

**CAMAS PUBLIC LIBRARY  
MINUTES OF THE BOARD OF TRUSTEES  
August 4, 2011**

Chair Leesa Bequette called the meeting to order at 6:40 p.m. Board Members, Laura Felter, Brian Christopher and Ron Gompertz attended, as well as City Council Liaison Linda Dietzman, Director David Zavortink, Assistant Director Sandy Glover and Administrative Support Assistant Diane Skinner. Mike Buzan was excused.

Laura and Leesa accepted and signed the July 2011 expenditures.

The minutes of the July 7, 2011 meeting were accepted as presented.

**Additions to the agenda:** None

**Director's Report/News & Projects Update:** Noted. There was an unplanned HVAC expense last month. The chiller motor went out and needed to be replaced. David expanded on the EBSCO problem under Technology. He explained that EBSCO purchased NetLibrary from OCLC and Recorded Books furnished a good portion of the more popular audio books for them. Recorded Books pulled out of the former NetLibrary downloadable audio and they made an offer to fulfill the rest of the contract so we have decided to switch to Recorded Books. If you had an account with EBSCO and you want to keep downloading audio books you will have to make a new account with Recorded Books or you can wait until the switch is complete. Patrons still have Overdrive. ProQuest, which has a number of databases, is switching to a new platform next week and supposedly the change will be seamless. David explained the reasons for the drop in circulation.

**Public Comment:** None

**Committee/Advocacy/Community Reports:** A copy of the policy committee meeting minutes was sent out to the Board. There was an incomplete line in 3<sup>rd</sup> paragraph and that line should read: This policy will be the top priority and will be brought to the Board for adoption this Fall. A corrected version of those minutes will be sent out later. Laura mentioned to the Board that the committee would appreciate any feedback and to contact her or Brian with comments. David will get the Board copies of any of the mentioned policies or sites that were listed in one of the later paragraphs and he has asked Brian and Laura to send him links of any policies from other libraries that they really like or dislike or any documents they come across online. He will then pass those links to the rest of the Board so they can check them out. The Friends & Foundation book sale netted around \$870.00. There was an issue with rain and the books outside so next time they will arrange to have some tents. There was steady traffic and people seemed to be happy about the close parking, especially during Camas Days. They moved a lot of books during the \$1 bag sale at the end. Ron has been gathering a lot of business best sellers from HP as they are moving and is donating them to the library.

**Communications received (ivory):** None. Ron did send David an email with an offer to have some young adult authors from Vancouver and Portland do a program, so Ellen, David and Sandy will meet and make a decision on that.

**Unfinished Business:**

**A. 2012 Budget:** The spreadsheet is not ready to distribute. The extra money from the employee retiring has vanished with the benefits rising, the salary increases, taking out the furloughs from 2011, taking out the custodial savings from 2011 and other increases. David has asked staff if anyone wants to take a furlough, cut hours, or retire to please let him know in the next week. The question of the library being open during Camas Days even if there were Saturday closures in summer of 2012 came up and David explained the problems with rest rooms that come up every year. There will be a reduction in open hours after September due to

the retirement and there may be a further reduction in 2012 due to budget cuts. David is hoping to come up with a new schedule in the next couple weeks. There was a question about corporate sponsorship but the city council has vetoed that in the past. It was noted that if someone wants to donate money to the library be sure and note what it should be spent on.

**New Business:**

**A. Policy Reviews:** Brian passed out his summary of the three policies he is reviewing. **LIB-3 Rules of Conduct:** After discussion it was decided that this policy needs to go to the policy committee for review. **LIB-4 Surplus Library Materials:** Brian reviewed and felt there were no changes needed. **INF-2 Computer Lab Policy:** Brian also reviewed this and it was decided that the policy needs to go to the committee for revisions. **EXH-1 Exhibit Policy:** Laura reviewed and felt it needs to go to committee for some clean up. **CIR-1 Borrower's Policy:** Leesa reviewed and didn't see a need for changes. **COL-1 Materials Selection Policy:** Mike will review this policy next month. **INF-3 Wireless Access Policy:** Ron will review this policy next month.

**B. City Council:** David announced that Linda Dietzman is our new council liaison to replace Scott Higgins and Shannon Turk, the newly appointed council member, will be the alternate liaison. David handed out a transcribed copy of a portion of the July 18 Council Workshop meeting and then played the recorded version for the Board. The Council discussion was on the Internet policy at the Camas Library and why it differs from the Fort Vancouver Regional Library's policy. There was discussion on the issue and the Board of Trustees wondered why the patron thinks that FVRL's policy is better since the Camas Library doesn't seem to have significant issues or problems with the Internet because the staff tries to walk around and check the computer users at least twice an hour. Linda asked David to work up an answer to the Council's questions by compiling some statistics and gathering further proof that our system may be even more effective because of the human interaction so the Council can review the facts and be well informed on the issue.

**Agenda Review:** The next Board meeting will be on September 1 at 6:30 pm. On the agenda will be policy reviews and budget information.

**Public Discussion with Board:** None

David told the Board about a grant to get Federal money to purchase E-readers but the libraries and the devices had to be CIPA compliant. There are no devices that are CIPA compliant so David thought there were probably no eligible applicants for the grant.

The Board adjourned their meeting at 8:27 p.m.

**THE LIBRARY BOARD WILL MEET AGAIN AT 6:30 P.M. THURSDAY, SEPTEMBER 1 IN LIBRARY MEETING ROOM A.**

Respectfully submitted by:



Diane Skinner  
Administrative Support Assistant