

CAMAS PUBLIC LIBRARY
MINUTES OF THE BOARD OF TRUSTEES
September 1, 2011

Chair Leesa Bequette called the meeting to order at 6:34 p.m. Board Members, Laura Felter, Mike Buzan, Brian Christopher and Ron Gompertz attended, as well as City Council Liaison Linda Dietzman, Director David Zavortink, Assistant Director Sandy Glover and Administrative Support Assistant Diane Skinner.

The expenditures for August 2011 were not available.

The minutes of August 4, 2011 were accepted as presented.

Additions to the agenda: Miscellaneous from David

Director's Report/News & Projects Update: As noted. David gave the Board a handout explaining the IMPACT survey that the library is doing. He also discussed the correspondence from Comcast concerning the infringement of copyrighted works that are being downloaded here through the Wifi. David and IT are trying to come up with a solution.

Public Comment: None

Committee/Advocacy/Community Reports: The Friends & Foundation are working on getting donations from local businesses for the November gala. The FFCL applied for a \$2,000 Early Learning Target Grant with matching funds from the FFCL and did receive that grant. The Policy Committee did not meet. The Second Story Gallery has a new show featuring artist Catherine Haley Epstein. The SSGS have received a quote to get more track lighting installed in the upstairs lobby area and the audio book area on the main floor. The Personnel Committee needs to meet and has asked for input from the Board for criteria for the Director's evaluation.

Communications received (ivory): The Comcast letter that was discussed during the Director's report. David received a phone call from a local business person named Marquita Call who has made connections with a local born celebrity, Jimmy Rodgers. He is coming to do a concert in September and while he is here a local artist is going to paint his picture and would like to donate it to the Camas Library. David will make a decision on it after he sees the painting. The Seattle Public Library is going to be closed for a week and the Board discussed other options for closures here.

Unfinished Business:

- A. **2012 Budget:** David explained the draft of the 2012 library budget. There was a discussion on the various internet providers. David will present the budget to Lloyd on Friday.
- B. **Hours 2012:** David discussed the memo and the chart with information on the different options for the cut in hours of operation of the library. The Board felt that the option for staying open the most consistent hours was the best.

New Business:

A. **Policy Reviews:**

- **COL-1 Materials Selection Policy:** Mike reviewed this policy and it was decided to send it to the policy committee for review.
- **EXH-3 Posting and Information Distribution Policy:** Mike reviewed this policy and it was decided that this policy needs to be sent to the policy committee.
- **EMP-1 Employee Training and Development Policy:** Mike also reviewed this policy and there were no changes needed.

- **EXH-4 Second Story Gallery Policy:** Leesa reviewed this policy and there is some wording that needs changed and an agreement with the Library Board that needs to be signed.
- **MTG-2 Guidelines for Serving Alcoholic Beverages at the Camas Public Library:** Laura reviewed this policy and there was a question about liability insurance that my need to go to the attorney.
- **INF-3 Wireless Access Policy:** Ron reviewed this policy. He felt that the wireless printer section may need changed and that could be controlled by SAM.
- **EXH-2 Display Case Policy:** Ron reviewed this policy and there are no changes needed at this time.
- **MTG-1 Library Meeting Rooms:** Brian reviewed this policy and it will need to go to the policy committee.

B. Set Date for Strategic Plan Workshop: David asked the Board what days and times will work best for them. It was decided that either a Tuesday or Thursday evening works best.

Agenda Review: The next Board meeting is October 6. Signing the Second Story Gallery agreement will be on the agenda.

Public Discussion with Board: None

The Board adjourned their meeting at 8:55 p.m.

THE LIBRARY BOARD WILL MEET AGAIN AT 6:30 P.M. THURSDAY, OCTOBER 6 IN LIBRARY MEETING ROOM A.

Respectfully submitted by:



Diane Skinner
Administrative Support Assistant