



## Parking Ticket Hearing Request

Date: \_\_\_\_/\_\_\_\_/\_\_\_\_

Name: \_\_\_\_\_ Ticket Number: \_\_\_\_\_

Mailing Address: \_\_\_\_\_

City/State/Zip: \_\_\_\_\_ Phone: \_\_\_\_\_

License Plate Number/State: \_\_\_\_\_ Email: \_\_\_\_\_

### **Instructions:**

All requests must be made in writing and received by the City within fifteen (15) calendar days from the date the ticket was written, pursuant to RCW 46.63.060(2)(h). You may submit your hearing request form either in person at the City of Camas Finance Department located at 616 NE 4<sup>th</sup> Ave or you mail the request form into the City of Camas, Attention Finance 616 NE 4<sup>th</sup> Ave. Camas, WA 98607.

Please note that submitting this request will require you to attend a hearing before the Camas Municipal Court. Failure to appear may result in additional fines.

### **Please Check one of the boxes below:**

I request a hearing to explain the circumstances. If you agree that you committed the infraction, but you would like to explain the circumstances, the court will notify you in writing of the hearing date. You may not require witnesses to appear at the hearing but they may attend voluntarily.

I promise to appear \_\_\_\_\_  
Your Signature

I request a hearing to contest this infraction. If you believe you DID NOT commit the infraction you may request a hearing to contest the infraction. At the hearing, the state must prove by a preponderance (more likely than not) of the evidence that you committed the infraction. You may require witnesses, including the officer who issued the notice to appear at this hearing. The court will notify you in writing of the hearing date and how to request that witnesses be present.

I promise to appear \_\_\_\_\_  
Your Signature