

ORDINANCE NO. 2045

AN ORDINANCE adopting the budget for the City of Camas, Washington, for the fiscal year ending December 31, 1996.

WHEREAS, the Mayor of the City of Camas, Washington completed and placed on file with the City Clerk a proposed budget and estimate of the amount of the monies required to meet the public expenses, bond retirement and interest, reserve funds and expenses of government of said City for the fiscal year ending December 31, 1996, and a notice was published that the Council of said City would meet on the 27th day of November, 1995 at the hour of 7:00 p.m., at the Council Chambers in the City Hall of said City for the purpose of making and adopting a budget for said fiscal year and giving taxpayers within the limits of said City an opportunity to be heard upon said budget; and

WHEREAS, the said City Council did meet at said time and place and did then consider the matter of said proposed budget; and

WHEREAS, the said proposed budget does not exceed the lawful limit of taxation allowed by law to be levied on the property within the City of Camas for the purposes set forth in said budget, and the estimated expenditures set forth in said budget being all necessary to carry on the government of said City for said year and being sufficient to meet the various needs of said City during said period.

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF CAMAS DO ORDAIN AS FOLLOWS:

SECTION I

The required appropriation and expenditures for the various funds and departments and needs for the operation of government of the City of Camas, for the fiscal year ending December 31, 1996, as set forth in said budget and which is hereby adopted, are fixed in the following amounts, to wit,

FUND	DEPARTMENT	AMOUNT
General	Legislative	\$ 41,700
	Judicial	68,600
	Executive	144,375
	Financial & Record Services	384,520
	Legal	77,200
	Personnel	47,936
	Central Services	133,825
	Other General Government Services	119,250
	Law Enforcement	1,421,019
	Fire Control	841,461
	Detention and/or Correction	2,150
	Protective Inspections	252,185
	Emergency Management	4,750
	Pollution Control	1,900
	Engineering	710,806
	Other Physical Environment	47,400
	Information and Outreach	15,400
	Planning and Economic Development	98,475
	Public Health	6,226
	Community Education	4,000
	Libraries	616,176

FUND	DEPARTMENT	AMOUNT	AMOUNT
General	Participant Recreation	16,950	
	Cultural & Recreational Facilities	110,973	
	Parks and Recreation	331,600	
	Capitalized Expenditures	15,300	
	Other Financing Uses-Interfund	<u>858,485</u>	
	Total General Fund		<u>\$6,372,662</u>
	City Street		1,067,925
	Emergency Rescue		883,722
	Fire Equipment Cumulative Reserve		20,000
	Storm Water Drainage		50,000
	Unlimited Tax General Obligation Bond Redemption		128,265
	Limited Tax General Obligation Bond Redemption		122,464
	Growth Management Act Capital Project		1,259,600
	Police Facility Capital Project		220,000
	Benton Street Capital Project		375,000
	NW Elm Street Capital Project		70,864
	City Sanitary		842,414
	Water-Sewer		2,316,406
	Water-Sewer Bond Redemption		341,661
	Farmer Home Bond Redemption		24,525
	Water-Sewer Capital Reserve		750,000

FUND	AMOUNT
Sewer Treatment Plant	750,000
Equipment Rental	611,464
Firemen's Pension	<u>18,000</u>
TOTAL ALL FUNDS	<u>\$16,224,972</u>

SECTION II

That certain document entitled "Proposed Budget and Program of Service" for the year beginning January 1, 1996, two (2) copies of which are on file in the office of the Clerk, be and the same is hereby adopted as the budget for the City of Camas for the fiscal year ending December 31, 1996.

SECTION III

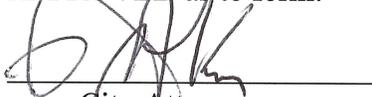
This ordinance shall be in force and take effect five (5) days after its publication according to law.

PASSED by the Council and APPROVED by the Mayor this 27th day of November, 1995.

SIGNED: 

ATTEST: 

APPROVED as to form:



 City Attorney



CITY OF CAMAS

616 Northeast Fourth Avenue
P.O. Box 1055
Camas, Washington 98607

December 29, 1994

Clark County Assessment and GIS
PO Box 5000
Vancouver, WA 98666-5000

Attn: Ruth Conner

Subject: 1995 Annual Budget for the City of Camas

Enclosed you will find a copy of the 1995 Annual Budget for the City of Camas as required by R.C.W. 35A.33.075. This budget was adopted by the Camas City Council on November 28, 1994 by Ordinance No. 2011.

Sincerely,

Joan M. Smith
Finance Director



CITY OF CAMAS

616 Northeast Fourth Avenue
P.O. Box 1055
Camas, Washington 98607

December 18, 1995

Association of Washington Cities
1076 Franklin Street SE
Olympia, WA 98502

Subject: 1996 Annual Budget for the City of Camas

Enclosed you will find a copy of the 1996 Annual Budget for the City of Camas as required by R.C.W. 35A.33.075. This budget was adopted by the Camas City Council on November 27, 1995 by Ordinance No. 2045.

Sincerely,


Joan M. Durgin
Finance Director



CITY OF CAMAS

616 Northeast Fourth Avenue
P.O. Box 1055
Camas, Washington 98607

December 18, 1995

**Division of Municipal Corporations
Office of the State Auditor
Legislative Building, AS-21
Olympia, WA 98504-0421**

Subject: 1996 Annual Budget for the City of Camas

Enclosed you will find a copy of the 1996 Annual Budget for the City of Camas as required by R.C.W. 35A.33.075. This budget was adopted by the Camas City Council on November 27, 1995 by Ordinance No. 2045.

Sincerely,

**Joan M. Durgin
Finance Director**

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HOW TO USE THIS BUDGET

<u>TITLE</u>	<u>INFORMATION PROVIDED</u>
Letter of Transmittal	This letter gives a summary of what is contained in the budget and how and why it differs from previous years.
Appropriation Ordinance	A copy of the ordinance appropriating funds for operating the City for the fiscal year beginning January 1, 1996.
Property Tax Levy	A summary of total property tax levy and distribution of tax proceeds by fund.
Estimated Revenue by Fund	A complete detailed breakdown of estimated city revenue including interfund payments and transfers is shown in this schedule.
Summary of Total Budget by Basic and Subaccount	A more detailed summary of the budget is shown here by department or subaccount.
Budget Appropriations by Fund	This exhibit shows the total amount appropriated for each City Fund.

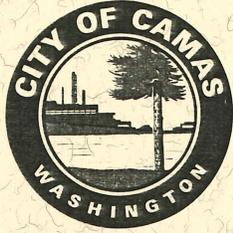
STANDARD CLASSIFICATION OF ACCOUNTS

The City of Camas utilizes the Budgeting, Accounting, and Reporting System (BARS) prescribed by the State Auditor's Office for all cities and counties in the State of Washington. The BARS system follows generally accepted accounting methods. Emphasis is placed on programs and services or what the city and county is attempting to accomplish rather than upon subjects or individual services to be paid. The water and sewer utility follows the "Uniform System of Accounts for Class A and Class B Water Utilities" recommended by the National Association of Regulatory Commissioners.

"DOUBLE BUDGETING"

Governmental accounting and budgeting differs from that practiced by private business in that it utilizes the "fund" system. Each fund of the City of Camas is a separate entity in itself. Money is appropriated and paid from one fund to another for services that one fund or department performs for another department.

The Equipment Rental Department appropriates money to purchase equipment, supplies and provides for employee salaries for maintaining equipment. The Street, Water-Sewer, Sanitary, Police and other departments appropriate funds to "rent" the equipment from the Equipment Rental Department. Both the Equipment Rental Fund appropriations and other department appropriations are required by law to be in the total budget figure in "double budgeting". The Finance Department appropriates salaries and other supplies for utility billing and accounting. The Water-Sewer and Sanitary Funds appropriate money to reimburse the General Fund for services of the Finance Department.



CITY OF CAMAS

616 Northeast Fourth Avenue
 P.O. Box 1055
 Camas, Washington 98607

November 15, 1995

To the Council of the City of Camas, Washington:

The budget for the City of Camas for the fiscal year beginning January 1, 1996, is submitted on the following pages for your formal consideration and action. You have previously been involved in the policy direction of this budget, and in the worksession review of the budget. This document presents the comprehensive budget in one document.

Overall, the budget is a current services budget with capital investment. It is designed to provide steady, quality public services to a growing population. The budget foresees total General Fund spending authority (excluding transfers) of \$5,476,177, compared with \$5,135,730 for 1995. The all funds total is proposed at \$16,186,972, which is higher than the all funds 1995 budget "all funds" total of \$13,622,835. It compares with the 1994 all funds total of \$15,714,075. All funds totals contain construction project authorizations and "double-counts" of interfund transfers, which tend to make the all funds totals fluctuate widely.

For the General Fund, and related funds, a five percent limit on increase was used as a budgeting target. This target is less than a formula which takes into account population increase and general inflation. Such a formula would add Camas' 1994-95 population growth of 7.8% to CPI inflation of 3.3% for a one year 11.1% increase. Over a seven year period, the population growth and CPI increase averaged 9%. General fund expenditure growth over the same period has averaged 7.4% per year. These trend lines demonstrate spending restraint over a multi-year period. The proposed 1996 budget accommodates rapid population growth, modest inflation, and provides steady services, and capital investment. This is done with a 6.6% increase.

Total estimated uses of city funds during 1996, stated on a comparative basis with 1994 actual expenditures and 1995 amended budgeted expenditures are as follows:

	EXPENDITURES 1994	BUDGET 1995	BUDGET 1996
CLASSIFIED PROPRIETARY FUNDS	\$3,949,142	\$3,596,531	\$4,794,056
GENERAL GOVERNMENTAL SERVICES	943,484	909,644	979,406
SECURITY OF PERSONS AND PROPERTY	2,929,725	3,122,240	3,443,287
PHYSICAL ENVIRONMENT	1,277,097	1,412,137	1,602,520
TRANSPORTATION	621,532	701,900	625,925
ECONOMIC ENVIRONMENT	98,606	99,100	119,875
MENTAL AND PHYSICAL HEALTH	55,275	59,461	6,226
CULTURE AND RECREATION	862,261	926,778	1,073,699
OTHER CHARACTERS OF EXPENDITURES:			
DEBT SERVICE	265,231	251,782	250,729
CAPITALIZED EXPENDITURES	245,329	1,786,939	1,940,764
ROAD AND STREET CONSTRUCTION	<u>359,334</u>	<u>336,110</u>	<u>492,000</u>
TOTAL APPROPRIATIONS	\$11,607,016	\$13,202,622	\$15,328,487
ESTIMATED OTHER FINANCING USES:			
OPERATING TRANSFERS OUT	<u>\$ 820,651</u>	<u>420,213</u>	<u>858,485</u>
TOTAL ESTIMATED USES	<u>\$12,427,667</u>	<u>\$13,622,835</u>	<u>\$16,186,972</u>

The revenue projections generally assume that current legislation and economic conditions will continue. The economy in the Portland area and Camas/Clark County currently appears in excellent condition. In the industrial sector, several facility expansions are underway, including additional building and employment at Sharp, and Heraeus/Shin-Etsu. The Linear Technology Corporation computer wafer fabrication facility is currently under construction in the Cascade Business Park. The plant is expected to begin production in 1996. The initial investment is estimated at upwards of \$25 million, and initial employment is expected in the 100 worker range. The James River Corporation mill seems to have reached a more stable level of employment, after reductions in 1995. The mill and Corporation are reportedly currently profitable. The appeal of James River's assessed value is unresolved at this writing. The outcome of the appeal is a matter of speculation, and for budgeting purposes no upward revision of the assessed value from the appealed level is assumed. This is the conservative, prudent approach to this difficult and interpretive matter.

The residential construction element of the local economy continues to show great vigor. The number of single family home building permits is a good indicator. The number of such permits was about 33 per year for the years 1988 and 1989. In 1990, 1991, and 1992 records show 71, 71, and 79 permits respectively. In 1993, the number of such permits jumped to 127; in 1994 the total rose to 276 permits. Through October 31, 1995, the number of single family building permits issued totals 244. It seems likely that the number for the full year will be in the range of 300. It is possible that this trend will continue next year, and for several years.. The new residential construction is adding substantial value to the local tax base. As an example, the Assessor's office preliminary figures for the 1995 assessment year show a total new construction gain for the community of roughly \$83 million; a major, though unspecified portion of this new construction is residential.

REVENUE

The budget includes anticipated tax levy revenues of approximately \$3,227,010 for the General Fund, \$230,000 for the Emergency Rescue Fund, \$128,265 for the Unlimited General Obligation Bond Redemption Fund (repayment of park bonds) and \$122,464 for the Limited General Obligation Bond Redemption Fund (repayments for the storm sewer and CERB Pacific Rim Boulevard Projects).

The final, exact amount of the tax levy is not known at this time, as final assessed value figures are not available from the County and State.

Preliminary figures from the County Assessor's office show increasing taxable value. The preliminary figures indicate an increase from roughly \$808 million to roughly \$949 million for the 1996 tax year. Much of the increase--preliminary figures indicate about \$83 million is attributed to new construction. The status of the James River Mill assessment appeal is currently unresolved. For budgeting purposes, the matter was assumed to be unresolved, and the appealed value (i.e., lesser, 1995 figure) was used in revenue estimating. Recently, the Clark County Assessor has indicated that the current mill value is in the range of \$530 million, very substantially higher than the appealed value. James River has again appealed this assessment. The picture is confused and will likely remain unresolved for some time. The budget makes very conservative assumptions about James River mill value and taxes.

The estimated yield from sales taxes for 1996 is \$1,100,000. This amount is based on trends and is an estimate. Sales tax revenues are very difficult to predict, and are related to numerous factors including the overall economy and the rate of local construction. The amount of construction and maintenance activity of the city's largest taxpayer, the James River Corporation, can sharply affect sales tax revenues. Additionally, it is difficult and conjectural to estimate how the 1995 legislative changes in the sales tax as applied to new industrial investment will affect the City of Camas' sales tax revenues. Historically, the City has received \$1,001,367 from deferred sales tax on the James River modernization project. Funds from the deferred sales tax has been designated for major capital projects. \$150,000 of such funds were appropriated for fire apparatus. A second capital expenditure of these funds was \$140,000 used for purchase of park/green space primarily

in Ostenson Canyon. The 1991 year used \$186,000 from the sales tax “dividend” for library automation capital costs. Approximately \$162,000 remains of the “dividend” and it is in the General Fund reserve.

The General fund budget devotes an estimated \$267,171 in beginning fund balance. These balances are the result of projected appropriations, not expended and revenues exceeding estimates over several years. The Finance department estimate is that the city General Fund balance on January 1, 1996 will be in the range of \$2,600,000. This fund balance represents approximately 41 percent of the proposed General Fund budget. The 1996 beginning fund balance is estimated to be approximately \$400,000 higher than the audited fund balance which prevailed at the beginning of 1995. The General Fund reserves are substantial, and comparatively high. Compared with other jurisdictions, compared with Council’s goal of a minimum of 20-25%, and compared with historic Camas levels, the reserve is quite high. Other revenue figures, for interest earnings, state shared revenues, grants, and fees are best estimates by the Finance Director, which benefit from analysis of past trends.

Estimated State Shared Revenues for 1996, compared with 1995 estimates and 1994 actual figures, are as follows:

	ACTUAL <u>1994</u>	ESTIMATE <u>1995</u>	ESTIMATE <u>1996</u>
PUD PRIVILEGE TAX	\$ 22,574	\$ 20,000	\$ 20,000
MOTOR VEHICLE EXCISE TAX	122,694	105,360	93,214
LIQUOR EXCISE TAX	23,175	22,140	23,083
LIQUOR BOARD PROFITS	47,088	44,655	41,918
MOBILE HOME/TRAILER EXCISE TAX	2,043	1,930	2,324
STREET FUEL TAX	112,266	116,575	123,992
ARTERIAL STREET FUEL TAX	52,483	54,462	57,948
FIRE INSURANCE TAX	13,752	14,475	13,480
OTHER STATE SHARED	<u>21,163</u>	<u>14,330</u>	<u>19,060</u>
TOTAL	<u>\$ 417,238</u>	<u>\$ 393,927</u>	<u>\$ 395,019</u>

The 1996 budget includes per-capita gas tax distributions from the state. It also includes other state revenues partially funding costs of compliance with the Growth Management Act, and for criminal justice purposes. Substantial revenues from Park and Open Space Impact fees, and Transportation Impact Fees are within this budget, as are proceeds from the locally adopted 1/4 of one percent real estate excise tax (REET). The Impact fees and REET revenues are reflected in the Growth Management Capital Project Funds.

PERSONNEL

There are line staffing additions proposed in this budget for 1996. The new positions are a police officer, a water maintenance worker, a park maintenance worker, a half FTE seasonal extra help position in the Finance Department, and some additional library page hours. All are line positions, which are related to increasing service demands as population increases, numbers of utility and library customers grow, and parks expand. At this point, the city has reached agreement with two collective bargaining units, and does not have agreements with two other units. The budget assumes that ultimately the city will reach agreements which parallel the already settled contracts. The budget assumes that non-represented employees will receive an across the board 2.64% cost of living salary schedule increase. The same 2.64 percentage figure was assumed for all employee groups--settled and yet to settle. Continuing the 1995 policy and practice for “redlined” non-represented employees, the budget assumes 1996 lump sum cash payments amounting to 2.64% for the remaining “redlined” non-represented employees.

SECURITY OF PERSONS AND PROPERTY

Total estimated costs for security of persons and property compared with the 1994 actual expenditures and the 1995 appropriations are as follows:

	ACTUAL 1994	ESTIMATED 1995	ESTIMATED 1996
LAW ENFORCEMENT AND DETENTION	\$1,190,784	\$1,320,404	\$1,423,169
FIRE CONTROL	760,868	817,152	879,461
PROTECTIVE INSPECTION	196,684	229,467	252,185
EMERGENCY MANAGEMENT	2,654	4,750	4,750
AMBULANCE	778,735	735,467	883,722
 TOTAL	 \$2,929,725	 \$3,107,240	 \$3,443,287

The 1996 budget provides for steady public safety functions, and takes steps toward building adequate facilities for the future. After adding a police officer in 1995 to keep up with population growth, the 1996 budget also foresees another additional officer. Federal funding for the new officer is anticipated. Further community policing, cooperation with the neighborhood associations, and crime prevention emphases are anticipated for 1996. Another major police related item is the progress on a new police station. In 1995, the city completed the purchase of a 1.75 acre site for the new station on SE Third Avenue. Professional design work is anticipated for the police station in 1996. The budget makes provision for this with an estimated \$220,000, which is in a new fund, the Police Facility Fund. The money is transferred from the Growth Management Projects Fund, and has its origin in Real Estate Excise Tax revenues.

In the Fire Department budgets, there is a continuation of current staffing levels, after the addition of a ninth paramedic in late 1994, and conversion of the part-time billing clerk to full time status in 1995. Total call volume continues to grow, with an estimated 2,252 emergency medical calls expected for the year ending December 31, 1995. There are several small capital items in the Fire Department budget, most notably the second and final phase of the replacement of the SCBA (self contained breathing apparatus). The budget foresees a renewal of the practice of transferring funds to the Fire Equipment Replacement Reserve Fund (\$20,000 in this case). A Fire Department related item is carried in the Capitalized Expenditures budget. That budget makes provision for modest funding of an upgrade to the existing city-owned fire station on Astor Street in Grass Valley. This is only an interim measure, and it points to the longer term need to obtain adequate land and construct a west side fire station. This subject will need attention and decision focus in the coming year, and should find reflection in the 1997 budget.

GENERAL

The budget makes provisions for numerous functions which have general, city-wide benefits. Included are functions such as Legislative, Judicial, Executive, Finance, Legal, Personnel, and a budgetary category entitled "Other Governmental Services". Here is a brief summary of these: Legislative budget supports the costs of the City Council and is budgeted at \$41,700 this year, up from \$39,100 last year. The Judicial function has an appropriation of \$68,600. The amount is largely determined by the charge for municipal court services, which is expected to rise to \$49,500. Court revenues are expected to rise with new collection steps planned by the court system. The system is expected to provide judges and two support staff for this function. The Executive Department consists of costs related to the Mayor and City Administrator's functions and is budgeted at \$144,375, up from the prior \$143,407. The legal budget finances City Attorney services provided by the firm of Knapp, O'Dell and Lewis. The services are provided under a contract. The Legal Department makes provision for some specialized cases beyond the scope of the firm's retainer. Past examples have included *eminent domain* actions in connection with green space acquisitions, legal defense in specific land use actions brought against the

city, and labor-personnel related actions. The Legal Department. is budgeted at \$77,200 for 1996. The Finance Department budget is rather stable, and makes provision for some seasonal staffing help. The introduction of the city-wide computer network was accomplished in 1995, and that was a major accomplishment and budget item, which is not re-occurring in this budget. The personnel function includes funding for the wellness program, personnel consulting, labor contract negotiation costs, and one half of the costs of the personnel specialist. The function is budgeted at \$47,936, slightly down from '95's level. Other Governmental Services is a centralized department which bears costs such as supplies, audit, a major portion of insurance and other similar costs. The function includes three capitalized items: voice mail (\$7,000), additional phone cards/ports (\$3,500), and a replacement photocopy machine (\$8,000). The function total is \$119,250. The Engineering Department budget is rather steady at \$710,806, and includes some further computer improvements and a stable staffing line-up.

PLANNING

Planning is, and has been an important function, with critical tasks. In the first half of this decade, much was done to meet the challenges of growth and the requirements of the Growth Management Act.

Major milestones in the planning were the adoption of the sensitive lands and related planning ordinances in 1991, and passage of 30% openspace setback ordinance and park and openspace impact fees in 1992. In the following year, the school impact fee was put in place, and transportation impact fees followed in 1994. Also in '94-95, a long and often lively process culminated in adoption of proposed Urban Growth Boundaries, the revised Comprehensive Plan, and rezoning of the community.

These were huge tasks, which required lots of staff, consultant, planning commission and council work. Some elements of the planning work were appealed successfully to the Western Washington Growth Management Appeals Board; and the upshot and ultimate results of the Board's decisions for Camas are not yet clear. The 1996 budget foresees continued consultant services from McConnell/Burke as the City meets its planning challenges for 1996 and beyond. The planning budget also continues more customary activities such as a contract with the County for mapping support. Annual fee contributions are foreseen in the budget to the Regional Transportation Commission (RTC); the Columbia River Economic Development Council (CREDC) for its important industrial recruitment work; to the Camas Downtown Association (CDA) for its work on promoting downtown; and to the Sister Cities Committee. Planning budget also includes \$4,000 toward an economic development brochure publication, which is being jointly produced with the Chamber of Commerce. Overall, the Planning budget is up approximately \$4,400 to a level of \$98,475.

BUILDING DEPARTMENT

The Building Department is prepared for another very active year. The inspector position added in 1994 is retained in the current budget. The overall level of building activity is high and expected to remain so. The rate of residential permits is illustrated by this chart:

YEAR	RESIDENTIAL PERMITS (total units)	YEAR	RESIDENTIAL PERMITS
1987	16	1990	75
1988	37	1991	133
1989	37	1992	86
1990	75	1993	131
1991	133	1994	344
1992	86	1995	268 (through 10/31/95)

There has been substantial commercial/industrial construction in the past year, ranging from the Taco Bell building in the One-Stop neighborhood to the Linear Technology Corporation plant and the Heraeus Shin/Etsu expansion on Pacific Rim Boulevard. Further industrial additions are expected next year, including more construction at SHARP.

The Building Department budget totals \$252,185, continues current staffing, provides for some specialized consultant services, and provides approximately \$10,700 in capital improvements to the department's quarters.

PARKS AND RECREATION

The Parks and Recreation programs are funded to provide steady service levels again this year. This is in the face of increased population/service demands, and with increasing City parks and open spaces. The Parks budget again foresees direct city operation of the existing swimming pool. The city resumed operation of the pool in 1992. The function is funded at a level of \$84,100, and includes minor repairs and maintenance improvements to the pool. The proposal does not address the major capital costs of reconstruction/renovation or replacement of the pool. This issue will need attention and direction as the years of use continue on a pool which dates from the 1955 era. The general parks portion of the budget includes maintenance and operation of the series of city parks, and includes some minor capital items. The Dorothy Fox park was added to the city's array in 1993; the Oak Park Neighborhood Park development should be complete in early 1996; and the Fallen Leaf Lake Park with its playing fields should be added to the City's facilities in 1996 also. Addition of a parks maintenance worker is anticipated in the 1996 budget, to keep our City parks in good condition. The general parks section of the budget totals \$247,500 for 1996.

A related recreational budget is the section titled "Participant Recreation" This section provides funding for the Community Education-operated summer program at Crown Park, and is funded at the Community Education request level of \$9,750. Wages for part-time, seasonal city recreation aides for programs such as Easter week and Christmas break programs are included in the participant recreation budget. Also in "Participant Recreation" is the Community Education sponsored "Youth Night Out" - 1996 program, funded at \$6,000. The Community Center is budgeted for \$110,973 for 1996.

Several park and open space acquisitions and developments are budgeted in the Growth Management Capital projects fund. The major sources of revenues for these expenditures are impact fees and grants. This area of park and open space acquisition and development has been a matter of major Parks Commission and Mayoral and Council emphasis. The planned acquisitions include: the James River field/Fallen Leaf Lake Park, and related improvements; the enlarged Deer Creek Park; open space acquisitions (in the Ostenson Canyon, Forest Home Canyon, Prune Hill, Lacamas Creek, Washougal Greenway, and Grass Valley areas); and two trail developments (Ostenson Canyon and Grass Valley).

CAPITAL EXPENDITURES

There are several Capital expenditures slated for the 1996 budget, which include the following:

--Police Station Design--Professional design work, as a cost of an estimated \$220,000 for the new police station, on the SE Third Avenue site. Funded from Real Estate Excise Tax.

--Street Improvements--including chip sealing of remaining gravel streets, \$100,000 in street resurfacing, and the Lake Road project.

--Sewer Treatment Plant clarifier--this project, with an estimated \$750,000 cost is funded with water/sewer capital reserve funds, and is needed to assure adequate treatment, and regulatory compliance.

--Library Roof Reconstruction--the architect's estimate of the cost of this capital project is \$92,000; and it will re-roof the library.

--Parks and Open space--major acquisitions are again planned both in the park and openspace arenas. The parks foreseen in this budget are the Fallen Leaf Lake 5 + acre ballfield, and the expanded Deer Creek future park. The open spaces for acquisition are in the identified permanent openspace network.

--Neighborhood projects--there are two major ones this year; the Benton Street Neighborhood project and the Elm Street project. The projects involve major infrastructure renovation, and a coordinated effort to renew these neighborhoods. The total cost of the two projects is \$445,000, and is largely funded with CDBG grant monies.

--Grass Valley Fire Station--is a modest upgrade of the city-owned fire station, at a \$15,300 cost.

--Garbage Truck--the purchase of a new garbage packer truck is scheduled , and carried in the Equipment Rental Fund with an estimated cost of \$105,000. The city should determine if it wishes to remain directly in the solid waste collection business prior to purchasing this truck.

CITY STREETS

The 1995 year was marked by noteworthy projects. The entrance beautification project was completed and NW 38th Avenue was paved. The 1994 adoption of street impact fees is beginning to build funding for the major projects foreseen in the long range street plans. In the immediate future--1996, the second phase of chip sealing gravel streets, the NW Lake Road Project, some \$180,000 of major street resurfacing, and the Benton/Elm Neighborhood street projects are foreseen in the 1996 budget. This is a major 1996 street improvement emphasis.

LIBRARY

The library budget continues a high quality of library service for the community, and continues to support substantial annual additions to the book collection. The 1996 budget increases funding for library page hours, in an effort to respond to circulation pressures which continue to increase.

The library budget carries major capital costs of the building re-roofing project, at an estimated \$92,000. Exclusive of this non-recurring capital cost, the library cost, expressed in terms of tax rate, is approximately 55 cents per \$1,000 of assessed value, roughly comparable to the Fort Vancouver cost and tax rate. The community can properly be proud of a very high level of quality library service, provided by the independent Camas Public Library.

EMERGENCY MEDICAL SERVICE

Total Emergency Medical Services budget is increased from \$735,467 in 1995 to a level of \$883,722 in 1996. This reflects the initiation of the administrative cost reimbursement to the City General Fund (\$40,000), increased communications costs for the dispatch center (\$38,000) and an increased training appropriation (\$20,000). The staffing pattern for the function is unchanged from 1995's budget. The fund is supported predominately by property taxes collected throughout the east county service area (at \$.25/ per \$1,000 of value), and user fees. The total of EMS calls in the east county area continues to rise. From a 1990 level of 1,308 calls for service to a 1995 estimated total of 2,252, the activity level is increasing dramatically. Current data and projections indicate that the fund will be able to continue to sustain its operational costs, and periodic capital costs such as a new ambulance.

GENERAL LONG TERM DEBT & SPECIAL RESERVE FUNDS

The Long Term Debt payments included in the 1996 budget include:

Unlimited General Obligation Bonds	\$128,265
Limited General Obligation Bonds	\$122,464
Water/Sewer Bonds	\$341,661
Jr. Lien Water Revenue Bond	\$ 24,525

The debt service on the Unlimited General Obligation Bonds is related to the 1989 Park/Open Space Bonds. The tax rate related to repayment of these bonds has continued to decline as the community's assessed value has grown. The Limited General Obligation Bond debt service relates to repayment of bonds issued for the storm sewer construction on Adams Street (1989) and the construction of Pacific Rim Boulevard (1991). The city has very substantial, and growing bond capacity. This applies both to councilmanic bond authority (council-authorized), and to unlimited General Obligation Bond (voter-approved) capacity as well. This should be considered as financing options for the police station construction are considered. The Water/Sewer bonds pay for long-lived improvements to the water and sewer systems, which are in turn repaid out of the revenues of the water and sewer utilities.

Reserve fund activities include the transfer from the Water/Sewer Capital Reserve of some \$750,000 to the Sewer Treatment Plant Fund, to finance the clarifier project, and a \$20,000 transfer from the General Fund to the Fire Equipment Replacement Fund.

SANITARY/SOLID WASTE

The total budget is \$842,414 which includes a \$120,000 residual equity transfer to the Equipment Rental Fund. The budget provides for residential and commercial service. The service includes solid waste collection, recycling, and a yard waste program. The City has contracted for large drop box solid waste services since 1992, with Evergreen Waste Systems, and this has operated effectively.

The City operated Sanitary Fund receives revenues from charges for service, under a rate structure set by Council action in 1992. The rates were set for 1993, 1994, and 1995. The increased rates were based on an extensive cost of service analysis, which should be revisited in 1996. Generally, garbage rates, including the "tipping fees" for solid waste transfer, transport and end disposal have stabilized.. The Sanitary Fund appears in sound, stable condition.

The recycling program revenues and expenses are included in the Sanitary Fund. The monthly per unit charge for recycling is currently \$2.30; and was increased by 20 cents per month in 1995. The recycling program continues to meet its goals, restraining growth of landfill waste, diverting tons of materials for reuse, and assuring legal and regulatory requirements for recycling. The Yard waste program was initiated in 1994, using the same contractor as recycling--Evergreen. The program continues to remove yard wastes from the "wastestream", and currently has 436 households enrolled in the modestly priced program.

The staffing for the Solid Waste function is the same as in 1995--three persons. A new garbage truck is budgeted in the Equipment Rental Fund. A serious review of the City's options--including both a changed collection option, and a contract option--is recommended for 1996. This analysis and decision should be completed before the capital investment of a new truck is made.

WATER AND SEWER

The Water/Sewer Revenue Fund contains an appropriation of \$2,316,406, which compares with a 1995 appropriation of \$1,990,762. The capital portion of the 1996 budget includes \$224,900 in capital outlays. A large portion of this is for inflow and infiltration control work. The sewage treatment plant clarifier project, although carried in a separate capital budget, is related and very significant.

Revenues for the Water/Sewer Revenue Fund are from user fees. The council reviewed and adopted rates for the 1995, 1996, and 1997 years following a consultant cost of service study. The rates increase over those years modestly, averaging 3 percent per year, and 3 and a half percent increases for each of the years for water and sewer rates. The system's finances appear sound, the necessary debt service ratios are being achieved. No rate study is needed for 1996. System development fees are assisting in funding the expansions which will be needed for the system. The major focus will need to be the expansion and improvement of the Sewage Treatment Plant. This is a critical project, which must proceed in a timely manner.

In 1995's budget, two major projects were accomplished--the Grass Valley Waterline intertie was funded for \$600,000, using CERB favored interest loan funds. The Mitchell Street Sewer Project was funded and built at an approximate \$206,000 cost; Tidland Heights is now essentially "sewered".

EQUIPMENT RENTAL

The Equipment Rental fund is budgeted at \$611,464, and includes an extensive list of equipment for acquisition. Two police vehicles, a Cushman, two public works vehicles, a concrete mixer, mower head, dump truck, air compressor, and garbage truck are the array. The staffing of the function is slated to stay the same at two employees.

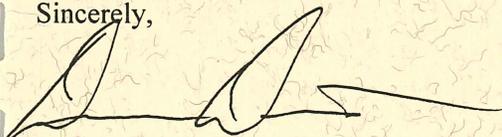
UNCERTAINTIES

This year, like any other, has its uncertainties. Those which currently lie ahead are the continuing James River assessed value appeal and the challenges of Growth Management. Neither are surprising or unfamiliar at this point. Although the James River appeal is complex and unresolved, there is a process leading to resolution. We believe that the cautious revenue assumptions related to James River, and the continued, rapid increase of non-James River value, combine to make the city less vulnerable. The diversification of our community and its economic base is a reality which continues. The challenges of Growth Management will continue to be a major task fraught with uncertainties. The voters statewide rejection of Referendum 48 will avoid a radical change in our approaches to planning and managing growth. Camas is a special place and the challenge remains to maintain its character in the face of growth.

CONCLUSION

The 1996 budget is restrained and ambitious. It continues quality services, and accommodates rapid growth of population and service demands. It also makes important capital investments in the community's future. I look forward to leading the team which will accomplish great things for our cherished and special city.

Sincerely,



Dean Dossett
Mayor

ORDINANCE NO. 2045

AN ORDINANCE adopting the budget for the City of Camas, Washington, for the fiscal year ending December 31, 1996.

WHEREAS, the Mayor of the City of Camas, Washington completed and placed on file with the City Clerk a proposed budget and estimate of the amount of the monies required to meet the public expenses, bond retirement and interest, reserve funds and expenses of government of said City for the fiscal year ending December 31, 1996, and a notice was published that the Council of said City would meet on the 27th day of November, 1995 at the hour of 7:00 p.m., at the Council Chambers in the City Hall of said City for the purpose of making and adopting a budget for said fiscal year and giving taxpayers within the limits of said City an opportunity to be heard upon said budget; and

WHEREAS, the said City Council did meet at said time and place and did then consider the matter of said proposed budget; and

WHEREAS, the said proposed budget does not exceed the lawful limit of taxation allowed by law to be levied on the property within the City of Camas for the purposes set forth in said budget, and the estimated expenditures set forth in said budget being all necessary to carry on the government of said City for said year and being sufficient to meet the various needs of said City during said period.

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF CAMAS DO ORDAIN
AS FOLLOWS:

SECTION I

The required appropriation and expenditures for the various funds and departments and needs for the operation of government of the City of Camas, for the fiscal year ending December 31, 1996, as set forth in said budget and which is hereby adopted, are fixed in the following amounts, to wit,

FUND	DEPARTMENT	AMOUNT
General	Legislative	\$ 41,700
	Judicial	68,600
	Executive	144,375
	Financial & Record Services	384,520
	Legal	77,200
	Personnel	47,936
	Central Services	133,825
	Other General Government Services	119,250
	Law Enforcement	1,421,019
	Fire Control	841,461
	Detention and/or Correction	2,150
	Protective Inspections	252,185
	Emergency Management	4,750
	Pollution Control	1,900
	Engineering	710,806
	Other Physical Environment	47,400
	Information and Outreach	15,400
	Planning and Economic Development	98,475
	Public Health	6,226
	Community Education	4,000
	Libraries	616,176

FUND	DEPARTMENT	AMOUNT	AMOUNT
General	Participant Recreation	16,950	
	Cultural & Recreational Facilities	110,973	
	Parks and Recreation	331,600	
	Capitalized Expenditures	15,300	
	Other Financing Uses-Interfund	<u>858,485</u>	
	Total General Fund		<u>\$6,372,662</u>
	City Street		1,067,925
	Emergency Rescue		883,722
	Fire Equipment Cumulative Reserve		20,000
	Storm Water Drainage		50,000
	Unlimited Tax General Obligation Bond Redemption		128,265
	Limited Tax General Obligation Bond Redemption		122,464
	Growth Management Act Capital Project		1,259,600
	Police Facility Capital Project		220,000
	Benton Street Capital Project		375,000
	NW Elm Street Capital Project		70,864
	City Sanitary		842,414
	Water-Sewer		2,316,406
	Water-Sewer Bond Redemption		341,661
	Farmer Home Bond Redemption		24,525
	Water-Sewer Capital Reserve		750,000

FUND	AMOUNT
Sewer Treatment Plant	750,000
Equipment Rental	611,464
Firemen's Pension	<u>18,000</u>
TOTAL ALL FUNDS	<u>\$16,224,972</u>

SECTION II

That certain document entitled "Proposed Budget and Program of Service" for the year beginning January 1, 1996, two (2) copies of which are on file in the office of the Clerk, be and the same is hereby adopted as the budget for the City of Camas for the fiscal year ending December 31, 1996.

SECTION III

This ordinance shall be in force and take effect five (5) days after its publication according to law.

PASSED by the Council and APPROVED by the Mayor this 27th day of November, 1995.

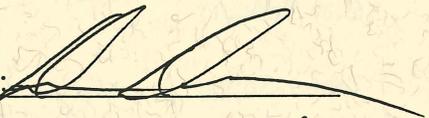
SIGNED: _____

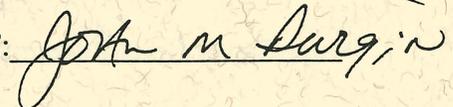
ATTEST: _____

APPROVED as to form:

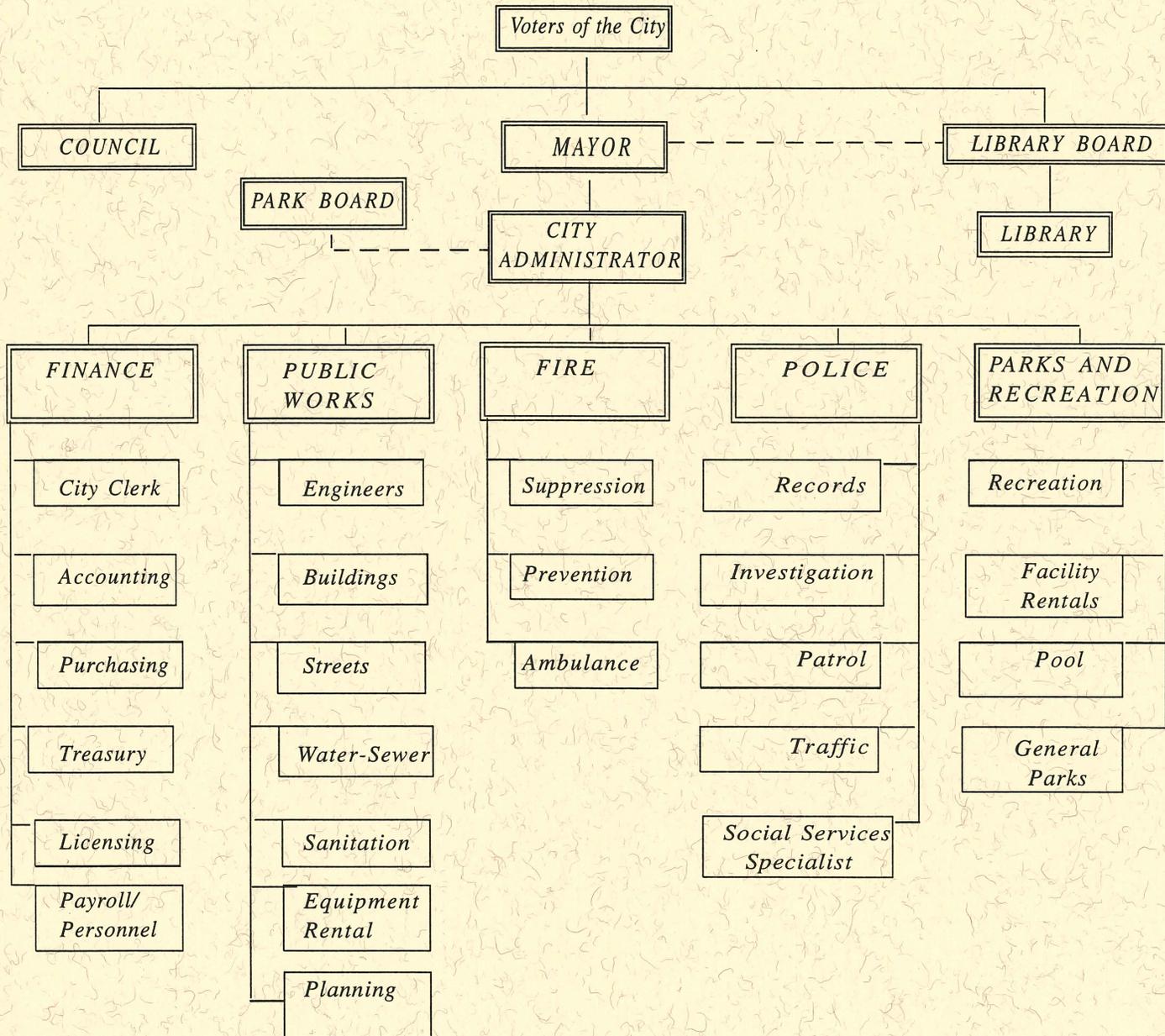


 City Attorney





*City of Camas, Washington
Organization Chart*



CITY OF CAMAS, WASHINGTON

**Employees (Full Time Equivalents)
Seven Years 1990 - 1996**

DEPARTMENT	1990	1991	1992	1993	1994	1995	1996
Executive	1.00	1.00	1.50	1.50	1.50	1.50	1.50
Finance	7.50	8.00	8.00	8.00	8.00	6.50	7.00
Legal	1.00	1.00	1.00	1.00	1.00		
Personnel						0.50	0.50
Law Enforcement	17.00	20.00	19.00	18.00	18.50	18.50	19.50
Fire Control	11.00	11.00	11.00	11.00	11.00	11.00	11.00
Protective Inspections	2.00	3.00	3.00	3.00	3.50	4.00	4.00
Engineering	8.60	11.00	11.00	12.00	12.00	12.00	12.00
Parks	1.20	1.00	1.50	2.00	4.00	4.00	4.50
Street	6.00	7.00	8.00	9.00	9.00	9.00	8.00
Library	6.30	6.30	6.10	6.10	7.20	7.20	7.56
Emergency Rescue	7.00	8.00	9.00	9.50	9.50	11.00	11.00
Sanitary	2.00	2.00	2.00	2.00	2.00	3.00	3.00
Water-Sewer	9.00	9.30	10.30	11.00	10.50	10.50	11.50
Equipment Rental	1.50	2.00	2.00	2.00	2.00	2.00	2.00
TOTALS	81.10	90.60	93.40	96.10	99.70	100.70	103.06
POPULATION	6,798	6,880	7,045	7,220	7,430	8,015	

**Revenues and Other Financing Sources and Expenditures
and Other Financing Uses by Basic Account**

	Actual 1994	Estimated 1995	Estimated 1996
291 240 00 Estimated Beginning Unreserved Fund Balance		\$1,124,434	\$1,274,383
310 000 00 Taxes	4,773,737	4,289,526	5,073,439
320 000 00 Licenses and Permits	347,998	288,100	312,400
330 000 00 Intergovernmental Revenue	686,486	1,397,930	1,051,233
340 000 00 Charges for Goods and Services	5,603,548	4,285,205	4,845,188
350 000 00 Fines and Forfeits	150,247	151,500	148,400
360 000 00 Miscellaneous Revenue	794,177	595,576	646,408
Total Estimated	<u>12,356,193</u>	<u>11,007,837</u>	<u>12,077,068</u>
380 000 00 Non Revenues	628,253	2,000	451,000
390 000 00 Other Estimated Financing Sources	<u>1,143,917</u>	<u>1,488,564</u>	<u>2,422,521</u>
Total Estimated Resources	<u><u>\$14,128,363</u></u>	<u><u>\$13,622,835</u></u>	<u><u>\$16,224,972</u></u>
Appropriations:			
501 000 00 Classified Proprietary	\$3,949,142	\$3,596,531	\$4,794,056
510 000 00 General Government Services	943,484	909,644	1,017,406
520 000 00 Security of Persons and Property	2,929,725	3,122,240	3,443,287
530 000 00 Physical Environment	1,277,097	1,412,137	1,602,520
540 000 00 Transportation	621,532	701,900	625,925
550 000 00 Economic Environment	98,606	99,100	119,875
560 000 00 Mental and Physical Health	55,275	59,461	6,226
570 000 00 Culture and Recreation	862,261	926,778	1,073,699
590-598 Other Characters of Expenditures:			
591 000 00 Debt Service	265,231	251,782	250,729
594 000 00 Capitalized Expenditures	245,329	1,786,939	1,940,764
595 000 00 Road and Street Construction	<u>359,334</u>	<u>336,110</u>	<u>492,000</u>
Total Appropriations	<u>11,607,016</u>	<u>13,202,622</u>	<u>15,366,487</u>
Estimated Other Financing Uses:			
Operating Transfers Out	<u>820,651</u>	<u>420,213</u>	<u>858,485</u>
Total Estimated Uses	<u><u>\$12,427,667</u></u>	<u><u>\$13,622,835</u></u>	<u><u>\$16,224,972</u></u>

Summary of Estimated Expenditures By Fund
Actual for 1994 and Appropriations for 1995 and 1996

	Actual Expenditures 1994	Actual Appropriation 1995	Estimated Required 1996
GENERAL FUND	<u>\$5,570,455</u>	<u>\$5,570,943</u>	<u>\$6,372,662</u>
SPECIAL REVENUES:			
City Street	917,250	998,010	1,067,925
Emergency Rescue	778,735	735,467	883,722
Fire Equipment Cumulative Reserve			20,000
Storm Water Drainage	63,616	40,000	50,000
TOTAL SPECIAL REVENUE FUNDS	<u>1,759,601</u>	<u>1,773,477</u>	<u>2,021,647</u>
DEBT SERVICE FUNDS:			
Unlimited Tax G.O. Bond Redemption	87,013	126,168	128,265
Limited Tax G.O. Bond Redemption	123,449	125,614	122,464
TOTAL DEBT SERVICE FUNDS	<u>210,462</u>	<u>251,782</u>	<u>250,729</u>
CAPITAL PROJECT FUNDS:			
Growth Management Capital Project	169,124	1,709,477	1,259,600
1989 Park Acquisition Capital Project	5,544		
Downtown Capital Project	11,652		
Forest Home Rd. Capital Project	5,746	7,362	
Police Facility Capital Project			220,000
Benton Street Capital Project			375,000
NW Elm Street Capital Project			70,864
TOTAL CAPITAL PROJECT FUNDS	<u>192,066</u>	<u>1,716,839</u>	<u>1,925,464</u>
ENTERPRISE FUNDS:			
City Sanitary	638,176	696,263	842,414
Water-Sewer	2,706,162	1,990,762	2,316,406
Water-Sewer Capital Reserve			750,000
Water-Sewer Bond Redemption	290,383	344,516	341,661
Farmer Home Bond Redemption	25,525	25,025	24,525
CDBG Sewer Construction		205,977	
Water Construction Fund		600,000	
Sewer Treatment Plant			750,000
TOTAL ENTERPRISE FUNDS	<u>3,660,246</u>	<u>3,862,543</u>	<u>5,025,006</u>
INTERNAL SERVICE FUNDS:			
Equipment Rental	927,072	430,251	611,464
FIDUCIARY FUNDS:			
Firemen's Pension	15,146	17,000	18,000
TOTAL	<u>\$12,335,048</u>	<u>\$13,622,835</u>	<u>\$16,224,972</u>

Annual Budget
City of Camas, Washington

Summary of Estimated Revenue and Other Financing Sources by Fund
Detail Revenue Estimate for 1996
Compared with Actual 1994 and 1995 Estimate

001 General Fund		Actual 1994	Estimated 1995	Estimated 1996
291 740 00	Estimated Beginning Unreserved Fund Balance:	\$	\$372,797	\$280,171
Taxes:				
311 100 00	Real and Personal Property	3,036,353	2,587,917	3,227,010
312 100 00	Private Harvest Tax	260	100	200
313 100 00	Local Retail Sales and Use Taxes	1,012,376	1,000,000	1,100,000
316 430 00	Gas	19,256	16,000	25,000
316 460 00	Television Cable	22,221	20,000	20,000
316 470 00	Sanitary Franchise Fee	10,196	10,000	10,000
318 500 00	Gambling Taxes	65,086	85,000	60,000
319 800 00	Penalties and Interest Del. Taxes	704	500	500
	Total Taxes	4,166,452	3,719,517	4,442,710
Licenses and Permits:				
321 200 00	Health		100	100
321 300 00	Police and Protective	125	100	100
321 600 00	Professional and Occupational	150	400	400
321 700 00	Amusements	1,095	2,500	2,500
321 900 00	Other Business Licenses	260	200	300
322 100 00	Buildings, Structures and Equipment	337,327	275,000	300,000
322 300 00	Animal Licenses	2,975	2,800	3,000
322 400 00	Street and Curb Permits	4,042	4,500	4,000
322 900 00	Other Non-Bus Licenses and Permits	2,024	2,500	2,000
	Total Licenses and Permits	347,998	288,100	312,400
Intergovernmental Revenue:				
331 160 00	Direct Federal Grants - COPS			50,000
333 080 00	In-Direct Federal Grants	47,552		25,000
333 140 20	Community Development Block Grant	34,369		
334 040 20	State Grant-Growth Management		21,230	
334 040 25	State Grants	5,226		
335 000 81	Mobile Home/Trailer/Camper Ex Tax	2,043	1,930	2,324
335 000 82	Motor Vehicle Overload Fines		100	
335 000 83	Motor Vehicle Excise Tax-Regular	122,694	105,360	93,214
335 000 91	P.U.D. Privilege Tax	22,574	20,000	20,000
335 000 92	State Forest Board Land	11,123	7,000	4,000
336 060 10	Criminal Justice	4,309	2,230	2,725
336 060 21	Criminal Justice - Property	1,567	1,500	1,500
336 060 22	Criminal Justice - DCD#1	1,649	1,500	2,828
336 060 23	Criminal Justice - DCD#2	2,515	2,000	4,000
336 060 24	Criminal Justice - DCD#3			4,007

**Annual Budget
City of Camas, Washington**

Summary of Estimated Revenue and Other Financing Sources by Fund
Detail Revenue Estimate for 1996
Compared with Actual 1994 and 1995 Estimate

001 General Fund	Actual 1994	Estimated 1995	Estimated 1996
336 000 85 Motor Veh. Excise Tax-Equalization			
336 060 94 Liquor Excise Tax	23,175	22,140	23,083
336 060 95 Liquor Board Profits	47,088	44,655	41,918
338 210 00 Intergovernmental - Law Protection	7,000	100	
338 220 00 Fire Protection Services		100	
338 580 00 Planning	2,240	100	100
	<hr/>	<hr/>	<hr/>
Total Intergovernmental Revenue	335,124	229,945	274,699
Charges for Goods and Services:			
341 320 00 Clerks Record Services	4,177	5,500	5,500
341 500 00 Sale of Maps and Publications	1,880	2,000	2,000
341 600 00 Printing and Duplicating Services	5,036	4,500	5,000
341 700 00 Sales of Merchandise	244	100	100
341 990 00 Other General Government	9,492	100	100
342 100 00 Law Enforcement Services	395	100	100
342 200 00 Fire Protection Services		100	
342 300 00 Board and Room of Prisoners		100	
342 400 00 Protective Inspection Fees	30	100	100
342 900 00 Other Security of Persons		100	
343 200 00 Engineering Fees and Charges		2000	500
343 900 00 Other Fees/Chgs and Physical Env.	550	1000	1,000
343 930 00 Animal Control and Shelter Fees	1,805	2,200	2,500
343 990 00 Other Physical Environment		1,000	500
344 900 00 Other Transportation		100	
345 800 00 Planning Fees and Charges	2,292	4,500	4,500
345 810 00 Zoning and Subdivision Fees	22,310	15,000	17,000
345 830 00 Plan Checking Fees	232,559	150,000	200,000
346 900 00 Miscellaneous Service Fees/Charges		500	500
347 300 00 Activity Fees	11,485	19,000	10,000
347 310 00 Swimming Pool Admissions	19,848	18,000	19,000
347 320 00 Swimming School Fees	9,354	10,000	12,000
347 325 00 P.E. School District	657	100	100
347 340 00 Misc. Recreation	2,567	1,000	500
347 390 00 Other Activity Fees		100	100
347 900 00 Other Culture and Recreation		100	100
349 140 00 Budgeting Account Audit Services	168,048	122,952	126,198
349 150 00 Legal Services	16,980	16,980	17,429
349 180 00 Central Services-Building Rental	15,228	15,228	15,342
349 190 00 Other General Government			40,000
349 320 00 Engineering Services	269,124	269,124	276,313
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Total Charges for Goods and Services	794,061	661,584	756,482

**Annual Budget
City of Camas, Washington**

Summary of Estimated Revenue and Other Financing Sources by Fund
Detail Revenue Estimate for 1996
Compared with Actual 1994 and 1995 Estimate

001 General Fund	Actual 1994	Estimated 1995	Estimated 1996
Fines and Forfeits:			
352 300 00 Mandatory Insurance Costs	688	300	300
353 100 00 Traffic Infraction Penalties	49,972	42,000	43,000
353 700 00 Non-Traffic Infraction Penalties	277	400	500
354 000 00 Parking Violations	19,009	22,000	20,000
355 200 00 Driving Under the Influence Fines	21,289	30,000	25,000
355 250 00 Emergency Response - DWI	2,600	2,000	3,000
355 800 00 Other Criminal Traffic Misdemeanor	29,713	30,000	30,000
356 900 00 Other Non-Traffic Misdemeanors	20,687	20,000	21,000
357 270 00 Deferred Prosecution Costs		500	
357 400 00 Evidence Confiscations			500
359 700 00 Library Fines	6,012	4,200	5,000
359 900 00 Misc. Fines and Assessments		100	100
Total Fines and Forfeits	150,247	151,500	148,400
Miscellaneous Revenues:			
361 110 00 Investment Interest	148,699	125,000	130,000
361 400 00 Interest on Contracts, Notes.	4,523	3,000	3,200
362 400 00 Space and Facilities Rentals	200	200	200
362 401 00 Space/Facilities Rentals-Community	5,030	3,000	3,500
362 500 00 Space and Facilities Leases	1,860	2,100	2,100
362 501 00 Community Center Space Rentals	571	2,500	2,000
362 600 00 Housing Rentals and Leases	12,885	7,000	8,000
362 900 00 Other Rents and Use Charges		100	100
367 000 00 Contrib and Donations Pvt Sources	311	100	
369 100 00 Sale of Junk	2,425	100	
369 400 00 Judgements and Settlements	461	100	
369 900 00 Other Miscellaneous Revenue	6,122	3,000	7,100
387 000 00 Residual Equity Transfers	104,003		
389 000 00 Other Non Revenues	11,780	1,000	1,000
Total Miscellaneous Revenues	298,870	147,200	157,200
Total Estimated Revenues	6,092,752	5,570,643	6,372,062
Other Financing Sources:			
395 100 00 Proceeds from Sales of Fixed Assets		200	500
395 200 00 Comp for Loss of Fixed Assets	50	100	100
Total Other Financing Sources	50	300	600
Total Estimated Resources	\$ 6,092,802	\$ 5,570,943	\$ 6,372,662

**Annual Budget
City of Camas, Washington**

Summary of Estimated Revenue and Other Financing Sources by Fund
Detail Revenue Estimate for 1996
Compared with Actual 1994 and 1995 Estimate

112 City Street Fund		Actual 1994	Estimated 1995	Estimated 1996
291 740 00	Estimated Beginning Unreserved Fund Balance:	\$	\$ 52,000	\$
Intergovernmental Revenue:				
333 200 20	Federal Indirect Grants-WDOT		222,250	150,000
333 200 21	Federal Indirect Grants-STP		50,000	
336 000 87	Motor Vehicle Fuel Tax-City Street	112,266	116,575	123,992
336 000 88	Motor Vehicle Fuel Tax-Street Imp.	52,483	54,462	57,948
	Total Intergovernmental Revenue	164,749	495,287	331,940
Charges for Goods and Services:				
343 900 00	Other Fees/Charges Physical Env	722	1,000	
	Total Charges for Goods and Service	722	1,000	
	Total Estimated Revenues	165,471	496,287	331,940
	Total Non Revenues	165,471	496,287	331,940
Other Financing Sources:				
395 100 00	Sales of General Fixed Assets		100	
397 000 00	Operating Transfers In	638,465	501,623	735,985
	Total Other Financing Sources	638,465	501,723	735,985
	Total Estimated Resources	\$ 803,936	\$ 998,010	\$ 1,067,925

**Annual Budget
City of Camas, Washington**

Summary of Estimated Revenue and Other Financing Sources by Fund
Detail Revenue Estimate for 1996
Compared with Actual 1994 and 1995 Estimate

115 Emergency Rescue Fund		Actual 1994	Estimated 1995	Estimated 1996
291 740 00	Estimated Beginning Unreserved Fund Balance:	\$	\$	\$122,922
Taxes:				
311 100 00	Real and Personal Property	219,754	218,227	230,000
	Total Taxes	219,754	218,227	230,000
Intergovernmental Revenue:				
338 260 00	Shared Costs-Ambulance, Rescue, Emergency Aid	142,720	150,000	150,000
	Total Intergovernmental Revenue	142,720	150,000	150,000
Charges for Goods and Services				
341 600 00	Printing and Duplicating	105	100	100
343 990 00	Other Physical Environment		100	
342 600 00	Ambulance and Emergency Aid Fees	387,313	362,340	375,000
342 900 00	Other Security of Persons and Property	293	100	200
	Total Charges for Goods and Services	387,711	362,640	375,300
Miscellaneous Revenues:				
361 110 00	Investment Interest	6,909	4,000	5,000
367 000 00	Contributions and Donations-Private Sources	1,096	500	500
369 900 00	Other Miscellaneous Revenue	176	100	
	Total Miscellaneous Revenues	8,181	4,600	5,500
	Total Estimated Revenues	758,366	735,467	760,800
	Total Estimated Resources	\$758,366	\$735,467	\$883,722

**Annual Budget
City of Camas, Washington**

Summary of Estimated Revenue and Other Financing Sources by Fund
Detail Revenue Estimate for 1996
Compared with Actual 1994 and 1995 Estimate

118 Fire Equip Cum Resrv Fund		Actual 1994	Estimated 1995	Estimated 1996
291 740 00	Estimated Beginning Unreserved Fund Balance:	\$		\$
Miscellaneous Revenues:				
361 110 00	Investment Interest	9,010		
	Total Miscellaneous Revenues	9,010		
	Total Estimated Revenues	9,010		
Other Financing Sources:				
397 000 00	Total Other Financing Sources	20,000		20,000
	Total Other Financing Sources	20,000		20,000
	Total Estimated Resources	\$ 29,010		\$ 20,000

119 Storm Water Drainage Fund		Actual 1994	Estimated 1995	Estimated 1996
291 740 00	Estimated Beginning Unreserved Fund Balance:	\$	\$	\$
Intergovernmental Revenue:				
334 030 40	State Grant - Dept. of Ecology	26,411		
	Total Intergovernmental Revenue	26,411		
Charges for Goods and Services:				
343 830 00	Storm Drainage Fees	164,533	40,000	40,000
	Total Charges for Goods and Services	164,533	40,000	40,000
Miscellaneous Revenues:				
361 110 00	Investment Interest	13,019		10,000
	Total Miscellaneous Revenues	13,019		10,000
	Total Estimated Revenues	\$ 203,963	\$ 40,000	\$ 50,000

**Annual Budget
City of Camas, Washington**

Summary of Estimated Revenue and Other Financing Sources by Fund
Detail Revenue Estimate for 1996
Compared with Actual 1994 and 1995 Estimate

		Actual 1994	Estimated 1995	Estimated 1996
239 Unlimited G.O. Bond Red. Fund				
	Taxes:			
311 100 00	Real and Personal Property	\$130,406	\$126,168	\$128,265
	Total Taxes	130,406	126,168	128,265
	Total Estimated Resources	\$130,406	\$126,168	\$128,265
240 Limited G.O. Bond Red. Fund				
	Taxes:			
311 100 00	Real and Personal Property	\$124,462	\$125,614	\$122,464
	Total Taxes	124,462	125,614	122,464
	Total Estimated Resources	\$124,462	\$125,614	\$122,464
300 Growth Mgmt. Cap. Proj. Fund				
291 740 00	Estimated Beginning Unreserved Fund Balance:	\$	\$719,231	\$384,600
	Taxes:			
317 340 00	Local Real Estate Excise Tax	132,663	100,000	150,000
	Total Taxes	132,663	819,231	534,600
	Intergovernmental Revenue:			
334 020 70	State Grant - IAC		45,246	
338 760 00	Intergovernmental Services-Parks		270,000	
	Total Intergovernmental Revenue		315,246	
	Charges for Goods and Services:			
344 850 00	Impact Fees-Transportation	111,295	60,000	225,000
345 850 00	Impact Fees-Parks	228,501	200,000	200,000
345 850 10	Impact Fees-Open Space	484,650	300,000	250,000
345 890 00	Open Space Buyout	60,894		
	Total Charges for Goods and Services	885,340	560,000	675,000
	Miscellaneous Revenue:			
361 110 00	Investment Interest	31,322	15,000	50,000
	Total Miscellaneous Revenue	31,322	15,000	50,000
	Total Estimated Revenues	1,049,325	1,709,477	1,259,600
	Total Estimated Resources	\$1,049,325	\$1,709,477	\$1,259,600

**Annual Budget
City of Camas, Washington**

Summary of Estimated Revenue and Other Financing Sources by Fund
Detail Revenue Estimate for 1996
Compared with Actual 1994 and 1995 Estimate

310 Downtown Capital Project Fund		Actual 1994	Estimated 1995	Estimated 1996
Intergovernmental Revenues:				
333 140 00	Community Development Block Grant	\$2,000		
	Total Intergovernmental Revenues	2,000		
	Total Estimated Revenues	2,000		
	Total Estimated Resources	\$2,000		

311 Forest Home Rd Cap. Proj. Fund		Actual 1994	Estimated 1995	Estimated 1996
291 740 00	Estimated Beginning Unreserved Fund Balance:	\$ -	\$ 7,362	\$ -
Intergovernmental Revenues:				
333 200 21	Federal Indirect-STP Grant	1,730		
	Total Intergovernmental Revenues	1,730		
	Total Estimated Revenues	\$1,730	\$ 7,362	

313 Police Facility		Actual 1994	Estimated 1995	Estimated 1996
397 000 00	Operating Transfers In			\$ 220,000
	Total Other Financing Sources			220,000
	Total Estimated Resources			\$ 220,000

**Annual Budget
City of Camas, Washington**

Summary of Estimated Revenue and Other Financing Sources by Fund
Detail Revenue Estimate for 1996
Compared with Actual 1994 and 1995 Estimate

314 Benton Street Improvements		Actual 1994	Estimated 1995	Estimated 1996
333 140 20	Intergovernmental Revenues: Community Development Block Grant			\$250,000
	Total Intergovernmental Revenues			250,000
97 000 00	Other Financing Sources: Operating Transfers In			125,000
	Total Other Financing Sources			125,000
	Total Estimated Resources			\$375,000

315 NW Elm Street		Actual 1994	Estimated 1995	Estimated 1996
333 140 20	Intergovernmental Revenues: Community Development Block Grant			\$31,114
	Total Intergovernmental Revenues			31,114
97 000 00	Other Financing Sources: Operating Transfers In			39,750
	Total Other Financing Sources			39,750
	Total Estimated Resources			\$70,864

**Annual Budget
City of Camas, Washington**

Summary of Estimated Revenue and Other Financing Sources by Fund
Detail Revenue Estimate for 1996
Compared with Actual 1994 and 1995 Estimate

422 City Sanitary Fund		Actual 1994	Estimated 1995	Estimated 1996
291 740 00	Estimated Beginning Unreserved Fund Balance:	\$	\$25,044	\$160,914
Charges for Goods and Services:				
343 700 00	Garbage/Solid Waste Fees	650,734	663,219	675,000
	Total Charges for Goods and Services	650,734	663,219	675,000
Miscellaneous Revenues:				
361 110 00	Interest Earnings	7,096		6,000
362 900 00	Other Rents & Use Charges	635		500
369 100 00	Sale Recycling Materials	6,685	8,000	
	Total Miscellaneous Revenues	14,416	8,000	6,500
	Total Estimated Revenues	665,150	696,263	842,414
	Total Estimated Resources	\$665,150	\$696,263	\$842,414

**Annual Budget
City of Camas, Washington**

Summary of Estimated Revenue and Other Financing Sources by Fund
Detail Revenue Estimate for 1996
Compared with Actual 1994 and 1995 Estimate

424 Water-Sewer Revenue Fund		Actual 1994	Estimated 1995	Estimated 1996
291 740 00	Estimated Beginning Unreserved Fund Balance:	\$	\$	\$
Charges for Goods and Services:				
343 810 00	Water-Sewer	2,699,315	1,978,462	2,316,406
343 900 00	Other Fees/Chgs Phy. Envir	1,545	300	
343 990 00	Other Physical Environment	4,572	5,000	
346 500 00	Inspection Fees - Step System	10,550	7,000	
	Total Charges for Goods and Services	2,715,982	1,990,762	2,316,406
Miscellaneous Revenues:				
361 110 00	Investment Interest	48,365		
362 500 00	Space and Facilities Leases	10,293		
363 000 00	Recoveries	2,352		
369 100 00	Sale of Junk or Salvage			
369 900 00	Other Miscellaneous Revenue			
	Total Miscellaneous Revenues	61,010	0	
	Total Estimated Revenues	2,776,992	1,990,762	2,316,406
Non Revenues:				
388 130 00	Water Hook-up Fees	39,790		
388 140 00	Sewer Hook-up Fees	3,600		
389 000 00	Other Non Revenues			
	Total Non Revenues	43,390	0	
Other Financing Sources:				
395 100 00	Proceeds from Sales of Fixed Assets	2,969		
	Total Other Financing Sources	2,969	0	
	Total Estimated Resources	\$2,823,351	\$1,990,762	\$2,316,406

**Annual Budget
City of Camas, Washington**

Summary of Estimated Revenue and Other Financing Sources by Fund
Detail Revenue Estimate for 1996
Compared with Actual 1994 and 1995 Estimate

432 Water-Sewer Capital Reserve		Actual 1994	Estimated 1995	Estimated 1996
291 740 00	Estimated Beginning Unreserved Fund Balance:			\$300,000
	Other Increases in Fund Equity:			
388 100 00	Contributed Capital Local Sources	2,146		
388 110 00	Water Development Fees	262,141		250,000
388 120 00	Sewer Development Fees	201,866		200,000
388 150 00	Other W-S Contributed Capital	2,927		
	Total Increases in Fund Equity	469,080		450,000
	Total Estimated Resources	\$ 469,080		\$ 750,000

434 Water-Sewer Bond Redemption		Actual 1994	Estimated 1995	Estimated 1996
	Other Financing Sources:			
397 000 00	Operating Transfers In	\$ 292,681	\$ 344,516	\$ 341,661
	Total Other Financing Sources	\$ 292,681	\$ 344,516	\$ 341,661

437 Farmer Home Adm Rev Bond		Actual 1994	Estimated 1995	Estimated 1996
	Other Financing Sources:			
397 000 00	Operating Transfers In	\$ 25,250	\$ 25,025	\$ 24,525
	Total Other Financing Sources	\$ 25,250	\$ 25,025	\$ 24,525

**Annual Budget
City of Camas, Washington**

Summary of Estimated Revenue and Other Financing Sources by Fund
Detail Revenue Estimate for 1996
Compared with Actual 1994 and 1995 Estimate

		Actual 1994	Estimated 1995	Estimated 1996
439 CDBG Construction				
333 140 20	Intergovernmental Revenue: Community Development Block Grant		\$192,977	
	Total Intergovernmental Revenue		192,977	
397 000 00	Other Financing Sources: Operating Transfers In		13,000	
	Total Other Financing Sources		13,000	
	CDBG San Sewer Construction		\$205,977	
442 Water Construction Fund				
398 900 00	Other Financing Sources: Other Long Term Debt Proceeds		\$ 600,000	
	Total Other Financing Sources		600,000	
	Total Estimated Resources		\$ 600,000	
443 Water Reservoir Construction				
397 000 00	Other Financing Sources: Operating Transfers In			\$750,000
	Total Other Financing Sources			750,000
	Total Estimated Resources			\$ 750,000

**Annual Budget
City of Camas, Washington**

Summary of Estimated Revenue and Other Financing Sources by Fund
Detail Revenue Estimate for 1996
Compared with Actual 1994 and 1995 Estimate

		Actual 1994	Estimated 1995	Estimated 1996
523 Equipment Rental Fund				
291 740 00	Estimated Beginning Unreserved Fund Balance:	\$	\$	\$25,776
Charges for Goods and Services:				
348 300 00	Vehicle/Equipment Repair Charges	4,465	6,000	7,000
	Total Charges for Goods and Services	4,465	6,000	7,000
Miscellaneous Revenues:				
361 110 00	Investment Interest	6,925	100	
362 100 00	Equipment and Vehicle Rent (Outside)	11,041	10,000	10,000
365 100 00	Interfund Equipment/Vehicle Rentals	347,604	361,929	356,566
365 400 00	Interfund Space and Facilities Rentals	15,400	47,122	47,122
369 900 00	Other Miscellaneous Revenue	6,070	100	
389 000 00	Other Non Revenues		1,000	
	Total Miscellaneous Revenues	387,040	420,251	413,688
	Total Estimated Revenues	391,505	426,251	420,688
Other Financing Sources:				
397 000 00	Operating Transfers In	124,336	4,000	165,000
	Total Other Financing Sources	124,336	4,000	165,000
	Total Estimated Resources	\$515,841	\$430,251	\$611,464
611 Firemen's Pension Fund				
Intergovernmental Revenue:				
336 060 91	Fire Insurance Premium Tax	\$13,752	\$14,475	\$13,480
	Total Intergovernmental Revenue	13,752	14,475	13,480
Miscellaneous Revenues:				
361 110 00	Investment Interest	52,401	2,525	4,520
	Total Miscellaneous Revenues	52,401	2,525	4,520
	Total Estimated Revenues	\$66,153	\$17,000	\$18,000
	Total Estimated Resources All Funds	\$ 14,053,506	\$ 13,622,835	\$ 16,224,972

SUMMARY OF GENERAL FUND BUDGET

GENERAL FUND 001	Actual Expend 1994	Actual Approp 1995	Estimated Require 1996
510 000 General Government Services	\$943,484	\$909,644	\$1,017,406
520 000 Security of Persons and Property	2,135,844	2,369,773	2,521,565
530 000 Physical Environment	638,921	715,874	760,106
550 000 Economic Environment	98,606	99,100	119,875
560 000 Mental and Physical Health	55,275	59,461	6,226
570 000 Culture and Recreation	862,261	926,778	1,073,699
594 000 Capitalized Expenditures	53,263	70,100	15,300
Total General Fund Appropriations	4,787,654	5,150,730	5,514,177
Estimated Other Financing Uses:			
597 000 Operating Transfers:			
Fire Cumulative Reserve Fund	20,000		20,000
City Street Fund	638,465	420,213	735,985
Equipment Rental Fund	124,336		30,000
Benton St. Capital Project			65,000
Elm St. Capital Project			7,500
Total Estimated Other Financing Uses	782,801	420,213	858,485
Total General Fund	\$5,570,455	\$5,570,943	\$6,372,662
% Increase (Decrease) Prior Year		0.01%	14.39%

FUNCTION

The General Fund accounts for all revenues and expenditures of the city of a general nature that are not required to be reported in a special type of fund. It receives a much greater variety of revenues and is utilized for a greater variety of expenditures than other funds.

ACTIVITIES AND SERVICE

Expenditures for legislative, judicial, executive, financial and administrative, legal, personnel, planning, general governmental services, engineering, parks and recreations, pollution control, nuisance control, animal control, health, community education and library are included in the General Fund. Police and fire services are also included in this fund. The General Fund is reimbursed for applicable engineering, accounting, and legal services it provides for the water- sewer, sanitary, emergency rescue and equipment rental functions.

LEGISLATIVE

MISSION STATEMENT

The council is the elected legislative governing body of the City of Camas.

GOALS FOR 1996

1. Defining the goals of the new council.
2. Building teamwork.
3. Continuing with Growth Management work.

ACTIVITIES AND SERVICES

The council determines policy as it relates to all city functions and activities, enacts ordinances and resolutions, and confirms or rejects certain appointments of the Mayor. The council meets at two regular meetings per month, two workshops per month and also attends numerous committee and other governmental board meetings during the year. Publication costs of city ordinances, resolutions and bid advertisements are included in this section of the budget.

COMMENTS ON BUDGET APPROPRIATIONS

As of 1994, election costs previously included in the Finance budget are included in the Legislative budget as required by the State Auditors accounting manual.

**LEGISLATIVE EXPENDITURE DETAIL
THREE YEAR COMPARISON**

DEPARTMENT NUMBER		Actual Expended 1994	Actual Approp 1995	Estimated Required 1996
001.01.511				
300	OFFICIAL PUBLICATION SERVICES			
40	Other Services and Charges	\$ 5,874	\$ 8,000	\$ 8,000
	Total Official Publication Services	<u>5,874</u>	<u>8,000</u>	<u>8,000</u>
400	TRAINING			
30	Supplies			100
40	Other Services and Charges	5,135	7,000	7,000
90	Interfund Payments for Services		200	200
	Total Training	<u>5,135</u>	<u>7,200</u>	<u>7,300</u>
600	LEGISLATIVE SERVICES			
10	Salaries and Wages	15,002	15,000	16,800
20	Personnel Benefits	1,578	1,600	1,800
30	Office and Operating Supplies	678	800	800
50	Intergovernmental Services	303		
	Total Legislative Services	<u>17,561</u>	<u>17,400</u>	<u>19,400</u>
700	ELECTION COSTS			
50	Intergovernmental Professional Serv.	8,191	6,500	7,000
	Total Election Costs	<u>8,191</u>	<u>6,500</u>	<u>7,000</u>
	TOTAL LEGISLATIVE	<u>\$ 36,761</u>	<u>\$ 39,100</u>	<u>\$ 41,700</u>
	%Increase (Decrease) Prior Year		6.36%	6.65%

LEGISLATIVE PERSONNEL SCHEDULE		Actual Approp 1995	Estimated Required 1996
Legislative Services			
Council Members (7)		<u>\$ 15,000</u>	<u>\$ 16,800</u>
Total Legislative Services		<u>\$ 15,000</u>	<u>\$ 16,800</u>
%Increase (Decrease) Prior Year			12.00%

JUDICIAL

FUNCTION

The Police Judge is the chief judicial officer of the city. He is also one of the elected District Court Judges of Clark County.

ACTIVITIES AND SERVICES

The Police Judge hears all cases and has exclusive jurisdiction over offenses defined by ordinances of the city. He has full power and authority to determine all cases, civil or criminal, arising under such ordinances and may pronounce judgment on these cases. The city provided for a violations bureau in 1982 to operate under the supervision of the municipal court.

COMMENTS ON BUDGET APPROPRIATIONS

The City and Clark County District Court negotiated a new contract in 1995. District Court will provide an additional employee for a total of two and implement an aggressive collection system for past due fines.

JUDICIAL EXPENDITURE DETAIL THREE YEAR COMPARISON

DEPARTMENT NUMBER	Actual Expended 1994	Actual Approp 1995	Estimated Required 1996
001.02.512			
500 MUNICIPAL COURT			
30 Supplies	\$ 727	\$1,500	\$1,200
40 Other Services and Charges	17,945	18,050	17,900
50 Intergovernmental Services and Taxes	41,772	42,000	49,500
Total Municipal Court	60,444	61,550	68,600
Total Judicial	\$60,444	\$61,550	\$68,600
% Increase (Decrease) Prior Year		1.83%	11.45%

EXECUTIVE

MISSION STATEMENT

The Mayor is the chief elected official of the City of Camas. The Mayor appoints the Chief Administrative Officer under the mayor-council form of government. Their role is to carry out the established policies of the city as determined by council.

GOALS FOR 1996

1. Develop effective teamwork with the new council.
2. Lead the staff team toward continuing accomplishment of city goals.

ACTIVITIES AND SERVICES

The Mayor is responsible for directing and coordinating the activities of the city departments through the City Administrator. The Administrator carries out the policies of the council and directs the day to day activities of the operating departments of the city. The administrator submits the proposed budget to the city council with recommendations for the ensuing year. Duties of the Mayor also consist of the political and community leadership of the city. The Mayor is responsible for the appointment and removal of nonelective city officials. The Mayor presides at all council meetings but does not have a vote except in the case of a tie.

COMMENTS ON BUDGET APPROPRIATIONS

The 1996 budget includes normal cost of living increases for the City Administrator and Administrative Secretary.

**EXECUTIVE EXPENDITURE DETAIL
THREE YEAR COMPARISON**

DEPARTMENT NUMBER		Actual Expended 1994	Actual Approp 1995	Estimated Required 1996
001.03.513				
100	ADMINISTRATION			
	10 Salaries and Wages	\$ 92,414	\$ 96,482	\$ 98,478
	20 Personnel Benefits	22,202	26,725	26,097
	30 Supplies	700	2,000	2,000
	40 Other Services and Charges	626	7,100	6,700
100	Total Administration	<u>115,942</u>	<u>132,307</u>	<u>133,275</u>
400	TRAINING			
	40 Other Services and Charges	11,878	11,000	11,000
	90 Interfund Payments for Services		100	100
400	Total Training	<u>11,878</u>	<u>11,100</u>	<u>11,100</u>
	TOTAL EXECUTIVE	<u>\$ 127,820</u>	<u>\$ 143,407</u>	<u>\$ 144,375</u>
	% Increase (Decrease) Prior Year		12.19%	0.68%

EXECUTIVE PERSONNEL SCHEDULE

		Actual Approp 1995	Estimated Required 1996
	ADMINISTRATION		
	Mayor	\$ 7,800	\$ 7,800
605	City Administrator	70,884	75,314
103	Administrative Secretary (1/2)	<u>14,598</u>	<u>15,036</u>
	Total Executive	<u>\$ 93,282</u>	<u>\$ 98,150</u>
	% Increase (Decrease) Prior Year		5.22%

FINANCIAL AND RECORDS SERVICES DEPARTMENT

MISSION STATEMENT

The Finance Department's mission is to ensure the City's financial stability, maximize the use of its financial resources, and provide superior financial, accounting and budgeting information and services, while maintaining the highest level of public trust.

The Finance Department strives to provide progressive, automated, quality services to the citizens, City Council and Mayor, and the many City departments it serves using the most advanced technology available.

DEPARTMENTAL GOALS FOR 1996

The Finance Department has several important goals for 1996:

1. Enhance financial statements and information and their accessibility utilizing the City's new network and financial software, including the preparation and submittal to the Government Finance Officers Association of the City's Comprehensive Annual Financial Report which the City has earned the prestigious Certificate of Achievement for Excellence in Financial Reporting for 8 years standing.
2. Develop additional software, data integration, operating procedures and training to enhance system optimization, automation, and communications in providing superior services.
3. Encourage and support departmental enhancements to procedures and policies which promote effective, competitive and technologically progressive services.

ACTIVITIES AND SERVICES

Activities of the Finance Department include all of those of the City Clerk's office such as licensing, voter registration, council and city records. As of 1995, it has taken on the responsibility of implementing and administering the City-wide network. All treasurer's duties including cash management and investing, utility billing, maintaining personnel records, purchasing and general city accounting are done by the department. Operation of centralized city printing and mailing are other activities of the finance department as well as budget preparation and control, financial reporting and other related administrative services.

COMMENTS ON BUDGET APPROPRIATIONS

The finance department has taken an aggressive approach on reorganization and consolidation of general procedures and accounting and financial activities within its scope. The department continues to develop and implement ideas and procedures to assist in the functionality of the department by utilizing newly acquired 1995 network tools and software in support of the focus of advanced systems and networking technology and resources.

The Department will replace office furnishings in one office and add a seasonal employee to assist the office during absences due to vacations and to help with other financial projects.

**FINANCIAL AND RECORDS SERVICES EXPENDITURE DETAIL
THREE YEAR COMPARISON**

DEPARTMENT FUND		Actual Expended 1994	Actual Approp 1995	Estimated Required 1996
001.04.514				
100	ADMINISTRATION			
	10 Salaries and Wages	\$ 126,847	\$ 89,936	\$ 101,871
	20 Personnel Benefits	23,782	18,110	29,500
	40 Travel			1,000
	Total Administration	<u>150,629</u>	<u>108,046</u>	<u>132,371</u>
200	FINANCIAL SERVICES			
	10 Salaries and Wages	187,368	155,214	166,449
	20 Personnel Benefits	58,358	54,640	50,000
	30 Supplies	2,785	5,450	5,500
	40 Other Services and Charges	14,628	20,700	20,200
	60 Capital Outlays	4,044		2,000
	Total Financial Services	<u>267,183</u>	<u>236,004</u>	<u>244,149</u>
400	TRAINING			
	40 Other Services and Charges	8,039	6,800	7,000
	90 Interfund Payments for Services	989	1,200	1,000
	Total Training	<u>9,028</u>	<u>8,000</u>	<u>8,000</u>
	Total Financial and Records Services	<u>\$ 426,840</u>	<u>\$ 352,050</u>	<u>\$ 384,520</u>
	% Increase (Decrease) Prior Year		-17.52%	9.22%

FINANCE PERSONNEL SCHEDULE

		Actual Approp 1995	Estimated Required 1996
	ADMINISTRATION		
305	Finance Director	\$ 54,468	\$ 60,848
310	Finance Network Analyst	32,868	41,023
	Total Administration	<u>87,336</u>	<u>101,871</u>
	FINANCIAL SERVICES		
314	Personnel Specialist (1/2)	17,958	20,110
315	Deputy Treasurer	35,916	38,100
325	Finance Assistant II (3)	90,540	86,859
330	Finance Assistant I	--	8,152
	Other Salaries and Wages	1,500	12,228
	Overtime	5,000	1,000
	Total Financial Services	<u>150,914</u>	<u>166,449</u>
	Total Financial and Records Services	<u>\$ 238,250</u>	<u>\$ 268,320</u>
	% Increase (Decrease) Prior Year		12.62%

CAPITAL OUTLAY DETAIL:

Office furniture \$ 2,000

LEGAL SERVICES

FUNCTION

The City Attorney's office provides legal advice and services to the City of Camas officials.

ACTIVITIES AND SERVICES

The City Attorney drafts and/or approves all proposed ordinances and contracts of the city. He prosecutes all offenders of city ordinances and certain state statutes falling within the jurisdiction of the police court. He provides legal advice to the city council, Mayor and other members of the city staff and represents the city in some litigation.

COMMENTS ON BUDGET APPROPRIATIONS

Since 1995 the City Attorney has been compensated on a contractual basis instead of a salary, therefore only professional service fees are budgeted and not salaries and personnel benefits.

LEGAL SERVICES EXPENDITURE DETAIL THREE YEAR COMPARISON

DEPARTMENT NUMBER		Actual Expended 1994	Actual Approp 1995	Estimated Required 1996
001.05.515				
200	LEGAL SERVICES			
	10 Salaries and Wages	\$ 45,492	\$ -	\$ -
	20 Personnel Benefits	3,598	-	-
	30 Supplies	809	800	800
	40 Other Services and Charges	6,046	60,650	75,900
	Total Legal Services	<u>55,945</u>	<u>61,450</u>	<u>76,700</u>
400	TRAINING			
	40 Other Services and Charges	17	550	500
	Total Training	<u>17</u>	<u>550</u>	<u>500</u>
	Total Legal	<u>\$ 55,962</u>	<u>\$ 62,000</u>	<u>\$ 77,200</u>
	% Increase (Decrease) Prior Year		10.79%	24.52%

PERSONNEL DEPARTMENT

FUNCTION

The personnel function provides for general expenses of a personnel nature that cannot be included in any other specific budget.

ACTIVITIES AND SERVICES

Expenses for personnel surveys, pension and social security, labor relations consultants and other expenses that cannot be assigned to a specific department are included in this budget section. The city's wellness program is also included.

COMMENTS ON BUDGET APPROPRIATIONS

One half of the personnel specialist position has been included in the Personnel Department and the other half has been budgeted in the Finance Department since 1995.

**PERSONNEL EXPENDITURE DETAIL
THREE YEAR COMPARISON**

DEPARTMENT NUMBER		Actual Expended 1994	Actual Approp 1995	Estimated Required 1996
001.06.516				
200	PERSONNEL SERVICES			
	10 Salaries and Wages	\$ -	\$19,958	20,110
	20 Personnel Benefits		5,940	6,033
	30 Supplies	1,994	4,614	2,963
	40 Other Services and Charges	30,691	19,400	16,680
	60 Capital Outlays	-	-	650
	90 Interfund Payment for Services	340	500	500
400	Training	12	1,675	1,000
	Total Personnel	<u>\$ 33,037</u>	<u>\$ 52,087</u>	<u>\$ 47,936</u>
	% Increase (Decrease) Prior Year		57.66%	-7.97%

PERSONNEL SCHEDULE

		Actual Approp 1995	Estimated Required 1996
314	Personnel Specialist	<u>\$ 17,958</u>	<u>\$20,110</u>
	Total Personnel	<u>\$17,958</u>	<u>\$20,110</u>
	% Increase (Decrease) Prior Year		11.98%

CAPITAL OUTLAY DETAIL:

Wellness Program/Treadmill	<u>\$ 650</u>
Total Capital Outlay	<u>\$ 650</u>

OTHER GENERAL GOVERNMENTAL SERVICES

FUNCTION

The other general governmental services section of the budget provides for all expenses of general operations of the city not provided under a specific fund and department.

ACTIVITIES AND SERVICES

Other general government includes miscellaneous government expenses such as duplication, printing, general liability insurance, dues to the Association of Washington Cities and State Auditor's Office audit fees.

COMMENTS ON BUDGET APPROPRIATIONS

Washington Cities Insurance Authority assessment for the city's liability insurance is \$129,187, an increase of \$19,530 from 1995. \$38,000 for general liability is included here, the remainder is charged to other departments for their pro-rata share of liability.

OTHER GENERAL GOVERNMENT SERVICES DETAIL THREE YEAR COMPARISON

DEPARTMENT NUMBER		Actual Expended 1994	Actual Approp 1995	Estimated Required 1996
001.07.519				
900	MISCELLANEOUS			
20	Personnel Benefits	\$ -	\$ 100	\$ -
30	Supplies	16,122	22,000	20,000
40	Other Services and Charges	56,791	59,600	59,250
50	Intergovernmental Services and Taxes	18,595	21,500	21,500
60	Capital Outlays	20,686	-	18,500
	Total Miscellaneous	<u>112,194</u>	<u>103,200</u>	<u>119,250</u>
	Total Other General Government Services	<u>\$112,194</u>	<u>\$103,200</u>	<u>\$119,250</u>
	% Increase (Decrease) Prior Year		-8.02%	15.55%

CAPITAL OUTLAY DETAIL:

Voice Mail	\$ 7,000
Phone card for additional lines	3,500
Copy machine	8,000
	<u>\$ 18,500</u>

**LAW ENFORCEMENT EXPENDITURE DETAIL
THREE YEAR COMPARISON**

DEPARTMENT NUMBER		Actual Expended 1994	Actual Approp 1995	Estimated Required 1996
001.08.521				
100	ADMINISTRATION			
	10 Salaries and Wages	\$ 179,506	\$187,632	\$196,128
	20 Personnel Benefits	55,276	53,765	59,538
	30 Supplies	813	1,500	1,500
	40 Other Services and Charges	3,326	6,000	7,150
	60 Capital Outlays	1,761	-	-
	90 Interfund Payments for Services	4,596	6,500	6,900
	Total Administration	<u>245,278</u>	<u>255,397</u>	<u>271,216</u>
200	POLICE OPERATIONS			
220	PATROL AND INVESTIGATIONS			
	10 Salaries and Wages	512,957	569,017	586,689
	20 Personnel Benefits	150,229	182,650	175,411
	30 Supplies	3,405	5,000	7,000
	40 Other Services and Charges	10,479	26,635	14,400
	60 Capital Outlays	9,556	5,500	-
	90 Interfund Payments for Services	49,982	55,000	58,200
	Total Patrol and Investigations	<u>736,608</u>	<u>843,802</u>	<u>841,700</u>
230	SPECIAL UNITS-POLICE RESERVES			
	10 Salaries and Wages	6,658	7,500	11,500
	20 Personnel Benefits	2,925	1,750	1,750
	40 Other Services and Charges	311	900	900
	Total Special Units-Police Res.	<u>9,894</u>	<u>10,150</u>	<u>14,150</u>
	TOTAL POLICE OPERATIONS	<u>746,502</u>	<u>853,952</u>	<u>855,850</u>
300	CRIME PREVENTION			
	10 Salaries and Wages	-	-	46,028
	20 Personnel Benefits	-	-	12,865
	30 Supplies	6,166	6,200	13,200
	40 Other Services and Charges	35	-	3,700
	60 Capital Outlays	-	-	2,500
	Total Crime Prevention	<u>6,201</u>	<u>6,200</u>	<u>78,293</u>

**LAW ENFORCEMENT EXPENDITURE DETAIL
THREE YEAR COMPARISON**

DEPARTMENT NUMBER	Actual Expended 1994	Actual Approp 1995	Estimated Required 1996
001.08.528			
000			
COMMUNICATIONS			
OPERATIONS, CONTRACTED SERVICES			
50 Intergovernmental Services	61,714	76,700	80,000
Total Operations, Cont. Services	<u>61,714</u>	<u>76,700</u>	<u>80,000</u>
300			
COMMUNICATIONS, GENERAL			
30 Supplies	562	1,000	700
40 Other Services	12,909	13,000	15,000
64 Capital outlays	-	3,300	-
Total Communications, General	<u>13,471</u>	<u>17,300</u>	<u>15,700</u>
SUB-TOTAL COMMUNICATIONS	<u>75,185</u>	<u>94,000</u>	<u>95,700</u>
TOTAL LAW ENFORCEMENT AND COMMUNICATIONS	<u>\$ 1,189,187</u>	<u>\$1,318,154</u>	<u>\$1,421,019</u>
% Increase (Decrease) Prior Year		10.84%	7.80%

CAPITAL OUTLAY DETAIL:

Hand held radar unit	\$ 1,300
Display board for radar unit	1,200
	<u>\$ 2,500</u>

LAW ENFORCEMENT PERSONNEL SCHEDULE		Actual Approp 1995	Estimated Required 1996
	ADMINISTRATION		
705	Police Chief	\$58,500	\$62,974
710	Police Captain	51,204	55,954
105	Public Safety Administrative Secretary	33,853	37,918
730	Clerk/Dispatcher	27,327	27,327
740	Parking Enforcement/Clerk (.5 FTE)	11,749	11,749
	TOTAL ADMINISTRATION	<u>182,633</u>	<u>196,922</u>
	POLICE OPERATIONS		
715	Police Sergeant (3)	130,608	143,392
720	Police Officer (10)	341,684	397,981
	Holiday Pay	23,615	27,316
	Educational Training Incentive	14,170	-
	Detective Stipend	2,040	-
	Police Reserves	7,500	11,500
	Overtime	16,500	18,000
	TOTAL POLICE OPERATIONS	<u>536,117</u>	<u>598,189</u>
	TRAFFIC POLICING		
735	Parking Enforcement/Clerk (.5 FTE)	10,631	12,081
	TOTAL TRAFFIC POLICING	<u>10,631</u>	<u>12,081</u>
	CRIME PREVENTION		
720	Police Officer	-	45,028
	Overtime	-	1,000
	TOTAL CRIME PREVENTION	<u>-</u>	<u>46,028</u>
	COMMUNITY SERVICES		
727	Social Services Specialist	39,240	41,427
	Overtime	500	500
	TOTAL COMMUNITY SERVICES	<u>39,740</u>	<u>41,927</u>
	DISABILITY AND RETIREMENT (LEOFF 1)		
	Salaries and Wages	100	100
	TOTAL DISABILITY AND RETIREMENT	<u>100</u>	<u>100</u>
	TOTAL LAW ENFORCEMENT	<u>\$769,221</u>	<u>\$894,453</u>
	% Increase (Decrease) Prior Year		16.28%

FIRE CONTROL DEPARTMENT

MISSION STATEMENT

The fire control function provides fire protection services to persons and property within the city of Camas.

DEPARTMENTAL GOALS FOR 1996

1. Maintain fire protection costs in terms of cost/\$1,000 assessed value below the average for cities of similar assessed value and fire protection insurance grading.
2. Minimize direct and indirect fire loss by limiting fire losses to a ten year average target of \$0.40/1,000 AV of protected property.
3. Limit the incidence of damaging fires to 6 per 1,000 population.
4. Intercede before flashover occurs in 85% of all structure fires.

ACTIVITIES AND SERVICES

Activities of the department include fire inspection, prevention education and extinguishing fires. Both Firefighters and Firefighter/Paramedics provide fire suppression services as well as operate the ambulance and emergency aid activities. Although, the ambulance expenses are paid from the Emergency Rescue Fund.

COMMENTS ON BUDGET APPROPRIATIONS

The 1996 budget includes completion of SCBA replacement, upgrade of SCBA refilling capacity, and continuation of radio and pager replacement. The firefighter's union contract has not been settled. Wages and salaries are based on a 1995 estimate of 3% and a 1996 estimate of 2.64%, consistent with the contracts that have been settled. Overall budget growth has been limited to just over 5%, a modest increase during a significant growth period in the community.

**FIRE CONTROL EXPENDITURE DETAIL
THREE YEAR COMPARISON**

DEPARTMENT NUMBER		Actual Expended 1994	Actual Approp 1995	Estimated Required 1996
001.09.522				
100	ADMINISTRATION			
10	Salaries and Wages	\$ 46,928	\$49,716	\$50,427
20	Personnel Benefits	9,346	11,220	11,300
30	Supplies	1,046	1,500	1,500
40	Other Services and Charges	580	2,000	2,000
60	Capital Outlays	5,008	400	-
90	Interfund Payments for Services	3,000	3,900	3,900
	Total Administration	<u>65,908</u>	<u>68,736</u>	<u>69,127</u>
200	FIRE SUPPRESSION			
210	REGULAR FORCE			
10	Salaries and Wages	418,175	413,762	435,518
20	Personnel Benefits	86,830	89,150	95,500
30	Supplies	15,207	18,500	20,000
40	Other Services and Charges	15,177	21,300	23,400
60	Capital Outlays	1,499	20,000	30,660
90	Interfund Payments for Services	4,136	4,800	4,300
	Total Regular Force	<u>541,024</u>	<u>567,512</u>	<u>609,378</u>
220	VOLUNTEER FORCE			
10	Salaries and Wages	11,260	12,000	12,000
20	Personnel Benefits	6,781	6,500	6,000
30	Supplies	180	1,500	1,500
40	Other Services and Charges	396	800	700
	Total Volunteer Force	<u>18,617</u>	<u>20,800</u>	<u>20,200</u>
230	WATER SERVICE			
40	Other Services and Charges	8,400	8,400	8,400
	Total Water Service	<u>8,400</u>	<u>8,400</u>	<u>8,400</u>
	TOTAL FIRE SUPPRESSION	<u>568,041</u>	<u>596,712</u>	<u>637,978</u>
300	FIRE PREVENTION AND INVESTIGATION			
10	Salaries and Wages	51,204	52,804	52,556
20	Personnel Benefits	10,028	11,100	10,700
30	Supplies	2,093	2,000	2,000
40	Other Services and Charges	3,922	9,200	9,200
60	Capital Outlays	1,030	-	500
90	Interfund Payments for Services	2,400	2,500	2,700
	Total Fire Prevention and Investigation	<u>70,677</u>	<u>77,604</u>	<u>77,656</u>

**FIRE CONTROL EXPENDITURE DETAIL
THREE YEAR COMPARISON**

(Continued)

DEPARTMENT NUMBER		Actual Expended 1994	Actual Approp 1995	Estimated Required 1996
001.09.522				
400	TRAINING			
30	Supplies	\$ 189	\$ 200	\$ 200
40	Other Services and Charges	7,350	11,300	11,600
60	Capital Outlays	692	-	-
90	Interfund Payments for Services	-	100	100
	Total Training	<u>8,231</u>	<u>11,600</u>	<u>11,900</u>
500	FACILITIES			
40	Other Services and Charges	1,600	13,100	3,100
	Total Facilities	<u>1,600</u>	<u>13,100</u>	<u>3,100</u>
950	DISABILITY AND RETIREMENT-LEOFF 1			
10	Salaries and Wages	-	100	100
20	Personnel Benefits	14,126	11,200	12,700
	Total Disability and Retirement	<u>14,126</u>	<u>11,300</u>	<u>12,800</u>
	TOTAL FIRE CONTROL	<u>728,583</u>	<u>779,052</u>	<u>812,561</u>
528	COMMUNICATIONS			
600	OPERATIONS, CONTRACTED SERVICES			
50	Intergovernmental Services	1,370	5,300	9,500
	Total Operations, Contracted Services	<u>1,370</u>	<u>5,300</u>	<u>9,500</u>
800	TOTAL COMMUNICATIONS, GENERAL			
30	Supplies	286	800	800
40	Other Services	9,126	9,500	10,000
60	Capital Outlays	6,357	5,500	8,600
	Total Communications, General	<u>15,769</u>	<u>15,800</u>	<u>19,400</u>
	Total Communications	<u>17,139</u>	<u>21,100</u>	<u>28,900</u>
	TOTAL FIRE CONTROL AND COMMUNICATIONS	<u>\$745,722</u>	<u>\$800,152</u>	<u>\$841,461</u>
	% Increase (Decrease) Prior Year		7.30%	5.16%

FIRE CONTROL PERSONNEL SCHEDULE

		Actual Approp 1995	Estimated Required 1996
	ADMINISTRATION		
405	Fire Chief (1/2)	\$29,682	\$31,851
105	Public Safety Administration Secretary (1/2)	16,434	17,376
	Overtime	2,000	1,200
	Total Administration	<u>48,116</u>	<u>50,427</u>
	FIRE SUPPRESSION		
415	Fire Captain (3)	128,172	135,715
425	Firefighter (6)	235,440	248,803
	Holiday Pay	15,150	16,000
	Volunteer Force	12,000	12,000
	Overtime	35,000	35,000
	Total Fire Supression	<u>425,762</u>	<u>447,518</u>
	FIRE PREVENTION AND INVESTIGATION		
410	Battalion Chief/Fire Marshall	51,204	52,556
	DISABILITY AND RETIREMENT (LEOFF 1)		
	Salaries and wages	100	100
	Total Fire Control	<u>\$525,182</u>	<u>\$550,601</u>
	% Increase (Decrease) Prior Year		4.84%

CAPITAL OUTLAY DETAIL:

Nine SCBA units	\$ 18,360
Eighteen SCBA masks	3,300
Six SCBA breathing air cylinders	3,000
Cascade system upgrade	4,000
Computer	2,000
Fax machine	500
Six pagers	3,000
Two portable radios	2,000
Mobile radio	3,600
	<u>\$ 39,760</u>

DETENTION AND/OR CORRECTION

FUNCTION

The detention and/or correction budget provides for cost of care of prisoners and parole services.

ACTIVITIES AND SERVICES

Prisoners are detained either in the city jail temporarily or are held in the county jail. The city reimburses the county for board of prisoners.

COMMENTS ON BUDGET APPROPRIATIONS

The budget remains essentially the same as in previous years. Wages for the court security officer will be equally shared with the City of Washougal.

**DETENTION AND/OR CORRECTION EXPENDITURE DETAIL
THREE YEAR COMPARISON**

DEPARTMENT NUMBER		Actual Expended 1994	Actual Approp 1995	Estimated Required 1996
001.10.523				
300	PROBATION AND PAROLE SERVICES			
50	Intergovernmental Services and Taxes	\$ -	\$100	\$100
	Total Probation and Parole Services	-	100	100
600	CARE AND CUSTODY OF PRISONERS			
10	Salaries and Wages	1,069	1,000	1,000
20	Employee Benefits	145	150	150
30	Supplies	343	600	500
40	Other Services and Charges	40	300	300
50	Intergovernmental Services and Taxes	-	100	100
	Total Care and Custody of Prisoners	1,597	2,150	2,050
	Total Detention and/or Correction	\$1,597	\$2,250	\$2,150
	% Increase (Decrease) Prior Year		40.89%	-4.44%

PERSONNEL SCHEDULE		Actual Approp 1994	Actual Approp 1995	Estimated Required 1996
	Care and Custody of Prisoners			
	Salaries and Wages	\$1,000	\$1,000	\$1,000
	Total Care and Custody of Prisoners	\$1,000	\$1,000	\$1,000
	% Increase (Decrease) Prior Year			0.00%

EMERGENCY SERVICES

FUNCTION

Emergency management provides for safety, food, aid and housing to citizens during time of disaster.

ACTIVITIES AND SERVICES

The emergency management budget provides for an intergovernmental payment to the county emergency services operation and for maintenance of the municipal building emergency generator.

COMMENTS ON BUDGET APPROPRIATIONS

The 1996 budget is unchanged from the 1995 budget. The 1996 budget is based on Clark County budget projection of \$4,030 intergovernmental funding from the City of Camas available at time of preparation.

EMERGENCY SERVICES EXPENDITURE DETAIL THREE YEAR COMPARISON

DEPARTMENT NUMBER		Actual Expended 1994	Actual Approp 1995	Estimated Required 1996
001.11.525				
100	ADMINISTRATION			
50	Intergovernmental Services	\$2,654	\$4,500	\$4,500
500	FACILITIES			
30	Supplies	0	100	100
40	Other Services and Charges	0	50	50
90	Interfund Payments For Services	0	100	100
	Total Emergency Services	<u>\$2,654</u>	<u>\$4,750</u>	<u>\$4,750</u>

ENGINEERING DEPARTMENT

MISSION STATEMENT

The Engineering Department furnishes general administration and supervision including planning and developing of capital improvement programs of city public works operations.

DEPARTMENT GOALS FOR 1996

1. Encourage public participation on public works projects and planning efforts.
2. Maintain and plan for the city's infrastructure.
3. Construct those improvements necessary to meet the current and future needs of the citizens, including:
 - Put into operation a new treatment unit at the wastewater treatment plant.
 - Eliminate unwanted flows into the sewage treatment plant through an effective I&I reduction plan.

ACTIVITIES AND SERVICES

The Engineering Department designs and supervises capital improvement programs for the city. It is responsible for engineering, inspection and supervision of the Streets, Water-Sewer, Parks maintenance, Equipment Rental and Sanitary Departments. Engineering programs include design, plans and specifications for all construction projects in the city not contracted with consulting engineering firms. Supervision of sanitary collection activities also falls within the jurisdiction of this department.

COMMENTS ON BUDGET APPROPRIATIONS

The personnel schedule reflects no changes from 1995 except normal salary and benefit increases for the staff. There are funds budgeted for a new autocad workstation, new survey equipment and GIS equipment. The Engineering Department continues to enhance data management and project development through the use of computer systems.

**ENGINEERING DEPARTMENT EXPENDITURE DETAIL
THREE YEAR COMPARISON**

DEPARTMENT NUMBER		Actual Expended 1994	Actual Approp 1995	Estimated Required 1996
001.13.532				
100	ADMINISTRATION			
10	Salaries and Wages	\$119,256	\$144,514	\$147,659
20	Personnel Benefits	31,241	41,800	44,140
30	Supplies	962	1,515	1,515
40	Other Services and Charges	3,648	5,250	4,500
60	Capital Outlays	247	1,000	4,000
90	Interfund Payments for Services	110	500	500
	Total Administration	<u>155,464</u>	<u>194,579</u>	<u>202,314</u>
200	ENGINEERING PLANS AND SERVICES			
10	Salaries and Wages	309,848	316,080	327,717
20	Personnel Benefits	93,867	97,315	98,050
30	Supplies	6,214	7,250	7,300
40	Other Services and Charges	6,321	25,100	25,925
50	Intergovernmental Services	-	-	2,000
60	Capital Outlays	18,504	7,000	27,500
90	Interfund Payments for Services	16,253	15,000	14,000
	Total Engineering Plans and Services	<u>451,007</u>	<u>467,745</u>	<u>502,492</u>
400	TRAINING			
40	Other Services and Charges	4,303	5,500	6,000
	Total Training	<u>4,303</u>	<u>5,500</u>	<u>6,000</u>
	Total Engineering	<u><u>\$610,774</u></u>	<u><u>\$667,824</u></u>	<u><u>\$710,806</u></u>
	% Increase (Decrease) Prior Year		9.34%	6.44%

ENGINEERING PERSONNEL SCHEDULE		Actual Approp 1995	Estimated Required 1996
ADMINISTRATION			
805	Public Works Director	\$64,860	\$ 68,575
615	Administrative Assistant	38,100	39,107
103	Administrative Secretary (1/2)	14,598	15,436
115	Clerk Typist	22,056	24,015
	Overtime	500	526
	Total Administration	<u>140,114</u>	<u>147,659</u>
ENGINEERING PLANS AND SERVICES			
206	Assistant City Engineer/Planning Director	52,740	57,430
205	Public Works Project Manager	48,147	52,429
210	Senior Engineering Technician	34,362	37,415
215	Engineering Technician (4)	122,501	129,333
215	Engineering Technician - 6 months	13,362	14,126
220	Engineering Technician/Entry	32,868	33,734
	Overtime	3,100	3,250
	Total Engineering Plans and Services	<u>307,080</u>	<u>327,717</u>
	Total Engineering	<u>\$447,194</u>	<u>\$475,376</u>
	% Increase (Decrease) Prior Year		6.30%

CAPITAL OUTLAY DETAIL:

Two computers	\$ 4,000
One autocad computer	2,500
Software upgrades	2,000
GIS Equipment	22,000
Survey crew radios	1,000
	<u>\$ 31,500</u>

POLLUTION CONTROL SERVICES

FUNCTION

The pollution control budget provides for the city's share of the Southwest Air Pollution Control Authority's activities and other natural resources expenses.

ACTIVITIES

The pollution control authority sets standards for control of air pollution within the region and enforces these standards.

COMMENTS ON BUDGET APPROPRIATIONS

The amount budgeted for 1996 is the city's estimate of the pro-rata share of the operating costs of the Southwest Air Pollution Control Authority.

POLLUTION CONTROL EXPENDITURE DETAIL THREE YEAR COMPARISON

DEPARTMENT NUMBER	Actual Expended 1994	Actual Approp 1995	Estimated Required 1996
001.14.531			
700 AIR POLLUTION CONTROL			
50 Intergovernmental Services and Taxes	<u>\$1,796</u>	<u>\$1,850</u>	<u>\$1,900</u>
Total Natural Resources	<u><u>\$1,796</u></u>	<u><u>\$1,850</u></u>	<u><u>\$1,900</u></u>
% Increase (Decrease) Prior Year		3.01%	2.70%

PLANNING AND COMMUNITY DEVELOPMENT

MISSION STATEMENT

The planning activity provides for the adoption and recommendation of coordinated plans for the overall comprehensive physical planning and development of the city.

GOALS FOR 1996

1. Improve public participation in the city's land use and planning processes.
2. Coordinate with Clark County the production of mapping and geographic information.
3. Update the GMA Comprehensive Plan, Capital Facilities Plan, and Six Year Street Plan.
4. Update the Transportation Impact Fee.

ACTIVITIES AND SERVICES

The Planning Commission conducts hearings and makes recommendations as to zoning of property and recommends regulations and restrictions on the location of buildings, structures and land for residential, trade, industrial and other purposes. The commission also enters into agreements for planning and zoning assistance from private consultants and other governmental planning organizations.

COMMENTS ON BUDGET APPROPRIATIONS

The Planning budget includes two specific items not previously encountered. First, there are funds allotted in the economic development area to produce a brochure on the city's industrial area. Second, there are funds set aside in the intergovernmental services category to reimburse the impact fee accounts for waivers granted to the Vancouver Housing Authority for low income housing.

**PLANNING AND COMMUNITY DEVELOPMENT
EXPENDITURE DETAIL
THREE YEAR COMPARISON**

DEPARTMENT NUMBER		Actual Expended 1994	Actual Approp 1995	Estimated Required 1996
001.15.558				
400	TRAINING			
40	Other Services and Charges	\$1,185	\$1,800	\$1,800
	Total Training	<u>1,185</u>	<u>1,800</u>	<u>1,800</u>
600	PLANNING			
30	Supplies	1,336	1,300	3,600
40	Other Services and Charges	73,915	62,000	35,000
50	Intergovernmental Services	6,670	8,000	8,000
	Total Planning	<u>81,921</u>	<u>71,300</u>	<u>46,600</u>
910	ECONOMIC DEVELOPMENT			
40	Other Services and Charges	11,000	21,000	27,000
50	Intergovernmental Services	-	-	23,075
	Total Economic Development	<u>11,000</u>	<u>21,000</u>	<u>50,075</u>
	TOTAL PLANNING AND COMMUNITY DEVELOPMENT	<u>\$94,106</u>	<u>\$94,100</u>	<u>\$98,475</u>
	% Increase (Decrease) Prior Year		-0.01%	4.65%

OTHER PHYSICAL ENVIRONMENT

MISSION STATEMENT

The Other Physical Environment function provides for animal control expenses.

ACTIVITIES AND SERVICES

The City of Camas maintains the animal control facility and pays a prorated share of the animal control operation to the City of Washougal.

COMMENTS ON BUDGET APPROPRIATIONS

The program costs are steady except for the salary increases relative to Washougal's collective bargaining. \$8,700 is budgeted in 1996 for improvements to the existing kennel.

OTHER PHYSICAL ENVIRONMENT EXPENDITURE DETAIL THREE YEAR COMPARISON

DEPARTMENT NUMBER	Actual Expend 1994	Actual Approp 1995	Estimated Required 1996
ANIMAL CONTROL			
300 10 Salaries and Wages	\$ 224	\$ 300	\$ -
300 20 Personnel Benefits	104	50	-
300 30 Supplies	111	450	-
300 40 Other Services and Charges	1,964	2,900	8,700
300 50 Intergovernmental Services	23,920	42,500	38,700
300 90 Interfund Payments for Service	28	-	-
	<hr/>	<hr/>	<hr/>
Total Other Physical Environment	<u>\$ 26,351</u>	<u>\$ 46,200</u>	<u>\$ 47,400</u>
% Increase (Decrease) Prior Year		75.33%	2.60%

MENTAL AND PHYSICAL HEALTH

MISSION STATEMENT

The health budget provides for the city's payment to the Southwest Washington Health District for services and for payments to the county for alcoholism programs.

ACTIVITIES AND SERVICES

The Health Department provides food inspection services to the city, inspection of various unsanitary situations detrimental to the community's health and provides vaccination and certain medical services to the citizens of the city and the school district. The county alcoholism program provides for alcoholic rehabilitation services to the citizens of the city and county.

COMMENTS ON BUDGET APPROPRIATIONS

As of 1996, Southwest Washington Health District will be allocated directly from the State 2.95% of the city's motor vehicle excise tax for the city's proportionate funding of their services. The city will directly contribute an additional \$4,526 in 1996.

MENTAL AND PHYSICAL HEALTH EXPENDITURE DETAIL THREE YEAR COMPARISON

DEPARTMENT NUMBER	Actual Expend 1994	Actual Approp 1995	Estimated Required 1996
001.17			
PUBLIC HEALTH			
562 000 50 Intergovernmental Services and Taxes	\$53,517	\$57,361	\$4,526
ALCOHOLISM			
567 000 50 Intergovernmental Services and Taxes	<u>1,758</u>	<u>2,100</u>	<u>1,700</u>
Total Mental and Physical Health	<u>\$55,275</u>	<u>\$59,461</u>	<u>\$6,226</u>
% Increase (Decrease) Prior Year		7.57%	-89.53%

PARKS AND RECREATION

MISSION STATEMENT

The Park and Recreation function provides for the operation of general recreation facilities for the residents of the city and surrounding area.

GOALS FOR 1996

1. Continue to preserve and acquire open space, greenways, parks, historical areas, of ecological significance within the community pursuant to the Parks and Recreation Comprehensive Plan.
2. Continue to provide and maintain a comprehensive range of park facilities and recreational activities to meet the needs of the diverse populations in the community.

ACTIVITIES AND SERVICES

The city maintains and operates playgrounds and parks, swimming and wading pools, lighted baseball parks, little league parks, picnic grounds and tennis courts. Baseball and little league programs are provided for all residents including Washougal and the county area.

COMMENTS ON BUDGET APPROPRIATION

Two seasonal maintenance workers are budgeted for 1996 and additional of one full-time maintenance worker to be hired in the fall.

**PARKS AND RECREATION EXPENDITURE DETAIL
THREE YEAR COMPARISON**

DEPARTMENT NUMBER		Actual Expended 1994	Actual Approp 1995	Estimated Require 1996
001.18.576				
200	SWIMMING POOLS			
10	Salaries and Wages	\$42,491	\$44,300	\$46,000
20	Personnel Benefits	8,053	8,300	8,500
30	Supplies	6,349	7,300	7,400
40	Other Services and Charges	17,218	19,000	21,600
50	Intergovernmental Services	-	100	100
90	Interfund Payments for Services	526	500	500
	Total Swimming Pools	<u>74,637</u>	<u>79,500</u>	<u>84,100</u>
800	GENERAL PARKS			
10	Salaries and Wages	92,622	82,664	102,270
20	Personnel Benefits	31,532	28,700	34,780
30	Supplies	11,466	11,200	11,250
40	Other Services and Charges	36,587	34,100	38,350
60	Capital Outlays	19,110	16,700	15,850
90	Interfund Payments for Services	33,520	45,000	45,000
	Total General Parks	<u>224,837</u>	<u>218,364</u>	<u>247,500</u>
	Total Park Facilities	<u><u>\$299,474</u></u>	<u><u>\$297,864</u></u>	<u><u>\$331,600</u></u>
	% Increase (Decrease) Prior Year		-0.54%	11.33%

PARKS AND RECREATION PERSONNEL SCHEDULE

	Actual Approp 1995	Estimated Require 1996
SWIMMING POOL		
Other Salaries and Wages	\$43,300	\$45,000
Overtime	1,000	1,000
Total Swimming Pools	<u>44,300</u>	<u>46,000</u>
GENERAL PARKS		
620 Parks and Recreation Supervisor (1/2)	17,871	20,061
835 Senior Street Maintenance Worker	38,100	40,422
875 Maintenance Worker (1/2)	13,799	15,529
875 Maintenance Worker (6 mo/1995, 3 mo/1996)	12,594	6,681
Seasonal Maintenance Worker (2 for 6 mo.)	-	14,796
875 Overtime	300	300
Other salaries	-	4,481
Total General Parks	<u>82,664</u>	<u>102,270</u>
Total Park Facilities	<u>\$126,964</u>	<u>\$148,270</u>
% Increase (Decrease) Prior Year		16.78%

CAPITAL OUTLAY DETAIL:

Crown Park Improvements	\$ 7,750
Louis Bloch Park Improvements	2,500
Forest Home Park Improvements	600
Other miscellaneous Improvements	5,000
	<u>\$ 15,850</u>

CULTURE AND RECREATION

MISSION STATEMENT

Through provision of recreation and parks services, we enhance the quality of life and nurture the health and well-being of our people, our community, our environment and our economy.

GOALS FOR 1996

We are community driven. Together, and often in partnership with related fields and organizations, we:

1. Help individuals reach their potential - ensuring healthy, active and balanced lifestyles, a fit foundation for productive lives - stimulating holistic growth and development.
2. Strengthen the social foundations of our society - building strong relationships - collaborating to support families of all kinds, nurturing leadership and developing self reliant communities - creating understanding and harmony through shared leisure lifestyles.
3. Serve as "stewards of the environment" - creating environmental awareness and encouraging ecosystem approaches to planning - protecting, preserving and restoring significant natural areas and corridors.
4. Build and renew local economies - reducing dependencies on health and social services through building a fit and productive work force; stimulating the leisure industries and attracting economic development to our community known for our high quality of life.

ACTIVITIES AND SERVICES

The Culture and Recreation Facilities function provides for the operation and maintenance of the Community Center as well as providing for the personal, social, economic, and environmental benefits through the provision of recreation and parks services.

**CULTURE AND RECREATION EXPENDITURE DETAIL
THREE YEAR COMPARISON**

DEPARTMENT NUMBER		Actual Expended 1994	Actual Approp 1995	Estimated Require 1996
001.19.575				
400	TRAINING			
40	Other Services and Charges	\$627	\$1,000	\$1,000
	Total Training	<u>627</u>	<u>1,000</u>	<u>1,000</u>
500	MULTIPURPOSE AND COMMUNITY CENTERS			
10	Salaries and Wages	40,156	45,687	47,013
20	Personnel Benefits	12,876	14,265	14,010
30	Supplies	4,825	7,750	8,000
40	Other Services and Charges	22,122	34,900	36,650
60	Capital Outlays	4,196	5,700	3,100
90	Interfund Payments	790	1,200	1,200
	Total Multipurpose and Community Centers	<u>84,965</u>	<u>109,502</u>	<u>109,973</u>
	Total Culture and Recreation Facilities	<u>\$85,592</u>	<u>\$110,502</u>	<u>\$110,973</u>
	% Increase (Decrease) over prior year		29.10%	0.43%

PERSONNEL SCHEDULE		Actual Approp 1995	Estimated Require 1996
	MULTIPURPOSE AND COMMUNITY CENTERS		
620	Parks and Recreation Supervisor (1/2)	\$17,871	\$20,061
623	Recreation Leader	23,516	23,052
	Summer Intern	3,000	3,600
	Overtime	-	300
	Total Cultural and Recreational Facilities	<u>\$44,387</u>	<u>\$47,013</u>
	% Increase (Decrease) over prior year		5.92%

CAPITAL OUTLAY DETAILS:

Security lighting	\$ 1,100
Refrigerator	2,000
Total Capital Outlays	<u>\$ 3,100</u>

CAPITALIZED EXPENDITURES

FUNCTION

Capitalized expenditures is a classification under the "BARS" system utilized to sort out and identify major capital expenditures from ordinary operations and maintenance of departments. Minor capital outlay items are included under the department budget.

GOALS FOR 1996

Complete Phase 1 of preparation for interim use of the Grass Valley Fire Station.

ACTIVITIES AND SERVICES

This activity will complete work necessary to provide improved fire protection and ambulance services to the west side of Prune Hill.

COMMENTS ON BUDGET APPROPRIATIONS

The \$15,300 budgeted in Fire Control Building & Structures for 1996 will complete basic clean-up, renovation and asphaltting at the former Grass Valley volunteer fire station in preparation for full-time use as the area continues to develop.

**CAPITALIZED EXPENDITURES DETAIL
THREE YEAR COMPARISON**

DEPARTMENT NUMBER			Actual Expended 1994	Actual Approp 1995	Estimated Require 1996
001.20					
594	180	Central Services			
	62	Buildings & Structures	\$53,263	\$ 0	\$ 0
	64	Machinery & Equipment		70,100	
		Total Central Services	<u>53,263</u>	<u>70,100</u>	<u>0</u>
220		Fire Control			
	62	Buildings & Structures			15,300
		Total Fire Control	<u>0</u>	<u>0</u>	<u>15,300</u>
		Total Capitalized Expenditures	<u>\$53,263</u>	<u>\$70,100</u>	<u>\$15,300</u>

CAPITAL OUTLAY DETAILS:

Improvements to Fire Station	\$ 15,300
Total Capital Outlay	<u>\$ 15,300</u>

PARTICIPANT RECREATION

MISSION STATEMENT

The Participant Recreation program provides wholesome recreational activities for participants.

GOALS FOR 1996

1. Operate a well-attended, fun summer recreation program at Crown Park.
2. Provide minor funding for Christmas and Easter seasonal participant recreation programs.

ACTIVITIES AND SERVICES

The program will conduct certain park and recreation activities in the summer at Crown Park. This program is sponsored and operated by Camas Community Education. Also, this provides for part-time staff assistance for seasonal recreation programs operated by the City. The budget also provides \$6,000 for the Community Education proposed "Youth Night Out -- '96" program of youth recreation activities.

COMMENTS ON BUDGET APPROPRIATIONS

This provides for continuing programs and funds the Community Education summer program at the requested \$9,750 level. This is the first year for funding the "Youth Night Out" initiative.

**PARTICIPANT RECREATION EXPENDITURE DETAIL
THREE YEAR COMPARISON**

DEPARTMENT NUMBER		Actual Expended 1994	Actual Approp 1995	Estimated Require 1996
001.21.574				
200	RECREATION SERVICES			
10	Salaries and Wages	\$4,188	\$340	\$1,000
20	Personnel Benefits	1,072	130	200
30	Supplies	808	47	-
40	Other Services and Charges	429	433	-
50	Intergovernmental Prof. Services	-	9,500	15,750
	Total Recreation Services	<u>6,497</u>	<u>10,450</u>	<u>16,950</u>
	Total Participant Recreation	<u>\$6,497</u>	<u>\$10,450</u>	<u>\$16,950</u>
	% Increase (Decrease) Prior Year		60.84%	62.20%

PARTICIPANT RECREATION PERSONNEL SCHEDULE

	Actual Approp 1995	Estimated Require 1996
Salaries and Wages	<u>\$340</u>	<u>\$1,000</u>
Total Participant Recreation	<u>\$340</u>	<u>\$1,000</u>

PROTECTIVE INSPECTIONS DEPARTMENT

MISSION STATEMENT

Protective inspections provide for inspections and enforcement of regulations relevant to the issuance of building permits and other permits not assigned to a specific department.

ACTIVITIES AND SERVICES

The activity accounts for payments for professional services for inspections and for related facilities.

COMMENTS ON BUDGET APPROPRIATIONS

Funds are budgeted under professional services for plan and structural services review for possible new industrial construction.

**PROTECTIVE INSPECTION EXPENDITURE DETAIL
THREE YEAR COMPARISON**

DEPARTMENT NUMBER		Actual Expended 1994	Actual Approp 1995	Estimated Required 1996
001.22.524				
200	INSPECTIONS, PERMITS			
10	Salaries and Wages	\$134,513	\$144,867	\$153,450
20	Personnel Benefits	41,985	43,530	45,555
30	Supplies	2,978	2,500	5,910
40	Other Services and Charges	6,614	39,470	24,170
60	Capital Outlays	679	4,250	2,450
90	Interfund Payments for Services	2,786	5,800	5,800
	Total Inspections, Permits	<u>189,555</u>	<u>240,417</u>	<u>237,335</u>
400	TRAINING			
40	Other Services and Charges	321	2,500	2,600
	Total Training	<u>321</u>	<u>2,500</u>	<u>2,600</u>
420	INSPECTIONS, PERMITS			
40	Other Services and Charges	86	-	-
	Total Inspections, Permits	<u>86</u>	<u>-</u>	<u>-</u>
500	FACILITIES			
40	Other Services and Charges	877	1,550	1,550
60	Capital Outlays	5,845	-	10,700
	Total Facilities	<u>6,722</u>	<u>1,550</u>	<u>12,250</u>
	TOTAL PROTECTIVE INSPECTIONS	<u><u>\$196,684</u></u>	<u><u>\$244,467</u></u>	<u><u>\$252,185</u></u>
	% Increase (Decrease) Prior Year		24.29%	3.16%

PROTECTIVE INSPECTIONS PERSONNEL SCHEDULE

Actual Approp 1995	Estimated Required 1996
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PROTECTIVE INSPECTIONS

815	Building Official/Civil Engineer	\$49,716	\$52,557
817	Building Inspector (2)	63,149	67,587
108	Permit Clerk	24,102	26,242
	Other salaries and wages	--	2,114
	Overtime	3,800	4,950
	Total Administration	<u>\$140,767</u>	<u>\$153,450</u>
	% Increase (Decrease) Prior Year		9.01%

CAPITAL OUTLAY DETAIL:

Staircase and file storage	\$ 2,400
New windows	8,300
Computer	2,450
Total Capital Outlay	<u>\$ 13,150</u>

CENTRAL SERVICES

FUNCTION

The central services function is a classification for general building services as prescribed in the state auditor's *Budgeting, Accounting and Reporting System* (BARS). This budget includes the costs of providing housing facilities for general government, public safety, public works engineering, and administration.

ACTIVITIES AND SERVICES

Expenses under this budget include the maintenance and operation of the municipal building.

COMMENTS ON BUDGET APPROPRIATIONS

The 1996 budget provides funds for limited improvements to the Council Chambers. Increased effort will be directed toward improving indoor air quality in various areas of the building.

**CENTRAL SERVICES EXPENDITURE DETAIL
THREE YEAR COMPARISON**

DEPARTMENT NUMBER		Actual Expended 1994	Actual Approp 1995	Estimated Required 1996
001.23.518				
200	PROPERTY MANAGEMENT SERVICES			
	10 Salaries and Wages	\$ 7,833	\$7,800	\$8,175
	20 Personnel Benefits	4,609	4,500	2,350
	30 Supplies	12,233	10,500	11,200
	40 Other Services and Charges	59,694	62,450	99,100
	60 Capital Outlays	4,862	9,500	12,000
	90 Interfund Payment for Services	1,195	1,500	1,000
	Total Property Management Services	<u>90,426</u>	<u>96,250</u>	<u>133,825</u>
	TOTAL CENTRAL SERVICES	<u>\$90,426</u>	<u>\$96,250</u>	<u>\$133,825</u>
	% Increase (Decrease) Prior Year		6.44%	39.04%

CENTRAL SERVICES PERSONNEL SCHEDULE

	Actual Approp 1994	Estimated Required 1995
CENTRAL SERVICES		
Salaries and Wages	\$7,800	\$7,875
Overtime	<u>300</u>	<u>300</u>
TOTAL CENTRAL SERVICES	<u>\$8,100</u>	<u>\$8,175</u>
% Increase (Decrease) Prior Year		0.93%

CAPITAL OUTLAY DETAILS:

Council Chamber improvements	\$ 9,000
Miscellaneous improvements	<u>3,000</u>
Total Capital Outlay Details	<u>\$ 12,000</u>

INFORMATION AND OUTREACH

MISSION STATEMENT

To provide information and outreach to foster and support the neighborhood associations and their vital work. To provide financial assistance to a local social service agency for their support of low income citizens.

PROGRAM GOALS FOR 1996

1. Provide partial funding for the operation of the East County Family Service Center.
2. Fund a community clean-up project organized by UCAN.
3. Provide operating supplies, travel, and conference registration support to UCAN.

ACTIVITIES AND SERVICES

\$6,000 is budgeted for the East County Family Service Center (formerly known as East County Social Service Center). \$5000 is budgeted to cover the estimated costs of a community clean-up effort sponsored by UCAN.

COMMENTS ON BUDGET APPROPRIATIONS

New for 1996 in this department is a neighborhood cleanup project and expenditures for travel and supplies for the neighborhood associations.

INFORMATION AND OUTREACH EXPENDITURE DETAIL THREE YEAR COMPARISON

DEPARTMENT NUMBER	Actual Expend 1994	Actual Approp 1995	Estimated Required 1996
001.24.557			
200 50 Community Information Services Neighborhood Association	\$ 4,500	\$ 5,000	\$ 6,000
210 30 Supplies	-	-	2,500
210 40 Other Services and Charges	-	-	6,900
Total Information and Outreach	\$ 4,500	\$ 5,000	\$ 15,400
% Increase (Decrease) Prior Year		11.11%	208.00%

COMMUNITY EDUCATION

MISSION STATEMENT

Community Education is used to fund the Camas Senior Citizen Center. The program is operated by Camas Community Education.

PROGRAM GOALS FOR 1996

To continue the program of the Camas Senior Citizens Center, operated by the Camas Community Education.

ACTIVITIES AND SERVICES

Activities are offered at the Senior Citizen Center, 538 N.E. Cedar Street. Activities include birthday parties, blood pressure checks, pot-lucks, and field-bus trips. The program is funded at \$4,000 for 1996, as requested.

COMMENTS ON BUDGET APPROPRIATIONS

Expenditures related to the United Camas Association of Neighborhoods (UCAN) were formerly carried in this budget section in 1995. The UCAN budget for 1996 appears under Information and Outreach this year.

Two other programs operated by Camas Community Education which are participant recreation programs for youth appear in the budget section entitled "Participant Recreation".

DEPARTMENT NUMBER	Actual Expended 1994	Actual Approp 1995	Estimated Required 1996
001.25.571			
EDUCATION SERVICES			
200 30	\$ -	\$4,000	\$ -
200 40	-	-	-
200 50	3,700	3,700	4,000
400 40	-	-	-
	<u>\$3,700</u>	<u>\$7,700</u>	<u>\$4,000</u>
		108.11%	-48.05%
	% Increase (Decrease) Prior Year		

LIBRARY DEPARTMENT

MISSION STATEMENT

The Camas Public Library exists to enrich the lives, encourage the self-education and promote the enlightened citizenship of adults, youth and children in the greater Camas community. The library is the general public's primary source of materials for information, education, recreation and culture, and is a supplemental source of information for business, government and students. These information needs are met by providing free access to both traditional and newly developing resources and technologies. The library's collection represents a diversity of opinion and viewpoint, and service is provided in an atmosphere of courtesy, professionalism and equality of access for all patrons.

DEPARTMENT GOALS FOR 1996

The Library Department has identified 15 goals for 1996. The main goals are:

- To staff the information/circulation desk with well-trained personnel 66 hours per week.
- To maintain and enhance library collections by acquiring and cataloging 3,900 new titles.
- To continue the contracts for automation services and reciprocal borrowing.
- To maintain and improve the physical plant.
- To complete a long range plan.
- To provide patron access to the Internet.

ACTIVITIES AND SERVICES

The Camas Public Library circulates about 160,000 books, audio tapes and video tapes to residents of the greater Camas area each year. The library maintains a varied collection of about 45,000 items. In addition the library answers approximately 15,000 telephone and in-person informational and research questions. Through undertakings such as a summer reading program, weekly storytimes and regular adult programs, the library provides other informational, educational, recreational and cultural activities. The library offers public meeting spaces and houses the district court, Camas-Washougal Historical Society Museum, and the Second Story Art Gallery.

LIBRARY DEPARTMENT

(Continued)

COMMENTS ON BUDGET APPROPRIATIONS

The department continues to streamline its operations and procedures in response to continued demand for improved services. The Library's budget for 1996 is a maintenance budget: we are trying to maintain high-quality services in a time of rapid technological advances and increased demands on the staff's abilities and patience, the collections and the building.

The budget includes some added personnel hours, additional training funds, a new computer to provide Internet access, new shelving, and some needed repairs to the building.

**LIBRARY DEPARTMENT EXPENDITURE DETAIL
THREE YEAR COMPARISON**

DEPARTMENT NUMBER	Actual Expended	Actual Approp	Estimated Required
001.30.572	1994	1995	1996
100 ADMINISTRATION			
10 Salaries and Wages	\$33,078	\$45,044	\$48,696
20 Personnel Benefits	9,262	13,523	15,700
40 Other Services and Charges	771	-	-
Total Administration	<u>43,111</u>	<u>58,567</u>	<u>64,396</u>
200 LIBRARY SERVICES			
10 Salaries and Wages	191,249	188,415	203,330
20 Personnel Benefits	48,263	56,575	53,000
30 Supplies	8,674	10,850	10,700
40 Other Services and Charges	21,617	20,945	26,100
50 Intergovernmental Services and Taxes	26,255	27,000	27,200
60 Capital Outlays	80,672	89,260	96,000
Total Library Services	<u>376,730</u>	<u>393,045</u>	<u>416,330</u>
400 TRAINING			
40 Other Services and Charges	3,656	4,000	4,700
Total Training	<u>3,656</u>	<u>4,000</u>	<u>4,700</u>
500 FACILITIES			
10 Salaries and Wages	4,601	6,000	4,800
20 Personnel Benefits	1,601	1,950	1,500
30 Supplies	4,825	3,100	4,900
40 Services and Charges	22,447	31,100	25,800
60 Capital Outlays	8,477	-	92,000
90 Interfund Payments for Services	1,550	2,500	1,750
Total Facilities	<u>43,501</u>	<u>44,650</u>	<u>130,750</u>
Total Libraries	<u>\$466,998</u>	<u>\$500,262</u>	<u>\$616,176</u>
% Increase (Decrease) Prior Year		7.12%	23.17%

PERSONNEL SCHEDULE

Actual
Approp
1995Estimated
Require
1996**ADMINISTRATION**

505 Library Director \$43,744 \$48,696

LIBRARY SERVICES

510	Assistant to Library Director	41,635	44,130
521	Senior Library Technician	25,527	26,989
520	Library Technician	30,078	31,802
520	Library Technician (2 part time)	38,171	40,352
110	Senior Clerk Typist (part time)	11,994	12,681
115	Clerk Typist (2 part time)	20,953	22,816
	Overtime	-	1,200
	Other Salaries and Wages	14,557	23,360
	Total Library Services	182,915	203,330

FACILITIES

Other Salaries and Wages 6,000 4,800

Total Libraries **\$232,659** **\$256,826**

% Increase (Decrease) Prior Year 10.39%

CAPITAL OUTLAY DETAILS:

Shelving	\$ 10,500
Computer	2,700
Personal Photocopier	1,900
Three laser printers	2,900
Library books	78,000
Replace roof	92,000
Total Capital Outlays	\$ 188,000

CITY STREET DEPARTMENT

MISSION STATEMENT

The street budget provides for maintenance and minor construction of all city streets within the city limits.

DEPARTMENT GOALS FOR 1996

1. Provide for the safe movement of drivers and pedestrians within our community.
2. Maintain the City's infrastructure in a manner which preserves it's investment and optimizes the functioning of the roadway system.
3. Eliminate all gravel roadways within the City, through a comprehensive chip sealing program.

ACTIVITIES AND SERVICES

Maintaining, seal coating, patching and grading of streets, providing lighting of roads and intersections, providing snow and ice control, sweeping of streets and maintaining or operate traffic signals are activities and services provided from the street budget activity.

COMMENTS ON BUDGET APPROPRIATIONS

The 1996 budget includes an increase in personnel to provide maintenance for parks and open spaces. Significant effort will be directed toward asphalt overlays and storm drain improvements. Pacific Rim Blvd. is scheduled for lighting improvements this year.

**CITY STREET DEPARTMENT EXPENDITURE DETAIL
THREE YEAR COMPARISON**

FUND NUMBER		Actual Expended 1994	Actual Approp 1995	Estimated Require 1996
112.00				
542	Road and Street Maintenance			
	300 00 Roadway	\$84,960	\$223,000	\$115,000
	400 00 Storm Drainage	41,488	35,000	35,500
	500 00 Structures	324	7,500	4,500
	610 00 Sidewalks	6,951	8,000	8,000
	620 00 Special Purpose Paths	0	3,500	3,000
	630 00 Street Lighting	90,761	80,500	86,000
	640 00 Traffic Control Devices	43,500	40,400	44,000
	650 00 Parking Facilities	0	3,650	2,500
	660 00 Snow and Ice Control	6,591	10,000	10,000
	670 00 Street Cleaning	73,209	45,000	100,000
	700 00 Roadside	48,772	35,350	41,000
	800 00 Ancillary Operations	5,334	8,500	10,000
	900 00 Maintenance Administration	45,243	42,000	44,000
	Total Road and Street Maintenance	<u>447,133</u>	<u>542,400</u>	<u>503,500</u>
543	Road and Street General Administration			
	200 00 Undistributed Engineering	50,060	48,000	48,000
	300 00 General Services	34,023	41,500	2,000
	400 00 Planning	0	500	500
	500 00 Facilities	9,311	6,000	5,500
	600 00 Training	931	5,000	5,000
	700 00 Undistributed Indirect Labor Costs	63,999	48,500	50,925
	Total Road and Street General Administration	<u>158,324</u>	<u>149,500</u>	<u>111,925</u>
544	Road and Street Facilities			
	100 00 Construction of Facilities			
	200 00 Maintenance of Stations and Bldgs	<u>16,075</u>	<u>10,000</u>	<u>10,500</u>
	00 Total Road and Street Facilities	<u>16,075</u>	<u>10,000</u>	<u>10,500</u>
	Total Transportation	<u>\$621,532</u>	<u>\$701,900</u>	<u>\$625,925</u>

**CITY STREET DEPARTMENT EXPENDITURE DETAIL
THREE YEAR COMPARISON**

(CONTINUED)

FUND NUMBER		Actual Expended 1994	Actual Approp 1995	Estimated Require 1996
112.00				
595	Road and Street Construction			
300 00	Roadway	\$209,850	\$182,610	\$361,500
400 00	Storm Drainage	7,194	5,000	10,000
500 00	Structures	-	17,000	3,000
610 00	Sidewalks	55,034	5,000	7,000
620 00	Special Purpose Paths	10,225	65,000	10,000
630 00	Street Lighting	2,905	8,000	40,000
640 00	Traffic Control Devices	10,510	10,000	7,000
650 00	Parking Facilities	-	-	-
700 00	Roadside Development	-	3,500	3,500
	Total Road and Street Construction	<u>295,718</u>	<u>296,110</u>	<u>442,000</u>
	Total City Street Fund	<u>\$917,250</u>	<u>\$998,010</u>	<u>\$1,067,925</u>
	% Increase (Decrease) over prior year		8.80%	7.01%

PERSONNEL SCHEDULE

		Actual Approp 1995	Estimated Require 1996
	Transportation/Road & Street Construction		
830	Street and Park Maintenance Supervi	\$44,172	\$48,913
835	Senior Street Maintenance Worker	38,100	39,244
860	Street Maintenance Worker (2)	66,192	70,377
875	Maintenance Worker	96,090	76,250
875	Maintenance Worker (3 for 6 months)	37,782	22,116
	Total Transportation/Road and Street Const.	<u>\$282,336</u>	<u>\$256,900</u>
	% Increase (Decrease) over prior year		-9.01%

CITY STREET DEPARTMENT (CONT.)

CAPITAL OUTLAY DETAIL:

Roadway Construction Projects	
4ft upgrade reimbursements	\$ 8,000
Citywide overlays	180,000
NW Lake Road overlay	173,500
Storm Drainage Construction Projects	
McIntosh Road storm improvements	5,000
Inlet wall reconstruction, 10th & Ivy	5,000
Structures Construction Project	
Miscellaneous retaining walls city-wide	3,000
Sidewalk Construction Project	
ADA curb ramps city-wide	2,000
Sidewalk installation city-wide	5,000
Special Purpose Paths	
Miscellaneous Bike/Ped paths	10,000
Street Lighting	
Pacific Rim Blvd. lighting	32,000
Miscellaneous lighting	8,000
Traffic Control Devices	
Miscellaneous Guardrail	7,000
Roadside Construction Projects	
Improvements to roadside areas	<u>3,500</u>
 TOTAL CITY STREET PROJECTS	 <u><u>\$ 442,000</u></u>

EMERGENCY RESCUE

MISSION STATEMENT

The Ambulance, Rescue and Emergency Aid function provides ambulance, rescue and paramedic service to all persons in the cities of Camas and Washougal and Fire Districts No. 1 and 9.

GOALS FOR 1996

1. Meet ambulance response time standards estimated by Clark County Administrative Rule.
2. Answer approximately 2,400 requests for ambulance and medical assistance.
3. Address Paramedic Captain functions, continue support of first responder districts.

ACTIVITIES AND SERVICES

The Fire Department operates and performs ambulance, rescue and emergency aid services to persons both inside and outside the city limits.

COMMENTS ON BUDGET APPROPRIATIONS

1996 marks the first year of an administrative overhead transfer from this fund to the General Fund, budgeting for Rescue Volunteers and contractual support for medical training and Paramedic Captain functions.

**EMERGENCY RESCUE EXPENDITURE DETAIL
THREE YEAR COMPARISON**

FUND NUMBER		Actual Expended 1994	Actual Approp 1995	Estimated Require 1996
115.00.526				
100	ADMINISTRATION			
	10 Salaries and Wages	\$56,357	\$68,348	\$73,391
	20 Personnel Benefits	11,054	15,400	16,000
	30 Supplies	1,137	1,500	1,500
	40 Other Services and Charges	800	1,400	1,700
	60 Capital Outlays	2,303	0	0
	90 Interfund Payments	0	0	40,000
	Total Administration	<u>71,651</u>	<u>86,648</u>	<u>132,591</u>
200	AMBULANCE SERVICES			
	10 Salaries and Wages	424,110	433,919	485,731
	20 Personnel Benefits	83,450	91,400	100,500
	30 Supplies	43,610	49,500	52,600
	40 Other Services and Charges	29,292	29,600	32,800
	50 Intergovernmental Services and Taxes	85	500	100
	60 Capital Outlays	17,060	7,000	6,500
	90 Interfund Payments for Services	517	2,000	1,000
	Total Ambulance Services	<u>598,124</u>	<u>613,919</u>	<u>679,231</u>
400	TRAINING			
	40 Other Services and Charges	5,113	5,900	25,600
	60 Capital Outlays	0	0	1,600
	90 Interfund Payments for Services	0	100	100
	Total Training	<u>5,113</u>	<u>6,000</u>	<u>27,300</u>
	Total Amulance, Rescue and Emergency Aid	<u>674,888</u>	<u>706,567</u>	<u>839,122</u>
528	COMMUNICATIONS, ALARMS AND DISPATCH			
600	OPERATIONS, CONTRACTED SERVICES			
	50 Intergovernmental Services and Taxes	12,334	21,000	38,000
	Total Operations, Contracted Services	<u>12,334</u>	<u>21,000</u>	<u>38,000</u>
800	COMMUNICATIONS, GENERAL			
	30 Supplies	1,209	800	600
	40 Other Services and Charges	3,381	4,100	4,000
	60 Capital Outlays	7,612	3,000	2,000
	Total Communications, General	<u>12,202</u>	<u>7,900</u>	<u>6,600</u>
	Total Communications, Alarms and Dispatch	<u>24,536</u>	<u>28,900</u>	<u>44,600</u>
594	CAPITALIZED EXPENDITURES			
	60 Capital Outlays	79,311	0	0
	Total Capitalized Expenditures	<u>79,311</u>	<u>0</u>	<u>0</u>
	Total Emergency Rescue Fund	<u>\$778,735</u>	<u>\$735,467</u>	<u>\$883,722</u>

EMERGENCY RESCUE PERSONNEL SCHEDULE

Actual
Approp
1995

Estimated
Require
1996

Ambulance, Rescue & Emergency Aid**ADMINISTRATION**

405	Fire Chief (1/2)	\$29,682	\$31,851
105	Public Safety Administrative Secretary (1/2)	16,434	17,376
115	Clerk Typist	21,732	23,664
	Overtime	500	500
	Total Administration	<u>68,348</u>	<u>73,391</u>

AMBULANCE

418	Paramedic Captain	44,172	47,277
435	Firefighter/Paramedic (7)	294,586	352,074
435	Firefighter/Paramedic (6 months - 1994)	35,916	5,000
	Holiday Compensation	14,700	16,000
	Firefighter I.V. Technician	14,545	15,380
	Overtime	30,000	50,000

Total Ambulance 433,919 485,731

Total Ambulance, Rescue, and Emergency Aid \$502,267 \$559,122

% Increase (Decrease) over prior year 11.32%

CAPITAL OUTLAY DETAILS:

Pro-pak	\$ 6,500
Two training manikins	1,600
Two portable radios	2,000
	<u>\$ 10,100</u>

FIRE EQUIPMENT CUMULATIVE RESERVE

MISSION STATEMENT

The Fire Equipment Cumulative Reserve is a reserve fund where funds are accumulated for the purchase and replacement of the city's fire apparatus and equipment.

GOALS FOR 1996

1. Resume annual contribution to increase the accumulation of funds.
2. Continue investing all monies for additional asset growth.

COMMENTS ON BUDGET APPROPRIATIONS

The next planned apparatus purchase is scheduled for 1998. The balance in this fund will be insufficient at that time without an increase in contributions. A supplemental funding source may be needed at time of the next purchase.

FUND NUMBER	Actual Expended 1994	Actual Approp 1995	Estimated Required 1996
118.00.522			
200 64 Fire Control	\$ -	-	\$20,000
Total Fire Equipment			
Cumulative Reserve Fund	\$ -	-	\$20,000

STORM WATER DRAINAGE

MISSION STATEMENT

The storm water drainage function provides for planning and construction of storm sewer facilities in the Fisher Basin drainage area in west Camas.

COMMENTS ON BUDGET APPROPRIATIONS

Funding provides for Phase II work to continue. Phase II is referred to as the implementation phase, and will provide specific information on the size, location and configuration of the plan elements. Clark County has tentatively agreed to fund \$25,000 of the project cost.

STORM WATER DRAINAGE EXPENDITURE DETAIL THREE YEAR COMPARISON

FUND NUMBER	Actual Expended 1994	Actual Aprop. 1995	Estimated Required 1996
119.00.595			
400 40			
400 60			
Road and Street Construction			
Other Services and Charges	\$17,240	\$40,000	\$50,000
Capital Outlays	46,376		
Total Road and Street Construction	<u>63,616</u>	<u>40,000</u>	<u>50,000</u>
Total Storm Water Drainage Fund	<u><u>\$63,616</u></u>	<u><u>\$40,000</u></u>	<u><u>\$50,000</u></u>

UNLIMITED TAX GENERAL OBLIGATION BOND REDEMPTION

MISSION STATEMENT

This fund accounts for the payment of principal and interest on unlimited general obligation bonds issued in 1989 for the acquisition of open space land for parks and recreation.

1989 BONDS - PARK BONDS

	PRINCIPAL	INTEREST	TOTAL
1996	\$ 50,000	\$ 78,265	\$ 128,265
1997	55,000	75,015	130,015
1998-2009	<u>1,040,000</u>	<u>528,635</u>	<u>1,568,635</u>
	<u>\$1,145,000</u>	<u>\$681,915</u>	<u>\$1,826,915</u>

UNLIMITED GO BOND REDEMPTION EXPENDITURE DETAIL THREE YEAR COMPARISON

FUND NUMBER	Actual Expended 1994	Actual Approp 1995	Estimated Required 1996
239.00			
591 760 70			
Redemption of General			
Long Term Debt	\$ -	\$ -	\$ -
Debt Service: Principal	-	45,000	50,000
Total Redemption of General	<u>-</u>	<u>45,000</u>	<u>50,000</u>
Long Term Debt	<u>-</u>	<u>45,000</u>	<u>50,000</u>
592 760 00			
Interest and Other Debt Service			
Debt Service: Interest	<u>87,013</u>	<u>81,168</u>	<u>78,265</u>
Total Interest and Other	<u>87,013</u>	<u>81,168</u>	<u>78,265</u>
Debt Service	<u>87,013</u>	<u>81,168</u>	<u>78,265</u>
Total Unlimited Tax General			
Obligation Bond Redemption Fund	<u>\$87,013</u>	<u>\$126,168</u>	<u>\$128,265</u>

LIMITED TAX GENERAL OBLIGATION BOND REDEMPTION

MISSION STATEMENT

This fund accounts for the principal and interest on bonds issued for storm sewer construction on N.E. Adams Street and also accounts for the repayment of a loan from the Community Economic Revitalization Board of the State of Washington for construction of Pacific Rim Blvd.

LIMITED TAX GENERAL OBLIGATION EXPENDITURE DETAIL THREE YEAR COMPARISON

FUND NUMBER	Actual Expended 1994	Actual Approp 1995	Estimated Required 1996
240.00			
591 450 Storm Sewers/Principal	\$45,000	\$50,000	\$50,000
595 Pacific Rim Blvd/Principal	15,874	16,985	18,174
592 450 Storm Sewers/Interest	24,795	21,960	18,810
595 Pacific Rim Blvd/Interest	37,780	36,669	35,480
Total Limited Tax General Obligation Bond Redemption Fund	<u>\$123,449</u>	<u>\$125,614</u>	<u>\$122,464</u>

	PRINCIPAL	INTEREST	TOTAL
<u>1989 BONDS - STORM SEWER</u>			
1996	\$50,000	\$18,810	\$68,810
1997	55,000	15,610	70,610
1998-2000	<u>185,000</u>	<u>24,570</u>	<u>209,570</u>
	\$290,000	\$58,990	\$348,990
<u>CERB LOAN - PACIFIC RIM BLVD</u>			
1996	\$18,174	\$35,480	\$53,654
1997	19,447	34,207	53,654
1998-2011	<u>469,229</u>	<u>281,925</u>	<u>751,154</u>
	\$506,850	\$351,612	\$858,462

GROWTH MANAGEMENT ACT CAPITAL PROJECTS FUND

MISSION STATEMENT

This fund accounts for expenditures that will be funded from proceeds of the local real estate excise tax collected by the county from sales of real estate within the city. The proceeds of the parks and open space impact fees are also deposited in this fund to be expended for purposes for which the tax was collected. School impact fees are collected by the city and immediately remitted to the county for credit to the school district. When the city imposes transportation impact fees and fire facility impact fees they will also be accounted for within this fund. Other funds for open space or related projects received from other governmental agencies will be deposited and accounted for in the fund.

GOALS FOR 1996

1. Fund the design of the police facility .
2. Acquire additional identified open space.
3. Acquire two park sites.
4. Improve Fallen Leaf softball field and build two trails.

COMMENTS ON BUDGET APPROPRIATIONS

The identified projects are as follows:

- a) A \$220,000 transfer to the Police Facility Fund will provide for architectural design.
- b) The James River ballfield/Fallen Leaf Park and a larger (supplemental four acres) acquisition for the Deer Creek Park are anticipated and budgeted at \$450,000.
- c) Open space acquisitions in the permanent openspace network (including Ostenson Canyon, Forest Home Canyon, Prune Hill, Lacamas Creek, Washougal River Greenway, and Grass Valley areas) are anticipated and budgeted at \$400,000.
- d) Fallen Leaf Park access, parking and related development is foreseen and budgeted at \$60,000, and
- e) Ostenson Canyon and Parker Estates to NW 38th trails are budgeted at \$103,600.

**GROWTH MANAGEMENT ACT CAPITAL PROJECTS FUND
EXPENDITURE DETAIL
THREE YEAR COMPARISON**

FUND NUMBER			Actual Expend 1994	Actual Approp 1995	Estimated Required 1996
300.00					
594	210	Law Enforcement	\$ 1,000	\$220,000	\$ -
	760	Park Facilities	93,939	815,000	510,000
	790	Other Open Space	74,185	622,477	529,600
595	300	Roadway	-	52,000	
597	000	Operating Transfers Out	-	-	220,000
		Total Growth Management Capital Project Fund	<u>\$ 169,124</u>	<u>\$1,709,477</u>	<u>\$1,259,600</u>

POLICE FACILITY

MISSION STATEMENT

To provide funding authorizing a full architectural assessment of a proposed police facility, including cost estimates to construct the building.

COMMENTS ON BUDGET APPROPRIATIONS

The architectural information and cost estimates will provide a basis for the council to consider project funding alternatives for potential construction of a police facility in 1997.

POLICE FACILITY EXPENDITURE DETAIL THREE YEAR COMPARISON

FUND NUMBER	Actual Expend 1994	Actual Approp 1995	Estimated Required 1996
313.00			
594 210 60 Buildings and Structures	<u>\$0</u>	<u>\$0</u>	<u>\$220,000</u>
Total Buildings and Structures	<u><u>\$0</u></u>	<u><u>\$0</u></u>	<u><u>\$220,000</u></u>

BENTON STREET IMPROVEMENTS

PROJECT STATEMENT

This project will improve the road system in the Benton Street neighborhood. In addition, water supply and storm water disposal systems will be improved. Specific streets include portions of NW Drake, NW 14th, NW 15th and Benton.

COMMENTS ON BUDGET APPROPRIATIONS

67% of this project is funded by a Community Development Block Grant.

DOWNTOWN CAPITAL PROJECT EXPENDITURE DETAIL THREE YEAR COMPARISON

FUND NUMBER	Actual Expend 1994	Actual Approp 1995	Estimated Required 1996
314.00			
595 300 65 Construction Projects	<u>\$0</u>	<u>\$0</u>	<u>\$375,000</u>
Total Benton Street Improvements	<u><u>\$0</u></u>	<u><u>\$0</u></u>	<u><u>\$375,000</u></u>

N. W. ELM STREET

PROJECT STATEMENT

The Elm Street project is heavily funded by a Community Development Block Grant (CDBG). The project will improve substandard streets in the neighborhood, and upgrade the water system. The project will be completed in the fall of 1996.

COMMENTS ON BUDGET APPROPRIATIONS

44% of this project is grant funded.

N.W. ELM STREET EXPENDITURE DETAIL THREE YEAR COMPARISON

FUND NUMBER	Actual Expend 1994	Actual Approp 1995	Estimated Required 1996
315.00			
595 300 65 Roadway Construction Projects	<u>\$0</u>	<u>\$0</u>	<u>\$70,864</u>
Total N.W. Elm Street	<u><u>\$0</u></u>	<u><u>\$0</u></u>	<u><u>\$70,864</u></u>

CITY SANITARY

MISSION STATEMENT

The solid waste management function provides for the collection and disposal of refuse from businesses and residences within the City of Camas. This function also includes the revenues and expenses of the city recycling program.

DEPARTMENT GOALS FOR 1996

The primary focus of the Sanitary Dept. will be the continued high quality customer service at an affordable rate. The utility is at a crossroads in it's evolution. The utility is faced with significant capital outlays in 1996, to purchase a packer truck and collection scooter. Further, the injury potential for employees is increasing as the demands on them mount. Staff is exploring the potential of contracting out service sooner than the year 2000. Once the preliminary research is complete, the City must decide whether to contract out or continue service.

ACTIVITIES AND SERVICES

Daily and/or weekly general rubbish collection and disposal activities are provided for in this budget. Payments to a private contractor for large dump box services are included in the sanitary budget for years through 1992. Beginning in 1993 the city contracted out large drop box services based on competitive proposals received from private contractors. The contractor does all billing and handles all request for large drop box services. The city will continue to serve residential and commercial customers and provide drop box service up to two yards. The city will continue to bill for recycling services and pay a private contractor for this service.

COMMENTS ON BUDGET APPROPRIATIONS

1996 reflects a continuation of existing service. The Sanitary Fund will be responsible for funding 25% of a new vehicle storage building at \$15,000.

**CITY SANITARY EXPENDITURE DETAIL
THREE YEAR COMPARISON**

FUND NUMBER		Actual Expended 1994	Actual Approp 1995	Estimated Required 1996
422.00.537				
000	GARBAGE AND SOLID WASTE UTILITY			
10	Salaries and Wages	\$88,566	\$110,500	\$107,814
20	Personnel Benefits	32,044	40,463	40,900
30	Supplies	2,722	2,000	3,000
40	Other Services and Charges	315,870	346,500	357,500
50	Intergovernmental Services and Taxes	40,195	35,500	46,000
60	Capital Outlays	28,808	35,500	35,000
90	Interfund Payments for Services	129,971	125,800	132,200
97	Operating transfers	-	-	120,000
	Total Garbage and Solid Waste Utility	<u>\$638,176</u>	<u>\$696,263</u>	<u>\$842,414</u>
	% Increase (Decrease) Prior Year		9.10%	20.99%

CITY SANITARY PERSONNEL SCHEDULE

		Actual Approp 1995	Estimated Required 1996
	REFUSE COLLECTION		
409	Chief Sanitation Worker	\$38,100	\$39,107
407	Sanitation Worker	34,872	33,734
407	Sanitation Worker	27,528	29,973
	Other Salaries and Wages	5,000	-
	Overtime	5,000	5,000
	Total Garbage and Solid Waste Utility	<u>\$110,500</u>	<u>\$107,814</u>
	% Increase (Decrease) Prior Year		-2.43%

CAPITAL OUTLAY DETAIL:

Garbage containers	\$15,000
Recycling bins	10,000
Yard debris containers	10,000
Total Capital Outlay	<u>\$ 35,000</u>

WATER-SEWER REVENUE

MISSION STATEMENT

The water-sewer operation of the city provides for furnishing domestic water and sanitary sewage disposal services to industrial, commercial and residential areas within the city and some surrounding areas.

DEPARTMENT GOALS FOR 1996

1. Provide safe and reliable water service to our customers.
2. Optimize treatment of waste to minimize environmental concerns.
3. Reduce leaks in the sewer system to gain additional treatment capacity.

ACTIVITIES AND SERVICES

The water budget provides for the source of supply operation and maintenance, pumping expenses, water treatment expenses, transmission and distribution, and accounting and administrative expenses of the water operation. This budget also accounts for the collection and treatment of sanitary sewage.

COMMENTS ON BUDGET APPROPRIATIONS

The 1996 budget provides for one additional entry level water maintenance worker. This new employee is needed to meet the increasing demands associated with the rapidly expanding utility.

The water-sewer rates for the city will be reevaluated in 1996. Elimination of infiltration and inflow from the sewer system will be a primary focus of the Water Sewer Department.

**WATER-SEWER REVENUE EXPENDITURE DETAIL
THREE YEAR COMPARISON**

FUND NUMBER	Actual Approp 1994	Actual Approp 1995	Estimated Required 1996
424.00.501			
380	WATER-SEWER		
10	\$382,575	\$419,162	\$453,050
20	126,175	130,460	139,870
30	100,971	108,000	113,300
40	328,521	372,200	341,850
50			
	109,004	100,000	100,000
60	218,105	377,300	224,900
70	20,913	-	-
90			
	399,919	466,640	450,000
	<u>1,686,183</u>	<u>1,973,762</u>	<u>1,822,970</u>
	Estimated Other Financing Uses:		
591 350 00	26,369	-	-
592 350 00	24,945	-	-
597 000 00	968,665	17,000	493,436
	<u>1,019,979</u>	<u>17,000</u>	<u>493,436</u>
	<u>\$2,706,162</u>	<u>\$1,990,762</u>	<u>\$2,316,406</u>
		-26.44%	16.36%

WATER-SEWER PERSONNEL SCHEDULE

		Actual Approp 1995	Estimated Required 1996
205	Public Works Operations Manager	\$58,212	\$60,931
820	Water/Sewer Supervisor	46,860	48,097
840	Senior Water Maintenance Worker (2)	78,480	80,844
825	Chief Waste Water Treatment Plant Operator	41,640	44,016
850	Waste Water Treatment Operator (2)	78,480	80,844
865	Water Maintenance Worker (3)	97,896	103,903
875	Maintenance Worker (1 - 3 mo.)	12,594	22,043
	Seasonal Maintenance Worker	-	7,372
	Overtime	5,000	5,000
	Total Water-Sewer Utility	<u>\$419,162</u>	<u>\$453,050</u>
	% Increase (Decrease) Prior Year		8.08%

CAPITAL OUTLAY DETAILS

Land	\$	8,000
Buildings and Structures		15,400
Other Improvements		42,000
Machinery and Equipment		24,500
Construction Projects		
NW Greeley		7,500
Division		7,500
Fire Hydrant Replacement Program		5,000
I & I Rehab		100,000
Water & Sewer Line Upsizing		15,000
Total Capital Outlay	\$	<u>224,900</u>

WATER-SEWER CAPITAL RESERVE

COMMENTS ON BUDGET APPROPRIATIONS

Monies from this fund will be transferred to the Sewer Treatment Plant fund for a capital project.

WATER-SEWER CAPITAL RESERVE EXPENDITURE DETAIL THREE YEAR COMPARISON

FUND NUMBER	Actual Expended 1994	Actual Approp 1995	Estimated Required 1996
432.00			
589 000 00 Other Non Expenditures	<u>\$0</u>	<u>\$0</u>	<u>\$750,000</u>
Total Water-Sewer Capital Reserve	<u><u>\$0</u></u>	<u><u>\$0</u></u>	<u><u>\$750,000</u></u>

WATER-SEWER BOND REDEMPTION

FUNCTION

This fund accounts for the payment of principal and interest on the 1971 Water-Sewer Revenue Bonds, the 1988 Water-Sewer Revenue Bonds, and the 1992 Water-Sewer Revenue Bonds. In addition, payments beginning in 1995 on the CERB loan are recorded here.

COMMENTS ON BUDGET APPROPRIATIONS

This is the last year payments on the 1971 bond issue will need to be budgeted as they will be paid off.

WATER-SEWER BOND REDEMPTION EXPENDITURE DETAIL THREE YEAR COMPARISON

FUND NUMBER	Actual Expend 1994	Actual Approp 1995	Estimated Required 1996
434.00			
591 350 70 Long Term Debt - Principal	\$ -	\$ 27,423	\$ 28,520
591 380 70 Other Utilities - Principal	120,000	130,000	135,000
592 350 80 Long term Debt - Interest		23,940	22,843
592 380 80 Other Utilities - Interest	170,383	163,153	155,298
Total Water-Sewer	<u>\$ 290,383</u>	<u>\$ 344,516</u>	<u>\$ 341,661</u>

CDBG SANITARY SEWER CONSTRUCTION

FUNCTION

The CDBG Sewer Construction Fund accounts for the installation of a sewer system in the NW Mitchell Street neighborhood and for the proceeds of Community Development Block Grant (CDBG) funds and city Water-Sewer funds.

COMMENTS ON BUDGET APPROPRIATIONS

This project will be completed in 1995, therefore no budget appropriation is needed for 1996.

CDBG SANITARY SEWER CONSTRUCTION EXPENDITURE DETAIL THREE YEAR COMPARISON

FUND NUMBER	Actual Expended 1994	Actual Approp 1995	Estimated Required 1996
439.00			
501 380 60 Water-Sewer	\$ -	\$ 205,977	\$ -
Total CDBG Sanitary Sewer	<u>\$ -</u>	<u>\$ 205,977</u>	<u>\$ -</u>

**FARMERS HOME ADMINISTRATION
REVENUE BOND**

FUNCTION

This fund accounts for the payment of principal and interest on the 1982 FHA and 1984 FHA water sewer bonds.

**FARMERS HOME ADMINISTRATION REVENUE BOND
EXPENDITURE DETAIL
THREE YEAR COMPARISON**

FUND NUMBER	Actual Expend 1994	Actual Approp 1995	Estimated Required 1996
437.00			
591 380 70 Other Utilities - Principal	\$ 10,000	\$ 10,000	\$ 10,000
592 380 80 Other Utilities - Interest	15,525	15,025	14,525
Total Farmers Home Administration Revenue Bond	<u>\$ 25,525</u>	<u>\$ 25,025</u>	<u>\$ 24,525</u>

WATER CONSTRUCTION FUND

FUNCTION

The Water Construction Fund accounts for the construction project and for the proceeds of a loan from the Community Economic Revitalization Board (CERB) for constructing a waterline intertie in the Fisher Basin area from the city's industrial park to the Lacamas reservoir.

COMMENTS ON BUDGET APPROPRIATIONS

The 18 inch diameter ductile iron pipe waterline commences at the intersection of NW 43rd Avenue at NW Sierra Street and extends to the intersection of NW Pacific Rim Blvd., at NW Parker Street. The CERB loan defers any interest accrual for 4 years, then requires a 16 year payback at 5.85%.

WATER CONSTRUCTION FUND EXPENDITURE DETAIL THREE YEAR COMPARISON

FUND NUMBER	Actual Expended 1994	Actual Approp 1995	Estimated Required 1996
442.00			
501 380 60 Water-Sewer	\$ -	\$ 600,000	\$ -
Total Water Construction Fund	<u>\$ -</u>	<u>\$ 600,000</u>	<u>\$ -</u>

SEWER TREATMENT PLANT

COMMENTS ON BUDGET APPROPRIATIONS

The Wastewater Treatment plant upgrade project provides for the design and construction of a second clarifier unit at the plant. The improvement is necessary to meet increased flow rates resulting from infiltration and inflow (I & I) into the system. The city has increased efforts to eliminate I & I, but must address the problem from both a source and treatment perspective.

SEWER TREATMENT PLANT EXPENDITURE DETAIL THREE YEAR COMPARISON

FUND NUMBER	Actual Expend 1994	Actual Approp 1995	Estimated Required 1996
443.00			
501 380 60 Water-Sewer	\$ -	\$ -	\$ 750,000
Total Sewer Treatment Plant	<u>\$ -</u>	<u>\$ -</u>	<u>\$ 750,000</u>

EQUIPMENT RENTAL

MISSION STATEMENT

The Equipment Rental Department furnishes mobile equipment to the city's other operating departments and maintains equipment not owned by the Equipment Rental Department.

GOALS FOR 1996

1. To ensure this fund is managed in an efficient and cost-effective manner.
2. Maintain all equipment and operating at acceptable levels of service.
3. Maintain proper accounting and usage records.

ACTIVITIES AND SERVICES

The department maintains and replaces all mobile equipment for the city other than fire apparatus and emergency rescue ambulance equipment. The rental fund owns, operates, and maintains city repair and storage shops. Expenditures of the fund are reimbursed by renting the equipment owned by the department to the street, water, sanitary and other departments of the city. The fund also accounts for the operation, maintenance and rental of the pressure sewer cleaner equipment and street sweeper owned jointly by the cities of Camas and Washougal.

COMMENTS ON BUDGET APPROPRIATIONS

The construction of the equipment storage building is an important project of 1996. It will help extend the life of those pieces of equipment being proposed for covered storage.

**EQUIPMENT RENTAL EXPENDITURE DETAIL
THREE YEAR COMPARISON**

FUND NUMBER		Actual Expended 1994	Actual Approp 1995	Estimated Required 1996
523.00				
548 600				
	10 Salaries and Wages	\$88,670	\$80,991	\$85,739
	20 Personnel Benefits	29,830	27,500	28,900
	30 Supplies	110,677	101,000	100,800
	40 Other Services and Charges	57,682	63,700	60,225
	50 Intergovernmental Services and Taxes	2,168	1,800	1,800
	60 Capital Outlays	623,285	140,500	322,000
	90 Interfund Payments for Services	14,760	14,760	12,000
	Total Equipment Rental	<u>\$927,072</u>	<u>\$430,251</u>	<u>\$611,464</u>

EQUIPMENT RENTAL PERSONNEL SCHEDULE		Actual Approp 1995	Estimated Required 1996
	MUNICIPAL VEHICLE SERVICES		
845	Vehicle and Equipment Mechanic (2)	\$78,991	\$84,739
	Overtime	2,000	1,000
	Total Municipal Vehicle Services	<u>\$80,991</u>	<u>\$85,739</u>
	% Increase (Decrease) Prior Year		5.86%

CAPITAL OUTLAY DETAILS:

Equipment Storage Building	\$ 60,000
Replace Police vehicles #217 and #218	41,500
Replace Vehicle #149	18,000
Replace vehicle #159	15,000
Replace Cushman Refuse Collection Vehicle #193	17,500
Replace Concrete Mixer #49	2,400
Replace mower head on side cutter #141	6,600
Purchase Building Department Inspection Vehicle	17,000
Purchase one ton Dump Truck	25,000
Purchase Air Compressor and Trailer	13,000
Replace 10 Yard Garbage Packer	105,000
Other Improvements	1,000
Total Capital Outlays	<u>\$ 322,000</u>

FIREMENS PENSION

FUNCTION

The Firemen's Pension budget provides for medical care and pension payments for the city's regular paid firefighters who were employed prior to January 1, 1971. Firefighters retired subsequent to that date will be paid from the Law Enforcement Officers and Firefighters Retirement System administered by the State of Washington. Medical expenses for firefighters employed subsequent to January 1, 1971 must be paid by the city General Fund directly.

COMMENTS ON BUDGET APPROPRIATIONS

Retired firefighter pensions are increased by an amount equal to the change in the Seattle consumer price index January to January each year. The city has only one firefighter retired under this system and one surviving spouse.

FIREMENS PENSION EXPENDITURE DETAIL THREE YEAR COMPARISON

FUND NUMBER	Actual Expend 1994	Actual Approp 1995	Estimated Required 1996
611.00			
522 000 20			
Disability and Retirement: Pension and Disability	\$15,146	\$17,000	\$18,000
Total Firemen's Pension	<u>\$15,146</u>	<u>\$17,000</u>	<u>\$18,000</u>

Affidavit of Publication

STATE OF WASHINGTON)
 COUNTY OF CLARK)

I, Michael Gallagher, being first duly sworn, depose and say that I am the owner, editor, publisher of The Post-Record, a weekly newspaper. That said newspaper is a legal newspaper and has been approved as a legal newspaper by order of the superior court in the county in which it is published and it is now and has been for more than six months prior to the date of the publication hereinafter to, published in the English language continuously as a weekly newspaper in Camas, Clark County, Washington, and it is now and during all of said time was printed in an office maintained at the aforesaid place of publication

of said newspaper, that the ORDINANCE NO. 2045

a printed copy of which is hereto annexed, was published in the entire issue of said newspaper for one successive and consecutive weeks in the following issues;

Issue date Dec. 5, 1995

Issue date _____

The fee charged for the above publication was:

\$ 122.85

Michael J. Gallagher
 Publisher

Subscribed and sworn to before me this _____

day of December, 1995

Beverly J. Webster
 Notary Public in and for the
 State of Washington,
 Residing at Camas, Washington

ORDINANCE NO. 2045

AN ORDINANCE adopting the budget for the City of Camas, Washington, for the fiscal year ending December 31, 1996.

WHEREAS, the Mayor of the City of Camas, Washington, completed and placed on file with the City Clerk a proposed budget and estimate of the amount of the monies required to meet the public expenses, bond retirement and interest, reserve funds and expenses of government of said City for the fiscal year ending December 31, 1996, and a notice was published that the Council of said City would meet on the 27th day of November, 1995, at the hour of 7:00 p.m., at the Council Chambers in the City Hall of said City for the purpose of making and adopting a budget for said fiscal year and giving taxpayers within the limits of said City an opportunity to be heard upon said budget; and

WHEREAS, the said City Council did meet at said time and place and did then consider the matter of said proposed budget; and

WHEREAS, the said proposed budget does not exceed the lawful limit of taxation allowed by law to be levied on the property within the City of Camas for the purposes set forth in said budget, and the estimated expenditures set forth in said budget being all necessary to carry on the government of said City for said year and being sufficient to meet the various needs of said City during said period.

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF CAMAS DO ORDAIN AS FOLLOWS:

SECTION I

The required appropriation and expenditures for the various funds and departments and needs for the operation of government of the City of Camas, for the fiscal year ending December 31, 1996, as set forth in said budget and which is hereby adopted, are fixed in the following amounts, to wit,

FUND	DEPARTMENT	AMOUNT	AMOUNT
General	Legislative	\$41,700	
	Judicial	68,600	
	Executive	144,375	
	Financial & Record Services	384,520	
	Legal	77,200	
	Personnel	47,936	
	Central Services	133,825	
	Other General Government Services	119,250	
	Law Enforcement	1,421,019	
	Fire Control	841,461	
	Detention and/or Correction	2,150	
	Protective Inspections	252,185	
	Emergency Management	4,750	
	Pollution Control	1,900	
	Engineering	710,806	
	Other Physical Environment	47,400	
	Information and Outreach	15,400	
	Planning and Economic Development	98,475	
	Public Health	6,226	
	Community Education	4,000	
	Libraries	616,176	
	Participant Recreation	16,950	
	Cultural & Recreational Facilities	110,973	
	Parks and Recreation	331,600	
	Capitalized Expenditures	15,300	
	Other Finance Uses-Interfund	858,485	
	Total General Fund		\$6,372,662
	City Street		1,067,925
	Emergency Rescue		883,722
	Fire Equipment Cumulative Reserve		20,000
	Storm Water Drainage		50,000
	Unlimited Tax General Obligation Bond Redemption		128,265
	Limited Tax General Obligation Bond Redemption		122,464
	Growth Management Act Capital Project		1,259,600
	Police Facility Capital Project		220,000
	Benton Street Capital Project		375,000
	NW Elm Street Capital Project		70,864
	City Sanitary		842,414
	Water-Sewer		2,316,406
	Water-Sewer Bond Redemption		341,661
	Farmer Home Bond Redemption		24,525
	Water-Sewer Capital Reserve		750,000
	Sewer Treatment Plant		750,000
	Equipment Rental		611,464
	Firemen's Pension		18,000
	TOTAL FUNDS		\$16,224,972

SECTION II

That certain document entitled "Proposed Budget and Program of Service" for the year beginning January 1, 1996, two (2) copies for which are on file in the office of the Clerk, be and the same is hereby adopted as the budget for the City of Camas for the fiscal year ending December 31, 1996.

SECTION III

This ordinance shall be in force and take effect five (5) days after its publication according to law.

PASSED by the Council and APPROVED by the Mayor this 27th day of November, 1995.

SIGNED: Dean Dossett

ATTEST: /s/Joan M. Durgin

APPROVED as to form:

/s/Roger D. Knapp

City Attorney

No. 3830—Dec. 5, 1995