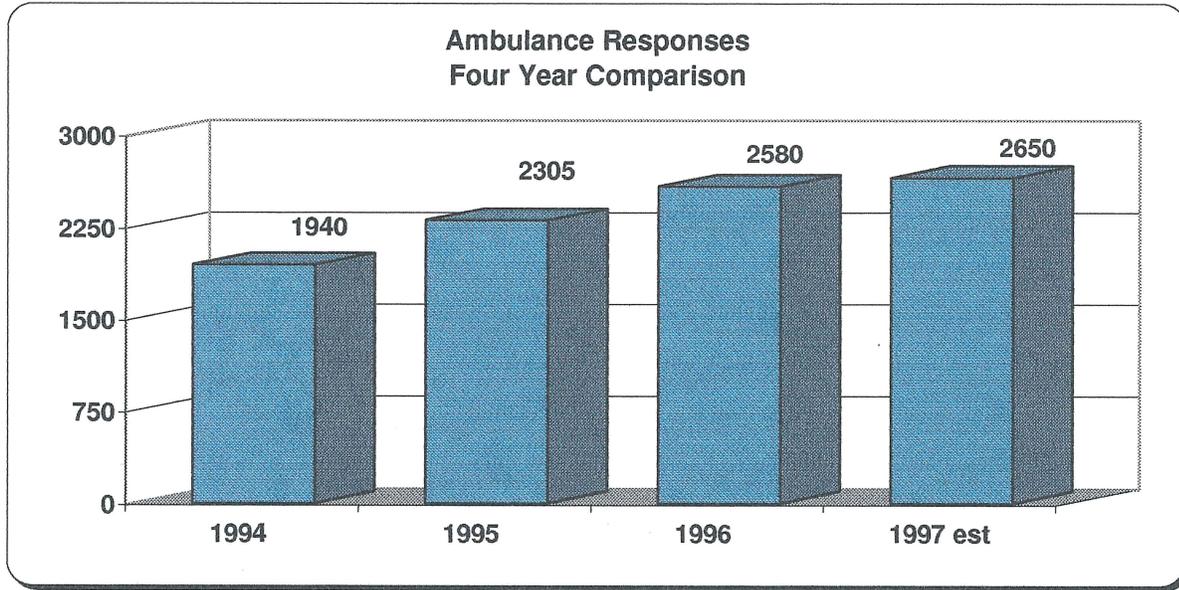
## **COMMENTS ON BUDGET APPROPRIATIONS**

The 1998 administrative overhead transfer to General Fund includes funding for 50% of three new positions located at the westside fire station, in addition to EMS certification costs of all personnel and an inflationary increase in the base transfer. \$17,900 of capital costs are expected to be refunded through a grant application. CRCA dispatch costs have been stabilized.

**REVENUE DETAIL  
THREE YEAR COMPARISON**

FUND NUMBER	Actual	Appropriated	Estimated	
115.00	1996	1997	1998	
291 740 00	Beginning Appropriated Fund Balance	\$ 122,922	\$ 75,174	\$ 5,950
	Taxes:			
311 100 00	Real and Personal Property	233,285	275,000	301,381
	Total Taxes	233,285	275,000	301,381
	Intergovernmental Revenue:			
338 260 00	Shared Costs-Ambulance, Rescue, Emergency Aid	198,967	233,000	275,000
	Total Intergovernmental Revenue	198,967	233,000	275,000
	Charges for Goods and Services			
341 600 00	Printing and Duplicating	235	200	100
341 700 00	Sales of Merchandise	125	-	-
342 600 00	Ambulance and Emergency Aid Fees	584,116	550,000	619,968
342 900 00	Other Security of Persons and Property	1,429	-	-
	Total Charges for Goods and Services	585,905	550,200	620,068
	Miscellaneous Revenues:			
361 110 00	Investment Interest	11,005	9,000	8,000
367 000 00	Contributions and Donations-Private Sources	375	500	600
369 900 00	Other Miscellaneous Revenue	233	-	-
	Total Miscellaneous Revenues	11,613	9,500	8,600
	Total Estimated Revenues	1,029,770	1,067,700	1,205,049
	Other Financing Sources:			
395 100 00	Proceeds from Sales of Fixed Assets	1,605	-	-
	Total Estimated Resources	<u>\$ 1,154,297</u>	<u>\$ 1,142,874</u>	<u>\$ 1,210,999</u>

Emergency Rescue responds to an increasing number of calls each year as is reflected in the graph below:



**EMERGENCY RESCUE EXPENDITURE DETAIL  
THREE YEAR COMPARISON**

FUND NUMBER	Actual Expended 1996	Actual Approp 1997	Estimated Required 1998
115.00.526			
100    ADMINISTRATION			
10 Salaries and Wages	\$ 70,058	\$ 76,726	\$ 81,880
20 Personnel Benefits	14,697	16,900	17,900
30 Supplies	864	1,500	2,000
40 Other Services and Charges	327	1,900	1,900
60 Capital Outlays	-	-	-
90 Interfund Payments	40,000	69,200	154,020
Total Administration	125,946	166,226	257,700
200    AMBULANCE SERVICES			
10 Salaries and Wages	531,026	532,793	561,679
20 Personnel Benefits	97,271	118,800	127,700
30 Supplies	51,625	61,875	64,000
40 Other Services and Charges	40,794	36,900	43,100
50 Intergovernmental Services and Taxes	-	1,200	2,200
60 Capital Outlays	7,000	39,955	50,450
90 Interfund Payments for Services	249	500	500
Total Ambulance Services	727,965	792,023	849,629

**EMERGENCY RESCUE**

(CONTINUED)

FUND NUMBER	Actual Expended 1996	Actual Approp 1997	Estimated Required 1998
115.00.526			
400 TRAINING			
30 Supplies	10	1,600	2,500
40 Other Services and Charges	8,037	7,100	9,300
60 Capital Outlays	-	1,825	5,400
90 Interfund Payments for Services	-	100	100
Total Training	<u>8,047</u>	<u>10,625</u>	<u>17,300</u>
Total Ambulance, Rescue and Emergency Aid	<u>861,958</u>	<u>968,874</u>	<u>1,124,629</u>
528 COMMUNICATIONS, ALARMS AND DISPATCH			
600 OPERATIONS, CONTRACTED SERVICES			
50 Intergovernmental Services and Taxes	39,153	65,700	67,920
Total Operations, Contracted Services	<u>39,153</u>	<u>65,700</u>	<u>67,920</u>
800 COMMUNICATIONS, GENERAL			
30 Supplies	374	700	700
40 Other Services and Charges	4,523	5,000	6,950
60 Capital Outlays	1,991	5,600	10,800
Total Communications, General	<u>6,888</u>	<u>11,300</u>	<u>18,450</u>
Total Communications, Alarms and Dispatch	<u>46,041</u>	<u>77,000</u>	<u>86,370</u>
594 CAPITALIZED EXPENDITURES			
60 Capital Outlays	-	97,000	-
Total Capitalized Expenditures	<u>-</u>	<u>97,000</u>	<u>-</u>
Total Emergency Rescue Fund	<u>\$ 907,999</u>	<u>\$ 1,142,874</u>	<u>\$ 1,210,999</u>

<b>EMERGENCY RESCUE PERSONNEL SCHEDULE</b>		Actual Approp 1997	Estimated Required 1998
Ambulance, Rescue & Emergency Aid			
ADMINISTRATION			
405	Fire Chief (1/2)	\$ 33,157	\$ 33,973
105	Public Safety Administrative Secretary (1/2)	17,823	18,355
106	EMS Billing Technician	24,996	28,552
	Overtime	750	1,000
	Total Administration	<u>76,726</u>	<u>81,880</u>
AMBULANCE			
418	Paramedic Captain	50,160	52,064
435	Firefighter/Paramedic (8-1996, 9-1997)	399,633	415,615
	Holiday Compensation	18,000	19,000
	Firefighter I.V. Technician	-	-
	Overtime	65,000	75,000
	Total Ambulance	<u>532,793</u>	<u>561,679</u>
	Total Ambulance, Rescue, and Emergency Aid	<u>\$ 609,519</u>	<u>\$ 643,559</u>
	% Increase (Decrease) over prior year		5.58%

**CAPITAL OUTLAY DETAILS:**

Propaq 102/LCD monitoring equipment	\$ 11,900
Lifepack II Heart Monitor/Defibrillators (2)	35,800
800 Mhz portable radio (1)	2,700
Fire-Com radio intercom systems (3)	8,100
In-focus multi-media projector	5,400
36" hydraulic ram with 12" extension	2,750
	<u>\$ 66,650</u>



**FIRE EQUIPMENT CUMULATIVE RESERVE FUND  
EXPENDITURE DETAIL  
THREE YEAR COMPARISON**

FUND NUMBER	Actual Expended 1996	Actual Approp 1997	Estimated Required 1998
118.00.522			
200 64 Fire Control	\$ -	\$ 438,000	\$ 540,805
Total Fire Equipment			
Cumulative Reserve Fund	<u>\$ -</u>	<u>\$ 438,000</u>	<u>\$ 540,805</u>

## **STORM WATER DRAINAGE**

### **MISSION STATEMENT**

The storm water drainage function provides for planning and construction of storm sewer facilities in the Fisher Basin drainage area in west Camas.

### **REVENUE DETAIL THREE YEAR COMPARISON**

<b>FUND DETAIL</b>	<b>Actual</b>	<b>Appropriated</b>	<b>Estimated</b>
<b>119.00</b>	<b>1996</b>	<b>1997</b>	<b>1998</b>
291 740 00 Beginning Appropriated Fund Balance	\$ -	\$ -	\$ -
Intergovernmental Revenue:			
334 030 40 State Grant - Dept. of Ecology	-	-	-
337 420 00 Interlocal - Storm Drainage	23,970	-	-
Total Intergovernmental Revenue	23,970	-	-
Charges for Goods and Services:			
343 830 00 Storm Drainage Fees	29,694	45,000	45,000
Total Charges for Goods and Services	29,694	45,000	45,000
Miscellaneous Revenues:			
361 110 00 Investment Interest	33,436	40,000	10,000
Total Miscellaneous Revenues	33,436	40,000	10,000
Total Estimated Revenues	87,100	85,000	55,000
Total Estimated Resources	\$ 87,100	\$ 85,000	\$ 55,000

**STORM WATER DRAINAGE EXPENDITURE DETAIL**  
**THREE YEAR COMPARISON**

FUND NUMBER	Actual Expended 1996	Actual Approp 1997	Estimated Required 1998
119.00.595			
	Road and Street Construction		
400 40	\$ -	\$ 10,000	\$ 55,000
400 60	-	-	-
597 000 00	-	75,000	-
	\$ -	\$ 85,000	\$ 55,000
	\$ -	\$ 85,000	\$ 55,000

# UNLIMITED TAX GENERAL OBLIGATION BOND REDEMPTION

## MISSION STATEMENT

This fund accounts for the payment of principal and interest on unlimited general obligation bonds issued in 1989 for the acquisition of open space land for parks and recreation and the 1996 refunding bonds.

### 1989 Bonds - Park Bonds

	Principal	Interest	Total
1998	\$ 60,000	\$ 7,950	\$ 67,950
1999	60,000	3,990	63,990
	\$ 120,000	\$ 11,940	\$ 131,940

### 1996 Refunding Bonds

	Principal	Interest	Total
1998	\$ 15,000	\$ 48,625	\$ 63,625
1999	15,000	48,003	63,003
2000	80,000	47,350	127,350
	\$ 110,000	\$ 143,978	\$ 253,978

## REVENUE DETAIL THREE YEAR COMPARISON

FUND NUMBER		Actual 1996	Appropriated 1997	Estimated 1998
239.00				
	Taxes:			
311 100 00	Real and Personal Property	\$ 129,346	\$ 130,015	\$ 131,575
	Total Taxes	129,346	130,015	131,575
	Fund Debt Proceeds:			
382 200 00	Revenue Bond Proceeds	4,651	-	-
	Total Debt Proceeds	4,651	-	-
	Total Estimated Revenues	133,997	130,015	131,575
	Total Estimated Resources	\$ 133,997	\$ 130,015	\$ 131,575

**UNLIMITED TAX GENERAL OBLIGATION  
BOND REDEMPTION**

**UNLIMITED GO BOND REDEMPTION EXPENDITURE DETAIL  
THREE YEAR COMPARISON**

FUND NUMBER	Actual Expended	Actual Approp	Estimated Required
239.00	1996	1997	1998
591 760 70			
Redemption of General			
Long Term Debt	\$ -	\$ -	\$ -
Debt Service: Principal	50,000	55,000	75,000
Total Redemption of General	<u>50,000</u>	<u>55,000</u>	<u>75,000</u>
Long Term Debt	50,000	55,000	75,000
592 760 83			
Interest and Other Debt Service			
Interest on Park Bonds	78,265	75,015	56,575
Total Interest and Other	<u>78,265</u>	<u>75,015</u>	<u>56,575</u>
Debt Service	78,265	75,015	56,575
Total Unlimited Tax General			
Obligation Bond Redemption Fund	<u>\$ 128,265</u>	<u>\$ 130,015</u>	<u>\$ 131,575</u>

**LIMITED TAX GENERAL OBLIGATION  
BOND REDEMPTION**

**MISSION STATEMENT**

This fund accounts for the principal and interest on bonds issued in 1989 for storm sewer construction on N.E. Adams Street and for the 1996 bonds issued to construct a police facility and refund a CERB loan.

**REVENUE DETAIL  
THREE YEAR COMPARISON**

FUND NUMBER	Actual 1996	Appropriated 1997	Estimated 1998
240.00			
	Taxes:		
311 100 00	\$ 123,509	\$ 370,848	\$ 374,633
	123,509	370,848	374,633
	Fund Debt Proceeds:		
382 200 00	7,793	-	-
	7,793	-	-
	131,302	370,848	374,633
	\$ 131,302	\$ 370,848	\$ 374,633

**LIMITED TAX GENERAL OBLIGATION EXPENDITURE DETAIL  
THREE YEAR COMPARISON**

FUND NUMBER			Actual Expended 1996	Actual Expended 1997	Estimated Required 1998
240.00					
591	210	Police Facility/Principal	\$ -	\$ 115,000	\$ 125,000
	450	Storm Sewers/Principal	50,000	55,000	60,000
	595	Pacific Rim Blvd/Principal	18,174	20,000	30,000
592	210	Police Facility/Interest	-	137,310	122,515
	450	Storm Sewers/Interest	18,810	15,610	12,090
	595	Pacific Rim Blvd/Interest	35,480	27,928	25,028
		Total Limited Tax General Obligation Bond Redemption Fund	<u>\$ 122,464</u>	<u>\$ 370,848</u>	<u>\$ 374,633</u>

**LIMITED TAX GENERAL OBLIGATION  
BOND REDEMPTION**

**1989 Bonds - Storm Sewer**

	Principal	Interest	Total
<b>1998</b>	\$ 60,000	\$ 12,090	\$ 72,090
<b>1999</b>	60,000	8,190	68,190
<b>2000</b>	65,000	4,290	69,290
	<u>\$ 185,000</u>	<u>\$ 24,570</u>	<u>\$ 209,570</u>

**1996 Bonds - Police Facility**

	Principal	Interest	Total
<b>1998</b>	\$ 125,000	\$ 122,515	\$ 247,515
<b>1999</b>	130,000	117,328	247,328
<b>2000</b>	140,000	111,672	251,672

**1996 CERB Loan**

	Principal	Interest	Total
<b>1998</b>	\$ 30,000	\$ 25,028	\$ 55,028
<b>1999</b>	30,000	23,782	53,782
<b>2000</b>	30,000	22,478	52,478

# **GROWTH MANAGEMENT ACT**

## **CAPITAL PROJECTS FUND**

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### **MISSION STATEMENT**

This fund accounts for expenditures that will be funded from proceeds of the local real estate excise tax collected by the county from sales of real estate within the city. The proceeds of the parks and open space impact fees are also deposited in this fund to be expended for purposes for which the tax was collected. School impact fees are collected by the city and immediately remitted to the county for credit to the school district. Transportation impact fees and fire facility impact fees are also accounted for within this fund. Other funds for open space or related projects received from other governmental agencies will be deposited and accounted for in the fund.

### **GOALS FOR 1998**

- \* Purchase of a site for a fire station in Grass Valley.
- \* Open space acquisitions are anticipated in the Fallen Leaf Lake, Prune Hill, Forest Home Canyon , Brady Road and Grass Valley areas identified in the permanent Openspace Network and Capital Facilities Plans.
- \* Park acquisitions/improvements including a Grass Valley park site and Four Corners improvements.
- \* Trail construction funded.

### **COMMENTS ON BUDGET APPROPRIATIONS**

Each site specific acquisition or park improvement will have Park Commission and City Council site and/or design review and authorization. Additional appropriations may become appropriate if pending park/openspace grant applications are funded. Transportation Impact Fees (TIF) are transferred to the City Street Fund to support TIF eligible projects.

**GROWTH MANAGEMENT ACT  
CAPITAL PROJECTS FUND**

**REVENUE DETAIL  
THREE YEAR COMPARISON**

FUND NUMBER	Actual	Appropriated	Estimated
300.00	1996	1997	1998
291 740 00	\$ 384,600	\$ 515,000	\$ -
Taxes:			
317 340 00	233,627	200,000	186,400
	233,627	200,000	186,400
Intergovernmental Revenue:			
334 020 70	28,296	-	471,531
338 760 00	192,988	-	-
	221,284	-	471,531
Charges for Goods and Services:			
344 850 00	409,738	500,000	550,000
345 850 00	647,173	575,000	700,000
345 850 10	-	-	-
345 850 20	5,250	-	200,000
345 890 00	5,264	-	-
	1,067,425	1,075,000	1,450,000
Miscellaneous Revenue:			
361 110 00	148,033	150,000	100,000
369 900 00	948	-	-
	148,981	150,000	100,000
	1,671,317	1,425,000	2,207,931
	\$ 1,671,317	\$ 1,940,000	\$ 2,207,931

**GROWTH MANAGEMENT ACT CAPITAL PROJECTS FUND  
EXPENDITURE DETAIL  
THREE YEAR COMPARISON**

FUND NUMBER	Actual Expended 1996	Actual Approp 1997	Estimated Required 1998
300.00			
594 210 Security of Persons and Property	\$ 2,598	\$ -	\$ 200,000
760 Park Facilities	330,971	475,000	1,671,531
790 Other Open Space	482,803	800,000	-
595 300 Roadway	-	-	-
597 000 Operating Transfers Out	880,500	665,000	336,400
Total Growth Management Capital Project Fund	<u>\$ 1,696,872</u>	<u>\$ 1,940,000</u>	<u>\$ 2,207,931</u>

**CAPITAL OUTLAY DETAIL:**

Park Facilities:	
Grass Valley park site	\$ 400,000
Four Corners park improvements	100,000
Trail construction	100,000
Frank's Moorage-IAC grant	471,531
Acquisitions in the Openspace Network	600,000
Total Capital Outlay	<u>\$ 1,671,531</u>

## ***POLICE FACILITY***

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### **MISSION STATEMENT**

To provide funding to design, construct and equip a police facility to be ready for occupancy in the fall of 1997.

### **COMMENTS ON BUDGET APPROPRIATIONS**

This project was completed in October, 1997.

### **REVENUE DETAIL THREE YEAR COMPARISON**

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<b>FUND NUMBER</b>	<b>Actual 1996</b>	<b>Actual Approp 1997</b>	<b>Estimated 1998</b>
313.00			
382 Revenue Bond Proceeds	\$ 2,532,990	\$ -	\$ -
397 Operating Transfers In	525,500	197,000	-
Total Other Financing Sources	3,058,490	197,000	-
Total Estimated Resources	\$ 3,058,490	\$ 197,000	\$ -

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**POLICE FACILITY EXPENDITURE DETAIL  
THREE YEAR COMPARISON**

FUND NUMBER	Actual Expended 1996	Actual Approp 1997	Estimated Required 1998
313.00			
594 210 60 Buildings and Structures	\$ 912,541	\$ 2,601,832	\$ -
594 300 60 Roadway	-	117,500	-
	Total Buildings and Structures	\$ 2,719,332	\$ -

# **PARKER STREET IMPROVEMENTS**

## **PROJECT STATEMENT**

This project includes engineering, roadway construction, waterline installation, purchase of 40 acres for wetland mitigation, construction testing and inspection, and extension of Parker Street 1.1 miles.

## **COMMENTS ON BUDGET APPROPRIATIONS**

Funding for this project includes payment from Wafertech, a state grant from the Transportation Improvement Board, Public Works Trust Fund loan, transportation impact fees and the water-sewer utility fund.

This project was completed in 1997.

### **REVENUE DETAIL THREE YEAR COMPARISON**

FUND NUMBER	Actual 1996	Appropriated 1997	Estimated 1998
316.00			
State Grants:			
334 030 80 State Grants - TIB	\$ -	\$ 1,200,000	\$ -
Total State Grants	-	1,200,000	-
Total Estimated Revenues	-	1,200,000	-
Other Financing Sources:			
367 000 00 Contribution from Private Source	-	1,300,000	-
391 800 00 LTD Intergovernmental Loan Proceeds	-	1,500,000	-
397 000 00 Operating Transfers in	-	990,000	-
Total Other Financing Sources	-	3,790,000	-
Total Estimated Resources	\$ -	\$ 4,990,000	\$ -



# FOREST HOME NEIGHBORHOOD

## PROJECT STATEMENT

This project includes drainage/flood prevention, sidewalk and sewer reconstruction. The city will contribute professional engineering and project management services, and has already completed the acquisition of storm drainage property.

## COMMENTS ON BUDGET APPROPRIATIONS

CDBG will reimburse the city \$240,748 for this project.

This project was completed in 1997.

### REVENUE DETAIL THREE YEAR COMPARISON

FUND NUMBER		Actual 1996	Appropriated 1997	Estimated 1998
317.00				
	Federal Grants - Indirect:			
333 140 20	Community Development Block Grant	\$ -	\$ 240,748	\$ -
	Total Federal Grants - Indirect	-	240,748	-
	Total Estimated Revenues	-	240,748	-
	Other Financing Sources:			
397 000 00	Operating Transfers in	-	50,000	-
	Total Other Financing Sources	-	50,000	-
	Total Estimated Resources	\$ -	\$ 290,748	\$ -

**FOREST HOME EXPENDITURE DETAIL  
THREE YEAR COMPARISON**

FUND NUMBER	Actual Expended 1996	Actual Approp 1997	Estimated Required 1998	
317.00				
	Roadway			
595 300 65	Construction Projects	-	290,748	-
	Total Forest Home Imp.	\$ -	\$ 290,748	\$ -

# **CITY SANITARY**

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## **MISSION STATEMENT**

The solid waste management function provides for the collection and disposal of refuse from businesses and residences within the City of Camas. This function also includes the revenues and expenses of the city recycling program.

## **DEPARTMENT GOALS FOR 1998**

The primary focus of the Sanitary Department will be the continued high quality customer service at an affordable rate. The utility will change its mode of operation dramatically with the purchase of fully automated collection equipment and containers for customers. Customers will be furnished roller carts that will be dumped by a hydraulic arm on the collection truck.

## **ACTIVITIES AND SERVICES**

Daily and/or weekly general refuse collection and disposal activities are provided for in this budget. The city will continue to serve residential and commercial customers and provide drop box service up to two yards. Large drop box and yard debris services are contracted out with the contractor handling all billing and service requests. The city will continue to bill for recycling services and pay a private contractor for this service.

## **COMMENTS ON BUDGET APPROPRIATIONS**

Funds are in the 1998 budget for the purchase of one new and one used automated collection trucks as well as the roller carts that will be distributed to customers.

# CITY SANITARY FUND

## REVENUE DETAIL THREE YEAR COMPARISON

FUND NUMBER		Actual 1996	Appropriated 1997	Estimated 1998
422.00				
291 740 00	Beginning Appropriated Fund Balance	\$ 160,914	\$ 159,404	\$ 252,653
	Charges for Goods and Services:			
343 700 00	Garbage/Solid Waste Fees	824,912	750,000	925,000
	Total Charges for Goods and Services	824,912	750,000	925,000
	Miscellaneous Revenues:			
361 110 00	Interest Earnings	1,410	6,000	5,000
362 900 00	Other Rents & Use Charges	4,226	4,000	4,000
369 100 00	Sale Recycling Materials	-	-	-
	Total Miscellaneous Revenues	5,636	10,000	9,000
	Total Estimated Revenues	830,548	919,404	1,186,653
	Total Estimated Resources	\$ 991,462	\$ 919,404	\$ 1,186,653

**CITY SANITARY EXPENSE DETAIL  
THREE YEAR COMPARISON**

FUND NUMBER		Actual Expended 1996	Actual Approp 1997	Estimated Required 1998
422.00.537				
000	GARBAGE AND SOLID WASTE UTILITY			
10	Salaries and Wages	\$ 107,947	\$ 106,388	\$ 120,579
20	Personnel Benefits	36,858	31,916	31,674
30	Supplies	4,232	5,000	5,300
40	Other Services and Charges	438,226	390,000	401,000
50	Intergovernmental Services and Taxes	41,202	46,000	46,000
60	Capital Outlays	30,342	35,000	416,000
90	Interfund Payments for Services	158,921	155,100	166,100
97	Operating transfers	15,000	150,000	-
	Total Garbage and Solid Waste Utility	<u>\$ 832,728</u>	<u>\$ 919,404</u>	<u>\$ 1,186,653</u>
	% Increase (Decrease) Prior Year		10.41%	29.07%

<b>CITY SANITARY PERSONNEL SCHEDULE</b>		Actual Approp 1997	Estimated Required 1998
	REFUSE COLLECTION		
409	Chief Sanitation Worker	\$ 40,116	\$ 41,307
407	Sanitation Worker	34,604	32,606
407	Sanitation Worker	31,668	31,666
	Total Garbage and Solid Waste Utility	<u>\$ 106,388</u>	<u>\$ 105,579</u>
	% Increase (Decrease) Prior Year		-0.76%

**CITY SANITARY FUND (Continued)**

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**CAPITAL OUTLAY DETAILS:**

Garbage containers	\$	5,000
Recycling bins		8,000
Yard debris containers		5,000
Automated garbage truck (2)		178,000
Automated collection cans		<u>220,000</u>
Total Capital Outlay	\$	<u><u>416,000</u></u>

# **WATER-SEWER REVENUE**

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## **MISSION STATEMENT**

The water-sewer operation of the city provides for furnishing domestic water and sanitary sewage disposal services to industrial, commercial and residential areas within the city and some surrounding areas.

## **DEPARTMENT GOALS FOR 1998**

1. Provide safe and reliable water service to our customers.
2. Reduce leaks in the sewer system to gain additional treatment capacity.
3. Complete the design and begin construction of the expansion of the sewage treatment plant to increase capacity.
4. Complete an inventory of the watershed as the first phase of a management plan.
5. Purchase an inventory of residential size pressure reducers to make them available for customers at reasonable prices.
6. Increase testing and monitoring efforts on industrial pretreated effluents entering the city system.

## **ACTIVITIES AND SERVICES**

The water budget provides for the source of supply operation and maintenance, pumping expenses, water treatment expenses, transmission and distribution, and accounting and administrative expenses of the water operation. This budget also accounts for the collection and treatment of sanitary sewage.

## **COMMENTS ON BUDGET APPROPRIATIONS**

The purchase of well property currently being leased will insure control and safe guarding of our water in the future.

## WATER - SEWER FUND

### REVENUE DETAIL THREE YEAR COMPARISON

FUND NUMBER	Actual	Appropriated	Estimated
424.00	1996	1997	1998
291 740 00	\$ 861,686	\$ 447,205	\$ -
Intergovernmental Revenue:			
333 140 20	8,582	-	-
Total Intergovernmental Revenue			
	8,582	-	-
Charges for Goods and Services:			
343 810 00	2,493,975	1,764,424	2,545,192
343 990 00	6,737	-	-
346 500 00	11,850	12,000	13,000
Total Charges for Goods and Services			
	2,512,562	1,776,424	2,558,192
Miscellaneous Revenues:			
361 110 00	161,297	120,000	100,000
369 900 00	1,833	-	-
Total Miscellaneous Revenues			
	163,130	120,000	100,000
Total Estimated Revenues			
	2,684,274	1,896,424	2,658,192
Non Revenues:			
387 000 00	587	-	-
388 100 00	200	-	275,000
388 130 00	41,600	36,000	43,000
388 140 00	3,000	5,000	3,500
Total Estimated Non-Revenues			
	45,387	41,000	321,500
Total Estimated Resources			
	\$ 3,591,347	\$ 2,384,629	\$ 2,979,692

**WATER-SEWER REVENUE EXPENSE DETAIL  
THREE YEAR COMPARISON**

FUND NUMBER		Actual Expended 1996	Actual Approp 1997	Estimated Required 1998
424.00.501				
380	WATER-SEWER			
	10 Salaries and Wages	\$ 429,224	\$ 476,797	\$ 551,605
	20 Personnel Benefits	130,524	137,002	160,382
	30 Supplies	120,655	116,075	119,100
	40 Other Services and Charges	374,902	343,100	400,650
	50 Intergovernmental Services and Taxes	109,216	112,400	119,400
	60 Capital Outlays	196,458	358,050	687,500
	90 Interfund Payments for Services	369,493	394,000	402,500
	Total Water-Sewer Fund	<u>1,730,472</u>	<u>1,937,424</u>	<u>2,441,137</u>
	Estimated Other Financing Uses:			
587 000 00	Residual Equity Transfer	-	-	-
597 000 00	Operating Transfers Out:	416,891	447,205	538,555
	Total Estimated Other Financing Uses	<u>416,891</u>	<u>447,205</u>	<u>538,555</u>
	Total Water-Sewer Fund	<u>\$ 2,147,363</u>	<u>\$ 2,384,629</u>	<u>\$ 2,979,692</u>
	% Increase (Decrease) Prior Year		11.05%	24.95%

<b>WATER-SEWER PERSONNEL SCHEDULE</b>		Actual Approp 1997	Estimated Required 1998
810	Public Works Operations Manager	\$ 62,499	\$ 64,359
820	Water/Sewer Supervisor	50,818	50,812
823	Water Supply Operator		45,139
840	Senior Water Maintenance Worker (2)	81,649	81,415
825	Chief Waste Water Treatment Plant Operator	45,151	47,428
850	Waste Water Treatment Operator (2)	81,706	87,658
865	Water Maintenance Worker (4-1997, 4-1998))	134,850	134,433
	Seasonal Maint. Worker (2-1997, 3-1998)	15,124	23,361
	Overtime	5,000	17,000
	Total Water-Sewer Utility	<u>\$ 476,797</u>	<u>\$ 551,605</u>
	% Increase (Decrease) Prior Year		15.69%

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**CAPITAL OUTLAY DETAIL:**

Land:		
Well field property acquisition	\$	80,000
Buildings and Structures:		
Filter plant lab addition		30,000
#2 clarifier curbing and retaining wall		4,500
Other Improvements:		
New flow meter at filter plant		9,000
New meter and bypass-Lacamas Heights		
School		4,000
Landscaping upgrades at various stations		2,000
Brady waterline upsize		24,000
Water corrosion upgrades		20,000
Deer Creek pump station landscaping		1,000

**WATER-SEWER DEPARTMENT (Continued)**

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**CAPITAL OUTLAY DETAIL:**

Machinery and Equipment:	
Water meters/PRV's	37,300
Static mixer-filter plant	5,000
Streaming current meter-filter plant	10,000
Computer software, upgrade and training	4,700
Meter reading equipment and software	18,000
Construction Projects:	
Inflow and infiltration rehab	425,000
Dwyer Creek well land acquisition	10,000
Valve installation, NW 43rd and Sierra	3,000
	<hr/>
Total Capital Outlay	<u>\$ 687,500</u>

## **WATER-SEWER CAPITAL RESERVE**

### **COMMENTS ON BUDGET APPROPRIATIONS**

Monies from this fund were transferred to the Sewer Treatment Plant fund for capital improvements in 1996. \$250,000 was transferred to the Parker Street Capital Project in 1997 for a waterline along that boulevard.

During 1998, \$500,000 will be transferred to the Sewer Treatment Plant Fund for the construction of the Sewage Treatment Plant expansion.

### **REVENUE DETAIL THREE YEAR COMPARISON**

FUND NUMBER	Actual	Appropriated	Estimated
432.00	1996	1997	1998
291 740 00	\$ 300,000	\$ -	\$ -
Other Increases in Fund Equity:			
388 110 00	139,920	100,000	175,000
388 120 00	194,141	150,000	325,000
Total Increases in Fund Equity			
	<u>334,061</u>	<u>250,000</u>	<u>500,000</u>
Total Estimated Resources			
	<u>\$ 634,061</u>	<u>\$ 250,000</u>	<u>\$ 500,000</u>

**WATER-SEWER CAPITAL RESERVE EXPENSE DETAIL  
THREE YEAR COMPARISON**

FUND NUMBER	Actual Expended 1996	Actual Approp 1997	Estimated Required 1998
432.00			
589 000 00 Other Non Expenditures	<u>\$ 1,339,541</u>	<u>\$ 250,000</u>	<u>\$ 500,000</u>
Total Water-Sewer Capital Reserve	<u><u>\$ 1,339,541</u></u>	<u><u>\$ 250,000</u></u>	<u><u>\$ 500,000</u></u>

**WATER - SEWER  
REVENUE BOND REDEMPTION FUND**

**FUNCTION**

This fund accounts for the payment of principal and interest on the 1992 Water-Sewer Revenue Bonds, the 1996 Water-Sewer Revenue Refunding Bonds, a Department of Ecology loan and a Public Works Trust Fund loan. In addition, payments that began in 1995 on a CERB loan were recorded here, but were paid off early in 1996.

**REVENUE DETAIL  
THREE YEAR COMPARISON**

FUND NUMBER	Actual	Appropriated	Estimated	
434.00	1996	1997	1998	
Other Financing Sources:				
397 000 00	Operating Transfers In	\$ 285,116	\$ 373,180	\$ 513,030
	Total Other Financing Sources	285,116	373,180	513,030
	Total Estimated Resources	\$ 285,116	\$ 373,180	\$ 513,030

**WATER-SEWER BOND REDEMPTION EXPENSE DETAIL  
THREE YEAR COMPARISON**

FUND NUMBER	Actual Expended 1996	Actual Approp 1997	Estimated Required 1998
434.00			
591 350 70 Long Term Debt - Principal	\$ -	\$ (5,420)	\$ 114,858
591 380 70 Other Utilities - Principal	230,000	190,000	210,000
592 350 80 Long term Debt - Interest	-	52,262	60,210
592 380 80 Other Utilities - Interest	122,823	136,338	127,962
Total Water-Sewer	<u>\$ 352,823</u>	<u>\$ 373,180</u>	<u>\$ 513,030</u>

**WATER-SEWER REVENUE BOND  
REDEMPTION DETAIL**

**1992 Revenue Bonds**

	Principal	Interest	Total
<b>1998</b>	\$ 25,000	\$ 61,495	\$ 86,495
<b>1999</b>	25,000	60,120	85,120
<b>2000</b>	25,000	58,733	83,733

**1996 Refunding Revenue Bonds**

	Principal	Interest	Total
<b>1998</b>	\$ 185,000	\$ 66,467	\$ 251,467
<b>1999</b>	190,000	58,968	248,968
<b>2000</b>	195,000	51,170	246,170

**Department of Ecology Loan**

	Principal	Interest	Total
<b>1998</b>	\$ 42,194	\$ 51,490	\$ 93,684
<b>1999</b>	44,028	49,656	93,684
<b>2000</b>	45,942	47,742	93,684

**Public Works Trust Fund Loan**

	Principal	Interest	Total
<b>1998</b>	\$ 72,664	\$ 8,720	\$ 81,384
<b>1999</b>	74,844	6,540	81,384
<b>2000</b>	77,090	4,294	81,384

**FARMERS HOME ADMINISTRATION  
REVENUE BOND FUND**

**FUNCTION**

This fund accounts for the payment of principal and interest on the 1982 FHA and 1984 FHA water-sewer bonds.

**REVENUE DETAIL  
THREE YEAR COMPARISON**

FUND NUMBER	Actual	Appropriated	Estimated
437.00	1996	1997	1998
Other Financing Sources:			
397 000 00 Operating Transfers In	\$ 24,525	\$ 24,025	\$ 25,525
Total Other Financing Sources	24,525	24,025	25,525
Total Estimated Resources	\$ 24,525	\$ 24,025	\$ 25,525

**FARMERS HOME ADMINISTRATION REVENUE BOND  
EXPENSE DETAIL  
THREE YEAR COMPARISON**

FUND NUMBER	Actual Expended 1996	Actual Approp 1997	Estimated Required 1998	
437.00				
591 380 70	Other Utilities - Principal	\$ 10,000	\$ 10,000	\$ 12,000
592 380 80	Other Utilities - Interest	<u>14,525</u>	<u>14,025</u>	<u>13,525</u>
	Total Farmers Home Administration Revenue Bond	<u>\$ 24,525</u>	<u>\$ 24,025</u>	<u>\$ 25,525</u>

# **SEWER TREATMENT PLANT**

## **COMMENTS ON BUDGET APPROPRIATIONS**

In 1996, the Sewage Treatment plant upgrade project provided for the design and construction of a second clarifier unit at the plant. The improvement was necessary to meet increased flow rates resulting from infiltration and inflow (I & I) into the system. The city has increased efforts to eliminate I & I, but must address the problem from both a source and treatment perspective.

In 1998, construction for the future Sewage Treatment Plant expansion will begin.

## **REVENUE DETAIL THREE YEAR COMPARISON**

FUND NUMBER	Actual 1996	Appropriated 1997	Estimated 1998
443.00			
	Fund Debt Proceeds:		
391 800 00	\$ 677,064	\$ -	\$ 14,500,000
	677,064	-	14,500,000
	Other Financing Sources:		
397 000 00	1,300,000	-	500,000
	1,300,000	-	500,000
	<u>\$ 1,977,064</u>	<u>\$ -</u>	<u>\$ 15,000,000</u>

**SEWER TREATMENT PLANT EXPENSE DETAIL  
THREE YEAR COMPARISON**

FUND NUMBER 443.00	Actual Expended 1996	Actual Approp 1997	Estimated Required 1998
501 380 60 Water-Sewer	<u>\$ 1,056,221</u>	<u>\$ -</u>	<u>\$ 15,000,000</u>
Total Sewer Treatment Plant	<u><u>\$ 1,056,221</u></u>	<u><u>\$ -</u></u>	<u><u>\$ 15,000,000</u></u>

# ***EQUIPMENT RENTAL***

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## **MISSION STATEMENT**

The Equipment Rental Department furnishes mobile equipment to the city's other operating departments and maintains equipment not owned by the Equipment Rental Department.

## **GOALS FOR 1998**

1. Manage the City's fleet in a manner which minimizes rates while preserving the quality of the equipment.
2. Maintain proper accounting and usage records. Specifically, enhancing the monitoring of equipment which is a joint use with Washougal.

## **ACTIVITIES AND SERVICES**

The department maintains and replaces all mobile equipment for the city other than fire apparatus and emergency rescue ambulance equipment. The rental fund owns, operates, and maintains city repair and storage shops. Expenditures of the fund are reimbursed by renting the equipment owned by the department to the street, water, sanitary and other departments of the city. The fund also accounts for the operation, maintenance and rental of the pressure sewer cleaner equipment and street sweeper owned jointly by the cities of Camas and Washougal.

## **COMMENTS ON BUDGET APPROPRIATIONS**

The 1998 budget includes funding for the addition of one mechanic which will insure adequate and timely repairs/maintenance of a continually growing fleet of vehicles and equipment. Equipment schedule for replacement includes one police vehicle, a pickup truck and two mower decks.

# **EQUIPMENT RENTAL FUND**

## **REVENUE DETAIL THREE YEAR COMPARISON**

<b>FUND NUMBER</b>		<b>Actual</b>	<b>Appropriated</b>	<b>Estimated</b>
<b>523.00</b>		<b>1996</b>	<b>1997</b>	<b>1998</b>
291 740 00	Beginning Appropriated Fund Balance	<u>\$ 25,776</u>	<u>\$ 2,209</u>	<u>\$ -</u>
	Charges for Goods and Services:			
348 300 00	Vehicle/Equipment Repair Charges	<u>10,998</u>	<u>7,000</u>	<u>5,911</u>
	Total Charges for Goods and Services	<u>10,998</u>	<u>7,000</u>	<u>5,911</u>
	Miscellaneous Revenues:			
361 110 00	Investment Interest	2,283	-	-
362 100 00	Equipment and Vehicle Rent (Outside)	12,768	7,000	13,000
365 100 00	Interfund Equipment/Vehicle Rentals	387,950	394,500	380,000
365 400 00	Interfund Space and Facilities Rentals	46,200	50,000	60,000
369 900 00	Other Miscellaneous Revenues	<u>808</u>	<u>-</u>	<u>-</u>
	Total Miscellaneous Revenues	<u>450,009</u>	<u>451,500</u>	<u>453,000</u>
	Total Estimated Revenues	<u>461,007</u>	<u>458,500</u>	<u>458,911</u>
	Other Financing Sources:			
395 100 00	Proceeds from Sales of Fixed Assets	-	-	-
397 000 00	Operating Transfers In	<u>60,000</u>	<u>162,650</u>	<u>-</u>
	Total Other Financing Sources	<u>60,000</u>	<u>162,650</u>	<u>-</u>
	Total Estimated Resources	<u>\$ 546,783</u>	<u>\$ 623,359</u>	<u>\$ 458,911</u>

**EQUIPMENT RENTAL FUND EXPENSE DETAIL  
THREE YEAR COMPARISON**

FUND NUMBER		Actual Expended 1996	Actual Approp 1997	Estimated Required 1998
523.00				
548 600				
	10 Salaries and Wages	\$ 97,861	\$ 114,045	\$ 138,164
	20 Personnel Benefits	29,622	33,914	41,149
	30 Supplies	147,537	121,000	128,000
	40 Other Services and Charges	111,916	78,800	75,600
	50 Intergovernmental Services and Taxes	1,952	2,000	2,100
	60 Capital Outlays	108,947	246,950	58,898
	90 Interfund Payments for Services	12,723	14,000	15,000
	Total Equipment Rental	<u>\$ 510,558</u>	<u>\$ 610,709</u>	<u>\$ 458,911</u>

<b>EQUIPMENT RENTAL PERSONNEL SCHEDULE</b>		Actual Approp 1997	Estimated Required 1998
	MUNICIPAL VEHICLE SERVICES		
844	Chief Equipment Mechanic	\$ 45,144	\$ 46,498
845	Vehicle and Equipment Mechanic (1-1997,2-1998)	42,528	63,491
110	Senior Clerk Typist	25,374	27,175
	Overtime	1,000	1,000
	Total Municipal Vehicle Services	<u>\$ 114,046</u>	<u>\$ 138,164</u>
	% Increase (Decrease) Prior Year		21.15%

**CAPITAL OUTLAY DETAIL:**

Replace police vehicle - unit #224	\$ 32,898
Replace mower deck - unit #205	2,150
Replace mower deck - unit #226	2,150
Replace 3/4 ton pickup - unit #142	17,000
Computer, printer, software upgrades	4,700
Total Capital Outlays	<u>\$ 58,898</u>

## ***FIREMENS PENSION***

### **FUNCTION**

The Firemen's Pension budget provides for medical care and pension payments for the city's regular paid firefighters who were employed prior to January 1, 1971. Firefighters retired subsequent to that date will be paid from the Law Enforcement Officers and Firefighters Retirement System administered by the State of Washington. Medical expenses for firefighters employed subsequent to January 1, 1971 must be paid by the city General Fund directly.

### **COMMENTS ON BUDGET APPROPRIATIONS**

Retired firefighter pensions are increased by an amount equal to the change in the Seattle consumer price index January to January each year. The city currently has only one surviving spouse retired under this system.

### **REVENUE DETAIL THREE YEAR COMPARISON**

FUND NUMBER	Actual	Appropriated	Estimated
611.00	1996	1997	1998
Intergovernmental Revenue:			
336 060 91 Fire Insurance Premium Tax	\$ 17,025	\$ 1,500	\$ 1,500
Total Intergovernmental Revenue	17,025	1,500	1,500
Miscellaneous Revenues:			
361 110 00 Investment Interest	78,583	-	-
Total Miscellaneous Revenues	78,583	-	-
Total Estimated Revenues	\$ 95,608	\$ 1,500	\$ 1,500

**FIREMEN'S PENSION EXPENDITURE DETAIL  
THREE YEAR COMPARISON**

FUND NUMBER	Actual Expended	Actual Approp	Estimated Required
611.00	1996	1997	1998
522 000 20			
Disability and Retirement:			
Pension and Disability	<u>\$ 1,111</u>	<u>\$ 1,500</u>	<u>\$ 1,500</u>
Total Firemen's Pension	<u><u>\$ 1,111</u></u>	<u><u>\$ 1,500</u></u>	<u><u>\$ 1,500</u></u>

