

CAMAS PUBLIC LIBRARY
MINUTES OF THE BOARD OF TRUSTEES
March 3, 2011

Chair Leesa Bequette called the meeting to order at 5:35 p.m. Board Members Mike Buzan, Brian Christopher and Ron Gompertz attended, as well as City Council Liaison Scott Higgins, Director David Zavortink, Assistant Director Sandy Glover and Administrative Support Assistant Diane Skinner. Guests attending were Carolyn Petersen from WSL and Shannon Martinell, Longview Library Trustee. Laura Felter was excused.

Mike and Leesa accepted and signed the February 2011 expenditures.

The minutes of the February 3, 2011 meeting were accepted as presented.

Additions to the agenda: FFCL liaison discussion

Board Training: Carolyn Petersen from the Washington State Library did a presentation on basic trustee training. Carolyn had everyone introduce themselves and tell when and where they got their first library card. She talked about the role of a trustee and had a notebook with information to hand out to everyone.

Director's Report/News & Projects Update: Noted. David explained that the bomb threat started out as a reference question handled by Library Associate Judy Wile. The caller asked about books on communism, Jews and homosexuals and expressed that since we carried books on those subjects we were part of their agenda and proceeded to inform her that there was a bomb in the building set to go off at 4:00. The police went over procedures, closed down the building and had staff go through the building to look for suspicious items. The staff went to City Hall and reviewed bomb threat procedures and then returned to the building at 4:30 until closing at 6:00. The public were not let back in. He also reported that the new rain leaks are in the new part of the building.

Public Comment: None

Committee/Advocacy/Community Reports: The Friends & Foundation canceled their last board meeting because of snow. They brought in over \$1,000 at their last book sale. The annual appeal letter sent out in January brought in over \$4,000. David and Ellen put together a letter of appeal for sponsorship for the Summer Reading Program. One of the Trustees commented on how nice Ellen's email was that advertised the kids programs and it was suggested that emails advertising some of the other programs might be good. The Second Story Gallery is having a reception this Friday to open the Deal's Raku pottery show. The Personnel Committee asked the Board to come up with some objectives for the Director's evaluation. Mike and Ron will look over the old list and the suggestions and come up with a new list. Ron asked the Board for someone to replace him as FFCL Board Liaison and Brian Christopher volunteered to do that. Leesa will still be the alternate.

Communications received (ivory): None

Unfinished Business:

A. Strategic Plan: The dates are set for the focus groups and an email will be sent out to invite public. A blog was started on the Camas Library's future and there will be links to various things in the blog. The press release to publicize the strategic plan will go out next week; Ellen will put it in her email; it will be publicized on the city's web page; announced at the story times and programs; and there will be a bookmark made up with information that can be handed out to patrons. The focus groups should be done by the next Chamber luncheon and will do some surveys on Survey Monkey. The Trustees were encouraged to attend one or more of the focus group meetings and participate in the discussion.

B. Recognition of Former Trustee: The Board decided that Friday March 18th would be a good night for Barb's dinner. It will be a potluck starting at 6:30 pm in the library meeting rooms. Diane will get out a list of what to bring to everyone.

C. Board Retreat: David asked the Board if there was anything from Carolyn Petersen's presentation that could be used at the retreat. The Board came up with the following ideas:

- Code of ethics
- Policy review
- What is a library?
- Future of public libraries
- Maybe some ideas from the CD of the speakers on the direction of libraries from a PLA conference 2 years ago.

New Business:

A.

B.

Ron noted the Arts & Letters First Friday in Camas tomorrow with student artists displaying in the stores and authors doing readings at Journey Church and signing books in various stores. The Liberty Theater will be opening up and the new owner is really open to new opportunities.

Agenda Review: Policy reviews, meeting on April 21.

Public Discussion with Board: None

The Board adjourned their meeting at 7:36 p.m.

THE LIBRARY BOARD WILL MEET AGAIN AT 5:30 P.M. THURSDAY, APRIL 21ST IN LIBRARY MEETING ROOM A.

Respectfully submitted by:



Diane Skinner
Administrative Support Assistant