

ANNUAL UPDATE AND ACCOMPLISHMENT REPORT
(For agencies under 100,000)

CITY OF CAMAS

Submitted: January 23, 2017

Reporting Period: January 1, 2016, through December 31, 2016

- 1. Report any changes in the organizational structure since the last reporting period. (Example: New Title VI Coordinator, new planning or public works directors, etc.).**
- There were no staff changes made of those involved in the transportation decision making process during this reporting period.
 - James E. Carothers, P.E., Engineering Manager, continues as the Title VI Specialist (Responsible Agency Official).
- a. Report should identify the changes in the racial/gender composition of those persons involved in the transportation decision making, including planning and advisory staff.**
- There were no racial/gender composition changes by persons involved in the transportation decision making process.

- 2. Using the most current data available (through Census or Washington State Office of Financial Management), describe the demographics within your jurisdiction.**
- According to the US Census Bureau QuickFacts demographic estimates for the City of Camas are as follows:

○ Population	<u>2015 Estimate</u> 20,890
○ White	<u>2015 Percent Estimate (+/-)</u> 90.8%
○ Asian	7.6%
○ Hispanic or Latino	3.6%
○ American Indian and Alaska Native	1.5%
○ Black or African American	1.4%
○ Native Hawaiian/Pacific Islander	0.6%

- a. Describe any required Title VI activities and/or studies conducted that provided data relative to minority persons, neighborhoods, income levels, physical environment, and travel habits.**
- ADA Self Evaluation Update and Transition Plan (within the right-of-way):
 - City Staff utilized the *Accessible Information Exchange: Meeting on a Level Playing Field* document published by the U.S. Department of Justice to assist in providing greater access to CAC meetings.

- On September 30, 2014, the first of three Community Advisory Committee (CAC) meetings was held to begin the process to develop a Self-Evaluation and Transition Plan for Compliance with the Americans with Disabilities Act, the City invited comments and ideas from the disabled community, other jurisdictions, organizations, and service providers. Subsequent meetings were held on November 4 and December 9, 2014.
- On November 3, 2014, staff and project consultants presented City Council with an overview of the project.
- The draft plan has been reviewed by City Staff, Consulting Team, and CAC participants.
- On June 29, 2016, Camas staff placed draft copies of the Camas ADA Self Evaluation Report and Camas ADA Transition Plan on the City of Camas website. CAC committee members were notified that the documents were available for review, including how to request the information in alternative formats and procedures to submit a concern or grievance.
- On June 29, 2016, staff placed an informational article in the Camas-Washougal Post-Record informing the public that draft copies were available for review on the City of Camas website, including how to request this information in alternative formats.
- During the July 5, 2016, Council Workshop session, staff informed Council that the review (draft) copies were available on the City of Camas website.
- To-date, no inquiries or comments have been received.
- A Public Hearing was held on November 3, 2014, to allow public input in consideration of a CDBG application submittal for the rehabilitation of NE Franklin Street between NE 15th Avenue and NE 19th Avenue. On November 26, 2014, a funding application was submitted to the Clark County Community Development Block Grant Program (CDBG). The funding agreement was executed in September 2015. This project is described below:
 - S-595 NE Franklin Neighborhood South Improvements will provide for various water, sewer, street, and sidewalk improvements on NE Franklin Street between NE 15th and NE 19th Avenue. This section of NE Franklin services a number of people who are low/mod income and is eligible for CDBG participation. The project was completed in September 2016.
- On May 28, 2015, the City of Camas invited the public and project stakeholders to an Open House to learn about the City's plans to construct S-584 NW 6th and Norwood Intersection Improvements project. The project will construct a roundabout and provide for pedestrian access improvements.
 - The WSDOT brochure entitled *Your Rights under Title VI and Related Statutes* was distributed.
 - Placed on the registration table were copies of the Title VI Public Involvement form (WSDOT Form 272-059 EF), a "ballot" box, and tent card with the following statement: "We ask that you voluntarily complete the Title VI Public Involvement form and place it in this box. You are not

required to disclose the information requested in order to participate in this meeting.”

- During the presentation, property owners in the affected area were asked to complete the Title VI Public Involvement form. There were approximately forty attendees, including twenty-eight members of the public, consultants, city staff, and one WSDOT representative. Three Title VI Public Involvement forms were completed.
- The project is under construction with an anticipated completion date of February 2017.
- A Public Hearing was held on November 16, 2015, to allow public input in consideration of a CDBG application submittal for the rehabilitation of NE Franklin Street from 19th Avenue to 22nd Avenue. The funding application was submitted on December 1, 2015. The project is described below:
 - S-607 NE Franklin Neighborhood North Improvements will provide for various water, sewer, street, and sidewalk improvements on NE Franklin Street between NE 19th and NE 22nd Avenue. This section of NE Franklin services a number of people who are low/mod income and is eligible for CDBG participation. The expected project completion date is February 2017.
- A Public Hearing was held on November 21, 2016, to allow public input in consideration of a CDBG application for the rehabilitation of NE Dallas Street from 17th to 21st Avenue. The application was submitted on November 23, 2016. If funds are awarded, the project will provide the following:
 - T1008 NE Dallas Street Improvements will provide for various water, sewer, street, and sidewalk improvements on NE Dallas Street between NE 17th and NE 21st Avenue. This section of NE Dallas services a number of people who are low/mod income and is eligible for CDBG participation.

b. How was the information utilized or Title VI provisions and needs applied in each study or activity?

- A review copy of the ADA Self Evaluation Update and Transition Plan (within the right-of-way) was made available for public comment on June 29, 2016. To-date, there have been no comments, inquiries, concerns or grievances submitted.
- A Public Hearing was held on November 3, 2014, to allow public input in consideration of a CDBG application submittal for the rehabilitation of NE Franklin Street, between NE 15th Avenue and NE 19th Avenue in the CDBG Eligible C.T. #414, B.G. #1. On November 26, 2014, a funding application was submitted to the Clark County Community Development Block Grant Program (CDBG). The funding agreement was executed in September 2015. This project was completed in September 2016.
- During the Open House for the NW 6th and Norwood Intersection Improvements project, community input was gathered and considered in design of the roundabout and pedestrian access improvements. The project will construct a roundabout and improve pedestrian access. The project is under construction with an anticipated completion date of February 2017.

- A Public Hearing was held on November 16, 2015, to allow public input in consideration of a CDBG application submittal for the rehabilitation of NE Franklin Street from 19th to 22nd Avenue in the CDBG eligible tract C.T. #414, B.G. #1. The funding application was submitted on December 1, 2015. The funding agreement was executed in August 2016. This project is under construction with an anticipated completion date of February 2017.
- A Public Hearing was held on November 21, 2016, to allow public input in consideration of a CDBG application for the rehabilitation of NE Dallas Street from 17th to 21st Avenue in the CDBG eligible tract C.T. #414, B.G. #1. The funding application was submitted on November 23, 2016.

3. List any Public outreach activities during the reporting period such as, public announcements and/or communications for meetings, hearings, project notices. Include the following:

a. How were special language needs assessed? List the special language needs assessments conducted.

- Accommodation of need for disabled persons or services for translation, interpretation, deaf, deaf-blind, and hard of hearing can be made upon request by email, completing and submitting the Comments Form provided on the City of Camas Official website, by calling the City of Camas, or in person at any City facility. The telephone number posted is not an auto-attendant line and is answered by an administration employee during business hours.
- Four interpretation requests were managed by the Camas Police Department in 2016.

b. What outreach efforts did you utilize to ensure that minority, women, low-income, and LEP population groups were provided equal opportunity to participate in those outreach activities. (Examples: provided materials in other languages, met with local social services agencies, advertised in a minority publication).

- The City of Camas ensures that minority, women and disadvantaged firms are provided the opportunity to participate in the contracting arena by advertising the existence of our Small Works and Professional Services Rosters in multiple newspapers and on the Office of Minority and Women Business Enterprise (OMWBE) website. Camas staff advertises both roster notices in the Camas-Washougal (C-W) Post-Record and the Portland Daily Journal of Commerce. The C-W Post-Record is our official paper of record. Both roster applications are available on our website or by contacting the City of Camas to request a copy.
- The City of Camas publishes Call for Bids and Requests for Qualifications or Proposals in minority publications when advertisement is required by the funding source, scope of work or size of the project. When necessary, staff rotates advertisements among the following Portland area minority newspapers: Asian Reporter, Contracts and Careers, Portland Observer, and The Skanner. Camas staff sends the project notice to the OMWBE for placement on their website.

Staff also advertises in the C-W Post-Record and the Portland Daily Journal of Commerce.

- All Call for Bids and Requests for Proposals, initiated by the Camas Engineering Division of the Public Works Department, include the following paragraphs (unless specific language is required by our funding source):
 - As provided by Title VI of the Civil Rights Act of 1964, and the Civil Rights Restoration Act of 1987, the contractor, with regard to the work performed by it during the contract, shall not discriminate on the grounds of race, color, religion, sex or national origin in the selection and retention of sub-contractors, including procurement of materials and leases of equipment.
 - The City of Camas encourages the solicitation and recruitment, to the extent possible, of certified minority-owned (MBE), women-owned (WBE), emerging small (ESB) businesses, and other disadvantaged firms in construction of this project. The City of Camas is an Equal Opportunity Employer.
- The City of Camas provides project plans and specifications to multiple plan centers for all advertised projects. Camas staff realizes that Plan Centers provide a valuable service to the contracting community, primarily subcontractors.
- Transportation related Public Hearing Notices include language with regard to Title VI.
- The City of Camas' website provides Title VI assurances and offers contact information to request language or special needs assistance. The telephone number posted is not an auto-attendant line and is answered by an administration employee during regular business hours.
 - The City of Camas has developed an Interpreter / Translation Services Information Packet. The packet has been distributed to all City departments. The packet provides contact information and guidance in requesting language services (e.g., Limited English Proficiency, American Sign Language, and assistance for Deaf, Deaf-Blind, Blind, or Hard of Hearing individuals). I Speak Cards are included in the packet.
- ADA Self Evaluation Update and Transition Plan (within the right-of-way):
 - On September 30, 2014, the first of three Community Advisory Committee (CAC) meetings was held to begin the process to develop a Self-Evaluation and Transition Plan for Compliance with the Americans with Disabilities Act, the City invited comments and ideas from the disabled community, other jurisdictions, organizations, and service providers. Subsequent meetings were held on November 4 and December 9, 2014.
 - On November 3, 2014, staff and project consultants presented City Council with an overview of the project.
 - The draft plan has been reviewed by City Staff, Consulting Team, and CAC participants.
 - On June 29, 2016, a review copy of the plan was placed on the City of Camas website and is available for community comment.

- On June 29, 2016, Camas staff placed an informational article in the Camas-Washougal Post-Record informing the public that draft copies were available for review on the City of Camas website, including how to request this information in alternative formats.
 - During the July 5, 2016, Council Workshop session, staff informed Council that the review (draft) copies were available on the City of Camas website.
 - To-date, no comments have been received.
 - Public Hearing Notices are published in the C-W Post-Record and posted at the Camas Municipal Center, Camas Public Library, and on the City of Camas website. The following events were held in 2016:
 - The City Council Annual Planning Conference was held over two-days on January 29 and January 30, 2016. The agenda included goal setting and discussions on a variety of subjects affecting our community.
 - A Public Hearing was held on June 6, 2016, to review a street right of way vacation request of a portion of Tidland Parkway, which is abutted by property owned by Pahlisch Homes at Belz Place, LLC.
 - A Public Hearing was held on June 6, 2016, to allow public input regarding revisions to the City of Camas Six Year Transportation Improvement Program (STIP). City Council adopted the resolution to revise and extend the STIP on June 20, 2016.
 - A State of the Community and Camas Youth Advisory Candidate's Forum was held on September 20, 2016. The event featured presentations by the City of Camas, Port of Camas-Washougal, and Camas School District. Citizens heard about accomplishments and challenges in the last year and what is on the horizon.
 - A Public Hearing was held on November 21, 2016, to allow public input in consideration of a CDBG application for the rehabilitation of NE Dallas Street from 17th to 21st Avenue. The application was submitted on November 23, 2016.
 - A Public Hearing was held on November 21, 2016, to review a request from Astound Broadband, LLC (dba Wave), that the City grant it the right to install, operate, and maintain a fiber optic-based telecommunications system within the public right-of-way.
- c. List the special language services provided – note the professional language service provided including the name of the service, date provided, number of persons served, and any other relevant information.**
- There were no special language or special accommodations requested in relation to transportation activities during this reporting period.
 - Note, the Camas Police Department typically manages two to three requests for language services per year. Interpretation services were required on four police related calls in 2016.

d. List any costs incurred for translations and interpreters for each activity.

- Interpretation costs incurred by the Camas Police Department in 2016 totaled forty-eight dollars and ninety cents (\$48.90).

4. List all the transportation related contracts (Federal and others) that were executed during the reporting period. (Please include construction, consultant agreements for planning, design, engineering, environmental, research, maintenance, etc.)

- Please see the attached spreadsheet entitled List of Transportation Contracts, which provides additional information on transportation related contracts awarded for construction, professional services, and those having DBE participation during the reporting period.

a. Include dollar value of each

- Please see the attached spreadsheet entitled List of Transportation Contracts, which provides information on transportation related construction and professional services contracts awarded during the reporting period.

b. Other than advertising in your local legal publication, what outreach was made to DMWBE firms that a contracting opportunity existed within your agency?

- The City of Camas ensures that minority, women and disadvantaged firms are provided the opportunity to participate in the contracting arena by advertising the existence of our Small Works and Professional Services Rosters in multiple newspapers and on the OMWBE website. Staff advertises both roster notices in the C-W Post-Record and the Portland Daily Journal of Commerce. The C-W Post-Record is our official paper of record. Both roster applications are available on our website or by contacting the City of Camas to request a copy.
- Applicants to the City of Camas Small Works and Professional Services Rosters are asked of their firm's Minority Business Status and, if applicable, for their certification number, which is verified for compliance.
- A Title VI Non-Discrimination statement is included on the Small Works Roster Statement of Qualifications and Professional Services Roster Request for Qualifications forms.
- All transportation related contracts exceeding \$100,000 (single craft), \$150,000 (multiple crafts), and those with outside funding or extenuating circumstances are discussed during a City Council Workshop prior to award. The City Council awards construction and professional service contracts during regular Council Meetings. Council meeting agendas and minutes are available on our website and are posted at the Camas Municipal Center, and Camas Public Library.
- Construction projects awarded-to-date by the Engineering Division are tracked on the City's website. A hardcopy will be mailed upon request.
- Public Outreach and Public Hearing notices are published in the C-W Post-Record and posted at the Camas Public Library, Camas Municipal Center, and placed on the City of Camas website.

- c. Identify the DMWBE contracts that were awarded and their dollar amount.**
 - Please see the attached spreadsheet entitled List of Transportation Contracts, which provides information on transportation related construction and professional services contracts awarded during the reporting period.
- d. Is there a Title VI Non-Discrimination statement included in all contracts and public notices?**
 - Yes, in all transportation contracts and public notices.
- e. How did your organization ensure that minority, women, and disadvantaged firms were provided equal opportunity to participate in the contracting arena?**
 - The City of Camas ensures that minority, women and disadvantaged firms are provided the opportunity to participate in the contracting arena by advertising the existence of our Small Works and Professional Services Rosters in multiple newspapers and on the OMWBE website. Staff advertises both roster notices in the C-W Post-Record and the Portland Daily Journal of Commerce. The C-W Post-Record is our official paper of record. Both roster applications are available on our website or by contacting the City of Camas to request a copy.
 - A Title VI Non-Discrimination statement is included on the Small Works Roster Statement of Qualifications and Professional Services Roster Request for Qualifications forms.
 - The City of Camas provides project plans and specifications to multiple plan centers for all advertised projects. Staff realizes that Plan Centers provide a valuable service to the contracting community, primarily subcontractors.
 - All transportation related contracts exceeding \$100,000 (single craft), \$150,000 (multiple crafts), and those with outside funding or extenuating circumstances are discussed during a City Council Workshop prior to award. The City Council awards construction and professional service contracts during regular Council Meetings. Council meeting agendas and minutes are available on our website and are posted at the Camas Municipal Center, and Camas Public Library.
- 5. Summarize any transportation projects that identify potential impacts to minority and/or low-income Environmental Justice (EJ) populations (i.e., impacts such as displacements, increased noise, bisecting neighborhoods, et al). Note the following:**
 - a. How impacts were minimized/mitigated.**
 - There were no Environmental Justice related impacts during the reporting period of January 1, 2016, through December 31, 2016.
 - b. Also include a statement, if applicable, on projects that specifically benefit community cohesion such as: adding sidewalks, improving access to properties that improve access for EJ populations.**
 - Camas Mobility (ADA) Improvement projects: These projects are coordinated in several ways. They are consistent with the Camas Comprehensive Plan Policies and Strategies that encourage installation of pedestrian facilities. They conform to the Camas Municipal Code section that deals with street design. Staff works

closely with the Camas and Washougal School Districts to ensure that improvements are made to permit students a safe route to school. The projects fit with City strategies to re-invest in our older modest neighborhoods and continuing efforts to tie neighborhoods to public facilities such as essential services, downtown, schools, parks, and greenways.

- S-584 NW 6th and NW Norwood Intersection Improvements: Initially, the City had planned to design a traffic signal at this intersection. Through the design and traffic analysis process the option of a roundabout was suggested by representatives from WSDOT. City Staff discussed this suggestion further with Mayor and City Council during multiple meetings, consultant presentations, and the May 2015 Open House. Staff was directed by Council to move forward on design of a roundabout. The project will reconstruct the NW 6th Avenue and NW Norwood Street Intersection (including a portion of the SR-14 on/off ramps) to construct a roundabout and provide for improved pedestrian access. The anticipated completion date is February 2017.
- S-584B NW 6th Avenue Pedestrian Crossing Upgrades:
 - Upgrades were completed to the crossing at NW 6th Avenue and NW Ivy Street in December 2015.
 - In-house design of the NW 6th Avenue and NW Drake Street Pedestrian Crossing Upgrades project was performed in 2016. Construction is expected to commence in 2017.
- S-587 NW Brady Road Improvements: In December 2014, Camas awarded a professional services contract to design improvements to NW Brady Road from NW 16th Avenue to NW 25th Avenue with three lanes, bike lanes, sidewalks, storm system, illumination, and utilities. This project is currently under design.
- S-591 Citywide ADA Self-Evaluation Update and Transition Plan (within the right of way): In July 2014, Camas awarded a professional services contract to identify the ADA needs for the City, prioritizing the needs, establishing associated costs, and prioritizing and planning for the implementation of these improvements. Public facilities to be evaluated include, but are not limited to, sidewalks, curb ramps, trails, parking spaces, and crosswalks. A Community Advisory Committee (CAC) was formed with City Staff, affected stakeholders from the general public, adjacent agencies, and consultants. Additional information follows:
 - City Staff utilized the *Accessible Information Exchange: Meeting on a Level Playing Field* document published by the U.S. Department of Justice to assist in providing greater access to CAC meetings.
 - On September 30, 2014, the first of three Community Advisory Committee (CAC) meetings was held to begin the process to develop a Self-Evaluation and Transition Plan for Compliance with the Americans with Disabilities Act, the City invited comments and ideas from the disabled community, other jurisdictions, organizations, and service providers. Subsequent meetings were held on November 4 and December 9, 2014.
 - On November 3, 2014, staff and project consultants presented City Council with an overview of the project.

- The draft plan has been reviewed by City Staff, Consulting Team, and CAC participants.
- On June 29, 2016, staff placed review (draft) copies of the Camas ADA Self Evaluation Report and Camas ADA Transition Plan on the City of Camas website. CAC committee members were notified that the documents were available for review, including how to request the information in alternative formats and procedures to submit a concern or grievance.
- On June 29, 2016, Camas staff placed an informational article in the C-W Post-Record informing the public that draft copies were available for review on the City of Camas website, including how to request this information in alternative formats.
- During the July 5, 2016, Council Workshop session, staff informed Council that the review (draft) copies were available on the City of Camas website.
- To-date, no inquires or comments have been received.
- S-595 NE Franklin Neighborhood South Improvements: various water, sewer, street, and sidewalk improvements on NE Franklin Street between NE 15th Avenue and NE 19th Avenue. This section of NE Franklin services a number of people who are low/mod income and is eligible for CDBG participation. The project was completed in September 2016.
- P-890 Cooper's View Park: construction of a new park including ADA compliant concrete and asphalt pathways, concrete seat wall with concrete terrace, play area with play structures, site furnishings, landscaping and irrigation, stormwater collection system, erosion control, and other related work. Street parking is available with curb ramps for ADA access. This project was completed in November 2016.
- S-607 NE Franklin Neighborhood North Improvements will provide for various water, sewer, street, and sidewalk improvements on NE Franklin Street between NE 19th Avenue and NE 22nd Avenue. This section of NE Franklin services a number of people who are low/mod income and is eligible for CDBG participation. The expected project completion date is February 2017.
- Street Illumination Upgrades. As stated in the WSDOT Design Manual (Chapter 1040 Illumination): Illumination is provided along highways, in parking lots, and at other facilities to enhance the visual perception of conditions or features that require additional motorist, cyclist, or pedestrian alertness during the hours of darkness.
 - S-580 LED Street Lighting Upgrades citywide project to replace over 3,000 street light fixtures or retrofit, when applicable, including all necessary ancillary equipment. The project was completed in August 2016.
 - S-610 Pacific Rim Boulevard Illumination provides for the improvement of roadway illumination along NW Pacific Rim Boulevard between SE Payne Road and NW Parker Street. This project was designed in 2016 and bid in January 2017. Construction will be completed in 2017.

- As funding becomes available, the City of Camas constructs improvements to the Camas Parks and Open Space system to offer ADA compliant access to facilities, apparatus, parking, and linkages to the trail system. As stated in the City of Camas Parks, Recreation, and Open Space Comprehensive Plan, *PROS GOAL 2: Provide active and passive recreation opportunities to serve the community's needs.*
- City Staff works in conjunction with the Downtown Camas Association to address parking, sidewalk, and access issues within the downtown business core.
- City Staff works in conjunction with the Camas and Washougal School Districts to provide safe routes to our schools.
- City Staff Training:
 - City employees attend training sessions that enable staff to design and construct ADA accessible sidewalks and trails for public access.
 - Staff monitors and takes full advantage of WSDOT training programs (e.g., Title VI training, Title VI Coordinator's meetings, transportation, ADA, pedestrian accommodations, inspection, construction documentation, ROW training, Local Agency ROW meetings, Every Day Counts (EDC) webinars, etc.).
 - On February 18, 2016, staff participated in the Transportation Efficient Communities webinar.
 - On February 24, 2016, staff attended the Local Agency ROW Meeting.
 - On March 2, 2016, staff attended the DBE Program Training for Public Agency workshop.
 - On March 22, 2016, staff participated in the webinar entitled No Right of Way Verification.
 - On November 1, 2016, staff attended Work Zone Control Plan Development training.
- Per Camas Municipal Code Land Division Title 17:
 - **17.19.020.A.1:** Every developer shall be required to grade and pave streets and alleys, install curbs and gutters, sidewalks, monuments, sanitary and storm sewers, water mains, fire hydrants, street lights and street name signs, underground transmission lines, provide and install centralized mail delivery boxes as determined by the U.S. Postal Service, together with all appurtenances in accordance with specifications and standards in the Camas Design Standard Manual, the six-year street plan, and other state and local adopted standards and plans as may be applicable.
 - **17.19.040.B.1:** Half Width Improvement. Half width improvements, when determined appropriate by the City Engineer, shall include utility easements, pedestrian pathway, storm water drainage, street lighting and signage, environmental permits, provisions for mitigation improvements and mitigation areas as necessary, bike lanes, and improvements to the centerline of the right of way as necessary to provide the minimum structural street section per the Camas Design Standard Manual.

- When developing bid specifications and contracts for construction projects, the City of Camas incorporates the *WSDOT Standard Specifications for Road, Bridge and Municipal Construction* manual into the documents, which includes section 1-07.11 Requirements for Nondiscrimination.
- As funding permits, City Staff addresses the need for curb ramps to provide ADA accessible sidewalks. Camas staff maintains a *Sidewalk Request Log* (electronic path) to document requests and inquiries.
- On October 11, 2016, City staff received an inquiry on the lack of a handicapped curb access point on the southwest corner of NE Birch Street and NE 3rd Avenue. A draft design has been developed and added to our Sidewalk Request Log. This request will be re-evaluated as funding permits.
- The City of Camas is compliant with the CDBG Fair Housing information requirement. Staff has placed information entitled *Fair Housing, Your Rights and Responsibilities* on our website and have provided a link to the Clark County Department of Community Services, Fair Housing web page.
- The City of Camas has developed an Interpreter / Translation Services Information Packet. The packet has been distributed to all City departments. The packet provides contact information and guidance in requesting language services (e.g., Limited English Proficiency, American Sign Language, and assistance for Deaf, Deaf-Blind, Blind, or Hard of Hearing individuals). I Speak Cards are included in the packet.

6. If Right of Way has been acquired for a transportation project, please describe:

- S-584 NW 6th and NW Norwood Intersection Improvements: Initially, the City had planned to design a traffic signal at this intersection. Through the design and traffic analysis process the option of a roundabout was suggested by representatives from WSDOT. This project is funded by the City of Camas. Right of way from one adjacent property owner is required. The City has negotiated the purchase of 1,434 square feet of land.
- a. Identify the number of minority, low-income, elderly and disabled persons affected.**
- There have been no impacts to minority, low-income, elderly or disabled persons.
- b. The efforts that were made to address Limited English Proficiency issues (including use and cost of translators, outreach efforts for each reported activity).**
- There have been no special language needs or special accommodations requested during this reporting period for transportation related projects.
 - During the reporting period, there were four requests for interpretation services by the City of Camas Police Department. These services totaled forty-eight dollars and ninety cents (\$48.90)

c. Describe any concerns raised by minorities and women regarding appraisals, negotiations, relocation assistance, and payments. What actions were taken to resolve those issues?

- There were no concerns raised by minorities and women in regards to right of way during this reporting period.

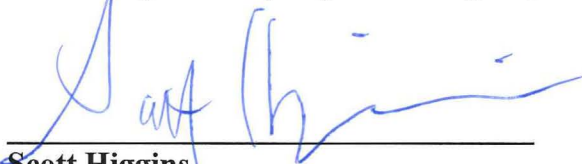
7. List and describe any Title VI related complaints, as a result of transportation activities and projects. Include:

- There were no Title VI related complaints regarding construction activities during the reporting period of January 1, 2016, through December 31, 2016.



James E. Carothers, P.E.
Engineering Manager
Title VI Specialist (Responsible Agency Official)

1/23/2017
Date



Scott Higgins
Mayor

1/23/2017
Date

List of Transportation Related Contracts (Federal and Others)

City of Camas

January 1, 2016, through December 31, 2016

Date of Award	Project Title	Publications	Awarded to	Amount of Award	Construction or Professional Services	DBE firms utilized on project	DBE Firm \$ amount of constr. project	Non-discrimination Statement in Contract Documents	Project Status
6/3/2014	S-580 LED Street Lighting Upgrades (fixture replacement or retrofit, when applicable)	Energy Savings Performance Contract Managed by the WA State Department of Enterprise Services	Abacus Resource Management Company (Willdan)	\$463,815 (incl. \$10k investment grade audit)	Professional Services			Yes	2017 Measurement and verification of Energy Savings required
3/16/2015	S-580 LED Street Lighting Upgrades (fixture replacement or retrofit, when applicable)	Energy Savings Performance Contract Managed by the WA State Department of Enterprise Services	Abacus Resource Management Company (Willdan)	\$1,706,981	Construction			Yes	Construction Completed in August 2016
7/8/2014	S-584 NW 6th and NW Norwood Intersection Improvements (construct a roundabout and improve pedestrian access)	C-W Post-Record Contracts and Careers Portland DJC OMWBE web site (and notice sent to all firms on City of Camas Professional Services Roster)	HDJ, a Division of PBS (formerly HDJ Design Group)	\$50,075 (amended to \$404,545)	Professional Services	D&H Flagging		Yes	Professional Services
4/4/2016	S-584 NW 6th and NW Norwood Intersection Improvements (construct a roundabout and improve pedestrian access)	C-W Post-Record Portland Observer Portland DJC OMWBE web site	McDonald Excavating, Inc.	\$2,036,857 (amended to \$2,085,431)	Construction	McDonald Excavating (Prime Contractor) Brothers Concrete Cutting KT Contracting Taylor Transport	Aggregate TBD	Yes	Construction of roundabout to be Completed in February 2017. Additional pedestrian improvements will occur in 2017.

Date of Award	Project Title	Publications	Awarded to	Amount of Award	Construction or Professional Services	DBE firms utilized on project	DBE Firm \$ amount of constr. project	Non-discrimination Statement in Contract Documents	Project Status
12/17/2014	S-587 NW Brady Road Improvements (road widening to include pedestrian & bike impr.)	C-W Post-Record Contracts and Careers Portland DJC OMWBE web site (notice sent to all firms on City of Camas Professional Services Roster)	HDJ, a Division of PBS (formerly HDJ Design Group)	\$818,774	Professional Services	Michael Minor & Assoc.		Yes	Professional Services
7/18/2014	S-591 ADA Self-Evaluation Update and Transition Plan	C-W Post-Record The Skanner Portland DJC OMWBE web site	HDJ, a Division of PBS (formerly HDJ Design Group)	\$20,070 (amended to \$20,982)	Professional Services			Yes	ADA Self-Evaluation and Transition Plan available for review by citizens on June 29, 2016
8/18/2015	S-602 North Urban Growth Area and SR 500 Corridor Studies	C-W Post-Record The Skanner Portland DJC OMWBE web site (notice sent to all firms on City of Camas Professional Services Roster)	HDJ, a Division of PBS (formerly HDJ Design Group)	\$159,256	Professional Services			Yes	Professional Services
12/21/2015	S-610 Pacific Rim Blvd. Illumination (lighting analysis and roadway illumination design)	City of Camas Professional Services Roster	Global Transportation Engineering	\$35,655	Professional Services			Yes	Professional Services
Bid Opening 1/10/2017	S-610 Pacific Rim Blvd. Illumination (roadway illumination system)	C-W Post-Record Portland DJC OMWBE web site	Northeast Electric LLC	\$682,000	Construction			Yes	Design 2016, Construction 2017

Date of Award	Project Title	Publications	Awarded to	Amount of Award	Construction or Professional Services	DBE firms utilized on project	DBE Firm \$ amount of constr. project	Non-discrimination Statement in Contract Documents	Project Status
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List of "Other" Contracts having DMWBE participation or providing A.D.A. improvements

N/A	2016 Small Works Roster (advertised 11/15)	C-W Post-Record Portland DJC OMWBE web site (Courtesy copy to firms on current roster)			Construction	Anderson Environmental Dirt & Aggregate Interch. ECI Services McDonald Excavating Ross Electric & Constr.	N/A	Statement on Roster Application	Annual Update
N/A	2015/2016 Professional Services Roster (advertised 11/14)	C-W Post-Record Contracts & Careers Portland DJC OMWBE web site (Courtesy copy to current roster)			Professional Services	Assessment Assoc. Cogan Owens Greene Epic Land Solutions Exeltech Consulting G2 Consultants GEI Consultants JLD Construction Consult KC Development Lando & Assoc. MAKERS Architecture Miller Consulting Engineers Mindlink Resources, LLC Tierra ROW Traffic Count Consultants WHPacific	N/A	Statement on Roster Application	Update every 2 to 3 years
3/21/2016	S-595 Franklin Street Neighborhood Improvements South (14th to 19th Ave)	C-W Post-Record Contracts & Careers Portland DJC OMWBE web site Multiple Plan Centers	McDonald Excavating, Inc.	\$576,628 (Amended to \$583,519)	Construction	McDonald Excavating (Prime Contractor) Brothers Concrete Cutting Vancouver Paving	Aggregate of subs \$50,895	Yes	Construction Completed in September 2016
7/5/2016	S-607 Franklin Street Neighborhood Improvements North (19th to 22nd Ave)	C-W Post-Record The Skanner Portland DJC OMWBE web site Multiple Plan Centers	Haag & Shaw, Inc.	\$375,782 (Amended to \$396,909)	Construction	CAT Works Taylor Transport	Aggregate TBD	Yes	Construction to be Completed in February 2017

Date of Award	Project Title	Publications	Awarded to	Amount of Award	Construction or Professional Services	DBE firms utilized on project	DBE Firm \$ amount of constr. project	Non-discrimination Statement in Contract Documents	Project Status
1/16/2013	WS-709 544' Pressure Zone Surface Water Supply Project . Multi-phase project: WS-709A Timberland Purchase; WS-709B&E Timber Sales; WS-709C Slow Sand Water Treatment Plant, under construction; WS-709D 2013 Water Trans. Main complete; WS-709F 2015 Water Trans. Main, to be completed in 1/2017	C-W Post-Record Asian Reporter Contracts and Careers Portland Observer Portland DJC OMWBE web site Seattle DJC The Columbian Multiple Plan Centers (and notice sent to all firms on City of Camas Professional Services Roster)	CH2M Hill, Inc.	\$896,402 (amended to \$1,682,515 Incl. study, pre-design, design, constr mgmt assist)	Professional Services	KC Development	\$28,896	Yes	Multi-phase project
4/6/2015	WS-709C Slow Sand Water Treatment Plant	C-W Post-Record Asian Reporter Portland DJC OMWBE web site Multiple Plan Centers	Rotschy, Inc.	\$5,766,978 (amended to \$5,770,412)	Construction	Cat Works McDonald Excavating Superior Interiors Taylor Transport	Aggregate \$55,752	Yes	Construction Completed in July 2016
6/6/2016	WS-709F Water Transmission Main, Ph 2	C-W Post-Record Asian Reporter Portland DJC OMWBE web site Multiple Plan Centers	McDonald Excavating, Inc.	\$1,523,361 (amended to \$1,501,127)	Construction	McDonald Excavating (Prime Contractor) Brothers Concrete Cutting KC Development	Aggregate of subs \$13,619	Yes	Construction to be Completed in January 2017
5/18/2015	WS-714 STEP Sewer Transmission Main	C-W Post-Record Portland Observer Portland DJC OMWBE web site Multiple Plan Centers	McDonald Excavating, Inc.	\$2,378,135 (amended to \$2,658,718)	Construction	McDonald Excavating (Prime Contractor) Brothers Concrete Cutting	Aggregate of subs \$41,884	Yes	Construction Completed in April 2016