



**CITY OF CAMAS  
COUNCIL WORKSESSION  
April 2, 2012  
4:30 p.m.**

**CALL TO ORDER:** Mayor Scott Higgins presided.

**COUNCIL MEMBERS:**

**Present:** Anderson, Chaney, Dietzman, Hazen, Hogan, Smith, and Turk.

**Excused:**

**STAFF PRESENT:** Copsey, Durgin, Halverson, Lackey, Levison, and Swinhart.

**PRESS:** Heather Acheson, Camas-Washougal Post Record.

**PUBLIC:**

There were no comments.

Mayor stated that the agenda item under police will be discussed first since the speaker that will be giving the CREDC update is not present yet.

Mayor introduced Kelly Kashas, the new administrative support assistant that will be working in City Hall at the reception desk.

**POLICE:**

Authorization of Special Police Officer:

Mitch Lackey, Police Chief, informed Council that Camas has a unique relationship with an agent from the Drug Enforcement Administration (DEA). His name is Jack Geller and he has been commissioned as a special police officer for the Camas Police Department under Camas Municipal Code 2.12.060. Lackey gave Council history about how this relationship works and noted that he will be signing a new commission for Geller unless Council has an objection. Council voiced no objections.

**COLUMBIA RIVER ECONOMIC DEVELOPMENT COUNCIL (CREDC)**

**UPDATE:**

Mayor introduced Lisa Nisenfeld, President of the CREDC.

Nisenfeld started the presentation by stating that the CREDC will be giving Council updates several times per year. Nisenfeld gave Council a Power Point Presentation outlining the CREDC's strategic plan. The presentation included historical slides illustrating trends of recessionary employment, employment by industry, and unemployment. Nisenfeld concluded the presentation by giving Council a brief overview of the CREDC's five goals. Throughout the presentation Nisenfeld responded to questions from Council. Discussion followed.

**COMMUNITY DEVELOPMENT:**

**Engineering:**

Memorandum Items:

A memorandum was previously distributed to Council with Community Development's Engineering Workshop items. The topics addressed in the memorandum are noted below and were not discussed individually at the meeting.

Memorandum of Understanding (MOU) with Eiford Properties LLC:

Staff has met with Eiford Properties to address Eiford's concerns regarding the upcoming NW 38<sup>th</sup> Avenue/SE 20<sup>th</sup> Street Improvements project. The intent of this MOU is to provide clarity and assurances in regards to the access to and from the Eiford properties. Staff anticipates that this MOU will come before Council under the consent agenda of April 16<sup>th</sup> or May 7<sup>th</sup>.

NW 38<sup>th</sup> Avenue/SE 20<sup>th</sup> Street Improvements Open House:

An open house for the NW 38<sup>th</sup> Avenue/SE 20<sup>th</sup> Street Improvements Project will be held at Fire Station No. 42 on Thursday, April 26<sup>th</sup> from 5:30 p.m. to 7:30 p.m. Attendees will have the ability to discuss this project with the City's consultant and engineering staff. Displays, information, and comment forms will be provided.

There were no questions regarding the memorandum items.

Miscellaneous and Updates:

There were no miscellaneous items or updates.

**PUBLIC WORKS:**

NW 6<sup>th</sup> Place Sewer Emergency Declaration:

Eric Levison, Public Works Director, described the sewer emergency that occurred on NW 6<sup>th</sup> Place and noted that this matter is on the agenda this evening for Council's consideration.

Memorandum Item:

Levison distributed a memorandum to Council regarding the Public Work's Workshop item. The topic addressed in the memorandum is noted below and was not discussed at the meeting.

Development Agreement with Hills at Round Lake (HARL) for 12" Water Line Upsize:

As part of the Crown Road water line extension the developer, HARL, upsized the water main through the development from the required 8" main to a 12" that provides a regional benefit. The upsize allows for additional flow from the new Crown Booster Station to augment the Gregg Reservoir zone without the high cost of an extension of the 24" transmission main called for in the Water System Plan. This option will meet the short to midterm needs of the regional system without being burdened with the high cost of the 24" main installation. This section is not specifically addressed in the Water System Plan and is not part of the System Development Charge.

Local share for regionally significant up sizes have traditionally been made by developer agreements. A recent example is Fisher Investment where the water main extending through the property was upsized from 8" to 12" to provide added flow and interconnectivity in the water system. Staff is working with the HARL representatives to determine the cost share and to prepare an agreement for Council review. This item will be more thoroughly discussed at a future workshop. The map on the back of the memorandum shows the upsize route and the 24' installation route and includes the estimated costs. Staff is working with the developer to defer payment until 2013 to provide budgeting opportunity.

There were no questions regarding the memorandum item.

Miscellaneous and Updates:

Levison reported that the Fallen Leaf Lake Park day parking area is now open. He added that the City still plans to open the park by Memorial Day.

Dietzman inquired about having signage that relays when a private party has reserved the park. Discussion followed.

**ADMINISTRATION:**

Lloyd Halverson, City Administrator, announced that he is adding a budget update to the administration items.

Budget Update:

Halverson distributed a handout to Council containing the preliminary year-end closing figures for 2011. He gave Council an overview of the data provided in the reports. Halverson suggested having another budget update in July.

Joan Durgin, Finance Director, and Halverson responded to questions from Council.

Staffing Update:

Halverson informed Council that Investigator (Social Service Specialist) Carol Buck from the Camas Police Department has announced her retirement. He stated that staff's recommendation is not to replace this position. Staff is recommending adding a officer to the Camas Police Department.

Mitch Lackey, Police Chief, responded to questions from Council.

Halverson reported that one of the street department employees was promoted to fill the position of wastewater treatment plant operator which leaves an opening in the street department that staff recommends filling.

Council did not voice any objections to staff's recommendations.

Legislative Report:

Halverson stated that the State Legislative Session is continuing and distributed a handout to Council. The handout contained information about the legislative session from the Association of Washington Cities (AWC) and the Washington Recreation and Parks Association lobbyist. Halverson gave Council a brief update about the legislative session.

Mayor added that staff has done everything they could do to ensure that the City's projects were listed on all four budget proposals and thanked Halverson for his efforts.

Halverson gave Council a brief report about his recent trip to Washington, DC and the meetings he had regarding the Bonneville Power Administration (BPA) I-5 Corridor Reinforcement Project. Halverson passed around the BPA packet of information that he took with him for Council to review. He noted the documents that were included in the packet.

Capital Projects:

Halverson stated that the City has a number of capital projects in play with funding sources. One of which is the Department of Health application for approximately eight million dollars for the headworks and filter plant project. Halverson summarized the potential funding sources and suggested that Levison be the lead in determining which sources should be sought.

Halverson said that when the legislature acts on the capital projects, the City will find out whether there will be another round for the Public Works Trust Fund (PWTF) and whether or not non-traditional projects will be eligible for funding. Halverson gave Council a brief list of potential projects that could be eligible for funding through the PWTF. Discussion followed.

Halverson asked Council for authorization to allow staff, with Mayor's guidance, to use their discretion to apply for funding. Chaney asked for more information about the potential projects that Halverson listed. Halverson responded that a summary would be provided to Council. Discussion ensued.

Turk stated that a list of deferred facility maintenance items would be helpful for the next budget session. Levison responded that he is in the process of reworking the entire facilities plan which he briefly commented about. Mayor added that there will be discussion in the future to address strategic planning for facility maintenance. Discussion followed.

Miscellaneous and Scheduling:

Halverson distributed a draft of the City Administrator Recruitment brochure and asked Council to provide feedback to Mayor, Human Resources Director Jennifer Gorsuch, or himself.

**COUNCIL:**

Hotel Revenue Distribution Recommendation:

Dietzman stated that the Camas Lodging Tax Advisory Committee met on March 22<sup>nd</sup>. She gave Council the committee's recommendations for expenditures of the lodging tax revenue.

Dietzman responded to questions from Council. Council did not voice any objections to the committee's recommendations.

**COUNCIL:**

Anderson commented about the bowling alley training burn that occurred recently and noted that this large community event was well done.

Dietzman echoed Anderson's comments.

Anderson reported that he will be attending an East County Fire & Rescue (ECF&R) Board meeting tomorrow and asked Council for permission to speak on their behalf if asked to comment. Council confirmed that Anderson could speak on their behalf.

Mayor commented about the training burn and stated that he was impressed with the coordinated efforts and proud of the community.

Hogan echoed Mayor and Anderson's comments regarding the training burn and also encouraged everyone to attend First Friday.

Smith gave Council a brief report about the two luncheon workshops she attended that were sponsored by the Regional Transportation Council (RTC). Discussion followed about the upcoming C-TRAN ballot measure.

Smith commented about the police ride-a-long that she took part in.

Hazen stated that he was impressed with the training burn.

Chaney commented about CREDC's presentation. Discussion followed.

Turk gave a brief report regarding the meetings that she and Mayor attended with staff from the Camas School District pertaining to parks and recreation activities.

Dietzman commented about the training burn and how impressed she was with the overall event.

Dietzman mentioned that there is a Spring 2012 Planners Forum scheduled for Thursday, April 19<sup>th</sup> from 9:00 a.m. to 1:00 p.m. at the Port of Woodland.

Turk gave Council a brief report about the fire sprinkler workshop she attended.

**PUBLIC:**

Chris Kralik, 631 NW 18<sup>th</sup> Loop, Camas, WA:

Kralik commented about the training burn and stated that there was coverage throughout the state.

Kralik commented about CREDC's presentation.

**ADJOURNMENT:**

The meeting adjourned at 6:24 p.m.

---

Mayor

---

City Clerk