

**ANNUAL UPDATE AND ACCOMPLISHMENT REPORT
(For agencies under 100,000)**

CITY OF CAMAS

Submitted: January 31, 2014

Reporting Period: January 1, 2014, through December 31, 2014

**1. Report any changes in the organizational structure since the last reporting period.
(Example: New Title VI Coordinator, new planning or public works directors, etc.).**

- In order to fill the vacant City Administrator position, recruitment activities were conducted in November/December of 2013. Mr. Peter Capell, P.E., accepted the position and began work on January 6, 2014.
- There were no other staff changes made of those involved in the transportation decision making process during this reporting period.
- James E. Carothers, P.E., Engineering Manager, continues as the Title VI Specialist (Responsible Agency Official).

a. Report should identify the changes in the racial/gender composition of those persons involved in the transportation decision making, including planning and advisory staff.

- There were no racial/gender composition changes by persons involved in the transportation decision making process.

2. Using the most current data available (through Census or Washington State Office of Financial Management), describe the demographics within your jurisdiction.

- According to the US Census Bureau QuickFacts demographic estimates for the City of Camas are as follows:

| | <u>2013 Estimate</u> | <u>2010 QuickFacts</u> |
|------------------------------------|----------------------|------------------------|
| ○ Population | 20,907 | 19,395 |
| ○ White | | 87.4% |
| ○ White persons not Hispanic | | 84.9% |
| ○ Asian | | 6.0% |
| ○ Hispanic/Latino | | 4.1% |
| ○ Two or more races | | 3.6% |
| ○ Black | | 1.0% |
| ○ American Indian/Alaska Native | | 0.6% |
| ○ Native Hawaiian/Pacific Islander | | 0.2% |

a. Describe any required Title VI activities and/or studies conducted that provided data relative to minority persons, neighborhoods, income levels, physical environment, and travel habits.

- February 2012: An Environmental Justice Summary was authorized for S-565 NW 38th Ave/SE 20th St. Street Improvements, Phases 1 and 2. Phase one of the project is completed. Construction of Phase 2 (Armstrong Drive to Parker Street) will be finished in Spring 2015.
- February 2014: An Environmental Justice Summary was approved for the S-566 NW Friberg/NE Goodwin Street Improvements project. The project is under construction with completion is expected Spring 2015.
- On April 17, 2014, the City of Camas invited the public and project stakeholders to an Open House to learn about the City's plans to construct the S-583 NW 18th Avenue Bicycle and Pedestrian Trail Link Project.
 - The WSDOT brochure entitled *Your Rights under Title VI and Related Statutes* was distributed.
 - Placed on the registration table were copies of the Title VI Public Involvement form (WSDOT Form 272-059 EF), a "ballot" box, and tent card with the following statement: "We ask that you voluntarily complete the Title VI Public Involvement form and place it in this box. You are not required to disclose the information requested in order to participate in this meeting."
 - During the presentation, property owners in the affected area were asked to complete the Title VI Public Involvement form. There were twenty-five attendees, including two consultants and three city staff members, six forms were completed.
- On November 26, 2014, one funding application was submitted to the Clark County Community Development Block Grant Program (CDBG). The project is described below:
 - S-595 NE Franklin Neighborhood Improvements would provide for various water, sewer, and street improvements on NE Franklin Street, between NE 15th Avenue and NE 19th Avenue. This section of NE Franklin services a number of people who are low/mod income and is eligible for CDBG participation.

b. How was the information utilized or Title VI provisions and needs applied in each study or activity?

- NW 38th Ave/SE 20th St. Street Improvements, Ph. 1 & 2, Environmental Justice Summary dated February 2012:
 - Conclusion: Although minority and low-income populations are present in the project area, the project will avoid disproportionately high and adverse effects on minority and low-income populations. Construction is expected to be finished by Spring 2015.

- NW Friberg St/NE Goodwin Rd. Street Improvements, Environmental Justice Summary dated February 2014:
 - Conclusion: The report shows there are fourteen parcels of which the City needs to partially acquire right of way. No minority or low-income populations have been identified that would be adversely affected by this project. Construction is expected to be finished by Spring 2015.
- On November 26, 2014, one funding application was submitted to the Clark County Community Development Block Grant Program (CDBG). The project is located on NE Franklin Street from NE 15th to NE 19th Avenues, in the CDBG Eligible C.T. #414, B.G. #1. If funded, this project would provide for various water, sewer, and street improvements

3. List any Public outreach activities during the reporting period such as, public announcements and/or communications for meetings, hearings, project notices. Include the following:

a. How were special language needs assessed? List the special language needs assessments conducted.

- Accommodation of need for disabled persons or services for translation, interpretation, deaf, deaf-blind, and hard of hearing can be made upon request by email, completing and submitting the Comments Form provided on the City of Camas Official website, by calling the City of Camas, or in person at any City facility. The telephone number posted is not an auto-attendant line and is answered by an administration employee during business hours.

b. What outreach efforts did you utilize to ensure that minority, women, low-income, and LEP population groups were provided equal opportunity to participate in those outreach activities. (Examples: provided materials in other languages, met with local social services agencies, advertised in a minority publication).

- The City of Camas ensures that minority, women and disadvantaged firms are provided the opportunity to participate in the contracting arena by advertising the existence of our Small Works and Professional Services Rosters in a minority publication. We rotate the notices among the following minority owned newspapers: The Asian Reporter, Contracts and Careers, Portland Observer, and The Skanner. We send notices to the Office of Minority and Women Business Enterprise (OMWBE) for placement on their website. We also advertise both roster notices in the Camas-Washougal (C-W) Post-Record and the Portland Daily Journal of Commerce. The C/W Post-Record is our official paper of record. Both roster applications are available on our website or by contacting the City of Camas to request a copy.
- The City of Camas publishes Call for Bids and Request for Proposals notices in minority publications when advertisement is required by the funding source, scope of work or size of the project. We rotate advertisements among the following Portland area minority newspapers: The Asian Reporter, Contracts and Careers, Portland Observer, and The Skanner. We send the project notice to the

OMWBE for placement on their website. We also advertise in the C-W Post-Record and the Portland Daily Journal of Commerce.

- All Call for Bids and Request for Proposals initiated by the Camas Engineering Division of the Community Development Department, include the following paragraphs (unless specific language is required by the funding source):
 - As provided by Title VI of the Civil Rights Act of 1964, and the Civil Rights Restoration Act of 1987, the contractor, with regard to the work performed by it during the contract, shall not discriminate on the grounds of race, color, religion, sex or national origin in the selection and retention of sub-contractors, including procurement of materials and leases of equipment.
 - The City of Camas encourages the solicitation and recruitment, to the extent possible, of certified minority-owned (MBE), women-owned (WBE), and emerging small (ESB) businesses in the design and construction of City projects. The City of Camas is an Equal Opportunity Employer.
- The City of Camas provides project plans and specifications to multiple plan centers for all advertised projects. We realize that Plan Centers provide a valuable service to the contracting community, primarily subcontractors.
- Public Hearing Notices are published in the C-W Post-Record and posted at the Camas Municipal Center, Camas Public Library, Camas Post Office, and on the City of Camas website. The following events were held in 2014:
 - The Annual Planning Conference was held by City Council on January 24 and January 25, 2014. The agenda included goal setting and discussions on a variety of subjects affecting our community.
 - A Public Hearing was held on March 3, 2014, to consider annexing a portion of NE Goodwin Road for municipal purposes.
 - On April 7, 2014, Council authorized adoption, by Resolution, to establish a reduced school speed zone on NW Dahlia Drive.
 - On April 17, 2014, the City of Camas invited the public and project stakeholders to an Open House to learn about the City's plans to construct the NW 18th Avenue Bike and Pedestrian Trail Link project. Title VI related information was made available to attendees.
 - On April 21, 2014, a Public Hearing was held and ordinance passed regarding annexation of a portion of NW 18th Avenue. This annexation will ensure that the City of Camas has sole local agency jurisdiction over permitting, construction, and operations and maintenance of the NW 18th Avenue Bicycle and Pedestrian Improvements Project.
 - A Public Hearing was held on June 2, 2014, to allow public input regarding revisions to the City of Camas Six Year Transportation Improvement Program (STIP). City Council adopted the resolution to revise and extend the STIP on June 16, 2014.
 - On July 7, 2014, City Council authorized, by Resolution, the closure of NW Friberg/Strunk Street due to construction activities from July 18 to August 29, 2014.

- A State of the Community address was held on September 23, 2014. The City of Camas, Port of Camas-Washougal, and Camas School District joined together for the second annual State of the Community event. Citizens heard about accomplishments and challenges in the last year and about what is on the horizon.
- ADA Self Evaluation Update and Transition Plan (within the right-of-way):
 - On September 30, 2014, the first of three Community Advisory Committee (CAC) meetings was held to begin the process to develop a Self-Evaluation and Transition Plan for Compliance with the Americans with Disabilities Act, the City invited comments and ideas from the disabled community, other jurisdictions, organizations, and service providers. To conclude the meeting, a walk-about was conducted through the Camas Downtown Core to evaluate accessibility within the right of way.
 - On November 3, 2014, staff and project consultants presented City Council with an overview of the project.
 - On November 4, 2014, the second meeting was conducted. The committee discussed accessibility issues within the Camas City Limits and began establishing low, medium, and high priority areas.
 - On December 9, 2014, the third and final CAC meeting was held. The committee reviewed the self-evaluation and transition plan and discussed implementation of the plan. In January 2015, the City's consultants are expected to submit a draft final report for review by the City and CAC participants.
- A Public Hearing was held on November 3, 2014, to allow public input in consideration of a CDBG application submittal for the rehabilitation of NE Franklin Street from 15th to 19th. City Council authorized submission of the application.

c. List the special language services provided – note the professional language service provided including the name of the service, date provided, number of persons served, and any other relevant information.

- There were no special language or special accommodations requested in relation to transportation activities during this reporting period.
- Four special language requests were managed by the City of Camas Police Department. The requests were immediately processed through the City's contract with Language Line Services, Inc, over the telephone. Services were provided as follows:
 - On May 22, 2014, language services were provided on three occasions (within a two hour time frame) to a Russian speaking individual by Camas Police Department personnel.
 - On September 14, 2014, language services were provided on one occasion to a Spanish speaking individual by Camas Police Department personnel.

d. List any costs incurred for translations and interpreters for each activity.

- Interpretation services were provided in Russian on May 22, 2014, for \$44.50.
- Interpretation services were provided in Spanish on September, 2014, for \$25.77.
- In 2014, interpretation services totaled \$70.27.

4. List all the transportation related contracts (Federal and others) that were executed during the reporting period. (Please include construction, consultant agreements for planning, design, engineering, environmental, research, maintenance, etc.)

- Please see the attached spreadsheet entitled List of Transportation Contracts, which provides information on transportation related contracts awarded for construction, professional services, and those having DBE participation during the reporting period.

a. Include dollar value of each

- Please see the attached spreadsheet entitled List of Transportation Contracts, which provides information on transportation related construction and professional services contracts awarded during the reporting period.

b. Other than advertising in your local legal publication, what outreach was made to DMWBE firms that a contracting opportunity existed within your agency?

- The City of Camas ensures that minority, women and disadvantaged firms are provided the opportunity to participate in the contracting arena by advertising the existence of our Small Works and Professional Services Rosters in a minority publication. We rotate the notices among the following minority owned newspapers: The Asian Reporter, Contracts and Careers, Portland Observer, and The Skanner. We send notices to the Office of Minority and Women Business Enterprise (OMWBE) for placement on their website. We also advertise both roster notices in the C-W Post-Record and the Portland Daily Journal of Commerce. The C-W Post-Record is our official paper of record. Both roster applications are available on our website or by contacting the City of Camas to request a copy.
- Applicants to the City of Camas Small Works and Professional Services Rosters are asked of their firm's Minority Business Status and, if applicable, for their certification number, which is verified for compliance.
- A Title VI Non-Discrimination statement is included on all Small Works Roster Statement of Qualifications and Professional Services Roster Request for Qualifications forms.
- All transportation related contracts are discussed during a City Council Work Session prior to award. The City Council awards construction projects and professional service contracts during regular Council Meetings. Council meeting minutes are available on our website and are posted at the Camas Municipal Center, Camas Post Office, and Camas Public Library.
- Construction projects awarded-to-date are tracked on the City's website.
- Public Outreach and Public Hearing notices are published in the C-W Post-Record and posted at the Camas Post Office, Camas Public Library, Camas Municipal Center, and on the City of Camas website.

c. Identify the DMWBE contracts that were awarded and their dollar amount.

- Please see the attached spreadsheet entitled List of Transportation Contracts, which provides information on transportation related construction and professional services contracts awarded during the reporting period.

d. Is there a Title VI Non-Discrimination statement included in all contracts and public notices?

- Yes, in all contracts and public notices initiated by the Engineering Division.

e. How did your organization ensure that minority, women, and disadvantaged firms were provided equal opportunity to participate in the contracting arena?

- The City of Camas ensures that minority, women and disadvantaged firms are provided the opportunity to participate in the contracting arena by advertising the existence of our Small Works and Professional Services Rosters in a minority publication. We rotate the notices among the following minority owned newspapers: The Asian Reporter, Contracts and Careers, Portland Observer, and The Skanner. We send notices to the Office of Minority and Women Business Enterprise (OMWBE) for placement on their website. We also advertise both roster notices in the C-W Post-Record and the Portland Daily Journal of Commerce. The C-W Post-Record is our official paper of record. Both roster applications are available on our website or by contacting the City of Camas to request a copy.
- A Title VI Non-Discrimination statement is included on all Small Works Roster Statement of Qualifications and Professional Services Roster Request for Qualifications forms.
- The City of Camas provides project plans and specifications to multiple plan centers for all advertised projects. We realize that Plan Centers provide a valuable service to the contracting community, primarily subcontractors.
- All transportation related contracts are discussed during a City Council Work Session prior to award. The City Council awards construction projects and professional service contracts during regular Council Meetings. Council meeting minutes are available on our website and are posted at the Camas Municipal Center, Camas Post Office, and Camas Public Library.

5. Summarize any transportation projects that identify potential impacts to minority and/or low-income Environmental Justice (EJ) populations (i.e., impacts such as displacements, increased noise, bisecting neighborhoods, et al). Note the following:

a. How impacts were minimized/mitigated.

- There were no Environmental Justice related impacts during the reporting period of January 1, 2014, through December 31, 2014.

b. Also include a statement, if applicable, on projects that specifically benefit community cohesion such as: adding sidewalks, improving access to properties that improve access for EJ populations.

- Camas Mobility Improvement projects: These projects are coordinated in several ways. They are consistent with the Camas Comprehensive Plan Policies and Strategies that encourage installation of pedestrian facilities. They conform to the Camas Municipal Code section that deals with street design. We work closely with the Camas and Washougal School Districts to ensure that improvements are made to permit students a safe route to school. The projects fit with city strategies to re-invest in our older modest neighborhoods and continuing efforts to tie neighborhoods to public facilities such as essential services, downtown, schools, parks, and greenways.
- Project S-545 NW 38th Avenue/SE 20th Street Roadway Improvements, Ph. 1: The project constructed a new arterial roadway, NW 38th Avenue, in Camas and connected to SE 20th Street in the City of Vancouver. The project consists of a 44' to 46' wide paved road, 2 bike lanes, 2 travel lanes with a center left turn lane with curbs and sidewalks on both sides. The project was new construction from the existing terminus of SE 20th Street east across Fisher Swale to the Bybee Road curve. From this point east it will be reconstruction and widening of the existing road. This road extension will provide for a safe, improved, and standard quality road that will enhance access to commercially zoned and undeveloped tracts of land. The project was awarded on January 7, 2013, and was completed in January 2014.
- Project S-565 NW 38th Avenue/SE 20th Street Roadway Improvements, Ph. 2: This project consists of reconstructing and widening NW 38th Avenue from Armstrong Drive to Parker Street. The project will add bike lanes, a center left turn lane, sidewalks and curbs. The project was awarded in May 2014. Construction completion is expected Spring 2015.
- Project S-566 NW Friberg Street/Goodwin Road Roadway Improvements: The project consists of reconstructing and widening NW Friberg Street/Strunk Road from NW Lake Road to NE Goodwin Road, and NE Goodwin Road from Friberg/Strunk to Camas Meadows Drive. Elements of the project include a 3-lane paved road, two bike lanes, and two travel lanes with a center left turn lane with curbs and sidewalks on both sides, and intersection and signal improvements at the Friberg/Strunk and Goodwin Road intersection. The project was awarded in June 2014. Construction completion is expected Spring 2015.
- Project S-583 NW 18th Avenue Pedestrian Improvements and Trail Link: The existing corridor consists of a 22' rural roadway section with storm ditches adjacent to the travel lane. Prior to construction there was no safe pedestrian access, bike lane or regular transit service on this section of roadway. The project installed a bike and pedestrian link within existing right of way from NW Beech Street to SE 201st Avenue. The project was awarded in September 2014. Construction was substantially completed in December 2014.

- Project S-584 Traffic Signal Installation at NW 6th and NW Norwood: In July 2014, the City of Camas awarded a professional services contract to design a traffic signal at the intersection of NW 6th Avenue and Norwood Street to address traffic concerns related to level of service, delays on the side streets, and safety. The project will install a traffic signal and make any A.D.A. upgrades necessary at the intersection in the City of Camas.
- Project S-587 NW Brady Road Improvements: In December 2014, Camas awarded a professional services contract to design improvements to NW Brady Road from NW 16th Avenue to NW 25th Avenue with three lanes, bike lanes, sidewalks, storm system, illumination, and utilities.
- Project S-590 NW Lake Road ½ Street Improvements: In May 2014, a construction project was awarded to widen NW Lake Road to accommodate a southbound left turn lane into Heritage Park. The project was completed in July 2014.
- Project S-591 Citywide A.D.A. Self-Evaluation Update and Transition Plan: In July 2014, Camas awarded a professional services contract to identify the ADA needs for the City, prioritizing the needs, establishing associated costs, and prioritizing and planning for the implementation of these needs. Public facilities to be evaluated include, but are not limited to, sidewalks, curb ramps, trails, parking spaces, and crosswalks. A Community Advisory Committee (CAC) was formed with City Staff, affected stakeholders from the general public, adjacent agencies, and consultants. Additional information follows:
 - City Staff utilized the *Accessible Information Exchange: Meeting on a Level Playing Field* document published by the U.S. Department of Justice to assist in providing greater access to CAC meetings.
 - CAC activities:
 - On September 30, 2014, CAC discussed the process to develop a plan for compliance with the Americans with Disabilities Act, the City and City's consultants invited comments and ideas from the disability community, other jurisdictions, organizations, and service providers. To conclude the meeting, a walk-about was conducted through the Camas Downtown Core to evaluate accessibility within the right of way.
 - On November 3, 2014, staff and project consultants presented City Council with an overview of the project.
 - On November 4, 2014, the committee discussed accessibility issues within the Camas City Limits and began establishing low, medium, and high priority areas.
 - On December 9, 2014, the third and final CAC meeting was held. The committee reviewed the self-evaluation and transition plan and discussed implementation of the plan. In January 2015, the City's consultant is expected to submit a draft final report for review by the City and CAC participants.
- Project P-862 Lacamas Lake Lodge and Conference Center: Installation of a new one story A.D.A. accessible 4,660sf building, with adjoining concrete patio, parking lot improvements, sidewalks, site lighting, and A.D.A. accessible boat

launch. In conjunction with this project, NE Lake Road was widened for a distance of 575'. Street improvements included sidewalks and installation of two turn pockets. This project was completed in April 2014.

- Project P-862B Heritage Park Boat Launch and Parking Improvements: A component of this project provides expansion of the existing parking lot, installation of additional A.D.A. compliant parking spaces, and sidewalks. The project was awarded in September 2013. Construction was finished in February 2014.
- As funding becomes available, the City of Camas constructs improvements to the Camas Parks and Open Space system to offer A.D.A. compliant access to facilities, apparatus, parking, and linkages to the trail system. As stated in the City of Camas Parks, Recreation, and Open Space Comprehensive Plan, *PROS GOAL 2: Provide active and passive recreation opportunities to serve the community's needs.*
- City Staff works in conjunction with the Downtown Camas Association to address parking, sidewalk, and access issues within the downtown business core.
- City Staff works in conjunction with the Camas School district to provide safe routes to our schools.
- City Staff Training:
 - Training sessions that enable staff to design and construct A.D.A. accessible sidewalks and trails for public access.
 - We monitor and take full advantage of WSDOT training programs (i.e., transportation, A.D.A., pedestrian accommodations, inspection, construction documentation, ROW, etc.).
 - City Staff participates in WSDOT sponsored Quarterly Title VI Coordinator's meetings and webinars.
 - City Staff are scheduled to attend the January 7, 2015, workshop entitled *Title VI – Preventing Discrimination* workshop. Staff has attended this very workshop in the past.
 - Staff attended the WSDOT ROW workshop March 2014 and ROW 101 - Federal Participation in May 2014.
 - City staff attended a session entitled ADA Transition Plan in May 2014.
- Per Camas Municipal Code Land Division Title 17:
 - **17.19.020.A.1:** Every developer shall be required to grade and pave streets and alleys, install curbs and gutters, sidewalks, monuments, sanitary and storm sewers, water mains, fire hydrants, street lights and street name signs, underground transmission lines, provide and install centralized mail delivery boxes as determined by the U.S. Postal Service, together with all appurtenances in accordance with specifications and standards in the Camas Design Standard Manual, the six-year street plan, and other state and local adopted standards and plans as may be applicable.
 - **17.19.040.B.1:** Half Width Improvement. Half width improvements, when determined appropriate by the City Engineer, shall include utility easements, pedestrian pathway, storm water drainage, street lighting and

signage, environmental permits, provisions for mitigation improvements and mitigation areas as necessary, bike lanes, and improvements to the centerline of the right of way as necessary to provide the minimum structural street section per the Camas Design Standard Manual.

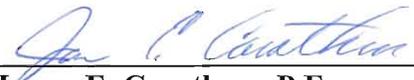
- As funding permits, City Staff addresses the need for curb ramps to provide A.D.A. accessible sidewalks.
- When developing bid specifications and contracts for construction projects, the City of Camas incorporates the *WSDOT Standard Specifications for Road, Bridge and Municipal Construction* manual into the documents, which includes section 1-07.11 Requirements for Nondiscrimination.
- In November 2014, City Staff reconfigured an A.D.A. parking space at NE 3rd/ Birch in the Camas Downtown Core to improve access (A.D.A. space widened) and increase the number of parking spaces.
- In December 2014, a citizen reported a slick traffic signal vault lid. City Staff immediately began an investigation. The vault lid is located within SR-500 ROW, which is under WSDOT jurisdiction. The matter has been reported to WSDOT. City staff will continue to follow-up on this issue.
- S-598 ADA Ramp and Sidewalk Improvements at Crown Park and near Oak Park. This project will bid in January 2015 and construction is expected to be completed by mid-March 2015.
 - Improvements at Crown Park are driven by an observation made in September 2014 by a member of the Community Advisory Committee for City Project S-591 Citywide ADA Self-Evaluation Update and Transition Plan.
 - Improvements near Oak Park are in response to an ongoing evaluation stemming from an October 2013 request for a conforming A.D.A. parking space on the north side of SE 8th Avenue. There are A.D.A. parking spaces just south of the applicant's home. The project will install concrete curb ramps.
- The City of Camas is compliant with the CDBG Fair Housing information requirement. We have placed information entitled *Fair Housing, Your Rights and Responsibilities*, on our website and have provided a link to the Clark County Department of Community Services, Fair Housing web page.
- The City of Camas has developed an Interpreter / Translation Services Information Packet. The packet has been distributed to all City departments. The packet provides contact information and guidance in requesting language services (i.e., Limited English Proficiency, American Sign Language, and assistance for Deaf, Deaf-Blind, Blind, or Hard of Hearing individuals). I Speak Cards are included in the packet.

6. If Right of Way has been acquired for a transportation project, please describe:

- City of Camas Project S-565 NW 38th Ave/SE 20th St. Street Improvements, Ph. 2: On March 26, 2014, the City of Camas received notice from FHWA that this project has been certified for construction and has received a Right of Way Certificate #1. Construction is currently underway for project.

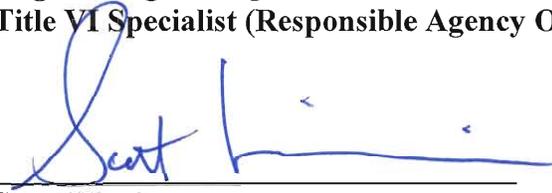
- City of Camas Project S-566 NW Friberg St/NE Goodwin Rd. Street Improvements: On May 8, 2014, the City of Camas received notice from FHWA that this project has been certified for construction and has received a Right of Way Certificate #1. Construction is currently underway for project.
- a. Identify the number of minority, low-income, elderly and disabled persons affected.**
- S-565 NW 38th Avenue/SE 20th Street Roadway Improvements, Ph. 2: According to the Environmental Justice report for NW 38th Ave/SE 20th St. Street Improvements, Phases 1 & 2, within Phase 2 there are twelve parcels of which the City needs to partially acquire right of way. Of these twelve parcels nine are owned by four different Trusts or development companies, which all have Caucasian owners. The other three parcels are owned by individuals, two of which are Caucasian and the other one is Asian. No persons were displaced by this project. Construction is expected to be finished by Spring 2015.
 - S-566 NW Friberg Street/NE Goodwin Road Roadway Improvements: According to the Environmental Justice report there are fourteen parcels of which the City needs to partially acquire right of way. One, of the referenced, property owners is Asian. There are no property owners needing special language needs. No minority or low-income populations have been identified that would be adversely affected by this project. Therefore, this project has met the provisions of Executive Order 12898, as it is supported by Title VI of the Civil Rights Act. No persons were displaced by this project. Construction is expected to be finished by Spring 2015.
 - S-583 NW 18th Avenue Pedestrian Improvements and Trail Link: This project is being construction under an Environmental Justice exemption. The project involves installation of bike and pedestrian improvements within the existing right of way. Substantial completion was reach in December 2014.
- b. The efforts that were made to address Limited English Proficiency issues (including use and cost of translators, outreach efforts for each reported activity).**
- There have been no special language needs or special accommodations requested during this reporting period for transportation related projects.
- c. Describe any concerns raised by minorities and women regarding appraisals, negotiations, relocation assistance, and payments. What actions were taken to resolve those issues?**
- There were no concerns raised by minorities and women in regards to right of way during this reporting period.
- 7. List and describe any Title VI related complaints, as a result of transportation activities and projects. Include:**
- There were no Title VI related complaints regarding construction activities during the reporting period of January 1, 2014, through December 31, 2014.

TITLE VI ANNUAL UPDATE AND ACCOMPLISHMENT REPORT
For the City of Camas
Reporting period January 1, 2014, through December 31, 2014



James E. Carothers, P.E.
Engineering Manager
Title VI Specialist (Responsible Agency Official)

1-29-15
Date



Scott Higgins
Mayor

1-29-15
Date

List of Transportation Related Contracts (Federal and Others)

City of Camas

January 1, 2014, through December 31, 2014

| Date of Award | Project Title | Publications | Awarded to | Amount of Award | Construction or Professional Services | DBE firms utilized on project | DBE Firm \$ amount of project | Non-discrimination Statement in Contract Documents | Project Status |
|----------------------|---|---|------------------------------|--|--|--|--------------------------------------|---|---|
| 11/8/2011 | S-545 NW 38th Ave/SE 20th St Street Improvements, Ph. 1 | C/W Post-Record The Columbian Contracts and Careers Portland Observer Portland DJC OMWBE web site (notice sent to all firms on City of Camas Professional Services Roster) | Exeltech Consulting, Inc. | \$77,892 (amended to \$570,308) | Professional Services | | | Yes | Construction Completed January 2014 |
| 1/7/2013 | S-545 NW 38th Ave/SE 20th St Street Improvements, Ph. 1 | C/W Post-Record Asian Reporter Contracts and Careers Portland Observer Portland DJC OMWBE web site The Skanner Multiple Plan Centers | Tapani, Inc. | \$3,651,231 (amended to \$3,963,895) | Construction | Andersons Erosion Ctrl Brothers Concrete Cut. D&H Flagging KC Development McDonald Excavating Mechanically Inclined | Aggregate \$291,906 | Yes | Construction Completed January 2014 |
| 6/7/2012 | S-565 NW 38th Ave/SE 20th St Street Improvements, Ph. 2 | C/W Post-Record The Columbian Asian Reporter Contracts and Careers Portland Observer Portland DJC OMWBE web site (notice sent to all firms on City of Camas Professional Services Roster) | OTAK | \$123,525 (amended to \$857,111) | Professional Services | | | Yes | Expected Construction Completion Spring 2015 |

| Date of Award | Project Title | Publications | Awarded to | Amount of Award | Construction or Professional Services | DBE firms utilized on project | DBE Firm \$ amount of project | Non-discrimination Statement in Contract Documents | Project Status |
|---------------|--|---|---|--|---------------------------------------|---|----------------------------------|--|---|
| 5/19/2014 | S-565 NW 38th Ave/SE 20th St Street Improvements, Ph. 2 | C/W Post-Record Portland Observer Portland DJC Seattle DJC OMWBE web site Multiple Plan Centers | Nutter Corporation | 4219597.22 (amended to \$4,304,727) | Construction | Andersons Erosion Ctrl Brothers Concrete Cut. Taylor's Transport | Aggregate TBD under constr | Yes | Expected Construction Completion Spring 2015 |
| 7/16/2012 | S-566 NW Friberg St/NE Goodwin Rd Street Improvements, Ph. 1 | C/W Post-Record The Columbian Asian Reporter Contracts and Careers Portland Observer Portland DJC OMWBE web site (notice sent to all firms on City of Camas Professional Services Roster) | Harper Houf Peterson Righellis, Inc. | \$378,974 (amended to \$978,423) | Professional Services | Michael Minor & Assoc | \$4,500 | Yes | Expected Construction Completion Spring 2015 |
| 6/2/2014 | S-566 NW Friberg St/NE Goodwin Rd Street Improvements, Ph. 1 | C/W Post-Record The Skanner Portland DJC Seattle DJC OMWBE web site Multiple Plan Centers | McDonald Excavating | \$4,102,170 (amended to \$4,189,238) | Construction | McDonald Excavating Brothers Concrete Cut. Green Sweep Asphalt Sv KT Contracting | Aggregate TBD under constr | Yes | Expected Construction Completion Spring 2015 |
| 7/7/2014 | S-589A Grind & Overlay | Small Works | Granite Construction Company | \$319,319 (amended to \$404,922) | Construction | D&H Flagging Taylor Transport | Aggregate TBD under constr | Yes | Construction |

| Date of Award | Project Title | Publications | Awarded to | Amount of Award | Construction or Professional Services | DBE firms utilized on project | DBE Firm \$ amount of project | Non-discrimination Statement in Contract Documents | Project Status |
|---------------|---|---|--------------------------------------|-----------------------------------|---------------------------------------|-------------------------------|-------------------------------|--|----------------------------------|
| 12/3/2013 | S-583 NW 18th Ave Pedestrian Improvements | C/W Post-Record The Columbian Contracts and Careers Portland DJC OMWBE web site (and notice sent to all firms on City of Camas Professional Services Roster) | Harper Houf Peterson Righellis, Inc. | \$64,420 (amended to \$69,420) | Professional Services | | | Yes | Design |
| 9/2/2014 | S-583 NW 18th Ave Pedestrian Improvements | C/W Post-Record Portland Observer Portland DJC OMWBE web site Multiple Plan Centers | Michael Green Construction | \$214,159 | Construction | McDonald Excavating | TBD under constr. | Yes | Construction |
| 7/8/2014 | S-584 Traffic Signal Installation at NW 6th and NW Norwood (to include sidewalk improvements) | C/W Post-Record Contracts and Careers Portland DJC OMWBE web site (and notice sent to all firms on City of Camas Professional Services Roster) | HDJ Design Group | \$50,075 | Professional Services | | | Yes | Professional Services |
| 12/17/2014 | S-587 NW Brady Road Improvements (road widening to include pedestrian & bike impr.) | C/W Post-Record Contracts and Careers Portland DJC OMWBE web site (notice sent to all firms on City of Camas Professional Services Roster) | HDJ Design Group | \$818,774 | Professional Services | | | Yes | Professional Services |
| 5/19/2014 | S-590 NW Lake Road 1/2 Street Improvements | Small Works | Michael Green Construction | \$96,334 (amended to \$91,548) | Construction | | | Yes | Construction Completed July 2014 |

| Date of Award | Project Title | Publications | Awarded to | Amount of Award | Construction or Professional Services | DBE firms utilized on project | DBE Firm \$ amount of project | Non-discrimination Statement in Contract Documents | Project Status |
|---------------|---|--|------------------|-----------------|---------------------------------------|-------------------------------|-------------------------------|--|-----------------------|
| 7/7/2014 | S-591 Citywide ADA Self-Evaluation Update and Transition Plan | C/W Post-Record Portland DJC The Skanner OMWBE web site (notice sent to all firms on City of Camas Professional Services Roster) | HDJ Design Group | \$20,982 | Professional Services | | | Yes | Professional Services |

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|---------------|---------------|--------------|------------|-----------------|---------------------------------------|-------------------------------|-------------------------------|--|----------------|
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List of "Other" Contracts having DMWBE participation or providing A.D.A. improvements

| | | | | | | | | | |
|-----|---|---|--|--|-----------------------|---|-----|---------------------------------|--|
| N/A | 2013/2014 Small Works Roster | Post-Publications Asian Reporter Portland DJC OMWBE web site (Courtesy copy to current roster) | | | Construction | Anderson Environmental Contr. Cochran, Inc. Dirt & Aggregate Interch. ECI Services GFM Construction Green Sweep Asphalt Svc Henderson McDonald Excavating Queen Clean Janitorial Ross Electric & Constr. The Bag Lady, Inc. Willamette Fence Co. | N/A | Statement on Roster Application | Annual Update |
| N/A | 2014/2015 Small Works Roster (advertised 9/14) | Post-Publications The Skanner Portland DJC OMWBE web site (Courtesy copy to current roster) | | | Construction | Anderson Environmental Cochran, Inc. Complete Fusion Weld Dirt & Aggregate Interch. ECI Services McDonald Excavating Ross Electric & Constr. Willamette Fence Co. | N/A | Statement on Roster Application | Annual Update |
| N/A | Professional Services Roster (advertised 11/14) | Post-Publications Contracts & Careers Portland DJC OMWBE web site (Courtesy copy to current roster) | | | Professional Services | Assessment Assoc. Cogan Owens Greene Epic Land Solutions Exeltech Consulting G2 Consultants GEI Consultants JLD Construction Consult KC Development Lando & Assoc. Miller Consulting Engineers Tierra ROW Traffic Count Consultants WHPacific | N/A | Statement on Roster Application | Annual Update added language on RFQ asking that firms state if they are a DBE |

| Date of Award | Project Title | Publications | Awarded to | Amount of Award | Construction or Professional Services | DBE firms utilized on project | DBE Firm \$ amount of project | Non-discrimination Statement in Contract Documents | Project Status |
|-------------------------------------|---|--|---|--|---------------------------------------|---|-------------------------------|--|--------------------------------------|
| 6/17/2013 | P-862 Lacamas Lake Lodge (ADA accessible bldg. and improvements to boat launch) | Post-Publications Portland DJC OMWBE web site Portland Observer Multiple Plan Centers | JWC, LLC | \$1,813,478 (amended to \$1,914,881) | Construction | | | Yes | Construction Completed April 2014 |
| 9/3/2013 | P-862B Heritage Park Boat Launch and Parking Improvements (parking expansion, 2 new boat ramps, and ADA improvements) | Post-Publications Portland DJC OMWBE web site The Skanner Multiple Plan Centers | Tapani, Inc. | \$391,432.40 (amended to \$453,063) | Construction | Brothers Concrete Cutting McDonald Excavating | Aggregate \$1,260 | Yes | Construction Completed February 2014 |
| 11/21/2011 (multi-year contract) | P-866 2012 Camas Janitorial Services | Small Works | TKO Services dba Queen Clean Janitorial | \$2,782/mo. (amended & CPI Calc. \$6,428/mo) | Contracted Services | Queen Clean Janitorial | \$6,428 | Yes | On-going Contracted Services |
| 1/16/2013 | WS-709 544' Pressure Zone Surface Water Supply Project Multi-phase project: WS-709A Timberland Purchase WS-709B&E Timber Sales WS-709C Slow Sand Filter under design WS-709D Water Trans. Main under construction; | C/W Post-Record Asian Reporter Contracts and Careers Portland Observer Portland DJC OMWBE web site Seattle DJC The Columbian Multiple Plan Centers (and notice sent to all firms on City of Camas Professional Services Roster) | CH2M Hill, Inc. | \$896,402 (study, pre-design, design, constr mgmt assist) | Professional Services | KC Development | \$28,896 | Yes | Multi-phase project |
| 11/18/2013 | WS-709D Water Transmission Main | C/W Post-Record The Skanner Portland DJC OMWBE web site Multiple Plan Centers | Rotschy, Inc. | \$2,311,765 (amended to \$2,464,618) | Construction | Cat Works Green Sweep Asphalt Svc KC Development McDonald Excavating | Aggregate \$45,460 | Yes | Construction completed in May 2014 |

| Date of Award | Project Title | Publications | Awarded to | Amount of Award | Construction or Professional Services | DBE firms utilized on project | DBE Firm \$ amount of project | Non-discrimination Statement in Contract Documents | Project Status |
|---------------|--------------------|---|----------------------|--|---------------------------------------|-----------------------------------|-------------------------------|--|--------------------------------------|
| 12/3/2012 | WS-713 WWTF, Ph 2B | C/W Post-Record Asian Reporter Contracts and Careers Portland Observer Portland DJC OMWBE web site Seattle DJC Multiple Plan Centers | Contractors NW, Inc. | \$3,098,979 (amended to \$3,162,356) | Construction | Fine Painting and Allied Services | \$10,482 | Yes | Construction Completed in March 2014 |