

**ORDINANCE NO. 2045**

AN ORDINANCE adopting the budget for the City of Camas, Washington, for the fiscal year ending December 31, 1996.

WHEREAS, the Mayor of the City of Camas, Washington completed and placed on file with the City Clerk a proposed budget and estimate of the amount of the monies required to meet the public expenses, bond retirement and interest, reserve funds and expenses of government of said City for the fiscal year ending December 31, 1996, and a notice was published that the Council of said City would meet on the 27th day of November, 1995 at the hour of 7:00 p.m., at the Council Chambers in the City Hall of said City for the purpose of making and adopting a budget for said fiscal year and giving taxpayers within the limits of said City an opportunity to be heard upon said budget; and

WHEREAS, the said City Council did meet at said time and place and did then consider the matter of said proposed budget; and

WHEREAS, the said proposed budget does not exceed the lawful limit of taxation allowed by law to be levied on the property within the City of Camas for the purposes set forth in said budget, and the estimated expenditures set forth in said budget being all necessary to carry on the government of said City for said year and being sufficient to meet the various needs of said City during said period.

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF CAMAS DO ORDAIN AS FOLLOWS:

SECTION I

The required appropriation and expenditures for the various funds and departments and needs for the operation of government of the City of Camas, for the fiscal year ending December 31, 1996, as set forth in said budget and which is hereby adopted, are fixed in the following amounts, to wit,

<b>FUND</b>	<b>DEPARTMENT</b>	<b>AMOUNT</b>
General	Legislative	\$ 41,700
	Judicial	68,600
	Executive	144,375
	Financial & Record Services	384,520
	Legal	77,200
	Personnel	47,936
	Central Services	133,825
	Other General Government Services	119,250
	Law Enforcement	1,421,019
	Fire Control	841,461
	Detention and/or Correction	2,150
	Protective Inspections	252,185
	Emergency Management	4,750
	Pollution Control	1,900
	Engineering	710,806
	Other Physical Environment	47,400
	Information and Outreach	15,400
	Planning and Economic Development	98,475
	Public Health	6,226
	Community Education	4,000
	Libraries	616,176

<b>FUND</b>	<b>DEPARTMENT</b>	<b>AMOUNT</b>	<b>AMOUNT</b>
General	Participant Recreation	16,950	
	Cultural & Recreational Facilities	110,973	
	Parks and Recreation	331,600	
	Capitalized Expenditures	15,300	
	Other Financing Uses-Interfund	<u>858,485</u>	
	<b>Total General Fund</b>		<b><u>\$6,372,662</u></b>
	City Street		1,067,925
	Emergency Rescue		883,722
	Fire Equipment Cumulative Reserve		20,000
	Storm Water Drainage		50,000
	Unlimited Tax General Obligation Bond Redemption		128,265
	Limited Tax General Obligation Bond Redemption		122,464
	Growth Management Act Capital Project		1,259,600
	Police Facility Capital Project		220,000
	Benton Street Capital Project		375,000
	NW Elm Street Capital Project		70,864
	City Sanitary		842,414
	Water-Sewer		2,316,406
	Water-Sewer Bond Redemption		341,661
	Farmer Home Bond Redemption		24,525
	Water-Sewer Capital Reserve		750,000

<b>FUND</b>	<b>AMOUNT</b>
Sewer Treatment Plant	750,000
Equipment Rental	611,464
Firemen's Pension	<u>18,000</u>
<b>TOTAL ALL FUNDS</b>	<b><u>\$16,224,972</u></b>

### SECTION II

That certain document entitled "Proposed Budget and Program of Service" for the year beginning January 1, 1996, two (2) copies of which are on file in the office of the Clerk, be and the same is hereby adopted as the budget for the City of Camas for the fiscal year ending December 31, 1996.

### SECTION III

This ordinance shall be in force and take effect five (5) days after its publication according to law.

PASSED by the Council and APPROVED by the Mayor this 27th day of November, 1995.

SIGNED: \_\_\_\_\_

ATTEST: John M. Dargin

APPROVED as to form:

          
City Attorney



## CITY OF CAMAS

616 Northeast Fourth Avenue  
P.O. Box 1055  
Camas, Washington 98607

December 29, 1994

Clark County Assessment and GIS  
PO Box 5000  
Vancouver, WA 98666-5000

Attn: Ruth Conner

Subject: 1995 Annual Budget for the City of Camas

Enclosed you will find a copy of the 1995 Annual Budget for the City of Camas as required by R.C.W. 35A.33.075. This budget was adopted by the Camas City Council on November 28, 1994 by Ordinance No. 2011.

Sincerely,

Joan M. Smith  
Finance Director



## CITY OF CAMAS

616 Northeast Fourth Avenue  
P.O. Box 1055  
Camas, Washington 98607

December 18, 1995

Association of Washington Cities  
1076 Franklin Street SE  
Olympia, WA 98502

Subject: 1996 Annual Budget for the City of Camas

Enclosed you will find a copy of the 1996 Annual Budget for the City of Camas as required by R.C.W. 35A.33.075. This budget was adopted by the Camas City Council on November 27, 1995 by Ordinance No. 2045.

Sincerely,

Joan M. Durgin  
Finance Director



**CITY OF CAMAS**

616 Northeast Fourth Avenue  
P.O. Box 1055  
Camas, Washington 98607

**December 18, 1995**

**Division of Municipal Corporations  
Office of the State Auditor  
Legislative Building, AS-21  
Olympia, WA 98504-0421**

**Subject: 1996 Annual Budget for the City of Camas**

**Enclosed you will find a copy of the 1996 Annual Budget for the City of Camas as required by R.C.W. 35A.33.075. This budget was adopted by the Camas City Council on November 27, 1995 by Ordinance No. 2045.**

**Sincerely,**

**Joan M. Durgin  
Finance Director**

## TABLE OF CONTENTS

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How to Use This Budget .....	1
Letter of Transmittal .....	2
Appropriation Ordinance .....	11
Property Tax Levy .....	13
Organization .....	14
Employee Full-Time Equivalents .....	15
Revenues and other Financing Sources and Expenditures and other Financing Uses by Basic Account .....	16
Summary of Estimated Expenditures by Fund .....	17
Summary of Estimated Revenue and Other Financing Sources by Fund .....	18
General Fund	
Legislative .....	33
Judicial .....	35
Executive .....	36
Financial and Records Services .....	38
Legal .....	40
Personnel .....	41
Other General Governmental Services .....	43
Law Enforcement .....	44
Fire Control .....	49
Detention and/or Correction .....	53
Emergency Services .....	55
Engineering .....	56
Pollution Control Services .....	59
Planning and Community Development .....	60
Other Physical Environment .....	62

## HOW TO USE THIS BUDGET

<u>TITLE</u>	<u>INFORMATION PROVIDED</u>
Letter of Transmittal	This letter gives a summary of what is contained in the budget and how and why it differs from previous years.
Appropriation Ordinance	A copy of the ordinance appropriating funds for operating the City for the fiscal year beginning January 1, 1996.
Property Tax Levy	A summary of total property tax levy and distribution of tax proceeds by fund.
Estimated Revenue by Fund	A complete detailed breakdown of estimated city revenue including interfund payments and transfers is shown in this schedule.
Summary of Total Budget by Basic and Subaccount	A more detailed summary of the budget is shown here by department or subaccount.
Budget Appropriations by Fund	This exhibit shows the total amount appropriated for each City Fund.

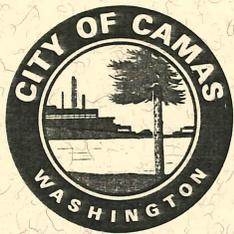
### STANDARD CLASSIFICATION OF ACCOUNTS

The City of Camas utilizes the Budgeting, Accounting, and Reporting System (BARS) prescribed by the State Auditor's Office for all cities and counties in the State of Washington. The BARS system follows generally accepted accounting methods. Emphasis is placed on programs and services or what the city and county is attempting to accomplish rather than upon subjects or individual services to be paid. The water and sewer utility follows the "Uniform System of Accounts for Class A and Class B Water Utilities" recommended by the National Association of Regulatory Commissioners.

### "DOUBLE BUDGETING"

Governmental accounting and budgeting differs from that practiced by private business in that it utilizes the "fund" system. Each fund of the City of Camas is a separate entity in itself. Money is appropriated and paid from one fund to another for services that one fund or department performs for another department.

The Equipment Rental Department appropriates money to purchase equipment, supplies and provides for employee salaries for maintaining equipment. The Street, Water-Sewer, Sanitary, Police and other departments appropriate funds to "rent" the equipment from the Equipment Rental Department. Both the Equipment Rental Fund appropriations and other department appropriations are required by law to be in the total budget figure in "double budgeting". The Finance Department appropriates salaries and other supplies for utility billing and accounting. The Water-Sewer and Sanitary Funds appropriate money to reimburse the General Fund for services of the Finance Department.



# CITY OF CAMAS

616 Northeast Fourth Avenue  
 P.O. Box 1055  
 Camas, Washington 98607

November 15, 1995

To the Council of the City of Camas, Washington:

The budget for the City of Camas for the fiscal year beginning January 1, 1996, is submitted on the following pages for your formal consideration and action. You have previously been involved in the policy direction of this budget, and in the worksession review of the budget. This document presents the comprehensive budget in one document.

Overall, the budget is a current services budget with capital investment. It is designed to provide steady, quality public services to a growing population. The budget foresees total General Fund spending authority (excluding transfers) of \$5,476,177, compared with \$5,135,730 for 1995. The all funds total is proposed at \$16,186,972, which is higher than the all funds 1995 budget "all funds" total of \$13,622,835. It compares with the 1994 all funds total of \$15,714,075. All funds totals contain construction project authorizations and "double-counts" of interfund transfers, which tend to make the all funds totals fluctuate widely.

For the General Fund, and related funds, a five percent limit on increase was used as a budgeting target. This target is less than a formula which takes into account population increase and general inflation. Such a formula would add Camas' 1994-95 population growth of 7.8% to CPI inflation of 3.3% for a one year 11.1% increase. Over a seven year period, the population growth and CPI increase averaged 9%. General fund expenditure growth over the same period has averaged 7.4% per year. These trend lines demonstrate spending restraint over a multi-year period. The proposed 1996 budget accommodates rapid population growth, modest inflation, and provides steady services, and capital investment. This is done with a 6.6% increase.

Total estimated uses of city funds during 1996, stated on a comparative basis with 1994 actual expenditures and 1995 amended budgeted expenditures are as follows:

	EXPENDITURES 1994	BUDGET 1995	BUDGET 1996
CLASSIFIED PROPRIETARY FUNDS	\$3,949,142	\$3,596,531	\$4,794,056
GENERAL GOVERNMENTAL SERVICES	943,484	909,644	979,406
SECURITY OF PERSONS AND PROPERTY	2,929,725	3,122,240	3,443,287
PHYSICAL ENVIRONMENT	1,277,097	1,412,137	1,602,520
TRANSPORTATION	621,532	701,900	625,925
ECONOMIC ENVIRONMENT	98,606	99,100	119,875
MENTAL AND PHYSICAL HEALTH	55,275	59,461	6,226
CULTURE AND RECREATION	862,261	926,778	1,073,699
OTHER CHARACTERS OF EXPENDITURES:			
DEBT SERVICE	265,231	251,782	250,729
CAPITALIZED EXPENDITURES	245,329	1,786,939	1,940,764
ROAD AND STREET CONSTRUCTION	359,334	336,110	492,000
TOTAL APPROPRIATIONS	\$11,607,016	\$13,202,622	\$15,328,487
ESTIMATED OTHER FINANCING USES:			
OPERATING TRANSFERS OUT	<u>\$ 820,651</u>	<u>420,213</u>	<u>858,485</u>
TOTAL ESTIMATED USES	<u>\$12,427,667</u>	<u>\$13,622,835</u>	<u>\$16,186,972</u>

in Ostenson Canyon. The 1991 year used \$186,000 from the sales tax "dividend" for library automation capital costs. Approximately \$162,000 remains of the "dividend" and it is in the General Fund reserve.

The General fund budget devotes an estimated \$267,171 in beginning fund balance. These balances are the result of projected appropriations, not expended and revenues exceeding estimates over several years. The Finance department estimate is that the city General Fund balance on January 1, 1996 will be in the range of \$2,600,000. This fund balance represents approximately 41 percent of the proposed General Fund budget. The 1996 beginning fund balance is estimated to be approximately \$400,000 higher than the audited fund balance which prevailed at the beginning of 1995. The General Fund reserves are substantial, and comparatively high. Compared with other jurisdictions, compared with Council's goal of a minimum of 20-25%, and compared with historic Camas levels, the reserve is quite high. Other revenue figures, for interest earnings, state shared revenues, grants, and fees are best estimates by the Finance Director, which benefit from analysis of past trends.

Estimated State Shared Revenues for 1996, compared with 1995 estimates and 1994 actual figures, are as follows:

	ACTUAL <u>1994</u>	ESTIMATE <u>1995</u>	ESTIMATE <u>1996</u>
PUD PRIVILEGE TAX	\$ 22,574	\$ 20,000	\$ 20,000
MOTOR VEHICLE EXCISE TAX	122,694	105,360	93,214
LIQUOR EXCISE TAX	23,175	22,140	23,083
LIQUOR BOARD PROFITS	47,088	44,655	41,918
MOBILE HOME/TRAILER EXCISE TAX	2,043	1,930	2,324
STREET FUEL TAX	112,266	116,575	123,992
ARTERIAL STREET FUEL TAX	52,483	54,462	57,948
FIRE INSURANCE TAX	13,752	14,475	13,480
OTHER STATE SHARED	<u>21,163</u>	<u>14,330</u>	<u>19,060</u>
<b>TOTAL</b>	<b><u>\$ 417,238</u></b>	<b><u>\$ 393,927</u></b>	<b><u>\$ 395,019</u></b>

The 1996 budget includes per-capita gas tax distributions from the state. It also includes other state revenues partially funding costs of compliance with the Growth Management Act, and for criminal justice purposes. Substantial revenues from Park and Open Space Impact fees, and Transportation Impact Fees are within this budget, as are proceeds from the locally adopted 1/4 of one percent real estate excise tax (REET). The Impact fees and REET revenues are reflected in the Growth Management Capital Project Funds.

#### PERSONNEL

There are line staffing additions proposed in this budget for 1996. The new positions are a police officer, a water maintenance worker, a park maintenance worker, a half FTE seasonal extra help position in the Finance Department, and some additional library page hours. All are line positions, which are related to increasing service demands as population increases, numbers of utility and library customers grow, and parks expand. At this point, the city has reached agreement with two collective bargaining units, and does not have agreements with two other units. The budget assumes that ultimately the city will reach agreements which parallel the already settled contracts. The budget assumes that non-represented employees will receive an across the board 2.64% cost of living salary schedule increase. The same 2.64 percentage figure was assumed for all employee groups--settled and yet to settle. Continuing the 1995 policy and practice for "redlined" non-represented employees, the budget assumes 1996 lump sum cash payments amounting to 2.64% for the remaining "redlined" non-represented employees.

city, and labor-personnel related actions. The Legal Department is budgeted at \$77,200 for 1996. The Finance Department budget is rather stable, and makes provision for some seasonal staffing help. The introduction of the city-wide computer network was accomplished in 1995, and that was a major accomplishment and budget item, which is not re-occurring in this budget. The personnel function includes funding for the wellness program, personnel consulting, labor contract negotiation costs, and one half of the costs of the personnel specialist. The function is budgeted at \$47,936, slightly down from '95's level. Other Governmental Services is a centralized department which bears costs such as supplies, audit, a major portion of insurance and other similar costs. The function includes three capitalized items: voice mail (\$7,000), additional phone cards/ports (\$3,500), and a replacement photocopy machine (\$8,000). The function total is \$119,250. The Engineering Department budget is rather steady at \$710,806, and includes some further computer improvements and a stable staffing line-up.

### PLANNING

Planning is, and has been an important function, with critical tasks. In the first half of this decade, much was done to meet the challenges of growth and the requirements of the Growth Management Act.

Major milestones in the planning were the adoption of the sensitive lands and related planning ordinances in 1991, and passage of 30% openspace setback ordinance and park and openspace impact fees in 1992. In the following year, the school impact fee was put in place, and transportation impact fees followed in 1994. Also in '94-95, a long and often lively process culminated in adoption of proposed Urban Growth Boundaries, the revised Comprehensive Plan, and rezoning of the community.

These were huge tasks, which required lots of staff, consultant, planning commission and council work. Some elements of the planning work were appealed successfully to the Western Washington Growth Management Appeals Board; and the upshot and ultimate results of the Board's decisions for Camas are not yet clear. The 1996 budget foresees continued consultant services from McConnell/Burke as the City meets its planning challenges for 1996 and beyond. The planning budget also continues more customary activities such as a contract with the County for mapping support. Annual fee contributions are foreseen in the budget to the Regional Transportation Commission (RTC); the Columbia River Economic Development Council (CREDC) for its important industrial recruitment work; to the Camas Downtown Association (CDA) for its work on promoting downtown; and to the Sister Cities Committee. Planning budget also includes \$4,000 toward an economic development brochure publication, which is being jointly produced with the Chamber of Commerce. Overall, the Planning budget is up approximately \$4,400 to a level of \$98,475.

### BUILDING DEPARTMENT

The Building Department is prepared for another very active year. The inspector position added in 1994 is retained in the current budget. The overall level of building activity is high and expected to remain so. The rate of residential permits is illustrated by this chart:

YEAR	RESIDENTIAL PERMITS (total units)	YEAR	RESIDENTIAL PERMITS
1987	16	1990	75
1988	37	1991	133
1989	37	1992	86
1990	75	1993	131
1991	133	1994	344
1992	86	1995	268 (through 10/31/95)

**--Parks and Open space**--major acquisitions are again planned both in the park and openspace arenas. The parks foreseen in this budget are the Fallen Leaf Lake 5 + acre ballfield, and the expanded Deer Creek future park. The open spaces for acquisition are in the identified permanent openspace network.

**--Neighborhood projects**--there are two major ones this year; the Benton Street Neighborhood project and the Elm Street project. The projects involve major infrastructure renovation, and a coordinated effort to renew these neighborhoods. The total cost of the two projects is \$445,000, and is largely funded with CDBG grant monies.

**--Grass Valley Fire Station**--is a modest upgrade of the city-owned fire station, at a \$15,300 cost.

**--Garbage Truck**--the purchase of a new garbage packer truck is scheduled , and carried in the Equipment Rental Fund with an estimated cost of \$105,000. The city should determine if it wishes to remain directly in the solid waste collection business prior to purchasing this truck.

### CITY STREETS

The 1995 year was marked by noteworthy projects. The entrance beautification project was completed and NW 38th Avenue was paved. The 1994 adoption of street impact fees is beginning to build funding for the major projects foreseen in the long range street plans. In the immediate future--1996, the second phase of chip sealing gravel streets, the NW Lake Road Project, some \$180,000 of major street resurfacing, and the Benton/Elm Neighborhood street projects are foreseen in the 1996 budget. This is a major 1996 street improvement emphasis.

### LIBRARY

The library budget continues a high quality of library service for the community, and continues to support substantial annual additions to the book collection. The 1996 budget increases funding for library page hours, in an effort to respond to circulation pressures which continue to increase.

The library budget carries major capital costs of the building re-roofing project, at an estimated \$92,000. Exclusive of this non-recurring capital cost, the library cost, expressed in terms of tax rate, is approximately 55 cents per \$1,000 of assessed value, roughly comparable to the Fort Vancouver cost and tax rate. The community can properly be proud of a very high level of quality library service, provided by the independent Camas Public Library.

### EMERGENCY MEDICAL SERVICE

Total Emergency Medical Services budget is increased from \$735,467 in 1995 to a level of \$883,722 in 1996. This reflects the initiation of the administrative cost reimbursement to the City General Fund (\$40,000), increased communications costs for the dispatch center (\$38,000) and an increased training appropriation (\$20,000). The staffing pattern for the function is unchanged from 1995's budget. The fund is supported predominately by property taxes collected throughout the east county service area (at \$.25/ per \$1,000 of value), and user fees. The total of EMS calls in the east county area continues to rise. From a 1990 level of 1,308 calls for service to a 1995 estimated total of 2,252, the activity level is increasing dramatically. Current data and projections indicate that the fund will be able to continue to sustain its operational costs, and periodic capital costs such as a new ambulance.

## WATER AND SEWER

The Water/Sewer Revenue Fund contains an appropriation of \$2,316,406, which compares with a 1995 appropriation of \$1,990,762. The capital portion of the 1996 budget includes \$224,900 in capital outlays. A large portion of this is for inflow and infiltration control work. The sewage treatment plant clarifier project, although carried in a separate capital budget, is related and very significant.

Revenues for the Water/Sewer Revenue Fund are from user fees. The council reviewed and adopted rates for the 1995, 1996, and 1997 years following a consultant cost of service study. The rates increase over those years modestly, averaging 3 percent per year, and 3 and a half percent increases for each of the years for water and sewer rates. The system's finances appear sound, the necessary debt service ratios are being achieved. No rate study is needed for 1996. System development fees are assisting in funding the expansions which will be needed for the system. The major focus will need to be the expansion and improvement of the Sewage Treatment Plant. This is a critical project, which must proceed in a timely manner.

In 1995's budget, two major projects were accomplished--the Grass Valley Waterline intertie was funded for \$600,000, using CERB favored interest loan funds. The Mitchell Street Sewer Project was funded and built at an approximate \$206,000 cost; Tidland Heights is now essentially "sewered".

## EQUIPMENT RENTAL

The Equipment Rental fund is budgeted at \$611,464, and includes an extensive list of equipment for acquisition. Two police vehicles, a Cushman, two public works vehicles, a concrete mixer, mower head, dump truck, air compressor, and garbage truck are the array. The staffing of the function is slated to stay the same at two employees.

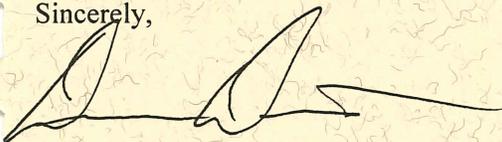
## UNCERTAINTIES

This year, like any other, has its uncertainties. Those which currently lie ahead are the continuing James River assessed value appeal and the challenges of Growth Management. Neither are surprising or unfamiliar at this point. Although the James River appeal is complex and unresolved, there is a process leading to resolution. We believe that the cautious revenue assumptions related to James River, and the continued, rapid increase of non-James River value, combine to make the city less vulnerable. The diversification of our community and its economic base is a reality which continues. The challenges of Growth Management will continue to be a major task fraught with uncertainties. The voters statewide rejection of Referendum 48 will avoid a radical change in our approaches to planning and managing growth. Camas is a special place and the challenge remains to maintain its character in the face of growth.

## CONCLUSION

The 1996 budget is restrained and ambitious. It continues quality services, and accommodates rapid growth of population and service demands. It also makes important capital investments in the community's future. I look forward to leading the team which will accomplish great things for our cherished and special city.

Sincerely,



Dean Dossett  
Mayor

**ORDINANCE NO. 2045**

AN ORDINANCE adopting the budget for the City of Camas, Washington, for the fiscal year ending December 31, 1996.

WHEREAS, the Mayor of the City of Camas, Washington completed and placed on file with the City Clerk a proposed budget and estimate of the amount of the monies required to meet the public expenses, bond retirement and interest, reserve funds and expenses of government of said City for the fiscal year ending December 31, 1996, and a notice was published that the Council of said City would meet on the 27th day of November, 1995 at the hour of 7:00 p.m., at the Council Chambers in the City Hall of said City for the purpose of making and adopting a budget for said fiscal year and giving taxpayers within the limits of said City an opportunity to be heard upon said budget; and

WHEREAS, the said City Council did meet at said time and place and did then consider the matter of said proposed budget; and

WHEREAS, the said proposed budget does not exceed the lawful limit of taxation allowed by law to be levied on the property within the City of Camas for the purposes set forth in said budget, and the estimated expenditures set forth in said budget being all necessary to carry on the government of said City for said year and being sufficient to meet the various needs of said City during said period.

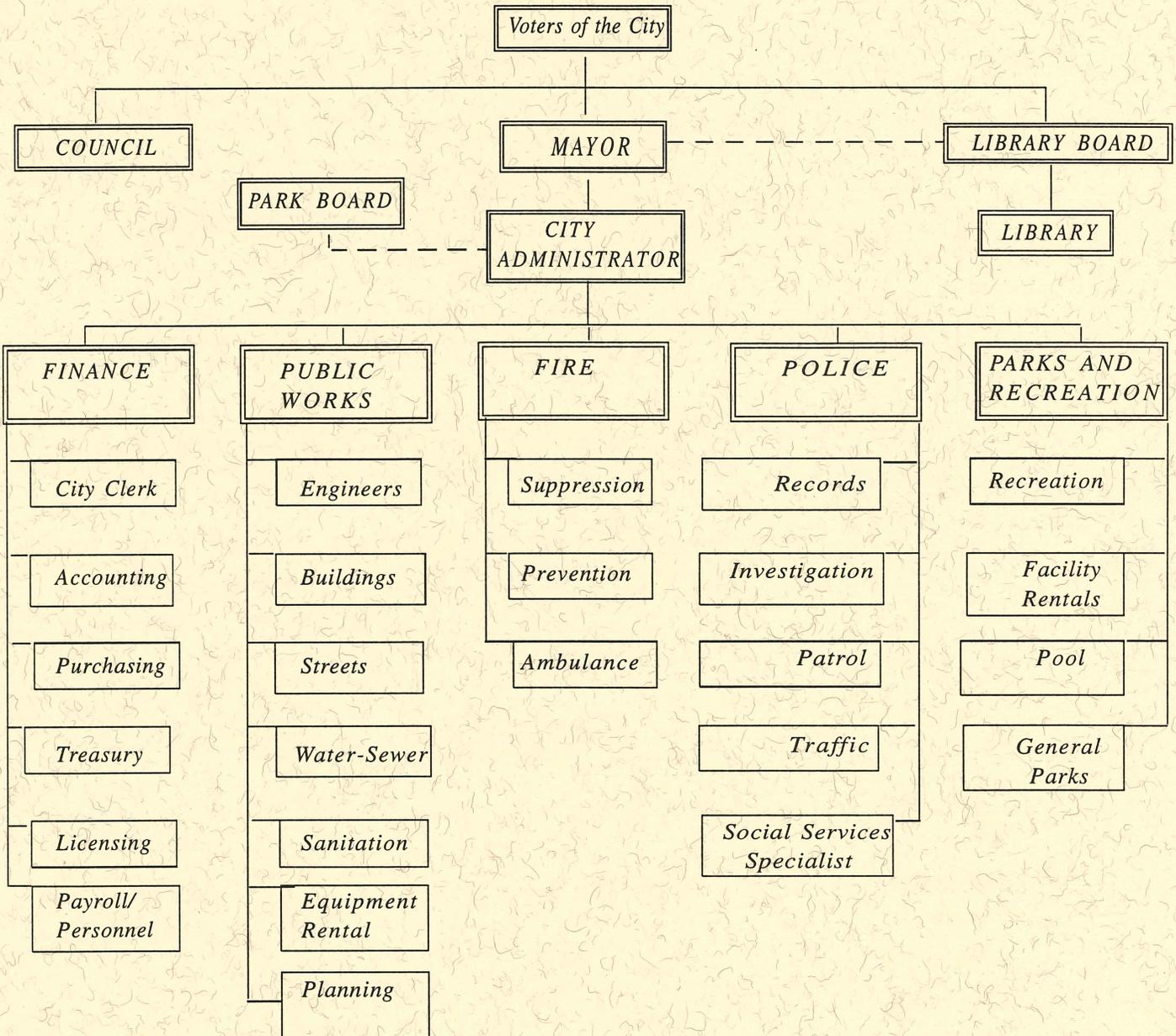
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AS FOLLOWS:

**SECTION I**

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	Water-Sewer Bond Redemption		341,661
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*City of Camas, Washington  
Organization Chart*



**CITY OF CAMAS, WASHINGTON**

**Employees (Full Time Equivalents)  
Seven Years 1990 - 1996**

<b>DEPARTMENT</b>	<b>1990</b>	<b>1991</b>	<b>1992</b>	<b>1993</b>	<b>1994</b>	<b>1995</b>	<b>1996</b>
Executive	1.00	1.00	1.50	1.50	1.50	1.50	1.50
Finance	7.50	8.00	8.00	8.00	8.00	6.50	7.00
Legal	1.00	1.00	1.00	1.00	1.00		
Personnel						0.50	0.50
Law Enforcement	17.00	20.00	19.00	18.00	18.50	18.50	19.50
Fire Control	11.00	11.00	11.00	11.00	11.00	11.00	11.00
Protective Inspections	2.00	3.00	3.00	3.00	3.50	4.00	4.00
Engineering	8.60	11.00	11.00	12.00	12.00	12.00	12.00
Parks	1.20	1.00	1.50	2.00	4.00	4.00	4.50
Street	6.00	7.00	8.00	9.00	9.00	9.00	8.00
Library	6.30	6.30	6.10	6.10	7.20	7.20	7.56
Emergency Rescue	7.00	8.00	9.00	9.50	9.50	11.00	11.00
Sanitary	2.00	2.00	2.00	2.00	2.00	3.00	3.00
Water-Sewer	9.00	9.30	10.30	11.00	10.50	10.50	11.50
Equipment Rental	1.50	2.00	2.00	2.00	2.00	2.00	2.00
<b>TOTALS</b>	<b>81.10</b>	<b>90.60</b>	<b>93.40</b>	<b>96.10</b>	<b>99.70</b>	<b>100.70</b>	<b>103.06</b>
<b>POPULATION</b>	<b>6,798</b>	<b>6,880</b>	<b>7,045</b>	<b>7,220</b>	<b>7,430</b>	<b>8,015</b>	

**Revenues and Other Financing Sources and Expenditures  
and Other Financing Uses by Basic Account**

	Actual 1994	Estimated 1995	Estimated 1996
291 240 00 Estimated Beginning Unreserved Fund Balance		\$1,124,434	\$1,274,383
310 000 00 Taxes	4,773,737	4,289,526	5,073,439
320 000 00 Licenses and Permits	347,998	288,100	312,400
330 000 00 Intergovernmental Revenue	686,486	1,397,930	1,051,233
340 000 00 Charges for Goods and Services	5,603,548	4,285,205	4,845,188
350 000 00 Fines and Forfeits	150,247	151,500	148,400
360 000 00 Miscellaneous Revenue	794,177	595,576	646,408
Total Estimated	<u>12,356,193</u>	<u>11,007,837</u>	<u>12,077,068</u>
380 000 00 Non Revenues	628,253	2,000	451,000
390 000 00 Other Estimated Financing Sources	1,143,917	1,488,564	2,422,521
Total Estimated Resources	<u>\$14,128,363</u>	<u>\$13,622,835</u>	<u>\$16,224,972</u>
Appropriations:			
501 000 00 Classified Proprietary	\$3,949,142	\$3,596,531	\$4,794,056
510 000 00 General Government Services	943,484	909,644	1,017,406
520 000 00 Security of Persons and Property	2,929,725	3,122,240	3,443,287
530 000 00 Physical Environment	1,277,097	1,412,137	1,602,520
540 000 00 Transportation	621,532	701,900	625,925
550 000 00 Economic Environment	98,606	99,100	119,875
560 000 00 Mental and Physical Health	55,275	59,461	6,226
570 000 00 Culture and Recreation	862,261	926,778	1,073,699
590-598 Other Characters of Expenditures:			
591 000 00 Debt Service	265,231	251,782	250,729
594 000 00 Capitalized Expenditures	245,329	1,786,939	1,940,764
595 000 00 Road and Street Construction	359,334	336,110	492,000
Total Appropriations	<u>11,607,016</u>	<u>13,202,622</u>	<u>15,366,487</u>
Estimated Other Financing Uses:			
Operating Transfers Out	820,651	420,213	858,485
Total Estimated Uses	<u>\$12,427,667</u>	<u>\$13,622,835</u>	<u>\$16,224,972</u>

**Summary of Estimated Expenditures By Fund  
Actual for 1994 and Appropriations for 1995 and 1996**

	Actual Expenditures 1994	Actual Appropriation 1995	Estimated Required 1996
GENERAL FUND	<u>\$5,570,455</u>	<u>\$5,570,943</u>	<u>\$6,372,662</u>
SPECIAL REVENUES:			
City Street	917,250	998,010	1,067,925
Emergency Rescue	778,735	735,467	883,722
Fire Equipment Cumulative Reserve			20,000
Storm Water Drainage	63,616	40,000	50,000
TOTAL SPECIAL REVENUE FUNDS	<u>1,759,601</u>	<u>1,773,477</u>	<u>2,021,647</u>
DEBT SERVICE FUNDS:			
Unlimited Tax G.O. Bond Redemption	87,013	126,168	128,265
Limited Tax G.O. Bond Redemption	123,449	125,614	122,464
TOTAL DEBT SERVICE FUNDS	<u>210,462</u>	<u>251,782</u>	<u>250,729</u>
CAPITAL PROJECT FUNDS:			
Growth Management Capital Project	169,124	1,709,477	1,259,600
1989 Park Acquisition Capital Project	5,544		
Downtown Capital Project	11,652		
Forest Home Rd. Capital Project	5,746	7,362	
Police Facility Capital Project			220,000
Benton Street Capital Project			375,000
NW Elm Street Capital Project			70,864
TOTAL CAPITAL PROJECT FUNDS	<u>192,066</u>	<u>1,716,839</u>	<u>1,925,464</u>
ENTERPRISE FUNDS:			
City Sanitary	638,176	696,263	842,414
Water-Sewer	2,706,162	1,990,762	2,316,406
Water-Sewer Capital Reserve			750,000
Water-Sewer Bond Redemption	290,383	344,516	341,661
Farmer Home Bond Redemption	25,525	25,025	24,525
CDBG Sewer Construction		205,977	
Water Construction Fund		600,000	
Sewer Treatment Plant			750,000
TOTAL ENTERPRISE FUNDS	<u>3,660,246</u>	<u>3,862,543</u>	<u>5,025,006</u>
INTERNAL SERVICE FUNDS:			
Equipment Rental	927,072	430,251	611,464
FIDUCIARY FUNDS:			
Firemen's Pension	15,146	17,000	18,000
TOTAL	<u>\$12,335,048</u>	<u>\$13,622,835</u>	<u>\$16,224,972</u>

**Annual Budget  
City of Camas, Washington**

Summary of Estimated Revenue and Other Financing Sources by Fund  
Detail Revenue Estimate for 1996  
Compared with Actual 1994 and 1995 Estimate

<b>001 General Fund</b>	Actual 1994	Estimated 1995	Estimated 1996
291 740 00 Estimated Beginning Unreserved Fund Balance:	\$	\$372,797	\$280,171
<b>Taxes:</b>			
311 100 00 Real and Personal Property	3,036,353	2,587,917	3,227,010
312 100 00 Private Harvest Tax	260	100	200
313 100 00 Local Retail Sales and Use Taxes	1,012,376	1,000,000	1,100,000
316 430 00 Gas	19,256	16,000	25,000
316 460 00 Television Cable	22,221	20,000	20,000
316 470 00 Sanitary Franchise Fee	10,196	10,000	10,000
318 500 00 Gambling Taxes	65,086	85,000	60,000
319 800 00 Penalties and Interest Del. Taxes	704	500	500
<b>Total Taxes</b>	<b>4,166,452</b>	<b>3,719,517</b>	<b>4,442,710</b>
<b>Licenses and Permits:</b>			
321 200 00 Health		100	100
321 300 00 Police and Protective	125	100	100
321 600 00 Professional and Occupational	150	400	400
321 700 00 Amusements	1,095	2,500	2,500
321 900 00 Other Business Licenses	260	200	300
322 100 00 Buildings, Structures and Equipment	337,327	275,000	300,000
322 300 00 Animal Licenses	2,975	2,800	3,000
322 400 00 Street and Curb Permits	4,042	4,500	4,000
322 900 00 Other Non-Bus Licenses and Permits	2,024	2,500	2,000
<b>Total Licenses and Permits</b>	<b>347,998</b>	<b>288,100</b>	<b>312,400</b>
<b>Intergovernmental Revenue:</b>			
331 160 00 Direct Federal Grants - COPS			50,000
333 080 00 In-Direct Federal Grants	47,552		25,000
333 140 20 Community Development Block Grant	34,369		
334 040 20 State Grant-Growth Management		21,230	
334 040 25 State Grants	5,226		
335 000 81 Mobile Home/Trailer/Camper Ex Tax	2,043	1,930	2,324
335 000 82 Motor Vehicle Overload Fines		100	
335 000 83 Motor Vehicle Excise Tax-Regular	122,694	105,360	93,214
335 000 91 P.U.D. Privilege Tax	22,574	20,000	20,000
335 000 92 State Forest Board Land	11,123	7,000	4,000
336 060 10 Criminal Justice	4,309	2,230	2,725
336 060 21 Criminal Justice - Property	1,567	1,500	1,500
336 060 22 Criminal Justice - DCD#1	1,649	1,500	2,828
336 060 23 Criminal Justice - DCD#2	2,515	2,000	4,000
336 060 24 Criminal Justice - DCD#3			4,007

**Annual Budget  
City of Camas, Washington**

Summary of Estimated Revenue and Other Financing Sources by Fund  
Detail Revenue Estimate for 1996  
Compared with Actual 1994 and 1995 Estimate

<b>001 General Fund</b>	Actual 1994	Estimated 1995	Estimated 1996
<b>Fines and Forfeits:</b>			
352 300 00 Mandatory Insurance Costs	688	300	300
353 100 00 Traffic Infraction Penalties	49,972	42,000	43,000
353 700 00 Non-Traffic Infraction Penalties	277	400	500
354 000 00 Parking Violations	19,009	22,000	20,000
355 200 00 Driving Under the Influence Fines	21,289	30,000	25,000
355 250 00 Emergency Response - DWI	2,600	2,000	3,000
355 800 00 Other Criminal Traffic Misdemeanor	29,713	30,000	30,000
356 900 00 Other Non-Traffic Misdemeanors	20,687	20,000	21,000
357 270 00 Deferred Prosecution Costs		500	
357 400 00 Evidence Confiscations			500
359 700 00 Library Fines	6,012	4,200	5,000
359 900 00 Misc. Fines and Assessments		100	100
<b>Total Fines and Forfeits</b>	<b>150,247</b>	<b>151,500</b>	<b>148,400</b>
<b>Miscellaneous Revenues:</b>			
361 110 00 Investment Interest	148,699	125,000	130,000
361 400 00 Interest on Contracts, Notes.	4,523	3,000	3,200
362 400 00 Space and Facilities Rentals	200	200	200
362 401 00 Space/Facilities Rentals-Community	5,030	3,000	3,500
362 500 00 Space and Facilities Leases	1,860	2,100	2,100
362 501 00 Community Center Space Rentals	571	2,500	2,000
362 600 00 Housing Rentals and Leases	12,885	7,000	8,000
362 900 00 Other Rents and Use Charges		100	100
367 000 00 Contrib and Donations Pvt Sources	311	100	
369 100 00 Sale of Junk	2,425	100	
369 400 00 Judgements and Settlements	461	100	
369 900 00 Other Miscellaneous Revenue	6,122	3,000	7,100
387 000 00 Residual Equity Transfers	104,003		
389 000 00 Other Non Revenues	11,780	1,000	1,000
<b>Total Miscellaneous Revenues</b>	<b>298,870</b>	<b>147,200</b>	<b>157,200</b>
<b>Total Estimated Revenues</b>	<b>6,092,752</b>	<b>5,570,643</b>	<b>6,372,062</b>
<b>Other Financing Sources:</b>			
395 100 00 Proceeds from Sales of Fixed Assets		200	500
395 200 00 Comp for Loss of Fixed Assets	50	100	100
<b>Total Other Financing Sources</b>	<b>50</b>	<b>300</b>	<b>600</b>
<b>Total Estimated Resources</b>	<b>\$ 6,092,802</b>	<b>\$ 5,570,943</b>	<b>\$ 6,372,662</b>

**Annual Budget  
City of Camas, Washington**

Summary of Estimated Revenue and Other Financing Sources by Fund  
Detail Revenue Estimate for 1996  
Compared with Actual 1994 and 1995 Estimate

<b>115 Emergency Rescue Fund</b>		Actual 1994	Estimated 1995	Estimated 1996
291 740 00	Estimated Beginning Unreserved Fund Balance:	\$	\$	\$122,922
Taxes:				
311 100 00	Real and Personal Property	219,754	218,227	230,000
	Total Taxes	219,754	218,227	230,000
Intergovernmental Revenue:				
338 260 00	Shared Costs-Ambulance, Rescue, Emergency Aid	142,720	150,000	150,000
	Total Intergovernmental Revenue	142,720	150,000	150,000
Charges for Goods and Services				
341 600 00	Printing and Duplicating	105	100	100
343 990 00	Other Physical Environment		100	
342 600 00	Ambulance and Emergency Aid Fees	387,313	362,340	375,000
342 900 00	Other Security of Persons and Property	293	100	200
	Total Charges for Goods and Services	387,711	362,640	375,300
Miscellaneous Revenues:				
361 110 00	Investment Interest	6,909	4,000	5,000
367 000 00	Contributions and Donations-Private Sources	1,096	500	500
369 900 00	Other Miscellaneous Revenue	176	100	
	Total Miscellaneous Revenues	8,181	4,600	5,500
	Total Estimated Revenues	758,366	735,467	760,800
	Total Estimated Resources	\$758,366	\$735,467	\$883,722

**Annual Budget  
City of Camas, Washington**

Summary of Estimated Revenue and Other Financing Sources by Fund  
Detail Revenue Estimate for 1996  
Compared with Actual 1994 and 1995 Estimate

		Actual 1994	Estimated 1995	Estimated 1996
<b>239 Unlimited G.O. Bond Red. Fund</b>				
	Taxes:			
311 100 00	Real and Personal Property	\$130,406	\$126,168	\$128,265
	Total Taxes	130,406	126,168	128,265
	Total Estimated Resources	\$130,406	\$126,168	\$128,265
<b>240 Limited G.O. Bond Red. Fund</b>				
	Taxes:			
311 100 00	Real and Personal Property	\$124,462	\$125,614	\$122,464
	Total Taxes	124,462	125,614	122,464
	Total Estimated Resources	\$124,462	\$125,614	\$122,464
<b>300 Growth Mgmt. Cap. Proj. Fund</b>				
291 740 00	Estimated Beginning Unreserved Fund Balance:	\$	\$719,231	\$384,600
	Taxes:			
317 340 00	Local Real Estate Excise Tax	132,663	100,000	150,000
	Total Taxes	132,663	819,231	534,600
	Intergovernmental Revenue:			
334 020 70	State Grant - IAC		45,246	
338 760 00	Intergovernmental Services-Parks		270,000	
	Total Intergovernmental Revenue		315,246	
	Charges for Goods and Services:			
344 850 00	Impact Fees-Transportation	111,295	60,000	225,000
345 850 00	Impact Fees-Parks	228,501	200,000	200,000
345 850 10	Impact Fees-Open Space	484,650	300,000	250,000
345 890 00	Open Space Buyout	60,894		
	Total Charges for Goods and Services	885,340	560,000	675,000
	Miscellaneous Revenue:			
361 110 00	Investment Interest	31,322	15,000	50,000
	Total Miscellaneous Revenue	31,322	15,000	50,000
	Total Estimated Revenues	1,049,325	1,709,477	1,259,600
	Total Estimated Resources	\$1,049,325	\$1,709,477	\$1,259,600

**Annual Budget  
City of Camas, Washington**

Summary of Estimated Revenue and Other Financing Sources by Fund  
Detail Revenue Estimate for 1996  
Compared with Actual 1994 and 1995 Estimate

<b>314 Benton Street Improvements</b>		Actual 1994	Estimated 1995	Estimated 1996
	Intergovernmental Revenues:			
333 140 20	Community Development Block Grant			\$250,000
	<b>Total Intergovernmental Revenues</b>			<b>250,000</b>
	Other Financing Sources:			
97 000 00	Operating Transfers In			125,000
	<b>Total Other Financing Sources</b>			<b>125,000</b>
	<b>Total Estimated Resources</b>			<b>\$375,000</b>

<b>315 NW Elm Street</b>		Actual 1994	Estimated 1995	Estimated 1996
	Intergovernmental Revenues:			
333 140 20	Community Development Block Grant			\$31,114
	<b>Total Intergovernmental Revenues</b>			<b>31,114</b>
	Other Financing Sources:			
97 000 00	Operating Transfers In			39,750
	<b>Total Other Financing Sources</b>			<b>39,750</b>
	<b>Total Estimated Resources</b>			<b>\$70,864</b>

**Annual Budget  
City of Camas, Washington**

Summary of Estimated Revenue and Other Financing Sources by Fund  
Detail Revenue Estimate for 1996  
Compared with Actual 1994 and 1995 Estimate

<b>424 Water-Sewer Revenue Fund</b>		Actual 1994	Estimated 1995	Estimated 1996
291 740 00	Estimated Beginning Unreserved Fund Balance:	\$	\$	\$
	Charges for Goods and Services:			
343 810 00	Water-Sewer	2,699,315	1,978,462	2,316,406
343 900 00	Other Fees/Chgs Phy. Envir	1,545	300	
343 990 00	Other Physical Environment	4,572	5,000	
346 500 00	Inspection Fees - Step System	10,550	7,000	
	<b>Total Charges for Goods and Services</b>	<b>2,715,982</b>	<b>1,990,762</b>	<b>2,316,406</b>
	Miscellaneous Revenues:			
361 110 00	Investment Interest	48,365		
362 500 00	Space and Facilities Leases	10,293		
363 000 00	Recoveries	2,352		
369 100 00	Sale of Junk or Salvage			
369 900 00	Other Miscellaneous Revenue			
	<b>Total Miscellaneous Revenues</b>	<b>61,010</b>	<b>0</b>	
	<b>Total Estimated Revenues</b>	<b>2,776,992</b>	<b>1,990,762</b>	<b>2,316,406</b>
	Non Revenues:			
388 130 00	Water Hook-up Fees	39,790		
388 140 00	Sewer Hook-up Fees	3,600		
389 000 00	Other Non Revenues			
	<b>Total Non Revenues</b>	<b>43,390</b>	<b>0</b>	
	Other Financing Sources:			
395 100 00	Proceeds from Sales of Fixed Assets	2,969		
	<b>Total Other Financing Sources</b>	<b>2,969</b>	<b>0</b>	
	<b>Total Estimated Resources</b>	<b>\$2,823,351</b>	<b>\$1,990,762</b>	<b>\$2,316,406</b>

**Annual Budget  
City of Camas, Washington**

Summary of Estimated Revenue and Other Financing Sources by Fund  
Detail Revenue Estimate for 1996  
Compared with Actual 1994 and 1995 Estimate

<b>439 CDBG Construction</b>		Actual 1994	Estimated 1995	Estimated 1996
333 140 20	Intergovernmental Revenue: Community Development Block Grant		\$192,977	
	Total Intergovernmental Revenue		192,977	
397 000 00	Other Financing Sources: Operating Transfers In		13,000	
	Total Other Financing Sources		13,000	
	CDBG San Sewer Construction		\$205,977	

<b>442 Water Construction Fund</b>		Actual 1994	Estimated 1995	Estimated 1996
398 900 00	Other Financing Sources: Other Long Term Debt Proceeds		\$ 600,000	
	Total Other Financing Sources		600,000	
	Total Estimated Resources		\$ 600,000	

<b>443 Water Reservoir Construction</b>		Actual 1994	Estimated 1995	Estimated 1996
397 000 00	Other Financing Sources: Operating Transfers In			\$750,000
	Total Other Financing Sources			750,000
	Total Estimated Resources			\$ 750,000

## SUMMARY OF GENERAL FUND BUDGET

<b>GENERAL FUND 001</b>	Actual Expend 1994	Actual Approp 1995	Estimated Require 1996
510 000 General Government Services	\$943,484	\$909,644	\$1,017,406
520 000 Security of Persons and Property	2,135,844	2,369,773	2,521,565
530 000 Physical Environment	638,921	715,874	760,106
550 000 Economic Environment	98,606	99,100	119,875
560 000 Mental and Physical Health	55,275	59,461	6,226
570 000 Culture and Recreation	862,261	926,778	1,073,699
594 000 Capitalized Expenditures	53,263	70,100	15,300
<b>Total General Fund Appropriations</b>	<b>4,787,654</b>	<b>5,150,730</b>	<b>5,514,177</b>
<b>Estimated Other Financing Uses:</b>			
597 000 Operating Transfers:			
Fire Cumulative Reserve Fund	20,000		20,000
City Street Fund	638,465	420,213	735,985
Equipment Rental Fund	124,336		30,000
Benton St. Capital Project			65,000
Elm St. Capital Project			7,500
<b>Total Estimated Other Financing Uses</b>	<b>782,801</b>	<b>420,213</b>	<b>858,485</b>
<b>Total General Fund</b>	<b>\$5,570,455</b>	<b>\$5,570,943</b>	<b>\$6,372,662</b>
<b>% Increase (Decrease) Prior Year</b>		0.01%	14.39%

### **FUNCTION**

The General Fund accounts for all revenues and expenditures of the city of a general nature that are not required to be reported in a special type of fund. It receives a much greater variety of revenues and is utilized for a greater variety of expenditures than other funds.

### **ACTIVITIES AND SERVICE**

Expenditures for legislative, judicial, executive, financial and administrative, legal, personnel, planning, general governmental services, engineering, parks and recreations, pollution control, nuisance control, animal control, health, community education and library are included in the General Fund. Police and fire services are also included in this fund. The General Fund is reimbursed for applicable engineering, accounting, and legal services it provides for the water- sewer, sanitary, emergency rescue and equipment rental functions.

# **LEGISLATIVE**

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## **MISSION STATEMENT**

The council is the elected legislative governing body of the City of Camas.

## **GOALS FOR 1996**

1. Defining the goals of the new council.
2. Building teamwork.
3. Continuing with Growth Management work.

## **ACTIVITIES AND SERVICES**

The council determines policy as it relates to all city functions and activities, enacts ordinances and resolutions, and confirms or rejects certain appointments of the Mayor. The council meets at two regular meetings per month, two workshops per month and also attends numerous committee and other governmental board meetings during the year. Publication costs of city ordinances, resolutions and bid advertisements are included in this section of the budget.

## **COMMENTS ON BUDGET APPROPRIATIONS**

As of 1994, election costs previously included in the Finance budget are included in the Legislative budget as required by the State Auditors accounting manual.

**LEGISLATIVE EXPENDITURE DETAIL  
THREE YEAR COMPARISON**

DEPARTMENT NUMBER		Actual Expended 1994	Actual Approp 1995	Estimated Required 1996
001.01.511				
300	OFFICIAL PUBLICATION SERVICES			
40	Other Services and Charges	\$ 5,874	\$ 8,000	\$ 8,000
	Total Official Publication Services	<u>5,874</u>	<u>8,000</u>	<u>8,000</u>
400	TRAINING			
30	Supplies			100
40	Other Services and Charges	5,135	7,000	7,000
90	Interfund Payments for Services		200	200
	Total Training	<u>5,135</u>	<u>7,200</u>	<u>7,300</u>
600	LEGISLATIVE SERVICES			
10	Salaries and Wages	15,002	15,000	16,800
20	Personnel Benefits	1,578	1,600	1,800
30	Office and Operating Supplies	678	800	800
50	Intergovernmental Services	303		
	Total Legislative Services	<u>17,561</u>	<u>17,400</u>	<u>19,400</u>
700	ELECTION COSTS			
50	Intergovernmental Professional Serv.	8,191	6,500	7,000
	Total Election Costs	<u>8,191</u>	<u>6,500</u>	<u>7,000</u>
	TOTAL LEGISLATIVE	<u>\$ 36,761</u>	<u>\$ 39,100</u>	<u>\$ 41,700</u>
	%Increase (Decrease) Prior Year		6.36%	6.65%

<b>LEGISLATIVE PERSONNEL SCHEDULE</b>		Actual Approp 1995	Estimated Required 1996
	Legislative Services		
	Council Members (7)	<u>\$ 15,000</u>	<u>\$ 16,800</u>
	Total Legislative Services	<u>\$ 15,000</u>	<u>\$ 16,800</u>
	%Increase (Decrease) Prior Year		12.00%

## **JUDICIAL**

### **FUNCTION**

The Police Judge is the chief judicial officer of the city. He is also one of the elected District Court Judges of Clark County.

### **ACTIVITIES AND SERVICES**

The Police Judge hears all cases and has exclusive jurisdiction over offenses defined by ordinances of the city. He has full power and authority to determine all cases, civil or criminal, arising under such ordinances and may pronounce judgment on these cases. The city provided for a violations bureau in 1982 to operate under the supervision of the municipal court.

### **COMMENTS ON BUDGET APPROPRIATIONS**

The City and Clark County District Court negotiated a new contract in 1995. District Court will provide an additional employee for a total of two and implement an aggressive collection system for past due fines.

### **JUDICIAL EXPENDITURE DETAIL THREE YEAR COMPARISON**

DEPARTMENT NUMBER	Actual Expended 1994	Actual Approp 1995	Estimated Required 1996
001.02.512			
500 MUNICIPAL COURT			
30 Supplies	\$ 727	\$1,500	\$1,200
40 Other Services and Charges	17,945	18,050	17,900
50 Intergovernmental Services and Taxes	41,772	42,000	49,500
Total Municipal Court	60,444	61,550	68,600
Total Judicial	\$60,444	\$61,550	\$68,600
% Increase (Decrease) Prior Year		1.83%	11.45%

## ***EXECUTIVE***

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### **MISSION STATEMENT**

The Mayor is the chief elected official of the City of Camas. The Mayor appoints the Chief Administrative Officer under the mayor-council form of government. Their role is to carry out the established policies of the city as determined by council.

### **GOALS FOR 1996**

1. Develop effective teamwork with the new council.
2. Lead the staff team toward continuing accomplishment of city goals.

### **ACTIVITIES AND SERVICES**

The Mayor is responsible for directing and coordinating the activities of the city departments through the City Administrator. The Administrator carries out the policies of the council and directs the day to day activities of the operating departments of the city. The administrator submits the proposed budget to the city council with recommendations for the ensuing year. Duties of the Mayor also consist of the political and community leadership of the city. The Mayor is responsible for the appointment and removal of nonelective city officials. The Mayor presides at all council meetings but does not have a vote except in the case of a tie.

### **COMMENTS ON BUDGET APPROPRIATIONS**

The 1996 budget includes normal cost of living increases for the City Administrator and Administrative Secretary.

**EXECUTIVE EXPENDITURE DETAIL  
THREE YEAR COMPARISON**

DEPARTMENT NUMBER		Actual Expended 1994	Actual Approp 1995	Estimated Required 1996
001.03.513				
100	ADMINISTRATION			
10	Salaries and Wages	\$ 92,414	\$ 96,482	\$ 98,478
20	Personnel Benefits	22,202	26,725	26,097
30	Supplies	700	2,000	2,000
40	Other Services and Charges	626	7,100	6,700
100	Total Administration	<u>115,942</u>	<u>132,307</u>	<u>133,275</u>
400	TRAINING			
40	Other Services and Charges	11,878	11,000	11,000
90	Interfund Payments for Services		100	100
400	Total Training	<u>11,878</u>	<u>11,100</u>	<u>11,100</u>
	TOTAL EXECUTIVE	<u>\$ 127,820</u>	<u>\$ 143,407</u>	<u>\$ 144,375</u>
	% Increase (Decrease) Prior Year		12.19%	0.68%

**EXECUTIVE PERSONNEL SCHEDULE**

		Actual Approp 1995	Estimated Required 1996
	ADMINISTRATION		
605	Mayor	\$ 7,800	\$ 7,800
103	City Administrator	70,884	75,314
	Administrative Secretary (1/2)	<u>14,598</u>	<u>15,036</u>
	Total Executive	<u>\$ 93,282</u>	<u>\$ 98,150</u>
	% Increase (Decrease) Prior Year		5.22%

# **FINANCIAL AND RECORDS SERVICES DEPARTMENT**

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## **MISSION STATEMENT**

The Finance Department's mission is to ensure the City's financial stability, maximize the use of its financial resources, and provide superior financial, accounting and budgeting information and services, while maintaining the highest level of public trust.

The Finance Department strives to provide progressive, automated, quality services to the citizens, City Council and Mayor, and the many City departments it serves using the most advanced technology available.

## **DEPARTMENTAL GOALS FOR 1996**

The Finance Department has several important goals for 1996:

1. Enhance financial statements and information and their accessibility utilizing the City's new network and financial software, including the preparation and submittal to the Government Finance Officers Association of the City's Comprehensive Annual Financial Report which the City has earned the prestigious Certificate of Achievement for Excellence in Financial Reporting for 8 years standing.
2. Develop additional software, data integration, operating procedures and training to enhance system optimization, automation, and communications in providing superior services.
3. Encourage and support departmental enhancements to procedures and policies which promote effective, competitive and technologically progressive services.

## **ACTIVITIES AND SERVICES**

Activities of the Finance Department include all of those of the City Clerk's office such as licensing, voter registration, council and city records. As of 1995, it has taken on the responsibility of implementing and administering the City-wide network. All treasurer's duties including cash management and investing, utility billing, maintaining personnel records, purchasing and general city accounting are done by the department. Operation of centralized city printing and mailing are other activities of the finance department as well as budget preparation and control, financial reporting and other related administrative services.

## **COMMENTS ON BUDGET APPROPRIATIONS**

The finance department has taken an aggressive approach on reorganization and consolidation of general procedures and accounting and financial activities within its scope. The department continues to develop and implement ideas and procedures to assist in the functionality of the department by utilizing newly acquired 1995 network tools and software in support of the focus of advanced systems and networking technology and resources.

The Department will replace office furnishings in one office and add a seasonal employee to assist the office during absences due to vacations and to help with other financial projects.

**FINANCIAL AND RECORDS SERVICES EXPENDITURE DETAIL  
THREE YEAR COMPARISON**

DEPARTMENT FUND		Actual	Actual	Estimated
001.04.514		Expended	Approp	Required
		1994	1995	1996
100	ADMINISTRATION			
10	Salaries and Wages	\$ 126,847	\$ 89,936	\$ 101,871
20	Personnel Benefits	23,782	18,110	29,500
40	Travel			1,000
	Total Administration	<u>150,629</u>	<u>108,046</u>	<u>132,371</u>
200	FINANCIAL SERVICES			
10	Salaries and Wages	187,368	155,214	166,449
20	Personnel Benefits	58,358	54,640	50,000
30	Supplies	2,785	5,450	5,500
40	Other Services and Charges	14,628	20,700	20,200
60	Capital Outlays	4,044		2,000
	Total Financial Services	<u>267,183</u>	<u>236,004</u>	<u>244,149</u>
400	TRAINING			
40	Other Services and Charges	8,039	6,800	7,000
90	Interfund Payments for Services	989	1,200	1,000
	Total Training	<u>9,028</u>	<u>8,000</u>	<u>8,000</u>
	Total Financial and Records Services	<u>\$ 426,840</u>	<u>\$ 352,050</u>	<u>\$ 384,520</u>
	% Increase (Decrease) Prior Year		-17.52%	9.22%

<b>FINANCE PERSONNEL SCHEDULE</b>		Actual	Estimated
		Approp	Required
		1995	1996
	ADMINISTRATION		
305	Finance Director	\$ 54,468	\$ 60,848
310	Finance Network Analyst	32,868	41,023
	Total Administration	<u>87,336</u>	<u>101,871</u>
	FINANCIAL SERVICES		
314	Personnel Specialist (1/2)	17,958	20,110
315	Deputy Treasurer	35,916	38,100
325	Finance Assistant II (3)	90,540	86,859
330	Finance Assistant I	--	8,152
	Other Salaries and Wages	1,500	12,228
	Overtime	5,000	1,000
	Total Financial Services	<u>150,914</u>	<u>166,449</u>
	Total Financial and Records Services	<u>\$ 238,250</u>	<u>\$ 268,320</u>
	% Increase (Decrease) Prior Year		12.62%

**CAPITAL OUTLAY DETAIL:**

Office furniture	\$ 2,000
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## **LEGAL SERVICES**

### **FUNCTION**

The City Attorney's office provides legal advice and services to the City of Camas officials.

### **ACTIVITIES AND SERVICES**

The City Attorney drafts and/or approves all proposed ordinances and contracts of the city. He prosecutes all offenders of city ordinances and certain state statutes falling within the jurisdiction of the police court. He provides legal advice to the city council, Mayor and other members of the city staff and represents the city in some litigation.

### **COMMENTS ON BUDGET APPROPRIATIONS**

Since 1995 the City Attorney has been compensated on a contractual basis instead of a salary, therefore only professional service fees are budgeted and not salaries and personnel benefits.

### **LEGAL SERVICES EXPENDITURE DETAIL THREE YEAR COMPARISON**

DEPARTMENT NUMBER		Actual Expended 1994	Actual Approp 1995	Estimated Required 1996
001.05.515				
200	LEGAL SERVICES			
	10 Salaries and Wages	\$ 45,492	\$ -	\$ -
	20 Personnel Benefits	3,598	-	-
	30 Supplies	809	800	800
	40 Other Services and Charges	6,046	60,650	75,900
	Total Legal Services	<u>55,945</u>	<u>61,450</u>	<u>76,700</u>
400	TRAINING			
	40 Other Services and Charges	17	550	500
	Total Training	<u>17</u>	<u>550</u>	<u>500</u>
	Total Legal	<u>\$ 55,962</u>	<u>\$ 62,000</u>	<u>\$ 77,200</u>
	% Increase (Decrease) Prior Year		10.79%	24.52%

## ***PERSONNEL DEPARTMENT***

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### **FUNCTION**

The personnel function provides for general expenses of a personnel nature that cannot be included in any other specific budget.

### **ACTIVITIES AND SERVICES**

Expenses for personnel surveys, pension and social security, labor relations consultants and other expenses that cannot be assigned to a specific department are included in this budget section. The city's wellness program is also included.

### **COMMENTS ON BUDGET APPROPRIATIONS**

One half of the personnel specialist position has been included in the Personnel Department and the other half has been budgeted in the Finance Department since 1995.

## **OTHER GENERAL GOVERNMENTAL SERVICES**

### **FUNCTION**

The other general governmental services section of the budget provides for all expenses of general operations of the city not provided under a specific fund and department.

### **ACTIVITIES AND SERVICES**

Other general government includes miscellaneous government expenses such as duplication, printing, general liability insurance, dues to the Association of Washington Cities and State Auditor's Office audit fees.

### **COMMENTS ON BUDGET APPROPRIATIONS**

Washington Cities Insurance Authority assessment for the city's liability insurance is \$129,187, an increase of \$19,530 from 1995. \$38,000 for general liability is included here, the remainder is charged to other departments for their pro-rata share of liability.

### **OTHER GENERAL GOVERNMENT SERVICES DETAIL THREE YEAR COMPARISON**

DEPARTMENT NUMBER		Actual Expended 1994	Actual Approp 1995	Estimated Required 1996
001.07.519				
900	MISCELLANEOUS			
20	Personnel Benefits	\$ -	\$ 100	\$ -
30	Supplies	16,122	22,000	20,000
40	Other Services and Charges	56,791	59,600	59,250
50	Intergovernmental Services and Taxes	18,595	21,500	21,500
60	Capital Outlays	20,686	-	18,500
	Total Miscellaneous	<u>112,194</u>	<u>103,200</u>	<u>119,250</u>
	Total Other General Government Services	<u>\$112,194</u>	<u>\$103,200</u>	<u>\$119,250</u>
	% Increase (Decrease) Prior Year		-8.02%	15.55%

### **CAPITAL OUTLAY DETAIL:**

Voice Mail	\$ 7,000
Phone card for additional lines	3,500
Copy machine	8,000
	<u>\$ 18,500</u>

# **LAW ENFORCEMENT DEPARTMENT**

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## **MISSION STATEMENT**

The Police Department provides protection to persons and property within the City of Camas.

## **DEPARTMENTAL GOALS FOR 1996**

1. The Camas Police Department is dedicated to continuing an exemplary level of service to our citizens.
2. The Police Department will continue, and strengthen our relationship with the Camas School District as it pertains to education, detection and intervention with students displaying symptoms of domestic abuse and neglect.

## **ACTIVITIES AND SERVICES**

The activities of the Police Department include enforcing traffic regulations, investigating accidents criminal offenses and preventing crime. Other activities include recovering stolen property, clearing fraudulent check cases, suppressing juvenile delinquency and parking enforcement.

## **COMMENTS ON BUDGET APPROPRIATIONS**

In order to maintain one officer per 1000 citizen ratio, we are requesting one additional officer in the first part of the year. Additionally, for the first time, we are dedicating an officer to the full-time duties of "Crime Prevention/Neighborhood Coordinator." This officer will establish an important link between the services our city offers and the needs and desires of the citizenry.

**LAW ENFORCEMENT EXPENDITURE DETAIL  
THREE YEAR COMPARISON**

DEPARTMENT NUMBER		Actual Expended 1994	Actual Approp 1995	Estimated Required 1996
001.08.521				
100	ADMINISTRATION			
	10 Salaries and Wages	\$ 179,506	\$187,632	\$196,128
	20 Personnel Benefits	55,276	53,765	59,538
	30 Supplies	813	1,500	1,500
	40 Other Services and Charges	3,326	6,000	7,150
	60 Capital Outlays	1,761	-	-
	90 Interfund Payments for Services	4,596	6,500	6,900
	Total Administration	<u>245,278</u>	<u>255,397</u>	<u>271,216</u>
200	POLICE OPERATIONS			
220	PATROL AND INVESTIGATIONS			
	10 Salaries and Wages	512,957	569,017	586,689
	20 Personnel Benefits	150,229	182,650	175,411
	30 Supplies	3,405	5,000	7,000
	40 Other Services and Charges	10,479	26,635	14,400
	60 Capital Outlays	9,556	5,500	-
	90 Interfund Payments for Services	49,982	55,000	58,200
	Total Patrol and Investigations	<u>736,608</u>	<u>843,802</u>	<u>841,700</u>
230	SPECIAL UNITS-POLICE RESERVES			
	10 Salaries and Wages	6,658	7,500	11,500
	20 Personnel Benefits	2,925	1,750	1,750
	40 Other Services and Charges	311	900	900
	Total Special Units-Police Res.	<u>9,894</u>	<u>10,150</u>	<u>14,150</u>
	TOTAL POLICE OPERATIONS	<u>746,502</u>	<u>853,952</u>	<u>855,850</u>
300	CRIME PREVENTION			
	10 Salaries and Wages	-	-	46,028
	20 Personnel Benefits	-	-	12,865
	30 Supplies	6,166	6,200	13,200
	40 Other Services and Charges	35	-	3,700
	60 Capital Outlays	-	-	2,500
	Total Crime Prevention	<u>6,201</u>	<u>6,200</u>	<u>78,293</u>

**LAW ENFORCEMENT EXPENDITURE DETAIL  
THREE YEAR COMPARISON**

DEPARTMENT NUMBER	Actual Expended 1994	Actual Approp 1995	Estimated Required 1996
001.08.528			
400			
COMMUNICATIONS OPERATIONS, CONTRACTED SERVICES			
50 Intergovernmental Services	61,714	76,700	80,000
Total Operations, Cont. Services	<u>61,714</u>	<u>76,700</u>	<u>80,000</u>
800			
COMMUNICATIONS, GENERAL			
30 Supplies	562	1,000	700
40 Other Services	12,909	13,000	15,000
64 Capital outlays	-	3,300	-
Total Communications, General	<u>13,471</u>	<u>17,300</u>	<u>15,700</u>
<b>SUB-TOTAL COMMUNICATIONS</b>	<u>75,185</u>	<u>94,000</u>	<u>95,700</u>
<b>TOTAL LAW ENFORCEMENT AND COMMUNICATIONS</b>	<u>\$ 1,189,187</u>	<u>\$1,318,154</u>	<u>\$1,421,019</u>
 % Increase (Decrease) Prior Year		10.84%	7.80%

**CAPITAL OUTLAY DETAIL:**

Hand held radar unit	\$ 1,300
Display board for radar unit	1,200
	<u>\$ 2,500</u>

# ***FIRE CONTROL DEPARTMENT***

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## **MISSION STATEMENT**

The fire control function provides fire protection services to persons and property within the city of Camas.

## **DEPARTMENTAL GOALS FOR 1996**

1. Maintain fire protection costs in terms of cost/\$1,000 assessed value below the average for cities of similar assessed value and fire protection insurance grading.
2. Minimize direct and indirect fire loss by limiting fire losses to a ten year average target of \$0.40/1,000 AV of protected property.
3. Limit the incidence of damaging fires to 6 per 1,000 population.
4. Intercede before flashover occurs in 85% of all structure fires.

## **ACTIVITIES AND SERVICES**

Activities of the department include fire inspection, prevention education and extinguishing fires. Both Firefighters and Firefighter/Paramedics provide fire suppression services as well as operate the ambulance and emergency aid activities. Although, the ambulance expenses are paid from the Emergency Rescue Fund.

## **COMMENTS ON BUDGET APPROPRIATIONS**

The 1996 budget includes completion of SCBA replacement, upgrade of SCBA refilling capacity, and continuation of radio and pager replacement. The firefighter's union contract has not been settled. Wages and salaries are based on a 1995 estimate of 3% and a 1996 estimate of 2.64%, consistent with the contracts that have been settled. Overall budget growth has been limited to just over 5%, a modest increase during a significant growth period in the community.

**FIRE CONTROL EXPENDITURE DETAIL  
THREE YEAR COMPARISON**

DEPARTMENT NUMBER		Actual Expended 1994	Actual Approp 1995	Estimated Required 1996
001.09.522				
100	ADMINISTRATION			
10	Salaries and Wages	\$ 46,928	\$49,716	\$50,427
20	Personnel Benefits	9,346	11,220	11,300
30	Supplies	1,046	1,500	1,500
40	Other Services and Charges	580	2,000	2,000
60	Capital Outlays	5,008	400	-
90	Interfund Payments for Services	3,000	3,900	3,900
	Total Administration	<u>65,908</u>	<u>68,736</u>	<u>69,127</u>
200	FIRE SUPPRESSION			
210	REGULAR FORCE			
10	Salaries and Wages	418,175	413,762	435,518
20	Personnel Benefits	86,830	89,150	95,500
30	Supplies	15,207	18,500	20,000
40	Other Services and Charges	15,177	21,300	23,400
60	Capital Outlays	1,499	20,000	30,660
90	Interfund Payments for Services	4,136	4,800	4,300
	Total Regular Force	<u>541,024</u>	<u>567,512</u>	<u>609,378</u>
220	VOLUNTEER FORCE			
10	Salaries and Wages	11,260	12,000	12,000
20	Personnel Benefits	6,781	6,500	6,000
30	Supplies	180	1,500	1,500
40	Other Services and Charges	396	800	700
	Total Volunteer Force	<u>18,617</u>	<u>20,800</u>	<u>20,200</u>
230	WATER SERVICE			
40	Other Services and Charges	8,400	8,400	8,400
	Total Water Service	<u>8,400</u>	<u>8,400</u>	<u>8,400</u>
	TOTAL FIRE SUPPRESSION	<u>568,041</u>	<u>596,712</u>	<u>637,978</u>
300	FIRE PREVENTION AND INVESTIGATION			
10	Salaries and Wages	51,204	52,804	52,556
20	Personnel Benefits	10,028	11,100	10,700
30	Supplies	2,093	2,000	2,000
40	Other Services and Charges	3,922	9,200	9,200
60	Capital Outlays	1,030	-	500
90	Interfund Payments for Services	2,400	2,500	2,700
	Total Fire Prevention and Investigation	<u>70,677</u>	<u>77,604</u>	<u>77,656</u>

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**FIRE CONTROL PERSONNEL SCHEDULE**

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		Actual Approp 1995	Estimated Required 1996
	<b>ADMINISTRATION</b>		
405	Fire Chief (1/2)	\$29,682	\$31,851
105	Public Safety Administration Secretary (1/2)	16,434	17,376
	Overtime	2,000	1,200
	<b>Total Administration</b>	<u>48,116</u>	<u>50,427</u>
	<b>FIRE SUPPRESSION</b>		
415	Fire Captain (3)	128,172	135,715
425	Firefighter (6)	235,440	248,803
	Holiday Pay	15,150	16,000
	Volunteer Force	12,000	12,000
	Overtime	35,000	35,000
	<b>Total Fire Supression</b>	<u>425,762</u>	<u>447,518</u>
	<b>FIRE PREVENTION AND INVESTIGATION</b>		
410	Battalion Chief/Fire Marshall	51,204	52,556
	<b>DISABILITY AND RETIREMENT (LEOFF 1)</b>		
	Salaries and wages	100	100
	<b>Total Fire Control</b>	<u>\$525,182</u>	<u>\$550,601</u>
	% Increase (Decrease) Prior Year		4.84%

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**CAPITAL OUTLAY DETAIL:**

Nine SCBA units	\$ 18,360
Eighteen SCBA masks	3,300
Six SCBA breathing air cylinders	3,000
Cascade system upgrade	4,000
Computer	2,000
Fax machine	500
Six pagers	3,000
Two portable radios	2,000
Mobile radio	3,600
	<u>\$ 39,760</u>

## ***DETENTION AND/OR CORRECTION***

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### **FUNCTION**

The detention and/or correction budget provides for cost of care of prisoners and parole services.

### **ACTIVITIES AND SERVICES**

Prisoners are detained either in the city jail temporarily or are held in the county jail. The city reimburses the county for board of prisoners.

### **COMMENTS ON BUDGET APPROPRIATIONS**

The budget remains essentially the same as in previous years. Wages for the court security officer will be equally shared with the City of Washougal.

## ***EMERGENCY SERVICES***

### **FUNCTION**

Emergency management provides for safety, food, aid and housing to citizens during time of disaster.

### **ACTIVITIES AND SERVICES**

The emergency management budget provides for an intergovernmental payment to the county emergency services operation and for maintenance of the municipal building emergency generator.

### **COMMENTS ON BUDGET APPROPRIATIONS**

The 1996 budget is unchanged from the 1995 budget. The 1996 budget is based on Clark County budget projection of \$4,030 intergovernmental funding from the City of Camas available at time of preparation.

### **EMERGENCY SERVICES EXPENDITURE DETAIL THREE YEAR COMPARISON**

DEPARTMENT NUMBER		Actual Expended 1994	Actual Approp 1995	Estimated Required 1996
001.11.525				
100	ADMINISTRATION			
50	Intergovernmental Services	\$2,654	\$4,500	\$4,500
500	FACILITIES			
30	Supplies	0	100	100
40	Other Services and Charges	0	50	50
90	Interfund Payments For Services	0	100	100
	Total Emergency Services	\$2,654	\$4,750	\$4,750

# **ENGINEERING DEPARTMENT**

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## **MISSION STATEMENT**

The Engineering Department furnishes general administration and supervision including planning and developing of capital improvement programs of city public works operations.

## **DEPARTMENT GOALS FOR 1996**

1. Encourage public participation on public works projects and planning efforts.
2. Maintain and plan for the city's infrastructure.
3. Construct those improvements necessary to meet the current and future needs of the citizens, including:
  - Put into operation a new treatment unit at the wastewater treatment plant.
  - Eliminate unwanted flows into the sewage treatment plant through an effective I&I reduction plan.

## **ACTIVITIES AND SERVICES**

The Engineering Department designs and supervises capital improvement programs for the city. It is responsible for engineering, inspection and supervision of the Streets, Water-Sewer, Parks maintenance, Equipment Rental and Sanitary Departments. Engineering programs include design, plans and specifications for all construction projects in the city not contracted with consulting engineering firms. Supervision of sanitary collection activities also falls within the jurisdiction of this department.

## **COMMENTS ON BUDGET APPROPRIATIONS**

The personnel schedule reflects no changes from 1995 except normal salary and benefit increases for the staff. There are funds budgeted for a new autocad workstation, new survey equipment and GIS equipment. The Engineering Department continues to enhance data management and project development through the use of computer systems.

**ENGINEERING DEPARTMENT EXPENDITURE DETAIL  
THREE YEAR COMPARISON**

DEPARTMENT NUMBER		Actual Expended 1994	Actual Approp 1995	Estimated Required 1996
001.13.532				
100	ADMINISTRATION			
10	Salaries and Wages	\$119,256	\$144,514	\$147,659
20	Personnel Benefits	31,241	41,800	44,140
30	Supplies	962	1,515	1,515
40	Other Services and Charges	3,648	5,250	4,500
60	Capital Outlays	247	1,000	4,000
90	Interfund Payments for Services	110	500	500
	Total Administration	<u>155,464</u>	<u>194,579</u>	<u>202,314</u>
200	ENGINEERING PLANS AND SERVICES			
10	Salaries and Wages	309,848	316,080	327,717
20	Personnel Benefits	93,867	97,315	98,050
30	Supplies	6,214	7,250	7,300
40	Other Services and Charges	6,321	25,100	25,925
50	Intergovernmental Services	-	-	2,000
60	Capital Outlays	18,504	7,000	27,500
90	Interfund Payments for Services	16,253	15,000	14,000
	Total Engineering Plans and Services	<u>451,007</u>	<u>467,745</u>	<u>502,492</u>
400	TRAINING			
40	Other Services and Charges	4,303	5,500	6,000
	Total Training	<u>4,303</u>	<u>5,500</u>	<u>6,000</u>
	Total Engineering	<u><u>\$610,774</u></u>	<u><u>\$667,824</u></u>	<u><u>\$710,806</u></u>
	% Increase (Decrease) Prior Year		9.34%	6.44%

## ***POLLUTION CONTROL SERVICES***

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### **FUNCTION**

The pollution control budget provides for the city's share of the Southwest Air Pollution Control Authority's activities and other natural resources expenses.

### **ACTIVITIES**

The pollution control authority sets standards for control of air pollution within the region and enforces these standards.

### **COMMENTS ON BUDGET APPROPRIATIONS**

The amount budgeted for 1996 is the city's estimate of the pro-rata share of the operating costs of the Southwest Air Pollution Control Authority.

### **POLLUTION CONTROL EXPENDITURE DETAIL THREE YEAR COMPARISON**

DEPARTMENT NUMBER		Actual Expended 1994	Actual Approp 1995	Estimated Required 1996
001.14.531				
700	AIR POLLUTION CONTROL			
50	Intergovernmental Services and Taxes	<u>\$1,796</u>	<u>\$1,850</u>	<u>\$1,900</u>
	Total Natural Resources	<u><u>\$1,796</u></u>	<u><u>\$1,850</u></u>	<u><u>\$1,900</u></u>
	% Increase (Decrease) Prior Year		3.01%	2.70%

# ***PLANNING AND COMMUNITY DEVELOPMENT***

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## **MISSION STATEMENT**

The planning activity provides for the adoption and recommendation of coordinated plans for the overall comprehensive physical planning and development of the city.

## **GOALS FOR 1996**

1. Improve public participation in the city's land use and planning processes.
2. Coordinate with Clark County the production of mapping and geographic information.
3. Update the GMA Comprehensive Plan, Capital Facilities Plan, and Six Year Street Plan.
4. Update the Transportation Impact Fee.

## **ACTIVITIES AND SERVICES**

The Planning Commission conducts hearings and makes recommendations as to zoning of property and recommends regulations and restrictions on the location of buildings, structures and land for residential, trade, industrial and other purposes. The commission also enters into agreements for planning and zoning assistance from private consultants and other governmental planning organizations.

## **COMMENTS ON BUDGET APPROPRIATIONS**

The Planning budget includes two specific items not previously encountered. First, there are funds allotted in the economic development area to produce a brochure on the city's industrial area. Second, there are funds set aside in the intergovernmental services category to reimburse the impact fee accounts for waivers granted to the Vancouver Housing Authority for low income housing.

## ***OTHER PHYSICAL ENVIRONMENT***

### **MISSION STATEMENT**

The Other Physical Environment function provides for animal control expenses.

### **ACTIVITIES AND SERVICES**

The City of Camas maintains the animal control facility and pays a prorated share of the animal control operation to the City of Washougal.

### **COMMENTS ON BUDGET APPROPRIATIONS**

The program costs are steady except for the salary increases relative to Washougal's collective bargaining. \$8,700 is budgeted in 1996 for improvements to the existing kennel.

### **OTHER PHYSICAL ENVIRONMENT EXPENDITURE DETAIL THREE YEAR COMPARISON**

DEPARTMENT NUMBER	Actual Expend 1994	Actual Approp 1995	Estimated Required 1996
001.16.539			
	<b>ANIMAL CONTROL</b>		
300 10	\$ 224	\$ 300	\$ -
300 20	104	50	-
300 30	111	450	-
300 40	1,964	2,900	8,700
300 50	23,920	42,500	38,700
300 90	28	-	-
	<u>\$ 26,351</u>	<u>\$ 46,200</u>	<u>\$ 47,400</u>
		75.33%	2.60%

# **MENTAL AND PHYSICAL HEALTH**

**MISSION STATEMENT**

The health budget provides for the city's payment to the Southwest Washington Health District for services and for payments to the county for alcoholism programs.

**ACTIVITIES AND SERVICES**

The Health Department provides food inspection services to the city, inspection of various unsanitary situations detrimental to the community's health and provides vaccination and certain medical services to the citizens of the city and the school district. The county alcoholism program provides for alcoholic rehabilitation services to the citizens of the city and county.

**COMMENTS ON BUDGET APPROPRIATIONS**

As of 1996, Southwest Washington Health District will be allocated directly from the State 2.95% of the city's motor vehicle excise tax for the city's proportionate funding of their services. The city will directly contribute an additional \$4,526 in 1996.

## **MENTAL AND PHYSICAL HEALTH EXPENDITURE DETAIL THREE YEAR COMPARISON**

DEPARTMENT NUMBER	Actual Expend 1994	Actual Approp 1995	Estimated Required 1996
001.17			
PUBLIC HEALTH			
562 000 50 Intergovernmental Services and Taxes	\$53,517	\$57,361	\$4,526
ALCOHOLISM			
567 000 50 Intergovernmental Services and Taxes	<u>1,758</u>	<u>2,100</u>	<u>1,700</u>
Total Mental and Physical Health	<u>\$55,275</u>	<u>\$59,461</u>	<u>\$6,226</u>
% Increase (Decrease) Prior Year		7.57%	-89.53%

# ***PARKS AND RECREATION***

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## **MISSION STATEMENT**

The Park and Recreation function provides for the operation of general recreation facilities for the residents of the city and surrounding area.

## **GOALS FOR 1996**

1. Continue to preserve and acquire open space, greenways, parks, historical areas, of ecological significance within the community pursuant to the Parks and Recreation Comprehensive Plan.
2. Continue to provide and maintain a comprehensive range of park facilities and recreational activities to meet the needs of the diverse populations in the community.

## **ACTIVITIES AND SERVICES**

The city maintains and operates playgrounds and parks, swimming and wading pools, lighted baseball parks, little league parks, picnic grounds and tennis courts. Baseball and little league programs are provided for all residents including Washougal and the county area.

## **COMMENTS ON BUDGET APPROPRIATION**

Two seasonal maintenance workers are budgeted for 1996 and additional of one full-time maintenance worker to be hired in the fall.

**PARKS AND RECREATION EXPENDITURE DETAIL  
THREE YEAR COMPARISON**

DEPARTMENT NUMBER		Actual Expended 1994	Actual Approp 1995	Estimated Require 1996
001.18.576				
200	SWIMMING POOLS			
10	Salaries and Wages	\$42,491	\$44,300	\$46,000
20	Personnel Benefits	8,053	8,300	8,500
30	Supplies	6,349	7,300	7,400
40	Other Services and Charges	17,218	19,000	21,600
50	Intergovernmental Services	-	100	100
90	Interfund Payments for Services	526	500	500
	Total Swimming Pools	<u>74,637</u>	<u>79,500</u>	<u>84,100</u>
800	GENERAL PARKS			
10	Salaries and Wages	92,622	82,664	102,270
20	Personnel Benefits	31,532	28,700	34,780
30	Supplies	11,466	11,200	11,250
40	Other Services and Charges	36,587	34,100	38,350
60	Capital Outlays	19,110	16,700	15,850
90	Interfund Payments for Services	33,520	45,000	45,000
	Total General Parks	<u>224,837</u>	<u>218,364</u>	<u>247,500</u>
	Total Park Facilities	<u>\$299,474</u>	<u>\$297,864</u>	<u>\$331,600</u>
	% Increase (Decrease) Prior Year		-0.54%	11.33%

# ***CULTURE AND RECREATION***

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## **MISSION STATEMENT**

Through provision of recreation and parks services, we enhance the quality of life and nurture the health and well-being of our people, our community, our environment and our economy.

## **GOALS FOR 1996**

We are community driven. Together, and often in partnership with related fields and organizations, we:

1. Help individuals reach their potential - ensuring healthy, active and balanced lifestyles, a fit foundation for productive lives - stimulating holistic growth and development.
2. Strengthen the social foundations of our society - building strong relationships - collaborating to support families of all kinds, nurturing leadership and developing self reliant communities - creating understanding and harmony through shared leisure lifestyles.
3. Serve as "stewards of the environment" - creating environmental awareness and encouraging ecosystem approaches to planning - protecting, preserving and restoring significant natural areas and corridors.
4. Build and renew local economies - reducing dependencies on health and social services through building a fit and productive work force; stimulating the leisure industries and attracting economic development to our community known for our high quality of life.

## **ACTIVITIES AND SERVICES**

The Culture and Recreation Facilities function provides for the operation and maintenance of the Community Center as well as providing for the personal, social, economic, and environmental benefits through the provision of recreation and parks services.

# ***CAPITALIZED EXPENDITURES***

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## **FUNCTION**

Capitalized expenditures is a classification under the "BARS" system utilized to sort out and identify major capital expenditures from ordinary operations and maintenance of departments. Minor capital outlay items are included under the department budget.

## **GOALS FOR 1996**

Complete Phase 1 of preparation for interim use of the Grass Valley Fire Station.

## **ACTIVITIES AND SERVICES**

This activity will complete work necessary to provide improved fire protection and ambulance services to the west side of Prune Hill.

## **COMMENTS ON BUDGET APPROPRIATIONS**

The \$15,300 budgeted in Fire Control Building & Structures for 1996 will complete basic clean-up, renovation and asphaltting at the former Grass Valley volunteer fire station in preparation for full-time use as the area continues to develop.

# ***PARTICIPANT RECREATION***

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## **MISSION STATEMENT**

The Participant Recreation program provides wholesome recreational activities for participants.

## **GOALS FOR 1996**

1. Operate a well-attended, fun summer recreation program at Crown Park.
2. Provide minor funding for Christmas and Easter seasonal participant recreation programs.

## **ACTIVITIES AND SERVICES**

The program will conduct certain park and recreation activities in the summer at Crown Park. This program is sponsored and operated by Camas Community Education. Also, this provides for part-time staff assistance for seasonal recreation programs operated by the City. The budget also provides \$6,000 for the Community Education proposed "Youth Night Out -- '96" program of youth recreation activities.

## **COMMENTS ON BUDGET APPROPRIATIONS**

This provides for continuing programs and funds the Community Education summer program at the requested \$9,750 level. This is the first year for funding the "Youth Night Out" initiative.

# ***PROTECTIVE INSPECTIONS DEPARTMENT***

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## **MISSION STATEMENT**

Protective inspections provide for inspections and enforcement of regulations relevant to the issuance of building permits and other permits not assigned to a specific department.

## **ACTIVITIES AND SERVICES**

The activity accounts for payments for professional services for inspections and for related facilities.

## **COMMENTS ON BUDGET APPROPRIATIONS**

Funds are budgeted under professional services for plan and structural services review for possible new industrial construction.

**PROTECTIVE INSPECTION EXPENDITURE DETAIL  
THREE YEAR COMPARISON**

DEPARTMENT NUMBER		Actual Expended 1994	Actual Approp 1995	Estimated Required 1996
001.22.524				
200	INSPECTIONS, PERMITS			
10	Salaries and Wages	\$134,513	\$144,867	\$153,450
20	Personnel Benefits	41,985	43,530	45,555
30	Supplies	2,978	2,500	5,910
40	Other Services and Charges	6,614	39,470	24,170
60	Capital Outlays	679	4,250	2,450
90	Interfund Payments for Services	2,786	5,800	5,800
	Total Inspections, Permits	<u>189,555</u>	<u>240,417</u>	<u>237,335</u>
400	TRAINING			
40	Other Services and Charges	321	2,500	2,600
	Total Training	<u>321</u>	<u>2,500</u>	<u>2,600</u>
420	INSPECTIONS, PERMITS			
40	Other Services and Charges	86	-	-
	Total Inspections, Permits	<u>86</u>	<u>-</u>	<u>-</u>
500	FACILITIES			
40	Other Services and Charges	877	1,550	1,550
60	Capital Outlays	5,845	-	10,700
	Total Facilities	<u>6,722</u>	<u>1,550</u>	<u>12,250</u>
	<b>TOTAL PROTECTIVE INSPECTIONS</b>	<u><u>\$196,684</u></u>	<u><u>\$244,467</u></u>	<u><u>\$252,185</u></u>
	% Increase (Decrease) Prior Year		24.29%	3.16%

## ***CENTRAL SERVICES***

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### **FUNCTION**

The central services function is a classification for general building services as prescribed in the state auditor's *Budgeting, Accounting and Reporting System* (BARS). This budget includes the costs of providing housing facilities for general government, public safety, public works engineering, and administration.

### **ACTIVITIES AND SERVICES**

Expenses under this budget include the maintenance and operation of the municipal building.

### **COMMENTS ON BUDGET APPROPRIATIONS**

The 1996 budget provides funds for limited improvements to the Council Chambers. Increased effort will be directed toward improving indoor air quality in various areas of the building.

## **INFORMATION AND OUTREACH**

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### **MISSION STATEMENT**

To provide information and outreach to foster and support the neighborhood associations and their vital work. To provide financial assistance to a local social service agency for their support of low income citizens.

### **PROGRAM GOALS FOR 1996**

1. Provide partial funding for the operation of the East County Family Service Center.
2. Fund a community clean-up project organized by UCAN.
3. Provide operating supplies, travel, and conference registration support to UCAN.

### **ACTIVITIES AND SERVICES**

\$6,000 is budgeted for the East County Family Service Center (formerly known as East County Social Service Center). \$5000 is budgeted to cover the estimated costs of a community clean-up effort sponsored by UCAN.

### **COMMENTS ON BUDGET APPROPRIATIONS**

New for 1996 in this department is a neighborhood cleanup project and expenditures for travel and supplies for the neighborhood associations.

### **INFORMATION AND OUTREACH EXPENDITURE DETAIL THREE YEAR COMPARISON**

DEPARTMENT NUMBER	Actual Expend 1994	Actual Approp 1995	Estimated Required 1996
001.24.557			
200 50 Community Information Services Neighborhood Association	\$ 4,500	\$ 5,000	\$ 6,000
210 30 Supplies	-	-	2,500
210 40 Other Services and Charges	-	-	6,900
Total Information and Outreach	<u>\$ 4,500</u>	<u>\$ 5,000</u>	<u>\$ 15,400</u>
% Increase (Decrease) Prior Year		11.11%	208.00%

# **COMMUNITY EDUCATION**

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**MISSION STATEMENT**

Community Education is used to fund the Camas Senior Citizen Center. The program is operated by Camas Community Education.

**PROGRAM GOALS FOR 1996**

To continue the program of the Camas Senior Citizens Center, operated by the Camas Community Education.

**ACTIVITIES AND SERVICES**

Activities are offered at the Senior Citizen Center, 538 N.E. Cedar Street. Activities include birthday parties, blood pressure checks, pot-lucks, and field-bus trips. The program is funded at \$4,000 for 1996, as requested.

**COMMENTS ON BUDGET APPROPRIATIONS**

Expenditures related to the United Camas Association of Neighborhoods (UCAN) were formerly carried in this budget section in 1995. The UCAN budget for 1996 appears under Information and Outreach this year.

Two other programs operated by Camas Community Education which are participant recreation programs for youth appear in the budget section entitled "Participant Recreation".

DEPARTMENT NUMBER	Actual Expended 1994	Actual Approp 1995	Estimated Required 1996
<hr/>			
	<b>EDUCATION SERVICES</b>		
200 30	\$ -	\$4,000	\$ -
200 40	-	-	-
200 50	3,700	3,700	4,000
400 40	-	-	-
	<u>\$3,700</u>	<u>\$7,700</u>	<u>\$4,000</u>
		108.11%	-48.05%
	% Increase (Decrease) Prior Year		

## ***LIBRARY DEPARTMENT***

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### **MISSION STATEMENT**

The Camas Public Library exists to enrich the lives, encourage the self-education and promote the enlightened citizenship of adults, youth and children in the greater Camas community. The library is the general public's primary source of materials for information, education, recreation and culture, and is a supplemental source of information for business, government and students. These information needs are met by providing free access to both traditional and newly developing resources and technologies. The library's collection represents a diversity of opinion and viewpoint, and service is provided in an atmosphere of courtesy, professionalism and equality of access for all patrons.

### **DEPARTMENT GOALS FOR 1996**

The Library Department has identified 15 goals for 1996. The main goals are:

- To staff the information/circulation desk with well-trained personnel 66 hours per week.
- To maintain and enhance library collections by acquiring and cataloging 3,900 new titles.
- To continue the contracts for automation services and reciprocal borrowing.
- To maintain and improve the physical plant.
- To complete a long range plan.
- To provide patron access to the Internet.

### **ACTIVITIES AND SERVICES**

The Camas Public Library circulates about 160,000 books, audio tapes and video tapes to residents of the greater Camas area each year. The library maintains a varied collection of about 45,000 items. In addition the library answers approximately 15,000 telephone and in-person informational and research questions. Through undertakings such as a summer reading program, weekly storytimes and regular adult programs, the library provides other informational, educational, recreational and cultural activities. The library offers public meeting spaces and houses the district court, Camas-Washougal Historical Society Museum, and the Second Story Art Gallery.

**LIBRARY DEPARTMENT EXPENDITURE DETAIL  
THREE YEAR COMPARISON**

DEPARTMENT NUMBER	Actual Expended 1994	Actual Approp 1995	Estimated Required 1996
001.30.572			
100 ADMINISTRATION			
10 Salaries and Wages	\$33,078	\$45,044	\$48,696
20 Personnel Benefits	9,262	13,523	15,700
40 Other Services and Charges	771	-	-
Total Administration	<u>43,111</u>	<u>58,567</u>	<u>64,396</u>
200 LIBRARY SERVICES			
10 Salaries and Wages	191,249	188,415	203,330
20 Personnel Benefits	48,263	56,575	53,000
30 Supplies	8,674	10,850	10,700
40 Other Services and Charges	21,617	20,945	26,100
50 Intergovernmental Services and Taxes	26,255	27,000	27,200
60 Capital Outlays	80,672	89,260	96,000
Total Library Services	<u>376,730</u>	<u>393,045</u>	<u>416,330</u>
400 TRAINING			
40 Other Services and Charges	3,656	4,000	4,700
Total Training	<u>3,656</u>	<u>4,000</u>	<u>4,700</u>
500 FACILITIES			
10 Salaries and Wages	4,601	6,000	4,800
20 Personnel Benefits	1,601	1,950	1,500
30 Supplies	4,825	3,100	4,900
40 Services and Charges	22,447	31,100	25,800
60 Capital Outlays	8,477	-	92,000
90 Interfund Payments for Services	1,550	2,500	1,750
Total Facilities	<u>43,501</u>	<u>44,650</u>	<u>130,750</u>
Total Libraries	<u>\$466,998</u>	<u>\$500,262</u>	<u>\$616,176</u>
% Increase (Decrease) Prior Year		7.12%	23.17%

# **CITY STREET DEPARTMENT**

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## **MISSION STATEMENT**

The street budget provides for maintenance and minor construction of all city streets within the city limits.

## **DEPARTMENT GOALS FOR 1996**

1. Provide for the safe movement of drivers and pedestrians within our community.
2. Maintain the City's infrastructure in a manner which preserves it's investment and optimizes the functioning of the roadway system.
3. Eliminate all gravel roadways within the City, through a comprehensive chip sealing program.

## **ACTIVITIES AND SERVICES**

Maintaining, seal coating, patching and grading of streets, providing lighting of roads and intersections, providing snow and ice control, sweeping of streets and maintaining or operate traffic signals are activities and services provided from the street budget activity.

## **COMMENTS ON BUDGET APPROPRIATIONS**

The 1996 budget includes an increase in personnel to provide maintenance for parks and open spaces. Significant effort will be directed toward asphalt overlays and storm drain improvements. Pacific Rim Blvd. is scheduled for lighting improvements this year.

**CITY STREET DEPARTMENT EXPENDITURE DETAIL  
THREE YEAR COMPARISON**

(CONTINUED)

FUND NUMBER		Actual Expended 1994	Actual Approp 1995	Estimated Require 1996
112.00				
595	Road and Street Construction			
300 00	Roadway	\$209,850	\$182,610	\$361,500
400 00	Storm Drainage	7,194	5,000	10,000
500 00	Structures	-	17,000	3,000
610 00	Sidewalks	55,034	5,000	7,000
620 00	Special Purpose Paths	10,225	65,000	10,000
630 00	Street Lighting	2,905	8,000	40,000
640 00	Traffic Control Devices	10,510	10,000	7,000
650 00	Parking Facilities	-	-	-
700 00	Roadside Development	-	3,500	3,500
	Total Road and Street Construction	<u>295,718</u>	<u>296,110</u>	<u>442,000</u>
	Total City Street Fund	<u>\$917,250</u>	<u>\$998,010</u>	<u>\$1,067,925</u>
	% Increase (Decrease) over prior year		8.80%	7.01%

**PERSONNEL SCHEDULE**

		Actual Approp 1995	Estimated Require 1996
	Transportation/Road & Street Construction		
830	Street and Park Maintenance Supervi	\$44,172	\$48,913
835	Senior Street Maintenance Worker	38,100	39,244
860	Street Maintenance Worker (2)	66,192	70,377
875	Maintenance Worker	96,090	76,250
875	Maintenance Worker (3 for 6 months)	37,782	22,116
	Total Transportation/Road and Street Const.	<u>\$282,336</u>	<u>\$256,900</u>
	% Increase (Decrease) over prior year		-9.01%

# ***EMERGENCY RESCUE***

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## **MISSION STATEMENT**

The Ambulance, Rescue and Emergency Aid function provides ambulance, rescue and paramedic service to all persons in the cities of Camas and Washougal and Fire Districts No. 1 and 9.

## **GOALS FOR 1996**

1. Meet ambulance response time standards estimated by Clark County Administrative Rule.
2. Answer approximately 2,400 requests for ambulance and medical assistance.
3. Address Paramedic Captain functions, continue support of first responder districts.

## **ACTIVITIES AND SERVICES**

The Fire Department operates and performs ambulance, rescue and emergency aid services to persons both inside and outside the city limits.

## **COMMENTS ON BUDGET APPROPRIATIONS**

1996 marks the first year of an administrative overhead transfer from this fund to the General Fund, budgeting for Rescue Volunteers and contractual support for medical training and Paramedic Captain functions.

**EMERGENCY RESCUE EXPENDITURE DETAIL  
THREE YEAR COMPARISON**

FUND NUMBER		Actual Expended 1994	Actual Approp 1995	Estimated Require 1996
115.00.526				
100	ADMINISTRATION			
	10 Salaries and Wages	\$56,357	\$68,348	\$73,391
	20 Personnel Benefits	11,054	15,400	16,000
	30 Supplies	1,137	1,500	1,500
	40 Other Services and Charges	800	1,400	1,700
	60 Capital Outlays	2,303	0	0
	90 Interfund Payments	0	0	40,000
	Total Administration	<u>71,651</u>	<u>86,648</u>	<u>132,591</u>
200	AMBULANCE SERVICES			
	10 Salaries and Wages	424,110	433,919	485,731
	20 Personnel Benefits	83,450	91,400	100,500
	30 Supplies	43,610	49,500	52,600
	40 Other Services and Charges	29,292	29,600	32,800
	50 Intergovernmental Services and Taxes	85	500	100
	60 Capital Outlays	17,060	7,000	6,500
	90 Interfund Payments for Services	517	2,000	1,000
	Total Ambulance Services	<u>598,124</u>	<u>613,919</u>	<u>679,231</u>
400	TRAINING			
	40 Other Services and Charges	5,113	5,900	25,600
	60 Capital Outlays	0	0	1,600
	90 Interfund Payments for Services	0	100	100
	Total Training	<u>5,113</u>	<u>6,000</u>	<u>27,300</u>
	Total Amulance, Rescue and Emergency Aid	<u>674,888</u>	<u>706,567</u>	<u>839,122</u>
528	COMMUNICATIONS, ALARMS AND DISPATCH			
600	OPERATIONS, CONTRACTED SERVICES			
	50 Intergovernmental Services and Taxes	12,334	21,000	38,000
	Total Operations, Contracted Services	<u>12,334</u>	<u>21,000</u>	<u>38,000</u>
800	COMMUNICATIONS, GENERAL			
	30 Supplies	1,209	800	600
	40 Other Services and Charges	3,381	4,100	4,000
	60 Capital Outlays	7,612	3,000	2,000
	Total Communications, General	<u>12,202</u>	<u>7,900</u>	<u>6,600</u>
	Total Communications, Alarms and Dispatch	<u>24,536</u>	<u>28,900</u>	<u>44,600</u>
594	CAPITALIZED EXPENDITURES			
	60 Capital Outlays	79,311	0	0
	Total Capitalized Expenditures	<u>79,311</u>	<u>0</u>	<u>0</u>
	Total Emergency Rescue Fund	<u>\$778,735</u>	<u>\$735,467</u>	<u>\$883,722</u>

# **FIRE EQUIPMENT CUMULATIVE RESERVE**

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## **MISSION STATEMENT**

The Fire Equipment Cumulative Reserve is a reserve fund where funds are accumulated for the purchase and replacement of the city's fire apparatus and equipment.

## **GOALS FOR 1996**

1. Resume annual contribution to increase the accumulation of funds.
2. Continue investing all monies for additional asset growth.

## **COMMENTS ON BUDGET APPROPRIATIONS**

The next planned apparatus purchase is scheduled for 1998. The balance in this fund will be insufficient at that time without an increase in contributions. A supplemental funding source may be needed at time of the next purchase.

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<b>FUND NUMBER</b>	<b>Actual Expended 1994</b>	<b>Actual Approp 1995</b>	<b>Estimated Required 1996</b>
118.00.522			
200 64 Fire Control	\$ -	-	\$20,000
Total Fire Equipment Cumulative Reserve Fund	\$ -	-	\$20,000

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# **STORM WATER DRAINAGE**

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## **MISSION STATEMENT**

The storm water drainage function provides for planning and construction of storm sewer facilities in the Fisher Basin drainage area in west Camas.

## **COMMENTS ON BUDGET APPROPRIATIONS**

Funding provides for Phase II work to continue. Phase II is referred to as the implementation phase, and will provide specific information on the size, location and configuration of the plan elements. Clark County has tentatively agreed to fund \$25,000 of the project cost.

## **STORM WATER DRAINAGE EXPENDITURE DETAIL THREE YEAR COMPARISON**

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<b>FUND NUMBER</b>		<b>Actual Expended 1994</b>	<b>Actual Aprop. 1995</b>	<b>Estimated Required 1996</b>
119.00.595				
	Road and Street Construction			
400 40	Other Services and Charges	\$17,240	\$40,000	\$50,000
400 60	Capital Outlays	46,376		
	Total Road and Street Construction	<u>63,616</u>	<u>40,000</u>	<u>50,000</u>
	Total Storm Water Drainage Fund	<u>\$63,616</u>	<u>\$40,000</u>	<u>\$50,000</u>

## **UNLIMITED TAX GENERAL OBLIGATION BOND REDEMPTION**

### **MISSION STATEMENT**

This fund accounts for the payment of principal and interest on unlimited general obligation bonds issued in 1989 for the acquisition of open space land for parks and recreation.

### 1989 BONDS - PARK BONDS

	PRINCIPAL	INTEREST	TOTAL
1996	\$ 50,000	\$ 78,265	\$ 128,265
1997	55,000	75,015	130,015
1998-2009	<u>1,040,000</u>	<u>528,635</u>	<u>1,568,635</u>
	<u>\$1,145,000</u>	<u>\$681,915</u>	<u>\$1,826,915</u>

### **UNLIMITED GO BOND REDEMPTION EXPENDITURE DETAIL THREE YEAR COMPARISON**

FUND NUMBER	Actual Expended 1994	Actual Approp 1995	Estimated Required 1996
591 760 70 Redemption of General Long Term Debt	\$ -	\$ -	\$ -
Debt Service: Principal	-	45,000	50,000
Total Redemption of General Long Term Debt	-	45,000	50,000
592 760 00 Interest and Other Debt Service			
Debt Service: Interest	87,013	81,168	78,265
Total Interest and Other Debt Service	87,013	81,168	78,265
Total Unlimited Tax General Obligation Bond Redemption Fund	\$87,013	\$126,168	\$128,265

## **LIMITED TAX GENERAL OBLIGATION BOND REDEMPTION**

### **MISSION STATEMENT**

This fund accounts for the principal and interest on bonds issued for storm sewer construction on N.E. Adams Street and also accounts for the repayment of a loan from the Community Economic Revitalization Board of the State of Washington for construction of Pacific Rim Blvd.

### **LIMITED TAX GENERAL OBLIGATION EXPENDITURE DETAIL THREE YEAR COMPARISON**

FUND NUMBER	Actual Expended 1994	Actual Approp 1995	Estimated Required 1996
240.00			
591 450 Storm Sewers/Principal	\$45,000	\$50,000	\$50,000
595 Pacific Rim Blvd/Principal	15,874	16,985	18,174
592 450 Storm Sewers/Interest	24,795	21,960	18,810
595 Pacific Rim Blvd/Interest	37,780	36,669	35,480
Total Limited Tax General Obligation Bond Redemption Fund	<u>\$123,449</u>	<u>\$125,614</u>	<u>\$122,464</u>

	<u>PRINCIPAL</u>	<u>INTEREST</u>	<u>TOTAL</u>
<u>1989 BONDS - STORM SEWER</u>			
1996	\$50,000	\$18,810	\$68,810
1997	55,000	15,610	70,610
1998-2000	<u>185,000</u>	<u>24,570</u>	<u>209,570</u>
	\$290,000	\$58,990	\$348,990
<u>CERB LOAN - PACIFIC RIM BLVD</u>			
1996	\$18,174	\$35,480	\$53,654
1997	19,447	34,207	53,654
1998-2011	<u>469,229</u>	<u>281,925</u>	<u>751,154</u>
	\$506,850	\$351,612	\$858,462

# **GROWTH MANAGEMENT ACT CAPITAL PROJECTS FUND**

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## **MISSION STATEMENT**

This fund accounts for expenditures that will be funded from proceeds of the local real estate excise tax collected by the county from sales of real estate within the city. The proceeds of the parks and open space impact fees are also deposited in this fund to be expended for purposes for which the tax was collected. School impact fees are collected by the city and immediately remitted to the county for credit to the school district. When the city imposes transportation impact fees and fire facility impact fees they will also be accounted for within this fund. Other funds for open space or related projects received from other governmental agencies will be deposited and accounted for in the fund.

## **GOALS FOR 1996**

1. Fund the design of the police facility .
2. Acquire additional identified open space.
3. Acquire two park sites.
4. Improve Fallen Leaf softball field and build two trails.

## **COMMENTS ON BUDGET APPROPRIATIONS**

The identified projects are as follows:

- a) A \$220,000 transfer to the Police Facility Fund will provide for architectural design.
- b) The James River ballfield/Fallen Leaf Park and a larger (supplemental four acres) acquisition for the Deer Creek Park are anticipated and budgeted at \$450,000.
- c) Open space acquisitions in the permanent openspace network (including Ostenson Canyon, Forest Home Canyon, Prune Hill, Lacamas Creek, Washougal River Greenway, and Grass Valley areas) are anticipated and budgeted at \$400,000.
- d) Fallen Leaf Park access, parking and related development is foreseen and budgeted at \$60,000, and
- e) Ostenson Canyon and Parker Estates to NW 38th trails are budgeted at \$103,600.

## **POLICE FACILITY**

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### **MISSION STATEMENT**

To provide funding authorizing a full architectural assessment of a proposed police facility, including cost estimates to construct the building.

### **COMMENTS ON BUDGET APPROPRIATIONS**

The architectural information and cost estimates will provide a basis for the council to consider project funding alternatives for potential construction of a police facility in 1997.

### **POLICE FACILITY EXPENDITURE DETAIL THREE YEAR COMPARISON**

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<b>FUND NUMBER</b>	<b>Actual Expend 1994</b>	<b>Actual Approp 1995</b>	<b>Estimated Required 1996</b>
<b>313.00</b>			
594 210 60 Buildings and Structures	<u>\$0</u>	<u>\$0</u>	<u>\$220,000</u>
Total Buildings and Structures	<u><u>\$0</u></u>	<u><u>\$0</u></u>	<u><u>\$220,000</u></u>

# ***BENTON STREET IMPROVEMENTS***

## **PROJECT STATEMENT**

This project will improve the road system in the Benton Street neighborhood. In addition, water supply and storm water disposal systems will be improved. Specific streets include portions of NW Drake, NW 14th, NW 15th and Benton.

## **COMMENTS ON BUDGET APPROPRIATIONS**

67% of this project is funded by a Community Development Block Grant.

### **DOWNTOWN CAPITAL PROJECT EXPENDITURE DETAIL THREE YEAR COMPARISON**

FUND NUMBER	Actual Expend 1994	Actual Approp 1995	Estimated Required 1996
314.00			
595 300 65 Construction Projects	<u>\$0</u>	<u>\$0</u>	<u>\$375,000</u>
Total Benton Street Improvements	<u>\$0</u>	<u>\$0</u>	<u>\$375,000</u>

## **N. W. ELM STREET**

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### **PROJECT STATEMENT**

The Elm Street project is heavily funded by a Community Development Block Grant (CDBG). The project will improve substandard streets in the neighborhood, and upgrade the water system. The project will be completed in the fall of 1996.

### **COMMENTS ON BUDGET APPROPRIATIONS**

44% of this project is grant funded.

### **N.W. ELM STREET EXPENDITURE DETAIL THREE YEAR COMPARISON**

<b>FUND NUMBER</b>	<b>Actual Expend 1994</b>	<b>Actual Approp 1995</b>	<b>Estimated Required 1996</b>	
<b>315.00</b>				
595 300 65	Roadway			
	Construction Projects	\$0	\$0	\$70,864
	Total N.W. Elm Street	\$0	\$0	\$70,864

# **CITY SANITARY**

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## **MISSION STATEMENT**

The solid waste management function provides for the collection and disposal of refuse from businesses and residences within the City of Camas. This function also includes the revenues and expenses of the city recycling program.

## **DEPARTMENT GOALS FOR 1996**

The primary focus of the Sanitary Dept. will be the continued high quality customer service at an affordable rate. The utility is at a crossroads in it's evolution. The utility is faced with significant capital outlays in 1996, to purchase a packer truck and collection scooter. Further, the injury potential for employees is increasing as the demands on them mount. Staff is exploring the potential of contracting out service sooner than the year 2000. Once the preliminary research is complete, the City must decide whether to contract out or continue service.

## **ACTIVITIES AND SERVICES**

Daily and/or weekly general rubbish collection and disposal activities are provided for in this budget. Payments to a private contractor for large dump box services are included in the sanitary budget for years through 1992. Beginning in 1993 the city contracted out large drop box services based on competitive proposals received from private contractors. The contractor does all billing and handles all request for large drop box services. The city will continue to serve residential and commercial customers and provide drop box service up to two yards. The city will continue to bill for recycling services and pay a private contractor for this service.

## **COMMENTS ON BUDGET APPROPRIATIONS**

1996 reflects a continuation of existing service. The Sanitary Fund will be responsible for funding 25% of a new vehicle storage building at \$15,000.

## ***WATER-SEWER REVENUE***

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### **MISSION STATEMENT**

The water-sewer operation of the city provides for furnishing domestic water and sanitary sewage disposal services to industrial, commercial and residential areas within the city and some surrounding areas.

### **DEPARTMENT GOALS FOR 1996**

1. Provide safe and reliable water service to our customers.
2. Optimize treatment of waste to minimize environmental concerns.
3. Reduce leaks in the sewer system to gain additional treatment capacity.

### **ACTIVITIES AND SERVICES**

The water budget provides for the source of supply operation and maintenance, pumping expenses, water treatment expenses, transmission and distribution, and accounting and administrative expenses of the water operation. This budget also accounts for the collection and treatment of sanitary sewage.

### **COMMENTS ON BUDGET APPROPRIATIONS**

The 1996 budget provides for one additional entry level water maintenance worker. This new employee is needed to meet the increasing demands associated with the rapidly expanding utility.

The water-sewer rates for the city will be reevaluated in 1996. Elimination of infiltration and inflow from the sewer system will be a primary focus of the Water Sewer Department.

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**WATER-SEWER PERSONNEL SCHEDULE**

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		Actual Approp 1995	Estimated Required 1996
205	Public Works Operations Manager	\$58,212	\$60,931
820	Water/Sewer Supervisor	46,860	48,097
840	Senior Water Maintenance Worker (2)	78,480	80,844
825	Chief Waste Water Treatment Plant Operator	41,640	44,016
850	Waste Water Treatment Operator (2)	78,480	80,844
865	Water Maintenance Worker (3)	97,896	103,903
875	Maintenance Worker (1 - 3 mo.)	12,594	22,043
	Seasonal Maintenance Worker	-	7,372
	Overtime	5,000	5,000
	Total Water-Sewer Utility	<u>\$419,162</u>	<u>\$453,050</u>
	% Increase (Decrease) Prior Year		8.08%

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**CAPITAL OUTLAY DETAILS**

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Land	\$	8,000
Buildings and Structures		15,400
Other Improvements		42,000
Machinery and Equipment		24,500
Construction Projects		
NW Greeley		7,500
Division		7,500
Fire Hydrant Replacement Program		5,000
I & I Rehab		100,000
Water & Sewer Line Upsizing		15,000
Total Capital Outlay	<u>\$</u>	<u>224,900</u>

## **WATER-SEWER CAPITAL RESERVE**

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### **COMMENTS ON BUDGET APPROPRIATIONS**

Monies from this fund will be transferred to the Sewer Treatment Plant fund for a capital project.

### **WATER-SEWER CAPITAL RESERVE EXPENDITURE DETAIL THREE YEAR COMPARISON**

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FUND NUMBER	Actual Expended 1994	Actual Approp 1995	Estimated Required 1996
432.00			
589 000 00 Other Non Expenditures	<u>\$0</u>	<u>\$0</u>	<u>\$750,000</u>
Total Water-Sewer Capital Reserve	<u><u>\$0</u></u>	<u><u>\$0</u></u>	<u><u>\$750,000</u></u>

## **WATER-SEWER BOND REDEMPTION**

### **FUNCTION**

This fund accounts for the payment of principal and interest on the 1971 Water-Sewer Revenue Bonds, the 1988 Water-Sewer Revenue Bonds, and the 1992 Water-Sewer Revenue Bonds. In addition, payments beginning in 1995 on the CERB loan are recorded here.

### **COMMENTS ON BUDGET APPROPRIATIONS**

This is the last year payments on the 1971 bond issue will need to be budgeted as they will be paid off.

### **WATER-SEWER BOND REDEMPTION EXPENDITURE DETAIL THREE YEAR COMPARISON**

FUND NUMBER	Actual Expend 1994	Actual Approp 1995	Estimated Required 1996
434.00			
591 350 70 Long Term Debt - Principal	\$ -	\$ 27,423	\$ 28,520
591 380 70 Other Utilities - Principal	120,000	130,000	135,000
592 350 80 Long term Debt - Interest		23,940	22,843
592 380 80 Other Utilities - Interest	170,383	163,153	155,298
Total Water-Sewer	<u>\$ 290,383</u>	<u>\$ 344,516</u>	<u>\$ 341,661</u>

**FARMERS HOME ADMINISTRATION  
REVENUE BOND**

**FUNCTION**

This fund accounts for the payment of principal and interest on the 1982 FHA and 1984 FHA water sewer bonds.

**FARMERS HOME ADMINISTRATION REVENUE BOND  
EXPENDITURE DETAIL  
THREE YEAR COMPARISON**

FUND NUMBER	Actual Expend 1994	Actual Approp 1995	Estimated Required 1996
437.00			
591 380 70 Other Utilities - Principal	\$ 10,000	\$ 10,000	\$ 10,000
592 380 80 Other Utilities - Interest	15,525	15,025	14,525
Total Farmers Home Administration Revenue Bond	<u>\$ 25,525</u>	<u>\$ 25,025</u>	<u>\$ 24,525</u>

## **SEWER TREATMENT PLANT**

### **COMMENTS ON BUDGET APPROPRIATIONS**

The Wastewater Treatment plant upgrade project provides for the design and construction of a second clarifier unit at the plant. The improvement is necessary to meet increased flow rates resulting from infiltration and inflow (I & I) into the system. The city has increased efforts to eliminate I & I, but must address the problem from both a source and treatment perspective.

### **SEWER TREATMENT PLANT EXPENDITURE DETAIL THREE YEAR COMPARISON**

FUND NUMBER	Actual Expend 1994	Actual Approp 1995	Estimated Required 1996
443.00			
501 380 60 Water-Sewer	\$ -	\$ -	\$ 750,000
Total Sewer Treatment Plant	<u>\$ -</u>	<u>\$ -</u>	<u>\$ 750,000</u>

# ***EQUIPMENT RENTAL***

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## **MISSION STATEMENT**

The Equipment Rental Department furnishes mobile equipment to the city's other operating departments and maintains equipment not owned by the Equipment Rental Department.

## **GOALS FOR 1996**

1. To ensure this fund is managed in an efficient and cost-effective manner.
2. Maintain all equipment and operating at acceptable levels of service.
3. Maintain proper accounting and usage records.

## **ACTIVITIES AND SERVICES**

The department maintains and replaces all mobile equipment for the city other than fire apparatus and emergency rescue ambulance equipment. The rental fund owns, operates, and maintains city repair and storage shops. Expenditures of the fund are reimbursed by renting the equipment owned by the department to the street, water, sanitary and other departments of the city. The fund also accounts for the operation, maintenance and rental of the pressure sewer cleaner equipment and street sweeper owned jointly by the cities of Camas and Washougal.

## **COMMENTS ON BUDGET APPROPRIATIONS**

The construction of the equipment storage building is an important project of 1996. It will help extend the life of those pieces of equipment being proposed for covered storage.

## ***FIREMENS PENSION***

### **FUNCTION**

The Firemen's Pension budget provides for medical care and pension payments for the city's regular paid firefighters who were employed prior to January 1, 1971. Firefighters retired subsequent to that date will be paid from the Law Enforcement Officers and Firefighters Retirement System administered by the State of Washington. Medical expenses for firefighters employed subsequent to January 1, 1971 must be paid by the city General Fund directly.

### **COMMENTS ON BUDGET APPROPRIATIONS**

Retired firefighter pensions are increased by an amount equal to the change in the Seattle consumer price index January to January each year. The city has only one firefighter retired under this system and one surviving spouse.

### **FIREMEN'S PENSION EXPENDITURE DETAIL THREE YEAR COMPARISON**

FUND NUMBER	Actual Expend 1994	Actual Approp 1995	Estimated Required 1996
611.00			
522 000 20			
Disability and Retirement: Pension and Disability	\$15,146	\$17,000	\$18,000
Total Firemen's Pension	<u>\$15,146</u>	<u>\$17,000</u>	<u>\$18,000</u>

# Affidavit of Publication

STATE OF WASHINGTON )  
 COUNTY OF CLARK )

I, Michael Gallagher, being first duly sworn, depose and say that I am the owner, editor, publisher of The Post-Record, a weekly newspaper. That said newspaper is a legal newspaper and has been approved as a legal newspaper by order of the superior court in the county in which it is published and it is now and has been for more than six months prior to the date of the publication hereinafter to, published in the English language continuously as a weekly newspaper in Camas, Clark County, Washington, and it is now and during all of said time was printed in an office maintained at the aforesaid place of publication

of said newspaper, that the ORDINANCE NO. 2045

a printed copy of which is hereto annexed, was published in the entire issue of said newspaper for one successive and consecutive weeks in the following issues;

Issue date Dec. 5, 1995

Issue date \_\_\_\_\_

The fee charged for the above publication was:

\$ 122.85

Michael J. Gallagher  
 Publisher

Subscribed and sworn to before me this \_\_\_\_\_

day of December, 1995

Beverly J. Webster  
 Notary Public in and for the  
 State of Washington,  
 Residing at Camas, Washington

## ORDINANCE NO. 2045

AN ORDINANCE adopting the budget for the City of Camas, Washington, for the fiscal year ending December 31, 1996.

WHEREAS, the Mayor of the City of Camas, Washington, completed and placed on file with the City Clerk a proposed budget and estimate of the amount of the monies required to meet the public expenses, bond retirement and interest, reserve funds and expenses of government of said City for the fiscal year ending December 31, 1996, and a notice was published that the Council of said City would meet on the 27th day of November, 1995, at the hour of 7:00 p.m., at the Council Chambers in the City Hall of said City for the purpose of making and adopting a budget for said fiscal year and giving taxpayers within the limits of said City an opportunity to be heard upon said budget; and

WHEREAS, the said City Council did meet at said time and place and did then consider the matter of said proposed budget; and

WHEREAS, the said proposed budget does not exceed the lawful limit of taxation allowed by law to be levied on the property within the City of Camas for the purposes set forth in said budget, and the estimated expenditures set forth in said budget being all necessary to carry on the government of said City for said year and being sufficient to meet the various needs of said City during said period.

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF CAMAS DO ORDAIN AS FOLLOWS:

### SECTION I

The required appropriation and expenditures for the various funds and departments and needs for the operation of government of the City of Camas, for the fiscal year ending December 31, 1996, as set forth in said budget and which is hereby adopted, are fixed in the following amounts, to wit,

FUND	DEPARTMENT	AMOUNT	AMOUNT
General	Legislative	\$41,700	
	Judicial	68,600	
	Executive	144,375	
	Financial & Record Services	384,520	
	Legal	77,200	
	Personnel	47,936	
	Central Services	133,825	
	Other General Government Services	119,250	
	Law Enforcement	1,421,019	
	Fire Control	841,461	
	Detention and/or Correction	2,150	
	Protective Inspections	252,185	
	Emergency Management	4,750	
	Pollution Control	1,900	
	Engineering	710,806	
	Other Physical Environment	47,400	
	Information and Outreach	15,400	
	Planning and Economic Development	98,475	
	Public Health	6,226	
	Community Education	4,000	
	Libraries	616,176	
	Participant Recreation	16,950	
	Cultural & Recreational Facilities	110,973	
	Parks and Recreation	331,600	
	Capitalized Expenditures	15,300	
	Other Finance Uses-Interfund	858,485	
	Total General Fund		\$6,372,662

City Street	1,067,925
Emergency Rescue	883,722
Fire Equipment Cumulative Reserve	20,000
Storm Water Drainage	50,000
Unlimited Tax General Obligation Bond Redemption	128,265
Limited Tax General Obligation Bond Redemption	122,464
Growth Management Act Capital Project	1,259,600
Police Facility Capital Project	220,000
Benton Street Capital Project	375,000
NW Elm Street Capital Project	70,864
City Sanitary	842,414
Water-Sewer	2,316,406
Water-Sewer Bond Redemption	341,661
Farmer Home Bond Redemption	24,525
Water-Sewer Capital Reserve	750,000
Sewer Treatment Plant	750,000
Equipment Rental	611,464
Firemen's Pension	18,000
TOTAL FUNDS	\$16,224,972

### SECTION II

That certain document entitled "Proposed Budget and Program of Service" for the year beginning January 1, 1996, two (2) copies for which are on file in the office of the Clerk, be and the same is hereby adopted as the budget for the City of Camas for the fiscal year ending December 31, 1996.

### SECTION III

This ordinance shall be in force and take effect five (5) days after its publication according to law.

PASSED by the Council and APPROVED by the Mayor this 27th day of November, 1995.

SIGNED: Dean Dossett

ATTEST: /s/Joan M. Durgin

APPROVED as to form:

/s/Roger D. Knapp

City Attorney

No. 3830—Dec. 5, 1995