

City of Camas

Washington



BUDGET 2009

For the year beginning January 1, 2009

**CITY OF CAMAS, WASHINGTON
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2009 Budget Message

from

Mayor Paul Dennis

to

Council and Citizens

The 2009 budget for the City of Camas retains an adequate, steady level of service to the citizens of the community. This is a substantial achievement in a tough time of economic uncertainty. This is a “rainy day budget”. It includes no new initiatives. Staffing and projects are modestly curtailed. Important activities and maintenance are deferred. The budget does provide a steady, adequate service level. With non-general fund money, the budget does provide for important investments in the community’s future. It is a responsible plan, which will help the City weather a difficult year. The circumstances will call for continued attention to the budget remaining nimble and flexible with the ability to adjust to conditions, combined with steady focus on City “big-picture” objectives. This will be required as we navigate the uncharted tides of 2009. The proposed budget meets several goals. Those goals include:

- 1) Provide an adequate, steady, balanced level of service and programs.
- 2) Utilize existing revenue streams to fund city services and programs.
- 3) Preserve a substantial level of General Fund reserves, consistent with adopted financial policies.
- 4) Invest in City’s future, consistent with adopted plans.

In the proposed budget, an austere approach to funding ongoing expenses is taken. Staffing levels and vacancies continue to be reviewed for long-term need. Staffing levels are modestly reduced; and this is mainly done through attrition, reorganization and consolidation of duties. The proposed budget includes carefully analyzed staffing to adequately meet the needs of the community. A variety of capital projects are favorably financed, including the Wastewater Treatment Plant, Phase II project, and the purchase of a new fire engine. Also, the major street program—the arterial/collector street rehabilitation effort is funded with REET proceeds. One of the many regrettable deletions in the budget is the street overlay/maintenance program. After several years of “catch-up” work, this valuable program has been deleted for 2009 to help balance the budget.

The budget is constructed within a framework that balances internal needs with community expectations and economic conditions. The local context is one characterized by a generally weakened economy. Development activity abated in 2008 from the boom levels of prior years. We estimate that building and development activities and revenues will continue at about 2008 levels, which are sharply down from previous levels. Some activity is anticipated, and a major specific example is the Fisher Investment in West Camas. This should bring building and new well-paid jobs to Camas. The property tax base is estimated to grow by about \$50 million in 2009; again this is less than in prior years. Real estate excise tax revenues have declined from peak 2006 levels. Revenue estimates have taken these forecasted economic conditions into account. Still, they are professional estimates, based on the best information available through the composition of the budget. The City will continue to take actions to encourage and allow industrial, mixed use and residential development. Adoption of the 2004 Comprehensive Plan Update and the fall 2007 expansion of the Camas Urban Growth Boundary were both important milestones for the City’s development and future. The 2008 annexations of the Bybee curves area and upwards of 1,100 acres north of Lacamas Lake are other actions which were taken to strengthen Camas’ long term economic vitality. The budget was constructed with these varied current conditions and trends in mind.

Related to a generally weakened economy and a continuing second element of the budget, staffing levels are expected to decline in 2009. The levels should be austere, yet adequate. The staffing ratios are reduced to levels experienced in a prior economic downturn. The City's three "recession budgets" (2002, 2003, & 2004) were very austere, especially in staffing. As an example, *staffing authorization levels were initially at the same levels in 2005 as they were in the 2002 adopted budget (164 FTE-full time equivalents)*. This occurred while the City's population increased from 13,540 to 15,460 (a 14.2% population growth). The FTE per thousand population ratio fell from 12.2 to 10.5. In 2005, conditions allowed for some mid-year additions to staff, 2006 allowed further restoration, and the 2007 budget provided for restrained staffing increases to meet the City's business and service delivery needs. The overall staffing ratio proposed in the 2009 budget is an austere, adequate 10.5 per 1,000 population. This is a decline from the 11.31 ratio of employees per 1,000 population in 2007. With a reduction of 6 FTE through unfilled vacancies and retirements the 2009 staffing levels leave the City below its historic staffing ratio, and below the average of the comparable cities. As the Level of Service (LOS) study forecasted, there is some "pent-up demand" for city services (i.e. staffing) as the population continues to grow in the face of constrained revenues. This trend is especially marked in the functions supported by the General Fund. This "pent-up demand" will be intensified by the necessary 2009 restraints.

A third part of the context is continued city emphasis on efficiencies, partnerships, and strong financial policies. The baseline for the 2009 budget builds from established council policies in 2002, such as the City's adopted financial policies. Realistic projected revenues and lower than average commitment level of reserves sustain the proposed budget.

According to the latest estimates from our finance director, the City should enter 2009 with approximately \$3.4 million in General Fund reserves, an estimated \$630,330 less than at the start of 2008. This level of reserves is greater than what was available during the 2002-2004 recession budgets and it meets the goals in the adopted financial policies, and provides assurance the service levels can be met in this budget. The proposed budget foresees a General Fund spending reduction of \$836,733 or 5.1% below 2008 authorization levels. This is before adjustment for non-recurring grant events. After such adjustment for non-recurring events, the reduction is approximately \$846,696 or about 5.2%.

The budget includes salary and benefit costs for all proposed employees, consistent with the current signed labor agreements. The City and the Camas Police Officers Association have a signed 2009 agreement. Discussions with all other bargaining units are underway, but have not yet concluded. Thus, any salary adjustments which are bargained and agreed will supplement this budget. Significant benefit increases in the areas of pension and medical insurance are mandated by statute, or contract. These major costs are included in the 2009 budget. As an example of this type of "uncontrollable cost" the employer contribution rate for the state's PERS II retirement system (the most common for Camas' employees) has risen from 3.69% in 2006, to 6.13% in 2007, and to 8.33% effective July 1, 2008. These rates are set by state legislation, and are for all employers in the PERS II system. In those ways, they represent costs which are not in the City's direct "control", and *these are significant costs*. Similar increases have been mandated in the other major retirement system which affects the City—the Law Enforcement Officers and Firefighters (LEOFF) plan. For now, the pension cost increases appear to have "peaked" with minor rate reductions programmed to begin effective July 1, 2009. Overall, personnel costs are the bulk of the General Fund's costs. Salaries and fringe benefits for the entire General Fund constitute fully 69% of the expenditures. In the Fire and Police Departments, the trend is especially striking. In the Fire department, personnel costs are 90% of the budget. In the Police Department, personnel costs constitute 88% of the budget.

Scheduled elements of the Capital Facilities Plan (CFP) are in the budget. As mentioned earlier, a significant, regretted, deletion this year of the roadway preservation program. However, we are able to continue in 2009 a \$300,000 Street Rehabilitation project, funded with capital designated REET revenues. Steady, year after year funding of street preservation and rehabilitation pays long term dividends. Overall, the proposed budget is designed to adequately meet the service needs of a growing community, **and** make major capital investments. This can be seen as a form of balancing current and future needs. The capital and facility needs are necessarily under funded in 2009 to meet current needs. For a year, this can be seen as a practical adjustment. If these needs are under funded for several years, it would represent a future liability—a postponed obligation. As has occurred in the past, the city will continue to ensure the current economic times do not have a lasting long term affect on the community.

This budget package has been constructed to meet the voter approved property tax levy cap of Referendum 47 and state law. This index, in accordance with Referendum 47, limits property tax increases for cities over ten thousand in population to the implicit price deflator (IPD); the IPD refers to the United States Department of Commerce, Bureau of Economic Analysis' estimate of the average price increases related to personal consumption expenditures. A one percent property tax increase is fully allowed under state statute. The City has used this available authority in past budgets, and the 2009 proposed budget also projects using the allowed one percent increase. This one percent increase for the Camas City General Fund amounts to roughly **\$94,000** in 2009. Largely as a result of tax limitation legislation, the City's tax rate fell for three years. From the statutory limit of \$3.60 per \$1,000 of assessed valuation (AV) imposed until 2005, the rate has fallen markedly. The rate for 2006 was \$3.36 per \$1,000 AV and it was \$3.05 for 2007. The rate for 2008 taxes was \$2.91 per \$1,000 AV. The estimated rate for 2009 is increased, reflecting a virtually unprecedented event—the decline in the assessed value of existing property. The preliminary estimate City of Camas rate for 2009, as estimated by our Finance Director, is \$3.19. The actual number will be computed after the county provides the final AV figures for the tax year.

The overall decline in rate since 2005 was predicted by the consultants Paul Lewis and Tracey Dunlap in the LOS analysis. Neither the sharp fall of the rate in the first three years, nor the AV based increase in the most recent year was predicted. The four year decline in rates is a full 41 cents per thousand, or approximately a **11% rate decrease**. For comparison, forty-one cents of taxation decline is greater than the total rate for the Port of Camas-Washougal.

We currently estimate that \$152,518 in General Fund reserves will be used to balance the 2009 General Fund. The City's Finance Director is currently projecting the General Fund will end 2008 with \$3.4 million of reserves or \$630,330 less than 2007. The total reserve amount is reassuring. However, the trend line is unsettling. After six years of General Fund reserve growth, the past two years have both been marked by significant reductions in reserves. This is largely due to the decrease of planning and development activities. The trend line should be monitored closely again during the coming year. **Expenditure and revenues will be closely monitored, with a recommended mid-year Council special budget review for the summer of 2009.**

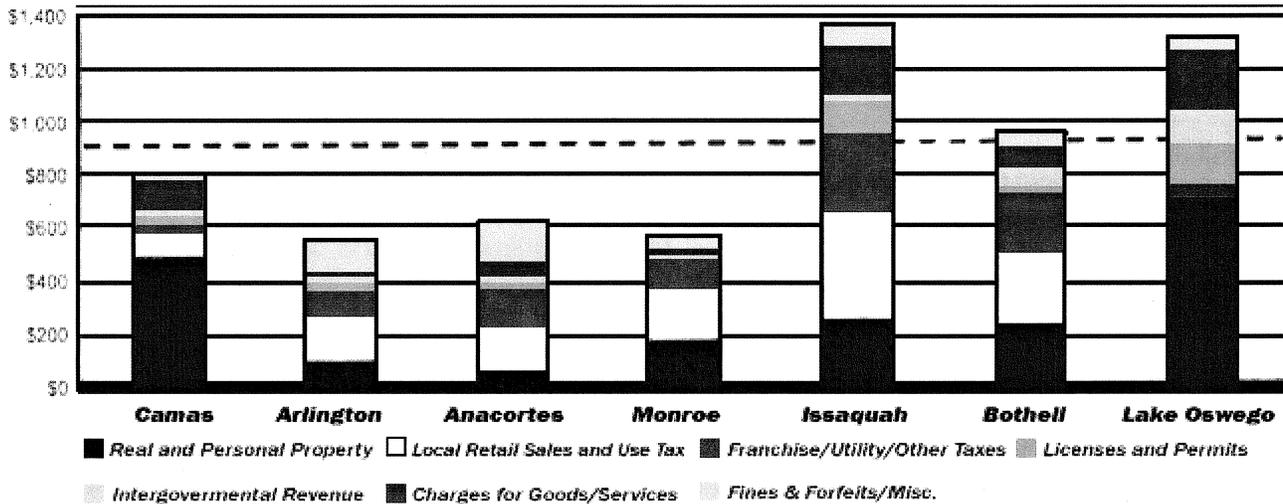
In 2005, the City engaged the firm FCS Group for a professional review of the levels of service, and the City's long term financial and strategic approach. This work was completed in the winter of 2005-06 and fully reported to the Council and community. The study had great depth and analytical rigor. The LOS study, data, and conclusions, including survey data from our citizens, have helped "inform" and drive subsequent budget proposals, including this one.

Here are summary observations from the LOS Study:

- “There is a high level of satisfaction with the City’s Services”.* (p. 3, Executive Summary)
- Regarding Revenues: *“Overall, Camas falls slightly below the average (of comparator Cities).”* p. 5
- Regarding Expenditures: *“Camas falls at the average of the (comparator Cities) group in expenditures per capita”* p. 6
- Regarding staffing levels (FTE): *“Camas falls below the average for the (comparator Cities) group.”* (p. 6). Note: with the 2008 and 2009 reductions in staff and the continued population growth, it is very likely that Camas’ position among the comparator Cities remains “below the average”.

One of the conclusions of the LOS study shows a long-term, limited structural imbalance in the City’s finances. The imbalance was estimated in the range of two or three percent, over the long term. The LOS study pointed to Camas’ over-reliance on the property tax, and suggested strategic diversification of the tax base. Modest diversification is occurring. Over the past two years, we have been “solving” the structural imbalance with a combination of pressure on the expenditure side, and use of reserves. We have not significantly broadened or diversified the tax base. The structural imbalance has grown and is now likely in the five percent range. A variety of policy choices can influence this long term structural difference, and the diversification of the tax base. The following chart with dated 2005 data, from the LOS study (p.5), shows Camas versus Comparator Cities General Fund Revenues and illustrates Camas’ reliance on property tax revenues:

General Fund Revenues Per Capita



In June of 2008, Money Magazine recognized Camas as one of the Top 100 “Best Places to Live”. This is a shared accomplishment for the entire community. Our commitment to excellence in creating a special place has been recognized by others as well. As an example, in the fall of 2008, the Camas Public Library was rated “number one” in the State of Washington. Quite an achievement. When one reviews Camas’ benchmarks in the Money Magazine in ratings versus the other 99 places, it is very apparent why Camas is such a wonderful place. For example, Camas’ air quality index is 98.5% versus an average of 77% for the other 100 best places; personal and property crimes are also nearly non-existent as compared to the group’s overall average. Furthermore, Camas property taxpayers appear to retain significant value for the services they receive, as the average property tax per household in Camas is \$1,000 less than the average for the other Top 100 “Best Places to Live”.

DIVERSIFICATION OF REVENUES

Three events may broaden the sales tax portion of the City's General Fund picture. These bear careful monitoring and analysis. The trends are complex and intertwined. Sales tax is a potentially less stable part of Camas' revenue mix, and therefore this element takes special attention.

--**Sales Tax Rate:** Due to a virtually unique series of circumstances, in 2007, the sales tax rate in Camas was increased, and the City's percentage was increased from the 0.8%, which had been in place since 1988, to the current one percent. This became effective July 1, 2007. The effects of this change are not clear. 2008 Sales Tax revenues are meeting our budget projections, and the rate change is evidently part of the reason. This matter bears monitoring and analysis. It may well make a contribution to diversifying Camas' General Fund revenues.

--**"Streamlined Sales Tax":** The 2006 Legislature passed the Streamlined Sales Tax legislation (SST), and it took effect as of July 1, 2008. The change effects how sales tax revenues are distributed, and anticipates that certain remote ("internet") purchases will also produce sales tax revenues. The legislation is complex, and provides assurances that cities sales tax revenues will not be harmed. The State Department of Revenue (DOR) provided in early 2007 a series of estimates of the effects of implementation of SST. Such estimates indicate modest increases for Camas (in the range of two percent); however, the dated estimates should be regarded with great caution. At the time of this writing, the results of only one month of SST are available. Thus no trend is available. The actual results should be watched carefully. The SST implementation may result in some marginal diversification of Camas' tax base.

--**New Commercial Development:** The local economy shows several signs of an expanding business base. A major example is provided by the Fisher Investments Development. This project brings major building of office spaces and addition of literally hundreds of well-paid jobs to our local economy. The specific development agreement with Fisher Investments has been approved by the City and Fisher has submitted site plans which are presently being processed. Construction of this major project in 2009 will have various positive effects on our local economy, and on the city's long term revenues. Again, this is a major development, and the City will need to deliver on needed infrastructure to serve the West-side as part of our agreements with Fisher Investments.

In overall terms, the LOS study provided discussion of local choices to diversify the City's tax base for the long run. We expect a lively and complex discussion of the policy choices as we face the challenges and opportunities which lie ahead in the next decade. Since the City has high service levels, quality expectations and ambitious goals, the discussion will likely revolve around how to support those levels, expectations and goals. It is of special note that the extensive LOS survey showed that over 80% of our citizens noted service levels in all departments have either maintained or improved since they have lived in Camas. The survey revealed a very positive citizen view of city services. The September, 2006 EMS levy result provided additional evidence. The people spoke on a critical question. The voters provided a 62% yes vote on the increased EMS levy. The vote was an important citizen measure of satisfaction *and willingness to pay for a vital local service*. The overall discussion of ways to resolve the "structural imbalance" with Lewis and Dunlap identified so clearly will need to wait for another budget cycle. This 2009 "rainy day" budget does not address the structural questions. For this difficult "rainy" year, austere General Fund expenditures, acceptance of some risks, and modest further consumption of reserves make the budget balance and work.

Capital Projects. Capital investments provide rays of sunshine in a “rainy day budget”. The capital projects are funded with NON-GENERAL FUND sources—largely from grants, favored loans, and utilities. The capital investments of the 2009 budget are derived from the current Capital Facilities Plan, and related plans such as the Water and Sewer Plans. It is noteworthy that many of the 2009 capital projects are wastewater and water projects. Important acquisitions such as major open space purchases in the Lacamas Lake area are funded with grant monies. Two grants from the State of Washington, Recreation and Conservation Office (RCO) totaling \$1.5 million for openspace/park acquisition are recognized in the 2009 budget. Also, a \$10 million loan from the Public Works Trust Fund (PWTF) for the Wastewater Treatment Plant Phase II project is also reflected in the budget. This loan has a twenty year term, and a one-half of one percent interest rate. These examples illustrate the favorable fundings of major capital projects. These capital investments help the City to take positive steps toward major long term goals, as we weather the 2009 uncertainties and “rains”.

Water system capital investments total more than \$1.9 million; sewer projects more than \$12.5 million. The 2009 budget includes approximately \$459,000 for a fire engine and \$250,000 for renovation and code related work on the Station 41 facility (fire station at the municipal center).

A key to the continuing Capital Program is success in mobilizing non-general Fund resources, including REET revenues, impact fees, utility resources, grants and favored loans.

Below is a listing of the top 10 capital project authorizations included in the 2009 budget:

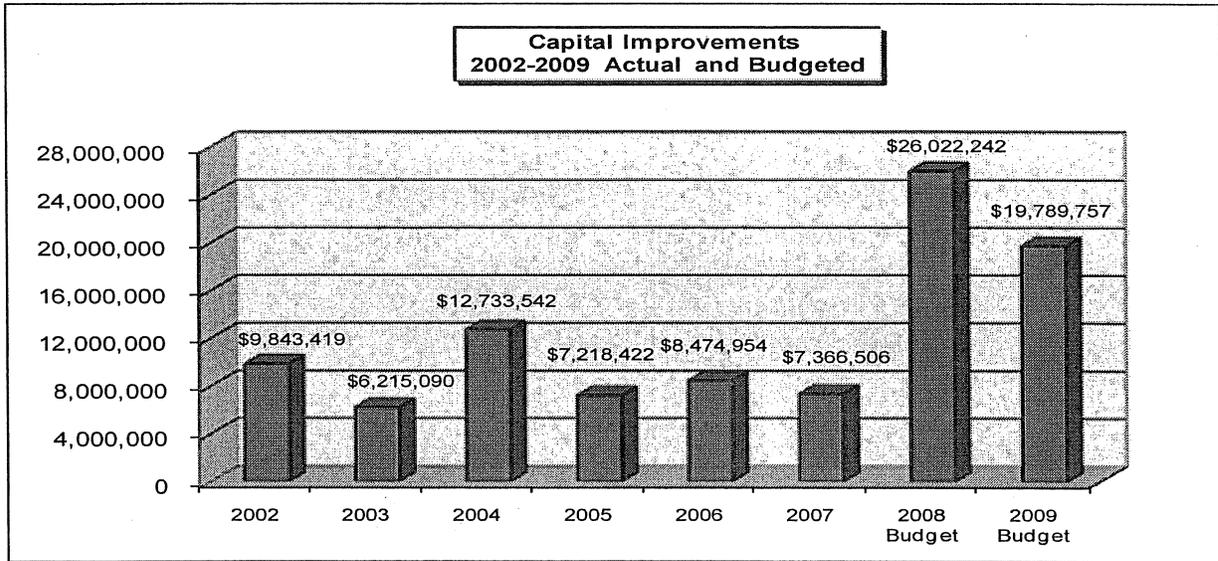
2009 Top Ten Capital Projects

Wastewater treatment plant improvements	\$11,629,554
Fallen Leaf open space acquisition	2,250,000
Anderson well, pump, treatment, building	1,000,000
Open space acquisition	840,000
NW 38 th Avenue water main	750,000
NW 38 th Avenue sewer main	750,000
Fire Engine	458,840
Arterial Rehab	300,000
Station 41 Remodel	250,000
Sewer pump station upgrades	200,000
Water main replacements	200,000

As a budgeting practice, generally, items dependent on grant funding for which the grants are not yet assured are excluded from the budget. As grant or other outside funding becomes secured, and/or necessary agreements with cooperating agencies are prepared, project budget appropriations will come forward. As the future of such grant-funded projects becomes clearer, the matters will return to Council for further review and action.

CAPITAL INVESTMENT

The following chart depicts historic levels of capital investment.



Almost \$20 million in capital investments are reflected in the 2009 budget. This represents a strong and important level of capital investment in community infrastructure. Construction of these future facilities will be quite visible.

Here are some summary departmental highlights of the 2009 budget:

Emergency Medical Services/Fire Dept:

For the EMS service, 2008 has been a tumultuous year, and the “dust has not settled” yet.

One of the most important decisions of August 2008 was the choice by the voters of the East County Fire and Rescue District to approve a six year EMS levy. In August, the levy passed with a 65% margin, astounding considering the current economic times. This provides very important stability for the system and security and quality service for the residents of the ECFR area. A 2006 levy passed in Camas with a 62 % “supermajority”, and a parallel measure passed in Washougal.

In an August 2008 major surprise, the City of Washougal gave notice of its withdrawal from the interlocal EMS service agreement. According to Washougal’s letter, the joint service is to terminate in February, 2009. This was obviously a major event. The consequences and potential “unintended effects” are of concern to a wide variety of participants including city officials, county officials, the County Medical Director, the EMS Administrative Board, the EMS and Trauma Council, and citizens who for almost three decades have received fine quality paramedic and ambulance services through the cooperative agreement and system. With encouragement from a variety of participants and observers, the Cities of Camas and Washougal are currently in talks on this subject. One can hope that the talks will result in a renewal of the interagency cooperation. To date, the Washougal termination letter is the official action. Therefore, based on the current facts and official actions, the EMS budget is constructed based on participation by the City of Camas and ECFR only. The proposed EMS budget does not assume continuing participation by Washougal. If an agreement with Washougal is reached, a supplemental budget to reflect that participation and any ensuing obligations will be necessary.

The proposed budget includes the staffing, equipment, and support to operate the EMS service in Camas and the East County Fire and Rescue District. As is documented over the last 30 years, Camas will continue to provide quality service for the citizens of the jurisdictions which have chosen to participate.

As a transparent financing note, EMS funding will continue the Administrative Cost charge by the City to the EMS fund. These charges account for the wide variety of on-going administrative services provided by other city departments to the EMS function. Examples of the services include: accounting, auditing, legal, personnel and labor relations. The charge for 2009 is budgeted at \$106,784. A third annual repayment of previously deferred administrative costs is also programmed in the 2009 budget. The repayment cycle is extended by one year in the proposed budget, and the 2009 amount of repayment of deferred administrative costs is thus reduced to \$36,518.

Looking to the long-term, the City and ECFR are currently and cooperatively analyzing and discussing the creation of a "Fire Authority" as allowed by recent state legislation. The financial analysis of this model has the able assistance of Mr. Paul Lewis. The talks to date are cooperative and productive. This model will have further serious analysis, discussion and examination in 2009. The fire authority model appears to have major positive elements, and points to the power of partnerships.

Parks Open Space and Recreation:

The year 2009 should be an important year for parks. Funded from non-General Fund sources, major park and open space acquisitions are included in the 2009 budget. The Recreation and Conservation Office (RCO) approval of \$1.5 million in grant funding for Camas Park/Openspace acquisitions is a highlight. The budget reflects includes these funds and authorizes purchases. The Washougal River Utility and Trail Bridge was constructed in 2008. Next year will see further permitting work for the full trail project along the Washougal River, including the important pedestrian crossing. Again, this project benefits from major RCO grant funding.

The Community/Recreation Center project is a major partnership and a continuing question calling for resolution. Hopefully, in 2009, conclusions will be reached, with the support of the partners and the community. The long sought Community/Recreation Center has been studied and discussed. Private and public funding ideas have been floated. Work will continue on this initiative.

Other Highlights:

Austerity measures: To balance the 2009 budget, a long series of austerity measures, curtailments and cuts were implemented. There was great reliance on the departments and department directors in the internal prioritization of expenditures which are included in the budget. There are many, many examples of the reductions and deferrals which were made to balance the budget. The reductions were primarily in the general fund, and related street and cemetery funds. At the October 6th review of the preliminary budget, an initial list from the departments of items which they would propose for restoration was distributed. That list could be useful if—with new actual data in 2009—we find that the revenues will allow some "restorations". The full list is not reiterated here. A few highlights of the projects and deferrals are recapped in this list, to illustrate the reductions:

Police:	Staffing restoration is first priority, if revenues allow.
Fire:	Restoration of the wellness support, training and "small tools"
Library:	Restore deleted staff positions
Parks & Rec:	Fund "hometown holidays" event; restore reduced pool hours, increase trail maintenance.
Public Works:	Restore the deferred street preservation (slurry/chip seal) program—and development of a Cemetery master plan
IT:	Server replacements
Human Resources:	Training

Community
 Development: Training
 Finance: Return reduced staffing hours
 Admin: Return reduced staffing hours

OVERVIEW OF THE PROPOSED 2009 GENERAL FUND BUDGET

Recommended appropriation for the General Fund in 2009 is approximately \$15.6 million. This represents an \$836,733 decrease from the 2008 amended General Fund budget or a decrease of 5.1%.

General Fund

	ADOPTED 2008	PROPOSED 2009	INCREASE (DECREASE)
Operating Programs	\$16,063,069	\$15,248,236	\$ (814,833)
Capital	\$ 424,500	\$ 402,600	\$ (21,900)
Total	\$16,487,569	\$15,650,836	\$ (836,733)

OVERVIEW OF THE 2009 PROPOSED BUDGET FOR ALL FUNDS

The proposed 2009 budget for all funds is \$54 million; \$6.2 million lower than budgeted for 2008. The “all funds” appropriations are reflective of capital project appropriations, **including water/sewer capital projects** (estimated at \$15.2 million), as well as the utility functions (i.e. refuse collection, water, sewer, etc.) and general fund.

CITY WORK FORCE:

Twenty-nine and two-tenths percent (29.2%) of the entire “all funds” 2009 budget is allocated to personnel salaries and benefits. City employment in 2008 was 184.52 FTE, and is estimated to fall to 178.51 in 2009. As previously noted, there are a series of staff reductions, which touch almost all city functions. The exception is the water/sewer utility, which has some planned increase, related mainly to the wastewater treatment plant and WWTP project. Police Officer and Paramedic/Firefighter hires are programmed for late in 2009. There are reductions in seasonal and part-time staffing. Approximately \$46,490 is allocated for uniform and clothing allowances. The budget, as prepared, reflects the known costs of personnel under existing collective bargaining agreements.

Staffing flexibility: The following position classifications represent a series of experience and skill levels that include entry level, journey level and advanced journey level.

- Administrative Support Specialist I and II
- Building Inspector I and II
- Engineer I, II and III
- Financial Assistant I and II
- Planner I, II and III
- Maintenance Worker I and II
- Utility Maintenance Worker I and II

Department Directors budget for the position in which the current assigned employee is classified, and budget for scheduled advancement to the next level, as known. If an employee leaves one of these series of positions, replacement hiring could be at another level within the series. Some unscheduled

advancement or digression not specifically budgeted, but within authorized funding levels, may be authorized with the approval of the City Administrator and Mayor.

Training: Training is important, and is very significantly reduced in this budget for the sake of balancing a “rainy-day” plan. This deletion is regrettable and necessary. It is not prudent to under invest in training for a long time. Such course would lower efficiency, detract from our ability to attract large outside funds and investments, adversely effect our levels of innovation, and potentially harm our competitiveness for quality staff.

Retirements and Recruitments: Although no senior staff have declared retirement plans for 2009, these possibilities exist. This is especially true for long term staff who are fully vested in Washington Public Retirement programs. In the absence of declared retirement plans, no budget provisions are made for such retirements, related costs such as sick leave cash-outs, and or related recruitment(s). The HR budget includes NO funding for assisted recruitments. We are in the midst of contract talks with the city’s bargaining units, and there is NO provision in the 2009 budget for consultant labor negotiation assistance. Normal levels of other personnel activities (recruitments, transfers, summer hires, etc) are foreseen and budgeted.

SUPPLIES, SERVICES AND CHARGES:

Fifteen and nine-tenths percent (15.9%) of the “all funds” 2009 budget is related to supplies, services, and charges. Detailed information on the categories listed below can be found in the body of the budget document:

<i>Professional Services</i>	\$1,310,470
<i>Intergovernmental Services</i>	\$1,139,593*
<i>Public Utilities</i>	\$1,505,019**
<i>Supplies (includes chemicals)</i>	\$1,324,948
<i>Vehicle Maintenance/Fuel</i>	\$ 411,400
<i>Repairs and Maintenance</i>	\$ 928,360
<i>Insurance</i>	\$ 411,633
<i>Small Tools</i>	\$ 751,200

* - Includes jail, corrections, and court expenses.

** - Includes solid waste tipping fees.

DEBT OBLIGATIONS:

Seven and eight-tenths percent (7.8%) of the “all funds” budget goes toward debt repayment for the current year. General obligation debt repayment totals \$1,608,033 for 2009 and revenue obligation debt for 2009 totals \$2,216,984.

SUMMARY:

These are anxious and uncertain times. Citizens, businesses, organizations, and cities are experiencing virtually unprecedented uncertainties. These are difficult times, hard on everyone. Like other cities, Camas—faces uncertainties and unpredictable events. Economic events, housing trends, potential changes in leadership at higher levels of government, state legislation, and indeed world events can affect our city and its budget. This year had surprises, such as the local effects of the housing downturn, the passage of an EMS levy in the partner East County Fire and Rescue District and the Washougal letter withdrawing from the EMS partnership. Next year will surely bring

new challenges. In the face of all this, the City of Camas has many advantages and assets. We have clear direction. Camas is a prosperous community, with talented citizens. The City has a top quality team of elected officials and staff. We demonstrate teamwork. We adapt to changing conditions, while remaining focused on our goals of a quality community with a thriving, diverse economy, and outstanding city services. With good reason, the national publication Money Magazine selected Camas as one of the nation's 100 "best places to live". With continuing teamwork and community support, the City of Camas will preserve through a "rainy day" budget year. The budget has reductions, curtailments and adjustments which fit the times. We will continue to monitor events, and make necessary further adjustments as 2009 unfolds. Major capital investments will be made for our bright common future. The range of municipal services will be efficiently provided with competency and courtesy. The message: "the way to get through tough times is....together" will play out over the course of the year. With positive focus on our exceptional environment, good infrastructure, and quality public services and supportive community, Camas will continue to flourish.

Sincerely,

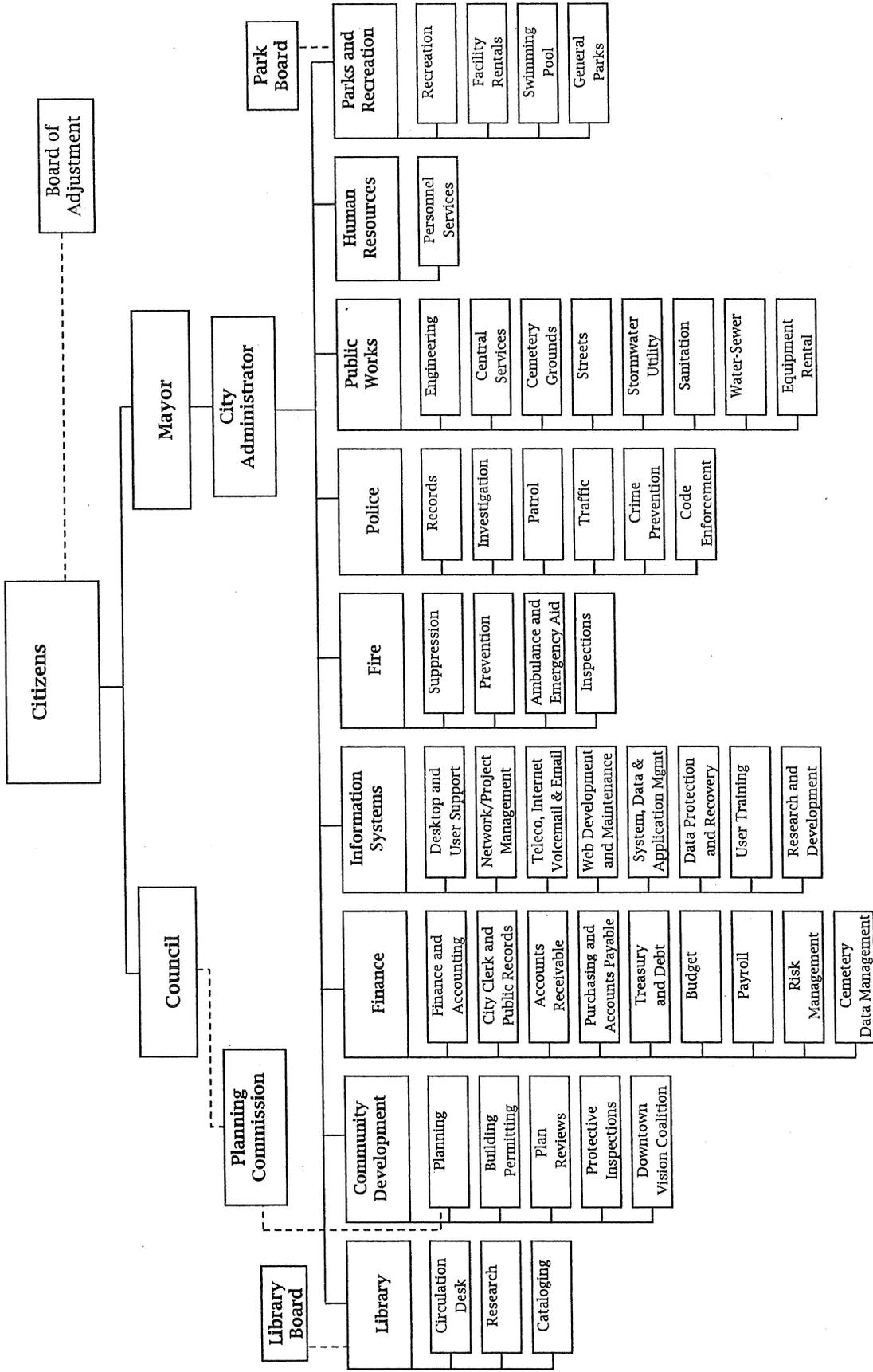
Paul Dennis
Mayor

City of Camas, Washington

Calendar for the 2009 Budget

Date	Steps in Budget Procedure
July 18, 2008	Finance Director distributes instructions and forms to departments for 2009 budget preparation.
August 25, 2008	Departments file 2 copies of their budget, one to City Administrator and one to Finance Director.
Aug. 29, 2008	Finance Dept. projects revenues and compiles first draft of preliminary budget.
Sept. 2 - Sept. 15, 2008	City Administrator and Finance Director conduct departmental hearings to determine budget to be presented by the Mayor to the City Council.
Oct. 1, 2008	Proposed preliminary budget distributed to the City Council. Council reviews proposed 2009 budget at workshop Oct 6.
Oct. 1 – Oct. 17, 2008	Mayor and City Administrator prepare budget message.
Oct. 27, 2008	Finance Dept. compiles proposed budget document and distributes to the City Council for their review.
Nov. 3, 2008	Council holds workshop to review and discuss proposed 2009 budget. Proposed budget document is available to the public.
Nov. 4 and Nov. 11, 2008	Publish notice of tax levy hearing and statement of availability of proposed budget by Nov.17, 2008
Nov. 17, 2008	Council option of additional workshop to review and discuss proposed 2009 budget.
Nov. 17, 2008	Council holds public hearing and passes ordinance fixing 2009 tax levy. Finance Director notifies Clark County Assessor and County Commissioners of tax levy.
Nov. 18 and Nov. 25, 2008	Publish notice of budget hearing.
Dec. 1, 2008	Council holds budget hearing; can be continued to subsequent council meetings in December.
December, 2008	Council passes 2009 budget and budget ordinance is published.

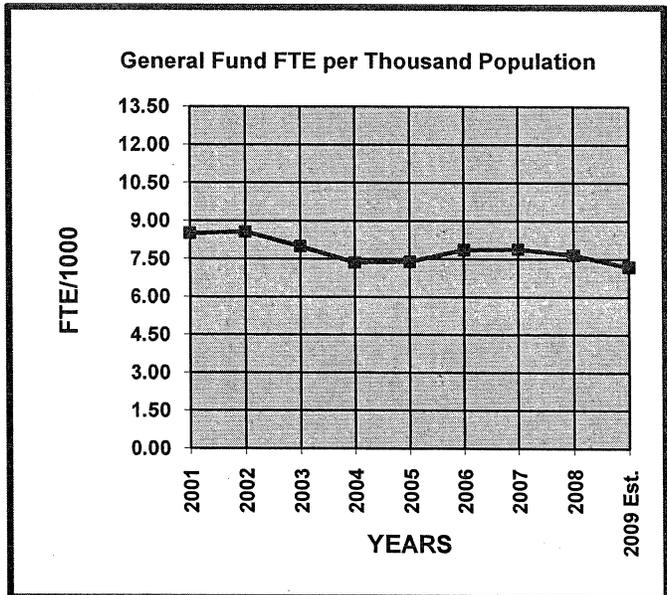
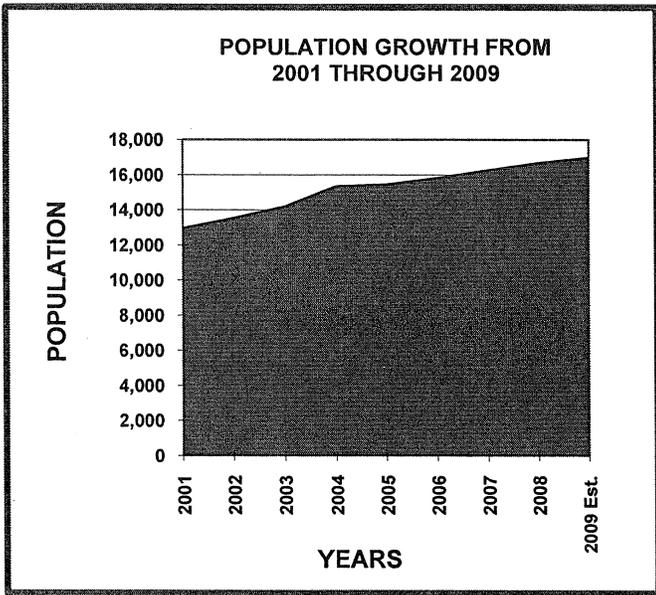
CITY OF CAMAS



CITY OF CAMAS, WASHINGTON
Employees (Full Time Equivalents)
Nine Years 2001-2009

DEPARTMENT	2001	2002	2003	2004	2005	2006	2007	2008	2009
Executive	1.50	1.50	1.50	1.50	1.50	1.50	1.50	1.50	1.45
Finance	7.50	7.50	7.00	7.00	7.25	8.00	8.00	8.00	7.88
Personnel	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.10	1.15
Law Enforcement	27.50	27.50	27.48	27.48	27.70	31.00	32.00	32.00	30.67
Fire Control	21.33	23.40	23.40	23.40	22.90	22.40	21.50	22.08	22.20
Detention & Correction	1.00	1.50	1.48	1.48	1.48	1.48	1.48	1.53	1.68
Protective Inspections	5.50	5.25	5.00	5.00	5.50	6.50	6.00	6.00	4.00
Information Systems	1.50	2.00	2.50	2.50	2.50	2.50	3.00	3.00	3.00
Engineering	13.50	14.50	13.00	13.00	13.00	14.75	15.17	14.73	13.40
Central Services	0.25	0.25	0.13	0.25	0.25	0.25	0.25	0.25	0.25
Planning	4.00	4.00	4.00	3.50	3.92	4.38	4.88	4.88	4.88
Parks	14.90	14.60	14.05	14.05	14.51	15.99	17.28	16.86	16.14
Downtown Vision Coalition	-	0.55	0.30	0.30	0.20	0.13	0.13	0.13	0.13
Library	10.85	12.35	12.55	12.55	12.55	14.53	16.16	15.91	15.41
Total General Fund	110.33	115.90	113.38	113.00	114.25	124.39	128.33	127.95	122.22
Street	9.00	10.00	8.63	8.17	7.88	8.38	8.38	8.53	7.74
Cemetery	0.00	0.00	0.00	0.00	0.00	0.00	1.33	1.50	1.25
Emergency Rescue	15.00	15.10	15.10	15.10	15.10	15.60	17.25	17.68	16.59
Fisher Basin Storm Water	0.25	0.25	1.00	1.00	-	-	-	-	-
Sanitary	3.25	3.25	3.25	3.25	3.86	4.11	4.11	4.11	4.11
Water-Sewer	16.00	16.00	16.00	16.00	16.53	17.34	17.84	17.84	19.50
Storm Drainage Utility	-	-	-	-	2.33	2.20	2.70	2.80	3.05
Equipment Rental	4.00	4.25	4.50	4.50	4.53	4.11	4.11	4.11	4.05
TOTALS	157.83	164.75	161.85	161.01	164.48	176.13	184.05	184.52	178.51

POPULATION	12,970	13,540	14,200	15,360	15,460	15,880	16,280	16,700	17,000
									Estd.

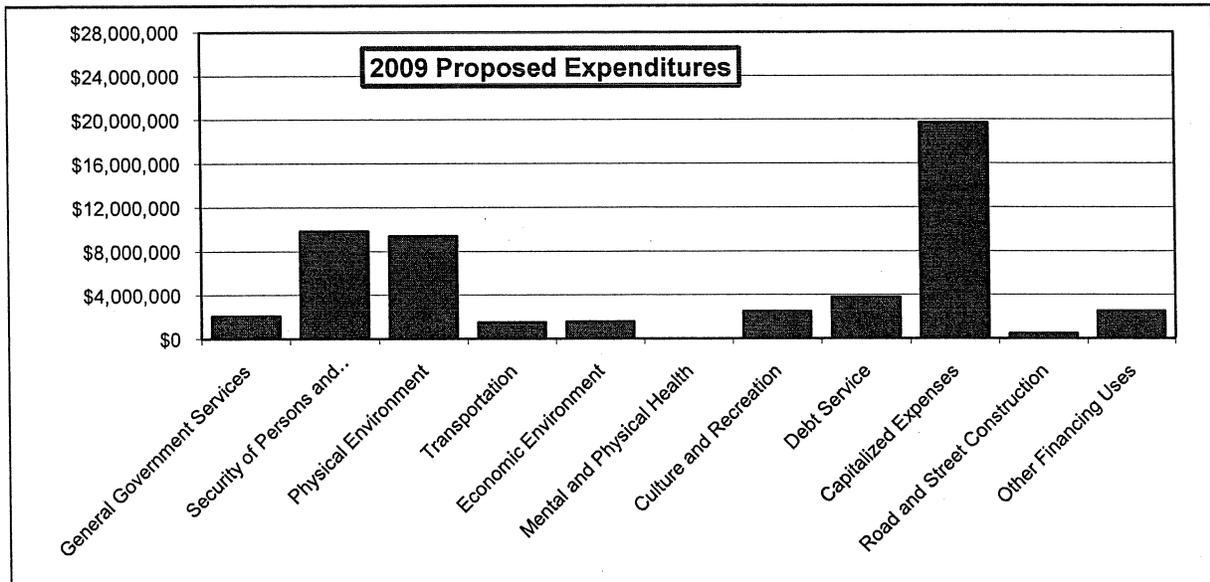


**City of Camas, Washington
2009 Budget Summary
Revenues Classified by Source**

	<u>2007 Adopted Budget</u>	<u>2008 Amended Budget</u>	<u>2009 Proposed Budget</u>
Taxes	\$ 14,003,057	\$ 14,831,546	\$ 14,569,750
Licenses and Permits	499,300	521,950	377,250
Intergovernmental Revenues	3,430,625	3,758,610	4,252,428
Charges for Services	12,231,780	12,644,125	12,503,267
Fines and Forfeits	174,900	243,700	274,000
Miscellaneous Revenues	1,762,788	2,256,232	1,939,964
Other Income	760,000	750,000	500
Other Financing Sources	11,157,745	18,417,757	17,650,709
Budgeted Fund Balance	4,392,840	6,859,055	1,956,207
Total Revenues	<u>\$ 48,413,035</u>	<u>\$ 60,282,975</u>	<u>\$ 53,524,075</u>

Expenditures by Function

	<u>2007 Adopted Budget</u>	<u>2008 Amended Budget</u>	<u>2009 Proposed Budget</u>
General Government Services	\$ 2,024,048	\$ 2,167,456	\$ 2,101,169
Security of Persons and Property	9,271,144	10,188,463	9,854,385
Physical Environment	7,896,193	8,607,005	9,415,537
Transportation	2,463,053	2,608,277	1,513,763
Economic Environment	576,695	582,817	1,582,144
Mental and Physical Health	3,600	4,300	4,200
Culture and Recreation	2,465,285	2,605,992	2,502,845
Debt Service	3,070,167	3,617,122	3,817,817
Capitalized Expenses	12,877,105	25,017,242	19,729,757
Road and Street Construction	3,348,000	1,005,000	460,000
Other Financing Uses	4,417,745	3,879,301	2,542,458
Total Expenditures/Expenses	<u>\$ 48,413,035</u>	<u>\$ 60,282,975</u>	<u>\$ 53,524,075</u>



**City of Camas, Washington
2009 Annual Budget**

Combined Summary of Revenues, Appropriations, and
Other Financing Sources and Uses by Fund

	General Fund	SPECIAL REVENUE FUNDS				Debt Service Funds	Local Improvement District Fund
		City Streets	Emergency Rescue	Fire Equip. Cumulative	Cemetery		
Appropriated Fund Balance	\$ 152,518	\$ -	\$ -	\$ 47,840	\$ 15,000	\$ -	\$ 4,700
REVENUES:							
310 Taxes	11,770,607	-	1,108,400	-	-	990,743	-
320 Licenses & Permits	377,250	-	-	-	-	-	-
330 Intgovt. Revenues	513,975	390,947	552,990	-	-	-	-
340 Chgs. for Services	2,053,516	2,000	594,100	-	35,700	-	-
350 Fines & Forfeits	262,000	-	12,000	-	-	-	-
360 Misc. Revenues	240,770	11,000	3,000	1,000	800	-	-
Total Est. Revenues	15,218,118	403,947	2,270,490	1,000	36,500	990,743	-
370 Other Income	-	-	-	-	-	-	-
380 Other Non-Revenues	500	-	-	-	-	-	-
390 Other Est. Fin. Source							
Bond Proceeds	-	-	-	-	-	-	-
Loan Proceeds	-	-	-	410,000	-	-	-
Sale of Capital Assets	-	-	-	-	-	-	-
Transfers In	279,700	1,569,816	-	-	82,852	610,090	-
Total Est. Resources	\$ 15,650,836	\$ 1,973,763	\$ 2,270,490	\$ 458,840	\$ 134,352	\$ 1,600,833	\$ 4,700
APPROPRIATIONS:							
510 General Govt. Services	\$ 2,101,169	-	-	-	-	-	-
520 Sec. of Person & Prop	7,558,895	-	2,270,490	-	-	-	-
530 Physical Environ.	1,362,049	-	-	-	134,352	-	-
540 Transportation	-	1,513,763	-	-	-	-	-
550 Economic Environ.	521,410	-	-	-	-	-	-
560 Mental & Phy. Health	4,200	-	-	-	-	-	-
570 Culture & Recreation	2,502,845	-	-	-	-	-	-
590-598 Other Type Exp.	-	-	-	-	-	-	-
591 Debt Service	-	-	-	-	-	1,600,833	-
594 Capitalized Exp.	402,600	-	-	458,840	-	-	-
595 Road & Street Const.	-	460,000	-	-	-	-	-
Total Appropriations	14,453,168	1,973,763	2,270,490	458,840	134,352	1,600,833	-
Est. Other Financing Uses:							
Transfers Out	1,197,668	-	-	-	-	-	4,700
Total Estimated Uses	\$ 15,650,836	\$ 1,973,763	\$ 2,270,490	\$ 458,840	\$ 134,352	\$ 1,600,833	\$ 4,700

Combined Summary of Revenues, Appropriations, and
Other Financing Sources and Uses by Fund

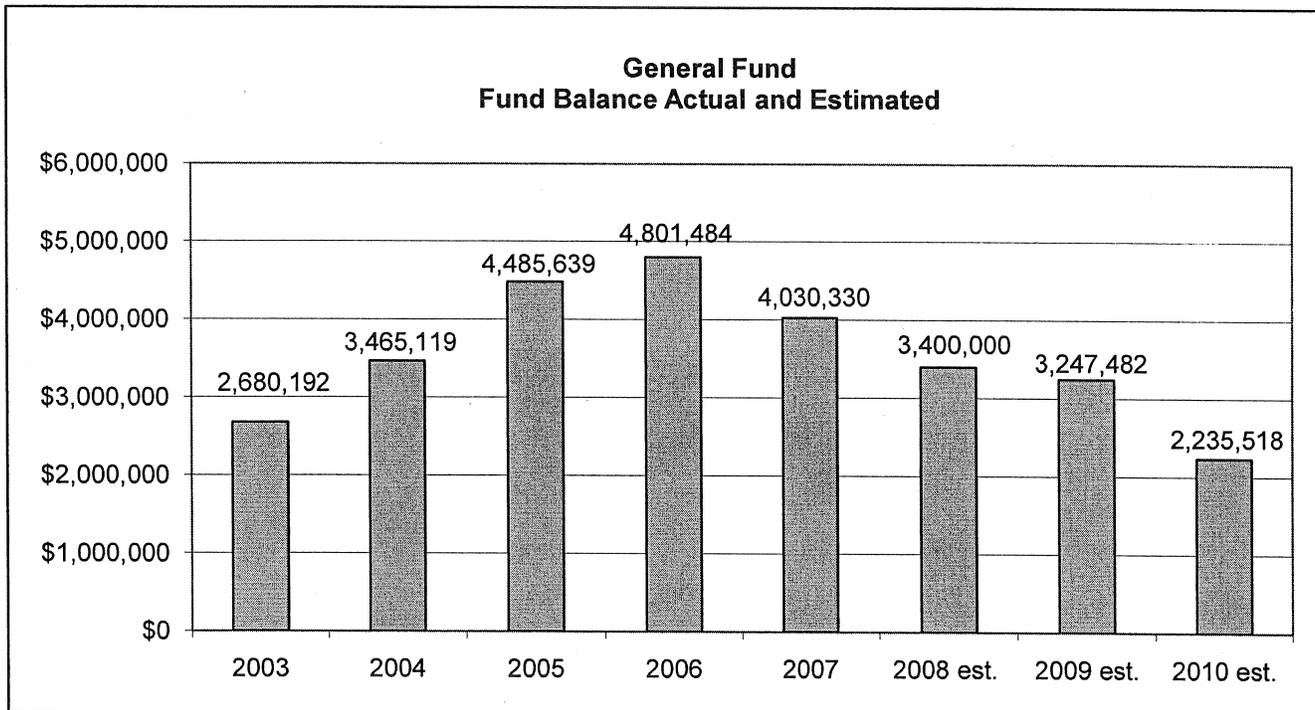
CAPITAL PROJECT FUNDS	PROPRIETARY FUNDS					Firemen's Pension Fund	Total All Funds
	Growth Mgmt.	Storm Drainage Utility	City Sanitary	Water - Sewer	WWTP Construction		
\$ 1,179,938	\$ -	\$ 263,908	\$ -	\$ 261,303	\$ 31,000	\$ -	\$ 1,956,207
700,000	-	-	-	-	-	-	14,569,750
-	-	-	-	-	-	-	377,250
2,471,707	57,809	-	265,000	-	-	-	4,252,428
315,000	744,537	1,874,600	6,882,814	-	1,000	-	12,503,267
-	-	-	-	-	-	-	274,000
120,000	28,000	35,800	174,935	-	1,299,659	25,000	1,939,964
3,606,707	830,346	1,910,400	7,322,749	-	1,300,659	25,000	33,916,659
-	-	-	-	-	-	-	-
-	-	-	-	-	-	-	500
-	-	-	3,310,000	1,118,251	-	-	4,428,251
-	-	-	-	10,250,000	-	-	10,660,000
-	-	-	-	-	20,000	-	20,000
-	-	-	-	-	-	-	2,542,458
\$ 4,786,645	\$ 830,346	\$ 2,174,308	\$ 10,632,749	\$ 11,629,554	\$ 1,351,659	\$ 25,000	\$ 53,524,075
\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 2,101,169
-	-	-	-	-	-	25,000	9,854,385
-	775,346	2,174,308	4,969,482	-	-	-	9,415,537
-	-	-	-	-	-	-	1,513,763
-	-	-	-	-	1,060,734	-	1,582,144
-	-	-	-	-	-	-	4,200
-	-	-	-	-	-	-	2,502,845
-	-	-	2,088,267	-	128,717	-	3,817,817
3,446,555	55,000	-	3,575,000	11,629,554	162,208	-	19,729,757
-	-	-	-	-	-	-	460,000
3,446,555	830,346	2,174,308	10,632,749	11,629,554	1,351,659	25,000	50,981,617
1,340,090	-	-	-	-	-	-	2,542,458
\$ 4,786,645	\$ 830,346	\$ 2,174,308	\$ 10,632,749	\$ 11,629,554	\$ 1,351,659	\$ 25,000	\$ 53,524,075

**Summary of Estimated Appropriations By Fund
Actual for 2007 and Appropriations for 2008 and 2009**

	Actual Expenditures 2007	Actual Appropriations 2008	Estimated Required 2009
GENERAL FUND	<u>\$ 15,216,382</u>	<u>\$ 16,487,569</u>	<u>\$ 15,650,836</u>
SPECIAL REVENUES:			
City Street	3,094,832	2,828,752	1,973,763
SE 1st Street/Lake Road	1,571,346	-	-
Emergency Rescue	2,374,255	2,447,554	2,270,490
Fire Equipment Cumulative Reserve	-	412,000	458,840
Cemetery	160,299	166,247	134,352
TOTAL SPECIAL REVENUE FUNDS	<u>7,200,732</u>	<u>5,854,553</u>	<u>4,837,445</u>
DEBT SERVICE FUNDS:			
Unlimited Tax G.O. Bond Redemption	758,269	745,743	686,980
Limited Tax G.O. Bond Redemption	885,694	971,517	913,853
Local Improvement Debt Service	8,000	-	4,700
TOTAL DEBT SERVICE FUNDS	<u>1,651,963</u>	<u>1,717,260</u>	<u>1,605,533</u>
CAPITAL PROJECT FUNDS:			
Growth Management Capital Project	2,799,324	5,380,014	4,786,645
Library Construction Fund	-	153,000	-
TOTAL CAPITAL PROJECT FUNDS	<u>2,799,324</u>	<u>5,533,014</u>	<u>4,786,645</u>
ENTERPRISE FUNDS:			
Storm Drainage Utility	969,485	977,447	830,346
City Sanitary	1,770,520	1,878,259	2,174,308
Water-Sewer	9,056,292	10,831,756	10,632,749
WWTP - PWTF Construction	298,609	10,750,000	11,629,554
2007 Bond Construction	2,250,287	3,650,000	-
Water-Sewer Capital Reserve	1,226,246	795,000	-
TOTAL ENTERPRISE FUNDS	<u>15,571,439</u>	<u>28,882,462</u>	<u>25,266,957</u>
INTERNAL SERVICE FUNDS:			
Equipment Rental	1,824,123	1,783,117	1,351,659
FIDUCIARY FUNDS:			
Firemen's Pension	14,910	25,000	25,000
TOTAL	<u>\$ 44,278,873</u>	<u>\$ 60,282,975</u>	<u>\$ 53,524,075</u>

**2009 Schedule of
Transfers Out/ Transfers in**

TRANSFERS FROM	TRANSFERS TO	AMOUNT	PURPOSE FOR TRANSFER
General Fund	Street Fund	\$ 1,114,816	Street operations and construction
General Fund	Cemetery Fund	82,852	Cemetery operations
Local Improvement District	General Fund	4,700	General Fund Operations
Growth Management Fund	General Fund	250,000	Station 41 dorm upgrades
Growth Management Fund	General Fund	15,000	E-mail/document retention software
Growth Management Fund	General Fund	10,000	Network infrastructure - internet, etc.
Growth Management Fund	Street Fund	455,000	Street improvements: NW Leadbetter Drive extension design, Arterial Rehabilitation, Lake Road Bike Lane
Growth Management Fund	LTGO Bond Redemption	610,090	Debt payments for: SE 1st Street Road Improvements, Fire Engine Truck, Parker Street, 2004 street reconstruction, phone and voice mail system improvements,
Total Transfers:		<u>\$ 2,542,458</u>	



GENERAL FUND

THREE YEAR PROJECTIONS

	Projected Revenue 2009	Projected Revenue 2010	Projected Revenue 2011
Beginning Appropriated Fund Balance	\$ 152,518	\$ 1,011,964	\$ 1,419,734
Revenues			
Taxes:			
Real & Personal Property	9,372,000	9,622,000	9,877,000
Private Harvest Tax	250	250	250
Local Retail Sales & Use Taxes	1,745,000	1,760,000	1,775,000
Local Criminal Justice	192,456	195,000	197,000
Natural Gas Franchise	200,000	206,000	212,180
Franchise-Sanitary	9,000	10,000	10,500
Television Cable	220,000	237,600	256,608
Gambling-Punch/Pull Tabs	31,826	32,000	32,500
Penlts & Int. Oth. Taxes	75	100	100
Total Taxes	11,770,607	12,062,950	12,361,138
Licenses and Permits:			
Police & Protective	250	250	250
Other Business Licenses	150	150	150
Buildings, Structures, Equip.	357,500	375,375	394,144
Building & Structures - Fire	10,000	12,000	13,000
Animal Licenses	4,680	4,700	4,800
Street & Curb Permits	3,364	3,400	3,500
Other Nonbusiness Lic. & Permits	1,306	1,500	1,650
Total Licenses and Permits	377,250	397,375	417,494
Intergovernmental Revenue:			
Federal Grant - COPS Secure Our Schools	46,830	-	-
Federal Indirect Grant - Library	7,000	-	-
State Grant - WA Assoc. of Sheriffs/Police	9,363	-	-
Stae Grant - DOE Litter Pick Up	1,600	-	-
Pud Privilege Tax	165,500	173,775	182,464
Crim. Just. - Population	3,841	3,950	4,050
Crim Justice - Special Programs	13,026	13,500	14,000
DUI - Cities	3,000	3,000	3,200
Fire Ins. Premium Tax	30,858	31,000	32,000
Liq Excise Tax	84,168	90,000	93,000
Liq Board Profits	122,745	125,000	127,500
Shared Costs - Court	18,844	19,000	19,500
Drug Enforcement	7,200	7,500	7,500
Total Intergovenmental Revenue	513,975	466,725	483,214
Charges for Goods and Services:			
Civil Probation Filing	200	300	500
Stay of Prosecution	20,000	20,000	20,000
Clerks Record Services	2,000	2,100	2,200
Court Fees	500	700	700
Sales Of Maps & Publications	3,000	2,800	2,800
Duplicating Of Public Records	2,000	2,100	2,200
Copies-Taxable	4,800	5,000	5,000

GENERAL FUND

THREE YEAR PROJECTIONS

	Projected Revenue 2009	Projected Revenue 2010	Projected Revenue 2011
Sales Of Merchandise	200	300	350
Employee Benefit Program Service	100	100	100
Law Enforcement Services	5,000	5,250	5,500
Law Enforcement - SRO	51,000	52,530	54,106
Protective Inspection Fees	3,000	3,100	3,200
Construction Inspection Fees	45,000	30,000	35,000
Emergency Service Fees	20,000	21,000	22,000
Crime Conviction Fee	5,500	5,750	6,000
Zoning & Subdivision Fees	100,000	110,000	120,000
Plan Checking Fees	177,000	185,000	200,000
Plan Check Fees - Fire	10,000	11,000	12,000
Plan Review/Eng.& Planning	30,000	33,000	37,000
Other Planning Fees	12,000	13,000	14,000
Swimming Pool Admissions	24,400	24,500	25,500
Swim Lessons	41,000	42,000	43,000
Recreation - Camps	30,000	32,000	33,000
Recreation - Youth Sports	30,000	32,000	33,000
Recreation - Adult Sports	35,000	36,000	37,000
Recreation - Senior Citizens	150	200	200
Recreation - Youth Programs	12,000	12,500	13,000
Adult Programs	8,000	8,200	8,400
Recreation - Miscellaneous	5,000	5,000	5,250
Administration Services	25,398	26,414	27,470
Budget Acctng Auditing Services	348,661	362,607	377,112
Legal Services	14,200	14,768	15,359
Personnel	38,692	40,240	41,849
Information Technology	151,362	157,416	163,713
Central Services-Bldg Rental	43,613	45,358	47,172
Emergency Rescue	143,302	30,384	-
Engineering Services	611,438	635,896	661,331
Total Charge for Goods and Services	2,053,516	2,008,513	2,075,012
Fines and Forfeits:			
Mandatory Insur. Costs	2,900	3,000	3,100
Traffic Infract.-Nonparking	122,000	124,000	125,000
Other Nonparking Infraction	3,500	3,600	3,800
Parking Violation	22,000	23,500	25,000
Driving While Intox.	14,000	15,000	15,500
Other Criminal Traffic	17,000	18,000	19,000
Other Nontraffic Misdemeanors	15,000	15,500	16,000
Criminal Costs	52,000	55,000	58,000
Criminal Costs - Jury Duty	200	200	200
Public Defense Costs Recovery	7,000	7,500	8,000
Library Fines	6,400	6,500	6,600
Total Fines and Forfeits	262,000	271,800	280,200

GENERAL FUND

THREE YEAR PROJECTIONS

	Projected Revenue 2009	Projected Revenue 2010	Projected Revenue 2011
Miscellaneous Revenues:			
Investment Interest	140,000	145,000	150,000
Int On Contracts, Notes, Receivable	15,000	16,000	17,000
Space & Fac Rents Short-term	2,000	2,000	2,000
Space\Fac Rents-Com Ctr Sh/tm	12,000	12,500	13,000
Space & Facilities Leases L/T	15,950	15,950	15,950
Comm. Ctr-Fac. & Space Rnt L/T	2,000	2,200	2,300
Housing Rentals & Leases	17,295	16,000	15,000
Contrib From Private Sources	7,500	7,500	7,500
Private Grants	5,850	1,000	1,000
Sale Of Junk Or Salvage	1,000	1,000	1,000
Forfeited/Confiscated Evidence	10,000	2,000	2,000
Other Misc. Revenue	12,175	12,200	13,200
Total Miscellaneous Revenues:	240,770	233,350	239,950
Other Financing Sources:			
State Remit School Zone Safety	500	600	700
Transfers In	279,700	-	-
Total Other Financing Sources	280,200	600	700
Total Estimated Revenues	15,498,318	15,441,313	15,857,708
Total Estimated Resources	\$15,650,836	\$16,453,277	\$17,277,442
Expenditures			
Transfer Out to Street Fund	\$1,114,816	\$ 1,177,451.00	\$ 1,242,824.00
Transfer Out to Cemetery Fund	82,852	100,000	100,000
Legislative	87,000	91,350	95,918
Judicial	247,000	259,350	272,318
Executive	208,678	219,112	230,067
Finance Department	650,985	683,534	717,711
Legal Services	94,500	99,225	104,186
Personnel	155,891	163,686	171,870
Other General Governmental Services	178,823	187,764	197,152
Law Enforcement	3,945,605	4,142,885	4,350,030
Fire	2,786,998	2,926,348	3,072,665
Detention and/or Correction	392,188	411,797	432,387
Emergency Services	17,000	17,850	18,743
Information Systems	395,129	414,885	435,630
Engineering	1,273,726	1,337,412	1,404,283
Planning	473,437	497,109	521,964
Other Physical Environment	82,950	87,098	91,452
Parks & Recreation	1,357,665	1,425,548	1,496,826
Protective Inspection	417,104	437,959	459,857

GENERAL FUND

THREE YEAR PROJECTIONS

	Projected Expenditures 2009	Projected Expenditures 2010	Projected Expenditures 2011
Central Services	385,736	405,023	425,274
Information and Outreach	11,000	11,550	12,128
Community Ed. & Senior Programs	3,500	3,675	3,859
Downtown Visioning Coalition	36,973	38,822	40,763
Library	1,141,680	1,198,764	1,258,702
Library Books and Other Materials	109,600	115,080	120,834
Total Expenditures	<u>\$15,650,836</u>	<u>\$16,453,277</u>	<u>\$17,277,442</u>

STREET FUND

THREE YEAR PROJECTIONS

	Projected Revenue 2009	Projected Revenue 2010	Projected Revenue 2011
Appropriated Fund Balance	\$ -	\$ -	\$ -
Revenues:			
Motor Vehicle Fuel Tax	390,947	400,000	415,000
Charges for Services	2,000	2,000	2,000
Investment Interest	5,000	3,000	2,000
Recoveries	5,000	5,000	5,000
Sale of junk or Salvage	1,000	2,000	2,000
Transfers In From TIF's and Reet	455,000	-	-
General Fund Transfer In	1,114,816	1,177,451	1,242,824
Total Revenues	<u>\$ 1,973,763</u>	<u>\$ 1,589,451</u>	<u>\$ 1,668,824</u>
Expenditures			
Roadway preservation	\$ 94,256	\$ 98,969	\$ 103,917
Roadway maintenance	288,824	303,265	318,428
Structures Maintenance	1,000	1,050	1,103
Sidewalk Maintenance	68,103	71,508	75,084
Street Lighting Maintenance	266,853	280,196	294,205
Traffic Control Device Maint.	134,352	141,070	148,123
Snow/Ice Control Maintenance	54,578	57,307	60,172
Roadside Maintenance	65,533	68,810	72,250
Downtown Mall Maintenance	53,689	56,373	59,192
Ancillary Operations Maint.	21,497	22,572	23,700
Maintenance Administration	146,120	153,426	161,097
Gen Services - Road Gen Admin	268,748	282,185	296,295
Facilities - Road Gen Admin	4,250	4,463	4,686
Training - Road Gen Admin	4,000	4,200	4,410
Maintenance of Stations & Bldgs	41,960	44,058	46,261
Total operations and maintenance	<u>1,513,763</u>	<u>1,589,451</u>	<u>1,668,924</u>
Construction projects	460,000	-	-
Transfers Out	-	-	-
Total Expenditures	<u>\$ 1,973,763</u>	<u>\$ 1,589,451</u>	<u>\$ 1,668,924</u>

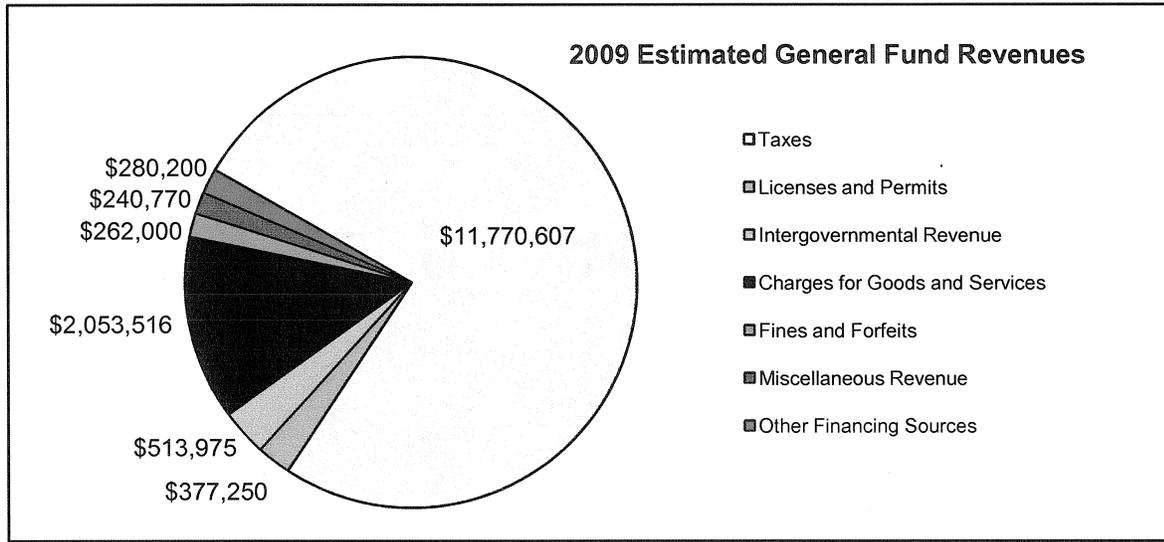
GENERAL FUND SUMMARY

FUNCTION

The General Fund accounts for all revenues and expenditures of the City of a general nature that are not required to be reported in a special type of fund. It receives a much greater variety of revenues and is utilized for a greater variety of expenditures than other funds.

ACTIVITIES AND SERVICES

Expenditures for legislative, judicial, executive, financial, administrative, legal, human resources, planning, general governmental services, information systems, engineering, parks and recreation, pollution control, neighborhoods, animal control, health, community education and library are included in the General Fund. Police and fire services are also included in this fund. The General Fund is reimbursed for applicable engineering, accounting, legal services and some administration it provides to the water-sewer, sanitary, streets, emergency rescue, storm water and equipment rental functions.



GENERAL FUND REVENUE DETAIL THREE YEAR COMPARISON

FUND NUMBER	Actual Revenue 2007	Adjusted Estimated 2008	Estimated Revenue 2009
001			
291 740 00 Beginning Appropriated Fund Balance	\$ -	\$ 870,144	\$ 152,518
Taxes:			
311 100 00 Real and Personal Property	8,670,906	9,120,000	9,372,000
312 100 00 Private Harvest Tax	289	300	250
313 100 00 Local Retail Sales and Use Taxes	1,597,418	1,725,000	1,745,000
313 710 00 Local Criminal Justice	198,558	220,000	192,456
316 430 00 Natural Gas Franchise	190,071	215,000	200,000
316 450 00 Sanitary Franchise	6,189	10,000	9,000
316 460 00 Television Cable	186,027	180,000	220,000

GENERAL FUND

REVENUE DETAIL THREE YEAR COMPARISON

FUND NUMBER 001	Actual Revenue 2007	Adjusted Estimated 2008	Estimated Revenue 2009
317 510 00 Gambling Taxes	30,334	40,000	31,826
319 800 00 Penalties and Interest - Gambling Taxes	49	2,000	75
Total Taxes	10,879,841	11,512,300	11,770,607
Licenses and Permits:			
321 300 00 Police and Protective	255	250	250
321.600.00 Professional and Occupational	35	-	-
321 900 00 Other Business Licenses	515	200	150
321 910 00 Telecommunication Franchise	1,000	-	-
322 100 00 Buildings, Structures and Equipment	421,378	500,000	357,500
322 110 00 Buildings, Structures and Equip - Fire	8,652	10,000	10,000
322 300 00 Animal Licenses	4,500	4,500	4,680
322 400 00 Street and Curb Permits	4,308	5,000	3,364
322 900 00 Other Non-Bus Licenses and Permits	1,503	2,000	1,306
Total Licenses and Permits	442,146	521,950	377,250
Intergovernmental Revenue:			
331 165 00 Direct Federal Grants - Secure Our Schools	-	46,830	46,830
331 970 00 Direct Federal Grant - Homeland Security	26,748	-	-
333 206 00 Indirect Federal Grant - Traffic Safety Emphasis	660	-	-
333 206 02 Indirect Federal Grant - Traffic Safety	2,000	1,000	-
333 453 10 Indirect Federal Grant - Library Grant	-	7,000	7,000
334 003 00 State Grant - Archives Local	7,659	-	-
334 017 00 State Grant - WA Assoc pf Sheriffs/Police	-	-	9,363
334 023 00 State Grant - DNR Urban Forest	5,900	-	-
334 030 10 State Grant - DOE Litter Pick Up	3,437	-	1,600
335 000 91 P.U.D. Privilege Tax	149,840	157,000	165,500
335 020 32 DNR Land Use/Non-timber	7,146	-	-
336 060 21 Criminal Justice - Population	3,135	3,744	3,841
336 060 26 Criminal Justice - Special Programs	12,236	12,536	13,026
336 060 51 DUI - Cities	3,665	2,600	3,000
336 060 91 Fire Insurance Premium Tax	27,284	25,330	30,858
336 060 94 Liquor Excise Tax	72,348	76,516	84,168
336 060 95 Liquor Board Profits	116,167	115,262	122,745
337 021 00 Local Grant - Clark Co. Historical	11,050	-	-
338 120 00 Shared Costs - Court	18,844	19,000	18,844
338 210 00 County Law Protection	50,000	-	-
338 211 00 Drug Enforcement	10,950	7,000	7,200
Total Intergovernmental Revenue	529,069	473,818	513,975
Charges for Goods and Services:			
341 230 00 Civil Probation Filing	-	-	200
341 280 00 Stay of Prosecution	-	-	20,000
341 320 00 Clerks Record Services	1,742	1,300	2,000
341 330 00 Court Fees	322	1,200	500
341 500 00 Sale of Maps and Publications	4,402	2,100	3,000
341 600 00 Printing and Duplicating Services	6,950	7,100	6,800
341 700 00 Sales of Merchandise	295	500	200
341 970 00 Employee Benefit Program Service	-	-	100
341 990 00 Other General Government	200	200	-
342 100 00 Law Enforcement Services	56,206	49,500	56,000
342 400 00 Protective Inspection Fees	10,437	6,000	3,000
342 400 20 Inspection Fees - Construction	97,429	100,000	45,000
342 500 00 Emergency Services Fees	8,296	1,000	20,000
342 900 00 Work Crew Services	3,199	2,000	5,500
342 990 00 Charge for Controlled Burn	1,200	2,000	-

GENERAL FUND

REVENUE DETAIL THREE YEAR COMPARISON

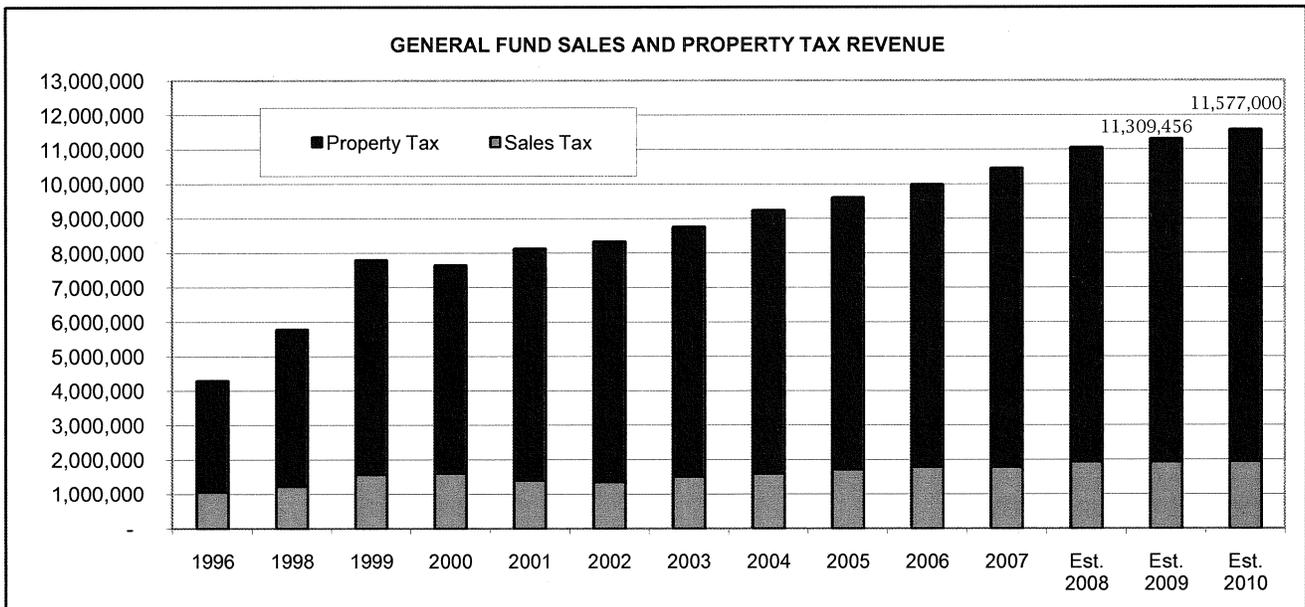
FUND NUMBER 001	Actual Revenue 2007	Adjusted Estimated 2008	Estimated Revenue 2009
345 810 00 Zoning and Subdivision Fees	117,932	200,000	100,000
345 830 00 Plan Check Fees	208,414	240,000	177,000
345 830 10 Plan Check Fees - Fire	8,479	10,000	10,000
345 830 20 Plan Review-Engineering & Planning	47,819	100,000	30,000
345 890 00 Other Planning Fees	17,995	14,000	12,000
347 310 00 Swimming Pool Admissions	24,553	25,000	24,000
347 325 00 P.E. School District	452		400
347 390 00 Other Activity Fees	50	-	-
347 610 00 Swim Lessons	35,041	30,000	41,000
347 620 00 Recreation Programs	108,650	115,200	120,150
349 130 00 Administration Services	20,554	21,324	25,398
349 140 00 Budgeting, Acctng & Audit Services	327,697	433,372	348,661
349 150 00 Legal Services	11,771	12,260	14,200
349 160 00 Personnel	32,041	36,088	38,692
349 170 00 Information Technology	59,745	53,688	151,362
349 180 00 Central Services-Building Rental	58,118	63,780	43,613
349 190 00 Emergency Services	175,000	175,000	143,302
349 320 00 Engineering Services	584,516	557,413	611,438
Total Charges for Goods and Services	2,029,505	2,260,025	2,053,516
Fines and Forfeits:			
352 300 00 Mandatory Insurance Costs	4,729	5,000	2,900
352 400 00 Boating Safety Penalties	5	-	-
353 100 00 Traffic Infraction Penalties	118,945	120,000	122,000
353 700 00 Non-Traffic Infraction Penalties	131		3,500
354 000 00 Parking Violations	19,515	20,000	22,000
355 200 00 Driving Under the Influence Fines	10,995	16,000	14,000
355 800 00 Other Criminal Traffic Misdemeanor	9,818	13,000	17,000
356 400 00 Boating Safety Fines	30	-	-
356 900 00 Other Non-Traffic Misdemeanors	14,172	13,000	15,000
357 300 00 Other Criminal Costs	36,964	35,000	52,000
357 310 00 Criminal Costs - Jury Duty	-	200	200
357 330 00 Public Defense Costs	4,878	5,000	7,000
359 700 00 Library Fines	(4,376)	3,500	6,400
Total Fines and Forfeits	215,806	230,700	262,000
Miscellaneous Revenues:			
361 110 00 Investment Interest	239,335	250,000	140,000
361 400 00 Interest on Sales Tax, Court Fees	12,817	8,000	15,000
362 400 00 Space /Facilities Rents - Short-term	790	2,000	2,000
362 401 00 Space/Facilities Rentals-Community	8,998	8,000	12,000
362 500 00 Space and Facilities Leases	11,611	10,632	15,950
362 501 00 Community Center Space Rentals	2,408	1,500	2,000
362 600 00 Housing Rentals and Leases	10,673	15,000	17,295
362 900 00 Other Rents and Use Charges	-	-	-
363 000 00 Ins. Premiums and Recovery	-	-	-
367 000 00 Contrib and Donations Pvt Sources	16,999	8,000	7,500
367 110 00 Private Grants	1,610	2,000	5,850
369 100 00 Obsolete Equipment	1,778	1,000	1,000
369 200 00 Unclaimed/Proceeds-Sales Unclaimed	65	-	100
369 300 00 Forfeited/Confiscated Evidence	18,238	40,000	10,000
369 810 00 Cashier Over and Short	9	-	75
369 900 00 Other Miscellaneous Revenue	5,049	10,000	12,000
Total Miscellaneous Revenues	330,380	356,132	240,770
Total Estimated Revenues	14,426,747	16,225,069	15,370,636

GENERAL FUND

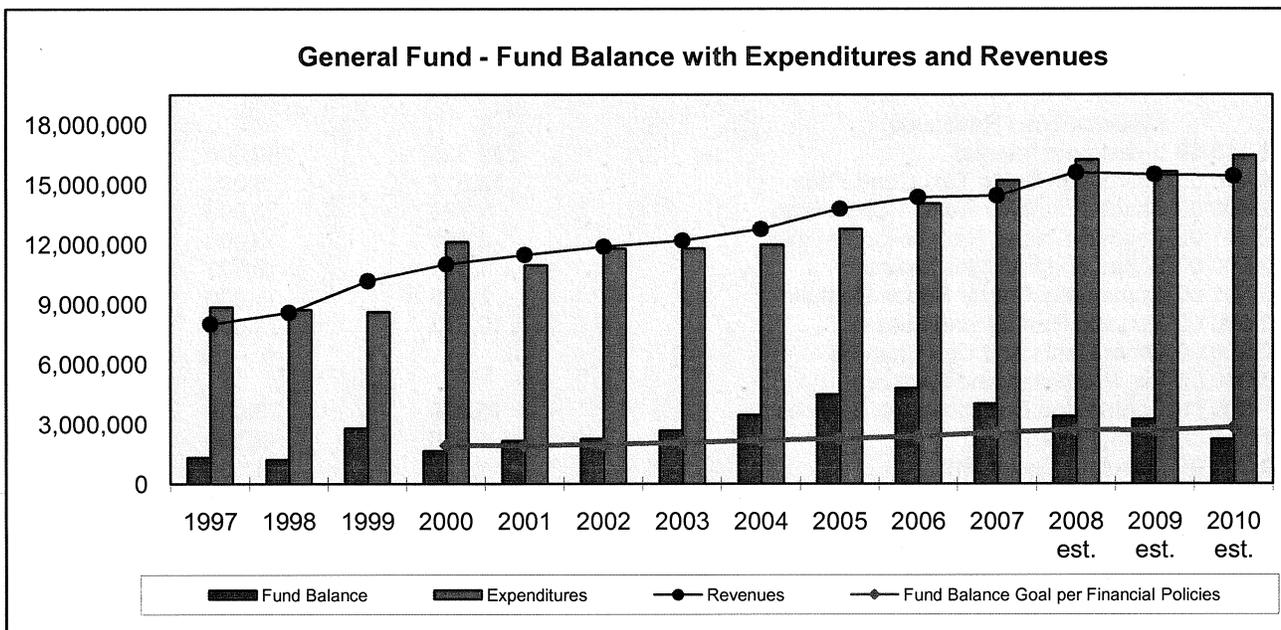
REVENUE DETAIL

THREE YEAR COMPARISON

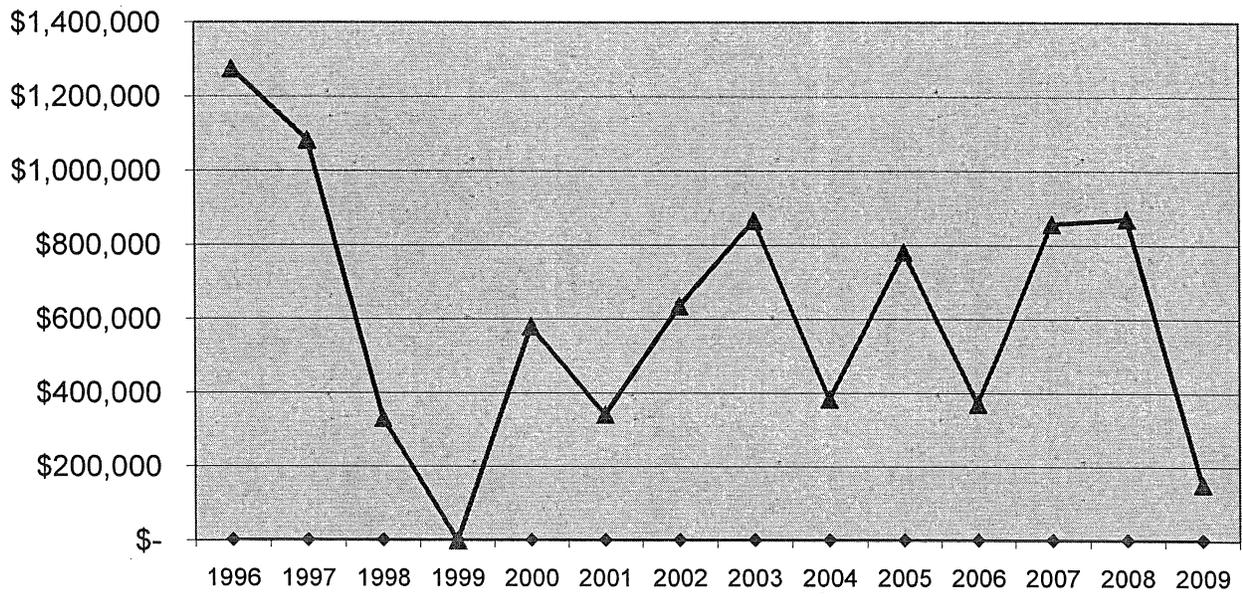
FUND NUMBER	Actual Revenue 2007	Adjusted Estimated 2008	Estimated Revenue 2009
001			
Other Financing Sources:			
386 990 00 State Remit School Zone Safety	481	-	500
391 800 00 Intergovernmental Loan Proceeds	-	242,500	-
397 000 00 Transfers-In	18,000	20,000	279,700
Total Other Financing Sources	18,481	262,500	280,200
Total Estimated Resources	\$ 14,445,228	\$ 16,487,569	\$ 15,650,836



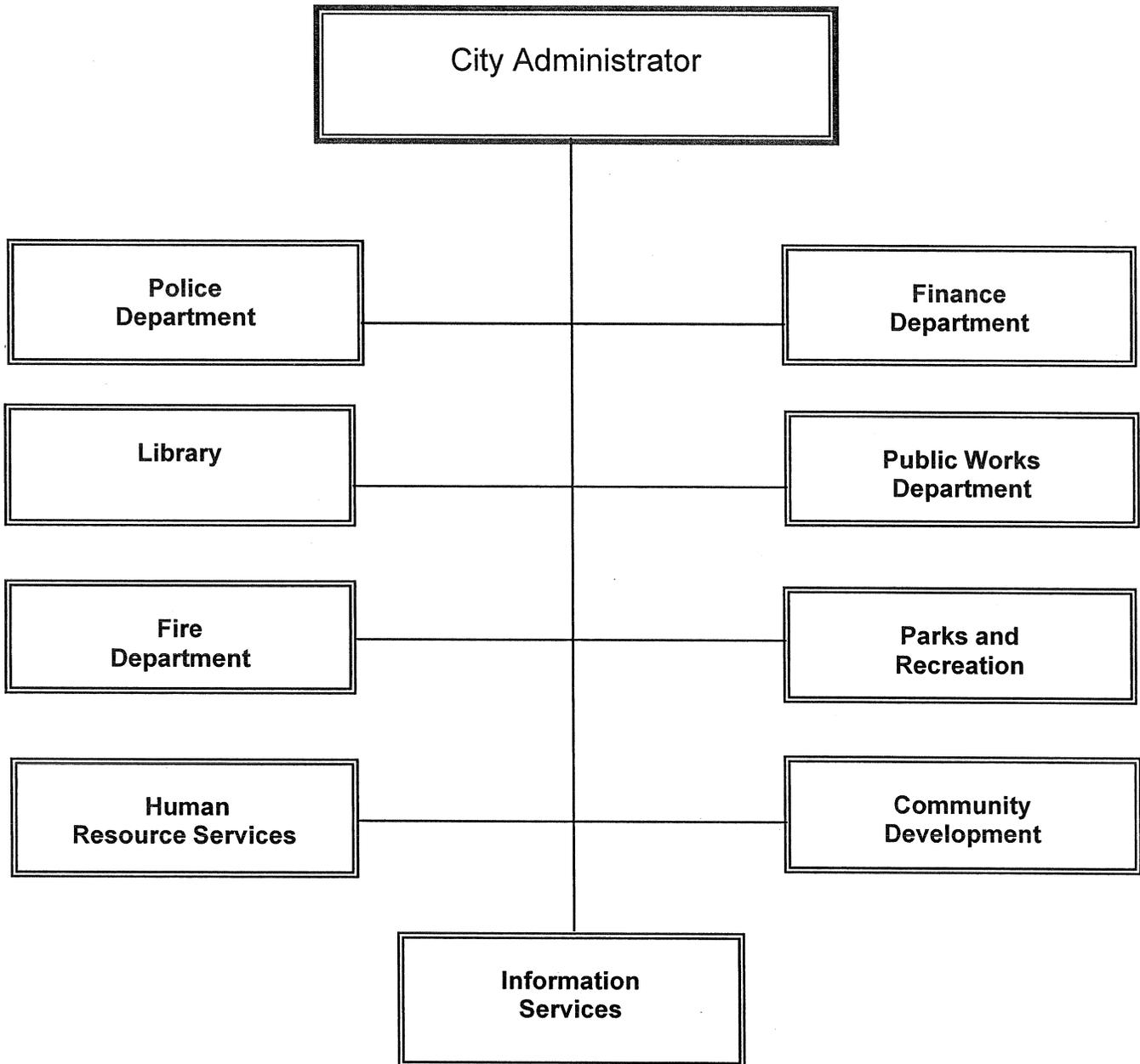
The above chart represents an eleven year history and current projections of the two primary tax revenues for the city.



Appropriated General Fund Balance



ADMINISTRATION



LEGISLATIVE

MISSION STATEMENT

The council is the elected legislative governing body of the City of Camas.

GOALS FOR 2009

1. Provide policy direction for the city.
2. Continue long-range planning on needed infrastructure and community growth.
3. Foster teamwork between elected and appointed leadership and staff.
4. Continue citizen outreach and participation.
5. Explore and develop options around community joint cooperatives.
6. Keep informed of activity in regional, state, and national legislative processes.

ACTIVITIES AND SERVICES

The council determines policy as it relates to all city functions and activities, enacts ordinances and resolutions, and reviews certain appointments of the Mayor. The council meets at two regular meetings per month, two workshops per month and also attends numerous city-related committee and other governmental board meetings. Publication costs of city ordinances are included in this section of the budget. City share of election costs, determined by the county, are included in this section also.

**LEGISLATIVE EXPENDITURE DETAIL
THREE YEAR COMPARISON**

001.01.511	Actual Expended 2007	Actual Approp 2008	Estimated Required 2009
300 OFFICIAL PUBLICATION SERVICES			
Other Services and Charges (Newsletter)	\$ 12,719	\$ 11,600	\$ 7,000
400 TRAINING			
Supplies	302	1,200	1,000
Other Services and Charges (Travel and registration, includes Planning Conference)	7,456	9,000	3,000
600 LEGISLATIVE SERVICES			
Salaries and Wages	42,000	42,000	42,000
Personnel Benefits	3,673	3,700	3,600
Supplies	2,428	3,000	2,400
Other Services and Charges	1,667	2,500	2,200
700 ELECTION COSTS			
Intergovernmental Professional Services	34,693	34,600	25,800
TOTAL LEGISLATIVE	<u>\$ 104,938</u>	<u>\$ 107,600</u>	<u>\$ 87,000</u>
% Increase (Decrease) Prior Year		2.54%	-19.14%
LEGISLATIVE PERSONNEL SCHEDULE		Actual Approp 2008	Estimated Required 2009
Council Members (7)		\$ 42,000	\$ 42,000
% Increase (Decrease) Prior Year			0.00%

JUDICIAL

FUNCTION

The Police Judge is the chief judicial officer of the city. The city contracts with Clark County for this service and one of the elected District Court Judges of Clark County.

ACTIVITIES AND SERVICES

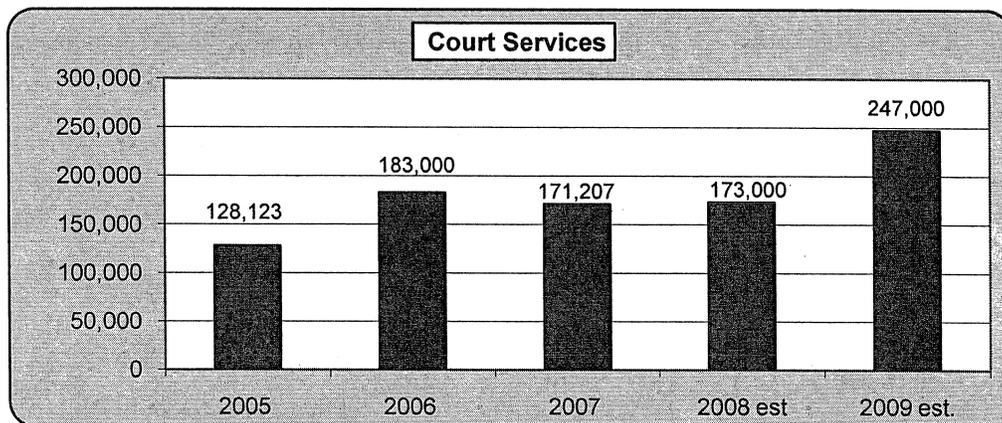
The Police Judge hears all cases and has exclusive jurisdiction over offenses defined by ordinances of the city. He has full power and authority to determine all cases, civil or criminal, arising under such ordinances and may pronounce judgment on these cases.

COMMENTS ON BUDGET APPROPRIATIONS

The city's contractual costs of court services had stabilized after several years of increases, but a significant increase is anticipated for 2009.

JUDICIAL EXPENDITURE DETAIL THREE YEAR COMPARISON

001.02.	Actual Expended 2007	Actual Approp 2008	Estimated Required 2009
512 500 MUNICIPAL COURT			
Intergovernmental Services and Taxes	\$ 134,907	\$ 130,000	\$ 204,000
512 810 INDIGENT DEFENSE			
Other Services and Charges	36,300	43,000	43,000
TOTAL JUDICIAL	\$ 171,207	\$ 173,000	\$ 247,000
% Increase (Decrease) Prior Year		1.05%	42.77%



EXECUTIVE

MISSION STATEMENT

The Mayor is the chief elected official of the City of Camas. The Mayor appoints the City Administrator and all other department heads under the mayor-council form of government. Together, their role is to carry out the established policies of the city.

GOALS FOR 2009

1. Supporting an effective management team.
2. Administer the daily operations effectively.
3. Pursue favored external funding for city projects and investments.
4. Continue to work to diversify and strengthen the local economy, tax base, and revenue streams.
5. Represent the City in contacts with other organizations.
6. Lead efforts to manage quality growth.
7. Foster and build partnerships with other organizations for beneficial purposes such as a safer SR-14 Highway and a recreation/community center.

ACTIVITIES AND SERVICES

The Mayor is responsible for directing and coordinating the activities of the city departments through the City Administrator, such as carrying out the policies of the council and directing the day-to-day activities of the operating departments of the city. The Mayor submits the proposed budget to the city council with recommendations for the ensuing year. Duties of the Mayor also consist of the political and community leadership of the city. The Mayor is responsible for the appointment and removal of most nonelective city officials subject to provisions of local and state codes. The Mayor shall preside over all meetings of the city council, when present, but shall have a vote only in the case of a tie in the votes of the council members, with respect to matters other than the passage of any ordinance, grant, or revocation of franchise or license, or any resolution for the payment of money.

**EXECUTIVE EXPENDITURE DETAIL
THREE YEAR COMPARISON**

001.03.513	Actual Expended 2007	Actual Approp 2008	Estimated Required 2009
100 ADMINISTRATION			
Salaries and Wages	\$ 155,971	\$ 160,484	\$ 155,832
Personnel Benefits	37,235	37,109	42,896
Supplies	2,801	1,500	1,100
Other Services and Charges	11,320	11,800	7,600
Total Administration	<u>207,327</u>	<u>210,893</u>	<u>207,428</u>
400 TRAINING			
Supplies	-	200	-
Other Services and Charges	3,570	3,900	1,250
Total Training	<u>3,570</u>	<u>4,100</u>	<u>1,250</u>
TOTAL EXECUTIVE	<u>\$ 210,897</u>	<u>\$ 214,993</u>	<u>\$ 208,678</u>
% Increase (Decrease) Prior Year		1.94%	-2.94%

EXECUTIVE PERSONNEL SCHEDULE	Actual Approp 2008	Estimated Required 2009
Mayor	\$ 15,600	\$ 15,600
City Administrator (1 FTE - 2008, .98 FTE - 2009)	120,482	118,070
Executive Assistant to the City Manager (.5 FTE - 2008, .45 FTE -2009)	23,902	22,162
Overtime	500	-
Total Executive	<u>\$ 160,484</u>	<u>\$ 155,832</u>
% Increase (Decrease) Prior Year		-2.90%

OTHER SERVICES AND CHARGES DETAIL:

Communication (cell phones, internet, telephone)	2,100
Travel, registration, memberships, monthly mileage, Insurance	5,500
Total	<u>\$ 7,600</u>

LEGAL SERVICES

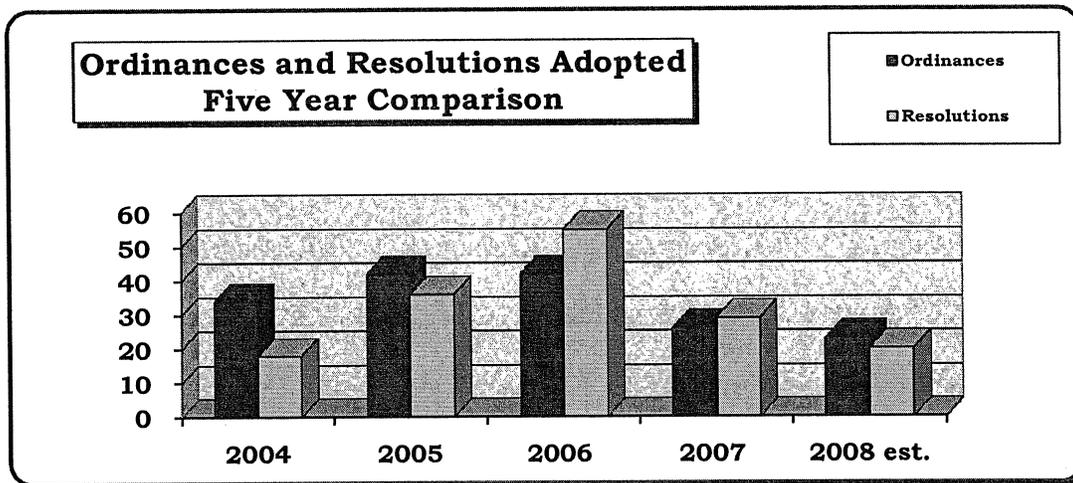
FUNCTION

The City Attorney's office provides legal advice and services to the City of Camas officials.

ACTIVITIES AND SERVICES

The City Attorney drafts and/or approves all proposed ordinances and contracts of the city. The City Attorney's office prosecutes all offenders of city ordinances and certain state statutes falling within the jurisdiction of the police court. The City Attorney provides legal advise to the city council, Mayor and other members of the city staff and represents the city in some litigation.

Land acquisitions, zoning regulations, utility rate changes, budget appropriations and salary changes, are just a few topics which require legal representation and often result in new or revised ordinances or resolutions. The following graph charts the volume of ordinances and resolutions adopted over a five year period.



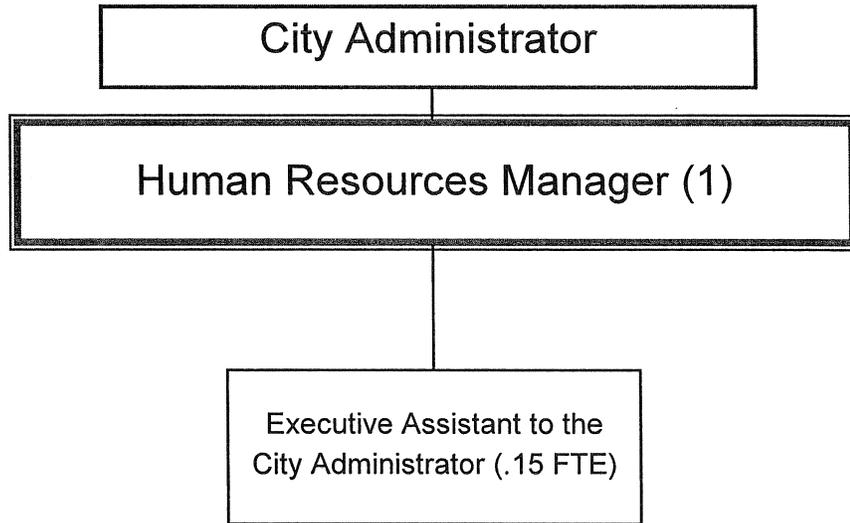
LEGAL SERVICES EXPENDITURE DETAIL THREE YEAR COMPARISON

001.05.515	Actual Expended 2007	Actual Approp 2008	Estimated Required 2009
LEGAL SERVICES			
Supplies	\$ -	\$ 600	\$ 600
Other Services and Charges	93,350	93,400	92,900
400 TRAINING			
Other Services and Charges	1,111	1,500	1,000
TOTAL LEGAL	\$ 94,461	\$ 95,500	\$ 94,500
% Increase (Decrease) Prior Year		1.10%	-1.05%

OTHER SERVICES AND CHARGES DETAIL:

Professional Services (City Attorney, Assistant City Attorney and Prosecutor)	\$ 91,500
Communication (one telephone line)	500
Registrations, dues, publications	900
	<u>\$ 92,900</u>

HUMAN RESOURCES



HUMAN RESOURCES DEPARTMENT

FUNCTION

The human resources department provides for the cost of personnel and related services for the city including classification, recruiting and placement of positions, employee benefits administration, policies and procedures, worker's compensation, employee and labor relations and overall compliance with federal, state and local laws and regulations.

ACTIVITIES AND SERVICES

Expenses for the City's Employee Recognition and Wellness Programs are included in this budget section.

COMMENTS ON BUDGET APPROPRIATIONS

The police union contract will expire at the end of 2009 and negotiations will begin near the end of the year. 2008 contracts are not settled and it is unknown if they will be one year contracts or longer.

HUMAN RESOURCES EXPENDITURE DETAIL THREE YEAR COMPARISON

001.06.	Actual Expended 2007	Actual Approp 2008	Estimated Required 2009
516 200 PERSONNEL SERVICES			
Salaries and Wages	\$ 74,001	\$ 83,579	\$ 88,549
Personnel Benefits	22,706	25,074	30,992
Supplies	3,688	2,800	2,800
Other Services and Charges	24,965	59,500	28,000
Intergovernmental Services	-	100	100
516 400 TRAINING			
Other Services and Charges	2,309	3,000	1,700
517 900 WELLNESS PROGRAM			
Supplies	6,180	7,120	1,500
Other Services and Charges	2,453	3,650	2,250
594 160 CAPITAL OUTLAY			
Human Resources (software)	-	-	-
TOTAL HUMAN RESOURCES	\$ 136,302	\$ 184,823	\$ 155,891
% Increase (Decrease) Prior Year		35.60%	-15.65%

PERSONNEL SCHEDULE	Actual Approp 2008	Estimated Required 2009
Human Resources Manager	\$ 78,799	\$ 81,162
Executive Assistant (.1 FTE - 2008, .15 FTE - 2009)	4,780	7,387
Total personnel	<u>\$ 83,579</u>	<u>\$ 88,549</u>
% Increase (Decrease) Prior Year		3.00%

OTHER SERVICES AND CHARGES DETAIL:

Personnel:

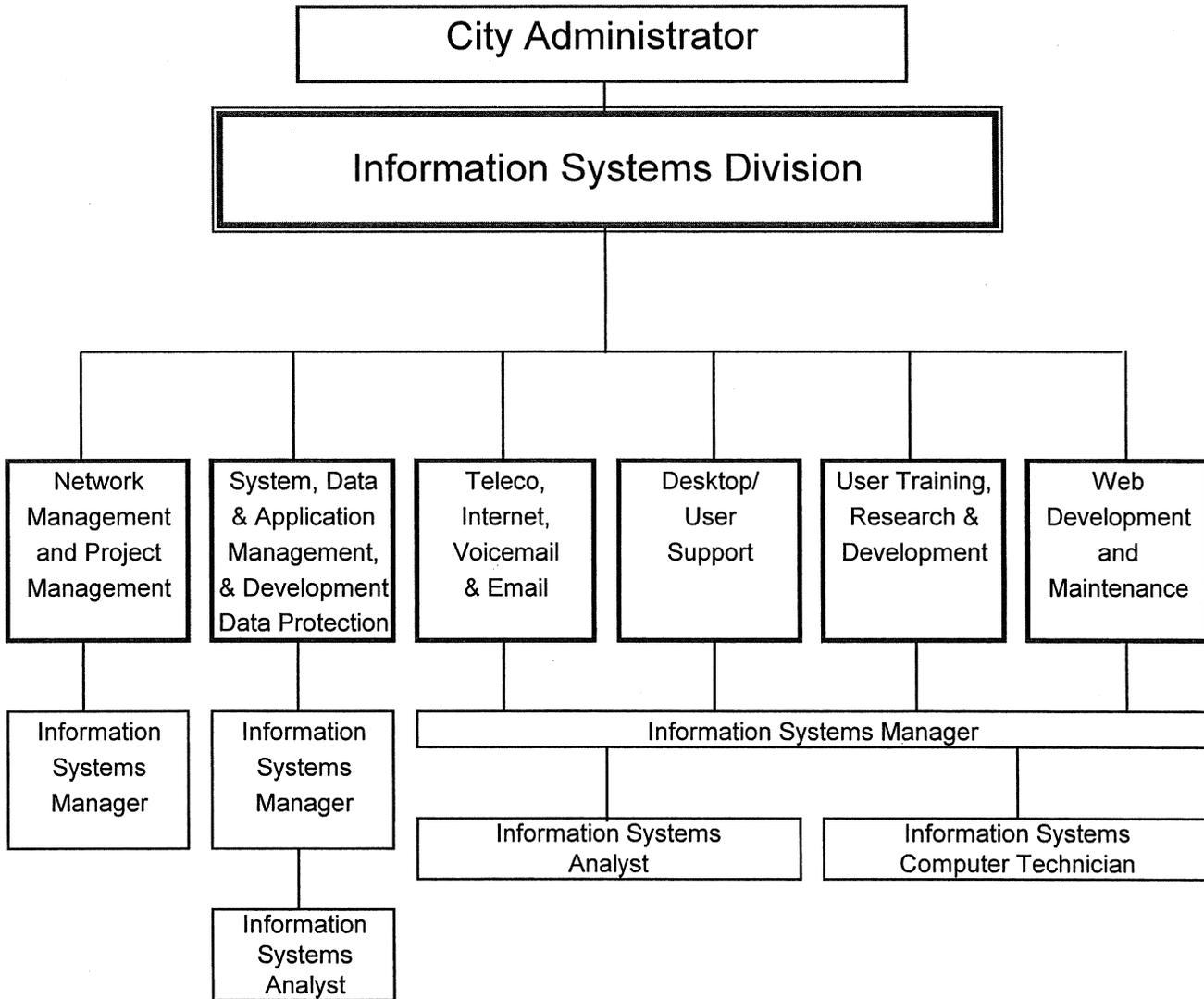
Professional Services (Labor negotiator, unemployment contractor)	\$ 25,000
Insurance	1,500
Registrations, membership dues, publications	1,500
Total other services and charges - personnel	<u>\$ 28,000</u>

OTHER SERVICES AND CHARGES DETAIL:

Wellness:

Professional Services (speakers)	\$ 500
Repairs and Maintenance (exercise equipment)	750
Subscriptions	500
Registration and travel for Wellness conferences	500
Total other services and charges - wellness	<u>\$ 2,250</u>

INFORMATION SYSTEMS



INFORMATION SYSTEMS

MISSION STATEMENT

City organization and public needs drive technology development and the Information Systems Division (ISD) priorities. ISD develops the knowledge and resources to help city departments solve their business problems, serve their customers and move the city's mission and vision forward.

DEPARTMENTAL PROJECTS AND GOALS FOR 2009

1. Network - Final phase of phone and voicemail system replacement; a) desktop application installation and networking features, b) user setup and final training.
2. Fire Station 42 - Emergency Operations Center relocation planning and movement of technologies and resources from Police Facility.
3. Parks and Recreation - Newsletter online with online mailing distribution list.
4. Citywide - Document retention policy and e-mail records retention software installation.
5. Citywide - Office2007 and other desktop software upgrades and enhancements.
6. ISD - Vista review and training/deployment planning for end users.
7. Citywide - Intranet and Web development.
8. Network - Continued network infrastructure upgrades.

ACTIVITIES AND SERVICES

The Information Systems division provides many system services and administration including:

1. **Project management.** Providing project management for all networking projects (voice and data).
2. **Desktop and user support.** Providing technical support to users and maintenance on the city's inventory of desktop computers. Maintain an inventory of hardware and software licensing requirements. This includes remote units and user support.
3. **Networking Administration and System Support.** Maintaining the city's servers and networking hardware. Providing network administration and system engineering.
4. **Telecommunications.** Providing system and database administration and user support for the city's PBX system, voicemail and internet services.
5. **Data Security.** Providing daily backup, recovery and virus protection across the network.
6. **Information Processing.** Providing a central reference for the planning and development of city databases and information processing. Integrating the city's data with external agencies.
7. **Web Development and Programming.** Web site development, maintenance and programming.

2008 HIGHLIGHTS - PROJECTS COMPLETED

1. Building Department database conversion to Springbrook permits.
2. Police Smeadsoft final conversion and report writing enhancements.
3. Police Electronic Ticketing - wireless project installing electronic ticketing software onto vehicle toughbooks, installing wireless networking at police facility for data transfers to Washington State Patrol Sector database, and installing hardware in vehicles.
4. Departmental Application upgrades to: Fire RMS Reporting and Amazon Billing; Finance Springbrook, Parks & Recreation RecTrak, and Library Comprise, Sirsi and public PC programs.
5. Phone system replacement analysis and committee work - including VoIP, wireless, mobile, voicemail, fax, desktop integration and call accounting features. Phase One of replacement plan - hardware acquisition and installation, initial configuration and system testing.
6. Implementation of ISD Work Order System - configuration and user training for all departments.
7. Fire table PCs configures for use in back area of ambulances with additional enhancements to

the fire and police wireless/mobile technologies at Station 42 (data access and transfers from mobile devices).

8. ISD Inventory and integration into Work Order and Fixed Assets (Springbrook Financial System).

COMMENTS ON BUDGET APPROPRIATIONS

Given the budget reductions mandated in 2008, which also carry forward into 2009, the ISD has worked very cautiously to cut costs while working to provide a high level of customer service to end users. With the decrease in funding for replacement computers over these two years, the average life of desktop computers is extended to 4 to 5 years. Professional services was also reduced approximately 30% in both years. This impacts or delays special projects requested of departments.

Funding for the City's new phone system was approved in 2008 and will be implemented in two phases. The second phase will include final desktop configuration and training for end users and will be completed during the first quarter of 2009. No additional funding is requested for 2009. The new phone system is expected to reduce some operation costs (including charges to monthly phone lines, cell phones, system maintenance and administration support). It will also improve services by adding a variety of new features and services (including additional direct dialing capabilities, improved mobility/wireless phones, and desktop integration of services such as voicemail and faxing).

Enhancing the city's web presence, adding an email distribution list for City newsletters and other news, and adding Intranet services will also provide new resources for the community and city employees. These resources can also decrease publication and printing and postage costs.

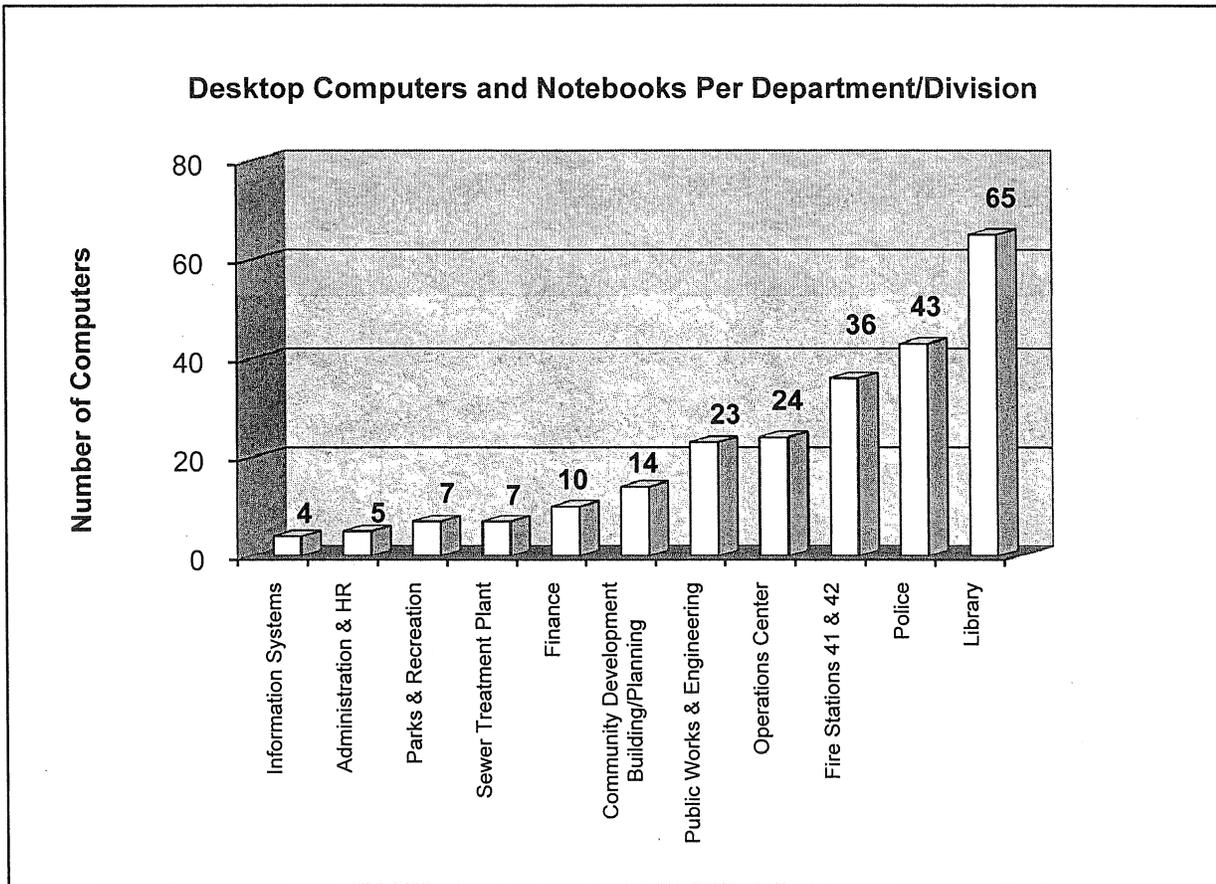
New state mandates are expected to be in effect January 2009 to ensure that all agency electronic public records are securely preserved and meet the required minimum retention periods. Funding is requested to assist the City in preserving e-mail in a format to meet these requirements. Updates to city policies will also be written to enforce the mandates expected in 2009 and 2010.

CAPITAL TECHNOLOGY FUNDING PLAN UPDATE:

General Replacement Plan:	Estimated Funding Requirements	
Year 2009 Proposed:		
Fire Server Replacement (General Fund)	\$ 10,000	
Mail Archiving and Document Retention System (REET)	15,000	
Planning for preservation of Electronic Public Records 2009 mandates		
Internet/Telecommunications/Network Infrastructure (REET)	10,000	
Wireless Development/Mobile Technologies (General Fund)	8,000	
Total:		\$ 43,000
Year 2010		
Consideration of City migration to Exchange from Groupwise	\$ 25,000	
Consideration of City migration off Novell to Windows 100%	25,000	
Network securities/routes/infrastructure work	10,000	
Telecommunications/wireless development/mobile technologies	15,000	
Web enhancements/E-Government/online registrations	15,000	
Details from updated technology priority report and Capital Projects		\$ 90,000

Years 2011-2013 detailed in the Five Year Capital Technology Funding Plan - subject to yearly updates.

STATISTICAL INFORMATION



ISD currently supports approximately 238 desktop computers, toughbooks and notebooks.

The Information Systems division supports users across all services and departments. Together with desktop support, the division maintains the city's network infrastructure, and administers the phone system, e-mail, voicemail system and internet services for all departments.

INFORMATION SYSTEMS EXPENDITURE DETAIL

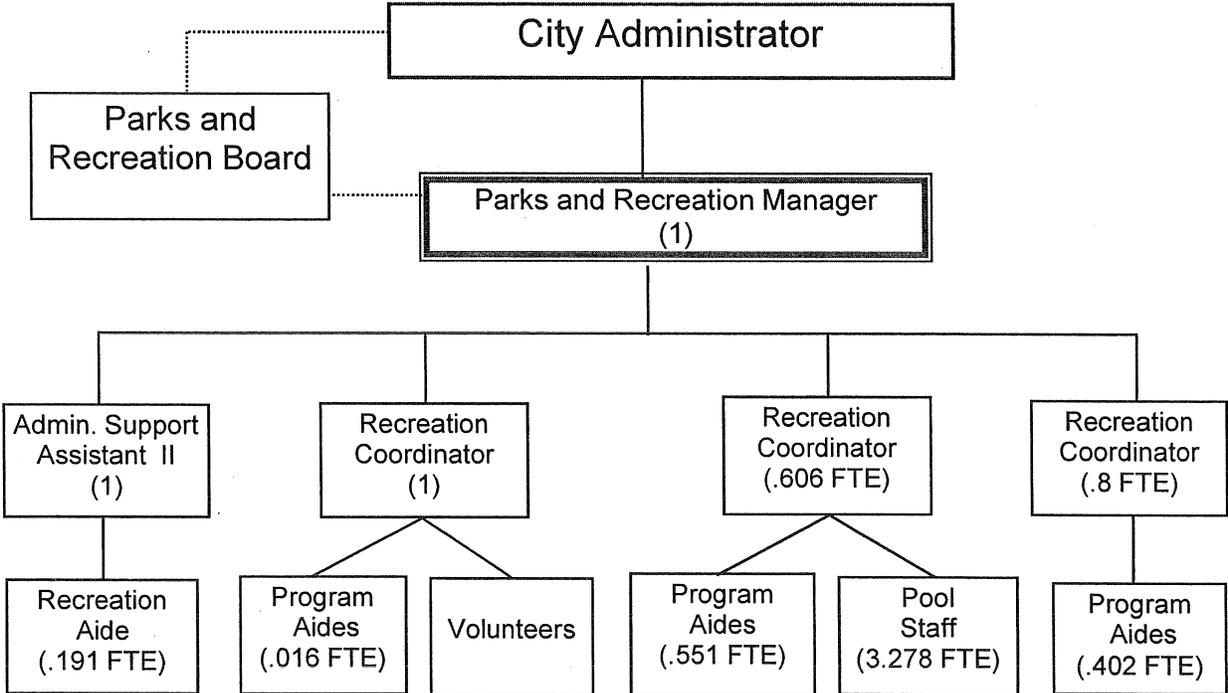
001.12		Actual Expended 2007	Actual Approp 2008	Estimated Required 2009
518 900 INFORMATION SYSTEMS				
	Salaries and Wages	\$ 132,172	\$ 195,657	\$ 197,140
	Personnel Benefits	47,021	68,220	68,739
	Supplies and Small Tools (computer replacements)	60,039	52,700	42,500
	Other Services and Charges (licensing)	87,428	57,000	43,750
	Interfund Payments for Services	-	-	
594 180 CAPITAL OUTLAY				
	Capital Outlay (machinery & equipment)	6,495	257,500	43,000
	TOTAL INFORMATION SYSTEMS	<u>\$ 333,155</u>	<u>\$ 631,077</u>	<u>\$ 395,129</u>
	% Increase (Decrease) Prior Year		89.42%	-37.39%

INFORMATION SYSTEMS PERSONNEL SCHEDULE		Actual Approp 2008	Estimated Required 2009
	Manager of Information Systems	\$ 76,706	\$ 78,984
	Information Systems Analyst	62,400	61,608
	Information Systems Technician	55,551	55,548
	Overtime	1,000	1,000
	Total Personnel	<u>\$ 195,657</u>	<u>\$ 197,140</u>
	% Increase (Decrease) Prior Year		0.76%

OTHER SERVICES AND CHARGES DETAIL:

Professional Services (Network, email, anti-virus, desktop licensing, system develop.)	\$ 31,000
Communication (telephone charges, internet access)	2,000
Travel	750
Insurance (liability)	3,500
Repairs and Maintenance of small office equipment	1,500
Registrations for classes, subscriptions	5,000
Total other services and charges	<u>\$ 43,750</u>

PARKS AND RECREATION



PARKS AND RECREATION

MISSION STATEMENT

Through provision of recreation and parks services, it enhances the quality of life and nurtures the health and well-being of people, community, environment and economy.

The department is community driven. Together, and often in partnership with related fields and organizations, it:

- 1 **helps individuals reach their potential** - ensuring healthy, active and balanced lifestyles, a fit foundation for productive lives - stimulating holistic growth and development.
- 2 **strengthens the social foundations of our society** - building strong relationships - collaborating to support families of all kinds, nurturing leadership and developing self-reliant communities - creating understanding and harmony through shared leisure lifestyles.
- 3 **serves as "stewards of the environment"** - creating environmental awareness and encouraging ecosystem approaches to planning - protecting, preserving and restoring significant natural areas and corridors.
- 4 **builds and renews local economies** - reducing dependencies on health and social services through building a fit and productive work force; stimulating the leisure industries and attracting economic development to the community known for a high quality of life.

ACTIVITIES AND SERVICES

The Park and Recreation function provides for the operation of general recreation facilities for the residents of the city and surrounding area. The city maintains and operates playgrounds and parks, swimming and wading pools, a community center, a lighted baseball park, a little league park, trails, picnic grounds, tennis courts, a skateboard park, a boat launch and dock.

**PARKS AND RECREATION EXPENDITURE DETAIL
THREE YEAR COMPARISON**

001.18.		Actual Expended 2007	Actual Approp 2008	Estimated Required 2009
574	200 PARTICIPANT RECREATION			
	Salaries and Wages	\$ 114,325	\$ 146,698	\$ 138,017
	Personnel Benefits	30,425	34,000	39,424
	Supplies	16,642	21,250	18,550
	Other Services and Charges	78,851	70,067	67,833
	Prof. Services (\$50,900 for instructors, concerts, referees/umpires), Advertising (\$2,750), Misc (\$3,000), Rentals (\$11,183)			
	Interfund Payments for Services	1,200	600	-
575	400 TRAINING			
	Other Services and Charges	675	1,000	500
575	500 COMMUNITY CENTERS			
	Salaries and Wages	35,669	35,045	40,803
	Personnel Benefits	13,551	9,860	13,806
	Supplies	7,326	7,500	8,000
	Other Services and Charges	61,419	57,500	44,500
	Prof. Services (\$10,000 for janitorial)			
	Phones, utilities (\$18,000)			
	Insurance (\$6,500)			
	Repairs and Maint. (\$5,000)			
	Miscellaneous (\$5,000)			
	Interfund Payments for Services	2,400	3,000	1,500
576	100 ADMINISTRATION			
	Salaries and Wages	66,127	68,343	68,340
	Personnel Benefits	22,185	20,503	24,602
576	200 SWIMMING POOLS			
	Salaries and Wages	105,547	92,800	82,472
	Personnel Benefits	17,174	13,258	13,390
	Supplies	12,025	18,700	15,000
	Other Services and Charges	44,763	32,100	30,500
	Professional Services (\$1,000), Insurance (\$9,000), Utilities (\$18,000), Repairs and Maint. (\$1,500), Miscellaneous (\$1,000)			
	Intergovernmental Services and Taxes	2,162	2,000	2,000
	Interfund Payments for Services	-	150	

**PARKS AND RECREATION EXPENDITURE DETAIL
THREE YEAR COMPARISON**

001.18.		Actual Expended 2006	Actual Approp 2007	Estimated Required 2008
576	800 GENERAL PARKS MAINTENANCE			
	Salaries and Wages	\$ 310,531	\$ 269,863	\$ 288,408
	Personnel Benefits	98,191	79,534	88,177
	Supplies	43,373	77,000	62,000
	Other Services and Charges	141,209	115,400	100,200
	Communication (\$1,200), Insurance (\$13,500)			
	Professional Services (\$1,000), Misc. (\$3,000)			
	Rentals (\$7,500), Utilities (\$49,000)			
	Repairs & Maint. (\$24,800), Travel (\$200)			
	Interfund Payments for Services	95,844	87,179	93,359
576	810 TRAIL MAINTENANCE			
	Salaries and Wages	-	33,995	27,843
	Personnel Benefits	-	9,941	9,188
	Supplies	244	4,250	4,000
	Other Services and Charges	74	21,000	6,500
	Rentals (\$1,000), Utilities (\$500)			
	Repairs & Maint. (\$5,000)			
	Interfund Payments for Services	-	11,660	11,111
576	820 OPEN SPACE MAINTENANCE			
	Salaries and Wages	135	33,995	27,843
	Personnel Benefits	27	9,941	9,188
	Supplies	22	3,750	1,000
	Other Services and Charges	4,534	14,100	8,500
	Professional Services (\$2,500), Rentals (\$1,000)			
	Repairs & Maint. (\$5,000)			
	Interfund Payments for Services	-	11,660	11,111
594	CAPITAL OUTLAY			
	760 General Parks	25,501	-	-
597	TRANSFER OUT			
	000 Transfer Out	-	5,000	-
	TOTAL PARKS AND RECREATION	<u>\$ 1,352,151</u>	<u>\$ 1,422,642</u>	<u>\$ 1,357,665</u>
	% Increase (Decrease) Prior Year		5.21%	-4.57%

**PARKS AND RECREATION
PERSONNEL SCHEDULE**

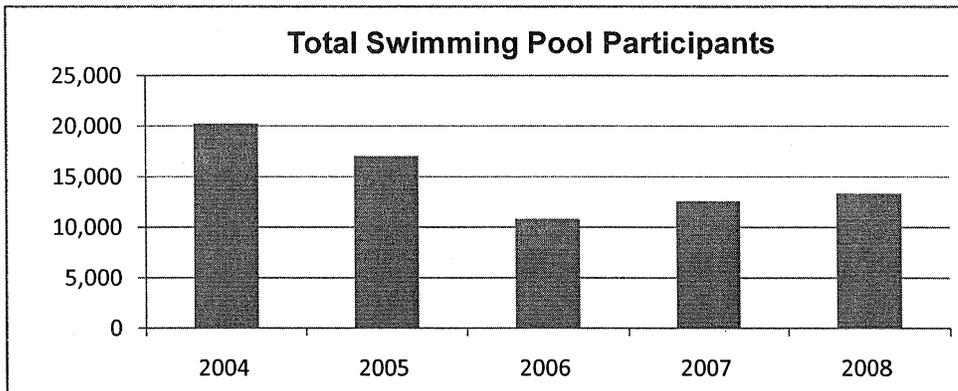
	Actual Approp 2008	Estimated Required 2009
Parks and Recreation Manager	\$ 68,343	\$ 68,340
Recreation Coordinator (2.275 - 2007, 2.275 - 2008)	114,814	117,195
Program Aides	31,384	20,322
Recreation Overtime	500	500
Admin. Support Assistant II (1 FTE)	30,747	36,642
Program Aides	4,148	4,011
Overtime	150	150

**PARKS AND RECREATION
PERSONNEL SCHEDULE CONTINUED**

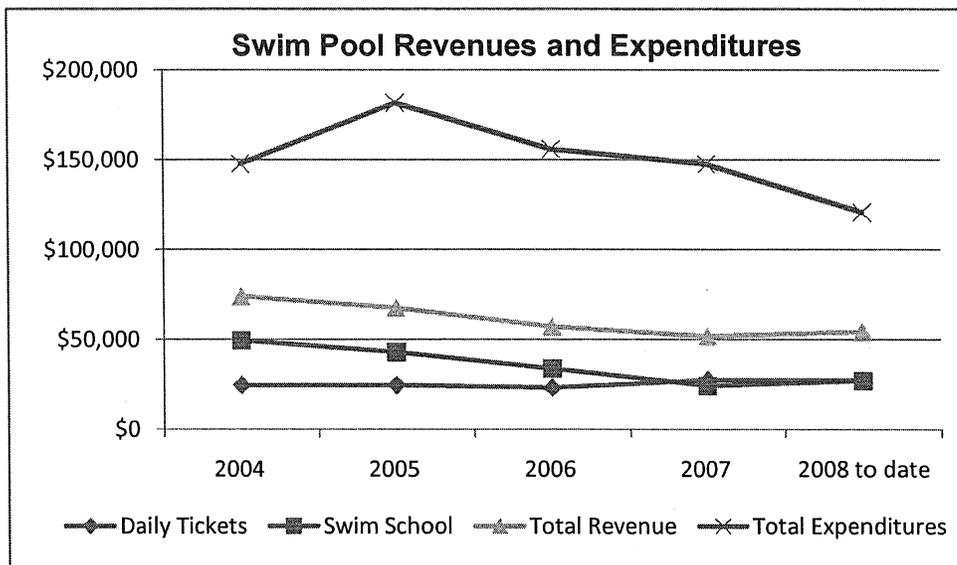
Actual
Approp
2008

Estimated
Required
2009

Recreation Coordinator (.13 FTE)	\$ 6,291	\$ 6,672
Swimming Pool Employees	85,709	75,000
Swimming Pool Overtime	800	800
Public Works Operation Manager (.11 FTE - 2008, .05 FTE - 2009)	10,021	4,555
Lead Maintenance Worker	66,284	66,288
Senior Maintenance Worker (1 FTE - 2008, 1.25 FTE - 2009)	58,888	73,604
Maintenance Worker II (2 FTE)	107,775	107,784
Maintenance Worker I (1 FTE)	44,044	45,478
Seasonal Maintenance Worker (3 at 6 mo. and 3 at 3 mo. = 2.25 FTE - 2008, 2 at 6 mo. and 4 at 3 mo. = 2 FTE)	49,941	44,385
Parks Maintenance Overtime	900	2,000
Total Parks and Recreation	\$ 682,747	\$ 675,735
% Increase (Decrease) Prior Year		-1.03%



2007/2008 participant numbers reflect a more accurate system of recording daily usage from swim programs and open swim times.



Swim pool revenues include swimming lessons and other classes and activities.

INFORMATION AND OUTREACH

MISSION STATEMENT

- * To provide information and outreach to foster and support the neighborhood associations and their vital work.
- * To provide financial assistance to a local social service agency for their support of low income citizens.

ACTIVITIES AND SERVICES

\$7,500 is budgeted for the East County Family Service Center. \$3,000 is budgeted to cover the estimated costs of a community clean-up effort sponsored by UCAN.

INFORMATION AND OUTREACH EXPENDITURE DETAIL THREE YEAR COMPARISON

001.24	Actual Expended 2007	Actual Approp 2008	Estimated Required 2009
557 200 COMMUNITY INFORMATION SERVICES			
Community Information Services	\$ 9,000	\$ 9,000	\$ 7,500
557 210 NEIGHBORHOOD ASSOCIATION			
Supplies	-	2,000	300
Other Services and Charges	703	5,700	3,200
TOTAL INFORMATION AND OUTREACH	<u>\$ 9,703</u>	<u>\$ 16,700</u>	<u>\$ 11,000</u>
% Increase (Decrease) Prior Year		72.11%	-34.13%

OTHER SERVICES AND CHARGES DETAIL:

Communication	\$ 200
Public utility (Spring Clean-up)	<u>3,000</u>
Total other services and charges	<u>\$ 3,200</u>

COMMUNITY EDUCATION and SENIOR PROGRAMS

MISSION STATEMENT

The Camas Community Education Program is dedicated to offering reasonably priced, high quality, life-long learning and recreational opportunities for residents of all ages residing in the Camas School District.

ACTIVITIES AND SERVICES

The activities of the Camas seniors organization are supported again this year. The group offers group lunches and organized activities which provide socialization for seniors.

COMMUNITY EDUCATION EXPENDITURE DETAIL THREE YEAR DETAIL

001.25.571	Actual Expended 2007	Actual Approp 2008	Estimated Required 2009
200 Community Education			
Intergovernmental Services	\$ 11,000	\$ 3,000	\$ -
290 Senior Programs			
Supplies	310	400	300
Other Services and Charges	2,957	4,700	3,200
TOTAL COMMUNITY EDUCATION	\$ 14,267	\$ 8,100	\$ 3,500
% Increase (Decrease) Prior Year		-43.23%	-56.79%

OTHER SERVICES AND CHARGES DETAIL:

Communication	\$ 200
Travel	2,500
Insurance	300
Miscellaneous	200
Total	\$ 3,200

GROWTH MANAGEMENT ACT CAPITAL PROJECTS FUND

MISSION STATEMENT

This fund accounts for expenditures that will be funded from proceeds of the local real estate excise tax collected by the county from sales of real estate within the city. The proceeds of the parks and open space impact fees are also deposited in this fund to be expended for purposes for which the tax was collected. School impact fees are collected by the city and immediately remitted to the county for credit to the school district. Transportation impact fees and fire facility impact fees are also accounted for within this fund. Other funds for open space or related projects received from other governmental agencies will be deposited and accounted for in the fund.

GOALS FOR 2009

1. Major acquisitions consistent with the park, open space comprehensive plan and council direction.
2. Extensive reconstruction of the Fire Station 41 facility.
3. The street reconstruction project continues with \$300,000 in REET funding.
4. Various street improvements.

COMMENTS ON BUDGET APPROPRIATIONS

Transportation Impact Fees (TIF) are transferred to the City Street Fund to support TIF-eligible projects--\$80,000 for NW Leadbetter. TIFs will also be transferred to the debt service fund for debt service payments: \$383,250 to repay a portion of the Public Works Trust Fund (PWTF) favored loans for the SE 1st Street and Parker Street projects.

Real Estate Excise Tax (REET) revenues will be used for a variety of eligible projects. The projects include: the Arterial Street Reconstruction program, major park and openspace acquisitions, trail construction, the on-going Washougal River trail/bridge project, technology improvements including the new phone system, document retention software and IT infrastructure, Grass Valley Park Expansion Phase 1, Benton Park improvements and the reconstruction of station 41--all of these are projects to be funded with REET proceeds. Several of the park and openspace acquisitions are expected to use grant funds which are channeled through the GMA Capital Projects Fund.

Additionally, Fire Impact Fees will be used to make the first scheduled debt payment for a new fire engine.

GROWTH MANAGEMENT ACT CAPITAL PROJECTS FUND

REVENUE DETAIL THREE YEAR COMPARISON

300.00		Actual Revenue 2007	Adjusted Estimated 2008	Estimated Revenue 2009
291	740 Beginning Appropriated Fund Balance	\$ -	\$ 1,366,230	\$ 1,179,938
317	Taxes:			
	Local Real Estate Excise Tax	1,105,264	1,200,000	700,000
	Total Taxes	1,105,264	1,200,000	700,000
	Intergovernmental Revenue:			
333	100 Federal Grant Indirect - RCO	226,758	-	500,000
333	140 Federal Grant Indirect - CDBG	-	-	90,000
333	150 Federal Grant Indirect - NAWCA	-	-	200,000
334	027 State Grant - RCO	-	898,784	1,041,707
337	010 Conservation Futures-County	137,474	960,000	640,000
338	750 Shared Costs - Community Center	64,745	-	-
338	760 Shared Costs - Prune Hill Path	20,000	-	-
	Total Intergovernmental Revenue	448,977	1,858,784	2,471,707
345	Charges for Goods and Services:			
	850 00 Impact Fees-Parks & Open Space	195,111	250,000	115,000
	850 10 Impact Fees-Transportation	381,598	450,000	150,000
	850 20 Impact Fees-Fire	44,138	55,000	50,000
	Total Charges for Goods and Services	620,847	755,000	315,000
	Miscellaneous Revenue:			
361	110 Investment Interest	200,909	120,000	120,000
367	110 Donations	2,385	80,000	-
	Total Miscellaneous Revenue	203,294	200,000	120,000
	Total Estimated Revenues	2,378,382	5,380,014	4,786,645
	Total Estimated Resources	\$ 2,378,382	\$ 5,380,014	\$ 4,786,645

**GROWTH MANAGEMENT ACT CAPITAL PROJECTS FUND
EXPENDITURE DETAIL
THREE YEAR COMPARISON**

300.00		Actual Expended 2007	Actual Approp 2008	Estimated Required 2009
	Debt Service			
592	100 Interest on Interfund Loan	\$ 6,160	\$ -	\$ -
	Total Debt Service	<u>6,160</u>	<u>-</u>	<u>-</u>
	Other Services and Charges			
594	XXX Supplies	1,935	-	-
	Professional Services	170,034	-	-
	Miscellaneous	531,160	-	-
	Total Capital Outlay	<u>703,129</u>	<u>-</u>	<u>-</u>
	Capital Outlay:			
594	760 Park Facilities	838,112	885,000	170,000
	790 Other Open Space	132,034	1,160,000	3,090,000
	950 Pedestrian Paths/Trails	12,270	1,920,000	186,555
	Total Capital Outlay	<u>982,416</u>	<u>3,965,000</u>	<u>3,446,555</u>
	Other Financing Uses:			
597	000 Transfers Out	1,107,619	1,415,014	1,340,090
	Total Growth Management Capital Project Fund	<u>\$ 2,799,324</u>	<u>\$ 5,380,014</u>	<u>\$ 4,786,645</u>

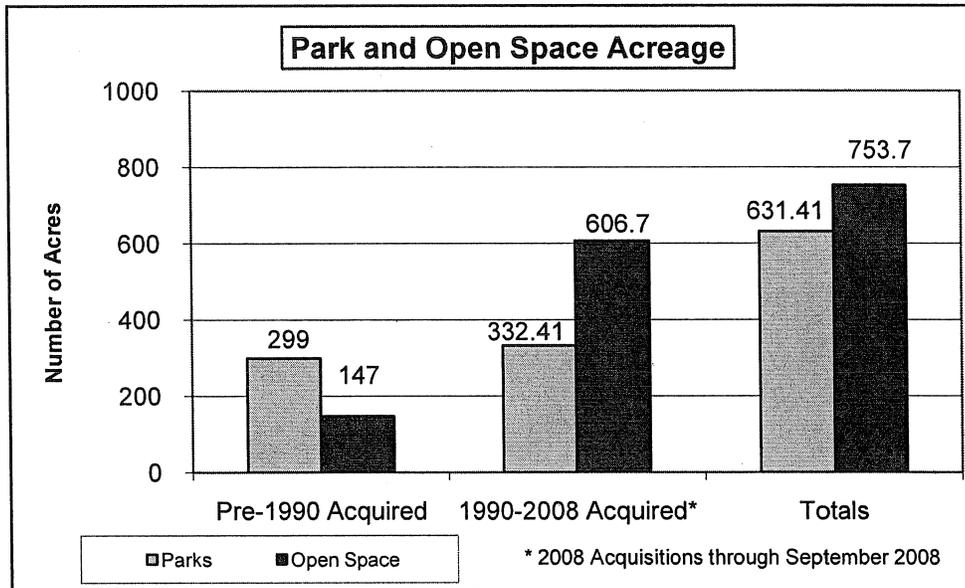
CAPITAL OUTLAY DETAIL:

Grass Valley Park Expansion Phase I	\$ 40,000
Benton Park Improvements	\$ 130,000
Fallen Leaf Acquisition	2,250,000
Openspace Acquisition	840,000
Washougal River trail/utility crossing project	156,555
Trails	<u>30,000</u>
Total Capital	<u>\$ 3,446,555</u>

GROWTH MANAGEMENT ACT CAPITAL PROJECTS FUND

Transfers Out Detail

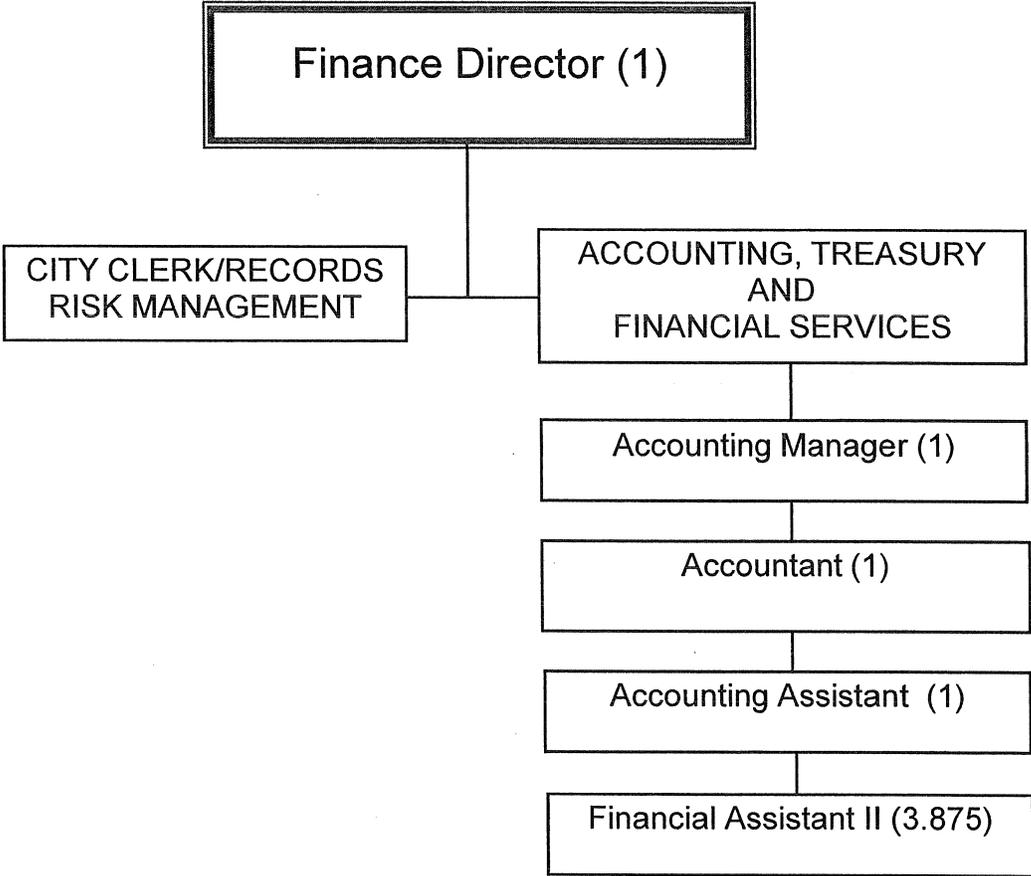
Fire Impact Fees		
Debt payments - 2008 fire engine	\$	37,500
Transportation Impact Fees:		
NW Leadbetter		80,000
Debt payments - Parker Street		193,050
Debt payments - Lake Road		190,200
Real Estate Excise Tax I:		
Station 41 Remodel		250,000
Mail/document retention software		15,000
Infrastructure - internet, etc.		10,000
Debt payments - phone and voice mail upgrades		58,000
Real Estate Excise Tax II:		
Arterial rehabilitation		300,000
NW Lake Road bike lane		75,000
Debt payments - Street Reconstruction		131,340
Total Transfers Out		<u>\$ 1,340,090</u>



Projected GMA Fund Balances

	TIF	PIF	FIF	Reet 1	Reet 2	TOTALS
Anticipated Balance Dec. 31, 2008	\$ 602,677	\$ (131,147)	\$ 66,800	\$ 432,280	\$ 1,087,536	\$ 2,058,146
2009						
Revenues:	150,000	115,000	50,000	350,000	350,000	1,015,000
Fallen Leaf LWCF				500,000		500,000
Fallen Leaf WWRP				1,000,000		1,000,000
CDBG - Benton Park Improvements					90,000	90,000
Washougal River Trail - WWRP Grant					41,707	41,707
Open Space - Conservation Futures				640,000		640,000
Open Space - NAWCA				200,000		200,000
	\$ 752,677	\$ (16,147)	\$ 116,800	\$ 3,122,280	\$ 1,569,243	\$ 5,544,853
Expenses:						
Fire						
New Fire Engine - debt payment	\$ -	\$ -	\$ 37,500	\$ -	\$ -	\$ 37,500
Transportation						
1996 PWTF Loan Payment	119,571					
1997 PWTF Loan Payment	73,479					
2001 PWTF Loan Payment	35,413					
2003 PWTF Loan Payment	154,787					
NW Leadbetter Dr. Ext. Design	80,000					
Parks/Open Space						
Trails General					30,000	
Grass Valley Park Exp. Phase 1					40,000	
Reet 1						
Fallen Leaf				2,250,000		
Arterial Rehab 2009					300,000	
Open Space Acq -				840,000		
Station 41 remodel				250,000		
Phone System, etc. - debt payment				58,000		
E-Mail/document retention software				15,000		
Infrastructure - Internet, etc.				10,000		
Reet 2 - Growth Related						
2002 PWTF Loan Payment - Street Reconstructs					131,340	
Bike lane, NW Lake Road					75,000	
Benton Park Improvements					130,000	
Washougal River trail/bridge carry over from 2008					156,555	
Total Expenses	\$ 463,250	\$ -	\$ 37,500	\$ 3,423,000	\$ 862,895	\$ 4,786,645
Anticipated Balance Dec. 31, 2009	\$ 289,427	\$ (16,147)	\$ 79,300	\$ (300,720)	\$ 706,348	\$ 758,208
Obligations:						
Annual debt service (for 2010)	\$ 377,736		\$ 81,000	\$ 65,000	\$ 130,696	\$ 654,432
Construction Phase Wshgl River Trail (2009/2010)					1,634,154	1,634,154
Total Remaining Debt Service 2011-2023	3,371,938		390,000	60,000	259,461	4,081,399
Total Obligations	\$ 3,749,674	\$ -	\$ 471,000	\$ 125,000	\$ 2,024,311	\$ 6,369,985

FINANCE DEPARTMENT



FINANCIAL AND RECORDS SERVICES DEPARTMENT

MISSION STATEMENT

The Finance Department's mission is to ensure the City's financial stability, maximize the use of its financial resources, and provide superior financial, accounting, treasury and budgeting information and services, while maintaining the highest level of public trust.

The Finance Department strives to provide progressive, automated, quality services to the citizens, City Council and Mayor, and the many City departments it serves using the most advanced, available and affordable technology.

DEPARTMENTAL GOALS FOR 2009

1. Implement new web-based utility payment system.
2. Post interlocal agreements on city web pages in compliance with new legislation.
3. Assist mayor and council to implement rate increases on utilities after completion of rate study in 2008.
4. Enhance internal controls of emergency rescue ambulance billings.
5. Structure financing for a number of capital purchases and projects: fire engine, water-sewer capital projects, phone and voicemail system, and wastewater treatment plant construction.

ACTIVITIES AND SERVICES

The Finance Department consists primarily of the following service areas:

Accounting/Financial Services

Budgeting and Accounting
Financial Reporting
Utility Billing and Receipting
Payroll and Benefits
Ambulance Billing & Receipting
Accounts Payable
Accounts Receivable
Cash and Investment Mgmt.
Equipment Rental Accounting

Records/Risk Management

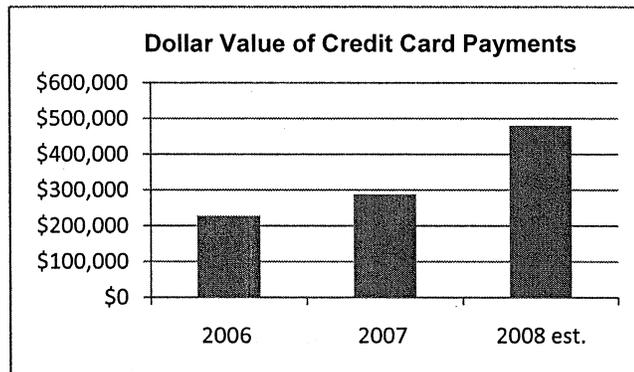
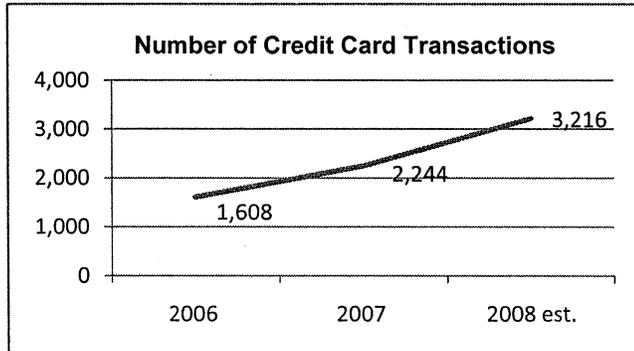
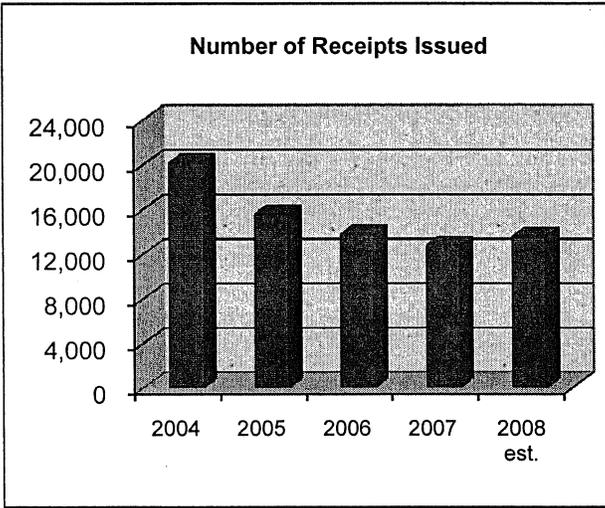
City Clerk duties
Information archival
Records Searches
Insurance Management
Municipal Code
Claims Management
Cemetery financial and
historical records

COMMENTS ON BUDGET APPROPRIATIONS

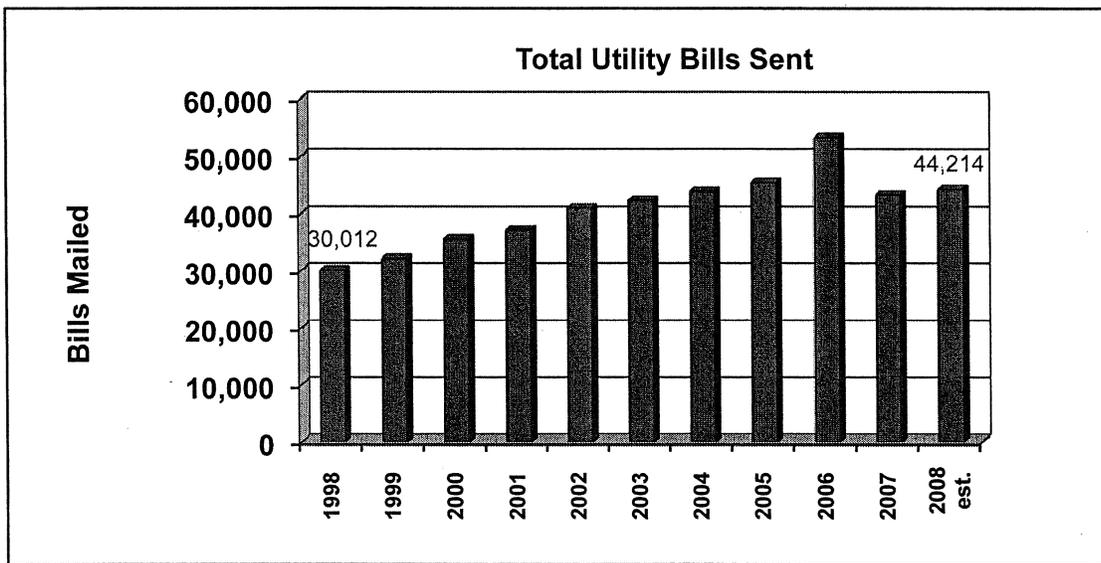
The Finance Department continues to enhance efficiency and streamline its processes primarily using technology. The ultimate goal is to provide better services to our citizens and employees in other departments in the city. The city's five utilities and the EMS Fund reimburse the General Fund for its share of accounting, billing and collections, treasury, receipting and customer service functions.

STATISTICAL INFORMATION

The Finance Department is the core of many central services for the City. Superior customer service and improved processes are constant goals. The following charts reflect growth trends that influence change in processes and procedures to meet internal performance measures with limited staff. Many customers pay their utility bills on-line, phone in to use their credit card, use the city's direct debit process or through the city's drop box service, reducing the number of daily receipts in the office. However, all payments taken over the phone are received by the Finance Department staff.



Total bills have doubled in the past ten years. In 2006, the number of utility bills sent increased drastically with the implementation of a second set of past due notices mailed to customers. This was implemented in May 2006 and discontinued in August 2007. The 2007 decline reflects the decision to cease mailing second past due notices.



**FINANCIAL AND RECORDS SERVICES EXPENDITURE DETAIL
THREE YEAR COMPARISON**

001.04.514	Actual Expended 2007	Actual Approp 2008	Estimated Required 2009
100 ADMINISTRATION			
Salaries and Wages	\$ 137,941	\$ 160,650	\$ 159,744
Personnel Benefits	39,723	50,605	46,325
Supplies	525	-	-
Other Services and Charges	11,964	4,500	4,500
230 FINANCIAL SERVICES			
Salaries and Wages	278,987	295,855	297,373
Personnel Benefits	103,501	112,286	113,343
Supplies	2,866	7,000	4,500
Other Services and Charges	29,812	23,900	21,000
400 TRAINING			
Other Services and Charges	3,737	3,750	4,200
TOTAL FINANCIAL AND RECORDS SERVICES	<u>\$ 609,056</u>	<u>\$ 658,546</u>	<u>\$ 650,985</u>
% Increase (Decrease) Prior Year		8.13%	-1.15%

FINANCE PERSONNEL SCHEDULE	Actual Approp 2008	Estimated Required 2009
Finance Director	\$ 91,534	\$ 97,116
Accounting Manager	69,117	62,628
Accountant	66,333	66,336
Accounting Assistant	52,885	53,928
Financial Assistant II (3 FTE in 2008, 3.87 FTE in 2009)	135,798	176,109
Financial Assistant I	39,838	-
Overtime	1,000	1,000
Total Salaries	<u>\$ 456,505</u>	<u>\$ 457,117</u>
% Increase (Decrease) Prior Year		0.13%

OTHER SERVICES AND CHARGES DETAIL:

Administration:

Professional Services	\$ 1,000
Travel	1,500
Subscriptions, membership dues	2,000
	<u>\$ 4,500</u>

Financial Services:

Professional Services - (Bank fees, software licensing)	\$ 9,000
Communication (telephone charges)	4,100
Travel	500
Insurance (liability)	4,400
Repairs and maintenance of small office equipment	500
Registrations for classes, subscriptions, membership dues	2,500
Total other services and charges	<u>\$ 21,000</u>

OTHER GENERAL GOVERNMENTAL SERVICES

FUNCTION

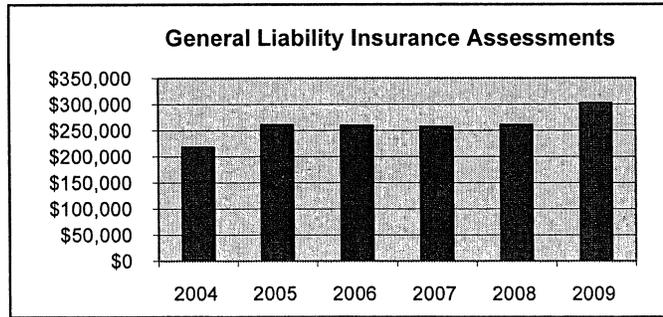
The other general governmental services section of the budget provides for all expenses of general operations of the city not provided under a specific fund and department.

ACTIVITIES AND SERVICES

Other general government includes miscellaneous government expenses such as duplication, printing, postage, general liability insurance, dues to the Association of Washington Cities and State Auditor's Office annual audit fees.

COMMENTS ON BUDGET APPROPRIATIONS

A significant portion of the general liability insurance assessment to Washington Cities Insurance Authority is included in the budget of this department with a city- wide assessment in 2009 of \$302,058.



OTHER GENERAL GOVERNMENT SERVICES DETAIL THREE YEAR COMPARISON

001.07	Actual Expended 2007	Actual Aprop 2008	Estimated Required 2009
519 900 MISCELLANEOUS			
Supplies	\$ 22,558	\$ 20,250	\$ 21,750
Other Services and Charges	117,074	113,160	104,500
Intergovernmental Services and Taxes	27,621	28,500	29,000
Interfund Payments for Services	12,120	13,000	14,000
531 700 AIR POLLUTION CONTROL			
Intergovernmental Services and Taxes (\$0.33 per capita)	4,947	5,240	5,373
567 000 MENTAL AND PHYSICAL HEALTH			
Intergovernmental Services and Taxes	7,168	4,300	4,200
594 180 Machinery and Equipment	24,770	-	-
TOTAL OTHER GENERAL GOVERNMENT SERVICES	\$ 216,258	\$ 184,450	\$ 178,823
% Increase (Decrease) Prior Year		-14.71%	-3.05%

OTHER SERVICES AND CHARGES DETAIL:

Professional Services (AWC membership - \$10,504, fiscal agent, code on-line)	\$ 20,000
Communication (postage, telephone charges)	13,500
Operating rentals and leases (postage meter, post office box)	1,500
Insurance (General Fund's portion of liability, property, and fidelity)	52,000
Repairs and Maintenance (Two copy machines, phone maint.)	8,000
Code book updates, Chamber of Commerce membership, state purchasing fee	9,500
Total other services and charges	\$ 104,500

UNLIMITED TAX GENERAL OBLIGATION BOND REDEMPTION

MISSION STATEMENT

This fund accounts for the payment of principal and interest on the 1996 unlimited general obligation refunding bonds, often referenced as the "park bonds", the bonds issued in 2000 to expand and remodel the city library, and the 2005 refunding bonds which replaced the last ten years of the original library bond issue at a lower interest rate.

REVENUE DETAIL THREE YEAR COMPARISON

239.00	Actual Revenue 2007	Adjusted Estimated 2008	Estimated Revenue 2009
Taxes:			
361 111 Real and Personal Property	\$ 746,728	\$ 745,743	\$ 686,980
Total Estimated Resources	<u>\$ 746,728</u>	<u>\$ 745,743</u>	<u>\$ 686,980</u>

EXPENDITURE DETAIL THREE YEAR COMPARISON

239.00	Actual Expended 2007	Actual Approp 2008	Estimated Required 2009
Redemption of General Long Term Debt			
591 720 Principal on Library Bonds	\$ 358,000	\$ 374,000	\$ 396,000
591 760 Principal on Park Bonds	120,000	115,000	60,000
Total Redemption of General Long Term Debt	<u>478,000</u>	<u>489,000</u>	<u>456,000</u>
Interest and Other Debt Service			
592 720 Interest on Library Bonds	\$ 264,989	\$ 247,583	\$ 229,390
592 760 Interest on Park Bonds	15,280	9,160	1,590
Total Interest and Other Debt Service	<u>280,269</u>	<u>256,743</u>	<u>230,980</u>
Total Unlimited Tax General Obligation Bond Redemption Fund	<u>\$ 758,269</u>	<u>\$ 745,743</u>	<u>\$ 686,980</u>

**UNLIMITED TAX GENERAL OBLIGATION
BOND REDEMPTION SCHEDULES**

1996 Refunding Bonds

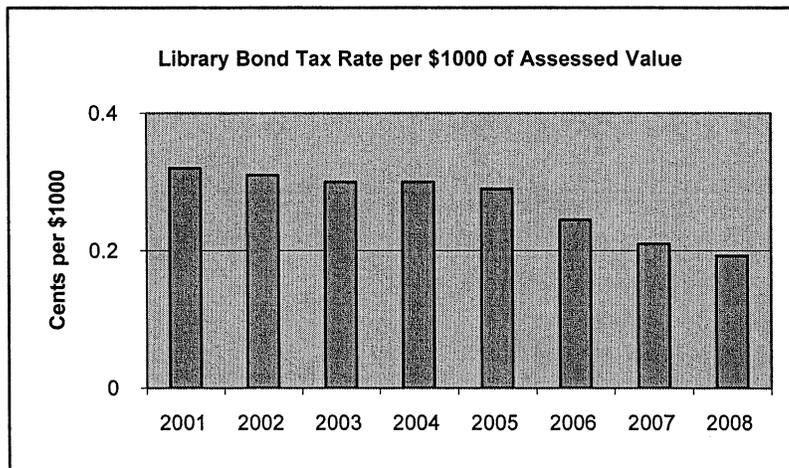
	<u>Principal</u>	<u>Interest</u>	<u>Total</u>	<u>Last Year of Payment</u>
2009	\$ 60,000	\$ 1,590	\$ 61,590	2009

2000 Library Bonds

	<u>Principal</u>	<u>Interest</u>	<u>Total</u>	<u>Last Year of Payment</u>
2009	\$ 355,000	\$ 36,250	\$ 391,250	
2010	370,000	18,500	388,500	
	<u>\$ 725,000</u>	<u>\$ 54,750</u>	<u>\$ 779,750</u>	2010

2005 Refunding Library Bonds

	<u>Principal</u>	<u>Interest</u>	<u>Total</u>	<u>Last Year of Payment</u>
2009	\$ 41,000	\$ 193,140	\$ 234,140	
2010	42,000	191,623	233,623	
2011	434,000	190,069	624,069	
	<u>\$ 517,000</u>	<u>\$ 574,832</u>	<u>\$ 1,091,832</u>	2020



LIMITED TAX GENERAL OBLIGATION BOND REDEMPTION

MISSION STATEMENT

This fund accounts for the principal and interest on bonds issued in 1996 to construct the police facility and refund a CERB loan. This fund also accounts for the principal and interest for Public Works Trust Fund loans for Parker Street, SE 1st Street road improvements and the 2002 street reconstruction project.

Loans obtained in 2008 for a fire engine and phone and voice mail system upgrades are included in this fund.

REVENUE DETAIL THREE YEAR COMPARISON

240.00	Actual Revenue 2007	Adjusted Estimated 2008	Estimated Revenue 2009
Taxes:			
311. 100 Real and Personal Property	\$ 300,840	\$ 301,503	\$ 303,763
Total Taxes	<u>300,840</u>	<u>301,503</u>	<u>303,763</u>
Other Financing Sources:			
397 000 Operating Transfers In:	<u>582,207</u>	<u>670,014</u>	<u>610,090</u>
Total Other Financing Sources	<u>582,207</u>	<u>670,014</u>	<u>610,090</u>
Total Estimated Resources	<u><u>\$ 883,047</u></u>	<u><u>\$ 971,517</u></u>	<u><u>\$ 913,853</u></u>

**LIMITED TAX GENERAL OBLIGATION EXPENDITURE DETAIL
THREE YEAR COMPARISON**

240.00			Actual Expended 2007	Actual Approp 2008	Estimated Required 2009
591	190	IT Equipment/Principal	\$ -	\$ 48,000	\$ 48,000
	210	Police Facility/Principal	190,000	200,000	210,000
	210	Pacific Rim Blvd/Principal	45,000	45,000	50,000
	220	Fire Pumper/Engine Loan/Principal	67,208	84,317	29,300
	595	SE 1st Street Road Improvements/Principal	33,252	33,252	33,252
	595	Parker Street 1996/Principal	96,428	96,429	96,429
	595	Parker Street 1997/Principal	57,857	57,857	57,857
	595	SE 1st Street Construction/Principal	133,213	133,213	143,988
	595	Street Reconstruction/Principal	128,765	128,765	128,765
592	192	IT Equipment/Interest	-	10,000	10,000
	210	Police Facility/Interest	58,527	48,838	38,438
	210	Pacific Rim Blvd/Interest	9,960	7,665	5,325
	220	Fire Pumper Truck Interest	2,394	18,584	8,200
	595	SE 1st Street Road Improvements/Interest	2,494	2,328	2,161
	595	Parker Street 1996/Interest	28,929	26,036	23,143
	595	Parker Street 1997/Interest	19,093	17,357	15,621
	595	SE 1st Street Construction/Principal	8,711	10,657	10,799
	595	Street Reconstruction/Principal	3,863	3,219	2,575
Total Limited Tax General					
Obligation Bond Redemption Fund			<u>\$ 885,694</u>	<u>\$ 971,517</u>	<u>\$ 913,853</u>

1996 Limited Tax Bonds (Police Facility)

	Principal	Interest	Total	Last Year of Payment
2009	\$ 260,000	\$ 43,763	\$ 303,763	
2010	270,000	30,113	300,113	
2011	285,000	15,533	300,533	2011

Parker Street - 1996 PWTF Loan

	Principal	Interest	Total	Last Year of Payment
2009	\$ 96,429	\$ 23,143	\$ 119,572	
2010	96,429	20,250	116,679	
2011	96,429	17,357	113,786	2016

Parker Street - 1997 PWTF Loan

	Principal	Interest	Total	Last Year of Payment
2009	\$ 57,857	\$ 15,621	\$ 73,478	
2010	57,857	13,886	71,743	
2011	57,857	12,150	70,007	2017

SE 1st Street Improvements - 2001 PWTF Loan

	Principal	Interest	Total	Last Year of Payment
2009	\$ 33,252	\$ 2,161	\$ 35,413	
2010	33,252	1,995	35,247	
2011	33,252	1,829	35,081	2021

SE 1st St. Construction - 2003 PWTF Loan

	Principal	Interest	Total	Last Year of Payment
2009	\$ 143,988	\$ 10,799	\$ 154,787	
2010	143,988	10,079	154,067	
2011	143,988	9,359	153,347	2023

Street Reconstruction - 2002 PWTF Loan

	Principal	Interest	Total	Last Year of Payment
2009	\$ 128,765	\$ 2,575	\$ 131,340	
2010	128,765	1,931	130,696	
2011	128,765	1,288	130,053	2012

Fire Engine - 2008 Loan

	Principal	Interest	Total	Last Year of Payment
2009	\$ 29,300	\$ 8,200	\$ 37,500	
2010	58,600	16,400	75,000	
2011	58,600	16,400	75,000	2015

Phone & Voice Mail System - 2008 Loan

	Principal	Interest	Total	Last Year of Payment
2009	\$ 48,000	\$ 10,000	\$ 58,000	
2010	48,000	10,000	58,000	
2011	48,000	10,000	58,000	2013

LID Fund

FUNCTION

To collect local improvement district revenue and to pay debt on LID construction projects.

COMMENTS ON BUDGET APPROPRIATIONS

Since the City no longer has any LID debt, receipts collected in this fund have no obligation; therefore, it is permissible to transfer cash to the General Fund to help finance general obligations of the City. Only two customer accounts remain, when they are paid, the balance will be transferred to the General Fund.

REVENUE DETAIL THREE YEAR COMPARISON

250.00	Actual Revenue 2007	Adjusted Estimated 2008	Estimated Revenue 2009
291 740 Beginning Appropriated Fund Balance	\$ 8,000	\$ -	\$ 4,700
Miscellaneous Revenue:			
361 500 Interest on Assessment Receivables	-	-	-
361 550 Penalties on Special Assessments	-	-	-
368 000 Principle of Special Assessment Receivables	-	-	-
Total Miscellaneous Revenue	-	-	-
Total Estimated Revenues	<u>\$ 8,000</u>	<u>\$ -</u>	<u>\$ 4,700</u>

EXPENDITURE DETAIL THREE YEAR COMPARISON

250.00	Actual Expended 2007	Actual Approp 2008	Estimated Required 2009
Other Financing Sources:			
597 000 Operating Transfers Out	\$ 8,000	\$ -	\$ 4,700
Total LID Guaranty Fund	<u>\$ 8,000</u>	<u>\$ -</u>	<u>\$ 4,700</u>

FIREMEN'S PENSION

FUNCTION

The Firemen's Pension budget provides for medical care and pension payments for the city's regular paid firefighters who were employed prior to January 1, 1971. Firefighters retired subsequent to that date will be paid from the Law Enforcement Officers and Firefighters Retirement System administered by the State of Washington. Medical expenses for firefighters employed subsequent to January 1, 1971, must be paid by the city General Fund directly.

COMMENTS ON BUDGET APPROPRIATIONS

Retired firefighter pensions are increased by an amount equal to the change in the Seattle consumer price index January to January each year. There is currently one retired fire marshall and two firefighters receiving subsidy payments to their state pension.

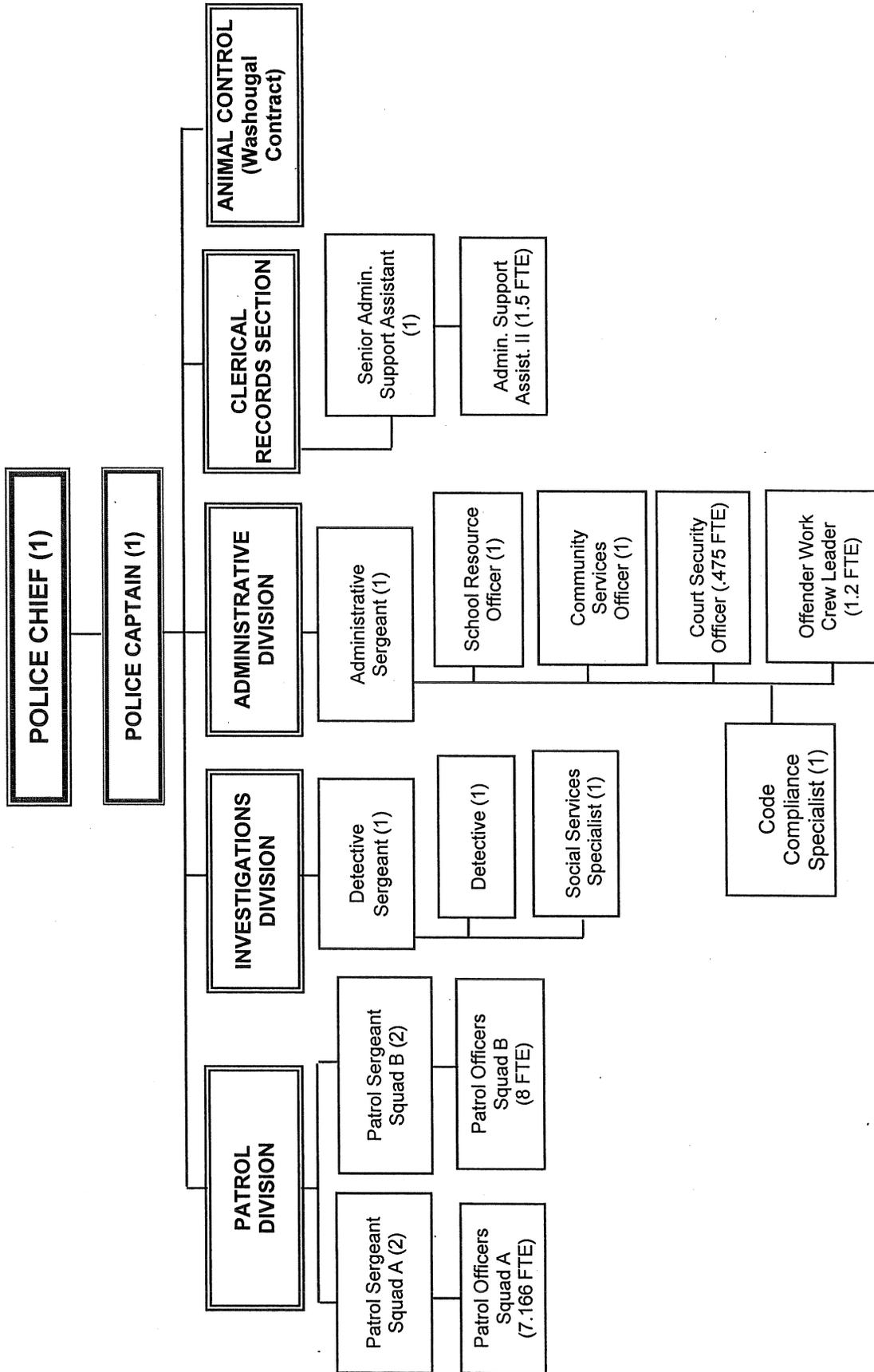
REVENUE DETAIL THREE YEAR COMPARISON

611.00	Actual Revenue 2007	Adjusted Estimated 2008	Estimated Revenue 2009
Miscellaneous Revenues:			
361 110 Investment Interest	\$ 112,012	\$ -	\$ -
369 000 Employer Contribution	27,284	25,000	25,000
Total Miscellaneous Revenues	139,296	25,000	25,000
Total Estimated Revenues	\$ 139,296	\$ 25,000	\$ 25,000

EXPENDITURE DETAIL THREE YEAR COMPARISON

611.00.522	Actual Expended 2007	Actual Approp 2008	Estimated Required 2009
Disability and Retirement:			
200 Pension and Disability	\$ 14,910	\$ 25,000	\$ 25,000
Total Firemen's Pension	\$ 14,910	\$ 25,000	\$ 25,000

POLICE DEPARTMENT



LAW ENFORCEMENT DEPARTMENT

MISSION STATEMENT

The mission for every member of the Camas Police Department is to consistently seek and find ways to affirmatively promote, preserve and deliver a feeling of security, safety and quality of services to members of our community.

DEPARTMENTAL GOALS FOR 2009

Personnel changes in several key roles within the agency highlight our main goal for the coming year, which is a smooth transition of leadership. Recent promotions include a new Chief of Police, new Captain, and a new Sergeant. Still, others in the agency are moving to new assignments. The vision of our organization realignment was established at the end of 2008 and will be fully implemented by the first quarter of 2009. Ongoing employee training and staff development plans are in place to facilitate the team moving through this period of natural change.

Our second goal for 2009, and equally important, is to renew our status as an accredited law enforcement agency with Washington Association of Sheriffs and Police Chiefs (WASPC). Camas Police Department is the only municipal law enforcement agency in Clark County to hold accreditation status, and has been an accredited law enforcement agency for the past six years. This status has helped us to reduce our liability through a program of following "best practices" for law enforcement agencies.

ACTIVITIES AND SERVICES

The activities of the Police Department are varied and encompass a wide degree of services not normally associated with the standard police function. Of course, they include enforcing criminal violations, traffic enforcement, investigating a variety of non-criminal complaints and providing security for persons and property. We also perform downtown parking enforcement and coordinate neighborhood programs through a Community Services Officer. The code enforcement function moved to the police department in 2007 and has become popular with citizens who seek to reduce neighborhood nuisance violations. Camas School District and the City of Camas co-fund one full-time police officer position to provide safety and protection to our schools. We continue to operate an offender work crew program that is both fiscally wise and extremely productive for the community. We continue to provide for the welfare of children and victims of sexual assault through the work of our Social Service Specialist in the Detective Unit. This program, that is somewhat unique to Camas Police, blends the disciplines of social worker with that of a criminal investigator.

Through a cooperative effort with the City of Washougal, we receive animal control services on a contract basis. In turn, the City of Washougal contracts from us for security services at the Camas - Washougal Municipal Court.

COMMENTS ON BUDGET APPROPRIATIONS

Overriding all other themes in this budget period is the reality of the 2008 economic downturn and its effect on the City's ability to support general fund services. Facing the realities of declining revenues and rising costs the police department, as well as all other city departments, reduced its previously authorized spending levels to conserve cash. For us, this meant the loss of a new police officer position created by the retirement of former Chief Donald Chaney until November, 2009. We also reduced a full-time clerical position to part-time in our front office.

Being cognizant of the recent annexation, normal growth and community expectations, I foresee a trend of increased demand for law enforcement services that will become more difficult for our staff to meet. The demand for law enforcement services are inherently linked to population and urbanization. As the City of Camas grows, so grows a natural need for the police to respond and to maintain order. This will be our challenge until the revenue picture improves.

I remain optimistic that 2009 will be a productive and exciting year for every member of the department.

**LAW ENFORCEMENT EXPENDITURE DETAIL
THREE YEAR COMPARISON**

001.08.		Actual Expended 2007	Actual Approp 2008	Estimated Required 2009
521 100 ADMINISTRATION				
	Salaries and Wages	\$ 318,467	\$ 329,583	\$ 305,789
	Personnel Benefits	111,777	103,604	115,165
	Supplies	7,179	6,000	6,700
	Other Services and Charges			
	Professional Services	1,665	5,000	2,800
	Communications (\$100), Travel (\$1,500)	26,624	9,900	8,400
	Repairs/Maint. (\$2,800), Registrations and laundry (\$4,000)			
	Interfund Payments for Services	18,900	17,040	19,788
521	POLICE OPERATIONS			
220	PATROL AND INVESTIGATIONS			
	Salaries and Wages	1,693,428	1,855,737	1,831,829
	Personnel Benefits	573,834	599,258	638,190
	Supplies	46,084	46,520	17,400
	Other Services and Charges	30,586	34,600	
	Professional Service (\$4,400)			4,400
	Uniform cleaning (\$8,000), Communication (\$100)			8,100
	Insurance (\$9,360 liability), Advertising (\$750)			10,110
	Repairs and Maint. (\$1,500), Travel (\$2,000)			3,500
	Intergovernmental Services	8,727	12,000	14,800
	Interfund Payments for Services	128,062	169,120	186,564
300	COMMUNITY SERVICES			
	Salaries and Wages	42,935	46,572	47,477
	Personnel Benefits	21,675	23,075	25,248
	Supplies	2,354	4,000	3,000
	Other Services and Charges	2,770	2,280	900
	Communication (\$400), Registrations (\$500)			
	Intergovernmental Services	-	46,830	46,830
	Interfund Payments for Services	3,300	3,300	3,672
400	TRAINING			
	Supplies	8,362	12,600	7,400
	Other Services and Charges	9,174	25,000	16,500
	Professional Services (\$500)			
	Travel (\$10,000 - training required for new officers), Registrations, publications (\$6,000)			
	Intergovernmental Services	-	2,100	2,500
500	FACILITIES			
	Salaries and Wages	10,092	8,000	9,000
	Personnel Services	3,298	1,800	3,000
	Supplies	3,547	8,000	7,000
	Other Services and Charges	83,220	95,800	94,600
	Insurance (\$8,700 property insurance), Public Utilities (\$55,000), Rentals (\$100)			
	Repairs and Maintenance (\$14,000)			
	Janitorial and mat cleaning services (\$16,800)			

**LAW ENFORCEMENT EXPENDITURE DETAIL
THREE YEAR COMPARISON**

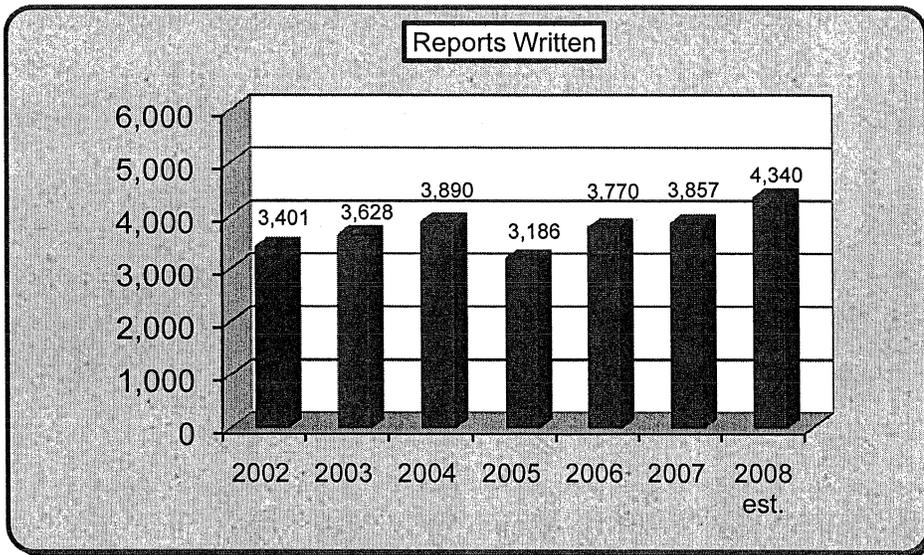
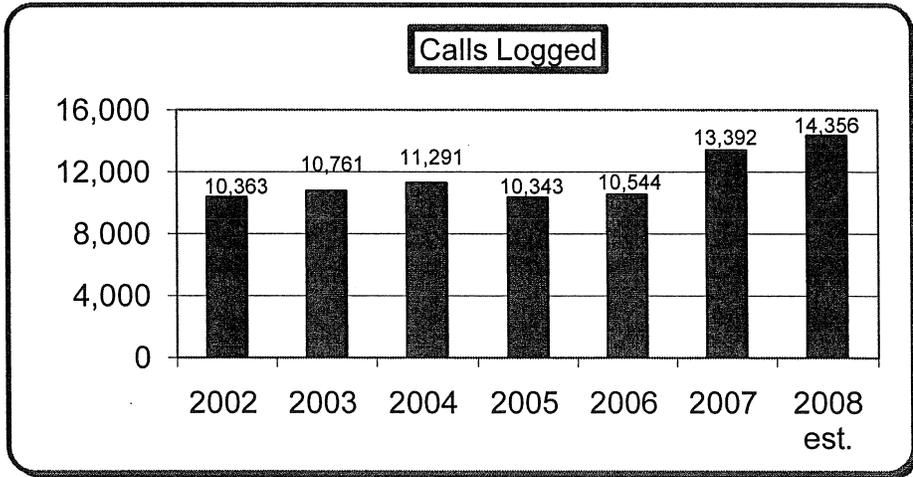
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001.08	Actual Expended 2007	Actual Approp 2008	Estimated Required 2009
900 CODE ENFORCEMENT			
Salaries and Wages	42,797	45,535	46,775
Personnel Benefits	12,060	13,098	14,332
Supplies	178	500	200
Other Services and Charges	359	1,780	500
Miscellaneous (\$500)			
Interfund Payments for Services	1,800	1,800	1,920
920 OTHER MUNICIPAL SERVICES - SOCIAL SERVICES			
Salaries and Wages	60,417	61,919	62,235
Personnel Benefits	15,338	18,494	18,431
Supplies	-	200	-
Other Services and Charges	459	1,500	700
Miscellaneous (\$700)			
930 FINGERPRINTING/OTHER AGENCY			
Intgovernmental Professional Services	1,152	1,200	1,500
950 DISABILITY AND RETIREMENT LEOFF-1			
Personnel Benefits	56,422	90,000	100,000
528 600 COMMUNICATION, OPERATIONS, CONTRACTED SERVICES			
Intergovernmental Services	190,773	222,600	235,000
528 800 COMMUNICATIONS, GENERAL			
Supplies	1,177	650	350
Other Services and Charges	21,699	25,500	23,000
Communication (\$20,000 cell phones, pagers, telephone)			
Repairs and Maintenance (\$3,000 repair phones and radios)			
CAPITAL OUTLAY			
Machinery and Equipment	65,471	30,000	-
TOTAL LAW ENFORCEMENT AND COMMUNICATIONS	<u>\$ 3,626,162</u>	<u>\$ 3,982,495</u>	<u>\$ 3,945,605</u>
		9.83%	-0.93%

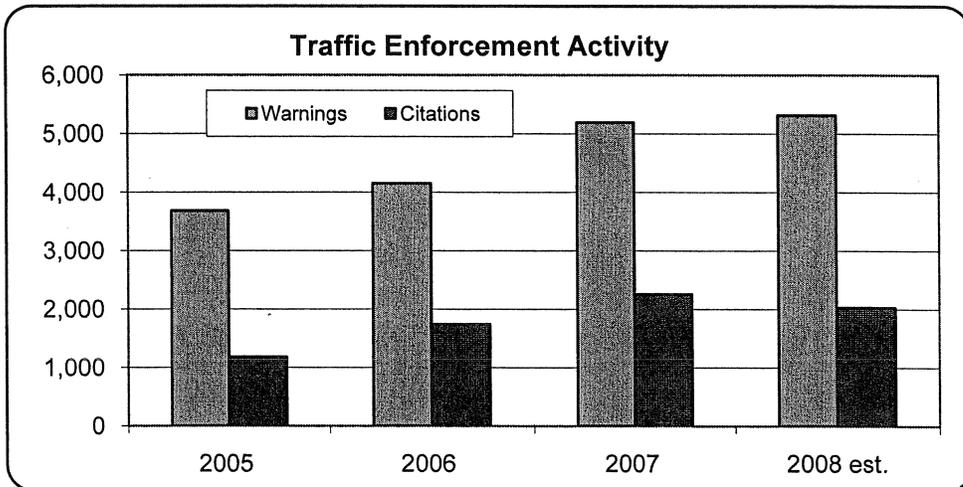
% Increase (Decrease) Prior Year

Statistics

The charts below reflect the calls logged and reports written by the Police department for a seven year time period.



The chart below reflects the traffic enforcement activity for a four year time period.

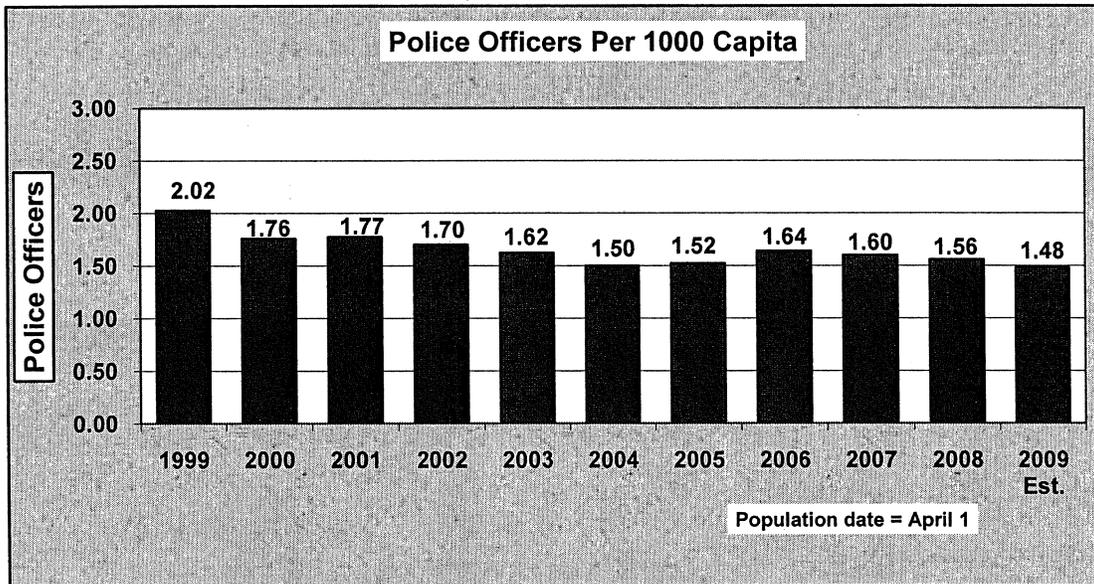


LAW ENFORCEMENT PERSONNEL SCHEDULE

	Actual Approp 2008	Estimated Required 2009
Police Chief	\$ 110,618	\$ 110,300
Police Captain	95,775	89,542
Senior Admin Support Assistant	46,983	48,407
Admin Support Assistant II (2 FTE - 2008, 1.5 FTE - 2009)	75,757	57,090
Administrative Overtime	450	450
Police Sergeant (6 FTE)	492,548	506,470
Police Officers (18.75 FTE - 2008, 17.166 FTE - 2009)	1,238,227	1,177,459
Police Operations Overtime	50,000	44,000
Holiday Pay	74,962	72,506
Community Services Officer	46,072	46,977
Community Services Overtime	500	500
Code Enforcement Officer	45,285	46,525
Code Enforcement Overtime	250	250
Social Services Specialist	61,319	61,735
Social Services Specialist Overtime	600	500
TOTAL LAW ENFORCEMENT	\$ 2,339,346	\$ 2,262,711

% Increase (Decrease) Prior Year

-3.28%



DETENTION AND CORRECTION

FUNCTION

The detention and correction budget provides for cost of care of prisoners and parole services.

ACTIVITIES AND SERVICES

Prisoners are detained in the city jail temporarily. All other prisoners are held in the county jail. The city reimburses the county for board of prisoners and probation services.

COMMENTS ON BUDGET APPROPRIATIONS

As of January, 1997 the City must reimburse Clark County for its share of jail and probation costs.

Noteworthy is \$280,591 was paid in 2007 to Skamania County and Clark County for jail and probation services. Camas has very little control of these costs. They represent services that would be far more costly to provide locally. We will continue to use local resources and seek ways to mitigate these costs wherever possible.

DETENTION AND CORRECTION EXPENDITURE DETAIL THREE YEAR COMPARISON

001.10.523	Actual Expended 2007	Actual Approp 2008	Estimated Required 2009
300 PROBATION AND PAROLE SERVICES			
Salaries and Wages	\$ 52,769	\$ 48,675	\$ 56,373
Personnel Services	7,831	9,261	11,775
Supplies	4,460	6,500	5,000
Other Services and Charges	1,209	2,350	1,800
Intergovernmental Services	53,561	85,000	99,500
Interfund Payments	6,150	7,128	7,788
600 CARE AND CUSTODY OF PRISONERS			
Salaries and Wages	10,598	21,354	22,710
Personnel Services	1,448	3,844	5,042
Supplies	1,741	700	200
Other Services and Charges	145	100	-
Intergovernmental Services	227,030	134,600	182,000
TOTAL DETENTION AND CORRECTION	\$ 366,942	\$ 319,512	\$ 392,188
% Increase (Decrease) Prior Year		-12.93%	22.75%

DETENTION AND CORRECTION PERSONNEL SCHEDULE

	Actual Approp 2008	Estimated Required 2009
Offender Crew Leader (2 at .525 FTE - 2008, 2 at .6 FTE - 2009)	\$ 48,675	\$ 56,373
Court Security Officer (.475 FTE)	21,354	22,710
Total Personnel	\$ 70,029	\$ 79,083
% Increase (Decrease) Prior Year		12.93%

ANIMAL CONTROL

MISSION STATEMENT

The Animal Control Department provides for animal control expenses.

ACTIVITIES AND SERVICES

The City of Camas and the City of Washougal operate the Animal Control services under an interlocal agreement with the City of Washougal administering the program. The City of Washougal also operates an animal control facility. Costs budgeted here are the City of Camas' anticipated share of its costs.

OTHER PHYSICAL ENVIRONMENT EXPENDITURE DETAIL THREE YEAR COMPARISON

001.16	Actual Expended 2007	Actual Approp 2008	Estimated Required 2009
539 300 ANIMAL CONTROL			
Supplies	\$ -	\$ 500	\$ 500
Other Services and Charges	-	1,000	-
Intergovernmental Services	92,559	85,000	82,450
Total Other Physical Environment	\$ 92,559	\$ 86,500	\$ 82,950
% Increase (Decrease) Prior Year		-6.55%	-4.10%

FIRE DEPARTMENT

MISSION STATEMENT

To provide quality and cost effective fire suppression, prevention, emergency medical services and educational programs to the community.

DEPARTMENTAL GOALS FOR 2009

1. Continue consolidation discussions with East County Fire & Rescue for improved public safety.
2. Maintain current staffing and service levels while continuing to be responsible stewards of taxpayer resources.
3. Secure funding to upgrade Station 41 living quarters.
4. Continue to monitor and reduce sick leave usage and preventable injuries.

ACTIVITIES AND SERVICES

The department has a paid professional staff composed of 40 total personnel working out of two fire stations. Station 41 is located in the downtown area and Station 42 in Grass Valley. The department provides fire suppression, prevention, administrative services and advanced medical care.

The administrative section of the department is comprised of the Fire Chief, Training Battalion Chief, EMS Captain, Administrative Assistant and part-time Financial Assistant.

Suppression services are provided by firefighters and dual function paramedic/firefighters. Emergency services are provided 24/7, with mutual aid agreements with neighboring communities when needed.

Fire prevention is provided by one Deputy Fire Marshall who reviews plans for new construction, investigates fire and arson cases, provides fire and life safety inspections and is also part of the management command staff at major incidents. Additional duties include: fire safety education, code review and school inspections.

Emergency medical services (EMS) are provided to the cities of Camas & Washougal through an EMS Levy. Starting in 2009, citizens of the East County Fire & Rescue area will also participate in the EMS levy and be provided with emergency medical services. Twenty-three paramedic/firefighters provide quality medical care and transport services to these communities 24/7.

The department responds to over 3,000 emergency incidents per year, the majority being medical calls.

**FIRE DEPARTMENT EXPENDITURE DETAIL
THREE YEAR COMPARISON**

001.09		Actual Expended 2007	Actual Approp 2008	Estimated Required 2009
522	100 ADMINISTRATION			
	Salaries and Wages	\$ 78,925	\$ 82,057	\$ 78,619
	Overtime	1,555	2,000	500
	Personnel Benefits	18,014	19,249	18,205
	Supplies	438	-	-
	Other Services and Charges	8,375	8,530	1,200
	Interfund Payments for Services	3,000	2,920	3,228
522	FIRE SUPPRESSION			
	210 REGULAR FORCE			
	Salaries and Wages	1,459,274	1,579,395	1,604,371
	Overtime	132,201	125,000	110,000
	Personnel Benefits	437,449	501,314	507,804
	Supplies	33,770	35,000	31,000
	Other Services and Charges	96,672	84,750	67,420
	Professional Services (\$1,000 for equipment testing)			
	Insurance (\$22,420 liability insurance)			
	Repairs and Maintenance (\$35,000 on equipment and vehicles)			
	Registration, publications, laundry, operating rentals (\$9,000)			
	Interfund Payments for Services	7,200	9,864	10,320
220	VOLUNTEER FORCE			
	Salaries and Wages	-	5,000	-
	Personnel Benefits	-	5,300	-
	Supplies	-	500	-
	Other Services and Charges	16	700	-
230	WATER SERVICE			
	Other Services and Charges (public utility-hydrant rental)	10,800	11,500	11,500
300	FIRE PREVENTION AND INVESTIGATION			
	Salaries and Wages	76,821	80,528	80,528
	Overtime	10,056	10,000	5,000
	Personnel Benefits	13,581	24,253	16,554
	Supplies	6,459	10,760	3,700
	Other Services and Charges	1,206	8,250	1,000
	Laundry, Handbooks and Repairs (\$1,000)			
	Interfund Payments for Services	5,400	5,841	5,808
400	TRAINING			
	Supplies	2,750	4,200	2,500
	Other Services and Charges	19,997	19,730	11,430
	Professional Services (\$1,000)			
	Travel (\$2,430)			
	Registration, publications (\$8,000)			

**FIRE DEPARTMENT EXPENDITURE DETAIL
THREE YEAR COMPARISON**

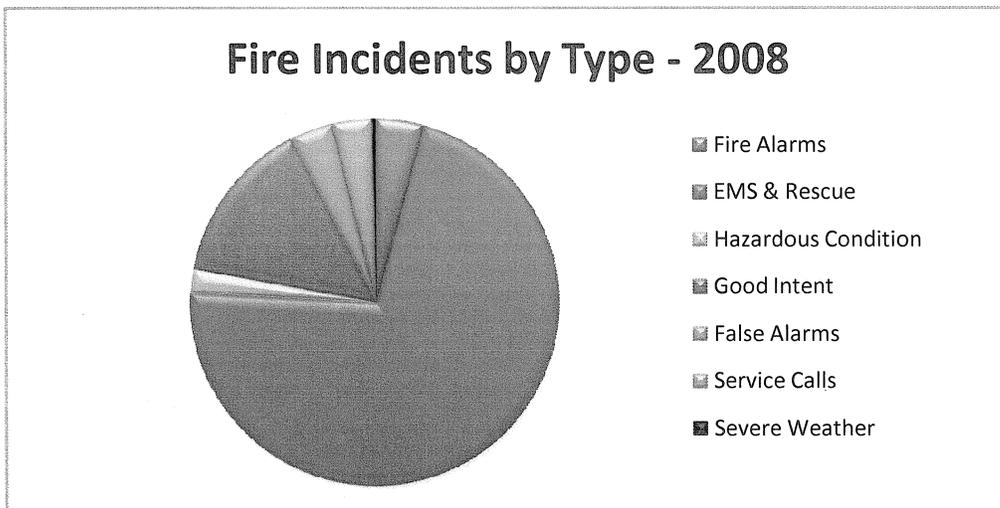
(Continued)

001.09	Actual Expended 2007	Actual Approp 2008	Estimated Required 2009
500 FACILITIES			
Salaries and Wages	8,414	8,000	8,650
Personnel Benefits	3,083	3,000	3,000
Supplies	6,916	5,500	3,500
Other Services and Charges	40,621	42,180	35,054
Professional Services (\$3,200 pest control, Sonitrol)			
Insurance (\$4,854 property insurance)			
Public Utility (\$23,000)			
Repairs and Maintenance (\$4,000 on bldg., HVAC, maintenance of auxiliary station and drill tower)			
Interfund Payments for Services	-	-	
950 DISABILITY AND RETIREMENT-LEOFF 1			
Personnel Benefits	32,570	40,559	39,660
Pension & Disability	27,284	28,375	33,963
528 COMMUNICATIONS			
600 OPERATIONS, CONTRACTED SERVICES			
Intergovernmental Services	63,909	66,057	68,359
800 COMMUNICATIONS, GENERAL			
Supplies	5,667	6,800	4,000
Other Services and Charges	24,877	23,100	20,125
Professional Services (\$125)			
Communication (\$17,000 for phones, internet)			
Repairs and Maintenance (\$3,000 for radio repairs)			
594 220 CAPITAL OUTLAY			
Machinery and Equipment	28,156	-	-
TOTAL FIRE CONTROL AND COMMUNICATIONS	<u>\$ 2,665,456</u>	<u>\$ 2,860,212</u>	<u>\$ 2,786,998</u>
% Increase (Decrease) Prior Year		7.31%	-2.56%

FIRE DEPARTMENT PERSONNEL SCHEDULE	Actual Approp 2008	Estimated Required 2009
Fire Chief (.5 FTE)	\$ 56,640	\$ 56,640
Sr. Admin Support Assistant (.5 FTE)	25,417	21,979
Overtime	2,000	500
Battalion Chiefs (3.2 FTE)	302,173	307,160
Fire Captain (6)	487,980	495,285
Engineers (3)	211,386	211,386
Firefighter (2)	134,214	134,208
Firefighter/Paramedic (5.875 FTE - 2008, 6 FTE - 2009)	411,462	423,640
Holiday Pay	32,180	32,692
Fire Suppression Overtime	125,000	110,000
Volunteer Force (Intern program)	5,000	-
Deputy Fire Marshal (1)	80,528	80,528
Fire Prevention Overtime	10,000	5,000
Total Fire Control	<u>\$ 1,883,980</u>	<u>\$ 1,879,018</u>
% Increase (Decrease) Prior Year		-0.26%

Statistics

	2005	2006	2007	2008 (Est.)	2009 (Est.)
Fire Alarms					
Residential Structure Fires	12	14	25	14	10
Structure Fires - Other than Residential	8	6	6	7	5
Structures Other than a Building	2	1	5	2	3
Cooking Fires	11	6	4	3	3
Chimney Fires	6	6	5	2	5
Trash or Rubbish Fires	21	20	17	6	10
Passenger Vehicle Fires	12	5	9	4	5
Brush or Grass Fires	10	22	8	8	8
Other	7	3	3	8	7
Total	89	83	82	54	56
EMS & Rescue					
Assist EMS Crew	762	870	868	900	920
Hazardous Condition					
Flammable Liquid Spill	3	4	5	6	5
Gas Leak	7	3	3	2	3
Electrical Wiring/Equipment Problem	11	7	10	6	9
Power Line Down	1	8	0	0	1
Other	13	13	16	12	10
Total	35	35	34	26	28
Good Intent					
Dispatched & Canceled	191	225	108	120	90
Wrong Location	1	0	0	0	1
No Incident Found	12	21	22	24	16
Smoke-Odor or Smoke-Steam	14	20	12	16	14
Other	14	22	21	25	20
Total	232	288	163	185	141
False Alarms					
False Alarms	7	8	8	16	12
Malicious	1	0	1	2	2
System Malfunction	40	53	52	8	24
Smoke Detector Malfunction	19	21	5	8	8
Other	3	4	17	12	9
Total	70	86	83	46	55
Service Calls					
Public or Invalid Assist-General Service	33	54	48	44	56
Severe Weather					
Severe Weather	4	3	1	1	3
TOTALS	1,225	1,419	1,279	1,256	1,259



EMERGENCY SERVICES

FUNCTION

Emergency management provides for safety, food, aid and housing to citizens during time of disaster.

ACTIVITIES AND SERVICES

The emergency management budget provides for an intergovernmental payment to the county emergency services operation, CRESA. The cost is based on per-capita.

EMERGENCY SERVICES EXPENDITURE DETAIL THREE YEAR COMPARISON

001.11.525	Actual Expended 2007	Actual Approp 2008	Estimated Required 2009
100 ADMINISTRATION			
Intergovernmental Services	\$ 15,017	\$ 16,500	\$ 17,000
TOTAL EMERGENCY SERVICES	\$ 15,017	\$ 16,500	\$ 17,000
% Increase (Decrease) Prior Year		9.88%	3.03%

EMERGENCY RESCUE

MISSION STATEMENT

To provide the highest quality service to our community through the protection and preservation of life and property.

GOALS FOR 2009

Our main goal for 2009 is to maintain current service levels with significant loss of revenue due to the loss of the Washougal service area. This budget reflects the long over-due passage of the East County Fire & Rescue EMS levy. Our other goals include:

1. Continuing to meet ambulance response time standards established by Clark County Ordinance.
2. Providing all Basic Life Support pre-hospital care providers in our response area with essential training in the treatment of a variety of medical emergencies.
3. Providing the Paramedics of Camas Fire Department with essential training in advanced cardiac, trauma and pediatric care. Grants will be sought to continue this essential training. We are encouraging our own personnel to gain instructor certifications in order to conduct more in-house training.
4. Increasing public awareness of the services provided by the Emergency Rescue fund.
5. Renewing our efforts to show gains in recovery of financial health throughout 2009, despite reduction of revenue.
6. Developing a plan for replacement of ambulances and aging diagnostic equipment in a climate of reduced funding.
7. Continuing to reduce sick leave and on-duty injuries with an on-going Wellness/Fitness program and the introduction of more ergonomic equipment.

ACTIVITIES AND SERVICES

Camas Fire Department provides advanced emergency medical care and ambulance transport to the city of Camas and the unincorporated areas of the county covered by East County Fire and Rescue.

Efforts are being made to improve public awareness and expand educational opportunities for both care providers and the public at large as financial resources have diminished. Every effort is made to provide the best possible service with the resources available.

COMMENTS ON BUDGET APPROPRIATIONS

The 2009 budget reflects a continuing effort in gaining financial health in spite of a significant financial setback. This will be done through the implementation of more efficient billing, reduced spending and the passage of the budget reflects adding of personnel, a program of replacement of aging equipment and increased EMS levy in East County Fire & Rescue area. The budget reflects a reduction of funding which limits our ability to add personnel, replace aging equipment or offer education opportunities for department personnel.

**EMERGENCY RESCUE
REVENUE DETAIL
THREE YEAR COMPARISON**

115.00		Actual Revenue 2007	Adjusted Estimated 2008	Estimated Revenue 2009
291 740	Beginning Appropriated Fund Balance	\$ -	\$ 89,454	\$ -
311 100	Taxes:			
	Real and Personal Property	1,026,079	1,072,000	1,108,400
	Total Taxes	1,026,079	1,072,000	1,108,400
	Intergovernmental Revenue:			
331 970	Fed Grant - Homeland Security	35,664	-	-
334 040	State Grants	1,439	1,500	-
338 260	Shared Costs-Ambulance, Rescue, Emergency Aid	403,670	425,000	552,990
	Total Intergovernmental Revenue	440,773	426,500	552,990
	Charges for Goods and Services			
341 600	Printing and Duplicating	150	100	100
342 600	Ambulance and Emergency Aid Fees	790,664	840,000	590,000
347 900	Culture and Recreation (First-aid/CPR classes)	4,165	3,500	4,000
	Total Charges for Goods and Services	794,979	843,600	594,100
	Fines and Penalties			
359 900	Late Fees	10,669	13,000	12,000
	Total Fines and Penalties	10,669	13,000	12,000
	Miscellaneous Revenues:			
361 110	Investment Interest	4,333	2,000	1,500
367 000	Contributions and Donations-Private Sources	2,040	1,000	1,500
369 900	Other Miscellaneous Revenue	233	-	-
	Total Miscellaneous Revenues	6,606	3,000	3,000
	Total Estimated Revenues	2,279,106	2,358,100	2,270,490
	Total Estimated Resources	\$ 2,279,106	\$ 2,447,554	\$ 2,270,490

**EMERGENCY RESCUE EXPENDITURE DETAIL
THREE YEAR COMPARISON**

115.00		Actual Expended 2007	Actual Approp 2008	Estimated Required 2009
526 100	ADMINISTRATION			
	Salaries and Wages	\$ 126,661	\$ 131,417	\$ 109,461
	Overtime	1,075	2,000	1,000
	Personnel Benefits	33,367	35,983	33,744
	Supplies	499	-	-
	Other Services and Charges	3,990	5,680	4,800
	Interest	8,000	7,200	7,200
	Interfund Payments	178,000	177,972	146,530
200	AMBULANCE SERVICES			
	Salaries and Wages	1,035,947	1,185,186	1,140,032
	Overtime	156,652	140,000	120,000
	Personnel Benefits	322,446	373,944	401,287
	Supplies	142,207	135,431	94,000
	Other Services and Charges	71,121	70,270	54,206
	Professional Services (\$5,500 for medical advice)			
	Operating rentals (\$4,000 for oxygen cylinders)			
	Insurance (\$24,156 liability and property insurance)			
	Repairs and Maintenance (\$15,000 for equipment and ambulances)			
	Communication, Advertising, Medical waste disposal, laundry (\$5,500)			
	Intergovernmental Services and Taxes	-	4,543	-
	Interfund Payments for Services	7,200	100	5,172
400	TRAINING			
	Supplies	1,547	4,000	2,000
	Other Services and Charges	18,301	9,100	5,000
	Professional Services (instructors \$2,000)			
	Travel (\$1,000), Training, Registrations, Misc. (\$2,000)			
528 600	COMMUNICATIONS, ALARMS AND DISPATCH OPERATIONS, CONTRACTED SERVICES			
	Intergovernmental Services and Taxes	115,727	122,228	128,408
800	COMMUNICATIONS, GENERAL			
	Supplies	2,734	13,500	8,000
	Other Services and Charges	16,683	14,000	9,650
	Communication (\$6,650 for phones, internet)			
	Repairs and Maintenance (\$3,000 for radio, GPS, VRMS repair)			
594 260	CAPITAL OUTLAY			
	Ambu/Rescue/Emer Aid	132,098	-	-
597 000	OTHER FINANCING USES			
	Operating Transfers	-	15,000	-
	TOTAL EMERGENCY RESCUE FUND	\$ 2,374,255	\$ 2,447,554	\$ 2,270,490
	% Increase (Decrease) Prior Year		3.09%	-7.23%

EMERGENCY RESCUE PERSONNEL SCHEDULE

Actual
Approp
2008

Estimated
Required
2009

AMBULANCE, RESCUE AND EMERGENCY AID

ADMINISTRATION

Fire Chief (.5 FTE)	\$ 56,640	\$ 56,634
Sr. Admin. Support Specialist (.5 FTE)	25,418	21,979
Financial Assistant II (1 FTE - 2008, .625 FTE - 2009)	49,359	30,848
Overtime	2,000	1,000

TOTAL ADMINISTRATION

133,417 110,461

AMBULANCE

Battalion Chiefs (.80 FTE)	75,794	76,792
Paramedic Captain	87,239	87,240
Engineers (3)	228,530	231,510
Firefighter/Paramedic (10.875 FTE - 2008, 10.167 FTE - 2009)	771,251	723,042
Holiday Compensation	22,372	21,448
Overtime	140,000	120,000

TOTAL AMBULANCE

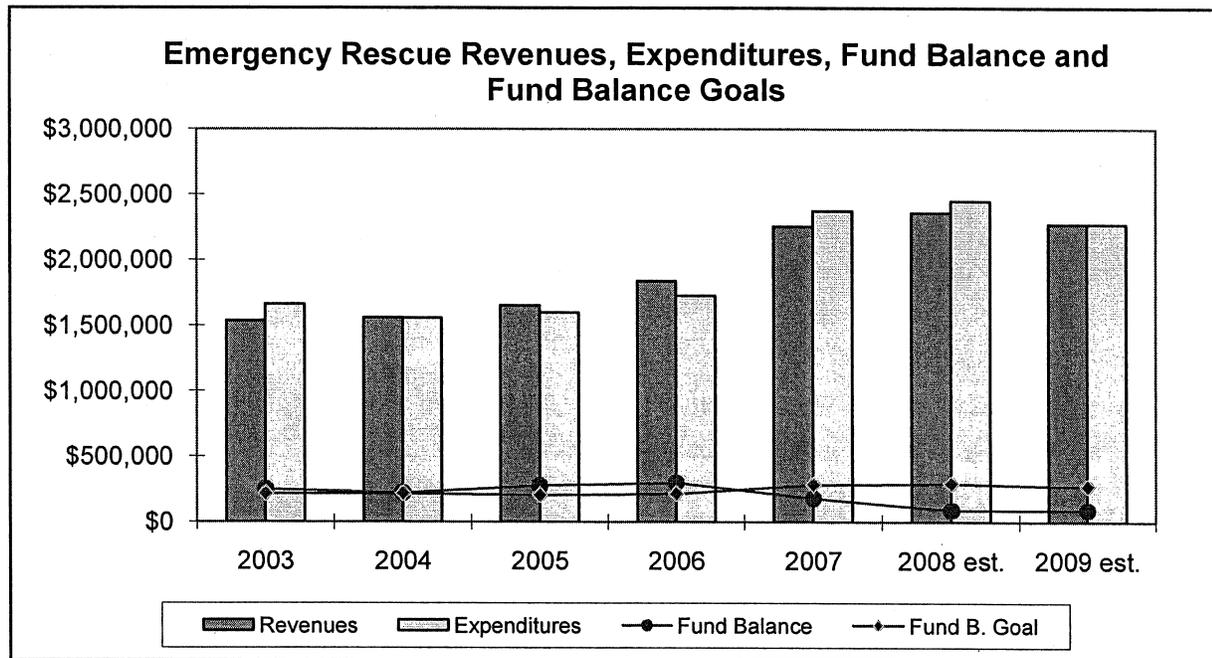
1,325,186 1,260,032

TOTAL AMBULANCE, RESCUE AND EMERGENCY AID

\$ 1,458,603 \$ 1,370,493

% Increase (Decrease) over prior year

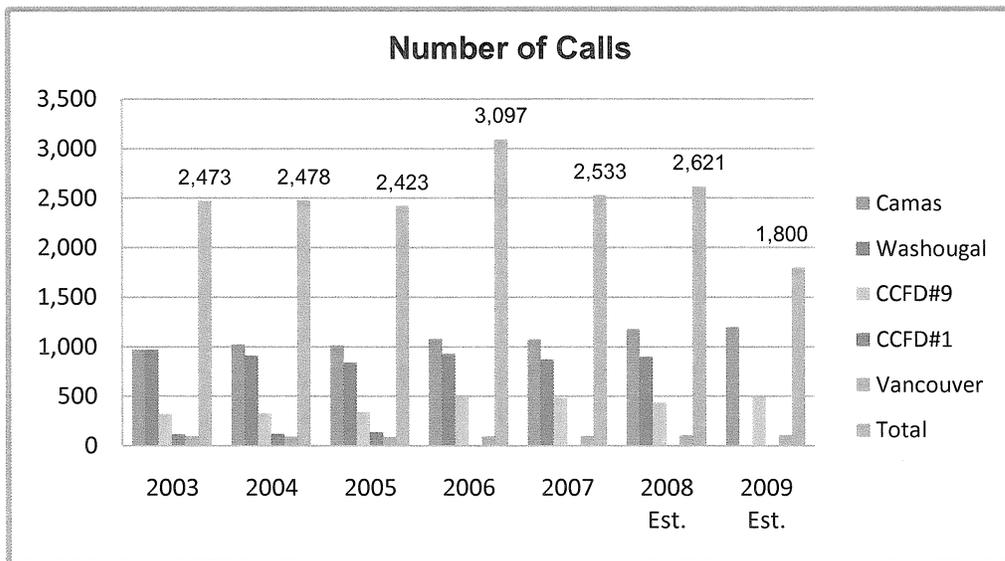
-6.04%



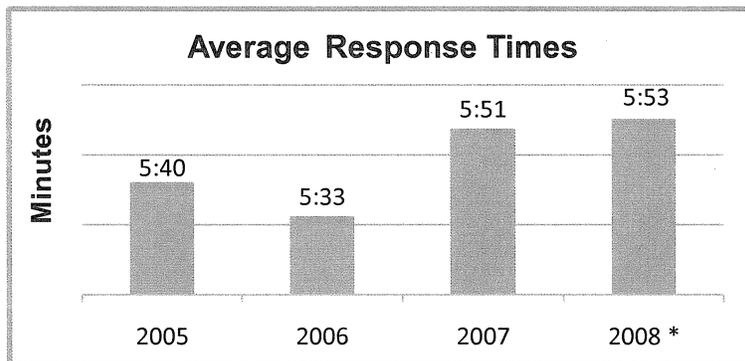
Statistics

Through the EMS levy and mutual aid agreements, the Camas Fire Department provides services to many areas in Eastern Clark County. The information below details the number of calls for service to the different geographic areas. In 2006, Clark County Fire District 9 and 1 merged to create East County Fire & Rescue. On average sixty percent of calls for service involve a patient transport to a hospital.

	Camas	Washougal	CCFD#9	CCFD#1	Vancouver	Total	Transported
2003	970	971	322	114	96	2,473	1,486 (60%)
2004	1,023	912	327	123	93	2,478	1,529 (61%)
2005	1,015	840	339	139	90	2,423	1,459 (60%)
2006	1,078	932	496		95	3,097	1,534 (59%)
2007	1,076	872	486		99	2,533	1,486 (58%)
2008 Est.	1,180	900	436		105	2,621	1,593
2009 Est.	1,200	0	490		110	1,800	1,080



The county's response system is designed around American Heart Association recommendations for the most critical cardiac arrest patient. That recommendations is that ALS services be at the patient's side with 8 minutes of initial arrest. The average response times for Camas Fire Department are well within those guidelines.



*2008 data is January through Aug. 26, 2008

Fire/EMS Department Personnel Schedule

	FTE		Actual	Estimated	(without CPI increase)
	2008	2009	Approp. 2008	Required 2009	
Fire Staff					
Fire Chief	0.5	0.5	\$ 56,640	\$ 56,640	
Sr. Admin Support Asst.	0.5	0.5	25,417	21,979	
Overtime			1,000	500	
Battallion Chief	3.20	3.20	302,173	307,160	
Fire Captain/Paramedic	2.00	2.00	167,280	173,205	
Fire Captain	4.00	4.00	320,700	322,080	
Fire Engineer	3.00	3.00	211,386	211,386	
Firefighter/Paramedic	5.88	6.00	411,462	423,640	
Firefighter	2.00	2.00	134,214	134,208	
Holiday Pay			32,180	32,692	
Overtime			125,000	110,000	
Deputy Fire Marshal	1.00	1.00	80,528	80,528	
Overtime			10,000	5,000	
Volunteer/Intern Program			5,000	-	
Fire FTE	22.08	22.20	\$ 1,882,980	\$ 1,879,018	
EMS Staff					
Fire Chief	0.5	0.5	\$ 56,640	\$ 56,634	
Sr. Admin Support Asst.	0.5	0.5	25,418	21,979	
Financial Asst. II	1.00	0.625	49,359	30,848	
Overtime			2,000	1,000	
Battalion Chief	0.80	0.80	75,794	76,792	
EMS Captain	1.00	1.00	87,239	87,240	
Paramedic Engineer	3.00	3.00	228,530	231,510	
Firefighter/Paramedic	10.88	10.17 *	771,251	723,042	* new hire in November
Holiday Pay			22,372	21,448	
Overtime			140,000	120,000	
EMS FTE	17.68	16.59	1,458,603	1,370,493	
Total Fire/EMS FTE	39.76	38.79	\$ 3,341,583	\$ 3,249,511	

FTE Comparison

2008	Fire	EMS	Total
Chief	0.5	0.5	1
Battalion Chief	2.4	0.6	3
Battalion Chief - Training	0.8	0.2	1
Deputy Fire Marshal	1	0	1
EMS Captain	0	1	1
Captain	6	0	6
Engineer	3	3	6
Firefighter/Paramedic	5.88	10.88	16.76
Firefighter	2	0	2
Sr. Admin. Support Asst.	0.5	0.5	1
Financial Asst. II	0	1	1
	<u>22.08</u>	<u>17.68</u>	<u>39.76</u>

2009	Fire	EMS	Total
Chief	0.5	0.5	1
Battalion Chief	2.4	0.6	3
Battalion Chief - Training	0.8	0.2	1
Deputy Fire Marshal	1	0	1
EMS Captain	0	1	1
Captain	6	0	6
Engineer	3	3	6
Firefighter/Paramedic	6.00	10.17	16.17
Firefighter	2	0	2
Sr. Admin. Support Asst.	0.5	0.5	1
Financial Asst. II	0	0.625	0.625
	<u>22.20</u>	<u>16.59</u>	<u>38.79</u>

FIRE EQUIPMENT CUMULATIVE RESERVE

MISSION STATEMENT

The Fire Equipment Cumulative Reserve is a restrictive reserve fund where funds are accumulated for the purchase and replacement of the city's fire apparatus and equipment.

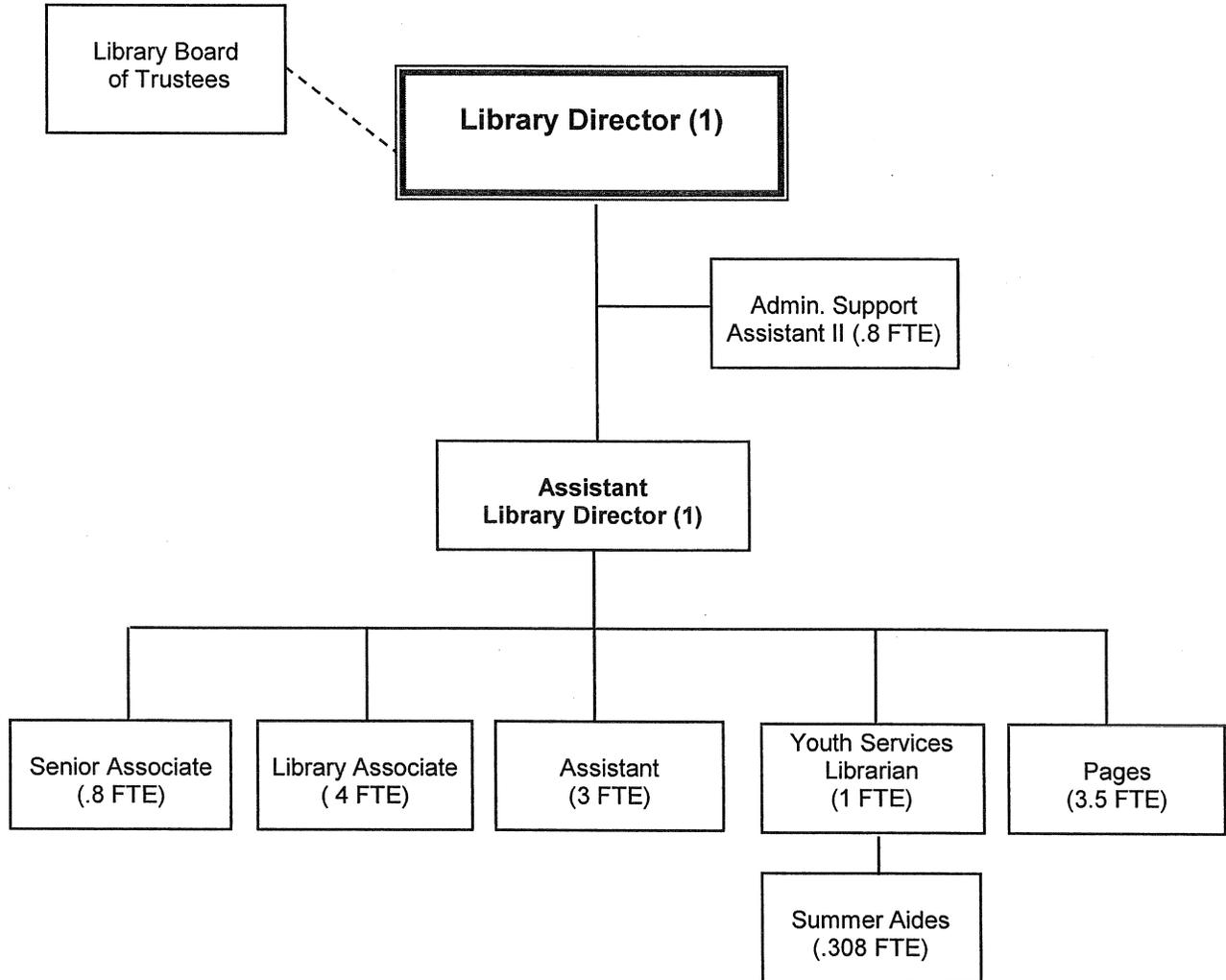
REVENUE DETAIL THREE YEAR COMPARISON

			Actual Revenue 2007	Adjusted Estimated 2008	Estimated Revenue 2009
118.00					
Other Financing Sources:					
291	740	Reserves	\$ -	\$ 50,000	\$ 47,840
361	110	Investment Interest	898	-	1,000
391	800	Intergovernmental Loan Proceeds	-	362,000	410,000
397	100	Operating Transfers in	50,000	-	-
Total Other Financing Sources			<u>50,898</u>	<u>412,000</u>	<u>458,840</u>
Total Estimated Resources			<u>\$ 50,898</u>	<u>\$ 412,000</u>	<u>\$ 458,840</u>

EXPENDITURE DETAIL THREE YEAR COMPARISON

			Actual Expended 2007	Actual Approp 2008	Estimated Required 2009
118.00.597					
CAPITAL OUTLAY					
594	220	Equipment	\$ -	\$ 412,000	\$ 458,840
Total Fire Equipment Cumulative Reserve Fund			<u>\$ -</u>	<u>\$ 412,000</u>	<u>\$ 458,840</u>

LIBRARY



LIBRARY DEPARTMENT

MISSION STATEMENT

The Camas Public Library exists to enrich the lives, encourage the self-education and promote an enlightened citizenry by providing free access to diverse and expansive collections.

DEPARTMENT GOALS FOR 2009

The library has established the following goals for 2009:

1. With help from affiliate organizations, the library will try to maintain a level of new materials acquisitions to ensure continued vitality of library collections.
2. Continue to provide a wide variety of quality contemporary library services, programs and facilities for customers.
3. Explore use of technology to provide services and accommodate growth. RFID project will be undertaken.

ACTIVITIES AND SERVICES

In 2008, the Camas Public Library will circulate over 300,000 items to borrowers; this represents an increase of over 12 percent. Over 250,000 people will enter the building.

Through undertakings such as a summer reading program for all ages, weekly story times, after school programs, and regularly scheduled adult events; the library provides informational, educational, recreational, and cultural activities to well over 10,000 participants annually.

The strategic plan adopted in 2005 calls for increasing and improving collections, increasing library sponsored events, and exploring new avenues for service delivery.

With services such as reference, readers' advisory, free public computers, public meeting spaces, and an art gallery; the library is a community commons that now touches almost 80 percent of Camas residents.

The library remains a robust, vibrant city institution at the heart of Camas.

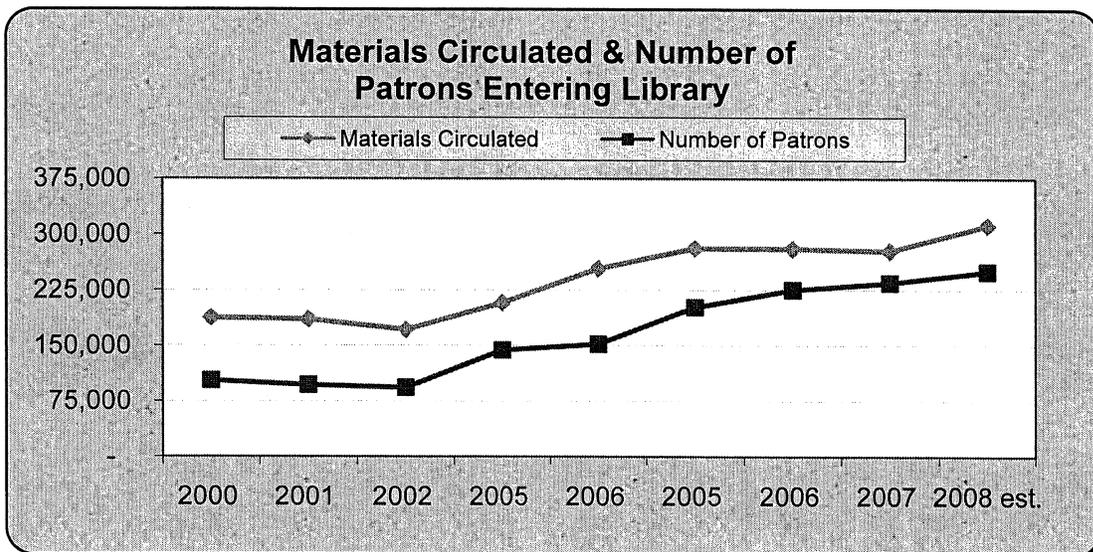
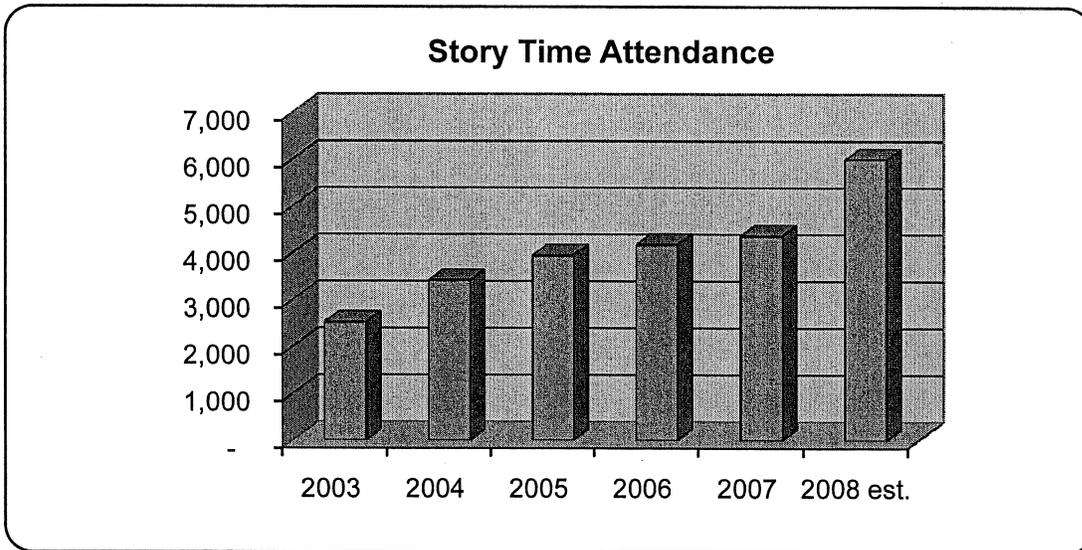
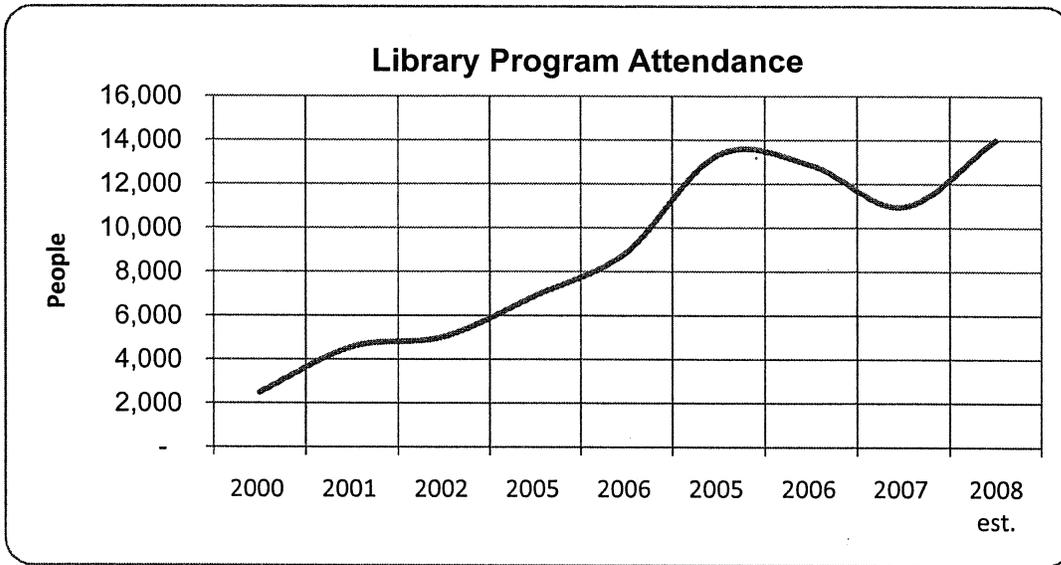
The staff and trustees, along with the Friends and Foundation, look for ways to economically add new services and activities. This will continue in 2009.

COMMENTS ON BUDGET APPROPRIATIONS

This 80 year old city department continues to experience growth pangs as it moves from a sleepy small town book lender to a thriving, mid-sized 21st century library; as it moves from the print world into the digital world; and as new demands - and opportunities - for services reveal themselves.

This budget includes a 20 percent decrease in the materials budget and a more than 3 percent reduction in the operational budget, including 1 unfilled FTE. Obviously, this will be a challenge to meet and provide the level of service of previous years.

STATISTICAL INFORMATION



**LIBRARY DEPARTMENT EXPENDITURE DETAIL
THREE YEAR COMPARISON**

001.30	Actual Expended 2007	Actual Approp 2008	Estimated Required 2009
572 100 ADMINISTRATION			
Salaries and Wages	\$ 83,400	\$ 86,236	\$ 86,235
Personnel Benefits	25,221	25,871	28,460
Other Services and Charges (travel)	546	3,000	1,000
200 LIBRARY SERVICES			
Salaries and Wages	597,195	647,667	622,210
Personnel Benefits	176,715	179,474	190,610
Supplies	18,404	16,555	14,685
Other Services and Charges	40,536	60,660	40,900
Professional Services (\$5,200)			
Communication (\$15,175 for postage, phone)			
Advertising (\$240)			
Insurance (\$9,945)			
Repairs (\$2,885 for maintenance contracts)			
Misc. (\$7,455 for printing, registrations, memberships, interlibrary loans, catalog databases)			
Intergovernmental Services and Taxes	6,432	17,600	17,600
400 TRAINING			
Other Services and Charges (travel costs, registration)	1,990	5,390	1,050
500 FACILITIES			
Salaries and Wages	8,829	9,500	9,000
Personnel Benefits	3,031	2,895	3,325
Supplies	5,692	3,500	3,500
Other Services and Charges	145,814	126,902	123,105
Professional Services (\$33,820 for janitorial, window cleaning, alarm monitoring, landscaping)			
Communication (\$2,000 for telephone, postage)			
Insurance (\$11,310 property)			
Public Utility (\$56,850)			
Repairs and Maintenance (\$19,125)			
594 720 CAPITAL OUTLAY			
Books	<u>124,645</u>	<u>137,000</u>	<u>109,600</u>
TOTAL LIBRARIES	<u>\$ 1,238,450</u>	<u>\$ 1,322,250</u>	<u>\$ 1,251,280</u>
% Increase (Decrease) Prior Year		6.77%	-5.37%

PERSONNEL SCHEDULE	Actual Approp 2008	Estimated Required 2009
Library Director	\$ 86,236	\$ 86,235
Assistant Library Director	64,482	66,416
Senior Library Associate (.8 FTE)	42,981	42,979
Library Associate (4 FTE)	202,548	202,560
Admin. Support Assistant II (.8 FTE)	33,928	33,926
Library Assistant (3.5 FTE - 2008, 3 FTE - 2009)	130,267	114,910
Youth Services Librarian	49,407	50,894
Overtime	3,000	-
Pages (4 FTE - 2008, 3.5 FTE - 2009)	100,121	87,762
Summer Aides (.308 FTE)	6,317	6,451
Substitutes	14,616	16,312
Total Libraries	<u>\$ 733,903</u>	<u>\$ 708,445</u>
% Increase (Decrease) Prior Year		-3.47%

LIBRARY CONSTRUCTION

PROJECT STATEMENT

This fund accounts for the construction of the expansion and remodel of the Library building, and \$800,000 designated to be used to expand parking. \$123,199 has been spent on parking to date.

COMMENTS ON BUDGET APPROPRIATIONS

Design was started in 2000. The library moved to it's temporary location in the Fall of 2001. Construction of both the remodel and expansion began December 2001. The grand opening was May 2003. Total construction costs are \$7,991,250.

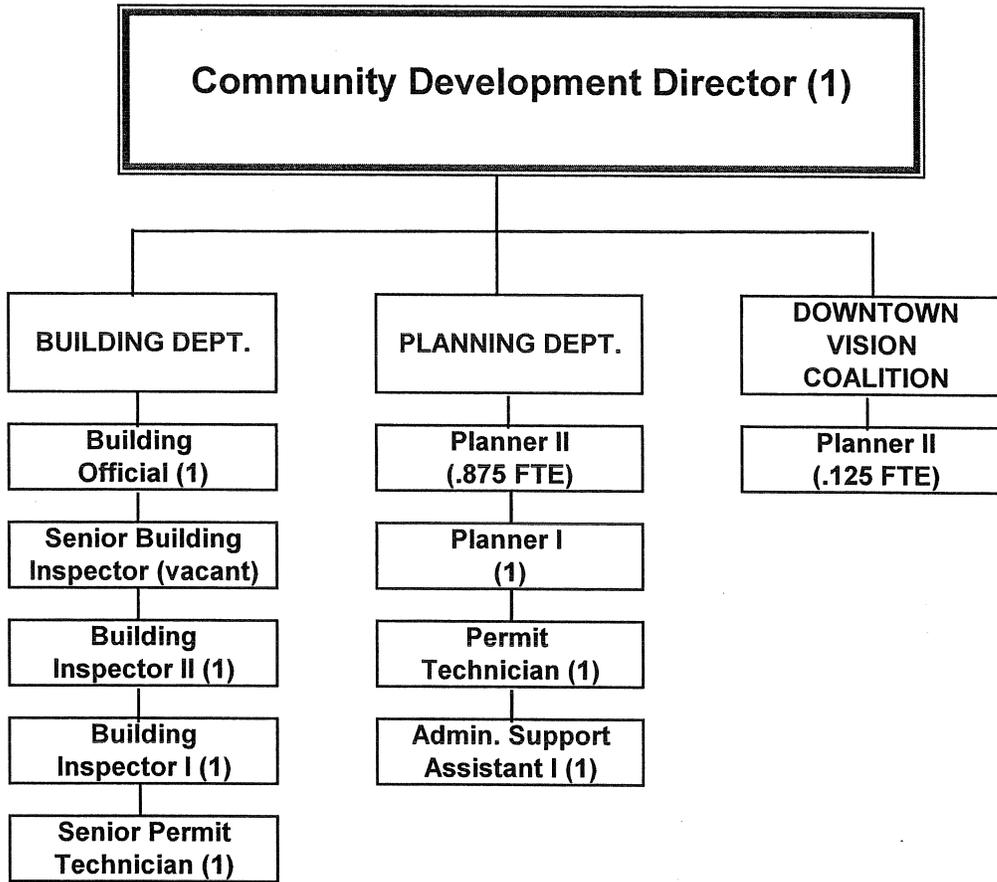
REVENUE DETAIL THREE YEAR COMPARISON

320.00	Actual Revenue 2007	Adjusted Estimated 2008	Estimated Revenue 2009
291 740 Beginning Appropriated Fund Balance	\$ -	\$ 133,000	\$ -
Miscellaneous Revenues:			
361 110 Investment Interest	28,430	20,000	-
Total Miscellaneous Revenues	28,430	20,000	-
Total Estimated Resources	\$ 28,430	\$ 153,000	\$ -

EXPENDITURE DETAIL THREE YEAR COMPARISON

320.00.594.720	Actual Expended 2007	Actual Approp 2008	Estimated Required 2009
Supplies (furniture & book drop)	\$ -	\$ 18,000	\$ -
Other Services and Charges	-	-	-
Capital Outlay	-	135,000	-
Total	\$ -	\$ 153,000	\$ -

COMMUNITY DEVELOPMENT DEPARTMENT



COMMUNITY DEVELOPMENT DEPARTMENT

Planning

MISSION STATEMENT

The Community Development Department includes building (protective inspections), current and long-range planning, environmental and economic development services. The planning department implements the laws of the city and state regarding the use of real property and participates in the development of such laws and associated policies. Planning provides for the orderly management and accommodation of growth in a manner that maintains and enhances the quality of life for the City.

DEPARTMENT GOALS FOR 2009

The following are the major goals for year 2009:

1. Administer and process land use and development and environmental applications.
2. Continue to "fast track" commercial and industrial development review applications.
3. Continue long range planning efforts for the North Urban Growth Areas to the extent possible with limited resources.

ACTIVITIES AND SERVICES

Current (short-range) planning fulfills the City's regulatory role under federal, state, and local land use laws and policies, and takes an active role in developing and updating of said laws. Most notable among these laws and policies are the Zoning Code, Land Development Code, Shoreline Management Master Program and implementing ordinances, State Environmental Policy Act (SEPA), and Regulatory Reform. Development proposals are reviewed and land use approvals granted through these systems. Coordinating development review with other divisions and departments and other agencies with jurisdiction is a major planning division responsibility.

Long-range planning focuses on development and implementation of long-range goals and policies guiding future community development. These include growth management strategies, shoreline management policies, Comprehensive Plan and code development, annexations, and participation in regional and state issues.

**PLANNING
EXPENDITURE DETAIL
THREE YEAR COMPARISON**

001.15	Actual Expended 2007	Actual Approp 2008	Estimated Required 2009
558 400 TRAINING			
Other Services and Charges	\$ 3,417	\$ 5,400	\$ 775
600 PLANNING			
Salaries and Wages	255,005	271,986	281,320
Personnel Benefits	84,143	81,023	106,437
Supplies	1,508	2,250	1,580
Other Services and Charges:			
Communications, travel, repairs, registrations, advertising	6,176	6,425	3,625
Hearings Examiner	24,607	65,000	18,000
Environmental Review Services	-	7,200	2,350
Shoreline Management Plan	-	-	12,600
Other Professional Services	9,519	-	9,250
Insurance	6,970	7,100	6,000
Interfund Payments for Services	-	800	-
910 ECONOMIC DEVELOPMENT			
Other Services and Charges			
Sister City Association	5,000	2,500	2,000
RTC	-	-	3,500
Columbia River Economic Development Council	24,150	26,000	26,000
TOTAL PLANNING AND COMMUNITY DEVELOPMENT	<u>\$ 420,495</u>	<u>\$ 475,684</u>	<u>\$ 473,437</u>
% Increase (Decrease) Prior Year		13.12%	-0.47%

PLANNING PERSONNEL SCHEDULE	Actual Approp 2008	Estimated Required 2009
Community Development Director	\$ 85,458	\$ 88,012
Planner II (.875 FTE)	51,329	53,120
Planner I	53,665	55,278
Permit Technician	40,228	42,682
Administration Support Assistant II	38,581	40,628
Overtime	2,725	1,600
Total Planning	<u>\$ 271,986</u>	<u>\$ 281,320</u>
% Increase (Decrease) Prior Year		3.43%

COMMUNITY DEVELOPMENT DEPARTMENT

Protective Inspections (Building)

MISSION STATEMENT

Protective inspections provide for plan review and inspections of regulations relevant to the issuance of building permits, grading permits and other permits not assigned to a specific department.

DEPARTMENT GOALS FOR 2009

The residential construction activity for 2009 is expected to perform similarly to 2008 and significantly below levels experienced between 2002 and 2007. The 2009 Protective Inspection budget reflects a reduction of two employees consistent with the housing and economic trends.

The following are major goals for 2009:

1. Maintain a plan review timeframe of approximately four weeks.
2. Respond to all inspection requests received prior to 6:00 AM each workday on the same day.
3. Respond to any "fast track" commercial and industrial construction projects as a high priority.

The level of service is anticipated to remain high. With reduced staff, it is anticipated some delays in responding to the public may occur on occasion, resulting for staff illness, vacations and holidays.

ACTIVITIES AND SERVICES

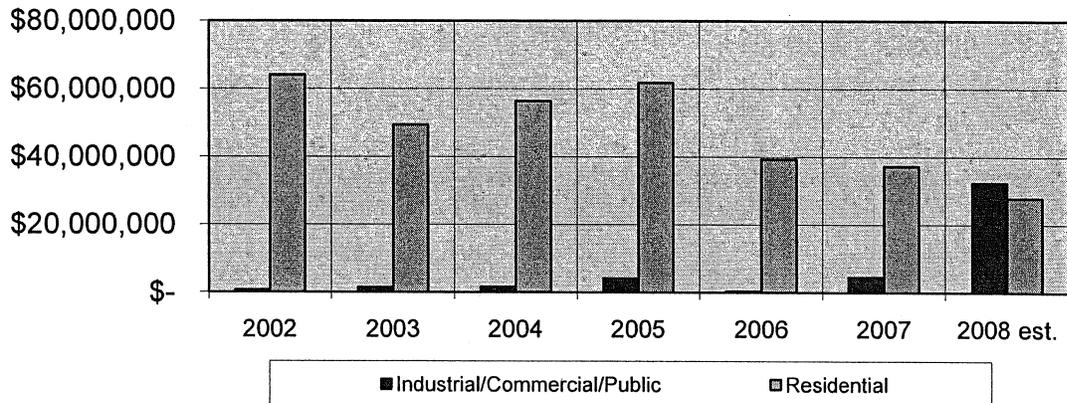
The building department enforces the International Building Code, Mechanical Code, Plumbing Code, the State of Washington Energy Code, Indoor Air Quality Code and Accessibility Codes as amended by the State of Washington.

The building department collects water and sewer development charges and all impact fees. Computation of fire impact fees is made.

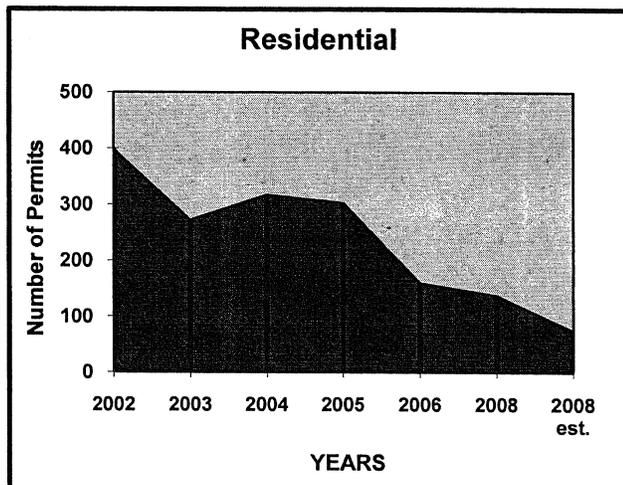
COMMENTS ON BUDGET APPROPRIATIONS

The building department is budgeting outside plan review (professional services) to respond to anticipated commercial construction.

Construction Value Six Year Comparison



YEARS	CONSTRUCTION VALUE		PERMITS ISSUED	
	Industrial/ Commercial/ Public	Residential	Industrial/ Commercial/ Public	Residential
2003	\$ 1,339,167	\$ 49,430,376	34	272
2004	1,621,061	56,440,125	14	317
2005	4,171,400	61,774,421	23	303
2006	419,803	39,339,159	12	160
2007	4,475,574	37,303,267	28	138
2008 est.	32,384,842	27,900,000	20	75



**PROTECTIVE INSPECTION EXPENDITURE DETAIL
THREE YEAR COMPARISON**

001.22.524	Actual Expended 2007	Actual Approp 2008	Estimated Required 2009
200 INSPECTIONS, PERMITS			
Salaries and Wages	\$ 349,137	\$ 368,204	\$ 234,256
Personnel Benefits	124,946	157,201	88,908
Supplies	2,788	6,215	5,700
Other Services and Charges (Professional Services)	18,380	4,800	500
Outside plans review/examination	-	-	38,000
Software Support and Maintenance	-	7,500	15,650
Phones, pagers, radio (\$3,800), Equip. Maint. (\$650)	-	4,100	4,450
Software, publications, travel, miscellaneous (\$700)	-	1,900	700
Interfund Payments for Services	15,600	18,200	19,110
400 TRAINING			
Other Services and Charges (travel, registrations)	4,659	5,580	2,830
500 FACILITIES			
Supplies	188	-	-
Other Services and Charges (insurance)	8,364	8,490	7,000
594 240 CAPITAL OUTLAY			
Machinery and Equipment	6,450	-	-
TOTAL PROTECTIVE INSPECTIONS	\$ 530,512	\$ 582,190	\$ 417,104
% Increase (Decrease) Prior Year		9.74%	-28.36%

PROTECTIVE INSPECTIONS PERSONNEL SCHEDULE	Actual Approp 2008	Estimated Required 2009
Building Official (1 FTE 2008, 0 FTE - 2009)	\$ 79,225	\$ -
Interim Building Official (0 FTE 2008, 1 FTE 2009)	-	67,983
Senior Building Inspector (1 FTE - 2008, vacant - 2009)	66,333	-
Building Inspector II	60,712	60,708
Plans Examiner (1 FTE - 2008, 0 FTE - 2009)	54,332	-
Building Inspector I	52,362	50,709
Senior Permit Technician	49,240	52,356
Overtime	6,000	2,500
Total Administration	<u>\$ 368,204</u>	<u>\$ 234,256</u>
% Increase (Decrease) Prior Year		-36.38%

COMMUNITY DEVELOPMENT DEPARTMENT

Downtown Vision Coalition

MISSION STATEMENT

The revitalization of the downtown has been a multi-year effort to improve the core business district of the City. Within this area, the program strives to promote and enhance economic vitality, residency, cultural opportunities, recreational activities and beautification. Public and private partnerships, coupled with a strong business retention and recruitment program will optimize the ability to attract and keep a number of key anchor tenants. By encouraging a carefully crafted mix of small town charm, attractive street scapes and a broad array of shopping opportunities, the goal is to make the downtown a "first choice" destination for business owners and patrons alike.

DEPARTMENT GOALS FOR 2009

The DVC budget for 2009 has been adjusted to focus on advertising/promoting/marketing the downtown vs. public improvements or projects.

ACTIVITIES AND SERVICES

The DVC is established as a nine member organization representing the interests of the implementation partners, downtown stakeholders, and the broader community. The City has provided funding and staff in support of this coalition and their program activities. The DVC has identified five primary focus areas: 1) creating a health business environment, 2) facilitating parking and access, 3) maintaining design integrity and local infrastructure, 4) strengthening social and historical foundations, and 5) enhancing marketing and publicity.

COMMENTS ON BUDGET APPROPRIATIONS

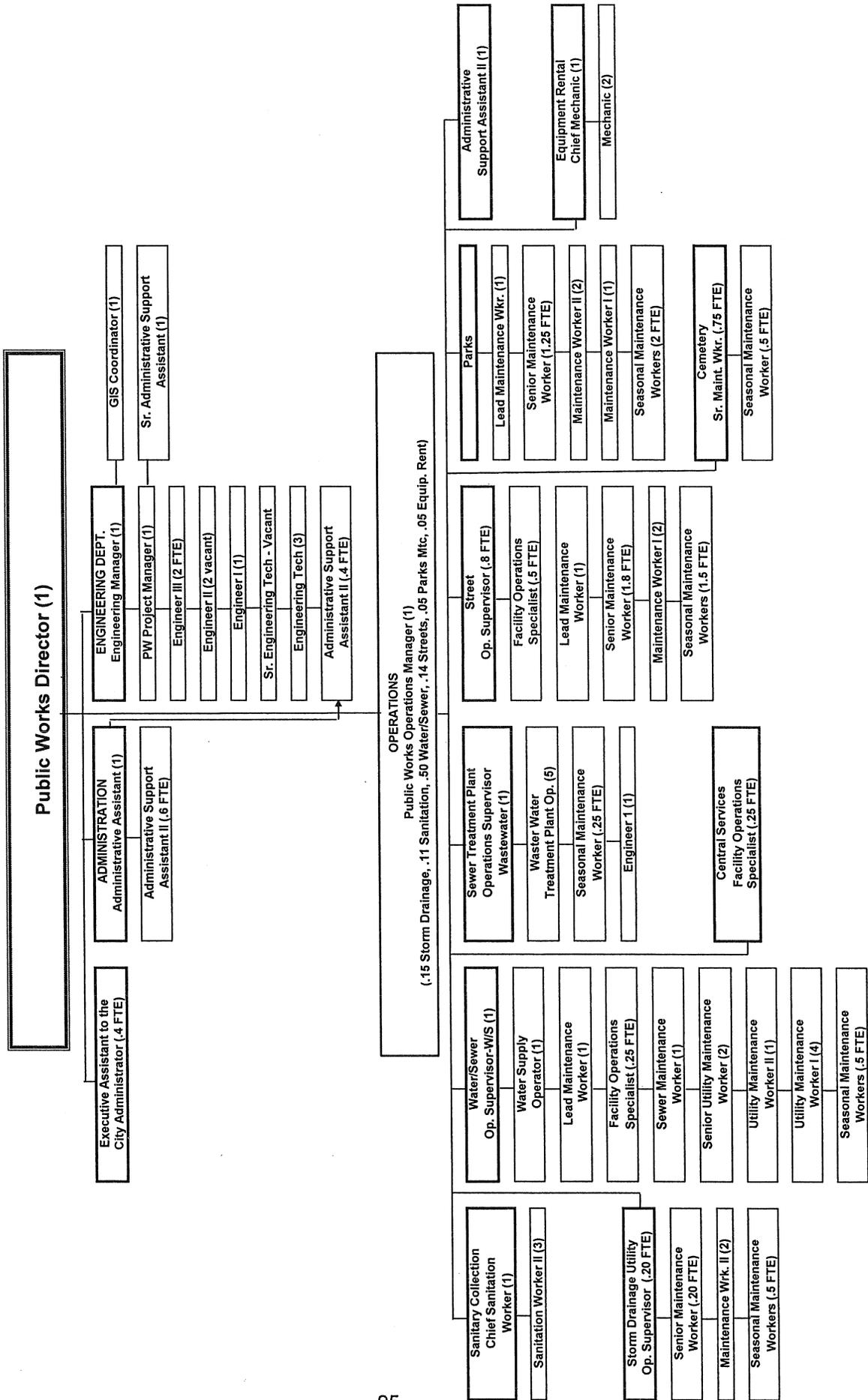
The 2009 budget focus is on promoting the downtown with the intent on maintaining and attracting a thriving business sector. This business then produces tax revenues.

**DOWNTOWN VISION COALITION DEPARTMENT EXPENDITURE DETAIL
THREE YEAR COMPARISON**

001.26	Actual Expended 2007	Actual Approp 2008	Estimated Required 2009
558 900 PLANNING AND COMMUNITY DEVELOPMENT			
Salaries and Wages	\$ 6,971	\$ 7,333	\$ 7,589
Personnel Benefits	2,871	2,200	2,884
Supplies (trees, lights, monthly event support)	26,478	14,500	-
Other Services and Charges			
Professional Services	52,661	28,500	2,000
Communications	6,733	18,000	8,500
Advertising	-	5,000	13,500
Miscellaneous	13,869	14,900	2,500
TOTAL DOWNTOWN VISION COALITION	\$ 109,583	\$ 90,433	\$ 36,973
% Increase (Decrease) Prior Year			-59.12%

DOWNTOWN VISION COALITION PERSONNEL SCHEDULE	Actual Approp 2008	Estimated Required 2009
Planner II (.125 FTE)	\$ 7,333	\$ 7,589
% Increase (Decrease) Prior Year		3.49%

PUBLIC WORKS DEPARTMENT



ENGINEERING DEPARTMENT

MISSION STATEMENT

The Administration Department provides administrative, research, secretarial and clerical support for the Engineering, Protective Inspections, and Operations Departments.

The Engineering Department provides general administration and supervision including planning and developing of capital improvement programs of city public works operations, and provides for long range utility and transportation planning.

DEPARTMENT GOALS FOR 2009

1. Continue the conversion of as-built drawings to digital format.
2. Maintain the GIS mapping system and provide mapping support services to all City departments.
3. Review plans, inspect, and monitor residential and commercial developments.
4. Provide engineering and administrative services for all water, sewer, street, storm water, and park capital projects.
5. Provide engineering and administrative support services for the operations and maintenance functions of the Public Works Department.

ACTIVITIES AND SERVICES

The Engineering Department designs and supervises capital improvement programs for the city. It is responsible for engineering, inspection and supervision of the Streets, Water-Sewer, Parks Maintenance, Equipment Rental and Sanitary Departments. Engineering programs include design, plans and specifications for all construction projects in the City not contracted with consulting engineering firms. Supervision of sanitary collection activities, also falls within the jurisdiction of this department. The Engineering department provides plan review and inspection services for private development also.

**ENGINEERING DEPARTMENT EXPENDITURE DETAIL
THREE YEAR COMPARISON**

001.13		Actual Expended 2007	Actual Approp 2008	Estimated Required 2009
532 100 ADMINISTRATION				
	Salaries and Wages	\$ 192,885	\$ 199,017	\$ 199,682
	Personnel Benefits	55,027	59,482	63,783
	Supplies	1,849	2,850	600
	Other Services and Charges (cell phones, travel, etc.)	20,735	7,450	6,000
200 ENGINEERING PLANS AND SERVICES				
	Salaries and Wages	642,540	726,445	669,877
	Personnel Benefits	228,652	255,379	254,884
	Supplies	11,086	17,900	8,500
	Other Services and Charges			
	Professional Services	30,125	30,000	16,000
	Traffic Counts	12,920	5,000	2,000
	Cell phones, travel, registrations, insurance, etc.	31,327	30,185	24,000
	Intergovernmental Services	8,245	10,000	10,000
	Interfund Payments for Services	17,855	15,600	14,500
400 TRAINING				
	Other Services and Charges (travel, registrations)	<u>5,722</u>	<u>6,500</u>	<u>3,900</u>
TOTAL ENGINEERING		<u><u>\$ 1,258,968</u></u>	<u><u>\$ 1,365,808</u></u>	<u><u>\$ 1,273,726</u></u>
	% Increase (Decrease) Prior Year		8.49%	-6.74%

ENGINEERING PERSONNEL SCHEDULE	Actual Approp 2008	Estimated Required 2009
Public Works Director	\$ 104,761	\$ 104,760
Administrative Assistant	52,362	52,356
Executive Assistant to the City Administrator (.4 FTE)	19,122	19,699
Admin. Support Assistant II	36,188	37,278
Administrative Overtime	1,060	500
Engineering Manager	89,108	91,104
Project Manager	79,200	79,200
GIS Coordinator	66,333	68,316
Engineer III (2)	144,976	144,984
Engineer II (2 vacant)	-	-
Engineer I	55,966	55,143
Engineering Technician (4 - 2008, 3 - 2009)	209,383	163,982
Senior Admin. Support Assistant	47,814	49,237
Seasonal Engineering Tech. (1 at 4 mths =.33 FTE - 2008, 0 - 2009)	14,189	-
Overtime	<u>5,000</u>	<u>3,000</u>
Total Engineering	<u><u>\$ 925,462</u></u>	<u><u>\$ 869,559</u></u>
% Increase (Decrease) Prior Year		-6.04%

CENTRAL SERVICES

FUNCTION

The central services function is a classification for general building services as prescribed in the state auditor's *Budgeting, Accounting and Reporting System* (BARS). This budget includes the costs of providing housing facilities for general government, public safety, public works, engineering, and administration.

ACTIVITIES AND SERVICES

Expenses under this budget include the maintenance and operation of the municipal building.

THREE YEAR COMPARISON

001.23	Actual Expended 2007	Actual Approp 2008	Estimated Required 2009
518 200 PROPERTY MANAGEMENT SERVICES			
Salaries and Wages	\$ 15,337	\$ 15,819	\$ 15,819
Personnel Benefits	5,091	5,328	5,797
Supplies	24,056	19,000	18,000
Other Services and Charges	141,389	139,120	96,120
594 180 CAPITAL OUTLAY			
Other Improvements - Station 41 remodel	-	-	250,000
TOTAL CENTRAL SERVICES	<u>\$ 185,873</u>	<u>\$ 179,267</u>	<u>\$ 385,736</u>
% Increase (Decrease) Prior Year		-3.55%	115.17%

CENTRAL SERVICES PERSONNEL SCHEDULE

	Actual Approp 2008	Estimated Required 2009
Facility Operations Specialist (.25 FTE)	\$ 15,106	\$ 15,619
Overtime	200	200
Total Central Services	<u>\$ 15,306</u>	<u>\$ 15,819</u>
% Increase (Decrease) Prior Year		3.35%

OTHER SERVICES AND CHARGES DETAIL:

Professional Services (janitorial for City Hall, fire system monitor, alarm maintenance, mat/linen service)	\$ 19,400
Communication (telephone, Portland line)	1,000
Insurance (property insurance for City Hall)	8,470
Public Utility (electric, gas, water, sewer, garbage)	38,150
Repairs and Maintenance (HVAC, generator, garage doors, fire extinguisher maint., lighting, unscheduled maintenance/repair, heat pump replacement, ceiling tiles and window coverings)	29,100
Total other services and charges	<u>\$ 96,120</u>

CITY STREET DEPARTMENT

MISSION STATEMENT

The street budget provides for maintenance and minor construction of all city streets within the city limits.

DEPARTMENT GOALS FOR 2009

1. Provide for the safe movement of drivers, cyclists and pedestrians within our community.
2. Maintain the roadways, bike paths and sidewalks in a manner which preserves the City's long term investment, provides the optimum mobility, and optimum safety.
3. Promote water quality, minimize runoff of pollutants into fish bearing waterways, sweep all streets once per month (downtown mall once per week), and clean out all catch basins a minimum of once per year.
4. Maintain street surfaces by performing preventative maintenance including crack sealing, chip sealing, slurry sealing, and hot mix asphalt.

ACTIVITIES AND SERVICES

Maintaining, patching and grading of streets, providing lighting of roads and intersections, sweeping of streets, maintaining traffic control devices and providing snow and ice control for emergency vehicle access on priority routes designated on the "Snow Plow Map" are activities and services provided from the street budget activity.

CITY STREET FUND
REVENUE DETAIL
THREE YEAR COMPARISON

112.00		Actual Revenue 2007	Adjusted Estimated 2008	Estimated Revenue 2009	
Intergovernmental Revenue:					
333	140	Community Dev. Block Grant	\$ 182,900	\$ 200,000	\$ -
333	200	Federal Indirect Grants-STP	170,832	50,000	-
333	200	Federal Indirect Grant - Emergency Relief	44,088	-	-
334	036	State Grants	-	-	-
336	000	Motor Vehicle Fuel Tax-City Street	384,780	408,465	390,947
338	950	Shared Costs-Road Improvements	6,284	-	-
Total Intergovernmental Revenue			<u>788,884</u>	<u>658,465</u>	<u>390,947</u>
Charges for Goods and Services:					
344	200	Sales of Road Materials	1,883	-	-
344	900	Street Vacation Fees	9,325	8,000	-
344	910	Charges for Services	911	1,000	2,000
Total Charges for Goods and Service			<u>12,119</u>	<u>9,000</u>	<u>2,000</u>
Miscellaneous Revenues:					
361	110	Interest	10,963	7,000	5,000
363	000	Recoveries	9,086	-	5,000
367	110	Contributions	175,752	-	-
369	900	Miscellaneous	5,453	-	1,000
Total Charges for Goods and Service			<u>201,254</u>	<u>7,000</u>	<u>11,000</u>
Total Estimated Revenues			<u>1,002,257</u>	<u>674,465</u>	<u>403,947</u>
Other Financing Sources:					
397	000	Operating Transfers In	1,937,163	2,154,287	1,569,816
Total Other Financing Sources			<u>1,937,163</u>	<u>2,154,287</u>	<u>1,569,816</u>
Total Estimated Resources			<u>\$ 2,939,420</u>	<u>\$ 2,828,752</u>	<u>\$ 1,973,763</u>

**CITY STREET DEPARTMENT EXPENDITURE DETAIL
THREE YEAR COMPARISON**

112.00		Actual Expended 2007	Actual Approp 2008	Estimated Required 2009
	Roadway Preservation			
541 300	Roadway	\$ 311,248	\$ 346,430	\$ 94,256
	Road and Street Maintenance			
542 300	Roadway	532,052	291,839	288,824
500	Structures	6,883	1,000	1,000
610	Sidewalks	24,157	42,641	68,103
630	Street Lighting	199,067	247,961	266,853
640	Traffic Control Devices	85,785	120,299	134,352
650	Parking Facilities	6	-	-
660	Snow and Ice Control	59,508	61,911	54,578
670	Street Cleaning	1,332	-	-
700	Roadside	52,677	56,973	65,533
710	Downtown Mall Maintenance	41,224	45,365	53,689
800	Ancillary Operations	10,008	20,673	21,497
900	Maintenance Administration	139,596	116,752	146,120
	Road and Street General Administration			
543 300	General Services	353,123	344,765	268,748
500	Facilities	1,786	47,895	4,250
600	Training	6,377	3,500	4,000
	Road and Street Facilities			
544 200	Maintenance of Stations and Bldgs	70,948	45,748	41,960
	Total Preservation and Maint.	<u>1,895,777</u>	<u>1,793,752</u>	<u>1,513,763</u>
	Road and Street Construction			
595 300	Roadway	785,029	745,000	455,000
610	Sidewalks	378,027	260,000	-
640	Traffic Control Devices	15,575	-	-
660	Snow and Ice Control	14,040	-	5,000
710	Other Improvements	6,384	-	-
	Transfers			
597 000	Operating Transfer Out	-	30,000	-
	Total City Street Fund	<u>\$ 3,094,832</u>	<u>\$ 2,828,752</u>	<u>\$ 1,973,763</u>
	% Increase (Decrease) over prior year		-8.60%	-30.22%

PERSONNEL SCHEDULE	Actual Approp 2008	Estimated Required 2009
Transportation/Road & Street Construction		
Public Works Operations Manager (.33 FTE - 2008, .14 FTE - 2009)	\$ 30,063	\$ 12,755
Operations Supervisor - Streets (.7 FTE - 2008, .8 FTE - 2009)	51,818	59,222
Facility Operations Specialist (.5 FTE)	31,237	31,236
Lead Maintenance Worker (1)	62,660	64,344
Senior Maintenance Worker (2 FTE - 2008, 1.8 FTE - 2009)	116,635	105,992
Maintenance Worker I (2)	89,951	89,862
Seasonal Maintenance Workers (4 - 3 months and 2 - 6 months - 2008, 2 - 3 months and 2 - 6 months - 2009)	44,391	33,290
Overtime	<u>9,576</u>	<u>9,576</u>
Total Transportation/Road and Street Const.	<u>\$ 436,331</u>	<u>\$ 406,277</u>
% Increase (Decrease) over prior year		-6.89%

CAPITAL OUTLAY DETAIL:

Miscellaneous Capital Purchases		
112-00-594-660-64 * Snowplow blade		\$ 5,000
Roadway Construction Projects		
112-57-595-300-65 * Arterial/Collector rehabilitation		300,000
112-70-595-300-65 * Leadbetter design		80,000
Special Purpose Paths		
112-54-595-620-65 * Bike Lane, NW Lake Road		75,000
Total City Street Projects and Equipment		<u>\$ 460,000</u>

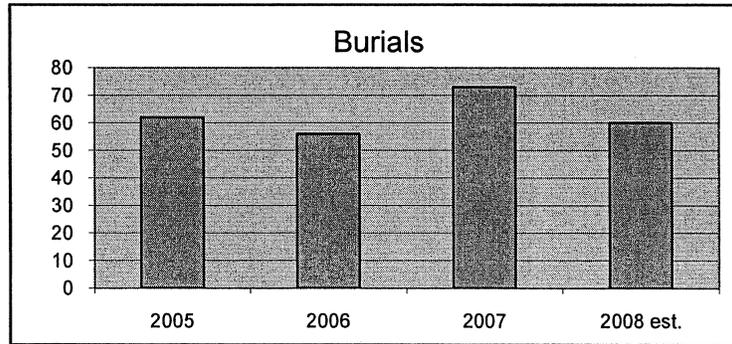
CEMETERY FUND

FUNCTION

This fund was established in 2007 to account for the operation and maintenance of the Camas Cemetery.

ACTIVITIES AND SERVICES

Staff at the cemetery maintain the facilities and grounds, coordinate burials and internments, and assist visitors.



REVENUE DETAIL THREE YEAR COMPARISON

125.00	Actual Revenue 2007	Adjusted Estimated 2008	Estimated Revenue 2009
291 740 Beginning Appropriated Fund Balance	\$ -	\$ 66,104	\$ 15,000
Intergovernment Revenue:			
334 003 State Grant - Local Archives	-	16,043	-
Charges for Goods and Services			
343 600 Cemetery Lot Sales	36,131	45,000	27,000
343 610 Cemetery Services	25,171	36,000	8,500
343 610-01 Liners/Headstone installations	7,370	1,000	200
Total Intergovernmental Revenue	68,672	82,000	35,700
Miscellaneous Revenue:			
361 110 Investment Interest	4,086	2,000	700
363 000 Insurance Recoveries	998	-	-
367 110 Contributions	137,444	-	-
369 900 Miscellaneous	275	100	100
Total Miscellaneous Revenue	142,803	2,100	800
Other Financing Sources:			
397 000 Transfers - from General Fund	-	-	82,852
Total Other Financing Sources	-	-	82,852
Total Estimated Revenues	\$ 211,475	\$ 166,247	\$ 134,352

CEMETERY FUND EXPENDITURE DETAIL

**EXPENDITURE DETAIL
THREE YEAR COMPARISON**

125.00		Actual Expended 2007	Actual Approp 2008	Estimated Required 2009
	Operations and Maintenance			
536 500	Salaries and Wages	\$ 73,375	\$ 70,986	\$ 56,260
	Personnel Benefits	26,076	25,899	20,745
	Supplies	17,946	11,250	2,850
	Other Services and Charges (professional services - archive files \$16,043, phones \$600, insurance \$2,800, utilities \$7,000, repairs and maintenance \$2,500, miscellaneous \$500)	13,300	29,443	30,223
	Interfund payments for service	<u>20,855</u>	<u>28,669</u>	<u>24,274</u>
	Total Operations and Maintenance	<u>151,552</u>	<u>166,247</u>	<u>134,352</u>
	Capital			
594 360	Machinery and Equipment - lawn mower	<u>8,747</u>	-	-
	Total Capital	<u>8,747</u>	-	-
	Total Cemetery	<u>\$ 160,299</u>	<u>\$ 166,247</u>	<u>\$ 134,352</u>
	% Increase (Decrease) Prior Year			-19.19%

CEMETERY PERSONNEL SCHEDULE	Actual Approp 2008	Estimated Required 2009
Senior Maintenance Worker 1 (1 FTE - 2008, .75 FTE - 2009)	58,888	44,163
Overtime	1,000	1,000
Seasonal Maint. Wkr. (.5 FTE)	11,098	11,097
Total Cemetery	<u>\$ 70,986</u>	<u>\$ 56,260</u>
% Increase (Decrease) Prior Year		-20.74%

STORM WATER DRAINAGE UTILITY

MISSION STATEMENT

The storm water drainage function provides for maintenance, operation, planning, and construction of the City's storm water system.

DEPARTMENT GOALS FOR 2009

1. Work with the Community Development Department to develop codes that comply with NPDES PH 2.
2. Develop and implement an educational program to comply with the NPDES PH 2 Permit.
3. Develop maps of the stormwater system to comply with the NPDES PH 2 Permit.
4. Develop a maintenance and inspection program to comply with the NPDES PH 2 Permit.
5. Monitor and maintain City wetland sites.
6. Inspect, report, and follow-up on existing storm detention facilities.

REVENUE DETAIL THREE YEAR COMPARISON

419.00			Actual Revenue 2007	Actual Estimated 2008	Estimated Revenue 2009
291	740	Beginning Appropriated Fund Balance	\$ -	\$ 382,447	\$ -
		Intergovernment Revenues:			
334	027	State Grant - Recreation & Conservation Bd	1,144	-	-
334	031	State Grant - Dept. of Ecology	-	75,000	57,809
		Total Intergovernment Revenues	<u>1,144</u>	<u>75,000</u>	<u>57,809</u>
		Charges for Goods and Services:			
343	800	Storm Drainage - O & M Fisher Basin	116,480	120,000	174,525
343	831	Storm Drainage Revenues - Capital	72,527	75,000	115,000
343	830	Storm Drainage Revenues - O & M Non FB	286,889	290,000	455,012
		Total Charges for Goods and Services	<u>475,896</u>	<u>485,000</u>	<u>744,537</u>
		Miscellaneous Revenues:			
361	110	Investment Interest	36,098	35,000	28,000
		Total Miscellaneous Revenues	<u>36,098</u>	<u>35,000</u>	<u>28,000</u>
		Other Income:			
379	000	Contributed Capital - Infrastructure	913,241	-	-
388	800	Prior Period Adjustment	1,880,974	-	-
		Total Other Income	<u>2,794,215</u>	<u>-</u>	<u>-</u>
		Total Estimated Revenues	<u>3,307,353</u>	<u>977,447</u>	<u>830,346</u>
		Total Estimated Resources	<u>\$3,307,353</u>	<u>\$ 977,447</u>	<u>\$ 830,346</u>

**STORM WATER DRAINAGE UTILITY EXPENDITURE DETAIL
THREE YEAR COMPARISON**

419.00.538	Actual Expended 2007	Actual Approp 2008	Estimated Required 2009
300 Operations and Maintenance			
Salaries and Wages	\$ 108,121	\$ 53,662	\$ 69,740
Personnel Benefits	36,610	17,971	22,641
Supplies	23,683	4,500	4,500
Other Services and Charges	126,724	115,596	167,681
Intergovernmental Services and Taxes	4,501	13,097	13,097
Interfund Payments for Services	167,420	124,997	58,847
Total Operations and Maintenance	<u>467,059</u>	<u>329,823</u>	<u>336,506</u>
315 Street Cleaning			
Salaries and Wages	3,826	49,073	50,058
Personnel Benefits	1,187	16,548	20,023
Supplies	658	100	100
Other Services and Charges (catch basin cleaning)	1,779	6,700	6,700
Interfund Payments for Services	43,200	60,000	61,950
Total Street Cleaning	<u>50,650</u>	<u>132,421</u>	<u>138,831</u>
318 Administration			
Salaries and Wages	-	22,208	28,471
Personnel Benefits	-	7,995	10,842
Other Services and Charges (training and code rewrite, education program, and insp./mnt. manual)	-	20,000	7,500
Interfund Payments for Services	-	-	253,196
Total Street Cleaning	<u>-</u>	<u>50,203</u>	<u>300,009</u>
Capital			
594 380 Capital Outlays - Non-Fisher Basin	-	95,000	35,000
594 381 Capital Outlays - Fisher Basin	6,818	370,000	20,000
Total Capital	<u>6,818</u>	<u>465,000</u>	<u>55,000</u>
Estimated Other Financing Uses:			
588 800 Prior Period Adjustment	\$ 49,393	-	-
597 000 Transfers Out	33,000	-	-
Total Estimated Other Financing Uses	<u>82,393</u>	<u>-</u>	<u>-</u>
Total Storm Water Drainage Utility Fund	<u>\$ 606,920</u>	<u>\$ 977,447</u>	<u>\$ 830,346</u>
% Increase (Decrease) Prior Year		61.05%	-15.05%

419.00.538	Actual Approp 2008	Estimated Required 2009
OTHER SERVICES AND CHARGES DETAIL:		
Professional Services		
NPDES Phase II appeal	\$ 5,000	\$ 5,000
Wetland mitigation monitoring - NW Lake Rd	15,000	10,585
Parker Street Monitoring and Planting	15,000	8,750
Grass Valley Park wetland mitigation and monitoring	5,000	5,000
Operating Rentals	1,000	1,000
Repairs and Maintenance		
Miscellaneous Detention Facility	35,000	-
Wetland maint/planting - NW Lake Rd	-	50,250
Wetland maint/planting - Parker Street	-	27,500
Wetland maint/planting - Grass Valley Park	-	20,000
Ditch and pond cleaning	30,000	30,000
Insurance	3,396	3,396
Miscellaneous: NPDES Permit Fee	6,000	6,000
General Miscellaneous	200	200
Total Other Services and Charges:	<u>\$ 115,596</u>	<u>\$ 167,681</u>

STORM DRAINAGE UTILITY CAPITAL DETAIL:

Non-Fisher Basin		
1/2 decant facility (w/Washougal)		\$ 15,000
Main line system rehab		20,000
Fisher Basin		
1/2 decant facility (w/Washougal)		15,000
NE Leadbetter		5,000
Total Storm Drainage Utility Capital		<u>\$ 55,000</u>

STORM WATER DRAINAGE PERSONNEL SCHEDULE	Actual Approp 2008	Estimated Required 2009
Public Works Operations Mgr. (0 FTE - 2008, .15 FTE - 2009)	\$ -	\$ 13,666
Operations Supervisor (.3 FTE - 2008, .2 FTE - 2009)	22,208	14,806
Senior Maintenance Worker (0 FTE - 2008, .2 FTE - 2009)	-	11,777
Maintenance Worker II (1 FTE - 2008, 2 FTE - 2009)	48,590	96,423
Maintenance Worker I (1 FTE - 2008, 0 FTE - 2009)	42,547	-
Overtime	500	500
Seasonal Maint. Worker (.5 FTE)	11,098	11,097
Total Storm Water Drainage	<u>\$ 124,943</u>	<u>\$ 148,269</u>
% Increase (Decrease) Prior Year		18.67%

CITY SANITARY

MISSION STATEMENT

The solid waste management function provides for the collection and disposal of refuse from businesses and residences within the City of Camas. This function also includes the revenues and expenses of the city recycling program.

DEPARTMENT GOALS FOR 2009

1. Continue to improve the efficiency and productivity of the automated collection system.
2. Absorb new customers into existing routes without adding employees.
3. Purchase carts and begin implementation of a "city-wide" co-mingle cart system for residential recycling.
4. Reduce truck usage and travel time to the transfer station (anticipating the opening of the East County Transfer Station in Washougal).

ACTIVITIES AND SERVICES

Daily and/or weekly general refuse collection and disposal activities are provided for in this budget. The city will continue to serve residential and commercial customers and provide drop box service up to two yards. Large drop box and yard debris services are contracted out with the contractor handling all billing and service requests. The city will continue to bill for recycling services and pay a private contractor for this service. The current "3 bin" recycling system will be replaced in 2009 with the co-mingled system that will collect plastics, paper, and metals from a single bin and glass for a separate bin.

REVENUE DETAIL THREE YEAR COMPARISON

422.00	Actual Revenue 2007	Adjusted Estimated 2008	Estimated Revenue 2009
291 740 Beginning Appropriated Fund Balance	\$ -	\$ 7,759	\$ 263,908
343 Charges for Goods and Services:			
Garbage/Solid Waste Fees	1,782,689	1,820,500	1,874,600
Total Charges for Goods and Services	<u>1,782,689</u>	<u>1,820,500</u>	<u>1,874,600</u>
Miscellaneous Revenues:			
361 110 Interest Earnings	35,322	35,000	22,000
362 900 Other Rents & Use Charges	13,521	15,000	13,800
Total Miscellaneous Revenues	<u>48,843</u>	<u>50,000</u>	<u>35,800</u>
Total Estimated Revenues	<u>1,831,532</u>	<u>1,870,500</u>	<u>1,910,400</u>
Total Estimated Resources	<u>\$ 1,831,532</u>	<u>\$ 1,878,259</u>	<u>\$ 2,174,308</u>

**CITY SANITARY EXPENSE DETAIL
THREE YEAR COMPARISON**

422.00.537	Actual Expended 2007	Actual Approp 2008	Estimated Required 2009
800 & 900 GARBAGE AND SOLID WASTE UTILITY			
Salaries and Wages	\$ 251,434	\$ 263,377	\$ 248,383
Personnel Benefits	107,483	95,799	101,253
Supplies	44,472	93,500	378,560
Other Services and Charges			
Insurance, repairs, communication, bill processing, rate study	25,724	27,542	38,100
Recycling Contractor	215,574	220,000	274,647
Disposal Fees	542,591	560,000	572,924
Intergovernmental Services and Taxes	80,220	81,000	81,000
Interfund Payments for Services	443,022	482,041	479,441
TOTAL GARBAGE AND SOLID WASTE UTILITY	1,710,520	1,823,259	2,174,308
597 000 ESTIMATED OTHER FINANCING USES:			
Transfers	60,000	55,000	-
TOTAL ESTIMATED OTHER FINANCING USES:	60,000	55,000	-
TOTAL GARBAGE AND SOLID WASTE UTILITY	\$ 1,770,520	\$ 1,878,259	\$ 2,174,308
% Increase (Decrease) Prior Year		6.09%	15.76%

CITY SANITARY PERSONNEL SCHEDULE	Actual Approp 2008	Estimated Required 2009
REFUSE COLLECTION		
Public Works Operations Manager (.11 FTE)	\$ 10,021	\$ 10,021
Chief Sanitation Worker	62,474	62,472
Sanitation Worker II (3)	160,882	160,890
Overtime	30,000	15,000
Total Garbage and Solid Waste Utility	\$ 263,377	\$ 248,383
% Increase (Decrease) Prior Year		-5.69%

WATER-SEWER

MISSION STATEMENT

The water-sewer operation of the city provides for furnishing domestic water and sanitary sewage disposal services to industrial, commercial and residential areas within the city and some surrounding areas.

DEPARTMENT GOALS FOR 2009

1. Provide safe and reliable water service to our customers for domestic, commercial, industrial, and fire protection uses.
2. Reduce infiltration and inflow of ground and surface water into the sewer system through the systematic reconstruction and maintenance of aged and leaking pipes.
3. Complete the design phase of wastewater treatment plant solids handling upgrade and begin construction.
4. Complete the construction of the Washougal River pipeline (bridge) crossing.
5. Secure a site for the future West Prune Hill Reservoir.
6. Continue with the quest for future water sources and water rights.
7. Complete Upper Prune Hill area water delivery improvements (piping and pumping).
8. Install water and sewer infrastructure on NW 38th Avenue, west of NW Parker Blvd.
9. Continue with the upgrading of wastewater pumping stations.
10. Finalize the water-sewer rate study.
11. Finalize the general water facility plan update.
12. Complete the design and construction of Well #14 (Goot Park Area).
13. Replace aging residential water meters with "radio read" meters.

ACTIVITIES AND SERVICES

The water budget provides for the source of supply operation and maintenance, pumping expenses, water treatment expenses, transmission and distribution, and accounting and administrative expenses of the water operation. This budget also accounts for the collection and treatment of sanitary sewage.

**WATER-SEWER REVENUE DETAIL
THREE YEAR COMPARISON**

424.00		Actual Revenue 2007	Adjusted Estimated 2008	Estimated Revenue 2009
343	Charges for Goods and Services:			
	Water-Sewer	\$ 6,138,971	\$ 6,297,800	\$ 6,852,814
346 500	Inspection Fees - Step System	9,900	10,000	5,000
	Total Charges for Goods and Services	<u>6,148,871</u>	<u>6,307,800</u>	<u>6,857,814</u>
	Miscellaneous Revenues:			
361 110	Investment Interest	72,457	250,000	59,300
	Other Miscellaneous Revenue	103,872	95,000	115,635
	Total Miscellaneous Revenues	<u>176,329</u>	<u>345,000</u>	<u>174,935</u>
	Total Estimated Revenues	<u>6,325,200</u>	<u>6,652,800</u>	<u>7,032,749</u>
	Non Revenues:			
334 031	State Grant - Dept. of Ecology	-	250,000	265,000
338 950	Shared Costs	6,775	-	-
343 450	Water Hook-up Fees	66,960	70,000	25,000
343 550	Sewer Hook-up Fees	6,856	10,000	-
379 000	Contributed Capital	2,574,987	-	-
395 400	Gain/Loss on Disposal of Assets	3,225	-	-
397 000	Operating Transfers In	1,176,160	795,000	-
398 900	Long-term Debt Proceeds	-	3,053,956	3,310,000
	Total Estimated Non-Revenues	<u>3,834,963</u>	<u>4,178,956</u>	<u>3,600,000</u>
	Total Estimated Resources	<u>\$ 10,160,163</u>	<u>\$ 10,831,756</u>	<u>\$ 10,632,749</u>

**WATER-SEWER EXPENSE DETAIL
THREE YEAR COMPARISON**

424.00		Actual Expended 2007	Actual Approp 2008	Estimated Required 2009
534, 535, and 538	WATER-SEWER			
	Salaries and Wages	\$ 971,545	\$ 1,046,631	\$ 1,102,235
	Personnel Benefits	356,813	358,472	437,353
	Supplies	916,945	860,900	954,900
	Other Services and Charges	1,203,462	1,436,450	1,444,850
	Intergovernmental Services and Taxes	244,160	182,000	186,000
585 and 592	Debt Service	1,629,049	1,834,012	2,088,267
594 340/350	Capital Outlays	494,588	4,295,000	3,575,000
534/535/538	Interfund Payments for Services	718,860	763,291	844,144
	Total Water-Sewer Fund	<u>6,535,422</u>	<u>10,776,756</u>	<u>10,632,749</u>
	Other Expenses:			
597 000	Operating Transfers Out:	<u>697,296</u>	<u>55,000</u>	<u>-</u>
	Total Estimated Other Expenses:	<u>697,296</u>	<u>55,000</u>	<u>-</u>
	TOTAL WATER-SEWER FUND	<u>\$ 7,232,718</u>	<u>\$ 10,831,756</u>	<u>\$ 10,632,749</u>
	% Increase (Decrease) Prior Year		49.76%	-1.84%

OTHER SERVICES AND CHARGES DETAIL:

Professional Services	\$ 458,000	\$ 395,500
(Water quality testing, chemical equipment upgrades, system modeling and third party review, utility billing payment software, answering service, water facility study, janitorial service, water-sewer rate study, mapping, sonitrol monitoring, one call services, lab analysis, biosolids land application program, commercial/industrial/residential water audit programs, industrial testing, ground water source development.		
Communication (telephone, pagers, cell phones)	19,250	19,250
Travel	1,500	3,000
Operating rentals and leases (well site, equipment)	23,200	22,200
Insurance (property and liability)	122,000	132,000
Public Utility (electric, gas)	430,200	432,200
Repairs and maintenance (pumps, reservoirs, equipment landscaping, water confidence reports)	316,600	376,000
Registrations for classes, water/sewer permits	<u>65,700</u>	<u>64,700</u>
Total other services and charges	<u>\$ 1,436,450</u>	<u>\$ 1,444,850</u>

WATER-SEWER PERSONNEL SCHEDULE	Actual Approp 2008	Estimated Required 2009
Public Works Operations Manager (.34 FTE - 2008, .5 FTE - 2009)	\$ 30,974	\$ 45,552
Operations Supervisor - Water/Sewer	74,026	74,028
Water Supply Operator	62,475	64,345
Lead Maintenance Worker	64,192	64,344
Sewer Maintenance Worker	53,757	56,068
Senior Utility Maintenance Worker (2)	109,039	110,827
Operations Supervisor - Wastewater	72,239	72,240
Waste Water Treatment Operator (4.5 FTE - 2008, 5 FTE - 2009)	276,058	303,256
Facility Operations Specialist (.25 FTE)	15,618	15,618
Utility Maintenance Worker II (0 FTE - 2008, 1 FTE - 2009)	-	53,368
Utility Maintenance Worker I (5 FTE - 2008, 4 FTE - 2009)	223,606	176,946
Seasonal Maint. Worker (3 at 3 months each = .75 FTE)	16,647	16,644
Overtime	48,000	49,000
Total Water-Sewer Utility	<u>\$ 1,046,631</u>	<u>\$ 1,102,236</u>
% Increase (Decrease) Prior Year		5.31%

WATER-SEWER CAPITAL OUTLAY DETAIL:

Land:		
* West Prune Hill reservoir site feasibility		\$ 50,000
* Lacamas Creek pump station property acquisition feasibility		50,000
Other Improvements:		
* Boulder Screen chamber fabric replacement (ESA)		25,000
* Telemetry main panel		30,000
Construction Projects:		
* Water main replacements		200,000
* Lower Prune Hill pump station skid mount pump		70,000
* NW 38th Avenue water main		750,000
* Development upsize		50,000
* Anderson well, pump, treatment, building		1,000,000
* West Prune Hill reservoir design		50,000
* Water line pier replacement - SR 500		50,000
* Sewer main line, Joy St. to Main pump station design/permits		150,000
* Major upgrade to pump stations system wide		200,000
* Sewer main replacement		150,000
* NW 38th Avenue sewer main		750,000
Total		<u>\$ 3,575,000</u>

**WATER-SEWER REVENUE BOND
REDEMPTION DETAIL**

**1998 Revenue and Refunding Bonds (Sewer Projects)
\$4,370,000 issue; interest rate 3.4% to 4.45%**

	Principal	Interest	Total	Last Year of Payment
2009	\$ 335,000	\$ 125,456	\$ 460,456	
2010	350,000	111,498	461,498	
2011	365,000	96,840	461,840	2016

**Community Economic Revitalization Board Loan
\$600,000 loan; interest rate 5.85% - Fisher Basin water line**

	Principal	Interest	Total	Last Year of Payment
2009	\$ 37,288	\$ 21,474	\$ 58,762	
2010	39,469	19,292	58,761	
2011	41,778	16,983	58,761	2016

**1996 Department of Ecology Loan - STP Clarifier
\$1,185,920 loan; interest rate 4.3%**

	Principal	Interest	Total	Last Year of Payment
2009	\$ 62,457	\$ 26,257	\$ 88,714	
2010	65,172	23,542	88,714	
2011	68,004	20,710	88,714	2017

**1998 Department of Ecology Loan - Sewer Treatment Plant Expansion
\$8,826,516 loan; interest rate 4.1%**

	Principal	Interest	Total	Last Year of Payment
2009	\$ 407,372	\$ 248,886	\$ 656,258	
2010	424,245	232,012	656,257	
2011	441,818	214,440	656,258	2020

**Public Works Trust Fund Loan - Wastewater Treatment Plant Upgrade
\$3,195,000 loan; interest rate 1%**

	Principal	Interest	Total	Last Year of Payment
2009	\$ 169,092	\$ 18,600	\$ 187,692	
2010	169,092	16,909	186,001	
2011	169,092	15,218	184,310	2019

Public Works Trust Fund Loan - WWTP Pre-Construction
\$1,000,000 loan; interest rate .5%

	Principal	Interest	Total	Last Year of Payment
2009	\$ 187,500	\$ 3,750	\$ 191,250	
2010	187,500	2,813	190,313	
2011	187,500	1,875	189,375	2012

2007 Revenue Bonds - Water Projects 76%, Sewer Projects 24%
\$5,520,000 issue; interest rate 4.25% to 5.00%

	Principal	Interest	Total	Last Year of Payment
2009	\$ 195,000	\$ 242,135	\$ 437,135	
2010	205,000	233,848	438,848	
2011	210,000	225,135	435,135	2026

Public Works Trust Fund Loan - NW 38th Avenue Utilities Design
\$160,000 loan; interest rate .5%

	Principal	Interest	Total	Last Year of Payment
2009	\$ -	\$ 8,000	\$ 8,000	
2010	40,000	8,000	48,000	
2011	40,000	6,000	46,000	2013

Public Works Trust Fund Loan - WWTP Construction
\$10,000,000 loan; interest rate .5%

At this time it is unknown if we will have an interest payment due in 2009. Twenty percent (20%) of the loan will be disbursed within thirty (30) days of contract execution. If this is done prior to July, an interest payment will be due on July 1, 2009. The term of the loan shall not exceed 20 years, with the final payment due July 1, 2028.

WWTP - PWTF Construction Fund

FUNCTION

This fund was established to account for the construction of improvements at the Wastewater Treatment Plant.

REVENUE DETAIL THREE YEAR COMPARISON

425.00	Actual Revenue 2007	Adjusted Estimated 2008	Estimated Revenue 2009
291 740 Beginning Appropriated Fund Balance	\$ -	\$ -	\$ 261,303
Miscellaneous Revenue:			
361 110 Investment Interest	12,010	-	-
Total Miscellaneous Revenue	12,010	-	-
Other Financing Sources:			
391 800 Intergovernmental Loan Proceeds	-	9,250,000	10,250,000
397 000 Transfer In	50,086	-	-
398 900 Other Long-term Debt Proceeds	-	1,500,000	1,118,251
Total Other Financing Sources	50,086	10,750,000	11,368,251
Total Estimated Revenues	<u>\$ 62,096</u>	<u>\$ 10,750,000</u>	<u>\$ 11,629,554</u>

EXPENDITURE DETAIL THREE YEAR COMPARISON

425.00	Actual Approp 2007	Actual Approp 2008	Estimated Required 2009
Capital Outlays			
594 350 Salaries and Wages	\$ -	\$ -	\$ 57,648
Personnel Benefits	-	-	21,906
Construction	298,609	10,750,000	11,550,000
Total WWTP - PWTF Construction	<u>\$ 298,609</u>	<u>\$ 10,750,000</u>	<u>\$ 11,629,554</u>

8.18%

WWTP - PWTF Construction Fund Personnel	Actual Approp 2008	Estimated Required 2009
Engineer I (0 FTE - 2008, 1 FTE - 2009)	\$ -	\$ 57,648
Total WWTP - PWTF Construction	<u>\$ -</u>	<u>\$ 57,648</u>

EQUIPMENT RENTAL

MISSION STATEMENT

The Equipment Rental Department furnishes mobile equipment to the city's other operating departments and maintains equipment not owned by the Equipment Rental department.

DEPARTMENT GOALS FOR 2009

1. Manage the City's fleet in a manner which minimizes rates while preserving the quality of the equipment and vehicles.
2. Maintain proper accounting and usage records of equipment.
3. Replace a number of vehicles and pieces of equipment to maintain a safe and efficient fleet.

ACTIVITIES AND SERVICES

The department maintains and replaces all mobile equipment for the city other than fire apparatus and emergency rescue ambulance equipment. The rental fund owns, operates, and maintains city repair and storage shops. Expenditures of the fund are reimbursed by renting the equipment owned by the department to the street, water/sewer, parks, sanitary, police, fire, and other departments of the city.

2007 Sanitation Truck Loan

	Principal	Interest	Total	Last Year of Payment
2009	\$55,045	\$6,172	\$65,850	
2010	57,215	4,002	61,217	
2011	59,470	1,747	61,217	2011

2008 Sanitation Truck Loan

	Principal	Interest	Total	Last Year of Payment
2009	\$60,000	\$7,500	\$65,850	
2010	60,000	7,500	67,500	
2011	60,000	7,500	67,500	2012

EQUIPMENT RENTAL FUND

REVENUE DETAIL THREE YEAR COMPARISON

523.00		Actual Revenue 2007	Adjusted Estimated 2008	Estimated Revenue 2009
291	740	Beginning Appropriated Fund Balance		
		\$ -	\$ 243,917	\$ 31,000
		Miscellaneous Revenues:		
348	300	Charges for Services		
		1,330	1,200	1,000
361	110	Investment Interest		
		10,309	10,000	8,000
362	100	Equipment/Vehicle Rentals		
		104		-
363	000	Insurance Premiums/Recoveries		
		5,663	-	-
365	100	Interfund Equipment/Vehicle Rentals		
		950,980	950,000	1,040,000
365	400	Interfund Space and Facilities Rentals		
		202,941	208,000	250,759
369	900	Other Miscellaneous Revenues		
		499	-	900
		<u>1,171,826</u>	<u>1,169,200</u>	<u>1,300,659</u>
		Total Miscellaneous Revenues		
		<u>1,171,826</u>	<u>1,413,117</u>	<u>1,331,659</u>
		Total Estimated Revenues		
		<u>1,171,826</u>	<u>1,413,117</u>	<u>1,331,659</u>
		Other Financing Sources:		
379	000	Contributed Capital		
		16,247	-	-
382	900	Loan Proceeds		
		-	230,000	-
395	200	Insurance Recoveries		
		3,665	-	-
395	400	Gain/Loss Sale of Assets		
		(10,421)	-	20,000
397	000	Operating Transfers In		
		88,000	140,000	-
		<u>97,491</u>	<u>370,000</u>	<u>20,000</u>
		Total Other Financing Sources		
		<u>97,491</u>	<u>370,000</u>	<u>20,000</u>
		Total Estimated Resources		
		<u>\$ 1,269,317</u>	<u>\$ 1,783,117</u>	<u>\$ 1,351,659</u>

EXPENSE DETAIL THREE YEAR COMPARISON

523.00		Actual Expended 2007	Actual Approp 2008	Estimated Required 2009
		Equipment Rental		
548		Salaries and Wages		
		\$ 233,727	\$ 239,123	\$ 237,933
548		Personnel Benefits		
		103,235	76,227	97,327
548		Supplies		
		358,190	290,900	506,700
548		Other Services and Charges		
		168,785	178,450	190,320
582 and 592		Debt Service		
		-	65,850	128,717
594	480	Capital Outlays		
		443,015	902,742	162,208
548		Interfund Payments for Services		
		25,882	29,825	28,454
		<u>\$ 1,332,834</u>	<u>\$ 1,783,117</u>	<u>\$ 1,351,659</u>
		Total Equipment Rental		
		<u>\$ 1,332,834</u>	<u>\$ 1,783,117</u>	<u>\$ 1,351,659</u>
		% Increase (Decrease) Prior Year		
			33.78%	-24.20%

EQUIPMENT RENTAL PERSONNEL SCHEDULE	Actual Approp 2008	Estimated Required 2009
MUNICIPAL VEHICLE SERVICES		
Public Works Operations Manager (.11 FTE - 2008, .05 FTE - 2009)	\$ 10,021	\$ 4,555
Chief Mechanic	67,781	68,280
Mechanics (2)	116,362	118,818
Admin. Support Assistant II	43,959	45,280
Overtime	1,000	1,000
Total Municipal Vehicle Services	<u>\$ 239,123</u>	<u>\$ 237,933</u>
% Increase (Decrease) Prior Year		-0.50%

CAPITAL OUTLAY DETAIL:

Machinery and Equipment:		
* Replace tilt-bed dump truck #243 - street (3/4), parks (1/4)		\$ 75,200
* Replace patrol car #336 - police		33,000
* Set of 4 mobile hoists		<u>54,008</u>
Total Capital Outlays		<u>\$ 162,208</u>

OTHER SERVICES AND CHARGES DETAIL:

Professional Services (janitorial, fire extinguisher service, hazmat removal, linen service)		\$ 15,250
Communication (telephone, pagers, cell phone)		6,800
Operating Rentals		5,600
Public Utility		29,295
Insurance		25,900
Repair/Mtc. of vehicles, HVAC, lights, lift maintenance, copier maintenance		101,625
Registrations for classes		<u>5,850</u>
Total other services and charges		<u>\$ 190,320</u>